



# Town of Wendell ADA Transition Plan

Project No. 02190728.03

Adopted by the Town of Wendell  
Board of Commissioners  
February 28, 2022



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## **PART 1 Executive Summary**

In 2021, Town of Wendell leadership decided to undertake a comprehensive assessment of facilities, programs, and policies to assess their compatibility with American Disability Act (ADA) standards. This assessment was conducted as a component of the Town's ADA Transition Plan. The ADA Transition Plan is a document created with public input that is designed to determine what facilities under Town ownership need intervention to become compliant with ADA standards, recommend remediation actions to make non-compliant facilities compliant, develop a schedule for remediation action, and designate Town staff responsible for overseeing the schedule and plan itself.

A physical facility assessment began in February of 2021. Field staff used the "ADA Checklist for Existing Facilities" to conduct an itemized assessment of interior and exterior facility requirements. Staff entered and assessed every building owned by the Town of Wendell that is open to the public. Staff also assessed the quality of sidewalks and curb ramps throughout the Town using the Public Right-of-Way Accessibility Guidelines and North Carolina Department of Transportation Standards as a benchmark. Staff utilized GIS technology to geographically itemize facility deficiencies found within the pedestrian network.

The survey data collection process began in March of 2021 with public outreach and distribution of a survey. The survey described the intent of the assessment and posed accessibility questions about Town-maintained pedestrian facilities, programs, and buildings.

The next elements assessed were the Town's ADA policies and its events/programs. Town policies were reviewed alongside the North Carolina Department of Transportation Office of Civil Rights template policies to ensure compliance. Town events and programs were reviewed to determine if any accessibility limitations would arise based on the event type and/or event location.

This comprehensive assessment of accessibility within the Town was conducted per the requirements of §35-150 of the ADA Title II Regulations. These regulations state that municipalities with 50 or more employees must establish an ADA Transition Plan. The Town of Wendell employs approximately 61 full-time employees and thus is required by §35-150 of the ADA Title II Regulations to provide an ADA Transition Plan. The plan is required to address the following at a minimum:

- Identify physical obstacles in the Town's facilities that limit the accessibility of its programs, services, and activities to individuals with disabilities;
- Describe in detail the methods that will be used to make the facilities accessible;
- Specify the schedule for taking the steps necessary to achieve compliance with §35.150 of the ADA Title II Regulations over a period of 5 years;
- Indicate the official responsible for implementation of the plan.

Survey results from the public outreach indicated that a majority of those surveyed wanted to prioritize sidewalks accessibility, primarily in commercial areas and civic locations. Survey write-in responses indicated a desire for improved pedestrian facilities in the downtown, stating that existing infrastructure is uneven or lacking.

Of the 9 Town facilities physically assessed, all contained at least one item that would need to become compliant with the 2010 American Disabilities Act Accessibility Guidelines. Many of the recurring items that needed to be brought up to code require relatively minor improvements like relocation of bathroom hand dryers or installing insulation on exposed pipes underneath sinks.

The assessment of the sidewalks and curb ramps identified 556 locations in the pedestrian network that require some degree of intervention. This number is reflective of other municipalities of Wendell's size. With a compliance goal of 5 years, remediation of these locations accounts for about 111 locations per year. In addition to the remedial efforts recommended as part of the assessment, one overarching project priority has been identified by the Transition Plan:

- Conduct a comprehensive parking lot grading analysis for Town-owned facilities.

The final items examined during the assessment were the Town's ADA-related policies and ADA compliance with recurring events. Staff found that the Town's documents were compliant with the language of the North Carolina Department of Transportation Office of Civil Rights' materials. No intervention was prescribed for the Town events/programs.

Upon completion of the assessment and recommendations, staff developed a 5-year schedule that outlines the remediation actions to be completed each year by Town staff. The Transition Plan concludes by designating Debbie Cannady as the Town's ADA Coordinator and Marvin Collins as the ADA Administrator.

While this plan is designed to specifically itemize survey deficiencies that need to be fixed to become compliant with ADA standards, the results of the assessment are encouraging. Most of the facility interventions needed should not be resource- or capital-intensive. Larger projects such as parking lot grading analyses are planned to be addressed later in the compliance schedule to allow for financial resources to be organized and allocated.

Establishment of the ADA Coordinator and the ADA Administrator allows for a hands-on approach to managing the remediation schedule, with these individuals monitoring and reorganizing the schedule as known issues are resolved or additional issues arise. Their oversight will also help identify opportunities for efficiency, especially in the cases of pedestrian network remediation in relation to ongoing or independent transportation projects within the Town.

Upon adoption of the ADA Transition Plan by the Wendell Board of Commissioners, the designated ADA Coordinator and ADA Administrator will coordinate with various Town departments to begin remedial efforts per the adopted schedule. Modifications to the schedule are expected due to changes in project capital, new projects, or identified efficiencies that group



multiple items together. The Coordinator and Administrator will work to update the schedule appropriately and continue moving the remediation efforts forward.

## PART 2 Introduction

Under §35-150 of the ADA Title II Regulations, municipalities with 50 or more employees must establish an ADA Transition Plan. The general purpose of this plan is to ensure that all citizens have access to municipal facilities, programs, activities and services. This plan focuses on the architectural and physical barriers to access.

The Town of Wendell is located in Wake County, North Carolina, and employs approximately 61 full-time employees. The decision was made to complete a comprehensive review of the Town's facilities in order to determine barriers to accessibility. In compliance with the ADA guidance on transition plans, this plan:

1. Identifies physical obstacles in the public entity's facilities that limit the accessibility of its programs, services, and activities to individuals with disabilities;
2. Describes in detail the methods that will be used to make the facilities accessible;
3. Specifies the schedule for taking the steps necessary to achieve compliance with §35.150 of the ADA Title II Regulations over a period of 5 years; and
4. Indicates the officials responsible for implementation of the plan.

During this ADA Transition Plan, the Town of Wendell adopted an "ADA Position Statement" and "ADA Grievance Procedures". These documents were reviewed for completeness as part of this Transition Plan and deemed sufficient for the purposes of this Plan. These documents may be found in **Appendix A** of this plan.

The estimated budgets and approximate schedule of remediation may be found in Part 6 and **Appendix F** of this document.

### PART 3 Public Outreach

As part of the requirements detailed in §35.150 of the Americans with Disabilities Act Title II Regulations, “A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan by submitting comments.”

To meet this requirement, the Town conducted a public outreach through release of a survey. The survey solicited citizen feedback to better understand citizen access within the Town. Outreach began in March of 2021. The survey had a response deadline of April 30<sup>th</sup>, 2021.

During the survey period, 54 members of the community provided some degree of input on accessibility barriers. The following are the most prominent responses:

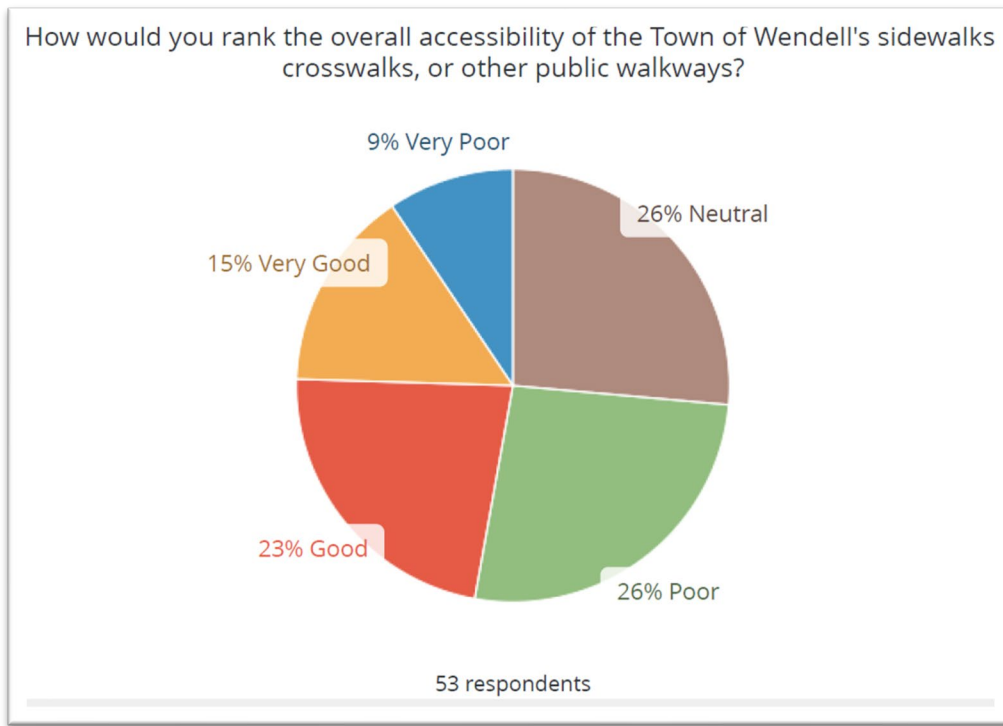


Figure 1: Overall Accessibility of Sidewalks, Crosswalks, or other Public Walkways

The above figure shows that most survey respondents believe that the Town of Wendell’s sidewalks, crosswalks, or other public walkways are neutral or poor.

What is your highest priority to improve pedestrian access within the Town of Wendell?

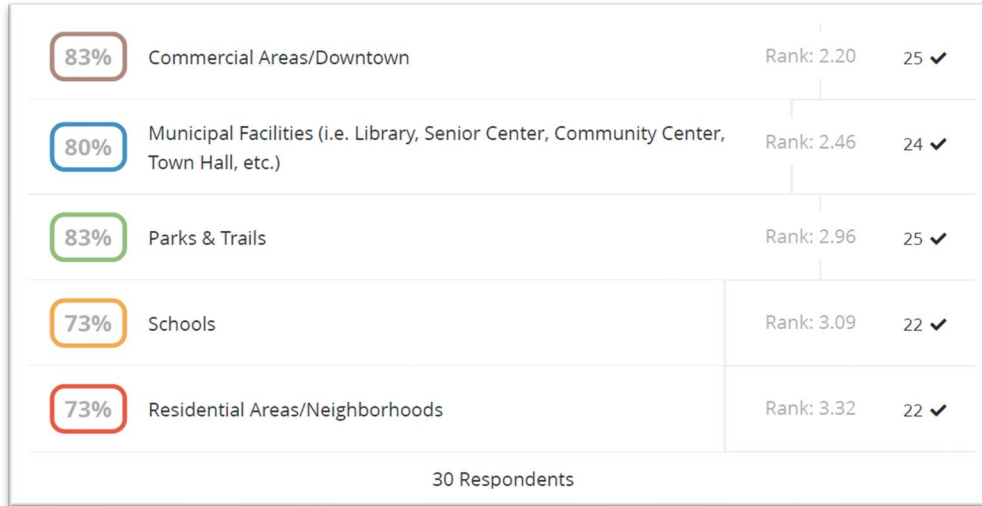


Figure 2: Highest priority to improve pedestrian access

The above figure shows that most survey respondents believe that highest priorities to improve pedestrian access are Commercial Areas/Downtown and the Parks & Trails.

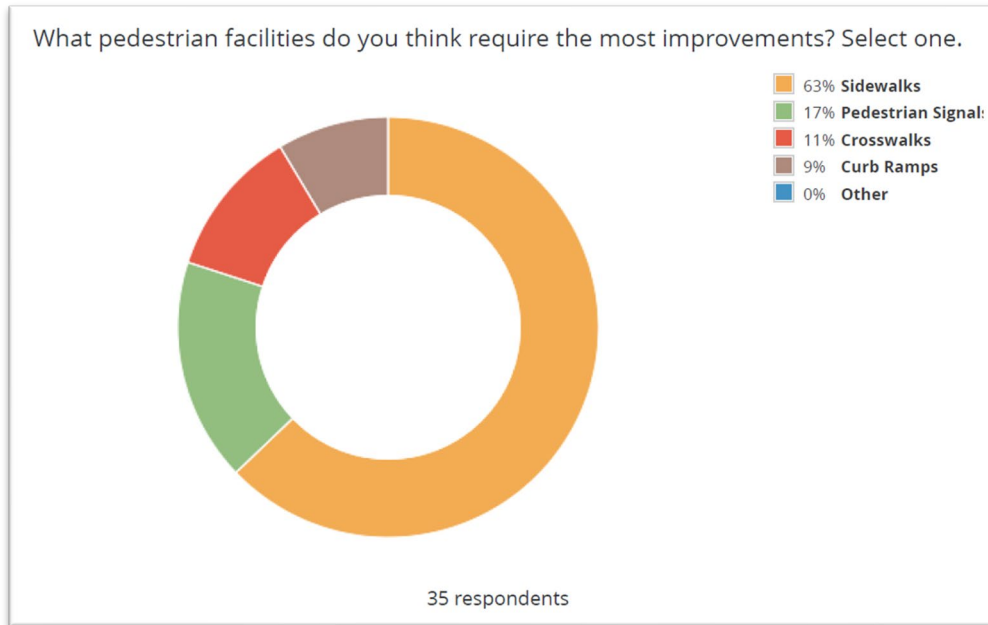


Figure 3: Pedestrian facilities that require the most improvements

The above figure shows that approximately 63% of survey respondents felt that sidewalks are the highest priority to improve pedestrian access within the Town.

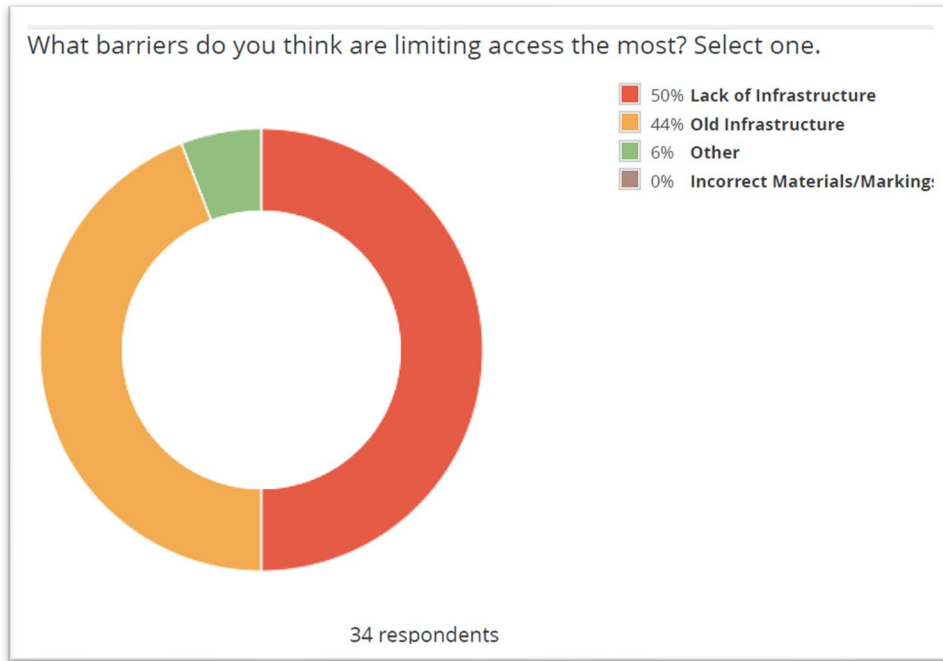


Figure 4: Barriers that limit access

The above figure depicts a relatively split number of votes between lack of infrastructure and old infrastructure limiting access the most.

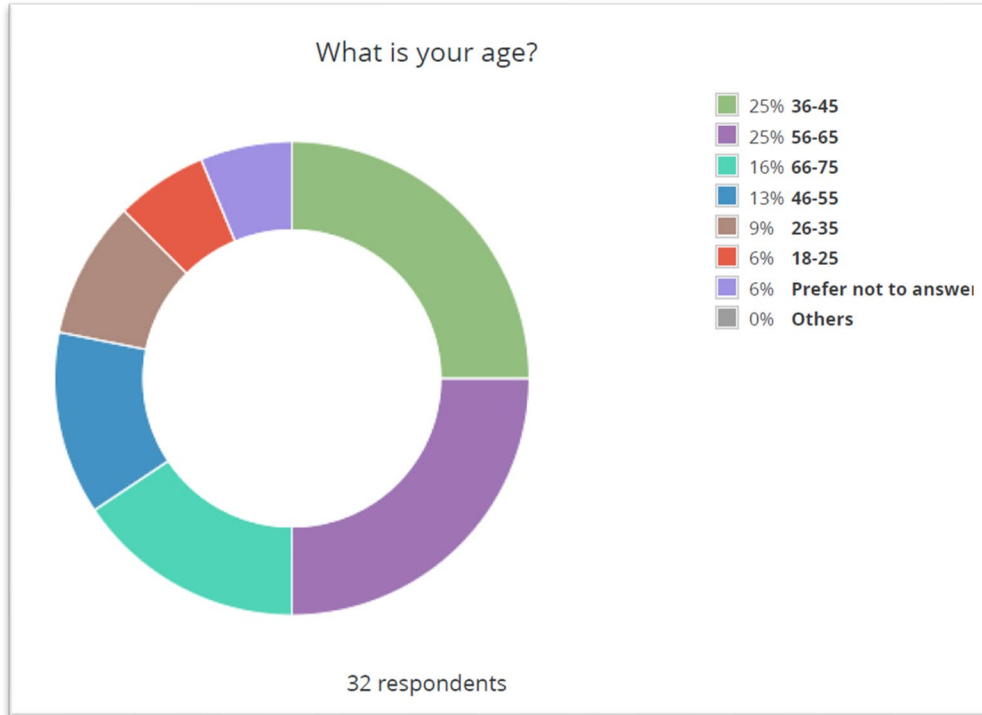


Figure 5: Respondent's age

The above figure shows the age cohorts of the survey respondents. 36-45 and 56-65 age groups represents the largest participant age cohort, followed by the 66-75 and 46-55 cohorts. It is important to receive feedback and input from the older age cohorts as they are more likely to have mobility limitations.

In the survey, respondents were also given the opportunity to write-in specific locations across the Town that have access barriers in one form or another. These write-in options primarily prioritized downtown pedestrian improvements, with specific locations identified as well. These responses will help Town staff make informed and strategically-prioritized remediation efforts in the future.

In summary, the survey results show that there is general concern about the sidewalk quality within the Town. Many have identified deficient or non-existent sidewalks as the primary barrier to access or have stated that their functional disability affects walking. Consensus among survey responses indicates that many residents would like to have adequate pedestrian access throughout Wendell's commercial locations and civic areas. However, all location types were identified as needing improvements made to public access routes. As such, pedestrian network improvements may need to focus primarily on improving and developing sidewalks throughout the Town.

A copy of the survey results may be found in **Appendix B** of this plan.

## PART 4 PLAN REQUIREMENT 1: IDENTIFY BARRIERS

### 4.01 Vertical Facilities

The Town of Wendell owns and operates several facilities that are open to the public. Because these facilities are expected to host citizens of Wendell, measures must be taken to ensure that all public-facing services within the buildings must be accessible for all. The following list details all municipal facilities that were reviewed within the Town of Wendell:

Table 1: Municipal Facilities

Facility	Location
Town Hall	15 E. Fourth Street
Town Square	Corner of Third and Cypress Street
Wendell Park	601 West Third Street
Community Center	601 West Third Street
Concession Stand	601 West Third Street
Playground	601 West Third Street
Ball Field	601 West Third Street
East Wake Senior Center	323 Lake Drive
Museum	122 West Second Street
Police Department	9 South Pine Street
Public Works Building	350 Lake Glad Road
Woman's Club (Parking Lot)	10 South Cypress Street

Please note that the Police Department did not have public bathrooms and the Woman's Club building is not owned by the Town. As such, these facilities were not fully assessed for ADA compliance.

To effectively assess the facilities, open to the public, field crews utilized the "ADA Checklist for Existing Facilities", a set of resources that are promoted by the Department of Justice and the American Disabilities Act, and which are in line with the requirements of the 2010 American Disabilities Act Accessibility Guidelines (ADAAG). These reference checklists allowed field crews to holistically assess the Town's facilities with detailed accuracy. In addition to the checklists, field crews were outfitted with a tablet equipped with a camera, measuring tape and an electronic level for dimensional calculations and personal protective equipment for safety. Copies of the reference checklists may be found in **Appendix C** of this document.

Please see the following facility notes that detail checklist barriers.

## A. Town Hall

### 1. *Town Hall Parking and Building Entry*

- Checklist Item 1.3: Of the accessible space/spaces in the Town Hall parking lot, none had a van-accessible space and will require reconfiguration by repainting lines.
- Checklist Item 1.5: Van-accessible space/spaces are at least 11 feet wide with an access aisle at least 5 feet wide – or - at least 8 feet wide with an access aisle at least 8 feet wide and will require reconfiguration by repainting lines.



Figure 6: Town Hall Parking, Sideview

- Checklist Item 1.8: The slope of the accessible parking spaces and access aisles of Town Hall parking were steeper than 1:48 in all directions. Will require a regrade of the parking area surface.
- Checklist Item 1.9: The access aisle does not adjoin an accessible route and will require the creation of an accessible route from the space.
- Checklist Item 1.17: The running slope is steeper than 1:20 and will require a regrade to 1:20 max or should be treated as a ramp with features such as edge protection and handrails.
- Checklist Item 1.39: The inaccessible entrance does not have a sign indicating the location of the nearest accessible entrance and will require a sign to be installed.
- Checklist Item 1.40: There are multiple entrances, some being inaccessible. Entrances that are accessible will need an accessibility symbol sign installed.





Figure 7: Town Hall view of inaccessible routes



Figure 8: Town Hall view of accessible route



Figure 9: Town Hall Parking and Entrance Barriers

- Checklist Item 1.10: The bottom of the accessible space sign was not at least 60 inches above the ground and will require a new sign installation.
- Checklist Item 1.12: The accessible space was not located on the closest accessible route to the accessible entrance and will require a reconfiguration of spaces.



Figure 10: Town Hall Accessible Space Sign and Location

- Checklist Item 1.44: The entrance door is not equipped with hardware that is operable with one hand and requires tight grasping, pinching, or twisting of the wrist. It will require a replacement with a lever, loop, or push hardware as well as an automatic door opener.
- Checklist Item 1.46: The entrance door does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch and will require an adjustment to the closer.

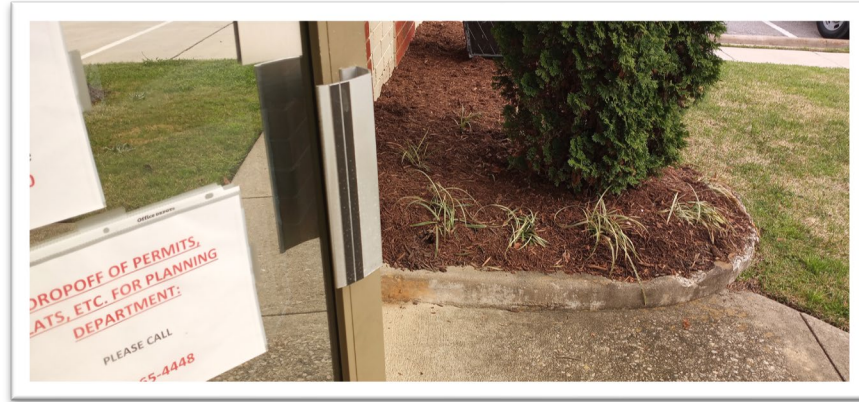


Figure 11: Town Hall Entrance Door

- Checklist Item 1.49: The edges of the entrance door mat are not securely attached to minimize tripping hazards and will require securing at edges.



Figure 12: Town Hall Entrance Door Mat

## 2. *Town Hall, Access to Goods & Services*

- Checklist Item 2.9: There is not an elevator or platform list to all public stories and will require either installing if necessary or offering goods and services on an accessible story (Not pictured).

## 3. *Town Hall, Access to Public Bathrooms*

- Checklist Item 3.19: The mirror in the accessible bathroom is higher than 40 inches above the floor and will require either lowering the mirror or adding another mirror.



Figure 13: Accessible Bathroom Mirror

- Checklist Item 3.29: The operable parts of the towel dispenser are higher than 48 inches from the floor and will require repositioning or adding an additional hand dryer or towel dispenser lower than 48 inches from the floor.



Figure 14: Accessible Bathroom Towel Dispenser

- Checklist Item 3.38: The toilet paper dispenser is not located between 7-9" from the front of the water closet to the centerline of the dispenser and will require relocation.



Figure 15: Accessible Bathroom Toilet Paper Dispenser

B. **Town Square**

1. *Town Square Gazebo, Approach and Entrance*

- Checklist Item 1.1: There is not a route from site arrival that does not require the use of stairs and will require the addition of a ramp.
- Checklist Items 1.37 & 1.38: The main entrance will need to be redesigned to make it accessible or an alternative accessible entrance will need to be designed and designated.

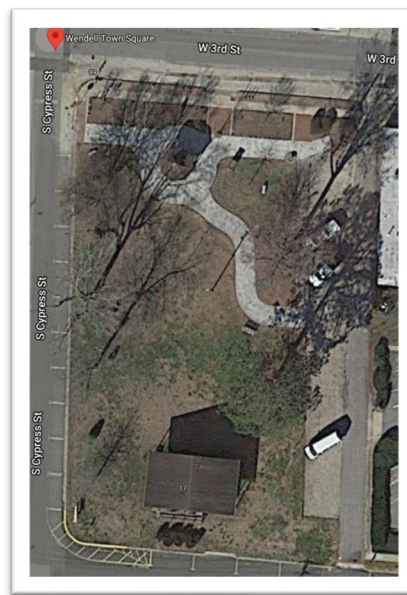


Figure 16: Overhead View of Town Square

- Checklist Items 1.39 & 1.40: All accessible and/or inaccessible entrances will need to have signs installed indicating whether they are accessible or where to find the accessible entrance if one is not.



Figure 17: Town Square Gazebo

## 2. *Town Square Stage, Approach and Entrance*

- Checklist Item 1.13: There is not a stable, slip-resistant route to the stage and will require the grass be replaced by asphalt or another surface.
- Checklist Item 1.14: There is not a route that is at least 36 inches wide and will require a change to allow for a wider route.
- Checklist Item 1.15: The accessible route does not include a passing space and will require widening for passing space of no less than 60 x 60 inches.
- Checklist Item 1.26: The ramp surface is not slip resistant and will require resurfacing.
- Checklist Item 1.27: The ramp has a slope greater than 1:12 and will require lengthening to decrease the slope.
- Checklist Item 1.28: There is not a level landing of at least 60 inches long at the bottom of the ramp and will require one to be added.
- Checklist Item 1.29: There is not a level landing where the ramp changes directions and will require an increase of the landing size to at least 60 x 60 inches.
- Checklist Item 1.34: Handrails will need to be replaced to be circular or have a perimeter of no less than 4 inches and no greater than 6 ¼ inches.



Figure 18: Town Square Stage Accessible Route

### C. Wendell Park

#### 1. *Wendell Park, Outside Recreation Areas Approach and Entrance*

- Checklist Item 1.8: All accessible parking spaces are steeper than 1:48 inches in all directions and require regrading (Not pictured).
- Checklist Item 1.10: Tennis court accessible space signage are not at least 60 inches above the ground from the bottom of the signage and will require reinstallation at proper height.



Figure 19: Tennis Court Accessible Parking Signage and Access Ramp

- Checklist Item 1.17: The running slope of the access ramps at the tennis court (Figure 19), Jake May Ball Field (Figure 20), and playground (Figure 21) will need to be regraded to 1:20 max.

- Checklist Item 1.27: The access ramp slope is greater than 1:12 for Jake May Ball Field (Figure 20) and playground (Figure 21) and will require lengthening to decrease the slope of each.
- Checklist Items 1.34, 1.35, 1.36: The access ramps to the playground and Jake May Ball Field will require updated handrails that are no greater than 2 ¼ inches wide or made circular. The handrails for each must be altered to extend at least 12 inches beyond the top of the bottom ramp and return to a wall, guard, or landing surface. Add a barrier that prevents the passage of a 4-inch diameter sphere.



Figure 20: Jake May Ball Field Access Ramp

- Checklist Item 1.28: The access ramp for the playground will require a landing added to the top of the ramp that is at least 60 inches long and as wide as the ramp.

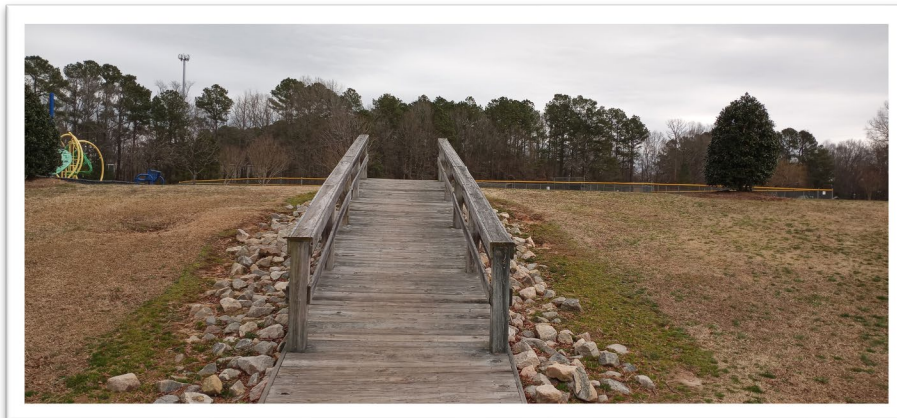


Figure 21: Playground Access Ramp



## 2. *Wendell Park, Concession Stand Approach and Entrance*

- Checklist Item 1.17: The running slope of the access ramp will need to be regraded to 1:20 max.
- Checklist Item 1.27: The access ramp slope is greater than 1:12 and will require lengthening to decrease the slope.
- Checklist Item 1.30: The access ramp will need handrails added.



Figure 22: Concession Stand Access Ramp

## 3. *Wendell Park, Concession Stand Access to Goods & Services*

- Checklist Item 2.76: The concession stand counter is higher than 36 inches above the floor and should be lowered.

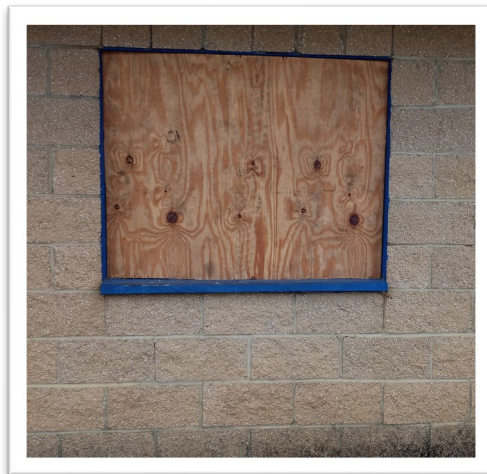


Figure 23: Concession Stand Counter

#### 4. *Wendell Park, Concession Stand Access to Public Toilet Rooms*

- Checklist Item 3.7: There is not a front approach of at least 18 inches to pull the side of the door and maneuver behind the latch side plus 60 inches clear depth. This will require a reconfiguring of walls or the addition of an automatic door opener.
- Operable parts of the bathroom door hardware on men's and women's bathrooms need to be mounted no less than 34 inches and no greater than 48 inches above the floor (Not pictured).
- Checklist Item 3.17: There is not enough clear floor space for a person in a wheelchair to turn around in the women's bathroom and will require redesign.
- Checklist Item 3.34: A grab bar will need to be installed on the rear wall of the men's and women's accessible stalls that are at least 36 inches long.
- Checklist Item 3.43: The doors of the men's and women's accessible stalls will need a self-closing door installed.
- Checklist Item 3.45: The lock on the men's and women's accessible stalls will need locks installed that can be operable with one hand and without tight grasping, pinching, or twisting of the wrist.
- Checklist Item 3.47: The compartment of the men's and women's accessible stalls are not at least 60 inches wide and will require widening.
- Checklist Item 3.50: The door of the men's and women's accessible stalls will require a redesign of the door to allow for 60 inches of space within the compartment while the door is swinging open or closed.

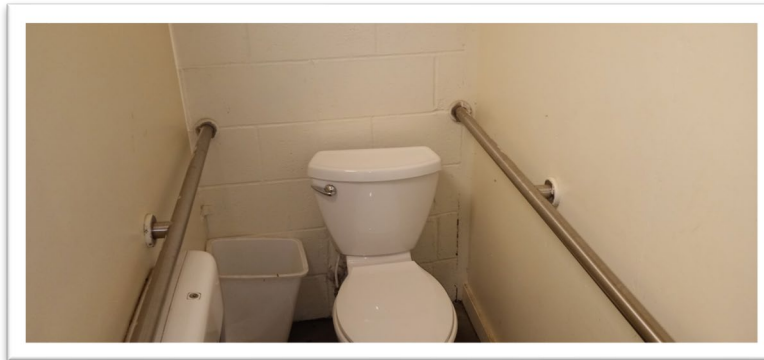


Figure 24: Women's Bathroom Stall

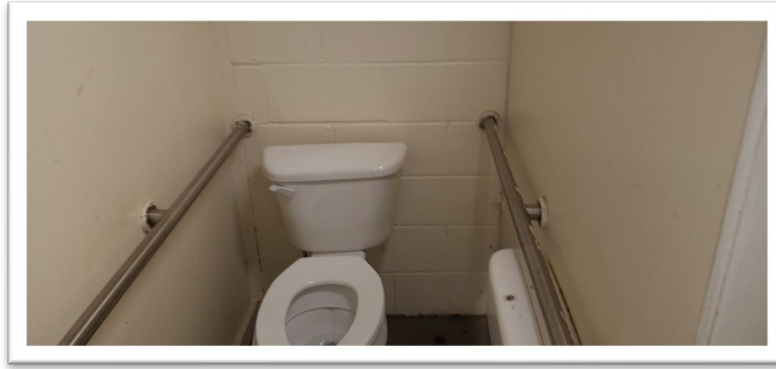


Figure 25: Men's Bathroom Stall

- Checklist Item 3.26: The pipes below the sink in the men's and women's bathrooms will need to be insulated or otherwise covered to protect against contact.

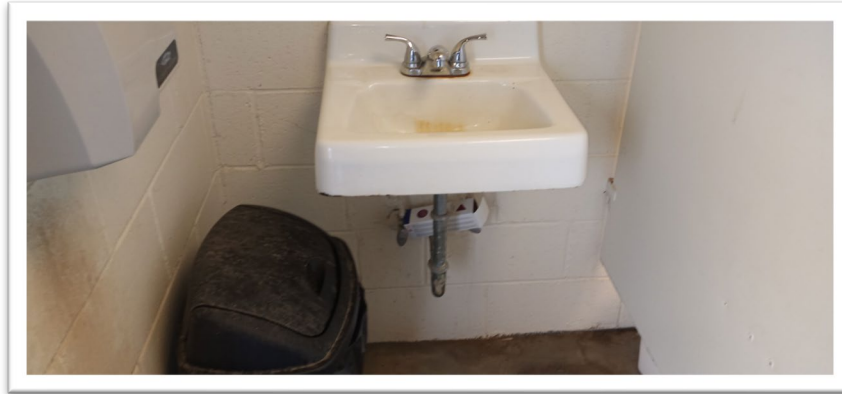


Figure 26: Women's Bathroom Pipes

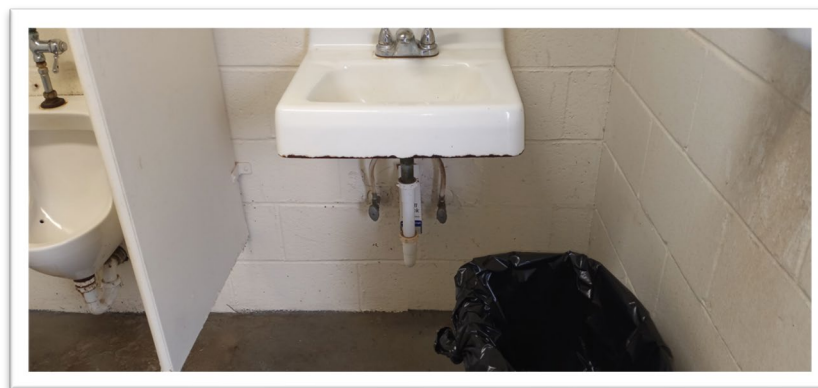


Figure 27: Men's Bathroom Pipes

- Checklist Item 1.42: The accessible stall of the concession stand's women's bathroom will need to be reconfigured to allow for a front approach to the pull side

of the door with at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches depth (Not pictured).

- Checklist Item 1.45: The door locks of the men’s and women’s bathrooms as well as the concession door will need to be updated so that they are between 34 and 48 inches above the ground surface.
- Checklist Item 2.38: The baseline of the lowest character of the signage of the restrooms are not between 48 and 60 inches above the floor.
- Checklist Item 3.5: The men’s and women’s restroom signage should include Braille.



Figure 28: Men’s Bathroom Lock and Signage

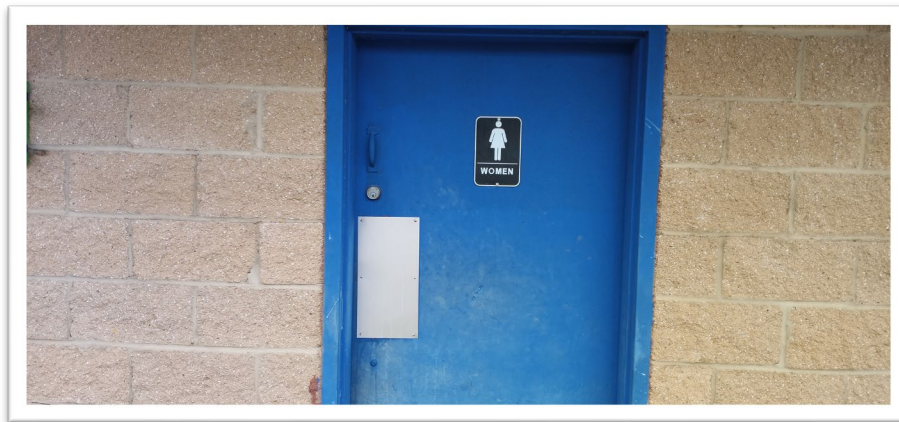


Figure 29: Women’s Bathroom Lock and Signage



Figure 30: Concession Stand Lock

- Checklist Item 2.8: The trashcan outside the bathrooms of the concession stand protrudes into the path and should be removed.



Figure 31: Concession Stand – Trashcan Between Bathroom Entrances

D. **Wendell Park - Community Center**

1. *Community Center, Approach and Entrance*

- Checklist Item 1.8: All accessible parking spaces are steeper than 1:48 inches in all directions and require regrading.
- Checklist Item 1.20: The curb ramps for all accessible parking spaces are steeper than 1:12 and requires regrading.

- Checklist Items 1.23 and 1.24: The curb ramps do not have a level landing and the curb ramp flares are steeper than 1:12 and will require reconfiguration.



Figure 32: Community Center Accessible Parking, Access Aisle, and Curb Ramp

- Checklist Item 1.21: The curb ramp of the front entrance cross slope, excluding flairs, is steeper than 1:48 and will require regrading.
- Checklist Item 1.22: The curb ramp of the front entrance, excluding flairs is less than 36 inches wide and will require widening for curb ramps.



Figure 33: Community Center Front Entrance Accessible Parking, Access Aisle, and Curb Ramp

- Checklist Item 1.46: The front and side doors must have their automatic closers adjusted so that they do not close faster than 5 seconds when closing from an open position to 12 degrees from the latch (Not pictured).
- Checklist Item 1.49: The edges or carpets or mats need to be securely attached to minimize tripping hazards (Not pictured).

2. *Community Center, Access to Goods & Services*

- Checklist Item 2.8: The water fountain in the main lobby protrudes into the circulation path and will require removal or the addition of a tactile warning, such as a permanent planter or partial walls.
- Checklist Item 4.2: The water fountain in the main lobby does not have a forward approach of between 17 and 25 inches and will require replacement.



Figure 34: Water Fountains in the Main Lobby

- Checklist Item 2.38: The reception counter in the main lobby will need installation of a tactile sign on the wall at a height of no more than 60 inches above the floor (Not pictured).
- Checklist Item 2.46: The front gym doors will need adjustment, so they do not close faster than 5 seconds from open position to 12 degrees from the latch.



Figure 35: Community Center Gym Door

### 3. *Community Center, Access to Public Toilet Rooms*

- Checklist Item 3.5: The main lobby women's and men's bathrooms will need signage moved to the wall on the latch side of each door and so that the baseline of the lowest character is at least 48 inches above the floor.



Figure 36: Main Lobby Women's Bathroom Signage

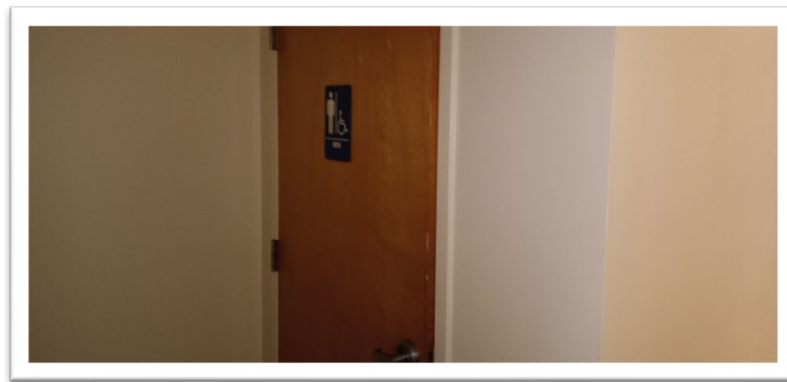


Figure 37: Main Lobby Men's Bathroom Signage

- Checklist Item 3.12: The main lobby men's and women's bathroom doors must have their automatic closers adjusted so that they do not close faster than 5 seconds when closing from an open position to 12 degrees from the latch (Not pictured).
- Checklist Item 3.17: The main lobby men's bathroom does not have enough clearance for a person in a wheelchair to turn around and requires reconfiguration.





Figure 38: Main Lobby Men's Bathroom Clearance

- Checklist Item 3.20: The main lobby women's bathroom has a coat hook that is not between 15 and 48 inches above the floor and requires adjustment.

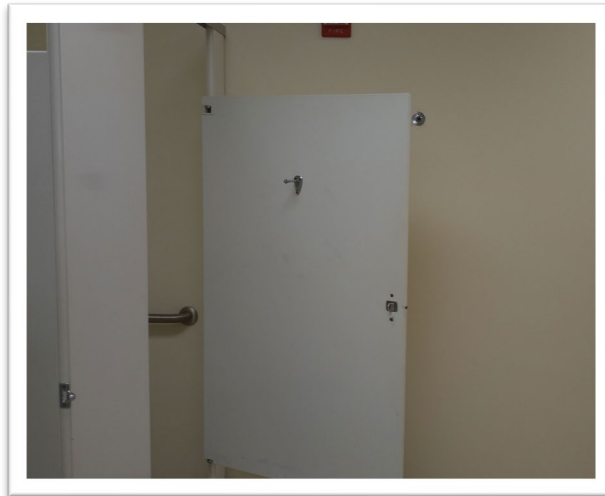


Figure 39: Main Lobby Women's Accessible Stall Coat Hook

- Checklist Item 3.43: The men's and women's bathroom accessible stall doors will need self-closing hardware added (Not pictured).
- Checklist Items 3.23 and 3.24: The main lobby men's and women's bathroom sinks are higher than 34 inches and do not have at least 27 inches of clearance from the floor that extends at least 8 inches under the lavatory for knee clearance. Will require alteration or replacement.



Figure 40: Bathroom Sink Accessibility View

- Checklist Item 3.28: The main lobby women's bathroom soap dispenser is not accessible and will require replacement or additional accessible dispensers installed that are not over an obstruction and are lower than 48 inches from the floor.



Figure 41: Main Lobby Women's Soap Dispenser Location

- Checklist Item 3.29: The main lobby women's and men's bathroom towel dispensers are not accessible and will require replacement or additional accessible dispensers installed that are less than 48 inches from the floor.



Figure 42: Main Lobby Women's Bathroom Towel Dispenser

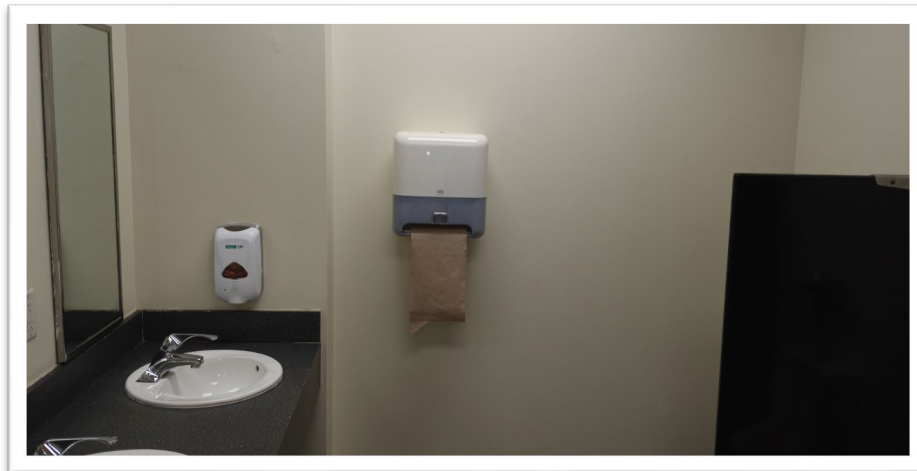


Figure 43: Main Lobby Men's Bathroom Towel Dispenser

- Checklist Item 3.30: The main lobby women's bathroom accessible stall requires adjustment so that there is less than 16 inches of clearance from the wall to the centerline of the toilet.
- Checklist Item 3.34: The main lobby women's bathroom requires a rear grab bar that extends at least 12 inches from the centerline of the toilet on one side.



Figure 44: Main Lobby Women's Bathroom Accessible Stall

- Checklist Item 3.31: The main lobby men's bathroom accessible stall requires adjustment so that there is clearance of at least 60 inches from the side wall and 56 inches from the rear wall.
- Checklist Item 3.47: The main lobby men's bathroom accessible stall requires compartment widening to be at least 60 inches wide.

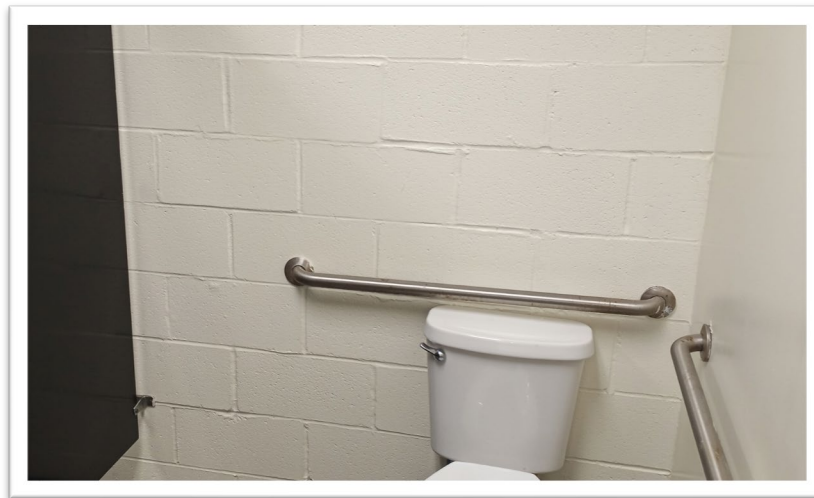


Figure 45: Main Lobby Men's Bathroom Accessible Stall

- Checklist Item 3.33: The main lobby women's and men's bathrooms require a grab bag that extends at least 54 inches from the rear wall.

#### 4. *Additional*

- Dog Park & Community Garden are not accessible. Consider adding accessible route from Tennis Court.



Figure 46: Wendell Park Satellite View



Figure 47: Wendell Park Community Garden, Dog Park, and Tennis Court

## E. East Wake Senior Center

### 1. *Senior Center, Accessible Approach & Entrance*

- Checklist Item 1.3: Parking spaces require reconfiguration so that at least one space is van accessible.
- Checklist Item 1.11: Following the creation of a van accessible space, a “van accessible” sign will need to be installed.

- Checklist Item 1.4: Accessible spaces must be at least 8 feet wide with an access aisle at least 5 feet wide. The current painted lines are faded, and the lines will require reconfiguration.
- Checklist Item 1.7: Access aisles are not marked so as to discourage parking in them and will require painting.
- Checklist Item 1.8: All accessible spaces are steeper than 1:48 in all directions and will require regrading.
- Checklist Item 1.10: All accessible space signage is lower than 60 inches from the ground and will require reinstallation.



Figure 48: East Wake Senior Center Accessible Parking Space

- Checklist Item 1.9: The access aisles of the front side of the building do not adjoin an accessible route will require the creation of them for each space.
- Checklist Item 1.20: The access ramps at the front entrance, front corner of the building, and on the side will require regrading to a slope of 1:12 or less.
- Checklist Item 1.23: The access ramps at the front entrance, front corner of the building, and on the side will require reconfiguration so that the top of the curb ramp is a level landing at least 36 inches wide.
- Checklist Item 1.24: The access ramp at the front entrance will require regrading of flares so they are no steeper than 1:12.



Figure 49: East Wake Senior Center Front Access Aisle

- Checklist Item 1.17: The access ramps at the front corner of the building and side will require regrading to a 1:20 max slope and the addition of edge protection.
- Checklist Item 1.21: The ramp at the front corner of the building will require regrading so that the cross slope is no steeper than 1:48.



Figure 50: East Wake Senior Center Front Corner Ramp



Figure 51: East Wake Senior Center Side Access Ramp

- Checklist Item 1.42: The front door will require reconfiguration so that there is a front approach to the pull side of the door that is at least 18 inches beyond the latch plus at least 60 inches of clear depth.



Figure 52: Senior Center Front Door

- Checklist Item 1.49: The front door mats will require securing at edges.





Figure 53: Senior Center Front Door Mat

## 2. *Senior Center, Access to Goods and Services*

- Checklist Item 2.38: Tactile and compliant signage is required within the facility to prevent collision with obstructions and guide users with sight issues to their desired activity area (Not pictured).
- Checklist Item 2.41: Multi-purpose room doors will require reconfiguration so that there is a front approach to the pull side door of at least 18 inches of maneuvering clearance (Not pictured).
- Checklist Item 2.45: Multi-purpose room doors will require that they can be opened with less than 5 pounds of force (Not pictured).
- Checklist Item 2.46: Multi-purpose room doors, Craft room 1, and Daycare room will require adjustment to closers, so they close slower than 5 seconds from open to 12 degrees from the latch (Not pictured).
- Checklist Item 2.76: The front office counter must be lowered to no higher than 36 inches above the floor.



Figure 54: Senior Center Front Office Counter

- Checklist Item 2.80: The main lobby counter must be reconfigured to provide knee space of at least 17 inches.

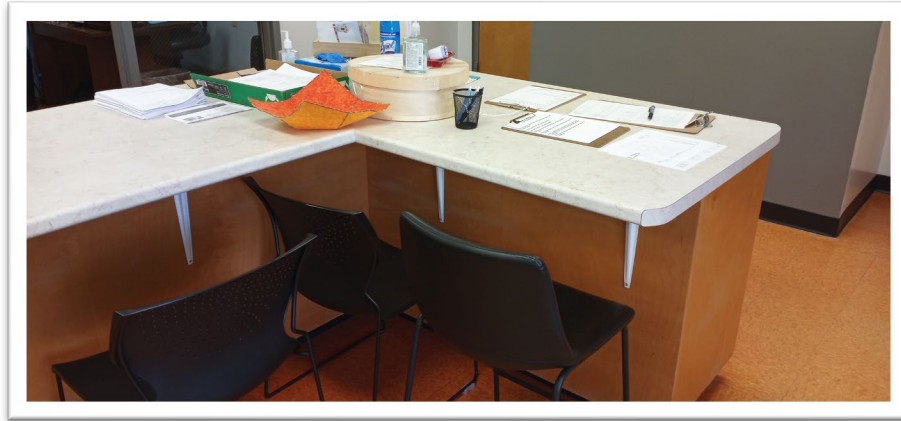


Figure 55: Senior Center Main Lobby Counter

3. *Senior Center, Access to Public Toilet Rooms*

- Checklist Item 3.5: men's lobby, women's lobby, and unisex bathrooms must have their signs relocated to the wall on the latch side of the door.



Figure 56: Senior Center Men's Lobby Bathroom Signage

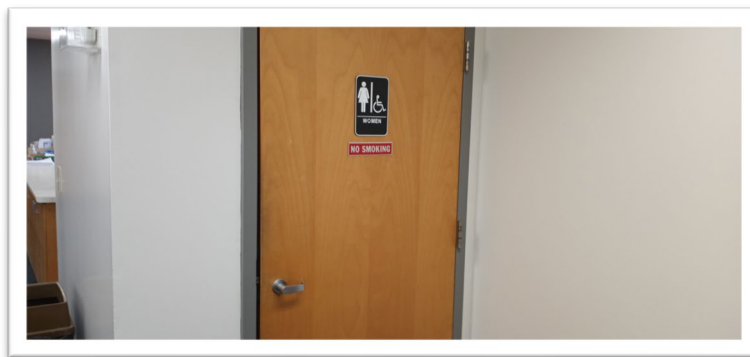


Figure 57: Senior Center Women's Lobby Bathroom Signage

- Checklist Item 3.11: The men's, and women's lobby bathroom doors must be adjusted so that they can be opened easily, with less than 5 pounds of force (Not pictured).
- Checklist Item 3.12: The men's, and women's lobby bathroom doors should have closers adjusted so each close slower than 5 seconds from 90 degrees open to 12 degrees from the latch (Not pictured).
- Checklist Item 3.17: The men's, and women's lobby bathrooms must be reconfigured to allow for 60 inches of turnaround space.



Figure 58: Senior Center Men's Lobby Bathroom Clearance



Figure 59: Senior Center Women's Lobby Bathroom Clearance

- Checklist Item 3.19: The men's lobby, and unisex bathroom mirrors should be lowered, or additional mirrors should be added that are no higher than 40 inches above the floor (Not pictured).
- Checklist Item 3.20: The women's main bathroom coat hook should be lowered to between 15 and 48 inches above the ground.



Figure 60: Senior Center Women's Main Bathroom Coat Hook

- Checklist Item 3.22: The unisex bathroom should be altered so that it allows for between 17 and 25 inches of clear floor space under the sink.

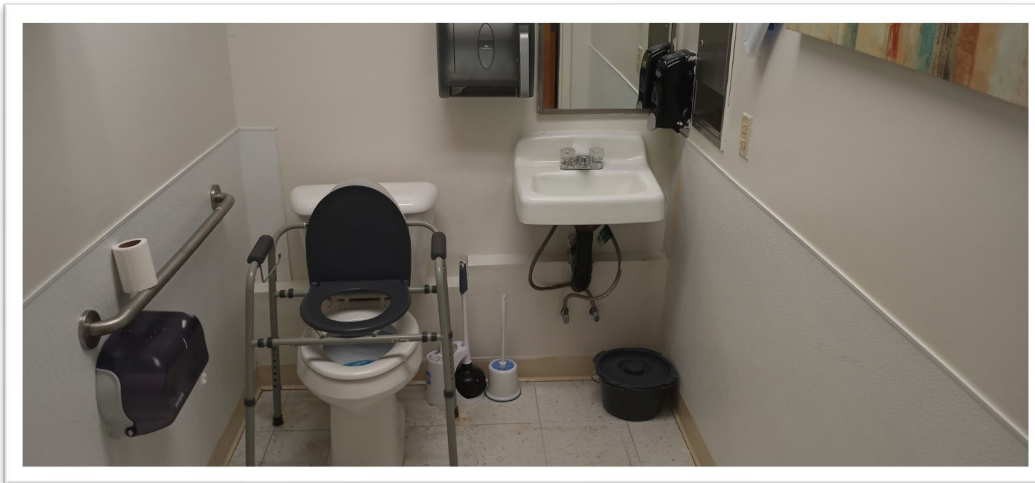


Figure 61: Senior Center Unisex Bathroom

- Checklist Item 3.23: The men's and women's sink should be replaced for one that is no more than 34 inches above the floor (Not pictured).
- Checklist Item 3.26: The men's, women's and unisex bathroom sink pipes will require insulation or covering to protect against contact.
- Checklist Item 3.27: The men's, women's and unisex bathroom faucets will need to be replaced with faucets that can be operated without tight grasping, pinching, or twisting of the wrist.
- Checklist Item 3.31: The men's and women's bathroom accessible stalls will require alteration so that there is at least 60 inches from the side wall and at least 56 inches from the rear wall.
- Checklist Item 3.33: The men's, women's and unisex bathroom will require grab bars be relocated so that there is one at least 42 inches long on the side wall, no

more than 12 inches from the rear wall, and extends 54 inches and is mounted between 33 and 36 inches from above the floor to the top of the gripping surface.

- Checklist Item 3.34: The men's, women's, and unisex bathrooms will require a grab bar installation at the rear wall that is at least 36 inches long, extends at least 12 inches from the centerline of the toilet, extends at least 24 inches on to the open side, is mounted between 33 and 36 inches from the floor to the top of the grab surface, allows for at least 12 inches of clearance between the bar and any objects above, allows for at least 1 ½ inches of clearance from the grab bar and projecting objects below, and allows for a space of 1 ½ inches from the bar to the wall.
- Checklist Item 3.37: The unisex bathroom will require the flush control to be moved to the open side of the water closet.
- Checklist Item 3.38: The unisex bathroom will require the toilet paper dispenser be moved to between 7 and 9 inches from the front of the toilet to the centerline of the dispenser.
- Checklist Item 3.43: The men's and women's bathroom accessible stall doors will need self-closing hardware added.
- Checklist Item 3.44: The men's and women's bathroom hardware should be replaced so that the door pulls on both sides of the doors and are operable with one hand.
- Checklist Item 3.45: The men's and women's bathroom locks should be replaced with locks that can be operated with one hand without tight grasping, pinching, or twisting of the wrist.
- Checklist Item 3.47: The men's and women's bathroom accessible stalls must be widened to at least 60 inches wide.
- Checklist Item 3.50: The men's and women's bathroom accessible stalls must have doors altered so that there is adequate space within the stall while the door is swinging open.

#### 4. *Senior Center, Additional Access*

- Checklist Item 4.2: The main lobby drinking fountain must be altered so that there is a forward approach of between 17 and 25 inches of clear floor space under the drinking fountain.
- Checklist Item 4.7: The drinking fountain spout must be at least 15 inches from the rear of the drinking fountain and no more than 5 inches from the front of the drinking fountain.



Figure 62: Main Lobby Drinking Fountain

- Checklist Item 4.20: Audible and visual fire alarms must be installed in the main lobby (not pictured).

## F. Museum

### 1. *Museum, Accessible Approach & Entrance*

- Checklist Item 1.8: The slope of the accessible parking spaces and access aisle must be regraded so the slope is no steeper than 1:48 in all directions.



Figure 63: Museum Accessible Parking Space

- Checklist Item 1.26: The access ramp must be resurfaced to be slip resistant.
- Checklist Item 1.27: The access ramp must be lengthened to decrease the slope to be no greater than 1:12.

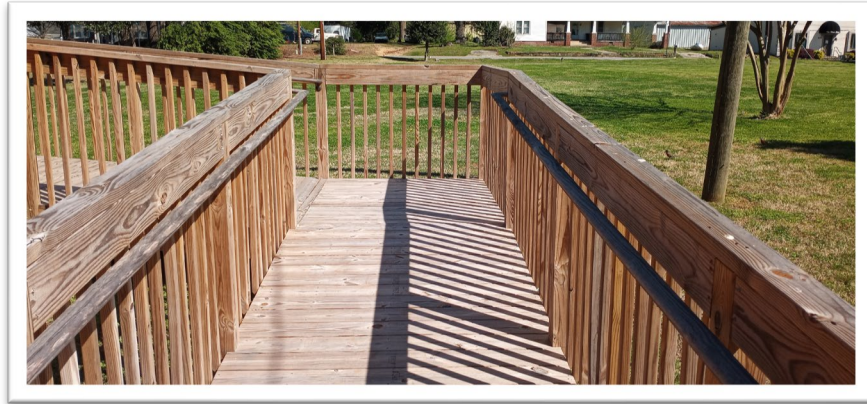


Figure 64: Museum Access Ramp

- Checklist Item 1.37: The main entrance must be redesigned to make it accessible.
- Checklist Item 1.39: The inaccessible entrances must have signs pointing to the location of the nearest accessible entrance.



Figure 65: Museum Main Entrance

- Checklist Item 1.40: The accessible entrances should have an accessibility sign installed.

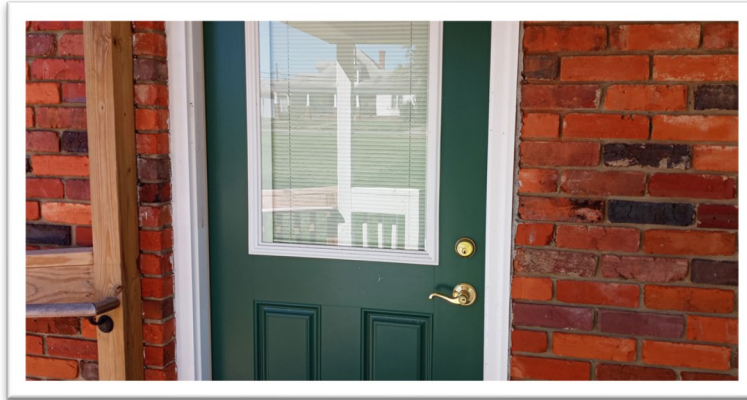


Figure 66: Museum Accessible Entrance

- Checklist Item 1.43: The accessible entry door threshold should be replaced with a threshold that can be easily traversed.



Figure 67: Museum Accessible Entrance Threshold

## 2. *Museum, Access to Goods and Services*

- Checklist Item 2.41: The interior kitchen door will require reconfiguration so that there is a front approach to the pull side door of at least 18 inches of maneuvering clearance.



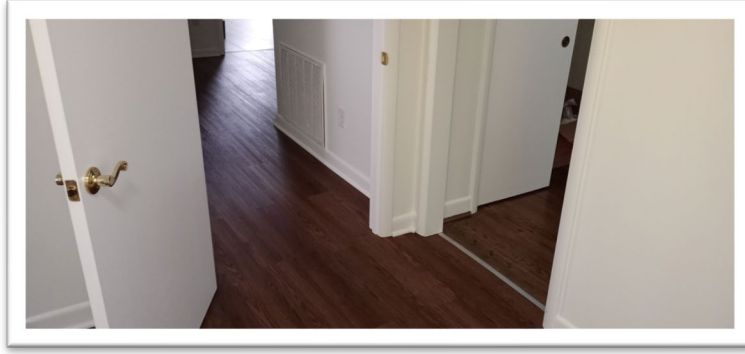


Figure 68: Museum Interior Kitchen Door

- Checklist Item 2.50: The height of the light switch at the front door must be changed so that it is no more than 48 inches above the floor.

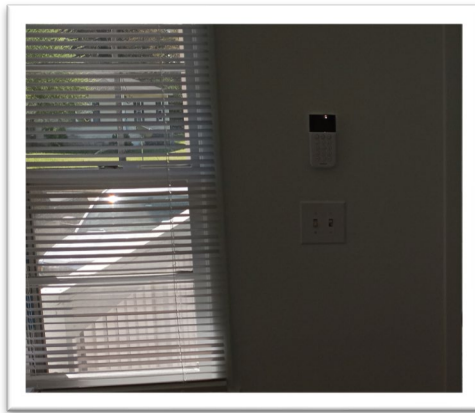


Figure 69: Museum Light Switch by Front Door

### 3. *Museum, Access to Public Toilet Rooms*

- Checklist Item 3.19: The bathroom mirror should be lowered, or additional mirrors should be added that are no higher than 40 inches above the floor.



Figure 70: Museum Bathroom Mirror

## G. Police Department

### 1. *Police Department, Accessible Approach & Entrance*

- Checklist Item 1.3: Parking spaces must be reconfigured to create at least one van-accessible space.
- Checklist Item 1.8: The slope of the accessible parking spaces and access aisle must be regraded so the slope is no steeper than 1:48 in all directions.
- Checklist Item 1.10: The accessible space signage must be moved so that the bottom of the sign is higher than 60 inches above the ground.
- Checklist Item 1.21 & 1.23: The curb ramp from the accessible spaces to the sidewalk must be regraded to be no steeper than 1:48 with at least 36 inches of a level landing at the top.



Figure 71: Police Department Accessible Parking Spaces



Figure 72: Police Department Accessible Path

- Checklist Item 1.17 & 1.18: The sidewalk ramp at the front of the building must be regraded to 1:20 max with a cross slope of 1:48 or less.
- Checklist Item 1.40: The accessible entrances should have an accessibility sign installed.



Figure 73: Police Department Accessible Entrance

- Checklist Item 1.44: The accessible entrance door handle should be replaced with hardware that can be operated with one hand without tight grasping, pinching, or twisting of the wrist. An automatic door opener may also be added.

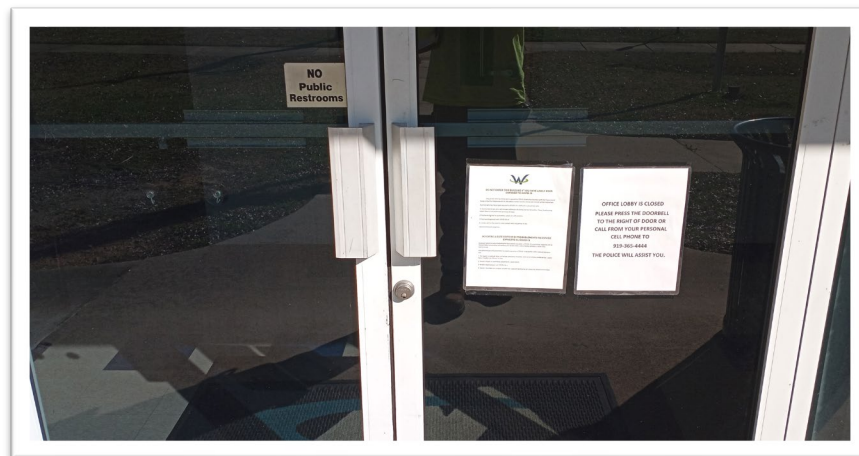


Figure 74: Police Department Accessible Entrance Door Handle

- Checklist Item 1.45: The accessible entrance lock should be changed so the height is between 34 and 48 inches above the ground.



Figure 75: Police Department Accessible Entrance Door Lock

- Checklist Item 1.46: The accessible entrance closer should be adjusted so that it takes at least 5 seconds to close from 90 degrees open to 12 degrees from the latch (Not pictured).
- Checklist Item 1.49: The front door mat edges need to be secured to minimize tripping hazards.



Figure 76: Police Department Accessible Entrance Door Mat

## 2. *Police Department, Additional Access Checklist Items*

- Checklist Item 4.11: The public telephone needs to be adjusted so that it is no higher than 48 inches above the floor.
- Checklist Item 4.13: The public telephone needs to be replaced with one that has a volume control.
- Checklist Item 4.14: Add a pictogram of a telephone handset with radiating soundwaves.
- Checklist Item 4.15: Install TTY for the public telephone.



Figure 77: Police Department Public Telephone

## H. Public Works Building

### 1. *Public Works Building, Accessible Approach & Entrance*

- Checklist Item 1.39: Install signs on route before reaching inaccessible entrances so there isn't a need to have to turn around and retrace route.

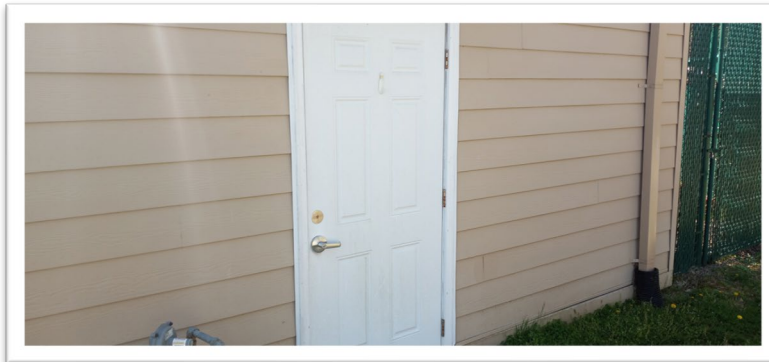


Figure 78: Public Works Inaccessible Entrance

- Checklist Item 1.40: Install sign at accessible entrance signifying it.



Figure 79: Public Works Accessible Entrance

- Checklist Item 1.49: The front door mat edges need to be secured to minimize tripping hazards.

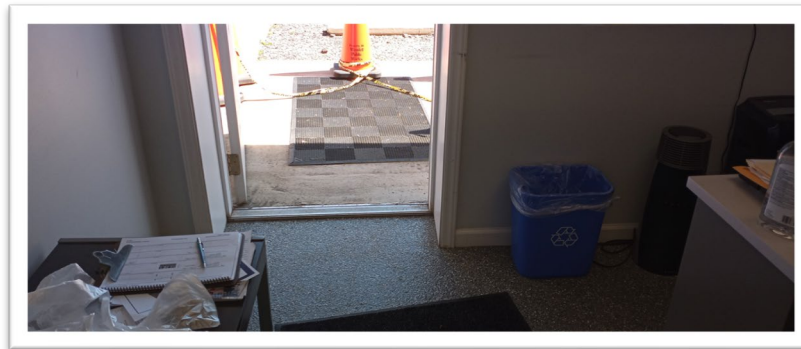


Figure 80: Public Works Entrance Door Mat

## 2. *Public Works Building, Public Toilet Rooms Checklist Items*

- Checklist Item 3.5: Bathroom must have sign relocated to the wall on the latch side of the door (Not pictured).
- Checklist Item 3.18: Alter accessible toilet room so that there is clear floor space of at least 30 x 48 beyond the swing of the door.
- Checklist Item 3.50: Reverse door swing or alter compartment so that there is at least 60 x 59 inches clearance beyond the door swing.



Figure 81: Public Works Single User Toilet Room

- Checklist Item 3.19: Lower mirror or add another mirror that is no higher than 40 inches above the ground.
- Checklist Item 3.22: Replace lavatory so it has between 17 and 25 inches of clear floor space underneath so a wheelchair can get close enough to reach the faucet.

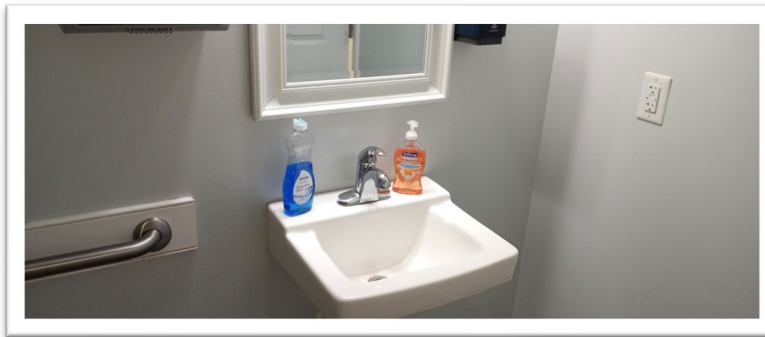


Figure 82: Public Works Single User Toilet Room Mirror and Lavatory

- Checklist Item 3.20: Lower coat hook so it is between 15 and 48 inches above the floor.

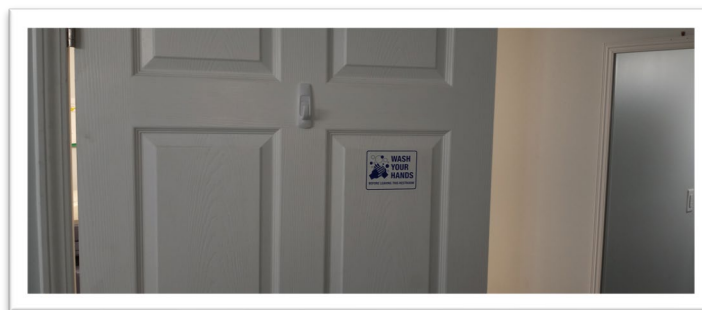


Figure 83: Public Works Single User Toilet Room Coat Hook

- Checklist Item 3.28: Adjust soap dispenser so that is no higher than 48 inches above the floor.



Figure 84: Public Works Single User Toilet Room Soap Dispenser

- Checklist Item 3.29: Adjust paper towel dispenser so that is no higher than 48 inches above the floor.

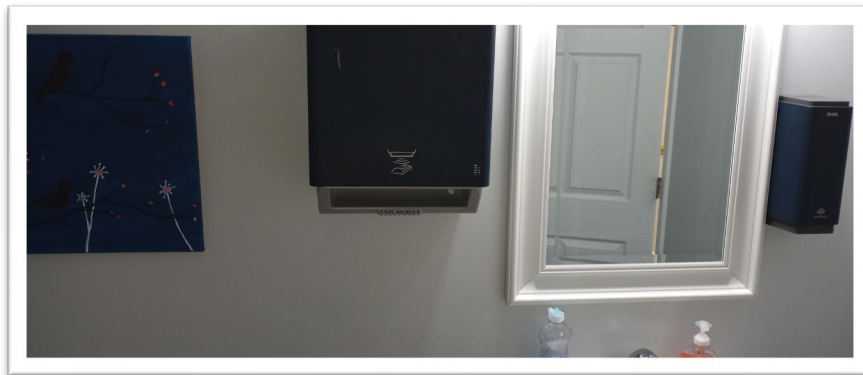


Figure 85: Public Works Single User Toilet Room Paper Towel Dispenser

- Checklist Item 3.30: Move toilet so the centerline is between 16 and 18 inches from the side wall.
- Checklist Item 3.34: Relocate grab bar so that it extends at least 12 inches from the centerline of the toilet on the side wall.

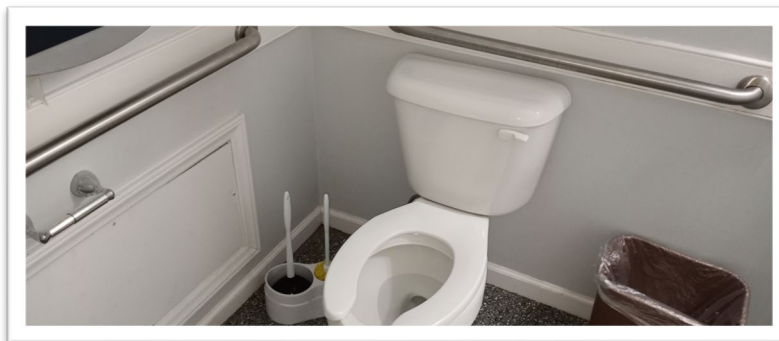


Figure 86: Public Works Single User Toilet Room Toilet



- Checklist Item 3.33: Move side grab bar so that there is at least 12 inches clearance between grab bar and projecting objects above.



Figure 87: Public Works Single User Toilet Room Side Grab Bar

- Checklist Item 3.45: Replace door lock with one that can be operated with one hand, without tight grasping, pinching, or twisting of the wrist.

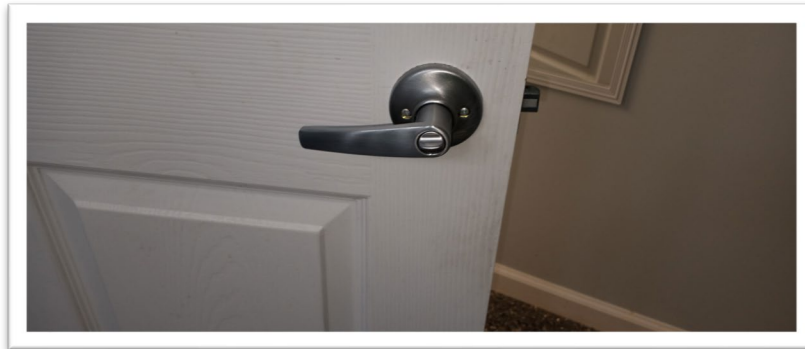


Figure 88: Public Works Single User Toilet Room Door Lock

- Checklist Item 3.49: Alter toilet room compartment so that it is at least 59 inches deep.



Figure 89: Public Works Single User Toilet Room Toilet Compartment

I. **Woman's Club (Parking Lot Only)**

1. *Woman's Club, Accessible Approach & Entrance*

- Checklist Item 1.3: Reconfigure the parking lot so that there is at least one van-accessible space.
- Checklist Item 1.4: Reconfigure the parking lot so that accessible spaces are at least 8 feet wide with an access aisle at least 5 feet wide.
- Checklist Item 1.7: Mark access aisles so as to discourage parking in them.
- Checklist Item 1.8: Regrade surface so the slope of the accessible parking spaces is no steeper than 1:48 in all directions.
- Checklist Item 1.21 & 1.23: Regrade curb ramp so that it is no steeper than 1:48 and has a top landing that is at least 36 inches long and as wide as the ramp.

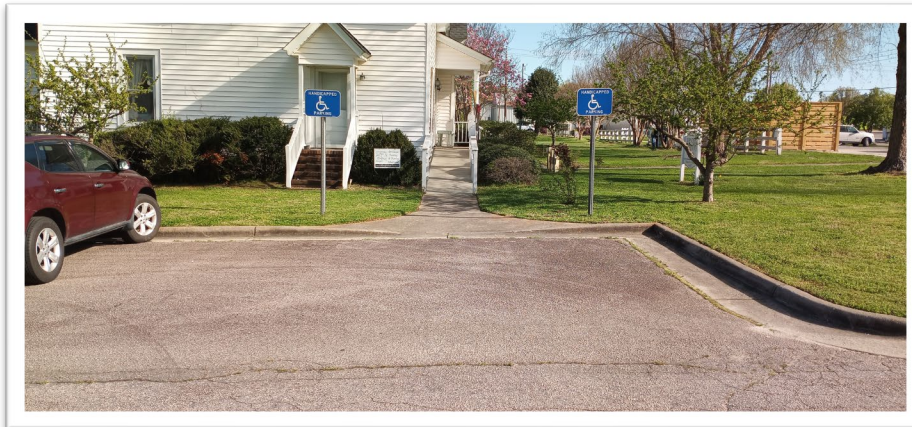


Figure 90: Woman's Club Accessible Parking and Curb Ramp

#### 4.02 Pedestrian Network Facilities

To create an efficient inventory and ultimately design an effective ADA Transition Plan, municipal staff worked with WithersRavenel personnel to conduct a holistic assessment of the Town's pedestrian network. Consulting staff conducted a "boots on the ground" assessment of features, including items such as ramp slopes, presence of detectable domes, sidewalk slopes, even landing pads, and proper crosswalk striping, etc.

To make this field survey more efficient, survey crews leveraged the network's curb ramps inventory as survey anchor points, conducting an assessment of pedestrian facility health from each ramp. The Town of Wendell contains approximately 606 curb ramps. **Figure 91** depicts the survey points utilized during the pedestrian facilities field assessment.

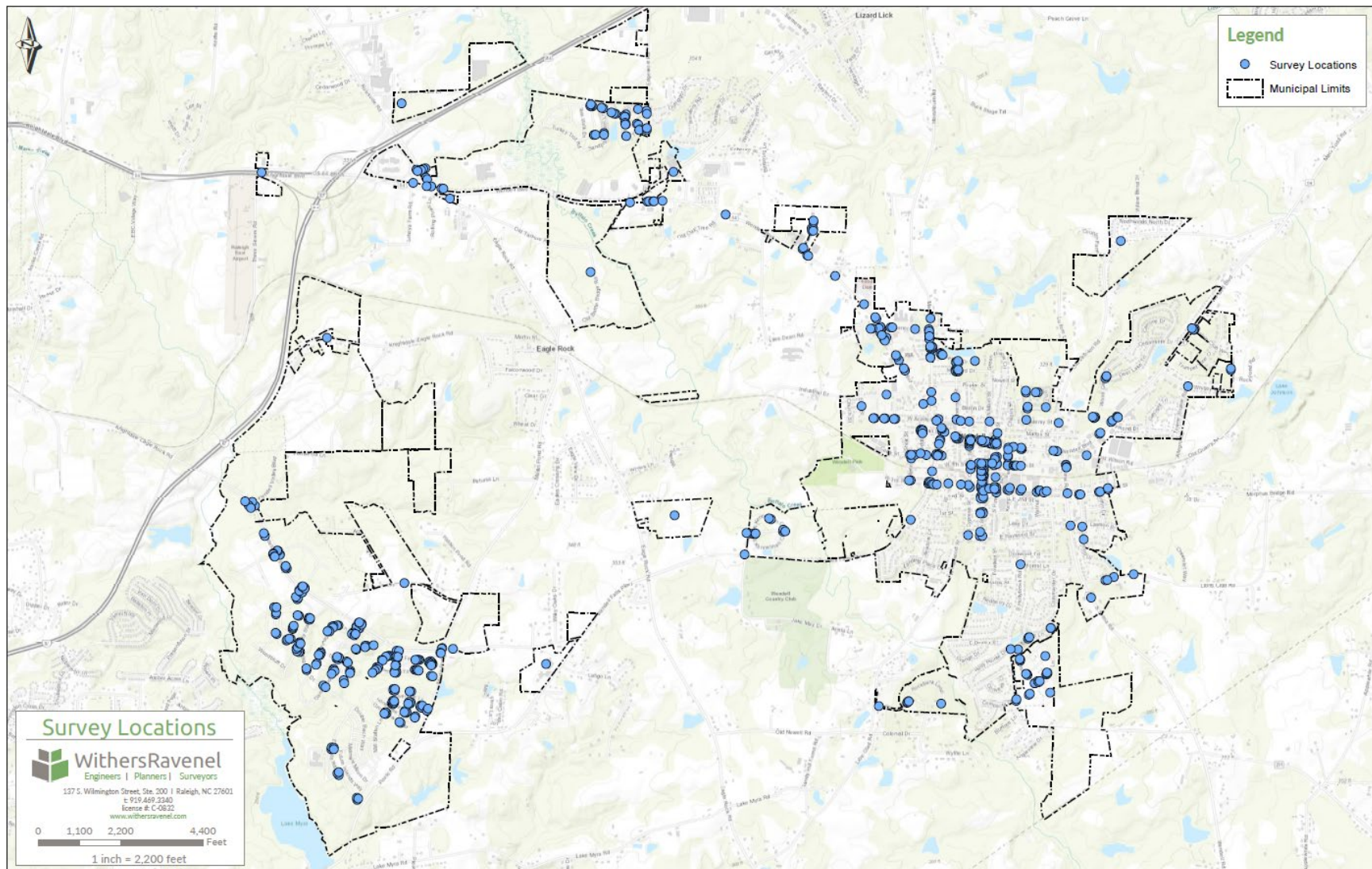


Figure 91: Survey Locations Map

Additionally, Town of Wendell's staff and WithersRavenel personnel worked together to create an effective field assessment tool that survey crews could reference on-site and collect all pertinent data in a georeferenced, uniform manner. Consulting staff employed the use of Collector for ArcGIS, a software designed to be integrated into electronic tablet use so that field crews may collect accurate data on-site. Field crews were outfitted with a tablet equipped with Collector software and capable of georeferencing pictures taken during the assessment, measuring tape and an electronic level for dimensional calculations, and personal protective equipment for safety. The field survey reference can be found in **Appendix D** of this document.

Field surveys were conducted between February 2<sup>nd</sup> and February 26<sup>th</sup>, 2021. Crews were instructed to take a georeferenced photograph of each non-compliant feature and each curb ramp within the Town and log all information on their tablet. During field assessment, crews logged 606 locations that would be considered barriers to ADA accessibility. Curb ramps were surveyed as a single point containing multiple qualities that could each be interpreted as a barrier to accessibility. For example, a single curb ramp could be less than 4 feet wide (1<sup>st</sup> non-compliant feature), lack detectable warning domes (2<sup>nd</sup> non-compliant feature), and have a cross slope greater than 2% (3<sup>rd</sup> non-compliant feature). This would result in the curb ramp as a whole being considered a single failing piece, not 3 separate failures. **Figure 92** depicts the overall pass/fail conclusion for the 606 survey areas assessed.

It is important to note that, while 556 of 606 locations resulting in one or more failures is significant, it is not necessarily a testament to the Town's overall pedestrian facility quality. As with many regulations, the requirements and practices of curb ramp, sidewalk, and crosswalk design have evolved over the years. What was considered a best practice in 1990 is not the same as today. Therefore, it is recommended that the Town's Public Services Department approach pedestrian network remediations using location priority and not failure conditions. This allows the Town to exercise sound judgment in remediation of important, widely-used locations, rather than the spot repair of points with the most logged failures.

Additional network figures can be found in **Appendix E** of this document.

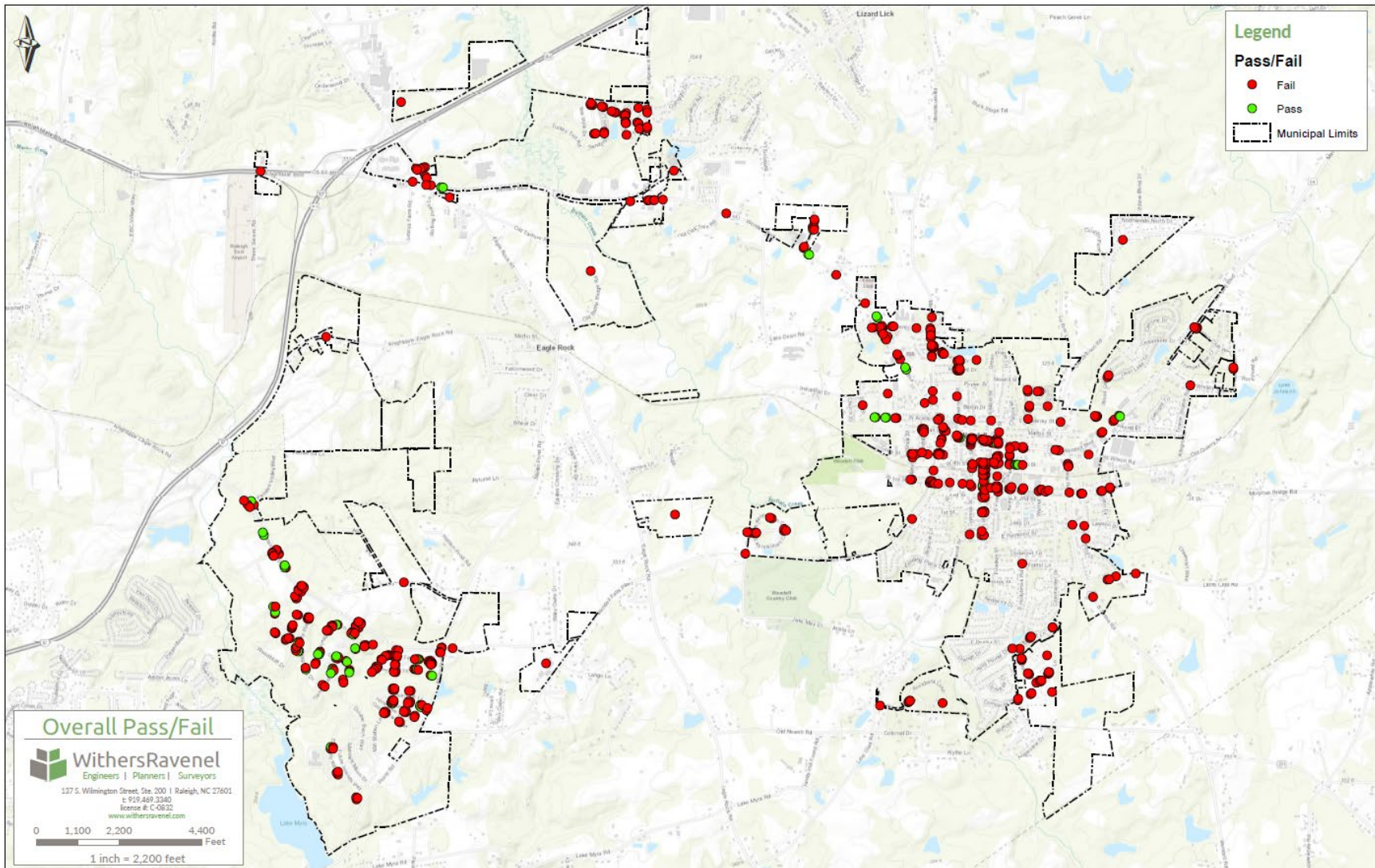


Figure 92: Pass/Fail Conclusion

While the field survey list is intended to be comprehensive, barriers to access can appear in a plethora of ways, some unforeseen. The following images depict some of the findings of the field survey that can help illuminate the survey findings.



Figure 93: Sufficient Features

The figure above depicts many of the positive features that field crews are looking for in the pedestrian network. There are clearly detectable domes present at the curb ramp. The ramp is flush with the road crossing and clear striping is present. A level landing is present at the top of the ramp, which leads directly to the sidewalk infrastructure. Slopes are smooth and not excessive and sidewalk slabs are flush with one another.

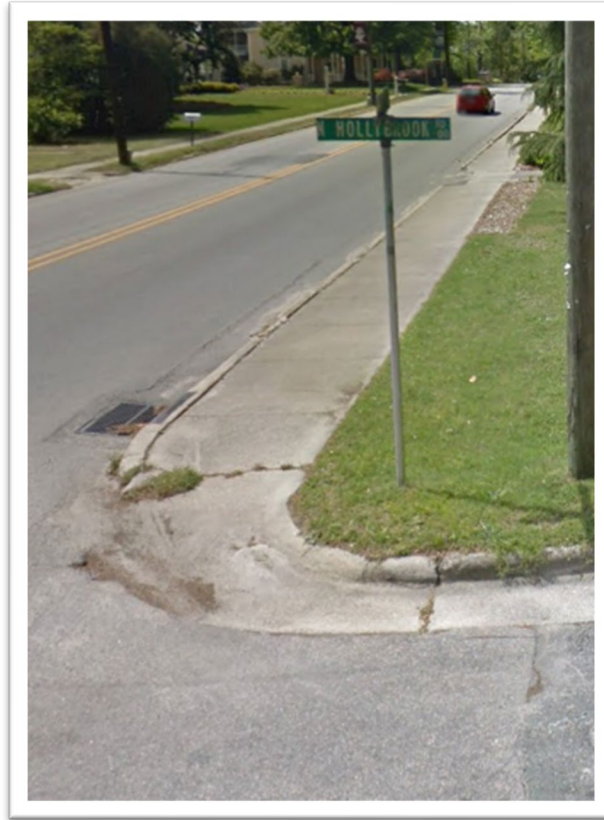


Figure 94: Barrier Example

The figure above depicts several key deficiencies that can occur with curb ramps. The landing between the roadway and the sidewalk is uneven, which can lead to difficulties transitioning between the two. Slopes are visibly uneven, causing a dangerous transition directly into the roadway. Detectable warning domes are not present and infrastructure width does not meet the minimum requirements of ADA. Overall, this ramp is not considered accessible and is a good example of many of the necessary factors reviewed for ADA accessibility.





Figure 95: Barrier Example

While the sidewalk looks relatively level and of sufficient width in the above figure, it is apparent that the provided crosswalk does not lead to a curb ramp or transition of any sort. This creates a dead end for persons with certain mobility issues (i.e. wheelchair users) and can represent a hazard for individuals with visibility issues.



Figure 96: Barrier Example

Many factors in the figure above are correct. There is a wide sidewalk with a gentle-running slope and cross slope and the width is adequate. However, the main issue that is represented in this figure (as well as being one of the most common issues throughout the Town) is that the curb ramp does not contain a level landing of sufficient size. This presents an obstacle for persons with mobility issues and the ramp will pull them downward as they navigate around this corner.



Figure 97: Barrier Example

The figure above demonstrates one of the dangerous scenarios that can occur when detectable warning domes are not present at a street crossing. In this location, the running slope of the ramp and slope of the ramp flares exceed the maximum requirements by ADA. As such, this ramp may pull persons with mobility issues into the roadway, as there is no level landing and excessive slopes. Additionally, this feature presents a hazard because there are no detectable warning domes, and users may not be aware that they are crossing a vehicular intersection.



Figure 98: Barrier Example

The figure above depicts some improvements compared to **Figure 97**; however, it is important to note the lack of a level landing and running slope of the ramp. This feature still presents the same hazards as the previous example despite looking relatively new.



Figure 99: Barrier Example

The figure above represents some of the deficiencies present in the older pedestrian infrastructure near downtown. Over time, concrete slabs have cracked, settled, or otherwise shifted to become uneven with each other. This poses a tripping hazard as well as a navigational

one. Much like the other examples, a distinct lack of a level landing is depicted in this figure, causing a person with mobility issues to either shift direction while ascending the ramp or into the grass to find a level location. Neither options should occur and thus are not considered accessible.

These examples help lend insight into the field survey process and the varied nature of barriers that can be found throughout the Town’s network. This table details the barrier counts that were identified within the Town network.

Table 2: Failed Pedestrian Network Facilities

Failed Facility	Failure Count
Curb ramp direction does not lead to crossing	195
Uneven Landing	206
Less than 4-foot width	153
Greater than 8.3% running slope	225
More than 2% cross slope	313
No 2-foot side detectable warning domes or other materials	240
4 x 4 landing not level	272
Other barriers to ramp use	9

Note: Failure Count Exceeds 556 because Facilities Contained Multiple Failures

In addition to the field assessment, surveyed residents of Wendell indicated a prioritization of improving downtown pedestrian infrastructure as well as commercial, civic, recreational, and residential locations within the Town. While the intent of this plan is to remediate existing deficient infrastructure, it is encouraged that the Town continue developing infrastructure and improvements based on the recommendations developed in the Town of Wendell Comprehensive Pedestrian Plan published in 2017. Investment in future infrastructure will help develop accessible alternative paths where they currently do not exist and encourage inclusive mobility overall.

#### 4.03 Town Programs, Activities, and Events

The Town of Wendell’s programmed events were evaluated alongside both vertical facilities and the pedestrian network to identify any occasion in which persons with mobility issues would have difficulty attending. The table below lists those events held by the Town that are open to the public:

Table 3: Town Programs, Activities, and Events

Event	Location
Town Administration and Committees	Town facilities as required
Princesses in the Park	Community Center
Pro Town BMX	Main Street
Opening Day at the Park	Community Park
Public Safety Day	Downtown
Spring into the Arts Walk	Town Square
Big Truck Day	Downtown
Farmhouse Jams	Wendell Falls, lawn by Farmhouse

July 4th Parade & Celebration	Main Street
Wendell Farmer's Market	Downtown

None of the above Town programs, activities, or events have been flagged for potential accessibility issues outside of the issues directly surveyed as part of the network and vertical facility inventories. However, it must be noted that the above events may require varying amounts of additional accessible parking.

## PART 5 PLAN REQUIREMENT 2: METHODS TO REMOVE BARRIERS

### 5.01 Vertical Facilities

The “ADA Checklist for Existing Facilities” is not only an excellent resource for barrier identification, but it also provides users with recommended barrier removal techniques for each failed facility. That being noted, it is recommended that a licensed contractor review the following failed facilities in person to provide accurate insight and expected costs for barrier removal. The following tables detail the recommended barrier removal actions for each failed facility:

Table 4: Town Hall Barriers

Checklist Item	Location	Failure Description	Recommendations
1.3	Parking	There is no van-accessible space.	Reconfigure by repainting lines.
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.9	Parking	The access aisles do not adjoin an accessible route.	Create accessible route or relocate accessible space.
1.10	Parking	The accessible space signs are not at least 60 inches above the ground.	Install signs.
1.12	Parking	Accessible parking spaces are not located on the closest accessible route to entrance(s).	Reconfigure spaces.
1.17	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.39	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.
1.40	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.

Checklist Item	Location	Failure Description	Recommendations
1.44	Front Entrance	The door hardware is not operable with one hand that does not require tight grasping, pinching, or twisting of the wrist.	Replace inaccessible knob with lever, loop, or push hardware.  Add automatic door opener.
1.46	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
1.49	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
2.9	Main Lobby	Commercial/state building does not have access to all public stories via elevator or platform lift.	Install if necessary or offer goods/services on an accessible story.
3.2	Main Lobby Women's & Men's Restrooms	Missing signs at toilet rooms that give directions to accessible toilet rooms.	Install signs.
3.19	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.29	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.38	Unisex Restroom	The toilet paper dispenser is not located 7-9 inches from the front of the toilet to the centerline of the dispenser.	Relocate toilet dispenser.

Table 5: Town Square Barriers

Checklist Item	Location	Failure Description	Recommendations
1.1	Parking	No accessible routes from site arrival points (parking spaces, sidewalk, bus stops, etc.) that do not require the use of stairs.	Add a ramp.

Checklist Item	Location	Failure Description	Recommendations
1.13	Parking	Route is not stable, firm, and slip resistant.	Replace gravel with asphalt or another surface. Note - Gazebo has ADA route. Stage does not have ADA route.
1.14	Parking	Route is not at least 36 inches wide.	Change/move landscaping/furnishings/other items or widen route. Note - Gazebo has ADA route. Stage does not have ADA route.
1.15	Parking	No passing space measuring at least 60 x 60 inches, on route greater than 200 feet in length and less than 60 inches wide.	Widen route for passing space. Note - Gazebo has ADA route. Stage does not have ADA route.
1.26	Ramp	The surface is not slip resistant.	Resurface stage ramp.
1.27	Ramp	The ramp has a slope greater than 1:12.	Lengthen stage ramp to decrease slope.
1.28	Ramp	Level landing, at the bottom of the ramp, is not at least 60 x 60 inches wide.	Alter/Relocate stage ramp. Add landing at bottom of stage ramp.
1.29	Ramp	Level landing, where the ramp changes direction, is not at least 60 x 60 inches wide.	Increase landing size for stage ramp.
1.34	Ramp	Non-circular handrail gripping surface needs the handrail perimeter to measure no less than 4 inches and no greater than 6 ½ inches.  Cross section of non-circular handrail is greater than 2 ¼ inches.	Replace stage ramp handrails.
1.37	Main Entrance	The main entrance is not accessible.	Redesign to make it accessible.
1.38	Main Entrance	No alternative accessible entrance.	Designate an entrance and make it accessible.
1.39	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.



Checklist Item	Location	Failure Description	Recommendations
1.40	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.

Table 6: Wendell Park Barriers

Checklist Item	Location	Failure Description	Recommendations
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.10	Parking	The accessible space signs are not at least 60 inches above the ground.	Install signs at Tennis Court.
1.17	Jake May field, playground, tennis court, and concessions ramps	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.27	Jake May field and playground ramps	The ramps have slopes greater than 1:12.	Relocate ramps or lengthen ramps to decrease slope.
1.28	Ramp	Level landing, at the top of the ramp, is not at least 60 x 60 inches wide.	Alter/Relocate ramp. Add landing at top ramp.
1.30	Ramp	The ramp has a rise higher than 6 inches and requires handrails on both sides.	Add handrails to concession stand ramp.
1.34	Ramp	Cross section of non-circular handrail gripping surface is greater than 2 ¼ inches.	Replace handrails. Note - Jake May Tower, playground.
1.35	Ramp	Handrail does not extend at least 12 inches horizontally beyond the top and bottom of the ramp.  Handrail does not return to a wall, guard, or landing surface.	Alter handrails.

Checklist Item	Location	Failure Description	Recommendations
1.36	Ramp	The surface of the ramp does not extend at least 12 inches beyond the inside face of the handrail.	Add barrier.  Note - Jake May Tower, playground.
1.42	Front door	There is not 18 inches of maneuvering clearance beyond the latch side of the door, plus at least 60 inches of clear depth.	Reconfigure walls on Women's stall.
1.45	Front Entrance Lock	The operable parts of the door are not between 34 and 48 inches from the floor.	Change hardware height.  Note - Door locks (Men's & Women's Toilet Rooms and Concession Door)
2.8	Concession Stand	The trash can between restroom protrudes more than 4 inches into the path.	Remove object.
2.38	Concession Stand Women's & Men's Restrooms	The signage does not have braille.  Signage is not mounted on the wall on the latch side of the door.  The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate and install tactile sign.
2.76	Concession Stand Sales & Service Counter	There is not a portion of the counter that is no higher than 36 inches above the floor.	Lower section of counter.
3.2	Concession Stand Women's & Men's Restrooms	Missing signs at toilet rooms that give directions to accessible toilet rooms.	Install signs.
3.5	Concession Stand Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door and do not have braille.  The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate/install tactile sign.

Checklist Item	Location	Failure Description	Recommendations
3.7	Concession Stand Women's Restroom	Front approach to the pull side of the door does not have at least 18 inches of maneuvering clearance and/or 60 inches clear depth.	Remove obstructions or reconfigure walls or add automatic door opener.
3.10	Concession Stand Women's & Men's Restrooms Door Locks	Operable parts of the door hardware need to be mounted no less than 34 inches and no greater than 48 inches above the floor.	Change hardware height.
3.17	Concession Stand Women's Restroom	The accessible stall does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60-inch square.	Move or remove partitions, fixtures, or objects such as trash cans.
3.26	Concession Stand Women's & Men's Restrooms Door Locks	The pipes below the sink are not insulated or otherwise configured to protect against contact with knees.	Install insulation, or install cover panel.
3.34	Concession Stand Women's & Men's Restrooms	The grab bar is not at least 36 inches long on the rear wall.	Install grab bars.
3.43	Concession Stand Women's & Men's Restrooms	The door is not self-closing.	Add closer.
3.45	Concession Stand Women's & Men's Restrooms	The lock is not operable with one hand without tight grasping, pinching, or twisting of the wrist.	Replace lock.
3.47	Concession Stand Women's & Men's Restrooms	The compartment is not at least 60 inches wide.	Widen compartment.
3.50	Concession Stand Women's & Men's Restrooms	The door swings into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.

Table 7: Community Center Barriers

Checklist Item	Location	Failure Description	Recommendations
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.20	Parking	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp.
1.21	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp at Community Center.
1.22	Parking - Ramps at front corner of building and the side ramp	The curb ramp, excluding flares, is not at least 36 inches wide.	Widen curb ramp at Community Center.
1.23	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.24	Parking - main entrance ramp	There are no curb ramp flares with slopes no greater than 1:12.	Regrade flares.
1.46	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
1.49	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards.	Secure carpeting or mats at edges.
2.8	Main Lobby	The water fountain protrudes more than 4 inches, and the bottom is higher than 27 inches from the floor.	Remove object or add a tactile warning such as a permanent plater or partial walls.
2.38	Reception Counter/ Main Lobby	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign.

Checklist Item	Location	Failure Description	Recommendations
2.46	Gym Doors	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
3.5	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate sign.
3.12	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closers.
3.17	Main Lobby Men's Restroom	The main lobby men's room does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60-inch square.	Move or remove partitions, fixtures, or objects such as trash cans.
3.20	Main Lobby Women's Restroom	The coat hook is not within the 15-to-48-inch height range.	Adjust hook location.
3.23	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor.	Alter or replace sink.
3.24	Main Lobby Women's & Men's Restrooms	There is not at least 27 inches of clearance from the floor to the bottom of the sink that extends at least 8 inches under the sink for knee clearance.	Alter or replace sink.
3.28	Main Lobby Women's Restroom	The operable parts of the soap dispenser are not within the range of 20 to 25 inches of depth/are higher than 44 inches above the floor.	Adjust, replace, or provide additional soap dispensers.
3.29	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move partition.

Checklist Item	Location	Failure Description	Recommendations
3.31	Main Lobby Men's Restroom Accessible Stall	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartment for clearance.
3.33	Main Lobby Women's & Men's Restrooms Accessible Stalls	The grab bar does not extend at least 54 inches from the rear wall.	Install/Relocate grab bar.
3.34	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Install/Relocate grab bar.
3.43	Main Lobby Women's & Men's Restrooms Accessible Stalls	The door is not self-closing.	Add closer.
3.47	Main Lobby Men's Restroom Accessible Stall	The compartment is not at least 60 inches wide.	Widen Compartment.
4.2	Main Lobby Fountain & Gym Fountain	There is not an approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountains.

Table 8: East Wake Senior Center Barriers

Checklist Item	Location	Failure Description	Recommendations
1.3	Parking	There is no van-accessible space.	Reconfigure by repainting lines.
1.4	Parking	There are no accessible spaces with at least 8 feet width and not accessible aisle with at least 5 feet width.	Reconfigure by repainting lines. Note - Printed lines are faded.
1.7	Parking	The access aisles are not marked to discourage parking in them.	Mark access aisles.

Checklist Item	Location	Failure Description	Recommendations
1.8	Parking	The slope of the accessible spaces and aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.9	Parking	The access aisles do not adjoin an accessible route.	Create accessible route.
1.10	Parking	The accessible space signs are not at least 60 inches above the ground.	Replace/Reinstall signs.
1.11	Parking	There is not van-accessible space signs.	Install signs.
1.17	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max and add edge protection.
1.20	Parking - Ramps on the side of the building, on the front corner of the building, and at the main entrance	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp.
1.21	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.
1.23	Parking - ramp on side of building, ramp on front corner of building, and ramp at main entrance	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.24	Parking - main entrance ramp	The landing at the top is less than 36 inches long and there are no curb ramp flares with slopes no greater than 1:12.	Regrade flares.
1.42	Front door	There is not 18 inches of maneuvering clearance beyond the latch side of the door plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.

Checklist Item	Location	Failure Description	Recommendations
1.49	Front door	The edges of carpets or mats are not securely attached to minimize tripping hazards.	Secure carpeting or mats at edges.
2.38	All Signs	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign. Note - not all rooms have signs.
2.41	Multipurpose Room, Both Doors	There is not 18 inches of maneuvering clearance beyond the latch side of the door, plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.
2.45	Multipurpose Room, Both Doors	The doors cannot be easily opened with 5 pounds or less of force.	Adjust or replace closers; Install lighter doors; Install power-assisted or automatic door openers.
2.46	Daycare room, Craft room 1, Multipurpose Room	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
2.76	Front Office Counter	There is not a portion of the counter that is no higher than 36 inches above the floor.	Lower section of counter.
2.80	Main Lobby Counter	There is no approach of 17-25 inches beneath the accessible length of counter.	Reconfigure to provide knee clearance.
3.5	Main Lobby Men's & Women's and Unisex Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate sign.
3.11	Main Lobby Women's & Men's Restrooms	The doors cannot be easily opened with 5 pounds or less of force.	Adjust or replace closers; Install lighter doors; Install power-assisted or automatic door openers.



Checklist Item	Location	Failure Description	Recommendations
3.12	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closers.
3.17	Main Lobby Women's & Men's Restrooms	The accessible stall does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60-inch square	Move or remove partitions, fixtures, or objects such as trash cans.
3.19	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor, or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.20	Main Lobby Women's Restroom	The coat hook is not within the 15-to 48-inch height range.	Adjust hook location.
3.22	Unisex Restroom	The sink does not have 17-25 inches of clear floor space under the sink to allow a person in a wheelchair to get close enough to reach the faucet.	Alter/Replace lavatory.
3.23	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor.	Alter or replace sink.
3.26	Main Lobby Men's & Women's & Unisex Restrooms	The pipes below the sink are not insulated or otherwise configured to protect against contact with knees.	Install insulation or install cover panel.
3.27	Main Lobby Men's & Women's and Unisex Restrooms	The sink faucet cannot be operated without tight grasping, pinching, or twisting of the wrist.	Replace faucet.
3.31	Main Lobby Women's & Men's Restrooms	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartments for clearance.

Checklist Item	Location	Failure Description	Recommendations
3.33	Main Lobby Men's & Women's & Unisex Restrooms	<p>The grab bar at the sidewall isn't at least 42 inches long.</p> <p>The grab bar is located more than 12 inches from the rear wall.</p> <p>The rear wall grab bar does not extend at least 54 inches from the rear wall.</p> <p>The grab bar is not mounted between 33-36 inches from the floor.</p>	Relocate grab bars.
3.34	Main Lobby Men's & Women's & Unisex Restrooms	<p>The grab bar is not at least 36 inches long on the rear wall.</p> <p>The grab bar does not extend at least 12 inches from the centerline of the toilet on one side.</p> <p>The grab bar does not extend at least 24 inches on the open side.</p> <p>The grab bar is not mounted 33-36 inches from the floor to the top of the gripping surface.</p> <p>There is not at least 12 inches of clearance between the grab bar and protruding surfaces above.</p> <p>There is not at least 1.5 inches of clearance between the grab bar and projecting objects below.</p> <p>There is not a space between the wall and the grab bar of at least 1.5 inches.</p>	Install grab bars.

Checklist Item	Location	Failure Description	Recommendations
3.37	Unisex Restroom	The flush control is not on the open side of the water closet.	Move control.
3.38	Unisex Restroom	The toilet paper dispenser is not located 7-9 inches from the front of the toilet to the centerline of the dispenser.	Move toilet dispenser.
3.43	Main Lobby Women's & Men's Restrooms	The door is not self-closing.	Add closer.
3.44	Main Lobby Women's & Men's Restrooms	The door pulls require tight grasping, pinching, or twisting of the wrist.	Replace hardware.
3.45	Main Lobby Women's & Men's Restrooms	The lock is not operable with one hand without tight grasping, pinching or twisting of the wrist.	Replace lock.
3.47	Main Lobby Women's & Men's Restrooms	The compartment is not at least 60 inches wide.	Widen compartment.
3.50	Main Lobby Women's & Men's Restrooms	The door swings into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.
4.2	Main Lobby	There is not an approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountain.
4.7	Main Lobby	The drinking fountain spout is not at least 15 inches from the rear and more than 5 inches from the front of the drinking fountain.	Adjust spout or replace drinking fountain.
4.20	Main Lobby	The fire alarm does not have both flashing lights and audible sounds.	Install audible and visual alarms.

Table 9: Museum Barriers

Checklist Item	Location	Failure Description	Recommendations
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.26	Ramp	The surface is not slip resistant.	Resurface ramp.
1.27	Ramp	The ramp has a slope greater than 1:12.	Lengthen ramp to decrease slope.
1.37	Main Entrance	The main entrance is not accessible	Redesign to make it accessible.
1.39	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.
1.40	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.43	Accessible Entrance	The threshold is more than 1/4 inch high and does not have a beveled top no steeper than 1:2.	Remove or replace threshold.
2.41	Interior Kitchen Door	There is not 18 inches of maneuvering clearance beyond the latch side of the door, plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.
2.50	Front Door Light Switch	The switch is higher than 48 inches above the floor.	Change height of control.
3.19	Accessible Restroom	The mirror over the sink is higher than 40 inches from the floor, or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.

Table 10: Police Department Barriers

Checklist Item	Location	Failure Description	Recommendations
1.3	Parking	There is no van-accessible space.	Reconfigure by repainting lines.
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.10	Parking	The accessible space signs are not at least 60 inches above the ground.	Replace/Reinstall signs.
1.17	Sidewalk at front of building	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.18	Sidewalk at front of building	The cross slope is steeper than 1:48	Regrade to 1:48 max.
1.21	Parking	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.
1.23	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.40	Entrance	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.44	Front Entrance	The door hardware is not operable with one hand that does not require tight grasping, pinching, or twisting of the wrist.	Replace inaccessible knob with lever, loop, or push hardware. Add automatic door opener.
1.45	Front Entrance Lock	The operable parts of the door are not between 34 and 48 inches from the floor.	Change hardware height.
1.46	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
1.49	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards.	Secure carpeting or mats at edges.

Checklist Item	Location	Failure Description	Recommendations
4.13	Public Phone	Public telephone does not have volume control.	Install telephone with volume control.
4.15	Public Phone	Public telephone does not have TTY.	Install TTY.

Table 11: Public Works Building Barriers

Checklist Item	Location	Failure Description	Recommendations
1.39	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs in route before people get to inaccessible entrances so that people do not have to turn around and retrace route.
1.40	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.49	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards.	Secure carpeting or mats at edges.
3.5	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door.	Relocate sign.
3.18	Main Lobby Men's Restroom	No clear floor space at least 30 x 48 inches beyond the interior swing of the door in a single-user toilet room.	Alter toilet room.
3.19	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.20	Main Lobby Women's Restroom	The coat hook is not within the 15-to 48-inch height range.	Adjust hook location.
3.22	Unisex Restroom	The sink does not have 17-25 inches of clear floor space under the sink to allow a person in a wheelchair to get close enough to reach the faucet.	Replace lavatory.

Checklist Item	Location	Failure Description	Recommendations
3.28	Main Lobby Women's Restroom	The operable parts of the soap dispenser are higher than 48 inches above the floor and are over an obstruction.	Adjust soap dispensers.
3.29	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move toilet.
3.33	Main Lobby Men's & Women's & Unisex Restrooms	The grab bar does not have 12 inches of clearance between the projecting objects above.	Install/Relocate grab bars.
3.34	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Relocate grab bar.
3.45	Main Lobby Women's & Men's Restrooms	The lock is not operable with one hand without tight grasping, pinching or twisting of the wrist.	Replace lock.
3.49	Main Lobby Women's & Men's Restrooms Accessible Stalls	The compartment is not at least 59 inches deep in floor-mounted water closet.	Alter compartment.
3.50	Main Lobby Women's & Men's Restrooms	The door swing into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.

Table 12: Woman's Club Barriers

Checklist Item	Location	Failure Description	Recommendations
1.3	Parking	There is no van-accessible space.	Reconfigure by repainting lines.
1.4	Parking	There are no accessible spaces with at least 8 feet width and no accessible aisle with at least 5 feet width.	Reconfigure by repainting lines.
1.7	Parking	The access aisles are not marked to discourage parking in them.	Mark access aisles.
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.21	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.
1.23	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp.	Reconfigure the curb ramp.

It is important to note that multiple remedial efforts are consolidated when reconstruction is conducted.

**A. Town-wide Parking Lot Grading Analysis**

As depicted in the facility inventories above, field staff identified parking lot slope as being a consistent issue among Town buildings. This deficiency represents a potentially costly expense for the Town, as regrading would potentially require both material costs and external labor. Before the Town begins to budget for such an expense, it is recommended that Town staff conduct a parking lot grade evaluation for all town facilities to identify the exact locations where parking lot grade prevents access to public services. While this project would require surveying efforts, it can help reduce the cost of future remediation by specifically locating areas of excessive sloping.

**5.02 Pedestrian Network Facilities**

As mentioned previously, failure locations may be identified within **Appendix E** of this plan. The Town also has access to the pedestrian network locations and findings digitally, which will help staff identify priority locations and schedule remediation efficiently. It is recommended that the Town apply the following remediation methods for the barriers within the Wendell Network:



Table 13: Pedestrian Network Facility Remediation Recommendations

Failed Facility	Failure Count	Removal Recommendations
Curb ramp direction does not lead to crossing	195	Realign Crosswalk Markings/Reconstruct Ramp
Uneven Landing	206	Sawcut
Less than 4-foot width	153	Reconstruction
Greater than 8.3% running slope	225	Replace/Level Ramp
More than 2% cross slope	313	Replace/Level Ramp
No 2-foot side detectable warning domes or other materials	240	Add domes
4 x 4 landing not level	272	Level Landing
Other barriers to ramp use	9	Remove Obstruction

It is important to note that multiple remedial efforts are consolidated when reconstruction is conducted.

### 5.03 Town Programs, Activities, and Events

While no specific barriers were identified, it is recommended that staff work to ensure that additional accessible parking is provided as needed for each event. Coordination with The Farmhouse ownership will be required, as the facility is privately owned but still hosts a public event held by the Town. Traffic cones and rope can be utilized as required by the event location and accessible parking needs, and offers a cost-efficient, flexible response for the needs of the Town's events.

## PART 6 PLAN REQUIREMENT 3: SPECIFY A COMPLIANCE SCHEDULE

With an understanding of Town barriers and a strategy to remove them, the next step in this plan is to establish a schedule of remediation. Of course, remediation does not happen in a vacuum and is therefore subject to Town budgets and the economy. With the recent financial impacts of the COVID-19 outbreak, it will be difficult to estimate project costs and budgets in the future. Town of Wendell's staff orchestrating these remedial efforts will need to closely track the costs and project budgets in order to define estimates through each fiscal year. For the purposes of establishing a schedule, remediation costs will be generalized into five broad categories:

Table 14: Budget Categories

Category	Estimated Cost	Funding Description
"\$"	\$0 - \$999	ADA Maintenance Funds
"\$"	\$0 - \$999	Citizen Requests Funds
"\$\$"	\$1,000 - \$4,999	ADA Remedial Funds
"\$\$\$"	\$5,000 - \$9,999	ADA Transition Plan Special Funding
"\$\$\$\$"	\$10,000 and Up	Capital Improvement Plan Candidates

- ADA Maintenance Funds (\$) – These projects are in addition to the municipality's existing maintenance budget. Although these fixes are typically low cost, the municipality needs to ensure adequate budget to implement the recommended changes, while still performing required regular maintenance. Examples of remediation efforts include adjusting door pulls, insulation of pipes and the addition of ADA parking signs.
- Citizen Request Funds (\$) – While not directly associated with specific accessibility barriers, these funds should be set aside on a yearly basis upon plan approval. The intent of this budget is to have a small portion of money set aside by the municipality that can be used as new barriers to accessibility are identified by Wendell's citizens via Grievance Procedures Policy. The Town's ADA Coordinator will be in charge of using this budget to address any emergent barriers as they see fit.
- ADA Remedial Funds (\$\$) – These accessibility barriers will require more time and money than the previous category and have the potential to utilize private contractors or special materials. Funding for these barriers will need to be planned for at least a year in advance of the work. Planned projects for the following fiscal year can be itemized in the General Fund. Examples of such remedial projects include installation of new pedestrian signals, parking lot restriping projects and construction of new pedestrian ramps.
- ADA Transition Plan Special Funding (\$\$\$) – Special funding projects will need some degree of specialized materials or consultant assistance. Therefore, they will be more expensive than the previous examples of barrier removal. These projects will most likely rely on the work of the municipal staff to identify unique grant or funding opportunities from external sources in order to develop the project budget to remove these barriers. Examples of work requiring special funding would be the construction of new bathroom facilities or constructing accessible playground equipment.

- Capital Improvement Plan Candidates (\$\$\$\$) – Projects that fall into this category will require long-range planning, consulting efforts and specialized materials in order to remove the accessibility barriers they address. Therefore, these projects are perfect candidates for the municipality’s Capital Improvement Plan. Remedial efforts in this category could include projects undertaking large amounts of grading and paving materials.

Additionally, the pedestrian facility survey identified 556 failed curb ramp locations throughout the Town. The schedule will assume that, utilizing the ADA Transition Special Funding each fiscal year, the 556 pedestrian facilities will be remediated over the course of the next 5 years with about 111 facility remediations per year. The ADA Coordinator must work closely with Town staff in order to determine timeline and budget adjustments related to pedestrian facility work due to the varied nature of repairs and funding availability.

The compliance schedule may be found in **Appendix F**.

Project priorities may change as costs and budgets shift, or as new citizen requests emerge. The schedule in **Appendix F** is meant only to serve as a guideline for staff to reference when planning for future system improvements. As improvements are made over the years, it is anticipated that the ADA Transition Improvement funds will shift from planned spot fixes towards funding citizen requests. Additional route projects may be identified by staff in the future as well, in which they will be planned for on the Capital Improvement Plan and added to this schedule.

## **PART 7 PLAN REQUIREMENT 4: IDENTIFY AN ADA COORDINATOR AND ADMINISTRATOR**

Implementing the ADA Transition Plan may require the addition of staff to track and coordinate the planned improvements as well as maintaining and recommending any necessary changes to the plan itself.

The ADA Transition Plan requires the identification of an individual within the municipality who will carry out the approved plan. This individual will be responsible for:

- Coordinating barrier removal per the allocated budget and schedule.
- Working to get larger comprehensive route projects onto the Capital Improvement Plan.
- Implementing a grievance procedure that allows citizens to request barrier removal.
- Creating an investigation procedure in order to handle citizen requests.
- Conducting staff/volunteer training on ADA compliance.
- Identifying and contacting potential partner organizations to work with.
- Implementing future steps as identified and listed in document.
- Conducting self-evaluation of the plan and listed procedures.

The Town of Wendell has selected the following individual as the ADA Coordinator:

Debbie Cannady  
Human Resources Administrator  
15 E. Fourth Street  
Wendell, NC 27591  
[dcannady@townofwendell.com](mailto:dcannady@townofwendell.com)

The ADA Transition Plan requires the identification of an ADA Administrator who will assist the coordinator in the coordination of municipal staff and allocation of municipal funds for barrier removal. The Town of Wendell has selected the following individual as the ADA Administrator:

Marvin Collins  
Town Manager  
15 E. Fourth Street  
Wendell, NC 27591  
[mcollins@townofwendell.com](mailto:mcollins@townofwendell.com)

## PART 8 FUTURE STEPS

The ADA Coordinator shall continue to pursue Town-wide accessibility by conducting the following actions:

- Work with Town departments to determine remedial effort costs and begin developing yearly budgets for funding sources.
- Identify field staff who are well-equipped to continue to monitor sidewalks and curb ramps during their daily responsibilities.
- Work to begin identifying funding opportunities for remediation.
- Work to reassess the plan and barrier inventory on a yearly basis to ensure proper budgeting and project prioritization.
- Develop a schedule to evaluate municipal programs and electronic resources for potential access barriers.
- Monitor and guide the restriping of municipal parking lots.

If you have any questions concerning this plan, please contact Debbie Cannady at [dcannady@townofwendell.com](mailto:dcannady@townofwendell.com).

## **PART 9 Appendices**

**APPENDIX A:**

**AMERICANS WITH DISABILITIES ACT POSITION  
STATEMENT AND GRIEVANCE PROCEDURES**

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## TOWN OF WENDELL ADA POLICY STATEMENT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Wendell will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

The Town of Wendell does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

### TOWN OF WENDELL FACILITIES AND PROGRAMS

The Town of Wendell does not discriminate on the basis of disability in admission to, access to or operation of its facilities, programs, services, or activities. Program applicants, participants, members of the public, employees, and job applicants will not be discriminated against on the basis of disability. All Town boards, committees, and departments that run programs or activities or that provide services to the public are required to ensure compliance with ADA. Compliance may require the Town to provide a reasonable accommodation to individuals with disabilities, unless it would impose an undue hardship on the Town.

### TOWN OF WENDELL ADA NOTICE

This notice is provided by Title II of the Americans with Disabilities Act of 1990 and with Human Resources Administrator amendments.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wendell should contact the ADA Coordinator in advance of the scheduled event.

The ADA does not require the Town of Wendell to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative hardship.

Questions, concerns, complaints or requests for additional information regarding the ADA should be directed to the Town of Wendell's designated ADA Coordinator:

Title: Human Resources Administrator/ADA Coordinator  
Office/Mailing Address: 15 East Fourth Street, Wendell, NC 27591

Email: [dcannady@townofwendell.com](mailto:dcannady@townofwendell.com)

Phone: 919-366-6895

Date: 2/22/2021

  
\_\_\_\_\_

Marvin E. Collins, Town Manager



## TOWN OF WENDELL ADA GRIEVANCE PROCEDURE

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination in the provision of services, activities, programs or benefits by the Town of Wendell. The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request. Complaints pertaining to employment and hiring practices and related grievance procedures are addressed in our Personnel Policy and can be made to the Human Resources Administrator who also serves as the ADA Coordinator.

Complaints not associated with employment and hiring practices should be submitted to the ADA Coordinator. These complaints may involve facility and program access. The complaint should be submitted by the grievant and/or his designee as soon as possible but no later than 60 calendar days after the alleged violation to ADA Coordinator:

Title: Human Resources Administrator/ADA Coordinator  
Office/Mailing Address: 15 East Fourth Street, Wendell, NC 27591  
Email: [dcannady@townofwendell.com](mailto:dcannady@townofwendell.com)  
Phone: 919-366-6895

Within 15 calendar days after receipt of the complaint, ADA Coordinator will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the ADA Coordinator will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille or audiotape. The response will explain the position of the Town of Wendell and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the ADA Coordinator within 15 calendar days after receipt of the response to Town Manager.

Within 15 calendar days after receipt of the appeal, Town Manager will meet the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the Town Manager will respond in writing and where appropriate, in a format accessible to the complainant with a final resolution.

All written complaints received by the ADA Coordinator, appeals Town Manager, and responses from the ADA coordinator and Town Manager will be kept on file by the Town of Wendell for at least three years.

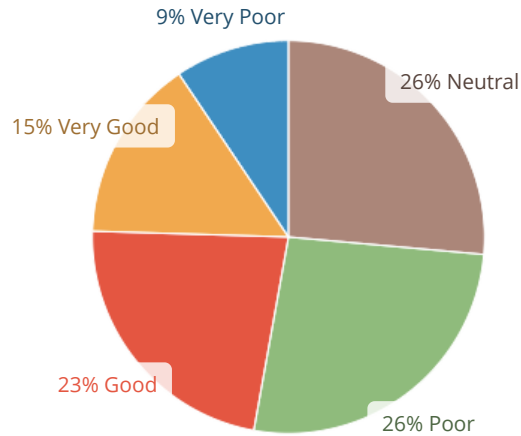
# **APPENDIX B: SURVEY RESULTS**

# ADA Transition Plan Public Survey

## Project Engagement

VIEWS	PARTICIPANTS	RESPONSES	COMMENTS
212	54	339	30

How would you rank the overall accessibility of the Town of Wendell's sidewalks, crosswalks, or other public walkways?



53 respondents

My daughter has a wheelchair and gait trainer. We always visit the downtown area of Wendell because it has such great businesses. The biggest areas that we have issues with is getting over the railroad tracks (probably not fixable), sidewalks are very limited and seem to be only in the downtown area and some of the business entrances are not very accessible due to a bump/step so we typically don't go in them. She also would love if Wendell had an accessible playground.

9 days ago

I recently pushed my Mom in a wheelchair from the elementary school to downtown area. The sidewalks are extremely unsafe due to the cracks and uneven surfaces. Twice we hit a bump and she almost fell out of the chair.

10 days ago

Although downtown is accessible for 3 or 4 blocks, getting into town from nearby residences is difficult. Most roads don't have sidewalks, and many that do have curb at the street rather than a ramp to enter the sidewalk. I would love to see this updated to allow more access getting into town. Especially as our downtown grows and parking becomes an issue, local residents having the option of \*safely\* walking/strollering/riding into downtown saves parking for those traveling from farther away. Thanks your time and keeping our Small Town with Big Charm.

16 days ago

The town is very accessible in my opinion. Please keep this up.

22 days ago

Would like to see more sidewalks and ramps in concrete by parking spots. There is also limited transposition for people with disabilities.

24 days ago

None of the main roadways have sidewalks except for Wendell Blvd, and it only has them in some spots. Have you ever tried walking/wheel chairing on Hollybrook Rd or Selma Rd.

24 days ago

The sidewalk situation is very bad. Some sidewalks end abruptly - one even ends at a tree. Not good ramps on the sidewalks.

24 days ago

There is not enough

There is not enough places where handicapped people have easy access!

24 days ago

What is your highest priority to improve pedestrian access within the Town of Wendell?  
Click to drag options from highest to lowest priority.

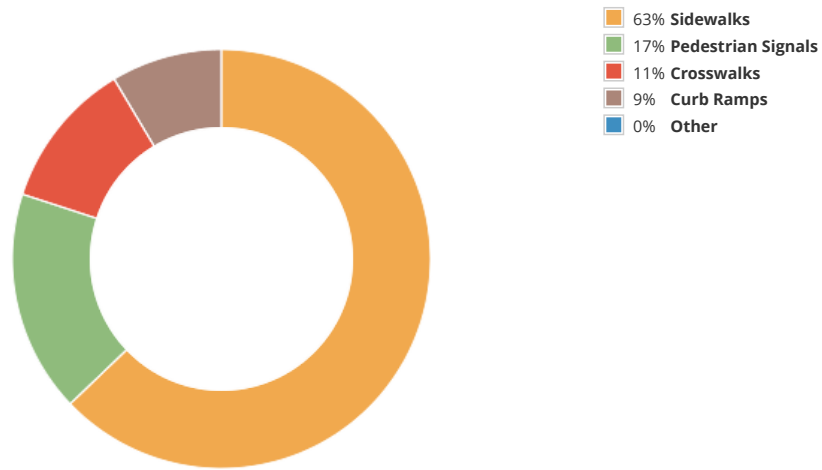
<b>83%</b>	Commercial Areas/Downtown	Rank: 2.20	25 ✓
<b>80%</b>	Municipal Facilities (i.e. Library, Senior Center, Community Center, Town Hall, etc.)	Rank: 2.46	24 ✓
<b>83%</b>	Parks & Trails	Rank: 2.96	25 ✓
<b>73%</b>	Schools	Rank: 3.09	22 ✓
<b>73%</b>	Residential Areas/Neighborhoods	Rank: 3.32	22 ✓

30 Respondents

Better sidewalks would mean better access for handicapped folks and others as well.

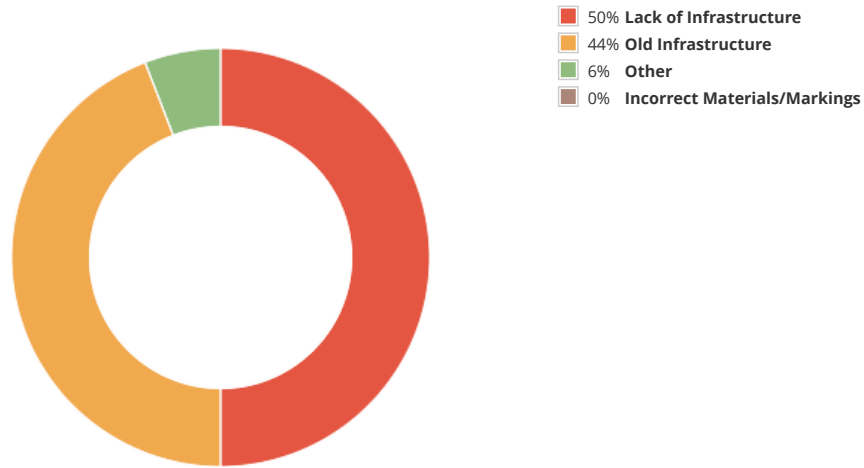
24 days ago

What pedestrian facilities do you think require the most improvements? Select one.



