



**Wendell Town Board of Commissioners**

**Board Room**

**15 E. Fourth Street, Wendell, NC 27591**

**Town Board Meeting Agenda**

**Monday, November 9, 2020 @ 7:00 PM**

**SPECIAL NOTICE**

Due to the Declared State of Emergency in response to the COVID-19 Virus, the Town of Wendell has altered the traditional meeting process to accommodate and encourage positive public health practices. The Town is incorporating virtual meeting practices to continue the work of the Board of Commissioners while taking proactive measures to maintain transparency and provide for public comment.

The public is encouraged to remain home and watch the business meeting on Facebook Live, or after it is posted to the Town website, or by calling (919) 375-6880 and listening to the meeting. No direct access to Town Hall will be allowed.

Public Comment period for the November 9, 2020 Board of Commissioners meeting shall be organized in advance. The public can submit their written public comment to the Town Clerk via email to [mhoward@townofwendell.com](mailto:mhoward@townofwendell.com) or submit a request to call in and teleconference during the Board of Commissioners meeting by emailing their name, address, and phone number to the clerk via email by Friday, November 6<sup>th</sup> at 5 p.m.

**CALL TO ORDER**

- Welcome – Mayor Virginia Gray
- Pledge of Allegiance – Police Chief Bill Carter
- Invocation – Wendell Council of Churches

**1. ADJUSTMENT AND APPROVAL OF THE AGENDA**

**2. PUBLIC COMMENT PERIOD**

- The Public Comment period for the November 9, 2020 Board of Commissioners meeting shall be organized in advance. The public can submit their public comment to the Town Clerk via email to [mhoward@townofwendell.com](mailto:mhoward@townofwendell.com) by Friday, November 6<sup>th</sup> at 5 p.m.

or

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, and phone number to the clerk via email by Friday, November 6<sup>th</sup> at 5 p.m. The Clerk will provide the call-in phone number and provide three (3) minutes to speak on any non-public hearing item or topic.
- Questions or comments regarding specific agenda items may be directed to the contact person provided for the individual items on the agenda below for additional information before or after the meeting.

### 3. CONSENT AGENDA

*The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.*

- 3a. Approval of a Certificate of Sufficiency and Resolution Setting the Public Hearing Date for a non-contiguous annexation for two parcels totaling 50.98 acres [34.854 acres for PIN# 1794-15-7657 and 16.128 acres for PIN# 1794-25-6786] located at 0 Old Zebulon Rd.

Staff Contact: Town Clerk Megan Howard  
[mhoward@townofwendell.com](mailto:mhoward@townofwendell.com)

- 3b. Approval of Certificate of Sufficiency and Resolution Setting the Public Hearing Date for a Non-Contiguous Annexation for Two Parcels totaling 94.29 Acres [45.75 acres for PIN# 1774-39-7752 and 48.54 acres for PIN# 1774-38-0919] located at 5301 Rolesville Rd. and 5329 Rolesville Rd.

Staff Contact: Town Clerk Megan Howard  
[mhoward@townofwendell.com](mailto:mhoward@townofwendell.com)

- 3c. Approval of Certificate of Sufficiency and Resolution Setting the Date for a Public Hearing for a Contiguous Annexation for Four Parcels totaling 87.9 Acres [25.33 for PIN# 1793-38-0878; 32.61 acres for PIN# 1793-27-0810; 0.72 acres for PIN# 1793-17-7440; and 29.21 acres for PIN# 1793-29-4123] located at 745 Lions Club Rd., 753 Lions Club Rd., 929 Jo Jo Dr., and 0 Morplus Bridge Rd.

Staff Contact: Town Clerk Megan Howard  
[mhoward@townofwendell.com](mailto:mhoward@townofwendell.com)

#### 4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Presentation of the Audit for the Fiscal Year ending June 30, 2020

Staff Contact: Finance Director Butch Kay  
[bkay@townofwendell.com](mailto:bkay@townofwendell.com)

#### 5. PUBLIC HEARINGS

There are no Public Hearings Scheduled for this Agenda.

#### 6. ADMINISTRATIVE ITEMS

- 6a. Decision on a Contiguous Annexation for Two Parcels Totaling 19.64 Acres [17.32 for PIN #1783-95-6846 and 2.32 Acres for PIN #1783-86-9690] located at 0 S Selma Road and 0 S Hollybrook Rd.

Staff Contact: Assistant Planning Director Bryan Coates  
[bcoates@townofwendell.com](mailto:bcoates@townofwendell.com)

- 6b. Decision on a Zoning Map Amendment Request to Rezone approximately 22.50 Acres Located within the Parcels Addressed as 330 S. Selma Rd., 0 S. Selma Rd., and 0 S. Hollybrook Rd. and Identified by PIN # 1783-97-4265, 1783-95-6846, 1783-85-8479, and 1783-86-9690 from Rural Agricultural (RA), Residential-2 (R2) and Residential-3 (R3) to Residential-4 (R4)

Staff Contact: Assistant Planning Director Bryan Coates  
[bcoates@townofwendell.com](mailto:bcoates@townofwendell.com)

- 6c. Decision on a Zoning Map Amendment Request to Rezone approximately 1.5 Acres Located within the Parcels Addressed as 353 E Fourth St. and 0 Wendell Blvd. and Identified by PIN # 1784-80-7415 and 1784-80-8514 from Residential-3 (R3) to Neighborhood Center (NC)


Staff Contact: Assistant Planning Director Bryan Coates  
[bcoates@townofwendell.com](mailto:bcoates@townofwendell.com)

- 6d. Citizen Advisory Appointment to the Tree Board

Staff Contact: Town Clerk Megan Howard  
[mhoward@townofwendell.com](mailto:mhoward@townofwendell.com)

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

7a. Update on board committee(s) by Town board members:

 Wendell Volunteer Fire Department Board of Directors – Commissioner Jason Joyner

**8. COMMISSIONERS' REPORTS / COMMENTS**

**9. MAYOR'S REPORTS / COMMENTS**

**10. CLOSED SESSION**

*Closed session will be called if necessary.*

**11. ADJOURN**