



**Wendell Town Board of Commissioners
Board Room
15 E. Fourth Street, Wendell, NC 27591
Town Board Meeting Agenda
Monday, June 10, 2019 @ 7:00 PM**

CALL TO ORDER

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Fernando Ramirez Tapia student at Lake Myra Elementary School
- Invocation by Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD *[one-hour time limit in total]*

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Approval of the minutes from the April 22, 2019 regular Town Board meeting.
- 3b. Approval of the minutes from the April 29, 2019 budget work session Town Board meeting.

- 3c. Approval of the minutes from the May 13, 2019, regular Town Board meeting.
- 3d. Request for the Town Board to authorize the Town Manager to sign an amended Streetlight Reimbursement Agreement with Wendell Falls.

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Recognition of Lake Myra Elementary School staff: Sandra Ramirez Tapia
Speaker: Mayor Virginia Gray
- 4b. GFOA Finance Recognition: Certificate of Achievement for Excellence in Financial Reporting
Speaker: Accountant II Garrett Johnson
- 4c. Presentation of the Wendell, North Carolina Report of Economic Assessment prepared by the NC Main Street & Rural Planning Center.
Speakers: Planning Director David Bergmark and Bruce Naegeen

5. PUBLIC HEARINGS

Public Hearing Guidelines:

- *Case is announced*
 - *Staff presentation*
 - *Public hearing is opened*
 - *Applicant presentation*
 - *Citizens will follow the same rules as Public Comment Period and will have five minutes to speak*
 - *Close public hearing*
 - *Board members ask questions*
 - *Board may take action*
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- 5a. **PUBLIC HEARING:** Zoning Text Amendment to Sections 2.3, 3.3 and 19.3 of the UDO as it relates to Indoor Amusements, Game Rooms and Pool Halls.
Speaker: Planning Director David Bergmark
- 5b. **PUBLIC HEARING:** Zoning Text Amendment to Sections 2.3, 3.3 and 19.3 of the UDO as it relates to short term rentals, specifically Bed and Breakfast Inns, Homestays and Whole-house Lodging.
Speaker: Planning Director David Bergmark
- 5c. **PUBLIC HEARING:** Zoning Text Amendment to Section 10.4 of the UDO as it relates to parking requirements.
Speaker: Planning Director David Bergmark


6. ADMINISTRATIVE ITEMS

6a. Scope of Economic Development Services Provided by Sanford Holshouser Economic Development Consultants to the Town of Wendell
Speaker: Town Manager Marc Collins

6b. Presentation of the applications received for the citizen advisory boards.
Speaker: Town Clerk Megan Howard

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

7a. Snap Shot.

7b. Update on board committee(s) by Town board members:
 Wendell Fire Board [Commissioner Jason Joyner]

7c. Update on Farmer's Market Meeting
Speaker: Mayor Virginia Gray

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN