



Wendell Town Board of Commissioners

Board Room

15 E. Fourth Street, Wendell, NC 27591

Town Board Meeting Agenda

Monday, May 10, 2021 @ 7:00 PM

SPECIAL NOTICE

Due to the Declared State of Emergency in response to the COVID-19 Virus, the Town of Wendell has altered the traditional meeting process to accommodate and encourage positive public health practices. The Town is incorporating virtual meeting practices to continue the work of the Board of Commissioners while taking proactive measures to maintain transparency and provide for public comment.

The public is encouraged to remain home and watch the business meeting on Facebook Live, or after it is posted to the Town website, or by calling (919) 375-6880 and listening to the meeting. No direct access to Town Hall will be allowed.

Public Comment period for the May 10, 2021 Board of Commissioners meeting shall be organized in advance. The public can submit their written public comment to the Deputy Town Clerk via email to ssmith@townofwendell.com or submit a request to call in and teleconference during the Board of Commissioners meeting by emailing their name, address, and phone number to the Deputy Town Clerk via email by Friday, May 7 at 5 p.m.

CALL TO ORDER

- Welcome – Mayor Virginia Gray
- Pledge of Allegiance – Police Chief Bill Carter
- Invocation – Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD

- The Public Comment period for the May 10, 2021 Board of Commissioners meeting shall be organized in advance. The public can submit their public comment to the Deputy Town Clerk via email to ssmith@townofwendell.com by Friday, May 7th at 5 p.m.

or

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, and phone number to the Deputy Clerk via email by Friday, May 7th at 5 p.m. The Clerk will provide the call-in phone number and provide three (3) minutes to speak on any non-public hearing item or topic.
- Questions or comments regarding specific agenda items may be directed to the contact person provided for the individual items on the agenda below for additional information before or after the meeting.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

3a. Adoption of the April 26, 2021 Town Board Meeting Minutes

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

3b. Resolution Accepting the Streets Contained in Phases 2 & 2B of Olde Wendell for Town ownership and maintenance

Staff Contact: Assistant Planning Director Bryan Coates
bcoates@townofwendell.com

3c. Resolution for the NC 457 Plan to offer to all employees as an additional Benefit for Retirement

Staff Contact: Finance Director Butch Kay
bkay@townofwendell.com

3d. Certificate of Sufficiency and Resolution Setting the Date for a Public Hearing for a non-contiguous annexation for one parcel totaling 42.75 acres [PIN 1793-26-3863] located at 0 Lions Club Road.

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Proclamation proclaiming National Public Works Week 2021

Presenter: Mayor Virginia Gray
vgray@townofwendell.com

- 4b. Proclamation recognizing May 9-15, 2021 as National Police Week and May 15th as Peace Officers Memorial Day

Presenter: Mayor Virginia Gray
vgray@townofwendell.com

5. PUBLIC HEARINGS

PLEASE NOTE: Due to the current State of Emergency and in the interest of public health, the following accommodations will be made to allow public participation in public hearings, but no public attendance at Town Hall will be permitted. No Board action on public hearing items will occur if a virtual meeting is used to conduct the public hearing. The item will be continued and the public will have 24 hours from the end of the meeting to provide comments on the public hearing item.

- Public participation for public hearing items on the agenda for the May 10th, 2021 Board of Commissioners meeting shall be organized in advance. The public can submit their public hearing comments to the Deputy Town Clerk via email to ssmith@townofwendell.com up to 24 hours after the public hearing is held. Please provide your name, address, and the agenda item number with your comments. Copies of the written comments received by Friday, May 10th at 5 pm will be provided to the Board of Commissioners at the meeting, read at the meeting, and included in the minutes of the meeting. Comments will be received for 24 hours after the meeting and provided to the Board prior to action and will be included in the minutes.

Or

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, phone number, and item number they wish to speak on to the clerk via email by Friday, May 10th at 5 p.m. The Clerk will provide the call-in phone number and provide five (5) minutes to speak on any public hearing item or topic. Comments made by phone will be recorded and transcribed to maintain the public record.
- If you have questions regarding an agenda item, please email the staff contact directly in advance of the meeting. If preferred, you may call Town Hall at (919) 365-4450 to be directed to speak with the staff contact for the agenda item(s) of interest. Communications of this type will not be included in the meeting minutes.

5a. Budget Hearing for the *Proposed Fiscal Year 2022 Budget*

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

5b. ZTA21-05 Public hearing on zoning text amendments to comply with Chapter 160D of the NC General Statutes

Staff Contact: Planning Director Niki Jones
njones@townofwendell.com


6. ADMINISTRATIVE ITEMS

6a. Review and Approval of a Mural for 19 N Main Street

Staff Contact: Assistant Planning Director Bryan Coates
bcoates@townofwendell.com

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

7a. Update on board committee(s) by Town board members:

 Wendell Volunteer Fire Department Board of Directors – Commissioner Jason Joyner

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN