



## Wendell Town Board of Commissioners

### Board Room

15 E. Fourth Street, Wendell, NC 27591

### Town Board Meeting Agenda

Monday, February 24, 2020 @ 7:00 PM

#### CALL TO ORDER

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Carver Elementary School Student, Gaby Zuniga
- Invocation by Wendell Council of Churches: St Eugene Catholic Church

#### 1. ADJUSTMENT AND APPROVAL OF THE AGENDA

#### 2. PUBLIC COMMENT PERIOD *[one-hour time limit in total]*

*The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.*

*Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.*

*Anyone wanting to speak during Public Comment Period should do the following:*

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

#### 3. CONSENT AGENDA

*The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.*

3a. Update to the Town of Wendell Board of Commissioners Code of Ethics

- 3b. Approval of audit service contract with Petway Mills and Pearson PA.

#### **4. RECOGNITIONS, REPORTS, AND PRESENTATIONS**

- 4a. Recognition of Carver Elementary School Teacher, Kelly Houston  
Speaker: Mayor Virginia Gray
- 4b. New Employee Introductions in the Public Works Department  
Speaker: Public Works Director Brian Bray


#### **5. PUBLIC HEARINGS**

No Public Hearings

#### **6. ADMINISTRATIVE ITEMS**

- 6a. Town of Wendell Comprehensive Plan Project Consultant Selection and Authorize the Town Manager to Negotiate and Sign a Contract for Services  
Speaker: Assistant Planning Director Bryan Coates
- 6b. Fee-in-lieu Request for 164 ft of Roadway Improvements on Wendell Boulevard by Raymond Drive (Woodlands of Timberlake Minor Subdivision)  
Speaker: Planning Director David Bergmark
- 6c. Owners Project Manager (OPM) for the Town Hall and Select Capital Projects Consultant Selection and Authorize the Town Manager to Negotiate and Sign a Contract for Services  
Speaker: Town Manager Marc Collins
- 6d. Request to temporarily close a portion of North Main Street for the upcoming ProTown BMX event  
Speaker: Parks and Recreation Director Jeff Polaski
- 6e. Citizen Advisory Board Appointment to 1 in-town vacancy on the Planning Board for a 1-year term ending June 30, 2021  
Speaker: Town Clerk Megan Howard

#### **7. OTHER BUSINESS** (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:  
 CAMPO [ Mayor Gray ]

#### **8. COMMISSIONERS' REPORTS / COMMENTS**

#### **9. MAYOR'S REPORTS / COMMENTS**

**10. CLOSED SESSION**

*Closed session will be called if necessary.*

**11. ADJOURN**