



Wendell Town Board of Commissioners

Board Room

15 E. Fourth Street, Wendell, NC 27591

Town Board Meeting Agenda

Monday, May 24, 2021 @ 7:00 PM

SPECIAL NOTICE

Due to the Declared State of Emergency in response to the COVID-19 Virus, the Town of Wendell has altered the traditional meeting process to accommodate and encourage positive public health practices. The Town is incorporating virtual meeting practices to continue the work of the Board of Commissioners while taking proactive measures to maintain transparency and provide for public comment.

The public is welcome to attend in-person or to remain home and watch the business meeting on Facebook Live, or after it is posted to the Town website, or by calling (919) 375-6880 and listening to the meeting. If you have tested positive for COVID-19 or have been showing symptoms, please watch the meeting remotely. Masks are welcome and recommended, but not required.

Public Comment period for the May 24, 2021 Board of Commissioners meeting may be organized in advance. The public may either provide public comment at the meeting, or may submit their written public comment to the Town Clerk via email to mhoward@townofwendell.com or submit a request to call in and teleconference during the Board of Commissioners meeting by emailing their name, address, and phone number to the Town Clerk via email by Friday, May 21st at 5 p.m.

CALL TO ORDER

- Welcome – Mayor Virginia Gray
- Pledge of Allegiance – Police Chief Bill Carter
- Invocation – Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD

- The Public Comment period for the May 24, 2021 Board of Commissioners meeting may be organized in advance. The public may provide public comment in person, or may submit their public comment to the Town Clerk via email to mhoward@townofwendell.com by Friday, May 21st at 5 p.m.

or

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, and phone number to the Town Clerk via email by Friday, May 21st at 5 p.m. The Clerk will provide the call-in phone number and provide three (3) minutes to speak on any non-public hearing item or topic.
- Questions or comments regarding specific agenda items may be directed to the contact person provided for the individual items on the agenda below for additional information before or after the meeting.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Approval of continuation of a relationship with the Wake County Tax Administration for the collection of property taxes for the Town of Wendell

Staff Contact: Finance Director Butch Kay
bkay@townofwendell.com

- 3b. Approval of Continuation of a relationship with the Wake County Tax Administration for the collection of stormwater fees for the Town of Wendell

Staff Contact: Finance Director Butch Kay
bkay@townofwendell.com

- 3c. Wake County Tax Report

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

No recognitions, reports and presentations scheduled for this meeting.

5. PUBLIC HEARINGS

PLEASE NOTE: Due to the current State of Emergency and in the interest of public health, the following accommodations will be made to allow public participation in public hearings. No Board action on public hearing items will occur if a virtual meeting is used to conduct the public hearing. The item will be continued and the public will have 24

hours from the end of the meeting to provide comments on the public hearing item.

- Public participation for public hearing items on the agenda for the May 21st, 2021 Board of Commissioners meeting may be provided in person or may be organized in advance. The public may submit their public hearing comments to the Town Clerk via email to mhoward@townofwendell.com up to 24 hours after the public hearing is held. Please provide your name, address, and the agenda item number with your comments. Copies of the written comments received by Friday, May 21st at 5 pm will be provided to the Board of Commissioners at the meeting, read at the meeting, and included in the minutes of the meeting. Written comments will be received for 24 hours after the meeting and provided to the Board prior to action and will be included in the minutes.

Or

- To provide public comment at the meeting using the Uber Conference line, the public may submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, phone number, and item number they wish to speak on to the clerk via email by Friday, May 21st at 5 p.m. The Clerk will provide the call-in phone number and provide five (5) minutes to speak on any public hearing item or topic. Comments made by phone will be recorded and transcribed to maintain the public record.
- If you have questions regarding an agenda item, please email the staff contact directly in advance of the meeting. If preferred, you may call Town Hall at (919) 365-4450 to be directed to speak with the staff contact for the agenda item(s) of interest. Communications of this type will not be included in the meeting minutes.

5a. Public Hearing to rezone approximately 42.75 acres from Residential Agricultural (RA) to Residential-7 Conditional District (R7-CD) along Lions Club Road

Staff Contact: Assistant Planning Director Bryan Coates
bcoates@townofwendell.com

5b. Public Hearing for a non-contiguous annexation for one parcel totaling 42.75 acres [PIN 1793-26-3863] located at 0 Lions Club Road.

Staff Contact: Assistant Planning Director Bryan Coates
bcoates@townofwendell.com

6. ADMINISTRATIVE ITEMS

6a. Adoption of the Fiscal Year 2021-2022 Budget and Fee Schedule

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

- 6b. Decision on Text Amendments to the Town of Wendell Code of Ordinances and Unified Development Ordinance (UDO) to comply with Chapter 160D of the North Carolina General Statutes

Staff Contact: Planning Director Niki Jones
njones@townofwendell.com

- 6c. Town of Wendell COVID Policy Updates

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:



Capital Area Metropolitan Planning Organization (CAMPO) – Mayor Virginia Gray

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN