



**Wendell Town Board of Commissioners
Board Room
15 E. Fourth Street, Wendell, NC 27591
Town Board Meeting Agenda
Monday, September 09, 2019 @ 7:00 PM**

CALL TO ORDER

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Police Chief Bill Carter
- Invocation by Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD [one-hour time limit in total]

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Wake County Tax Report
- 3b. Approval of the minutes from the August 12, 2019 regular Town Board meeting

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Introduction of new Town Employee: Field Maintenance Technician Connor Earp
Speaker: Parks and Recreation Director Jeff Polaski

5. PUBLIC HEARINGS

Public Hearing Guidelines:

- Case is announced
- Staff presentation
- Public hearing is opened
- Applicant presentation
- Citizens will follow the same rules as Public Comment Period and will have five minutes to speak
- Close public hearing
- Board members ask questions
- Board may take action


- 5a. **PUBLIC HEARING:** Zoning Text Amendment to Sections 2.3 and 19.3 of the UDO to create a new Commissary Kitchen use.
Speaker: Planning Director David Bergmark

- 5b. **PUBLIC HEARING:** Zoning Map Amendment request to rezone 3 acres (PIN #1784-90-8357) located at 450 Old Wilson Rd from Corridor Mixed-Use (CMX) to Highway Commercial (CH).
Speaker: Planning Director David Bergmark

6. ITEMS FOR DECISION

- 6a. Discussion of the Special Use Permit (SUP) Procedural Requirements Pertaining to the Technical Review Committee (TRC)
Speaker: Planning Director David Bergmark
- 6b. Fee Waiver Community Center Request of the Wendell Historical Society for the Annual Reverse Raffle Fundraiser
Speaker: Parks and Recreation Director Jeff Polaski

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:
 Wendell Volunteer Fire Dept., Board of Directors [Commissioner Joyner]

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN