



TOWN OF WENDELL

NORTH CAROLINA

BOARD OF COMMISSIONERS MEETING

Monday, December 11, 2017*
7:00 P.M.

Town Hall, 15 E. Fourth Street
Wendell, North Carolina

**Regular and Organizational meeting; only meeting for month of December.*

- **Meeting Called to Order** Mayor Virginia R. Gray
- **Welcome**
- **Pledge of Allegiance** Leslie Almanza-Jiminenez, student at Wendell Creative Arts and Science Magnet Elementary School
- **Invocation** Wendell Council of Churches

1. Adjustment and approval of the agenda
ACTION: Board may take action.
2. Public Comment Period (*one hour time limit*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.

3. Consent Agenda

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:

- a. Approval of the Minutes from the November 13, 2017, regular meeting.
- b. Approval of the Minutes from the November 27, 2017, regular meeting.
- c. Direct the Town Clerk to certify the sufficiency of a satellite annexation petition for .39 acres of property located at 6806 and 6808 Knightdale Eagle Rock Road and identified by PIN Numbers 1774439303, 1774530312, and 1774530352.
- d. Donation of land to the Town of Wendell.

4. Recognition of Wendell Creative Arts and Science Magnet Elementary School teacher:

Meghan Tillery

SPEAKER: Mayor Virginia Gray

ACTION: Recognition.

5. Recognition of Kelly Hales for the Wendell Rock Garden located on the Fourth Street side of Town Hall.

SPEAKER: Planner Patrick Reidy

ACTION: Recognition

Public Hearing Guidelines:

- Case is announced
 - Staff presentation
 - Applicant presentation
 - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
 - Close public hearing
 - Board members ask questions
 - Board may take action
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6. **PUBLIC HEARING:** Public Hearing on a Zoning Map Amendment request to rezone 7.43 acres of land (excluding ROW) located at 2505 Wendell Boulevard from MI to CH.

SPEAKER: Planning Director David Bergmark

ACTION: Public Hearing. Board may take action.

7. **PUBLIC HEARING:** Public Hearing on a Zoning Text Amendment to Chapters 11 and 17 of the UDO as they relate to Street Lights.

SPEAKER: Planning Director David Bergmark

ACTION: Public Hearing. Board may take action.

8. Snap Shot.

ACTION: Information. Board may take action.

9. Update on board committee(s) by Town board members:
  Fire Advisory Board [Commissioner Joyner]

10. Commissioners' Reports.

11. Mayor's Report.

12. Closed Session.

ACTION: Will be called if necessary.


This concludes the business of the regular meeting.

The board will proceed with the organizational meeting.



13. Oaths of Office:

 Administration of oath of office to Jason Joyner, Commissioner, by Representative Chris Malone.

 Administration of oath of office to John Boyette, Commissioner, by Town Clerk Sherry Scoggins.

 Administration of oath of office to Jon Lutz, Commissioner, by Town Clerk Sherry Scoggins.

14. Election of a Mayor Pro Tempore:

 Mayor Gray will state the duties of Mayor Pro Tempore and open the floor for nominations.

 Administration of oath of office to Mayor Pro Tempore performed by Town Clerk Sherry Scoggins.

15. Adjourn.



A photographer will be in attendance to take updated photos of the Town Board.

You are invited to a reception following adjournment of the Town Board and organizational meeting.

Next meeting is January 8, 2018.