

**TOWN OF WENDELL
BOARD OF COMMISSIONER MEETING MINUTES
MAY 29, 2018**

The Wendell Town Board of Commissioners held its regularly scheduled meeting on Tuesday, May 29, 2018, in the Town Board Room, Wendell Town Hall, 15 East Fourth Street.

PRESENT: Mayor Virginia Gray; Mayor Pro Tem Jon Lutz; Commissioners: John Boyette, David Myrick, Ben Carroll, and Jason Joyner.

STAFF PRESENT: Town Manger Teresa Piner, Special Assistant to the Manager–Town Clerk Sherry Scoggins, Finance Director Butch Kay, Planning Director David Bergmark, Police Chief Bill Carter, Parks and Recreation Director Jeff Polaski, Public Works Superintendent Brian Bray, and Information Technology Administrator Tamah Hughes.

CALL TO ORDER:

Mayor Gray called the meeting to order at 7:00 p.m. and welcomed attendees.

PLEDGE OF ALLEGIANCE:

Police Chief Bill Carter led the Pledge of Allegiance.

INVOCATION:

Reverend Bob Albritton of Wendell United Methodist Church provided the invocation.

1. ADJUSTMENT AND APPROVAL OF THE AGENDA:






ACTION

Mover: Mayor Pro Tem Lutz moved to approve the agenda as presented.

Vote: Unanimous.

2. PUBLIC COMMENT PERIOD (*one hour time limit in total*):

The following person(s) spoke during Public Comment Period:

-  Regina Harmon of 6616 Tells Branch spoke about the Municipal Water Allocation Policy.
-  Hans Dara of 8830 Autumn Winds Drive spoke about the Municipal Water Allocation Policy.
-  Kathy Dara of 3512 Coach Lantern Avenue spoke about the Municipal Water Allocation Policy.
-  Allison Strickland of 236 Liberty Star Road thanked the Town Board for its support to Interact.
-  Reverend Ryan Jones of 4214 Vineyard Ridge Drive introduced himself as reverend for Innerstate, a new church locating in Wendell.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:

No items were available for the 5/29/2018 consent agenda.

4. RECOGNITION OF PROMOTION OF OFFICER JUSTIN D. LOY TO SERGEANT.

SPEAKER: Police Chief Bill Carter

ACTION: Recognition

[Staff Report]

Item Summary

Justin D. Loy began his law enforcement career with the Rolesville Police Department as an Auxiliary Officer in August 2004. He moved into a full-time position in February 2005 and served as a patrol officer, traffic officer and patrol sergeant. He joined the Wendell Police Department in November 2009 and has served as a Patrol Officer.

Justin has served with integrity, professionalism and community spirit since joining the Wendell Police Department. Since becoming a member of the Police Department, Justin completed his Associates Degree in Criminal Justice through Wake Technical Community College. In November 2014 he was awarded the Advanced Law Enforcement Certificate by the North Carolina Criminal Justice Education and Training Standards Commission. Eligibility for this award is based on formal education, law enforcement related training beyond state mandates, and years of full time experience and it can take anywhere from 6 to 12 years to achieve this award.

As a result of the retirement of Sergeant Steve Hall and the reassignment of Sergeant Gibbs and Sergeant Hare to Patrol and Investigations respectively, a Patrol Sergeant position opened up. Applications were received from internal candidates and an Assessment Center was conducted utilizing persons from inside and outside Town staff. The Assessment Center was designed to evaluate critical dimensions needed to perform the position of sergeant and included an oral review board, a role play exercise to simulate an employee issue and a written exercise as well as consideration for time served in the capacity as a sworn police officer.

The Wendell Police Department is fortunate to have well qualified internal candidates to have considered for this position. After completing the evaluation of the performance of the candidates, it was recommended to and approved by the Town Manager that Justin D. Loy be promoted to the rank of Sergeant. The promotion was effective April 25, 2018. You are asked to join us this evening in the "pinning" of Justin with his Sergeant's Badge.

Police Chief Bill Carter provided an overview of the promotion of Justin D. Loy to Sergeant; staff report above in italics.



5. PRESENTATION BY NEWLAND COMMUNITIES: UPDATE ON WENDELL FALLS.

SPEAKER: Mike Scisciani, Vice President - Operations

ACTION: Presentation.

[Staff Report]

Item Summary

Vice President of Operations Mike Scisciani will provide an update on Wendell Falls.

Mike Scisciani, Vice President of Operations [Raleigh], provided an update on Wendell Falls:

- 2018 fantastic year so far
- Last month sold the 500th house since opening in fall 2015
- To date, 112 homes sold this year
- 2018 average home price is \$228,000; higher than prior year
- Current builders include: Dan Ryan, Garmon Homes, Royal Oaks, Capital City and David Weekly Homes
- Article in the News & Observer touting the growth of the area and Wendell Falls
- Article in Builder Magazine in April about Wendell Falls net zero home; net zero means the home produces as much energy as it consumes
- This past year added miles of new trails for hiking and biking
- This past year opened a new dog park
- Working on a new model row that will open fall 2018
- Mixed use area is taking shape
- Working with CBRE for promotion and best uses of the commercial tracts
- Cruizers, a full service convenience store, is slated to open later this year
- Closed on a parcel for Rainbow Child Care
- Wake County EMS site will close later this summer
- Continuing with the Tree Light Center area which is a community service area
- Anticipate a grocer under contract later this year
- Goals are to continue enhancing amenities within the development and maintaining community partnerships
- Thanked the Board for the opportunity to provide an update about Newland Communities and Wendell Falls

6. DISCUSSION OF THE WATER ALLOCATION POLICY.
SPEAKER: Planning Director David Bergmark
ACTION: Board may take action.

[Staff Report]

Item Summary:

Per the request of the Town Board, staff has prepared a summary report of the Town's Water Allocation Policy, which was adopted on April 25, 2016. Staff has also included suggested changes to the bonus points which projects may receive, based on insights and comments received since the policy's adoption two years ago. The suggested scoring changes are shown as red-lined text in Attachment A. The proposed changes seek to further incentivize certain improvements, such as greenway and sidewalk installation. Furthermore, staff suggests that the policy be amended to include a new recreational amenity type (Aquatic Playground/Splash Park).

Water Allocation Policy Purpose

As stated in the attached Water Allocation Policy, Wendell's municipal water capacity is a valuable resource that must be conserved and apportioned to new development projects that promote the Town's policy of insuring a diversified tax base and housing supply. The allocation policy will tend to promote diversity of housing available to a wide cross section of citizens of diverse socio-economic backgrounds and promote economic viability and sustainability by encouraging retail and other commercial development within the Wendell community.

In general, the local government expense of providing police and fire protection, schools, parks, social services, water and sewage systems and other essential public services to residential neighborhoods is generally greater than the ad valorem tax revenue generated by such neighborhoods. Conversely, the cost of providing services to commercial and industrial development is generally less than the tax revenue accruing to the local government. Recent studies of five North Carolina counties (including Wake) by the American Farmland Trust reveal that the cost of local government services provided to Wake County residential property owners is \$1.54 for each dollar of ad valorem tax revenue received, while the cost of providing services to Commercial/Industrial properties is only \$.18 for each dollar of revenue. Thus, having a predominantly residential tax base would require the Town of Wendell over time to assess a higher tax levy to raise funds to provide essential services or to reduce the level of public services provided. This is one reason why local governments strive to achieve a balance of both residential and non-residential growth.

Wendell's historical development pattern has been predominantly residential leading to a current tax base of approximately 75% residential and 25% commercial/industrial. In the past, the Wendell Board of Commissioners has found that it is fiscally responsible and otherwise in the public interest to promote and encourage non-residential development in the jurisdiction as an alternative to residential development until a ratio between the two is closer to what exists in other communities in the County. The Town's water allocation policy proposes a goal of achieving a tax base of 60% residential and 40% commercial/industrial.

Communities without a wide variety of housing type and style also put pressure on the Wake County Public School System which remains committed to having students of a wide range of socio-economic backgrounds attend each local school.

The water allocation policy seeks to manage distribution of water allocation in order to preserve and enhance property values, manage its limited water supply as a vital natural resource,

promote economic development and incentivize smart growth practices. This is accomplished by establishing a scoring system that prioritizes specific uses and improvements which advance the goals of the town, as stated in the attached policy.

Key Assumptions of the Allocation Policy

The policy reserves municipal water in gallons per day for new development proposals, master plans, site plans, building plans and/or structures seeking construction approval. Each phase of a phased development must comply with the terms and development schedule of an approved Utility Allocation Agreement before the next phase can begin or the development risks loss of previously reserved capacity. Reserved capacity will be allocated once a building permit has been issued.

Previously reserved but unused allocation can be reclaimed by the Board of Commissioners for:

- (1) the lack of compliance with any existing Utility Allocation or Developer's Agreement;*
- (2) violation of applicable Town policy provision, ordinance standard, condition of approval;*
- (3) violation of federal or state regulation; or*
- (4) other good cause.*

All projects considered for water allocation must provide a wastewater system connection with adequate receiving capacity, as determined by the Wake County Health Department and/or City of Raleigh Public Utilities Department and approved by the Town of Wendell Town Manager. All proposed projects must be within the existing corporate limits or have filed a valid and complete petition for Voluntary Annexation.

All proposed projects under consideration must have a complete application submitted for the appropriate Master Plan, Subdivision, Site Plan, Special Use Permit, Conditional District or Zoning Compliance Permit, Building Permit or any other necessary approval.

All projects are subject to a Utility Allocation Agreement or Development Agreement approved by either the Board of Commissioners or the Town Manager, as described in the 'Water Allocation Process' section below. If the Developer/Applicant fails to meet all terms of that agreement the unused allocation will be reclaimed, no new building permits will be issued, and no new connections to the water or wastewater systems will be permitted. Active building permits will have certificates of occupancy held until mitigating measures are agreed to by all parties. For residential subdivisions, all improvements required as part of the Utility Allocation Agreement must generally be completed prior to 50% of Certificates of Occupancy being issued unless otherwise stated in the approved Utility Allocation Agreement or Development Agreement.

Any third parties who buy land to build upon are bound by the approved Utility Allocation Agreement or Development Agreement. If the agreement is not fulfilled, the above terms and conditions still apply regardless of who owns the land.

Projects with proven vested rights upon adoption of this policy will be permitted to finish their projects as previously approved.

Proposed Allocation Process

The allocation policy's process was created to mirror the UDO process that allows for most projects to keep moving forward at staff level if the proposed project meets the standards set forth in the policy.

Proposed projects may only be approved for water allocation under the following 3 scenarios.

All allocation requests which require Board of Commissioner approval shall follow the

standards and requirements of quasi-judicial decisions.

Allocation Scenarios

1. **Scenario 1: Project scores a minimum of 50 points and maintains 100,000+ GPD of sanitary sewer capacity for the Town.**
 - a. Approval Authority: Town Manager
 - b. Process: If a project is awarded a minimum of 50 TOTAL POINTS or more, water allocation can automatically be granted by the Town Manager with a completed Utility Allocation Agreement, so long as granting such allocation would leave the Town with a minimum of 100,000 GPD of reserve sewer capacity.
2. **Scenario 2: Project Scores a minimum of 50 points, but the requested allocation would not maintain a reserve of at least 100,000 GPD of sanitary sewer capacity for the Town.**
 - a. Approval Authority: Board of Commissioners
 - b. Process: Qualification for water allocation under Scenario 2 shall be determined by the Board of Commissioners according to the standards listed under this section. Projects must substantially advance at least 3 of the 9 categories listed below in order to be approved for allocation:
 - i. Anticipated increases in the Town's ad valorem tax base or the level of developer investment
 - ii. Construction and dedication of public infrastructure
 - iii. Provision of employment opportunities for Wendell citizens
 - iv. Provisions of diversified housing stock
 - v. Preservation of open space or conservation of existing habitat
 - vi. Protection of existing tree canopy or the provision of additional landscaping
 - vii. Provision of recreational amenities for current or future Wendell residents
 - viii. Provision of outdoor enhancements and/or transit improvements
 - ix. Advancement of the Town's goal of obtaining a 60%-40% ratio of residential to non-residential tax values
3. **Scenario 3: Project scores less than 50 points but qualifies as a 'Special Exception'**
 - a. Approval Authority: Board of Commissioners
 - b. Process: In order to facilitate residential infill development of smaller parcels, a Special Exception may be granted by the Board of Commissioners for major subdivisions to receive water allocation, regardless of point totals. In order to receive water allocation under this provision, the applicant must demonstrate that the following conditions have been met:
 - i. The property submitted for allocation is within the primary corporate limits or adjacent to the primary corporate limits.
 - ii. The property is less than 20 acres in size.
 - iii. There is no vacant or underdeveloped land of 10 acres or more in size adjacent to the project which could feasibly be added to the development to create a larger subdivision.
 - iv. The market will not support the development of the subject land as a non-residential use that would score more base points than a major subdivision.
 - v. All homes shall have at least 2200 square feet of heated space (per the approved utility agreement or development agreement).

There are a few specific categories of bonus points that if selected, would require review and approval by the Board of Commissioners. A few examples include construction of gateway landscaping or structures, outdoor display of public art, and enhanced roadside landscaping. Improvements or site conditions which are required under the Town's Unified Development Ordinance should not be given consideration as part of the water allocation approval process. In the case where multiple water allocation submittals are received by the Town, the Board or Town Manager should also compare the number of total points each projects scored. The Board of Commissioners or Town Manager should make a determination for allocation requests prior to the approval of any development plans (i.e. preliminary plans, site plans, final development plans, etc.)

Points are awarded in two categories, BASE POINTS and BONUS POINTS. BONUS POINTS are broken down into four categories.

- 1. Non-Conformity Abatement and Public Infrastructure Improvements.*
- 2. Green Development Standards*
- 3. Outdoor Enhancement and Transit Improvements.*
- 4. Amenities (Only for Projects with Residential Components).*

As proposed, unless a project can gain all necessary BONUS POINTS from a single improvement identified in the approved list, improvements must be made from at least two of the categories of BONUS POINTS. All of the possible bonus points can be found in the attached Draft Water Allocation Policy.

The policy should be reviewed periodically and, when appropriate, readjusted by the Board of Commissioners. The Town's overall progress on policy goals will be considered and the multipliers and/or point thresholds readjusted accordingly.

Ultimate Development Goals for the Full Build-out of Wendell

By having a Water Allocation Policy in place, the development goals for the build out of Wendell are easier to control. This policy allows the Town to shift three specific goals: the ratio between residential and non-residential tax value; creating more diversity between housing options; and creating more desirable multifamily developments.

Currently, the tax base is split between approximately 75% residential and 25% non-residential. Staff believes that a 60% residential and 40% non-residential tax base is better balance for Wendell to be able to better sustain the services provided to residents.

At the time of the policy's adoption, the breakdown between the types of residential housing in Wendell was approximately 80.5% single family dwellings; 0.5% townhouses; and 19% multifamily units (which includes duplexes). Staff suggests that a 75% single family dwellings; 10% townhouses; and 15% multifamily units is a better mix of housing options that was suggested as desirable in the Comprehensive Plan.

Given that higher quality multifamily units should be beneficial for the Town, Wendell's allocation policy includes three multifamily type categories, with lesser base points granted to Type II and Type III.

Type I requires that the entire structure be sprinkled for fire protection, be located within a Village/Town Center shown on the Comprehensive Plan; the entire façade be made of brick, stone, or a mix of masonry and hardiplank or cementious fiber siding; the roofs are predominately flat; are at least 4 stories tall, and include some other type of use (retail, services, or offices) mixed into the building.

Type II requires that the entire structure be sprinkled for fire protection, the entire façade be made of brick, stone, or a mix of masonry and hardiplank or cementious fiber siding; the roofs

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are predominately flat; are at least 3 stories tall, and be situated to provide pedestrian access to a surrounding activity center. Type III only requires that the living areas be sprinkled for fire protection (state building code requirement). If a project does not meet Type I or II, it would be considered a Type III.

Currently, all of the multifamily units in Wendell are considered to be Type III. The allocation policy adopts a goal to have a mix containing 50% Type I, 30% Type II, and 20% Type III. Per the adopted policy, 45 base points are assigned to Type I, 35 base points are assigned to Type II, and 30 base points are assigned to Type III. The additional base points for Type I and Type II multifamily should encourage more projects of a higher standard.

Staff Recommendation:

Staff requests that the Town Board review the existing Water Allocation policy to determine if any scoring criteria should be amended based upon changing priorities or shifts in growth since the original time of adoption. Staff's recommended scoring changes are shown as red-lined text within Attachment A. Please note that the number of bonus points awarded for an improvement is not always intended to correlate with the financial expense of making the improvement. Some bonus point categories were deliberately scored lower, as they were not seen as priorities of the Town.

Planning Director David Bergmark provided an overview of the Water Allocation Policy; staff report included above in italics.

Mayor Gray provided an overview of how the Municipal Water Allocation Policy works. The policy applies to all construction. The goal is to promote and encourage non-residential as the Town is 75% residential and 25% commercial and for Wendell to eventually be 60% residential and 40% commercial. She reviewed the three scenarios for award of water allocation. She would like to hear options to make the policy without reducing the square footage.

Commissioner Joyner stated some public comments were made that this is the first time hearing about this. He stated his home, Commissioner Myrick's home and Commissioner Boyette's home is less than the 2,200 square feet. He stated this came up three months ago. The purpose for placing on the agenda is to have discussion. The policy incentivizes economic development. He left the General Assembly where the discussion of Apple coming to the area arose and Apple's request were tax abatement, cash, and long term security – Apple did not request water. Water should not be a concern of anyone who comes to the Town of Wendell. He would like to see the square footage amended. He's concerned about the amenities component and questioned who is responsible for maintaining. His belief is lowering the square footage to 1,800 will entice more development. City of Raleigh does not have this policy as Raleigh is seeking ways to promote infill development. He questioned how many people have used Section 3 of the policy. Planning Director Bergmark stated one.

Commissioner Joyner stated this policy has not been tested in Section 3 and there is a snag with Section 3. He questioned how the 2,200 square footage number was arrived at.

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Planning Director Bergmark stated the lot sizes of those developments in Wendell at the time the policy was being drafted were used to arrive at 2,200 square feet. The most recent report shows the average house size in Wendell is 1,685 square feet as of last month.

Commissioner Joyner stated this is a policy that will change. He agrees that it can be tweaked. The length of time to get on agenda and he has done research. The Town of Wendell purchases water from Raleigh. He recalls last year the Town of Wendell wanting to give some water back to Raleigh in order to reduce the pro forma. Re-sale values of homes is not in the size of the home; it's in bathrooms, tile, granite, hardwoods and things that last a long time. He stated he would like to change the square foot from 2,200 to 1,800 and see what happens. He stated under Section 3, requests will come back before the Board as a Quasi-Judicial hearing and all ex-parte communications are disclosed for the process.

Mayor Gray stated before each Board she meets with the Town Manager and Town Clerk and the agenda is discussed. She was made aware of questions about the Water Allocation Policy. She directed the Town Manager to provide the Water Allocation Policy to the Board members via email and it was subsequently provided as a hard copy at the previous Board meeting. The Water Allocation Policy is a tool for the Town of Wendell.

Commissioner Myrick questioned if the developer was made aware of the 2,200 square feet included in Scenario 3. Planning Director Bergmark stated yes.

Commissioner Myrick questioned if Scenario 3 was to encourage in-fill. Planning Director Bergmark stated yes.

Commissioner Myrick questioned if it was staff that arrived at the 2,200 square feet number. Planning Director Bergmark stated yes.

Commissioner Myrick stated he fielded calls last week about this. This policy includes options for amenities by the developer that may not be included within the development. He is not having a problem with lowering the square footage. His recommendation is to lower to a reasonable amount of square footage.

Commissioner Boyette stated when this first came up two years ago he wanted to go line-by-line. He would like to see if a developer does not put something in that it is costs points, such as not putting in open space. He prefers to go through the policy to make update. A developer knows what will sell and this does not have anything to do with putting up banners or building and 18-hole golf course. A builder knows what will sell. If the bar is set so high, then nothing will be built in Wendell. By lowering the square footage, Wendell will capture some of the in-fill development which is better for the Town. The Town would be in better shape if the Town could recoup from developers, builders and industries coming into the municipality and impacting services. He is amenable to 1,800 square feet for a new home.

Mayor Pro Tem Lutz stated this is an economic development tool and has an anti-residential feel. Some of the bonus points do not seem in-line. He would like to see more amenities such as storm water or an amenity within the development.

Commissioner Carroll stated this is an issue he has been on the fence about. He would like to raise the bar for Wendell. Some things have to be reviewed on a case-by-case scenario. He does not believe the square footage equates to a better house. There is a lot of upfront cost in development. It comes down to personal opinion and he does not want to change the policy and prefers to look at requests on a case-by-case basis. The property that brought up this discussion is on Academy Street.

Mayor Gray stated a possibility is when dealing with an area that is less than desirable for 2,200 square foot home, to review what is comparable to the area and reduce 1,800 square foot.

Commissioner Joyner stated there are a lot more opportunities to make the policy better and develop consensus of the square footage. He would like a Board work session to work on the policy together.

Commissioner Boyette stated when someone comes in with a plan, the clock stops and they come under the rules at that time. Planning Director Bergmark stated if a rule is made more stringent, the applicant may move forward with the original rule. In this case, the Town has not yet received a water allocation request.

ACTION

Mover: Commissioner Joyner moved to reduce the 2,200 square feet in Scenario 3 to 1,800 square feet and for staff to schedule a work session to review the policy.

Vote: 3-2 with Lutz and Carroll dissenting.

Public Hearing Guidelines:

- Case is announced
- Staff presentation
- Applicant presentation
- Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
- Close public hearing
- Board members ask questions
- Board may take action

7. PUBLIC HEARING FOR PROPOSED FISCAL YEAR (FY) 2018-2019 TOWN OF WENDELL BUDGET.

SPEAKER: Town Manager Teresa Piner and Finance Director Butch Kay

ACTION: Public hearing. Board may take action.

[Staff Report]

Item Summary:

The proposed FY 2018-2019 Budget for the Town of Wendell has been prepared in accordance with the Local Government Budget and Fiscal Control Act and was presented to the Wendell Board of Commissioners on Monday, May 14, 2018, posted on the Town's website and a copy has been placed at the Wendell Library for public review. The budget presents

financial information summarized by major categories of expense for each department and outlines the operations of the Town. As mandated by State law, the budget is balanced and identifies methods of raising and spending funds for specific programs during the coming fiscal year.

The budget development process focused on providing high quality services while moving toward meeting the goals of the Town Board and community in a fiscally responsible manner. The development of the budget was guided by the priorities established at the 2018 retreat, though the updating of the Town's Financial Goals and Policies, and Equipment Replacement Policy. Priorities were influenced by the positive economic changes in the area resulting in increased workloads; desire to maintain the current tax rate, and efficiency and effectiveness through technology.

