



Wendell Town Board of Commissioners

Board Room

15 E. Fourth Street, Wendell, NC 27591

Town Board Meeting Agenda

Monday, May 11, 2020 @ 7:00 PM

SPECIAL NOTICE

Due to the Declared State of Emergency in response to the COVID-19 Virus, the Town of Wendell has altered the traditional meeting process to accommodate and encourage positive public health practices. The Town is incorporating virtual meeting practices to continue the work of the Board of Commissioners while taking proactive measures to maintain transparency and provide for public comment.

The public is encouraged to remain home and watch the business meeting on Facebook Live, or after it is posted to the Town website, or by calling (919) 375-6880 and listening to the meeting. No direct access to Town Hall will be allowed.

Public Comment period for the May 11, 2020 Board of Commissioners meeting shall be organized in advance. The public can submit their public comment to the Town Clerk via email to mhoward@townofwendell.com or submit a request to call in and teleconference during the Board of Commissioners meeting by emailing their name, address, and phone number to the clerk via email by Friday, May 8th at 5 p.m.

CALL TO ORDER

- Welcome – Mayor Virginia Gray
- Pledge of Allegiance – Police Chief Bill Carter
- Invocation – Pastor Wallace Johnson, Wendell United Methodist Church

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD

- The Public Comment period for the May 11, 2020 Board of Commissioners meeting shall be organized in advance. The public can submit their public comment to the Town Clerk via email to mhoward@townofwendell.com by Friday, May 8th at 5 p.m.

or

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, and phone number to the clerk via email by Friday, May 8th at 5 p.m. The Clerk will provide the call-in phone number and provide three (3) minutes to speak on any non-public hearing item or topic.
- Questions or comments regarding specific agenda items may be directed to the contact person provided for the individual items on the agenda below for additional information before or after the meeting.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Ratification of Temporary Personnel Policy related to Covid-19 for Designation of Essential Personnel, Exempt Employees, and Allowance Pay

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

- 3b. Approval of the February 10, 2020 Board of Commissioners Meeting Minutes.

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

- 3c. Approval of the February 24, 2020 Board of Commissioners Meeting Minutes.

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

- 3d. Approval of the March 9, 2020 Board of Commissioners Meeting Minutes.

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Capital Area Metropolitan Planning Organization (CAMPO) Northeast Area Study Update Presentation

Staff Contact: Assistant Planning Director Bryan Coates
bcoates@townofwendell.com

4b. Proclamation recognizing the Week of May 3rd to May 9th 2020 as Professional Municipal Clerks Week

Presenter: Mayor Virginia Gray

4c. Proclamation recognizing the Week of May 10th to May 16th 2020 as National Police Week

Presenter: Mayor Virginia Gray

4d. Proclamation recognizing the Week of May 17th to May 23rd as National Public Works Week

Presenter: Mayor Virginia Gray

5. PUBLIC HEARINGS

PLEASE NOTE: Due to the current State of Emergency and in the interest of public health, the following accommodations will be made to allow public participation in public hearings, but no public attendance at Town Hall will be permitted:

- Public participation for public hearing items on the agenda for the May 11th, 2020 Board of Commissioners meeting shall be organized in advance. The public can submit their public hearing comments to the Town Clerk via email to mhoward@townofwendell.com by Friday, May 8th at 5 p.m. Please provide your name, address, and the agenda item number with your comments. Copies of the written comments will be provided to the Board of Commissioners at the meeting, read at the meeting, and included in the minutes of the meeting.

Or

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, phone number, and item number they wish to speak on to the clerk via email by Friday, May 8th at 5 p.m. The Clerk will provide the call-in phone number and provide five (5) minutes to speak on any non-public hearing item or topic. Comments made by phone will be recorded and transcribed to maintain the public record.
- If you have questions regarding an agenda item, please email the staff contact directly in advance of the meeting. If preferred, you may call Town Hall at (919) 365-4450 to be directed to speak with the staff contact for the agenda item(s) of interest. Communications of this type will not be included in the meeting minutes.

5a. PUBLIC HEARING: Budget Hearing for the *Proposed Fiscal Year 2021 Budget*

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

6. ADMINISTRATIVE ITEMS

6a. Amendment of *Article VII Holidays and Leaves of Absence of the Town of Wendell Personnel Policy* related to Sick Leave and compliance with the Family Medical Leave Act (FMLA).

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

6b. Resolution Declaring Official Intent for the Reimbursement of Capital Expenditures and to Finance the Cost of the Projects through the Issuance of Debt pursuant to United States Treasury Regulations Section 1.1 50-2

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

6c. Amendment to the Solid Waste Services Contract between the Town of Wendell and Waste Industries LLC (dba GFL Environmental) to Extend the Contract Five (5) Years effective July 1, 2020.

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

6d. Update to the Pay Plan and Position Classifications to reflect the Piedmont Triad Regional Council Study completed in January 2020.

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

7a. Update on board committee(s) by Town board members:

- Commissioner Jason Joyner – Wendell Volunteer Fire Department Board of Directors

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN