



**TOWN OF WENDELL**

**NORTH CAROLINA**

## **BOARD OF COMMISSIONERS MEETING**

Monday, July 09, 2018  
7:00 P.M.

Town Hall, 15 E. Fourth Street  
Wendell, North Carolina

- **Meeting Called to Order** Mayor Virginia R. Gray
- **Welcome**
- **Pledge of Allegiance** Police Chief Bill Carter
- **Invocation** Wendell Council of Churches

1. Adjustment and approval of the agenda  
ACTION: Board may take action.
2. Public Comment Period (*one hour time limit in total*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.

3. Consent Agenda

**The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:**

a. Approval of the minutes from the June 5, 2018, special called budget work session meeting.

4. Lease agreement between Town of Wendell and Innerstate Ministries.

SPEAKER: Parks & Recreation Director Jeff Polaski

ACTION: Board may take action.

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**Evidentiary (Quasi-Judicial) Hearing Guidelines:**

- Case is announced
  - Town Attorney provides rules of procedure for an evidentiary hearing
  - Town Clerk provides oath for persons wishing to present testimony
  - Staff presentation
  - Applicant presentation
  - Opposition presentation
  - Applicant rebuttal
  - Opposition rebuttal
  - Staff closing comments
  - Board inquiry
  - Board called into deliberation
  - Board discussion of the findings of fact:
    - Approve
    - Approve with conditions
    - Deny (must include reason)
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5. **EVIDENTIARY (QUASI-JUDICIAL) HEARING:** Water Allocation application request for exemption.

SPEAKER: Planning Director David Bergmark

ACTION: Evidentiary Hearing. Board may take action.

6. Board appointments to citizen advisory boards.

SPEAKER: Special Assistant to the Town Manager Sherry Scoggins

ACTION: Board may take action.

7. Snap Shot

ACTION: Information. Board may take action.

8. Update on board committee(s) by Town board members:



Wendell Fire Advisory Board [Commissioner Joyner]

9. Commissioners' Reports.

10. Mayor's Report.

11. Closed Session.

ACTION: Will be called if necessary.

12. Adjourn.