



Wendell Town Board of Commissioners

Board Room

15 E. Fourth Street, Wendell, NC 27591

Town Board Meeting Agenda

Monday, September 13, 2021 @ 7:00 PM

SPECIAL NOTICE

The Town of Wendell has altered the traditional meeting process to accommodate and encourage positive public participation. The Town is incorporating virtual meeting practices to continue the work of the Board of Commissioners while taking proactive measures to maintain transparency and provide for public comment.

The public is welcome to attend in-person or to remain home and watch the business meeting on Facebook Live, or after it is posted to the Town website, or by calling (919) 375-6880 and listening to the meeting. If you have tested positive for COVID-19 or have been showing symptoms, please watch the meeting remotely. Masks are welcome and recommended, but not required.

Public Comment period for the September 13, 2021 Board of Commissioners meeting may be organized in advance. The public may either provide public comment at the meeting, or may submit their written public comment to the Town Clerk via email to mhoward@townofwendell.com or may submit a request to call in and teleconference during the Board of Commissioners meeting by emailing their name, address, and phone number to the Town Clerk via email by Friday, September 10th at 5 p.m.

CALL TO ORDER

- Welcome – Mayor Virginia Gray
- Pledge of Allegiance – Police Captain John Slaughter
- Invocation – Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD

- The Public Comment period for the September 13rd, 2021 Board of Commissioners meeting may be organized in advance. The public may provide public comment in person the night of the meeting, or may submit their written public comment to the Town Clerk via email to mhoward@townofwendell.com by Friday, September 10th at 5 p.m.

Or, the public may:

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, and phone number to the Town Clerk via email at mhoward@townofwendell.com by Friday, September 10th at 5 p.m. The Clerk will provide the call-in phone number and provide three (3) minutes to speak on any non-public hearing item or topic.
- Questions or comments regarding specific agenda items may be directed to the contact person provided for the individual items on the agenda below for additional information before or after the meeting.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

3a. Minutes from the August 23, 2021 Town Board of Commissioners Meeting

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

3b. Resolution for the Disposal of Surplus Property on GovDeals

Staff Contact: Program Supervisor Phillip Smith
psmith@townofwendell.com

3c. Resolution accepting Hankdale Way and a portion of Rosaline Way contained in Wendell Village Subdivision for Town ownership and maintenance

Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

4a. Proclamation Proclaiming the Week of September 20th as Falls Prevention Week and September 24th as Falls Prevention Awareness Day for the Town of Wendell

Presented by: Mayor Virginia Gray

4b. Introduction of new Town of Wendell Finance Employees

Staff Contact: Finance Director Butch Kay
bkay@townofwendell.com

5. PUBLIC HEARINGS

No Public Hearings this meeting

6. ADMINISTRATIVE ITEMS

- 6a. Harvest Festival Road Closure and Co-Sponsorship Policy Requests for Saturday, October 2, 2021

Staff Contact: Assistant to the Manager Stephane Smith
ssmith@townofwendell.com

- 6b. Meet on Main Co-Sponsorship Policy Request

Staff Contact: Assistant to the Manager Stephanie Smith
ssmith@townofwendell.com

- 6c. Bearded Bee Alcohol Waiver Request for Friday, September 17 (Meet on Main) and Saturday, October 2 (Harvest Festival)



Staff Contact: Assistant to the Manager Stephanie Smith
ssmith@townofwendell.com

- 6d. Decision to rezone approximately 88.07 acres from Wake County Residential-40 (R-40) & Residential-20 (R-20) to Town of Wendell R4 (Residential-4) Conditional District for the Cayden Cove Subdivision located off NC 97

Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:

 Triangle J Council of Governments (TJCOG) – Commissioner Joe DeLoach
 Wendell Volunteer Fire Department Board of Directors – Commissioner Jason Joyner

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN