



**Wendell Town Board of Commissioners  
Board Room  
15 E. Fourth Street, Wendell, NC 27591  
Town Board Meeting Agenda  
Monday, July 8, 2019 @ 7:00 PM**

## **CALL TO ORDER**

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Police Chief Bill Carter
- Invocation by Wendell Council of Churches

## **1. ADJUSTMENT AND APPROVAL OF THE AGENDA**

## **2. PUBLIC COMMENT PERIOD [one-hour time limit in total]**

*The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.*

*Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.*

*Anyone wanting to speak during Public Comment Period should do the following:*

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

## **3. CONSENT AGENDA**

*The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.*

- 3a. Approval of the minutes from the May 28, 2019, regular Town Board meeting.
- 3b. Approval of the minutes from the June 10, 2019 regular Town Board meeting.
- 3c. Request to purchase an ODB Xtreme Vac leaf truck.

#### 4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

#### 5. PUBLIC HEARINGS

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**Public Hearing Guidelines:**

- Case is announced
  - Staff presentation
  - Public hearing is opened
  - Applicant presentation
  - Citizens will follow the same rules as Public Comment Period and will have five minutes to speak
  - Close public hearing
  - Board members ask questions
  - Board may take action
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5a. **PUBLIC HEARING:** Zoning Map Amendment request to rezone 2 parcels totaling 2.73 acres [1.31 acres for PIN #1784551118 and 1.42 acres for PIN #1784551064] located at 1027 and 1011 Marshburn Rd from Rural Agricultural (RA) to Highway Commercial (CH)..  
Speaker: Planning Director David Bergmark

5b. **PUBLIC HEARING held Monday, June 10, 2019:** Zoning Text Amendment to Sections 2.3, 3.3 and 19.3 of the UDO as it relates to short term rentals, specifically Bed and Breakfast Inns, Homestays and Whole-house Lodging.  
Speaker: Planning Director David Bergmark


#### 6. ADMINISTRATIVE ITEMS

6a. Presentation of Citizen Advisory Board Appearance Commission Applicant  
Speaker: Town Clerk Megan Howard

6b. Request for waiver of community center rental fee by East Wake Alumni Association  
Speaker: Parks and Recreation Director Jeff Polaski

#### 7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

7a. Snap Shot.

7b. Update on board committee(s) by Town board members:  
 Wendell Fire Board [Commissioner Joyner]

#### 8. COMMISSIONERS' REPORTS / COMMENTS

**9. MAYOR'S REPORTS / COMMENTS**

**10. CLOSED SESSION**

*Closed session will be called if necessary.*

**11. ADJOURN**