

**TOWN OF WENDELL
BOARD OF COMMISSIONER MEETING MINUTES
December 12, 2016**

The Wendell Town Board of Commissioners held their regularly scheduled meeting on Monday, December 12, 2016, in the Town Board Room, Wendell Town Hall, 15 East Fourth Street.

PRESENT: Mayor Virginia Gray; Mayor Pro Tem Jon Lutz; Commissioners: John Boyette, David Myrick, Ben Carroll, and Jason Joyner.

STAFF PRESENT: Town Manger Teresa Piner, Town Attorney Jim Cauley, Special Assistant to the Manger-Town Clerk Sherry Scoggins, Finance Director Butch Kay, Planning Director David Bergmark, Parks & Recreation Director Jeff Polaski, Public Works Director Alton Bryant, IT Administrator Tamah Hughes, and Police Chief Bill Carter.

CALL TO ORDER:

Mayor Gray called the meeting to order at 7:00 p.m. and welcomed attendees.

PLEDGE OF ALLEGIANCE:

Bailey Hicks, fifth grade student at Wendell Creative Arts and Science Magnet Elementary School, led the Pledge of Allegiance.

INVOCATION:

Pastor Bob Albritton of Wendell United Methodist Church provided the invocation.

1. ADJUSTMENT AND APPROVAL OF THE AGENDA:

ACTION

Mover: Mayor Pro Tem Lutz moved to approve the agenda as presented.

Vote: Unanimous.

2. PUBLIC COMMENT PERIOD (*one hour time limit in total*):

No public comments were received by the Town Board.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:

- a. Approval of the Minutes from the November 28, 2016, regular meeting.

ACTION

Mover: Mayor Pro Tem Lutz moved to approve the consent agenda as presented.

Vote: Unanimous.

**4. RECOGNITION OF WENDELL CREATIVE ARTS AND SCIENCE MAGNET
ELEMENTARY SCHOOL TEACHER: MEGHAN TILLERY**

SPEAKER: Mayor Gray

ACTION: Recognition

[Staff Report]

Item Summary

Meghan is a fifth grade science and social studies teacher at Wendell Creative Arts & Science Magnet Elementary School.

She was the 2015-2016 Wendell Elementary School Teacher of the Year.

She loves working with children.

She enjoys teaching science.

She takes a hands-on and inquiry based approach to teaching and learning.

She has high standards and expectations for her students.

She has taught 2nd, 3rd, and 5th grades. 5th grade has been her favorite grade to teach.

This is her 11th year of teaching at Wendell Elementary School.

She is a native of Michigan.

She lives in Wendell with her husband, Jake, and sons, Braydon and Braxton.

Mayor Gray introduced and recognized Wendell Creative Arts and Science Magnet Elementary School teacher Meghan Tillery; staff report included above in italics.

Ms. Tillery expressed appreciation for the recognition and expressed thanks for all the Town Board does for its students, families, and teachers.

5. PRESENTATION BY EAST WAKE SENIOR CENTER.

ACTION: Presentation

[Staff Report]

Item Summary:

The Town of Wendell owns the facility in which the Eastern Wake Senior Center operates. The Senior Center provides a valuable service to Eastern Wake County through the resources they offer to the community, however Resources for Seniors does not own facilities in Wake County but operates their programs from government owned facilities.

The Town and or its contractors maintain the physical structure of the building such as roofs, doors, windows, etc. Resources of Seniors provides programing within the facility. The East Wake Senior Center operates a Total Life Center, Meals on Wheels and an Activity Center.

Over the last year, the Town has assisted the Senior Center with the donation of a new stove to replace the one that had not worked for years. In addition public works and/or Town contractors have:

- *Repaired damages to restroom and kitchen facilities including leaking fixtures, wall sections, flooring, drains, sinks and toilets.*
- *Replaced damaged tile and leaking roof shingles.*
- *Repaired damaged doors and locking hardware.*
- *Replaced ceiling tiles.*
- *Repaired outdoor fencing about garbage containers.*

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- *Provided routine maintenance of the HVAC system. Provided contractor services to make repairs when the system failed to operate properly.*
- *Routinely remove and replace failed light bulbs and ballasts.*
- *Upgraded the electrical wiring required to properly operate the ceiling fans.*
- *Power washed concrete pads and exterior walls to remove algae growth.*
- *Provided extensive trimming on all shrubbery and yard maintenance.*

Representatives will be available to discuss programs currently under way and plans for 2017.

