



**Wendell Town Board of Commissioners
Board Room
15 E. Fourth Street, Wendell, NC 27591
Town Board Meeting Agenda
Monday, October 14, 2019 @ 7:00 PM**

CALL TO ORDER

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Police Chief Bill Carter
- Invocation by Wendell Council of Churches: Covenant Presbyterian Church
Reverend Debbie Osterhoudt

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD *[one-hour time limit in total]*

The Public Comment Period is your opportunity to share comments with the Town Board on any topic not scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Resolution R-18-2019 Authorizing the Trade or Sale of Police Department Surplus Property valued less than \$30,000.

- 3b. Ordinance O-21-2019 Enacting and Adopting the 2019 S-6 Supplement to the Code of Ordinances for the Town of Wendell.
- 3c. Amendment to policy 106: Use of the Board of Commissioners' Board Room
- 3d. Minutes from the September 9, 2019 regular Town Board Meeting
- 3e. Minutes from the September 23, 2019 regular Town Board Meeting

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Presentation of Women's Equality Day Certificate to Mayor Virginia Gray
Speaker: League of Women Voters Board - Cheryl Tung and Diana Wynn
- 4b. Recognition of National Community Planning Month
Speaker: Mayor Virginia Gray

5. PUBLIC HEARINGS

There are no public hearings scheduled.

6. ADMINISTRATIVE ITEMS

- 6a. Authorization to Execute Contract for Design Services for the Wendell Boulevard Pedestrian Project with Kimley Horn in the Amount of \$268,790.53
Speaker: Planning Director David Bergmark
- 6b. Authorization to Execute Contracts for On-Call Engineering Services with two Firms: (1) AMT and (2) Withers and Ravenel.
Speaker: Planning Director David Bergmark
- 6c. Request for the Addition of a Human Resources Administrator Position to the Fiscal Year 2020 Budget effective December 1, 2019
Speaker: Town Manager Marc Collins

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:
 Wendell Volunteer Fire Dept., Board of Directors [Commissioner Joyner]

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN