



**TOWN OF WENDELL**

**NORTH CAROLINA**

## **BOARD OF COMMISSIONERS MEETING**

Monday, June 25, 2018  
7:00 P.M.

Town Hall, 15 E. Fourth Street  
Wendell, North Carolina

- **Meeting Called to Order**
- **Welcome**
- **Pledge of Allegiance**
- **Invocation**

Mayor Virginia R. Gray

Police Chief Bill Carter

Wendell Council of Churches

1. Adjustment and approval of the agenda  
ACTION: Board may take action.

2. Public Comment Period (*one hour time limit in total*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.

3. Consent Agenda

**The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:**

- a. Wake County Tax Report.
  - b. Approval of the minutes from the May 14, 2018, regular meeting.
  - c. Approval of the minutes from the May 29, 2018, budget work session meeting.
  - d. Approval of the minutes from the May 29, 2018, regular meeting.
  - e. Approval of the minutes from the May 30, 2018, special called budget work session meeting.
4. Recognition and update on Parks and Recreation Trust Fund Grant.  
SPEAKER: Parks & Recreation Director Jeff Polaski  
ACTION: Recognition.
  5. Presentation about the new Little Free Library located at Wendell Community Center – Community Service Project.  
SPEAKER: Daisha Smith, Girl Scout Troop 4484  
ACTION: Presentation
  6. Recognition of Town of Wendell Finance Department for attaining the Comprehensive Annual Financial Report [CAFR] for the fiscal year ended 2017.  
SPEAKER: Finance Director Butch Kay and Accounting Technician Garrett Johnson  
ACTION: Recognition and presentation
  7. Budget ordinance amendment for the FY 2017-2018 budget.  
SPEAKER: Finance Director Butch Kay  
ACTION: Board may take action.
  8. Wendell Amended Community Development Block Grant [CDBG] Cooperation Agreement; continued from June 11, 2018.  
SPEAKER: Planning Director David Bergmark  
ACTION: Board may take action.
  9. Appointments to the Town of Wendell Citizen Advisory Boards – Round Two.  
SPEAKER: Special Assistant to the Manger Sherry Scoggins  
ACTION: Board review. Board action requested at the July 9, 2018 meeting.
  10. Update to the Town’s FY 19 Comprehensive List of Fees.  
SPEAKER: Finance Director Butch Kay  
ACTION: Receive public comment. Board may take action.

11. Discussion by the Town Board to consider and authorize the Town Attorney proceeding with formation of a non-profit entity and obtaining tax-exempt status for “Meet On Main.”

SPEAKER: Town Manager Teresa Piner

ACTION: Board may take action.

12. Update on board committee(s) by Town board members:

 Capital Area Metropolitan Planning Organization (CAMPO) [Mayor Gray]

13. Commissioners’ Reports.

14. Mayor’s Report.

15. Closed Session.

ACTION: Will be called if necessary.

16. Adjourn.