The proposed budget maintains a tax rate of .49 per \$100 of valuation. Projected property tax revenues make up approximately 32 percent of the Town's budget. Property tax revenue is based upon the values of existing homes, non-residential buildings, as well as new construction. Tax revenues for FY 18-19 have seen an increase of approximately \$302,000. An increase in revenues will allow for the lease of equipment and the addition of two police officer positions mid-year by leveraging fund balance, lease options, and the operating budget. No loans are planned for the upcoming budget.

Grants proposed for this year include a Wake County ABC Grant for \$9,000 to support Camp Choices and Track-out Camp and a Governor's Crime Commission Grant in the amount of \$24,206 for firearm replacement, which is a carryover from last fiscal year.

Town Manager Teresa Piner provided an overview of the Fiscal Year 2018-2019 Town of Wendell Budget; staff report included above in italics. She stated this is a balanced budget.

Mayor Gray opened the public hearing at 8:49 p.m.




Regina Harmon of 6616 Tells Branch stated she owns two businesses. She stated there are many pieces to the budget. She requested economic development opportunities for those coming to Wendell. Parks and Recreation has a multi-purpose field that is not being utilized at this time. She would like to see more tournaments at the disc golf course at Wendell Park.

Mayor Gray closed the public hearing at 8:55 p.m.

Mayor Pro Tem Lutz stated he will be at a conference for the next regular Board meeting.




ACTION

Consensus of the Town Board of Commissioners to place on the June 11, 2018, agenda.


8. **UPDATE ON BOARD COMMITTEE(S) BY TOWN BOARD MEMBERS:**
 -  **Capital Area Metropolitan Planning Organization [CAMPO] (Mayor Gray)**
 -  **Conference Table [Greater Raleigh Convention and Visitors Bureau] (Mayor Gray)**
 -  **Triangle J Council of Governments – Board of Delegates (Mayor Pro Tem Lutz)**

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Mayor Gray provided an update on the Capital Area Metropolitan Planning Organization [CAMPO]:

-  Public hearing on 2018-2027 transportation improvement program amendment number 4
-  Public hearing on the 2017 draft Wake Transit work plan
-  Received information on North Carolina bills

Mayor Gray provided an update on Conference Table [Greater Raleigh Convention and Visitors Bureau]:

-  Presentation received on tourism and opportunities for the international tourism trade in Wake County

Mayor Pro Tem Lutz provided an update on the Triangle J Council of Governments – Board of Delegates:

-  Adopted the inter-regional agreement
-  Adopted the 2019 budget
-  Elected officers for FY 2018-2019

9. COMMISSIONERS' REPORTS.

Commissioner Carroll stated no report.

Mayor Pro Tem Lutz thanked and congratulated Office Loy for service to our community. He thanked the staff for the work on the budget.



Commissioner Myrick thanked staff for the balanced budget. He apologized for missing the last Board meeting due to his recovering from surgery on his hand.

Commissioner Boyette stated no report.

Commissioner Joyner stated there is a lot of good stuff going on around Town. He enjoyed seeing the paintings of scenes from around Town. He heard late last night that the North Carolina General Assembly dropped its budget and it included a line that the Department of Commerce shall award Town of Wendell \$50,000 for downtown revitalization. He thanked those at the General Assembly to help secure those funds.

10. MAYOR'S REPORT.

Mayor Gray provided the following report:

-  The Artist Reception and Silent Auction was a nice evening at Wine and Beer 101. The paintings were beautiful and a great fund raiser for the Appearance Commission.
-  She attended the 5th grade graduation at Carver Elementary School. She could see the excitement and pride of all the attendees. Dr. Spivey, who recently retired, came back for the ceremony.

11. CLOSED SESSION.

ACTION: Will be called if necessary.

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No closed session was called.

12. **ADJOURN.**

ACTION:

Mover: Mayor Pro Tem Lutz moved to adjourn at 9:04 p.m.

Vote: Unanimous.

Duly adopted this 25th day of June 2018, while in regular session.

ATTEST:

Virginia R. Gray, Mayor

Sherry L. Scoggins, MMC; Town Clerk