



Wendell Town Board of Commissioners

Board Room

15 E. Fourth Street, Wendell, NC 27591

Town Board Meeting Agenda

Monday, January 13, 2020 @ 7:00 PM

CALL TO ORDER

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Police Chief Bill Carter
- Invocation by Wendell Council of Churches: Errol Briggerman Wendell Baptist Church

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD *[one-hour time limit in total]*

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Certification of Sufficiency and setting public hearing date for non-contiguous annexation petition A-19-04 for 151.81 acres of property located at:
4501 Rolesville Road (12.28 acres) and identified by PIN Number 1765-85-2501; 0 Davistown Road (50.16 acres) and identified by PIN Number 1765-96-2276; 1401 Davistown Road (57.16 acres) and identified by PIN Number 1765-85-6251; and 6021 Yancey Drive (32.21 acres) and identified by PIN Number 1775-04-2139.
- 3b. Certification of Sufficiency and setting Public Hearing Date for non-contiguous annexation petition A-19-06 for 20.03 acres of property located at 1500 Wendell Boulevard and identified by PIN Number 1774-66-5953.
- 3c. Certification of Sufficiency and setting Public Hearing Date for non-contiguous annexation petition A-19-07 for 32.31 acres of property located at:
0 Marshburn Road addressed as 0 Marshburn Road (23 acres) and identified by PIN Number 1784-69-5299; 1408 Marshburn Road (9.31 acres) and identified by PIN Number 1784-68-2669.
- 3d. Adoption of the Minutes from the November 25, 2019 Town Board Meeting.
- 3e. Adoption of the Minutes from the December 9, 2019 Town Board Meeting.
- 3f. Wake County Tax Report: December 2, 2019.
- 3g. Amendment to the Board of Commissioners Meeting Schedule to add Organizational and Budget Retreat (R-04-2020)
- 3h. Approval of Resolution directing the clerk to investigate a contiguous annexation for 7.45 acres located within the parcel addressed as 1425 S. Hollybrook Rd and identified by PIN Number 1793-03-4587.

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Wendell Neighborhood Improvement Program Application to Wake County for CBDG Funding
Speaker: Assistant to the Manager Stephanie Smith
- 4b. Town of Wendell Economic Development Strategic Plan 2025
Speaker: Assistant Planning Director Bryan Coates
- 4c. Triangle J Council of Government (TJCOG) FY20 Brownfields Assessment Coalition Grant
Speaker: TJCOG Engagement Specialist Alana Keegan

5. PUBLIC HEARINGS

Public Hearing Guidelines:

- *Case is announced*
- *Staff presentation*
- *Public hearing is opened*

- *Applicant presentation*
 - *Citizens will follow the same rules as Public Comment Period and will have five minutes to speak*
 - *Close public hearing*
 - *Board members ask questions*
 - *Board may take action*
-

There are no Public Hearings scheduled for this meeting.

6. ADMINISTRATIVE ITEMS

- 6a. Request to Establish a Deadline for the Receipt of Citizen Advisory Board Applications and Appointment of EDC non-officio member Peedie Edwards.
Speaker: Town Clerk Megan Howard
- 6b. Town of Wendell Logo Licensing Agreement
Speaker: Assistant to the Manager Stephanie Smith
- 6c. Town of Wendell Downtown Mural Agreement
Speaker: Assistant to the Manager Stephanie Smith
- 6d. Fee in Lieu Request for 103 feet of Roadway Improvements on Wendell Boulevard (Charthouse Self-Storage Lot).
Speaker: Planning Director David Bergmark
- 6e. Adoption of the Wake County Multi-Jurisdictional Hazard Mitigation Plan
Speaker: Planning Director David Bergmark

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:
No committee meetings were held.

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN