



**TOWN OF WENDELL**

**NORTH CAROLINA**

**BOARD OF COMMISSIONERS  
MEETING**

Monday, November 13, 2017  
7:00 P.M.

Town Hall, 15 E. Fourth Street  
Wendell, North Carolina

- **Meeting Called to Order**

Mayor Virginia R. Gray

- **Welcome**

- **Pledge of Allegiance**

Emma Cuthrell and Logan  
Champion, 4<sup>th</sup> grade students at  
Carver Elementary

- **Invocation**

Wendell Council of Churches

1. Adjustment and approval of the agenda  
ACTION: Board may take action.

2. Public Comment Period (*one hour time limit in total*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.

3. Consent Agenda

**The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:**

- a. Approval of the Minutes from the October 23, 2017, regular meeting.
4. Recognition of Carver Elementary teacher: Mrs. Ashlan Golden  
SPEAKER: Mayor Gray  
ACTION: Recognition
5. Presentation of the Town of Wendell 2017 audit report by Petway Mills and Pearson PA.  
SPEAKER: Jessica Murphy  
ACTION: Presentation.
6. Presentation by Spectrum on Internet Assistance Program.  
SPEAKER: Mia Bailey, Director, Government Affairs for Charter Communications  
ACTION: Presentation
7. Presentation of façade grant request for 11 West Third Street.  
SPEAKER: Planner Patrick Reidy  
ACTION: Board may take action.

**Public Hearing Guidelines:**

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- Case is announced
  - Staff presentation
  - Applicant presentation
  - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
  - Close public hearing
  - Board members ask questions
  - Board may take action
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8. PUBLIC HEARING to consider text amendments to Chapter 12 of the UDO as it relates to temporary electronic message board and mobile signs.  
SPEAKER: Planning Director David Bergmark  
ACTION: Public hearing; Board may take action.

**Public Hearing Guidelines:**

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- Case is announced
  - Staff presentation
  - Applicant presentation
  - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
  - Close public hearing
  - Board members ask questions
  - Board may take action
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9. PUBLIC HEARING to consider a text amendment to Chapter 9 of the UDO as it relates to sight triangle standards.

SPEAKER: Planning Director David Bergmark

ACTION: Public hearing; Board may take action.

**Quasi-Judicial [Evidentiary] Hearing Guidelines:**

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- Case is announced
  - Town Attorney provides rules of procedure for an evidentiary hearing
  - Town Clerk provides oath for persons wishing to present testimony
  - Staff presentation
  - Applicant testimony [how the request meets the findings of fact]
  - Opposition testimony [how the request does not meet the findings of fact]
  - Applicant rebuttal
  - Opposition rebuttal
  - Staff closing comments
  - Board inquiry
  - Board called into deliberation
  - Board discussion of the findings of fact
    - Approve
    - Approve with conditions
    - Deny (must include reason)
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10. QUASI-JUDICIAL PUBLIC HEARING to consider a special use request by Thomas H. Johnson on behalf of Nexsen Pruet to permit a new cell tower to be located on Poinsettia Lane (PIN # 1764903527).

SPEAKER: Planning Director David Bergmark

ACTION: Quasi-judicial public hearing; Board may take action.

**Public Hearing Guidelines:**






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- Case is announced
  - Staff presentation
  - Applicant presentation
  - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
  - Close public hearing
  - Board members ask questions
  - Board may take action
- 

11. **PUBLIC HEARING continued from the October 9, 2017 meeting:** Application by Greater NC Jurisdiction Church of God in Christ, Inc. to amend a CMX Conditional District located at 1609 Wendell Boulevard.  
SPEAKER: Planner Patrick Reidy  
ACTION: Public Hearing. Board may take action.

12. Amendment to Town Code of Ordinances Chapter 14, Sections 110 and 111.  
SPEAKER: Police Chief Bill Carter  
ACTION: Board may take action.

13. Snap Shot.  
ACTION: Information. Board may take action.

14. Update on board committee(s) by Town board members:  
 CAMPO [Mayor Gray]  
 Triangle J COG Board of Delegates [Mayor Pro Tem Lutz]  
 GRCVB Conference Table [Mayor Gray]  
 Fire Advisory Board [Commissioner Joyner]  
 Technical Review Committee (TRC) [Commissioner Carroll]

15. Commissioners' Reports.

16. Mayor's Report.

17. Closed Session.  
ACTION: Will be called if necessary.

18. Adjourn.