



**TOWN OF WENDELL**

**NORTH CAROLINA**

**BOARD OF COMMISSIONERS  
MEETING**

Monday, August 28, 2017  
7:00 P.M.

Town Hall, 15 E. Fourth Street  
Wendell, North Carolina

- **Meeting Called to Order** Mayor Virginia R. Gray
- **Welcome**
- **Pledge of Allegiance** Police Chief Bill Carter
- **Invocation** Wendell Council of Churches

1. Adjustment and approval of the agenda  
ACTION: Board may take action.
2. Public Comment Period (*one hour time limit in total*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.

3. Consent Agenda

**The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:**

- a. Approval of the Minutes from the August 10, 2017, Mid-Year Retreat meeting.
- b. Approval of the Minutes from the August 14, 2017, regular meeting.
- c. Direct the Town Clerk to certify the sufficiency of a satellite annexation petition for 93.29 acres of property located in Wendell Falls and identified by PIN Numbers 1773080073, 1764716160, and 1774116521.

4. Presentation by Frank Doherty, Audubon, on the Bird Watching Program at Wendell Community Park.

SPEAKER: Frank Doherty

ACTION: Presentation.

5. Recognize Officer Lenward Morgan Hanks Jr. for earning Advanced Law Enforcement Certificate.

SPEAKER: Police Chief Bill Carter

ACTION: Recognition

**Public Hearing Guidelines:**

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- Case is announced
  - Staff presentation
  - Applicant presentation
  - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
  - Close public hearing
  - Board members ask questions
  - Board may take action
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6. **PUBLIC HEARING** to consider a financial institution for an equipment and vehicles loan for the following items: one leaf truck, five police cars, one bucket truck and two pickup trucks.

SPEAKER: Finance Director Butch Kay

ACTION: Public hearing. Board may take action.

7. Discussion of Town of Wendell professional and career development for Public Works Department.

SPEAKER: Finance Director Butch Kay

ACTION: Board may take action.

8. Discussion of vacancy on Tree Board.  
SPEAKER: Special Assistant to the Town Manager Sherry Scoggins  
ACTION: Information. Direction from Town Board.
9. Discussion of recommending a citizen to serve on the [Wake County] Fire Commission.  
SPEAKER: Special Assistant to the Town Manager Sherry Scoggins  
ACTION: Information. Board may take action at its September 11, 2017, Board meeting.
10. Update on Wendell co-locating within the proposed Wake County Public Safety Facility.  
SPEAKER: Town Manager Teresa Piner  
ACTION: Discussion. Board may take action.
11. Discussion of policy for weather camera.  
SPEAKER: IT Administrator Tamah Hughes  
ACTION: Discussion. Direction from Town Board.
12. Update on board committee(s) by Town board members:
  -  Triangle J COG Board of Delegates [Mayor Pro Tem Lutz]
  -  Capital Area Metropolitan Planning Organization (CAMPO) [Mayor Gray]
13. Commissioners' Reports.
14. Mayor's Report.
15. Closed Session.  
ACTION: Will be called if necessary.
16. Adjourn.