



Wendell Town Board of Commissioners

Board Room

15 E. Fourth Street, Wendell, NC 27591

Town Board Meeting Agenda

Monday, August 24, 2020 @ 7:00 PM

SPECIAL NOTICE

Due to the Declared State of Emergency in response to the COVID-19 Virus, the Town of Wendell has altered the traditional meeting process to accommodate and encourage positive public health practices. The Town is incorporating virtual meeting practices to continue the work of the Board of Commissioners while taking proactive measures to maintain transparency and provide for public comment.

The public is encouraged to remain home and watch the business meeting on Facebook Live, or after it is posted to the Town website, or by calling (919) 375-6880 and listening to the meeting. No direct access to Town Hall will be allowed.

Public Comment period for the August 24, 2020 Board of Commissioners meeting shall be organized in advance. The public can submit their written public comment to the Town Clerk via email to mhoward@townofwendell.com or submit a request to call in and teleconference during the Board of Commissioners meeting by emailing their name, address, and phone number to the clerk via email by Friday, August 21st at 5 p.m.

CALL TO ORDER

- Welcome – Mayor Virginia Gray
- Pledge of Allegiance – Police Chief Bill Carter
- Invocation – New Hope Missionary Baptist Church, Reverend Sarah Smith

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD

- The Public Comment period for the August 24, 2020 Board of Commissioners meeting shall be organized in advance. The public can submit their public comment to the Town Clerk via email to mhoward@townofwendell.com by Friday, August 21st at 5 p.m.

or

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, and phone number to the clerk via email by Friday, August 21st at 5 p.m. The Clerk will provide the call-in phone number and provide three (3) minutes to speak on any non-public hearing item or topic.
- Questions or comments regarding specific agenda items may be directed to the contact person provided for the individual items on the agenda below for additional information before or after the meeting.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

3a. Resolution for the 2021 Town Board of Commissioners Meeting Schedule

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

3b. Resolution for the 2021 Holiday Schedule

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

3c. Adoption of the July 27, 2020 Town Board of Commissioners Meeting Minutes

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

3d. Approval of the 2021 General Bus Operations Agreement between the Town of Wendell and GoTriangle

Staff Contact: Planning Director Niki Jones
njones@townofwendell.com

3e. Approval of the Agreement between the Town of Wendell and Gensler for Architectural and Engineering Services for the Town Hall Project.

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Presentation of new Planning Director Niki Jones
Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com
- 4b. Presentation of new Human Resources Administrator Debbie Cannady
Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com
- 4c. Recognition of the Certificate of Achievement from the Government Finance Officers Association (GFOA) for the Fiscal Year 2020 Comprehensive Annual Financial Report (CAFR)
Staff Contact: Finance Director Butch Kay and Senior Accountant Garrett Johnson
bkay@townofwendell.com or gjohnson@townofwendell.com
- 4d. Presentation of the FY2022 to FY2023 Strategic Plan Process
Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

5. PUBLIC HEARINGS

There are no public hearings scheduled for this meeting.

6. ADMINISTRATIVE ITEMS

- 6a. Motion for a non-contiguous annexation for a portion of a parcel totaling 10.272 acres located at 0 Eagle Rock Road as a part of PIN# 1774-55-1916
Staff Contact: Assistant Planning Director Bryan Coates
bcoates@townofwendell.com
- 6b. Motion on a Zoning Map Amendment request to rezone 10.272 acres located within the parcel addressed as 0 Eagle Rock Road (off of Old Tarboro Road).
Staff Contact: Assistant Planning Director Bryan Coates
bcoates@townofwendell.com

6c. Consideration of a Neighborhood Speed Reduction Request for E. Haywood Street and Lake Drive

Staff Contact: Planning Director Niki Jones
njones@townofwendell.com

6d. Request to Amend Award of the Downtown Façade Grant for 5 N. Main Street.

Staff Contact: Assistant Planning Director Bryan Coates
bcoates@townofwendell.com

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

7a. Update on board committee(s) by Town board members:

-  Capital Area Metropolitan Planning Organization (CAMPO) – Mayor Virginia Gray
-  Technical Review Committee (TRC) – Mayor Pro Tempore John Boyette
-  Eastern Wake Senior Center – Commissioner Joe DeLoach

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN