



**Wendell Town Board of Commissioners
Board Room
15 E. Fourth Street, Wendell, NC 27591
Town Board Meeting Agenda
Monday, March 11, 2019 @ 7:00 PM**

CALL TO ORDER

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Gabrielle Buchanan student at East Wake High School
- Invocation by Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD [one-hour time limit in total]

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Approval of audit service contract with Petway Mills and Pearson PA for FY 2019.
- 3b. Approval of resolution directing the clerk to investigate a non-contiguous annexation for 11.67 acres [11.21 for parcel and .46 for r-o-w] located on

Wendell Boulevard behind Knott Square Shopping Center and identified by PIN Number 1784-17-7071.

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Recognition of East Wake High School teacher: Toni Vick Dupree
Speaker: Mayor Virginia Gray
- 4b. Recognition of Zackery Feick for his Eagle Scout project at the Wendell Police Department.
Speaker: Police Chief Bill Carter.

5. PUBLIC HEARINGS

Evidentiary (Quasi-Judicial) Hearing Guidelines:

- *Case is announced*
 - *Town Attorney provides rules of procedure for an evidentiary hearing*
 - *Disclosure*
 - *Town Clerk provides oath for persons wishing to present testimony*
 - *Staff presentation*
 - *Applicant presentation*
 - *Opposition presentation*
 - *Applicant rebuttal*
 - *Opposition rebuttal*
 - *Staff closing comments*
 - *Board inquiry*
 - *Board called into deliberation*
 - *Board discussion of the findings of fact:*
 - *Approve*
 - *Approve with conditions*
 - *Deny (must include reason)*
-



- 5a. **EVIDENTIARY HEARING:** Special use request by Maria Zarate and Filiberto Ramirez to permit a Neighborhood Manufacturing use to operate in the rear portion of property located at 36 N Main Street.
Speaker: Planning Director David Bergmark

6. ADMINISTRATIVE ITEMS

- 6a. Presentation of draft finance policies.
Speaker: Town Manager Marc Collins

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Snap Shot.

- 7b. Update on board committee(s) by Town board members:
-  Triangle J Council of Governments Executive Roundtable Discussion
[Mayor Gray]
 -  Wendell Fire Board [Commissioner Joyner]

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN