

The Wendell Town Board of Commissioners held a Special Called Meeting for the purpose of a Board Retreat on Saturday, April 19, 2014 at 8:00 a.m. in the Town Board Meeting Room. Present were Mayor Timothy Hinnant, Commissioners Sam Laughery; Jon Lutz; John Boyette; James Parham; Virginia Gray; and Town Manager Teresa Piner. The meeting was facilitated by Madeleine Henley of Walking Stick Associates.

Mayor Hinnant reconvened the recessed meeting of April 14, 2014 Town Board meeting. Manager Piner introduced Mrs. Madeleine Henley as the facilitator. Mrs. Henley stated she was there to help the board accomplish goals and objects that they were interested in and to keep them on track with steps to accomplish the goals.

PURPOSE:

Mrs. Henley said the purpose of this meeting of the Town of Wendell Board of Commissioners and the Town Manager was coordinated and conduct in-depth, facilitated discussion on several topics and to develop plans of action for a selected number of those topics.

Opening Items

Meeting rules were developed and agreed to by all participants:

- That everyone should participate, fully,
That only one person should speak at a time, that we will wait to be recognized, that we show respect to each other and each other's ideas,
That we be opportunistic-address items that come up if they are important, even if they are not on the approved agenda,
That any action items are developed by SMART (specific, measureable, achievable, relevant, time-bound).

The group reviewed the proposed agenda. It was noted by the facilitator that there was a strong chance that all ten items selected for discussion may not be addressed in depth during the course of this meeting. Discussion ensued and there was concurrence from all participants that all topics should be addressed, even if just briefly.

There was a consensus there were four items that relate strongly to each other, and that they should be addressed first, as a group. The theme of these four topics was to unite the primary corporate limits with the newly created satellite community through a two pronged approach - improve the existing downtown area commercially and visually ramp up the recreational and leisure options available in town.

It was agreed that this discussion would be cut short if necessary in order to address the remaining six topics.

Primary Topics

Uniting primary corporate limits with satellite communities
Additional roles for parks and recreation
Improving the commercial environment of downtown
Establishing the next wave of goals for Economic Development Committee
Town Hall / facility improvements

The group brainstormed the following ideas to explore more fully later in the meeting:

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| Weekly events in the downtown area, i.e. movie night | More annual events |
| Address vacant buildings downtown - facade grants? | Pedestrian friendly infrastructure - benches, tables, bike racks |
| Improved parking | Streamline permit process |
| Competition grade, year round swimming pool, or other unique draw to downtown | Maintain wide ranging leisure and recreational opportunities and add more programs |
| Improve/increase foot traffic downtown | Greenway improvements/expansions |
| Transit considerations | Extend TIA to the Regional Center |
| Develop a 10 year Econ. Dev plan | Research other towns' solutions to satellites |

Commissioner Laughery stated that he would be interested in hiring someone to handle Special Events and have them twice a month.

Commissioner Gray said she saw where Parks and Recreation could step up and do things, such as offering other programs.

Commissioner Laughery said talking about how we want Wendell Falls to be a part of our town was not going to make it happen; we need to be talking about how we implement a plan for making them a part of our community.

Mayor Hinnant said we are competing for tax dollars and Wendell Falls is competing with private money so it is going to be a big challenge for us to compete and make improvement at their pace.

Commissioner Boyette said he believed it would come down to transit. If you want property values to stay the same, new people want access to public transit. There was no other part of the county that had a rail line that was as centrally located and hits as many main spots as the existing rail in Wendell and Eastern Wake County. If we could try to concentrate some of economic development efforts along the rail corridor, when transit does come, we would have things in place.

Mayor Hinnant said David King had stated that we would not get rail for another 50 years. The Mayor stated that he had talked to a lot with other commissioners and people and Wendell was not going to get rail in the foreseeable future. Mayor Hinnant said Wendell Falls

would have 190 acres of commercial property and the best hope for more and better jobs would be commercial development with the property they are preparing to develop.

Mayor Hinnant said he would like to talk about Town Hall / facility improvements before the break. He said we were going to have to look at remodeling this building. If we plan to keep Town Hall here for another 10 years, we need to look at the possibility of getting some land and building a new place.

Commissioner Parham said he thought we had been looking at it too long; we need to move forward with this request. Commissioner Laughery said we had a list of the renovations that were needed and the cost was outrageous. Commissioner Laughery suggested that we take those request and put them in priority order with cost and do as much as we can. He said we need for the town staff to come to us and say these are the things we need to have done. Commissioner Boyette said he thought staff did that and there were some things that were combined and we asked them to separate them with the cost. Commissioner Boyette felt that staff had done their part and we need to look at it and say this was what we can do. Teresa said we did bring a list and there were improvements that we needed with IT and the windows and that is scheduled to take place in May. She said staff needs to understand how you would like for us to proceed because if we look at the building overall its get very expensive. She said another option is to take this room and make it our showcase. Commissioner Parham said he was going to suggest to the board that we have that list at the next meeting so that we can finalize it and you can start moving. Commissioner Boyette said maybe it could be prioritized according to how much we want to spend. Commissioner Boyette stated that this would help staff to identify what they need. Commissioner Gray said if we only do something in this room, we were only here two nights a month and she felt that there were other areas that need more attention than this room.

Commissioner Laughery said his priority was the working conditions for staff. Commissioner Lutz said he agreed that moving walls was going to be a little too much, but from the staffs standpoint this was what would make us a little more comfortable. Commissioner Lutz stated his priority would be staff's comfort and the meeting room presentation. Mayor Hinnant said his priority would be to make this boardroom a multi-purpose room and have all the state of the art equipment, paint, carpet and new furniture. Commissioner Parham said when people walk into this room their first impression should be this was a nice room, and do as much as we can without exceeding the amount we set to spend. Commissioner Boyette said he would like to see whatever amount of money we were going to spend, that we get the best improvements in the offices that could get them through the next 5-10 years and focus on the workable, livable solutions in this room. He said do purely cosmetic things in here that are low cost just to get us through. He said he thought the best solution for everyone was to quit putting off building a new Town Hall and move towards that. Commissioner Gray said she would like to see some aesthetic things that were more workable for the staff and be more aesthetically pleasing to the public. I would like to see us use what we have in a better way.

Mrs. Henley said if you all agree that this building needs to be replaced you need to start thinking now about how you are going to replace it.

Break

After the break the board continued with brainstorming.

Shortcuts - Any relevant guidance from existing plans?

The group reviewed the Wendell Strategic Plan to cull ideas then added the following to the brainstorm list:

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| Allow/encourage outdoor seating at downtown restaurants | Encourage development of the land between to visually connect the two hubs |
| Make the town more tech savvy | Improve Buffalo Street as a connector |
| Upgrade the Park | Work with owners to fill the vacant storefronts downtown |
| Make our needs & wants known to other levels of government, and to our neighboring municipalities | Communicate our message better through improved website and use of social media |
| Shovel ready sites | Facade grants/UDO |
| Support development of higher end housing in original Wendell | Page 49 of the plan – Provide higher density housing option in the downtown district |

Commissioner Parham suggested adding the UDO to the list.

Commissioner Boyette suggested ways to make our needs and wants known on other levels of government. He said we should work with other town boards to determine needs that we all share. Mayor Hinnant said it was very hard for us to be heard. The other larger municipalities just don't listen to our needs. Commissioner Laughery said even CAMPO does not hear our concerns. We are a small municipality with needs that no one listens to. Commissioner Boyette said whether we are listened to or not we should still voice our needs. Commissioner Parham said he felt like it might be beneficial if our citizens are involved in establishing our needs and go and make their voices heard.

Mrs. Henley said it may be a good time to invite the public to your meetings maybe 30 minutes before the meeting as a social event and let the public know that the area has needs and get them behind it.

Commissioner Gray said her thought was that we need to present more of a current image on the website and then social media as to what we have here. We need more events and things that are happening in the area. Commissioner Gray said she would like to have the number of hits that the posted items are getting. She said the comments from citizens are they can't find things on the webpage. We have a full time person on board and we need to utilize it as much as possible. She said she would like to see the town post something on Facebook daily. She wanted people to know that we were using Facebook and twitter. She does not feel that the website is updated as often as it should be. Maybe we should ask the manager to come up with a policy on what things should change and how often things should be changed on the website. She thought this would be a marketing tool, economic development tool, as well as informational tool.

Commissioner Parham said he knew that we could not do a lot about Shovel Ready Sites, but he thought that was a concern since we had our niche the Smart Grid. Mrs. Henley said one of the cities she met with has money set aside in their budget so as it builds up each year they have money to spend when something comes available. Mrs. Henley said you are

saying that the Economic Development Committee should start working with land owners. Commissioner Gray said the Economic Development Committee was tasked with this a year ago and they are working on it. Mrs. Piner said one thing we could do was put on our Welcome to Wendell Sign a SmartGrid Community. That is something that can be done in a very short time.

Mrs. Henley said on the ten year update she believed that the board could set down and put a 10 year plan together in no time. Just ask yourself what does the town want to be like in 10 years and that will be your plan.

Mrs. Henley asked if the transit item was an action item. Commissioner Boyette said he did not think so. Commissioner Parham said can we could ask that the plan be amended to extend the bus route at least to the Eastern Regional Center.

Mrs. Henley said on the Annual Events Downtown, this was going to be an action item, how are we going to do this. When do we want the events to start let's say July so the money will be in the budget. What is your first benchmark, how would you know progress was being made. Ms. Henley said they would have a deliberation session after lunch so we would leave this as it was until that time.

Mrs. Henley said the next item was a state of the art pool. Commissioner Boyette said he was talking about a year round competition style, athletically oriented indoor sort of thing. It would be fee based. It could be very cost effective if we could get some sponsorship. He said there had also been talk about the concession area at the park needing to be replaced and if there were land at the park you could easily make the facility where bathrooms and concessions could have dual service.

Mrs. Henley said on additional roles Parks and Recreation you want more activities, varied activities, more programs that could be implemented with existing facilities, more than sports, regularly scheduled town events, Parks and Recreation event once a month, work closely with the chamber possibly helping them financially, and update the park.

Mrs. Henley said improving the road between Wendell Falls and Wendell, what could we do. Mayor Hinnant said we can't do anything about that road; we do not have the money to spend on the road. That would be something that Commissioner Laughery as our delegate would need to work on with CAMPO. Commissioner Laughery said it was more than just prettying it up we have an intersection that needs to be addressed at Buffalo and Wendell Boulevard. He said if we had to spend some money to get that fixed, then we need to do so. Commissioner Lutz said we need to come up with a plan that could give us temporary relief until we can get some financial help with the issue down the road.

Mrs. Henley said how about improve foot traffic downtown and more store fronts with varied businesses. Are these actionable items? Commissioner Parham said I thought they could be. The Economic Development Committee could meet and see how the owners of the eight vacant store fronts feel about reducing the rent for 6 months and doing something to those buildings. We might then be able to justify the Façade Grant in the budget. Mayor Hinnant said as long as the people that own those eight store fronts reduce the rent and the town does not use money to offset the rent. Commissioner Gray said she thought the Economic Development Committee could help with the owners; it may be that they are interested in doing something like that but they don't know how to start it. Mrs. Henley said we would

add that to the Economic Development list.

Break/Lunch

Mrs. Henley said that on the list was support for higher end houses in Wendell. Commissioner Lutz said he put that item on the list because he continually heard that the town had enough affordable starter homes and that we need to raise the bar. This would citizens moving in town the opportunity to spend money at the end of the day to eat and shop in our town. Mrs. Henley asked when you say affordable housing are you speaking about Section 8 housing. Commissioner Laughery said yes, we have an abundance of Section 8 housing. Commissioner Boyette said he agreed with having higher end houses, but we need to make sure that we don't over emphasize that, because some of the houses are that are not even built yet were approved before the UDO came into effect and a lot of those houses could not even be built under the UDO today.

Mrs. Henley said there was one more item: development of land between Wendell Falls and Wendell to visually and physically connect. She asked if there was anything specific that the town might do to help implement this goal. Commissioner Laughery asked if there was something specific that could be added to the UDO placing certain requirements on what could be put on that land along the road from Buffalo Street to Wendell Falls. Teresa said that road was already in the gateway overlay district and she thought it would be good to look at that area specifically incorporating a transportation plan as to how we want that road to look.

Sorting it out - And making a few decisions

The group discussed in depth their posted ideas. Shown below are the two resulting lists, the first showing items that require no further planning and that all agreed should be tackled right now, and the second showing future action items that will be fleshed out later in the meeting as SMART actions.

PRELIMINARY DO NOW LIST

1. Commissioner Boyette to ask TJCOG to research, or assist with research about the actions other municipalities have taken to maximize the benefits of a satellite community.
2. Commissioner Parham would make a formal request to TTA that bus service is extended to the Regional Center.
3. Commissioners would be vigilant about reporting any specific permit process problems or complaints to the Manager when they learn of them.
4. The Town Manager would direct staff to initiate a movie night starting this spring/summer.
5. Commissioner Laughery would ask Jimmy Greene about the development on Wendell Blvd. close to Food Lion and if there was a possibility that it was still in the works.
6. The Town Manager will begin including website data (#hits, etc.) in her weekly reports as available.

7. Commissioner Parham would make a formal request to TTA that bus service is extended to the Regional Center.
8. Commissioners would be vigilant about reporting any specific permit process problems or complaints to the Manager when they learn of them.
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11. The Town Manager will begin including website data (#hits, etc.) in her weekly reports as available.

FUTURE ACTION LIST

1. Pedestrian friendly infrastructure
2. Streamline permit process
3. Something in the UDO about the land between Wendell Falls and Wendell.
4. Improve Buffalo Road / fix known traffic problems
5. Website and social media improvements
6. Shovel Ready Sites – Work with
7. Economic Development to work with eight vacant storefront owners
8. Maintain great recreational service while increasing offerings
9. Competition grade, year round swimming pool, or other unique draw to downtown
10. More events in the downtown area, i.e. movie night and others also more annual
11. Greenway connectivity

Mayor Hinnant said parks and recreation was a big topic and he agreed with everything he had heard. Commissioner Boyette said we have a Parks and Recreation Commission that could assist in developing priorities. Mayor Hinnant said he was talking about a subcommittee of the town board. Commissioner Lutz, who was a former Chairman of Parks and Recreation Commission, said our meetings were productive. There was a lot of information on what the town and staff was doing and information on what was coming up and then you adjourned. The commission never had any difficult decisions or discussions, it was very low key. Mrs. Henley said while you were on the commission did you see yourself as an advisory board or an oversight committee. Was it your job to come up with good ideas or your job to make sure that staff was doing what they were supposed to? Commissioner Lutz said he did not think either. Mrs. Henley said she did not think that your advisory committee knows what it is supposed to do. Commissioner Parham said we need to hold the Town Manager accountable for the priorities that the board and Wendell have set. Given the directive, the manager will gladly carry them out. Commissioner Boyette said when you make someone accountable for something. He felt that you had to understand that you have to allow them to make decisions. Commissioner Boyette stated that he knew that the board likes to say that the ultimate decision rests on us, but in order to hold them accountable they have to be able to make a decision that they can be accountable for. Commissioner Parham said we know the lines not to cross, we make policy decisions not personnel decisions, but we can let her know how we feel about some things involving personnel and the manager can take it or not, the decision is still her decision.

Commissioner Boyette asked if we had the same kinds of issues with other advisory boards in town. Mayor Hinnant said we do have issues with our boards. Commissioner Gray said she thought the Planning Board, Appearance Commission and Economic Development boards do well, but the Parks and Recreation Commission had not been instructed by the board that we want more and that was where our job lies and that was where we are now. Mayor Hinnant said he thought we needed to define the mission to the Parks and Recreation Board as what we see its mission with a time line and we take what they send back to us and bring it to the board for allocation of funds. Mrs. Henley said if the board could map up what you thought as a board was the service level that you want to support, and then let them know and tell them this was what you expect. The Commission's responsibility is to make sure that the mission you have defined is carried out. Mayor Hinnant said we need to state that mission very clearly and task them with it. Mrs. Henley said you don't have to do this yourself, involve the new Director in on this, set up your own draft and say now we want input as to what you see as the mission. You can put it on the website that you are developing new standards for parks and recreation and we invite public input. Mayor Hinnant said the trick was going to be, we have a very good parks and recreation department and how much of this was going to be a slam to the Director who was retiring if we say we are changing things for parks and recreation.

Commissioner Lutz said he thought that if we went to Brinkley and said come July 1, this was what we were looking at doing, you mentioned about looking in a new direction and we want to continue with what you have built for the past 15 years and get his input before he leaves. Mayor Hinnant said he thought we should task the Parks and Recreation Commission to help define their mission; we then listen to what they have to say. Commissioner Boyette said he thought this would also solve the attendance issue, because if they know they have a mission at hand they will want to participate, if you treat people like they matter, they will act like they matter. Mayor Hinnant said we need to take more time in the citizen board selection process and task these boards with missions so that we are getting the right mix to carry out those missions.

Commissioner Laughery said he would suggest that at the first meeting of the new advisory board we ask Jon Lutz to attend the meeting and explain what our feelings are and the importance of parks and recreation and kick it off and get it started. Commissioner Gray said she would do the Economic Development Committee. Commissioner Boyette said he thought we should do that for all the advisory boards and he thought it might be a good idea to do some type of exit interview with the people who are going off the advisory boards as to what they did or did not like, or suggestions for the committee. Everyone agreed that was a good point. Mrs. Henley said we need a time line for the parks and recreation board to give you a draft of their new mission. Teresa said with having a new Director in that position she thought we could use a facilitator. The time line will be December 2014. Everyone was in agreement to have a facilitator come in and help them.

Mrs. Henley asked what we were doing about the weekly events in the downtown area. Teresa stated she was working on having a movie night at the square, but there would be some upfront cost for equipment and after that the cost would not be a lot. This is done in other communities and is quite successful. Commissioner Laughery said let's put a time line on that for July 2014, twice a month.

Mrs. Henley asked who wanted to talk about enforcement of ordinances and what does that mean. Commissioner Lutz said he submitted this topic. He believed that we want to make this town more aesthetically pleasing and if we have ordinances in place, we need to stick to

them and enforce them. Commissioner Lutz stated that there are things he saw every day and he wondered if we were still enforcing these or not. It is a case of I don't know.

Commissioner Parham said he agreed with John, there are ordinances and they should be enforced, however he believed there was a way to enforce them and that was his problem. If we have protocol and these people who are violating the codes understand that if the violation is discovered they should be given an explanation of what is wrong and if the problem is not corrected, a letter should be sent and extend some additional time for that person to correct the problem. The next time, if it has not been corrected, then you are fined. Commissioner Boyette said enforcement of ordinances is important. He felt like what he received from Darryl's comments was that he thought the biggest problem was the board did not support him. He said when he went to enforce ordinances and try to do what he thought was his job to do, people would say they heard the council was looking at this and they said don't do anything.

Additional/Remaining Topics

Before tackling the conversion of their list into actual SMART items, the group took up the remaining topics to see if there were any action items that might arise from these. All items were discussed to the satisfaction of the Commissioners. Resultant actions are noted below and shown in the final TO DO NOW list presented at the end of this document. There were no FUTURE ACTION ITEMS.

Efficiently utilize resources in service delivery (bulky waste pickup):

Commissioner Lutz said this was talked about at one of the meetings that he was unable to attend and he was not sure if we were going to continue to do the bulky waste pickup on a regular basis or go to an on call basis. Teresa said we did not make a change at this time. It appears that everyone was in support of the on call service, but it is a matter of timing, the Town just changed the solid waste pick-up day to Mondays for everyone, the times that the containers can be put at curbside and removed from curbside were recently changes (although the time was extended), and recycling pickup went from every week to every other week a year ago and some citizens are still finding the adjustment difficult. I do not know timing wise what our board feels the citizens can handle. Public works is tracking the number of weekly bulky waste picks so that we can see a pattern. Commissioner Gray said we need to work toward this, because we have our public works guys riding all over town on Thursday looking for trash. We are not utilizing our services. Commissioner Gray said what if we had a time frame of continuing to ride around and phase it in and make people aware that in the future they would need to call. Commissioner Boyette said again he felt the board was getting bogged down in how to do it. We are trading weekly pickup and a cleaner looking town for some amount of money. Commissioner Boyette said he was unsure how much money we would save, so he would like to know what the cost savings would be going to bi-weekly or on call and look and see if that amount of money was worth not putting up with the hassle of changing what we were now doing or was that amount of money worth having a cleaner town. Then come back to individual ways to fix this issue. Commissioner Laughery said he would suggest the town manager make a suggestion to us within the next couple of months and move on with it, we don't need to decide. Commissioner Gray said she agreed with the Mayor, she thought we should consider whether we need the program at all.

-Manager to present info & pricing

Lake Myra lights

Mayor Hinnant said we need to talk about if we want to continue Lake Myra Lights the way it is now, or does the Town want to take over the lights ourselves. The Mayor's recommendation to the board would be to continue to have Christmas lights but to start a light program ourselves at the square and continue to allocate funds for additional lights as we progress. The Mayor said it appears it is not working with Lake Myra lights. Teresa said we could take the \$3,000 that we spend with the Lake Myra lights each year and add more lights to the square. Commissioner Boyette said this goes back to having an event planner, if we were going to have a budget for events it would be easy to put that money in the budget.

Commissioner Gray said the first year it would have to be really good because of the transition so we would probably need more than \$3,000. She said she wanted to be very careful that we don't hurt the feelings of those people that have been involved in the Lake Myra lights. Commissioner Laughery said he thought we should make every effort to put up Lake Myra lights, it has been good for the town. He said everyone keeps trying to put a price tag on it, but we need people in downtown Wendell for whatever reason and it will cost us some money to do that. We need to put something in the contract that requires them to get it cleaned up within a certain amount of time or they will be fined so much per day.

Commissioner Lutz said he would like to see Lake Myra scale down a little and he thought that would help with the clean-up. He would also like to see it at Town Square. Mrs. Henley asked if this was something that the board would like to hand off to the parks and recreation or Economic Development committee or does the board still want to handle it. Teresa said she would talk with Mr. Williams and see if he was still interested in having the lights and putting them up at Town Square, because in the past he has not wanted to put them there.

Commissioner Gary said if he decided not to continue the light show, are we prepared financially to take it on. Mayor Hinnant said we are all in agreement that we want something at the square with lights so Teresa can work something into the budget, or fund balance as an economic driver.

Road addressing and improvements

Teresa said we have been approached about the confusion of Wendell Falls Parkway and the name changes between 64 Bypass and Wendell Boulevard. She said we met with Wake County Addressing, EMS, Fire and Police Departments and the confusion is the way Poole Road has been realigned. We have the support of Fire, EMS, Wake County Addressing that the bypass was a good breaking line and not to worry about the name changes to the west toward Knightdale. The option that was presented was to call the road section Wendell Falls Parkway all the way from the bypass to Wendell Boulevard. It would require some address changing, but because Richardson Road is a family farm it could be very sensitive but something has to be done especially for safety but this name would also be a part of the connectivity we have been discussing. She said we would have to go through a process (1) Agreement from the board (2) Notification of the property owners and talk with them, and (3) Public Hearings. Police, Fire and Rescue have said they would be available for support, because this is a public safety issue. Commissioner Laughery said he was in complete support of this. Commissioner Laughery said maybe for Richardson Road there could be some kind of trade off, like using the Richardson's name on one of the streets in Wendell Falls Development. Commissioner Boyette said he was not sure that they would like that. The Richardson's have always felt that they had had no input into this whole process. He said who was making us change the name.

Teresa said DOT, Fire EMS and Rescue have all expressed the need for a change. Commissioner Boyette asked for a timeline. Teresa said there was not a set timeline, other than it is a public safety issue and we would like to get it done before additional development occurs. Commissioner Boyette said he would not mind going out and talking to some of the citizens about how they feel about it. Teresa said she would talk with the Newland Group to see what they would be willing to do concerning the Richardson Road name change, and also we might look at something we could do downtown as a tradeoff. Commissioner Boyette said he would like to see a park or greenway or something significant that they could see rather than naming a subdivision after Richardson Road. Commissioner Laughery said when you talk with Newland, he would like to know if they are planning to use our sign template, and if they had talked with the Historical Society about some of the neighborhood farms that existed out there and naming some streets after those farms.

Inside Out Design Building

Mayor Hinnant said the Inside Out Design building downtown is not on the list, but we have talked about how important downtown is to us and the building is scheduled to be auctioned off soon. The building was valued at \$375,000 at one time. He did not know if the board would have any interest in giving the manager lead way to go to auction to bid on the towns behalf if we feel like that building was important enough to us. Commissioner Gray and Parham were in agreement to bid on the building. Commissioner Boyette said he could not give an opinion until he walked through the building and looked at it. Commissioner Laughery said he would like to think about it for a couple of days. Commissioner Lutz said he thought it was a good idea, but would like to see the inside of the building. Mayor Hinnant asked the manager will see if board members could obtain access to the building for anyone who wants to see it and if we have a unanimous decision the manager will move forward to bid up to \$175,000.

Community Pool

Commissioner Boyette said he would like to say one more thing about the community pool. He thought that everyone thought it was a good idea and if it was appropriate, he would go and ask how this other one was done or talk with some other people. The board was in agreement for Commissioner Boyette to inquire about the pool. Mrs. Henley said she thought we left that with the Parks and Recreation Commission, but it does not have to be that way.

Commissioner Gray said she would like to remind the board that citizen board nominations will be coming up soon and we talked about how we have attendance issues and we need to think about this, do we want to enforce the policy. Commissioner Parham said the Chair of that committee needs to enforce. Commissioner Gray said do we need to ask the manager to trickle it down to that person. Commissioner Parham said he definitely thought we need to do that.

Wrap up and evaluate

The facilitator summarized the activities of the meeting and thanked all participants for their excellent work. The group evaluated the meeting, noting the most helpful things were that the meeting was so well structured, that the facilitator kept things on track, that the reflecting back that the facilitator practiced was a good tool to clarify statements, and that everyone liked the post it notes exercise. It was noted that the new board members would have liked to have some time spent on vision alignment.

The Board decided to hold a second facilitated retreat in six months to follow up on the items addressed today and to pursue subsequent topic discussions. Perhaps a mission and vision section could be worked in at that meeting.

Commissioner Gray made a motion to adjourn the meeting.

Timothy A. Hinnant, Mayor

Attest:

Jonnie S. Driver, Town Clerk