Town Manager Piner introduced Miranda Strider-Allen and Tanya Barrett; staff report included above in italics.

Miranda Strider-Allen of Resources for Seniors expressed appreciation for the use of the East Wake Senior Center. The Resources for Seniors is expanding its programs for seniors.

Tanya Barrett, coordinator of the East Wake Senior Center, provided an overview of the Meals on Wheels program, Total Life Center program, and programs for the East Wake Senior Center; handout incorporated as **ATTACHMENT A**.

6. PRESENTATION BY FEMA AND SBA REPRESENTATIVE TO SHARE OPPORTUNITIES AND RESOURCES WITH BUSINESSES AND RESIDENTS IMPACTED BY HURRICANE MATTHEW.
ACTION: Presentation.

[Staff Report]

Item Summary:

To receive information on programs and services being offered by FEMA and SBA as a result of Hurricane Matthew. The deadline for federal disaster assistance has been extended to January 9, 2017. The new deadline applies to homeowners, renters and businesses submitting applications for low-interest disaster loans from the U.S. Small business administration. If residents or businesses are unable to attend the meeting, they can contact FEMA at the FEMA Helpline at 800 621-3362 for voice and Video Relay Service at 711. For those are deaf, hard of hearing, call 1-800-462-7585. These toll free numbers are open from 7am to 11 pm.

Town Manager Piner introduced Fred Dolan of FEMA and Mary Gipson of the Small Business Administration (SBA); staff report included above in italics.

FEMA Intergovernmental Affairs Specialist Fred Dolan provided the following overview:

- In the wake of Hurricane Mathew, 45 counties in North Carolina - including Wake County - are eligible for Individual Assistance (IA), which can include grants for temporary housing and home repairs, low interest disaster loans to cover uninsured and underinsured property losses, and other programs to help individuals and business owners recover from the effects of the disaster.
- Federal Emergency Management Agency's (FEMA) Individuals and Households Program, a component of IA, program supports eligible survivors begin to rebuild their homes through repairs to make their homes safe, sanitary, and habitable.
- Currently, over 77,000 survivors have registered for Individual Assistance in NC.

- Over \$82,000,000 in grants have been approved in NC as part of the Individuals and Households Program.
- The deadline for survivors to register with FEMA is **January 9, 2017**. Individuals can register online at DisasterAssistance.gov or call FEMA's Helpline at **800-621-3362**. Translators are available through the Helpline to assist survivors register.
- If individuals receive a letter from FEMA about their eligibility for assistance, they should read the information thoroughly. Sometimes people do not immediately qualify for financial help and the reason may be fixed simply. Call the FEMA Helpline for assistance, **800-621-3362**.
- FEMA's Public Assistance (PA) Grant Program provides assistance to state, tribal and local governments and certain types of private nonprofit organizations to help communities quickly respond to and recover from the effects of Hurricane Matthew.
- Forty-nine counties in North Carolina, to include Wake County, are eligible for Public Assistance.
- Through the PA Program, FEMA provides supplemental federal disaster grant assistance for debris removal, emergency protective measures and the repair, replacement or restoration of disaster-damaged, publicly owned facilities.

Mary Gipson of the Small Business Administration (SBA) provided the following overview:

- SBA comes in behind FEMA to help with loans
- Offers loans to homeowners and renters. Homeowners may be eligible for up to \$200,000 in loans to repair or replace personal property; interest rate is 2.625% over 30 years.
- Offer loans to businesses.
- Contact information for the SBA is **1-800-659-2955** and the website is **www.sba.gov**
- The deadline to register with the Disaster Recovery Center is January 9, 2017.

Mayor Gray thanked Mr. Dolan and Ms. Gipson.

7. DISCUSSION AND REVIEW OF ADJUSTMENTS TO CHAPTER 6 OF THE UDO AS IT RELATES TO LOW IMPACT DEVELOPMENT (LID) STORMWATER REQUIREMENTS; PUBLIC HEARING TO BE HELD JANUARY 9, 2017.
ACTION: Discussion.

[Staff Report]

Item Summary:

In 2006, representatives from Wake County and each municipality in the county formed a task force to address stormwater issues. The task force met seventeen times over twenty months and produced a report that includes nine major recommendations and a five-year implementation plan. Part of these recommendations included the creation of a collaborative stormwater ordinance for interested towns.

The stormwater task force asked that the draft stormwater ordinance include: 1) water quality requirements that at least meet the minimum requirements for the municipal NPDES Phase II requirements; 2) water quality requirements that include control of the 10-year, 24 hour storm; and 3) encouragement of Low Impact Design (LID) standards.

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Members of the Stormwater Implementation Team included: Wendell Commissioner Sid Baynes, Zebulon Mayor Bob Matheny, Zebulon Planner Mark Hetrick, Rolesville Planner Bryan Hicks and Wendell Planning Director Teresa Piner.

Members of the team who served as resources were: Knightdale Engineer Keith Gifford, Wendell resident Betsy Rountree, NCDENR-DWQ representative Bill Diuguid, Wake County Environmental Services Director Tommy Esqueda, Knightdale Planner Stephen Morgan, Home Builder Association representative Suzanne Harris, AMEC Earth and Environmental Engineer Keith Readling, Wake Forest Engineer Scott Mills, Neuse River Keeper Dean Naujoks, AMEC Earth and Environmental Engineer Henrietta Locklear, Danny Bowden with the City of Raleigh, Wake County Planning Board Member Mike Golder, Wake County Environmental Service Representative Britt Stoddard, CORPUD representative Robert Massengill, and Wake County representative Hunter Freeman.

The stormwater implementation team's discussion of the draft stormwater ordinance was completed in November of 2008, and these recommendations were incorporated into Wendell's Unified Development Ordinance in 2009.

As part of the Town's stormwater regulations, no development or redevelopment shall contribute a nitrogen export load exceeding 3.6 pounds per acre per year unless they achieve classification as a Low Impact Development (LID), as described in Section 6.N.2.5 of the UDO. Under the original language created as part of the stormwater ordinance, developments had the option to buy down their nitrogen export load above the 3.6 pounds per acre by paying monies to the North Carolina Riparian Buffer Restoration Fund. However, when the first developments were submitted which would be subject to these regulations, the Town learned that this fund could not legally accept monies from the Town. As a result, this buy down option had to be removed from the UDO. However, the LID requirement remained for those developments which did not meet the 3.6 pounds per acre limit.

Since its original adoption, staff has had ongoing discussions with the Town's Stormwater Administrator (Wake County) and other industry professionals and has come to the conclusion that minor adjustments to Chapter 6 may be warranted. Staff has now had the opportunity to observe how stormwater regulations have been implemented in a variety of residential and commercial projects and has determined that the Town and the development community would benefit from two modifications to Chapter 6.

Proposed Amendments:

The first modification staff is proposing relates to small residential infill projects. As the Town continues to grow, the Town will likely see increasing numbers of small undeveloped properties proposed between existing subdivisions. These smaller parcels represent areas that are ideal for the provision of municipal services and development from a municipal standpoint, but it will be difficult for the limited number of parcels to absorb the cost and land requirements needed to satisfy the Town's current stormwater regulations, especially Low Impact Development (LID) standards. As a result, staff is proposing that Chapter 6 be modified to include an exception to the nitrogen export requirement for smaller residential infill development which meet specific criteria. Incorporating such language would be in line with a similar exemption included in the recently adopted water allocation policy. These regulations are designed to accommodate small infill development which does not have the potential to be part of a larger development, while preventing developers from circumventing the Town's stormwater regulations by submitting the first phase of their development independently as a subdivision of less than 20 acres.

Amendment 1:

“Residential infill developments which meet the following criteria shall not be subject to the requirement to limit nitrogen export load to 3.6 pounds per acre per year:

- 1. Are located within the primary corporate limits or adjacent to the primary corporate limits, AND*
- 2. Are less than 20 acres in size, AND*
- 3. Have no vacant or underdeveloped land of 10 acres or more in size adjacent to the project which could be feasibly added to the development to create a larger subdivision.”*

The second modification staff is proposing relates to the criteria for qualifying as a Low Impact Development (LID). Sections 6.5N5c through 6.5N5e list the current techniques which must be used to achieve LID classification. In the course of staff’s review, staff has noticed consistent difficulty in development projects meeting section 6.5N5e below, which requires two additional LID techniques to be incorporated into the project. Some of the options listed in this section are not feasible for a typical residential or commercial project. For example, most commercial property would not be able to retain 50 percent of the project area as vegetated space. Similarly, many commercial projects do not have any stream buffers on their property to expand. Finally, while staff supports the use of vegetated roofs and reclaimed water systems, these techniques are expensive and are rarely applied, even in larger municipalities. The most common technique which has been chosen by commercial developers has been the installation of rain cisterns.

Current language of Section 6.5N5c through 6.5N5e

- c. The following techniques must be used to achieve LID classification:
 - i. natural site design in consultation with the Town;*
 - ii. site buildings, roads, and other disturbance in the least environmentally sensitive areas, pursuing steep slopes, naturally well draining soils, and other hydrologically valuable features undisturbed.**
- d. In addition, one of the following two techniques must be used to achieve LID classifications:
 - i. bio-retention systems;*
 - ii. on-site infiltration;**
- e. In additions, at least two of the following techniques must be used to achieve LID
 - i. retention of 50 percent of vegetated area, including open space, landscaping, or forests;*
 - ii. use of Permeable pavement for all private driveways, private roads, sidewalks, and parking areas in accordance with the North Carolina Stormwater Best Management Practices Design Manual;*
 - iii. installation of one rain cistern per lot or three rain barrels per lot;*
 - iv. installation of vegetated roofs;*
 - v. increasing all buffers in the Riparian Buffer Zone of the Flood Protection Zone, whichever is greater, by 50 feet, in accordance with Section M.1 for Low-Density Development**

and Ultra Low Density projects and Section M.4 for High-Density Projects

- vi. *use of reclaimed water for all buildings in accordance with State and local laws.*
- vii. *use of innovative LID techniques subject to the approval of the Town.*

Staff proposes that Section 6.5N5e be amended to only require ‘one’ additional LID technique (rather than two) and to reduce the number of rain barrels required per lot to two rain barrels, which must remain in place for at least 2 years. This would require builders to install rain barrels and would give homeowners the opportunity to explore the benefits of rain barrel use. Water from rain barrels should not be used for drinking, but it is ideal for watering garden or lawns, washing cars or pets, and can even be used for flushing toilets. If the homeowner finds no use for them, the rain barrels may be removed after two years, eliminating long term enforcement requirements by the town or the stormwater administrator.

Amendment 2:

Amend Section 6.5.N.5.e. to read as follows:

- e. *In additions, at least one of the following techniques must be used to achieve LID*
 - i. *retention of 50 percent of vegetated area, including open space, landscaping, or forests;*
 - ii. *use of Permeable pavement for all private driveways, private roads, sidewalks, and parking areas in accordance with the North Carolina Stormwater Best Management Practices Design Manual;*
 - iii. *installation of one rain cistern per lot or two rain barrels per lot (rain barrels may only be used for residential projects and must be retained on site for a minimum of 2 years);*
 - iv. *installation of vegetated roofs;*
 - v. *increasing all buffers in the Riparian Buffer Zone of the Flood Protection Zone, whichever is greater, by 50 feet, in accordance with Section M.1 for Low-Density Development and Ultra Low Density projects and Section M.4 for High-Density Projects*
 - vi. *use of reclaimed water for all buildings in accordance with State and local laws.*
 - vii. *use of innovative LID techniques subject to the approval of the Town.*

Planning Board Recommendation:

At their November 21, 2016 meeting, the Planning Board voted 5-3 In favor of the proposed text amendment. Those voting against the proposal voiced concern with both requiring homeowners to retain rain barrels on site for 2 years if this option were selected by the developer, as well as having rain barrels as an option at all. One member supported removing the nitrogen requirement entirely for residential projects.

Voting to approve: Ashley Anderson, Errol Briggerman, Kathe Schaecher, Allen Swaim, Gilda Wall

Voting to deny: Victoria Curtis, Ruth Van der Grinten, Lloyd Lancaster

Absent: Harold Broadwell

Staff Recommendation:

Staff recommends approval of the proposed text amendments.

Statement of Plan Consistency and Reasonableness

- *Any recommended change, if deemed necessary, should be accompanied by a statement explaining how the change is consistent with the comprehensive plan, and is reasonable in nature.*
- *Such statements could refer to the general principles of the Comprehensive Plan, including but not limited to:*
 - *Principle Number 9: “Protect and preserve Wendell’s natural resources and amenities, including its streams, lakes, wetlands, and hardwood forests while balancing private property rights.”*

Planning Director David Bergmark provided an overview of the adjustments to Chapter 6 of the UDO as it relates to Low Impact Development (LID) stormwater requirements; staff report included above in italics.

Mayor Pro Tem Lutz questioned the advantage to the developers to get the low impact classification. Planning Director Bergmark stated the low impact helps with the water quality as well as water run-off from the development site.

Commissioner Myrick questioned the requirements kick-in when the development is more than 20 acres. Planning Director Bergmark stated yes for residential development.

Commissioner Myrick questioned if a developer chooses the rain barrel option for a larger project, how is that enforced. Does the Town have the man-power to manage this? Planning Director Bergmark stated it is a combination of efforts. The two-years is to ensure a developer does not install rain barrels for one phase and then move the rain barrels to satisfy a new phase. As development is occurring, the Town’s code enforcement officer and the Wake County Stormwater Administrator will do site checks for the development.

Commissioner Joyner questioned the use of crush and run or permeable pavement. He clarified that when he says permeable pavement, he means crush and run and not asphalt. Planning Director Bergmark stated the State Employees Credit Union has permeable pavement for the parking lot. Not every site is optimal for permeable pavement.

Commissioner Joyner stated rain barrels are the most economical option and appears to be the easiest. Will these measures truly improve water quality and water run-off. Planning Director Bergmark stated the rain barrels are not the only requirement. Developers will need to ensure the post water run-off does not exceed the pre water run-off. Developers may need to include another device to capture the water. Developers will need to include as part of the water retention a bio-retention pond or infiltration.

Commissioner Joyner stated the maximum is 6 and the average is 3.6. Out of the seven options, he sees four that would not be done in Wendell. Another two would not be used for appearance

sake. He is for development in a way that takes care of future generations and good for developers. He stated he has a qualm with the two-year attachment to the rain barrel. Understands the logic and appreciates the goal. He experimented with many things but no experiment was conducted because it was mandated by the government for two years. Encouraged looking at other off-site options developers may use to mitigate what they have done on-site.

Commissioner Boyette stated he uses a rain barrel. His concern with the rain barrel is it requires maintenance. If a property owner has an unwanted rain barrel, the rain barrel can become a mosquito problem and children could fall in when not secured properly. Planning Director Bergmark stated similar concerns were expressed at the Planning Board meeting.

Commissioner Joyner questioned if he has a small parcel for development and someone else owns the property surrounding him that exceeded the post run-off requirements, is there an opportunity to piggy-back or buy credit with the adjacent property owner that has exceeded the post run-off requirements. He questioned if this could be researched to learn if anyone has done this.

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| ACTION: Notice for Public Hearing at the January 9, 2017, Town Board meeting. |
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**8. DISCUSSION OF PROPOSED POLICY FOR USE OF THE TOWN BOARD ROOM.
ACTION: BOARD MAY TAKE ACTION.**

[Staff Report]

Item Summary:

The Town of Wendell recently updated Town Hall facilities to better utilize the space available in Town Hall for Board and staff meetings. Due to the room's size, the room is in demand to be used by civic groups and other organizations. Due to the cost of the upgrades, and particularly the electrical equipment it was determined that a policy would assist in prioritizing and clarifying to users expectation for the room.

Staff is asking for input into policy for the use of the facility from outside organizations.

Town Manager Teresa Piner provided an overview of the proposed policy for use of the Town Board Room; staff report included above in italics.

Commissioner Boyette questioned under the fourth and fifth priority, questioned the number of requests or accommodations. Town Manager Piner stated once every two or three months.

Commissioner Boyette stated the Town does need a policy for the use of Town facilities. He noticed the requestor must ask a month in advance, yet the cancellation can be within an hour. He suggested a change in the cancellation time. Town Manager Piner stated that can be reviewed.

Commissioner Boyette moved to approve with the adjustment to six hours for item number 2.

Mayor Gray stated if there is an emergency, there is an emergency.

Commissioner Joyner requested a friendly amendment to the policy as written with the exception that the time for a cancellation in the event a state of emergency is declared by the mayor or the governor.

Town Attorney Cauley stated the Town Board may have need of the room if there is not a state of emergency.

Mayor Gray stated the Town Board could use the Conference Room is a situation arose in which the Board needed to meet.

Commissioner Myrick noticed an hourly rate for a sound tech on site. Most likely if someone meets in here they will need the mikes and projector. Town Manager Piner stated the Town would work with the group. The new equipment cost is \$50,000.

Commissioner Myrick stated he prefers a requirement that if someone is meeting in the Town Board room that a Town staff member that knows the equipment be on hand.

Town Attorney Cauley questioned if there is concern about corruption of Town equipment.

Town Piner stated that is a concern although it may not be intentional.

ACTION

Mover: Commissioner Myrick moved to table to the next regular Board meeting.

Vote: Unanimous.

9. DISCUSSION OF 2017 LEGISLATIVE AGENDA FOR THE TOWN OF WENDELL.

ACTION: Discussion. Board may take action at its January 9, 2017, meeting.

[Staff Report]

Item Summary

At the 2016 North Carolina League of Municipalities [NCLM] Annual Conference, the conference merged with the Advocacy Goals Conference, which set the NCLM priorities for 2017-18. The information from the Advocacy Goals Conference is provided as information. Additionally, the mayors of Wake County collaborate on legislative agenda items that may benefit the community.

The North Carolina General Assembly will convene at noon on Wednesday, January 11, 2017, for its long session.

Mayor Gray provided an overview of 2017 Legislative Agenda for the Town of Wendell; report included above in italics.

Commissioner Boyette provided an overview of the “2017-18 North Carolina League of Municipalities Advocacy Goals”; herewith attached as **ATTACHMENT B**.

Commissioner Joyner stated requested to work with Commissioner Boyette between now and the

next meeting to create a Wendell specific agenda. He is concerned with the municipal election and local utilities components.

ACTION: Commissioner Boyette and Commissioner Joyner will collaborate on a 2017 Legislative Agenda for the Town of Wendell to present to the full Board for action.

10. UPDATE ON BOARD COMMITTEE(S) BY TOWN BOARD MEMBERS:
 **Capital Area Metropolitan Planning Organization (CAMPO) [Mayor Gray]**

Mayor Gray stated the CAMPO meeting was a collaborative meeting with other regions. A report and discussion on the beginning stages of the Wake County Transit Plan and how it would connect with the Chapel Hill and Durham areas was received.

 **Wendell Fire Department Board of Directors [Commissioner Joyner]**

Commissioner Joyner received an update on the fires in the western area of North Carolina. He added a number of firefighters volunteered to assist.

11. COMMISSIONERS' REPORTS.

Commissioner Joyner stated people are genuinely excited about our events. He attended the downtown event the other Friday. Saw Town staff working and local business owners working together; the trolley was full; folks were telling jokes while waiting for the trolley; and stopped at Peedies where there was a line. He met a dad and child who were trying to figure out how to get on the trolley. The child was disappointed about the line. Learned they used to live in Wendell and they expressed how nice the event was.

Commissioner Boyette stated a number of firemen were drawing straws to figure out who would help out with the fires in western North Carolina. It's nice to work in a department with people who like and enjoy what they do. On his shift, some of the guys liked driving Santa Claus so much that he was at Station 2 that night. His wife and daughter enjoyed the Wendell Wonderland event.

Commissioner Myrick stated Merry Christmas to everyone and encouraged everyone to slow down and take a moment to remember the true meaning of the season and remember our blessings and the great county we live in. He also stated Happy New Year.

Mayor Pro Tem Lutz echoed those comments. He commended the Town and business owners for the Wendell Wonderland event. People were impressed and had a great time from one end of Main Street to the other and also on Third Street. Also added that if shopping, keep the local businesses in mind.

Commissioner Carroll stated no report.

12. MAYOR'S REPORT.

Mayor Gray stated thanks to the Town staff for the Wendell Wonderland event. It grew from last year and is the right size for our Town. Thanked the Wendell Appearance Commission and the Wendell Economic Development Committee who are volunteers that helped to make it fun for attendees. He appreciated the businesses for staying open late. Thanked those who donated raffle prizes.

Wendell Parks and Recreation Department is featured on the cover of North Carolina Recreation and Park Association magazine, RECRE8. It's the winter issue and the direct result of programming and events at the park. She acknowledged the Parks & Recreation Department! This is economic development for the Town.

Town Manager Piner stated she has additional copies in her office and those in attendance may have a copy.

Mayor Gray stated the next Town Board meeting is Monday, January 9, 2017, and there is not a second meeting in December 2016.

Mayor Gray wished everyone a Merry Christmas and this has been a wonderful year in Wendell.

13. CLOSED SESSION.

ACTION: Closed Session will be called if necessary.

No closed session called.

14. ADJOURN.

ACTION: Meeting adjourned at 8:18 p.m.

Duly adopted this 9th day of January 2017, while in regular session.

ATTEST:

Virginia R. Gray, Mayor

Sherry L. Scoggins, MMC; Town Clerk