

**TOWN OF WENDELL
BOARD OF COMMISSIONER MEETING MINUTES
March 26, 2018**

The Wendell Town Board of Commissioners held its regularly scheduled meeting on Monday, March 26, 2018, in the Town Board Room, Wendell Town Hall, 15 East Fourth Street.

PRESENT: Mayor Virginia Gray; Mayor Pro Tem Jon Lutz; Commissioners: John Boyette, David Myrick, Ben Carroll, and Jason Joyner.

STAFF PRESENT: Town Manger Teresa Piner, Special Assistant to the Manager–Town Clerk Sherry Scoggins, Finance Director Butch Kay, Planning Director David Bergmark, Police Chief Bill Carter, Parks and Recreation Director Jeff Polaski, and Information Technology Administrator Tamah Hughes.

CALL TO ORDER:

Mayor Gray called the meeting to order at 7:01 p.m. and welcomed attendees.

PLEDGE OF ALLEGIANCE:

Jose Loza, student at Wendell Magnet Elementary School, led the Pledge of Allegiance.

INVOCATION:

Reverend Debbie Osterhoudt of Covenant Presbyterian Church provided the invocation.

1. ADJUSTMENT AND APPROVAL OF THE AGENDA:

ACTION

Mover: Mayor Pro Tem Lutz moved to adjust the agenda by adding as Item 5a, Discuss and Approve a Contract by Developmental Associates and approve the agenda as adjusted.

Vote: Unanimous.

2. PUBLIC COMMENT PERIOD (*one hour time limit in total*):

The following person(s) spoke during Public Comment Period:

 Joe DeLoach of 1704 Drift Falls Lane invited everyone to the Community Sunrise Service sponsored by the Wendell Council of Churches taking place this Sunday and gather at the J Ashley Wall Town Square at 6:30 a.m. Service will be led this year by the Wendell Baptist Church. Immediately following the service, all are invited to partake in breakfast at the fellowship hall at the Wendell United Methodist Church.

 Regina Harmon of 6616 Tells Branch Road stated this is the most active Town Board. This past weekend was the ProTown BMX show and this was the best show to date. This coming Saturday The Passage Church is hosting its Easter egg hunt at the Wendell Community Center. Wendell Middle School has a production of Annie coming up April 27 and 28 and is open to the public. The Spring Into The Arts Walk is May 12 this year and is another economic development opportunity for the Town. July 4 Parade, the Total Connection is helping with the children's essay contest that is open to third, fourth and fifth graders.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:

- a. Approval of the minutes from the February 26, 2018, regular meeting.
- b. Approval of the minutes from the March 12, 2018, regular meeting.

ACTION:

Mover: Mayor Pro Tem Lutz moved to approve the consent agenda as presented.

Vote: Unanimous.

4. RECOGNITION OF WENDELL MAGNET ELEMENTARY SCHOOL

TEACHER: WANDA JACKSON

SPEAKER: Mayor Virginia Gray

ACTION: Recognition.

[Staff Report]

Item Summary

Wanda Jackson is a hardworking, nurturing, and wonderful teacher. In addition to being the team chair for 3rd grade, Ms. Jackson also serves as a teacher representative on our PTA Board. She coordinates our Student Council as well. Ms. Jackson builds strong relationships with all of her kids, requiring students to strive for their personal best while challenging them along the way. We are very thankful for Ms. Jackson's continued positive impact on the students and staff of Wendell Creative Arts and Science Elementary School!

Mayor Virginia Gray recognized Wendell Magnet Elementary School teacher Wanda Jackson; report above in italics.

5. PRESENTATION BY WAKE COUNTY HUMAN SERVICES CHILD WELFARE FOSTER RECRUITMENT PROGRAM: "RECRUITMENT IS EVERYBODY'S BUSINESS"

SPEAKER: Recruitment and Licensing Supervisor Shelia Alford and Training and Licensing Specialist Kimberly Adcock

ACTION: Presentation.

[Staff Report]

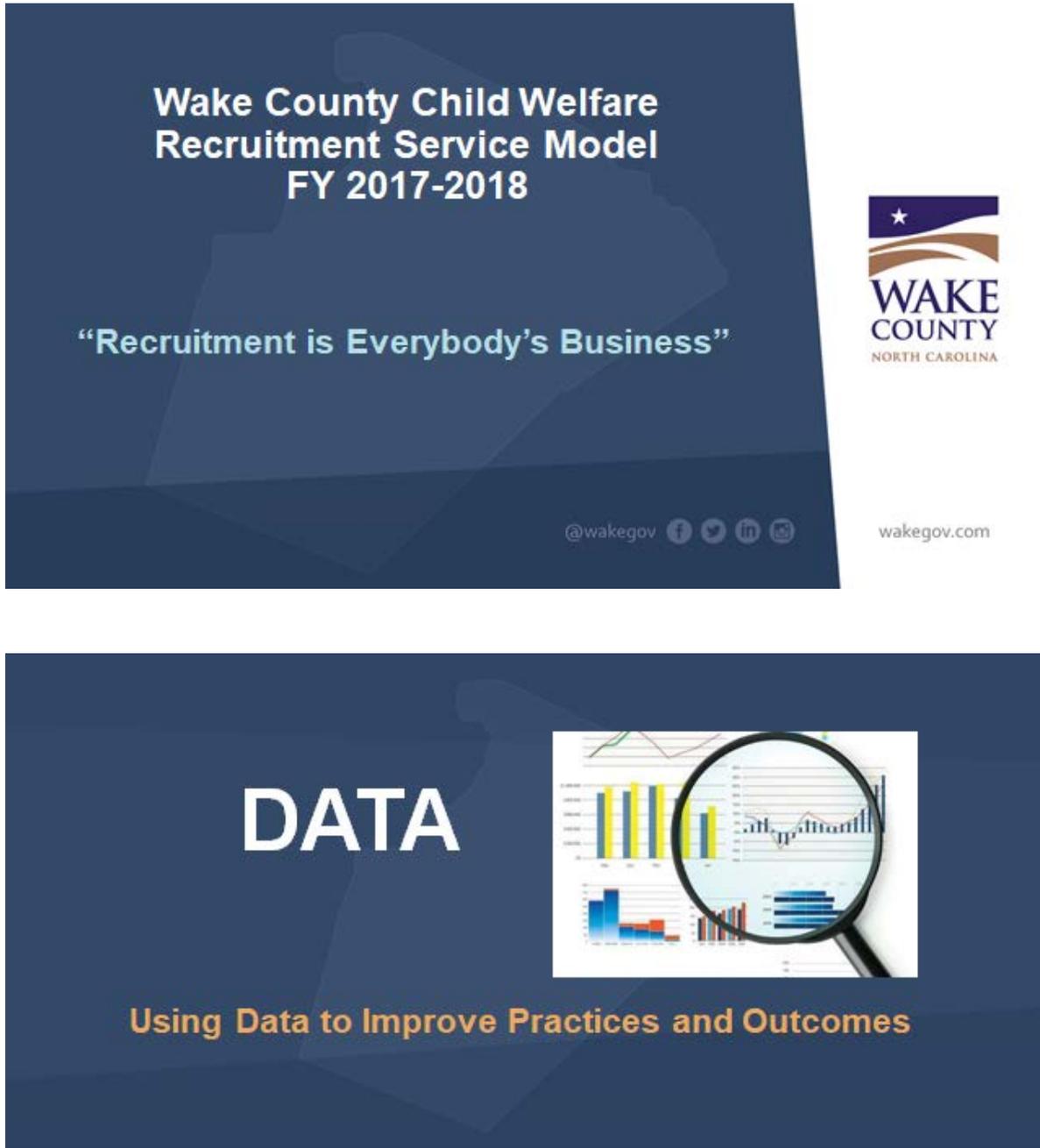
Item Summary

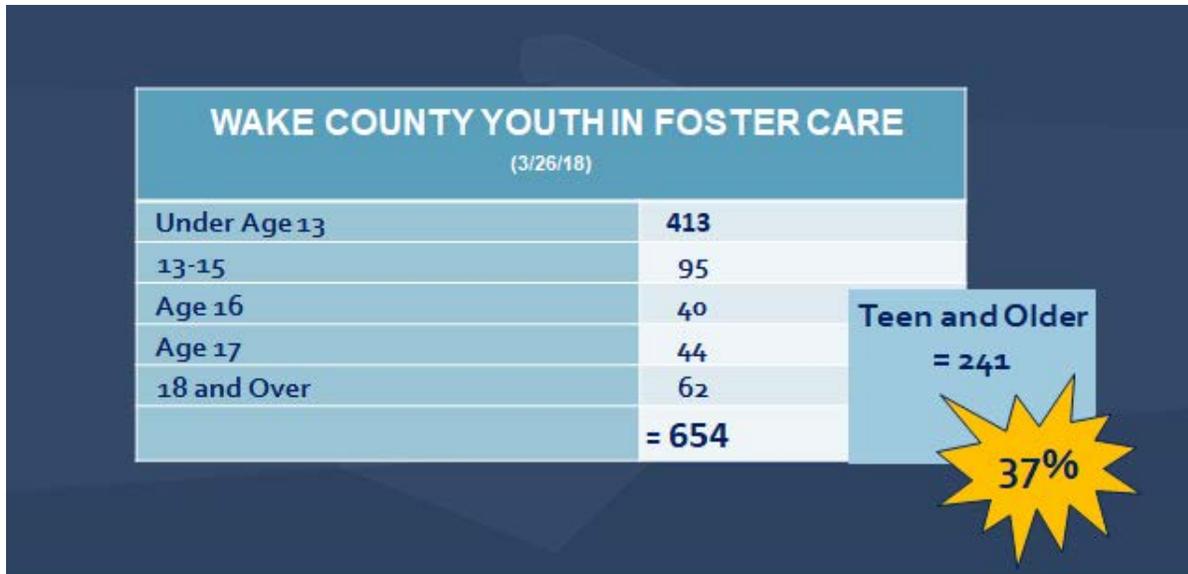
Foster Care is temporary care for children who have the goal of returning home to their birth parents or other relatives. The length of stay in foster care varies from a few days to much longer. Foster parents play a vital role in understanding the needs of the children during these difficult times, and their help, intervention and nurturing can make all the difference to a child in need. [<http://www.wakegov.com/humanservices/children/foster/Pages/default.aspx>]

This evening, Recruitment and Licensing Supervisor Shelia Alford and Training and Licensing Specialist Kimberly Adcock will provide an overview about the Foster Recruitment Program of

Wake County Human Services and share how persons can aid and assist as **Recruitment is Everybody's Business.**

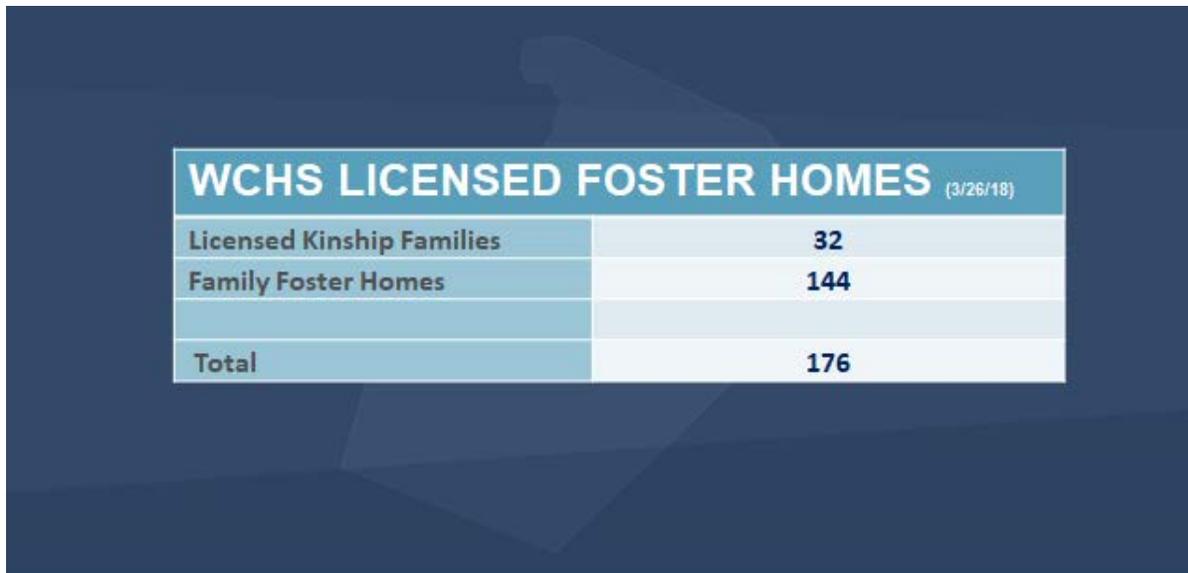
Recruitment and Licensing Supervisor Shelia Alford and Training and Licensing Specialist Kimberly Adcock provided the following PowerPoint presentation:





3

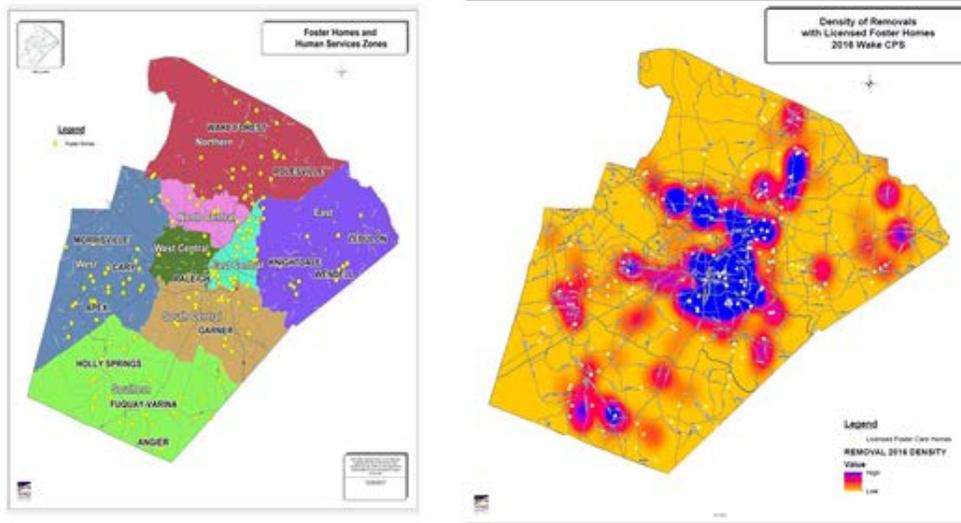
WAKE COUNTY



4

WAKE COUNTY

Location of Current Foster Homes & Children in WCHS Custody



5

WAKE COUNTY

WAKE COUNTY FOSTER CARE RACIAL DEMOGRAPHICS		# of Children	%
01 - White (Non Hispanic or Latino)		143	22%
02 - White (Hispanic or Latino)		40	6%
03 - Black (Non Hispanic or Latino)		382	58%
04 - Black (Hispanic or Latino)		13	2%
07 - Asian (Non Hispanic or Latino)		5	1%
08 - Asian (Hispanic or Latino)		1	0%
10 - Native Hawaiian or Other Pacific Islander (Hispanic or Latino)		1	0%
13 - White/Black (Non Hispanic or Latino)		60	9%
14 - White/Black (Hispanic or Latino)		7	1%
17 - White/Asian (Non Hispanic or Latino)		1	0%
21 - Black/American Indian or Alaskan Native (Non Hispanic or Latino)		1	0%
27 - American Indian or Alaskan Native/Asian (Non Hispanic or Latino)		1	0%
30 - American Indian or Alaskan Native/Native Hawaiian or Other Pacific Islander (Hispanic or Latino)		1	0%
			100

6

WAKE COUNTY

56 children (24%) are placed in Family foster care outside of Wake County

WAKE COUNTY

EASTERN WAKE COUNTY FOSTER HOMES	
(3/26/18)	
Knightdale	7
Wendell	5
Zebulon	3
Total	15

8

WAKE COUNTY

Eastern Wake County Data

40 children currently in Foster Care were removed from Eastern Wake County Homes.

9

WAKE COUNTY

Eastern Wake County Data

Youth in Foster Care by Town

Removal Zip Codes	# of Youth	Percent of Total
Knightdale - 27545	7	17.50%
Wendell - 27591	9	22.50%
Zebulon - 27597	24	60.00%
Grand Total	40	100.00%

Youth in Foster Care by Age

Age Breakdown	# of Youth	Percent of Total
1 - 6	17	42.50%
7 - 12	16	40.00%
13 - 18	7	17.50%
Grand Total	40	100.00%

10

WAKE COUNTY

Eastern Wake County Data

Youth Placed Out of County			Youth Placed in Wake County		
Non-Wake Placement Type	# of Youth	Percent of total	Zip Codes of Placements in Wake County	# of Youth	Percent of Total
52 - Home of relative	5	50.00%	Clayton, NC 27520	1	3.45%
53 - Therapeutic home	2	20.00%	Garner, NC 27529	6	20.69%
56 - Family foster care home	3	30.00%	Holly Springs, NC 27540	2	6.90%
			Knightdale, NC 27545	2	6.90%
			Raleigh, NC 27603	2	6.90%
			Raleigh, NC 27604	1	3.45%
			Raleigh, NC 27610	7	24.14%
			Raleigh, NC 27617	1	3.45%
			Wendell, NC 27591	4	13.79%
			Willow Springs, NC 27592	1	3.45%
Grand Total	10	100.00%	Zebulon, NC 27597	2	6.90%
			Grand Total	29	100.00%

11

WAKE COUNTY

Eastern Wake County Data

RACIAL DEMOGRAPHICS (EASTERN WAKE COUNTY)		
Race/Ethnicity	# of Youth	Percent of Total
01 - White (Non Hispanic or Latino)	13	32.50%
02 - White (Hispanic or Latino)	2	5.00%
03 - Black (Non Hispanic or Latino)	22	55.00%
13 - White/Black (Non Hispanic or Latino)	3	7.50%
Grand Total	40	100.00%

12

WAKE COUNTY

We need additional homes for...

- Teens
- 18 - 21 (young adults)
- Medically Fragile
- Sibling Groups

13

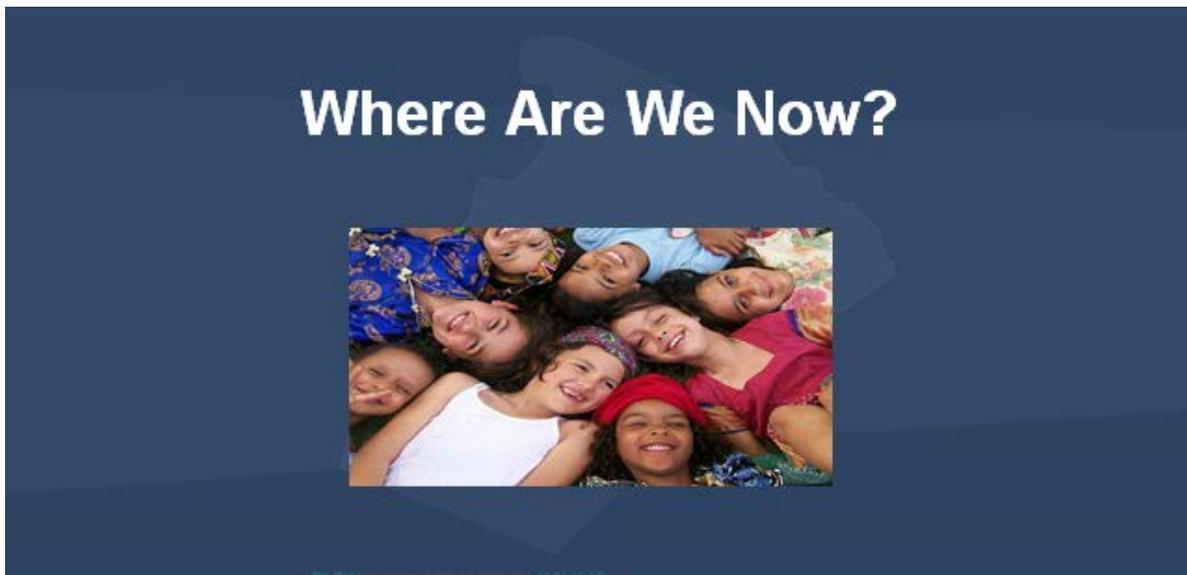
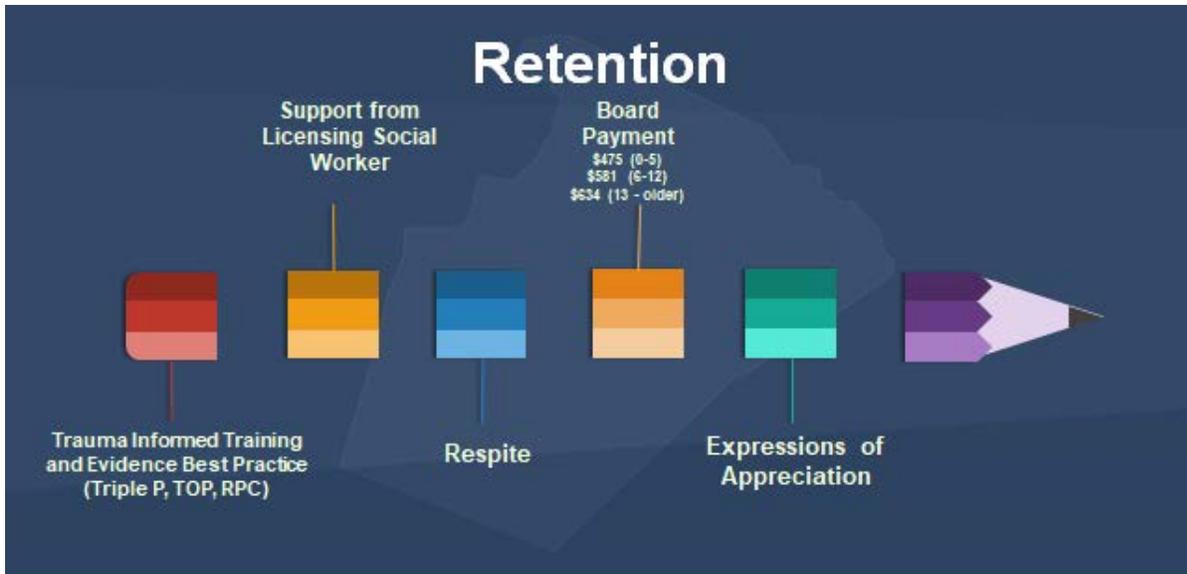
WAKE COUNTY

Foster Parent Requirements

- At least 21 years of age
- Wake County Resident
- Married or single
- Stable home and income
- Adequate living & sleeping space for each household member and the foster child
- Provide adequate supervision to the foster child
- Reasonably good mental, emotional, & physical health of each member of household
- Complete 30 hours of pre-service foster parent training and 10 hours of annual training
- A fingerprint check will be completed on each household member over age 18

14

WAKE COUNTY



Messaging and Rebranding

- Wake County Government Logo and Colors
- Engaging Everyone as Partners

@wakegov

wakegov.com



Infrastructure

- Access and Inclusion
- Accelerated Timeline to License Families More Quickly
- Use of Data to Improve Practices and Outcomes

CURRENT INITIATIVES

- ❑ Social Media, Radio, TV
- ❑ Apps/Geofencing
- ❑ Expos/Community Events
- ❑ Schools
- ❑ Foster Parents as Recruiters
- ❑ Businesses
- ❑ Civic Groups
- ❑ Empty Nesters
- ❑ Faith Community



FOR MORE INFORMATION

919-212-7474

Foster4wake@wakegov.com

www.wakegov.com

“RECRUITMENT IS EVERYBODY’S BUSINESS”



21

WAKE COUNTY

Commissioner Joyner thanked Ms. Alford and Ms. Adcock for the presentation. Foster care is step three in a process. Step one is keeping a child in the home and to support the family. Step two is keeping a child with a family member. When a child enters foster care, the child is removed from family, school, church and sports. He would challenge any Wake County leader to poke holes in what the Board just heard. This will take commitment from the elected officials, faith community, and community based initiative.

5a. DISCUSS AND APPROVE A CONTRACT BY DEVELOPMENTAL ASSOCIATES. [Added under Adjustment of the Agenda.]

Mayor Gray stated this is a firm that provides assistance with recruitment for a new town manager as Town Manager Piner is nearing retirement. Her understanding is the document was reviewed by the town attorney and meets his approval; agreement included in the minutes book as reference.

ACTION

Mover: Mayor Pro Tem Lutz moved to approve the contract with Developmental Associates.
Vote: Unanimous.

**6. UPDATE ON BOARD COMMITTEE(S) BY TOWN BOARD MEMBERS:
 Capital Area Metropolitan Planning Organization [CAMPO] (Mayor Gray)**

Mayor Gray provided the following update of the CAMPO meeting:

-  Discussed Triangle ITS contract
-  Discussed FY 2018 – 2027 Transportation Improvement Plan Program Amendment #3
-  Discussed the Wake Transit Plan lead agency assignments
-  Discussed LAPP Project adjustment

 Discussed LAPP Mid-Year Funding Report

7. COMMISSIONERS' REPORTS.

Commissioner Carroll, Mayor Pro Tem Lutz, and Commissioner Myrick stated no report.

Commissioner Boyette stated his appreciation to the Town staff for a good ProTown BMX show.

Commissioner Joyner stated the GrillBillies event was on the same day as the ProTown BMX. He compared the day to a public-private events. He added this past week, Commissioner Boyette and he had the opportunity to honor Sherwood Adams who retired from the Wendell Fire Department.

8. MAYOR'S REPORT.

Mayor Gray stated she attended numerous Arbor Day celebrations these past couple of weeks. She added there is one more Arbor Day celebration at Carver Elementary. The trees this year were donated by Taylor's Nursery of Raleigh and she thanked Mr. Richard Taylor again for the generous donation.

Mayor Gray toured the new Wake County Convenience Center and was part of the PSA that was filmed. There are more options to dispose of household items.

Mayor Gray also attended the annual 200 Club of Wake County Luncheon with Chief Carter. This group supports the spouses and children of fallen first responders. She was grateful to be included.

Mayor Gray also attended and spoke at the Centennial Banquet of the Wendell First Baptist Church. She thanked Reverend Lee for inviting her.

Mayor Gray thanked the Parks and Recreation Department for the ProTown BMX Show.

Mayor Gray stated the GrillBillies event was fun.

9. CLOSED SESSION.

ACTION: Will be called if necessary.

No closed session was called.

10. ADJOURN.

ACTION:

Mover: Mayor Pro Tem Lutz moved to recess to Thursday, March 29, 2018 at 5:30 p.m. in order to receive a presentation by Developmental Associates LLC at 7:35 p.m.

Vote: Unanimous.

**TOWN OF WENDELL
BOARD OF COMMISSIONER MEETING MINUTES
March 26, 2018; Recessed to March 29, 2018**

The Wendell Town Board of Commissioners resumed their Monday, March 26, 2018 meeting on Thursday, March 29, 2018, in the Town Board Room, Wendell Town Hall, 15 East Fourth Street.

PRESENT: Mayor Virginia Gray; Mayor Pro Tem Jon Lutz; Commissioners: Jason Joyner and John Boyette

ABSENT: Commissioners Ben Carroll and David Myrick

STAFF PRESENT: Town Manger Teresa Piner, Town Attorney Jim Cauley, Special Assistant to the Manger-Town Clerk Sherry Scoggins, and Police Chief Bill Carter

CALL TO ORDER:

Mayor Gray called the meeting to order at 5:34 p.m.

PRESENTATION BY DEVELOPMENTAL ASSOCIATES LLC:

Steve Straus of Developmental Associates LLC distributed a handout describing Developmental Associates LLC, overviewing the steps of the process for the Town Manager recruitment, listing of references; handout included in the minutes book as reference.

Mr. Straus stated this evening's discussion will assist in drafting of a job notice that the Town Board will review the second week of April.

Mr. Straus and the Town Board discussed scheduling for upcoming meetings for the recruitment, screening and selection process.

Consensus of the Town Board of Commissioners to schedule the initial (first) level screen of candidates on Thursday, May 31, 2018 at 5:30 PM.

Consensus of the Town Board of Commissioners to schedule the second screen of candidates on Thursday, June 14, 2018 at 5:30 PM.

Consensus of the Town Board of Commissioners to schedule an assessment center on Wednesday, June 27, 2018 and Thursday, June 28, 2018; location to be determined.

Mr. Straus stated the morning of Wednesday, June 27, 2018, is training to explain how to score the exercises performed by the candidates. The Town Board of Commissioners is welcome to

Board Meeting Minutes
March 26, 2018

attend the morning session. The afternoon of Wednesday, June 27, 2018 and the morning of Thursday, June 28, 2018, the candidates will go through the exercises. On Thursday, June 28, 2018, the Town Board will go into closed session to hear from each of the assessors as to how the candidates performed for each exercise.

Mr. Straus asked questions of the Town Board as to challenges, opportunities and qualifications for the new Town Manager.

ADJOURN.

ACTION:

Mover: Mayor Pro Tem Lutz moved to adjourn at 7:26 p.m.

Vote: 3-0.

Duly adopted this 23 day of April 2018, while in regular session.

ATTEST:

Virginia R. Gray, Mayor

Sherry L. Scoggins, MMC; Town Clerk