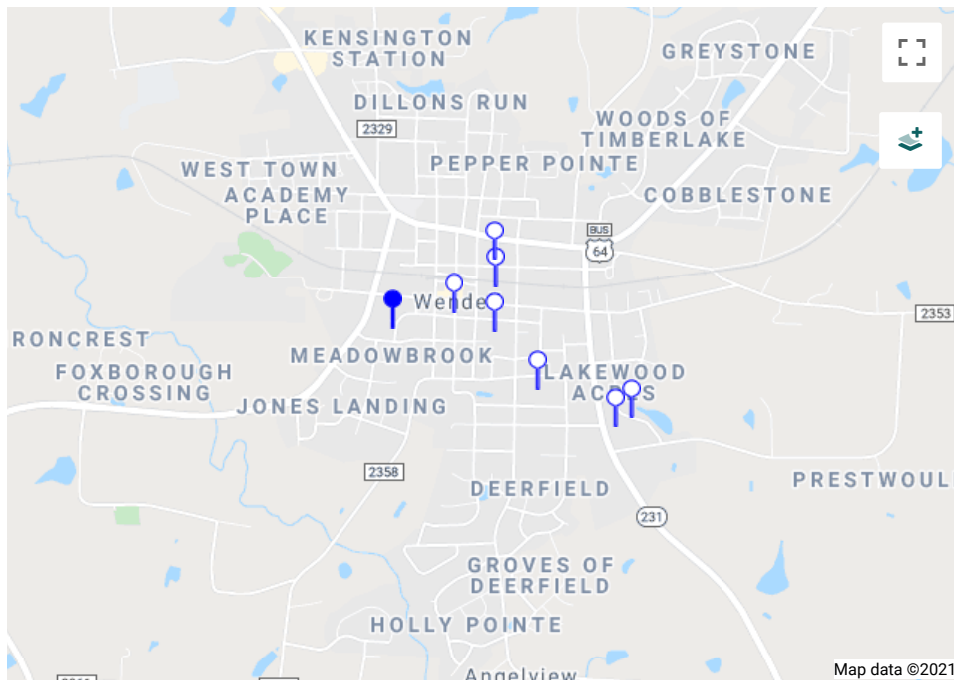
35 respondents

What barriers do you think are limiting access the most? Select one.



34 respondents

Please select any specific areas that you feel are barriers to accessibility.



Wendell Blvd, 3rd street, downtown,

10 days ago

Heavy vehicle traffic is a pedestrian safety issue here. The lack of crosswalks and pedestrian signals needs to be addressed.

24 days ago

---

What suggestions do you have to help with ADA sensitivity and awareness?

---

Wendell Baptist Church needs to build access for people to get into the church and to the elevator.

24 days ago

[1 Agree](#)

Wendell Baptist Church provides ADA access at Entrance A to the elevator.

24 days ago

Help people see how it benefits them & people they care about. The able-bodied person doesn't always want to spend the money until they're reminded that they'll need it one day because we don't all stay healthy forever.

25 days ago

[1 Agree](#)

I am always working toward this. I think the best way is for people to see the issue. Show people with various different abilities getting around. Seeing is believing. It's always impactful to meet with people living with disabilities and hearing their struggles and successes.

9 days ago

Make downtown sidewalks and businesses more accessible.

10 days ago

New senior center!!!

10 days ago

Publicize real stories of Wendell's disabled's struggles around town (with their permission of course!) Citizens will consider it more when they can connect to a name/face/story.

24 days ago

Good even sidewalks with smooth ramps are a good start. Our entire neighborhood has no sidewalks, except for the ones that Wendell Falls in putting in on the access road over to ours. There are a lot of elderly and I believe some handicapped folks that live along this road as well.

24 days ago

Encourage town staples like libraries, parks, senior centers- and provide adequate accessibility to all from downtown.

25 days ago

Sidewalks with curb ramps are needed on at least one side of the street throughout our town. Prioritize downtown and then move outward.

25 days ago

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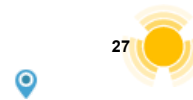
I am or am related to an individual that has functional needs or disabilities affecting (select all that apply):

81%	Walking	17 ✓
24%	Breathing	5 ✓
24%	Thinking	5 ✓
19%	Hearing	4 ✓
19%	Vision	4 ✓
5%	Other	1 ✓

21 Respondents

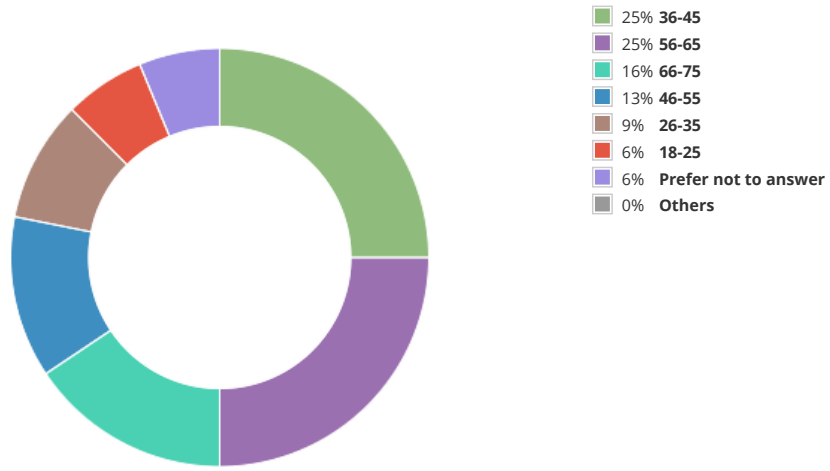
Tell us where you reside in Wendell.

Toggle Clustering 





What is your age?



32 respondents

**APPENDIX C:**  
**ADA CHECKLISTS FOR EXISTING FACILITIES**

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## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building TOWN HALL

Location 15 E. FOURTH ST.

Date 4-1-21

Surveyors BRYAN HILL

MIKE BLAUXX

Contact Information WITHERS RAYNE L

919 - 469-3340

An accessible route from site arrival points and an accessible entrance should be provided for everyone.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

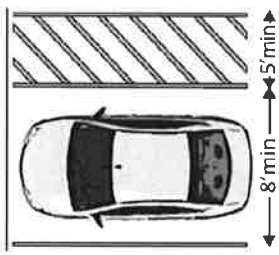
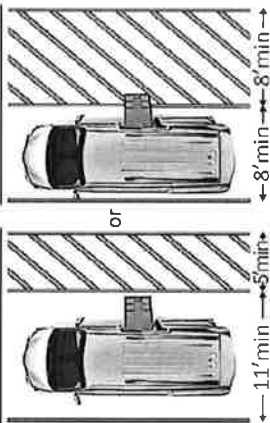
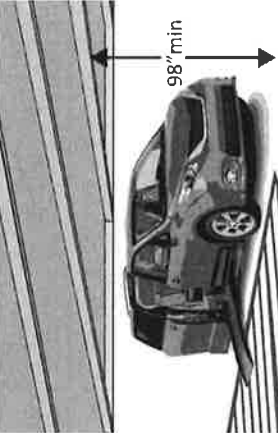
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

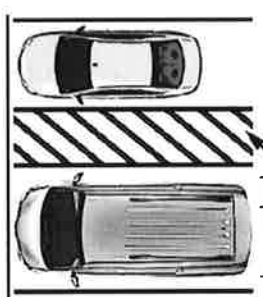

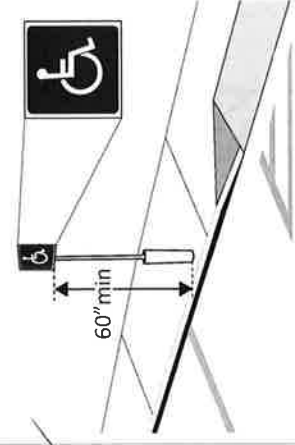
**Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute this content. Include proper attribution. But you must get permission before using this content as a fee-based product.**

Priority 1 – Approach & Entrance		Comments	Possible Solutions												
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, location of route:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>												
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>															
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: / 4 Accessible #: 1</p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> <tr> <td colspan="2">100+ see 2010 Standards 208.2</td> </tr> </tbody> </table> <p>Photo #:</p>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	100+ see 2010 Standards 208.2		<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces														
1 - 25	1														
26 - 50	2														
51 - 75	3														
76 - 100	4														
100+ see 2010 Standards 208.2															
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space?*[208.2.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p> <p>Photo #:</p>	<p>* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</p> <ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> </ul>												

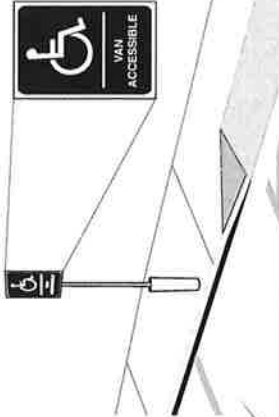

<p><b>1.4</b> Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]</p> <p>Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
<p><b>1.5</b> Is the van accessible space:</p> <p>At least 11 feet wide with an access aisle at least 5 feet wide?</p> <p>Or</p> <p>At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide van-accessible space(s)</li> <li>•</li> <li>•</li> </ul>
<p><b>1.6</b> Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide van-accessible space(s)</li> <li>•</li> <li>•</li> </ul>

Priority 1 – Approach & Entrance

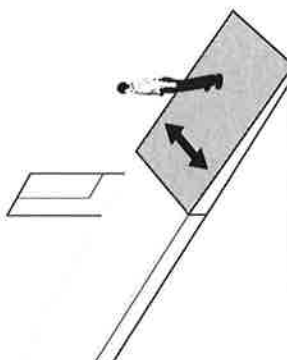
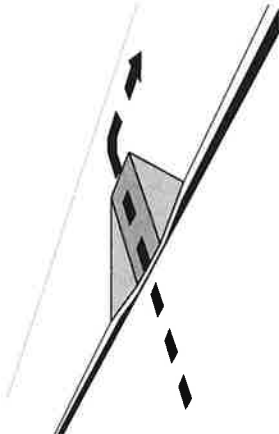
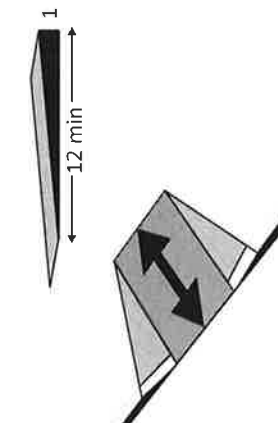
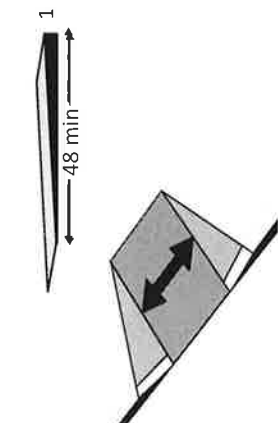
ADA Checklist for Existing Facilities

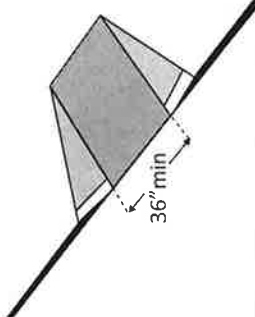
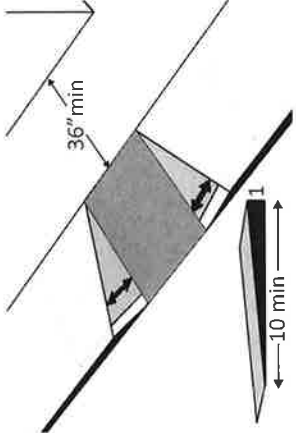
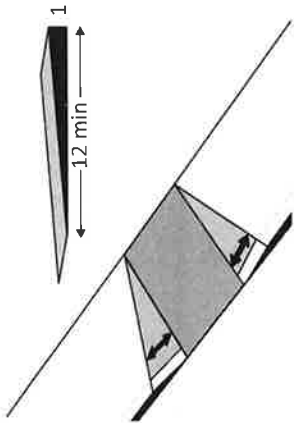
<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Mark access aisles</li> <li>•</li> <li>•</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #: 2</p>	<ul style="list-style-type: none"> <li>• <u>Regrade surface</u></li> <li>•</li> <li>•</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #: 1 &amp; 2</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> <li>•</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #: 3</p>	<ul style="list-style-type: none"> <li>• <u>Install signs</u></li> <li>•</li> <li>•</li> </ul>



<p><b>1.11</b> Are there signs reading “van accessible” at van accessible spaces? [502.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>• Install signs</p> <p>•</p> <p>•</p>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</p> <p>Note: If parking serves multiple entrances, accessible parking should be dispersed.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Photo #:</p> <p style="text-align: center;"><i>3</i></p>	<p>• Reconfigure spaces</p> <p>•</p> <p>•</p>
<p><b>Exterior Accessible Route</b></p>			
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>• Repair uneven paving</p> <p>• Fill small bumps and breaks with patches</p> <p>• Replace gravel with asphalt or other surface</p>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p style="text-align: center;">36" min</p>	<p>• Change or move landscaping, furnishings or other items</p> <p>• Widen route</p> <p>•</p>

<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>			<p>Photo #:</p>
<p><b>1.15</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>
<p><b>1.16</b> If there are grates or openings on the route, are the openings no larger than 1/2 inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace or move grate</li> <li>•</li> <li>•</li> </ul>
<p><b>1.17</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade to 1:20 max.</li> <li>•</li> <li>•</li> </ul>

<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:48 max.</li> <li>•</li> <li>•</li> </ul>
<b>Curb Ramps</b>				
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p> <p style="text-align: center; font-size: 2em;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>

<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure</li> <li>• Add ramp flares</li> <li>•</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares?</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add ramp flares</li> <li>• Regrade flares</li> <li>•</li> </ul>

NA →

**Ramps** If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.

**1.25** If there is a ramp is it at least 36 inches wide? [405.5]

Yes  No

Measurement:

Note: If there are handrails, measure between the handrails.

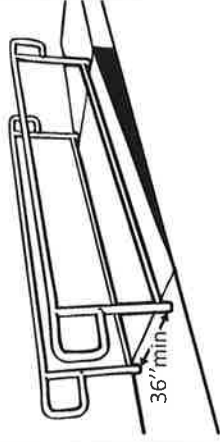


Photo #:

- Alter ramp
- 
- 

**1.26** Is the surface stable, firm and slip resistant? [405.4]

Yes  No

Photo #:

- Resurface ramp
- 
- 

**1.27** For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]

Yes  No

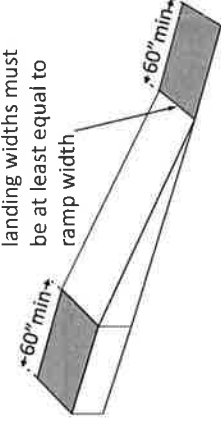
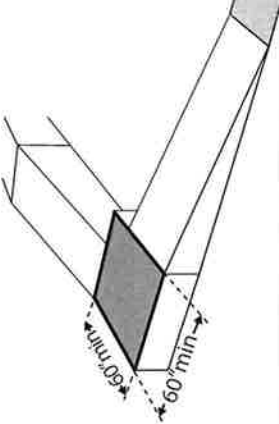
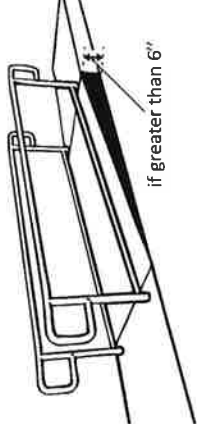
Measurement:

Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.



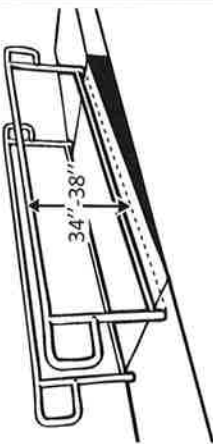
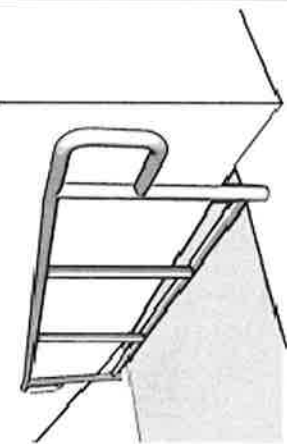
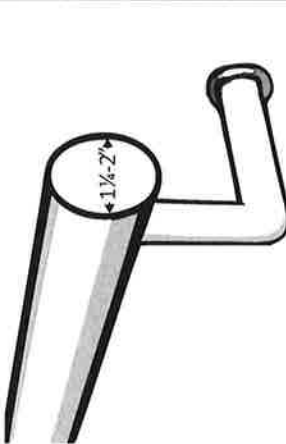
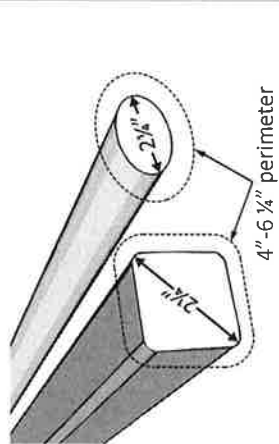
Photo #:

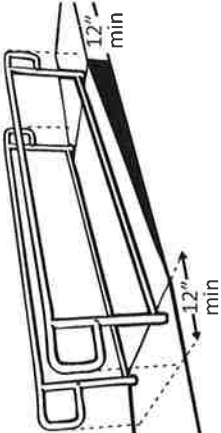
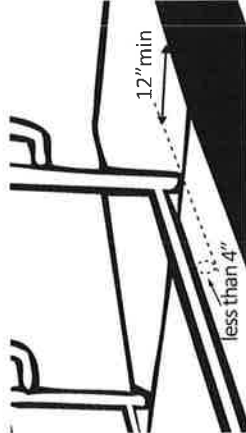
- Relocate ramp
- Lengthen ramp to decrease slope
-

<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Alter ramp • Relocate ramp •</p>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Alter ramp • Increase landing size •</p>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]  Note: Curb ramps are not required to have handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Add handrails • •</p>

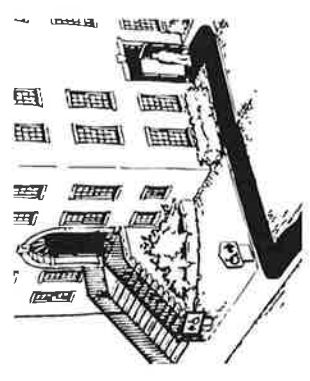


N/A

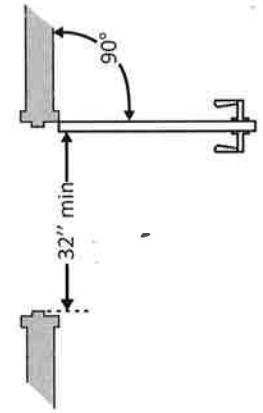
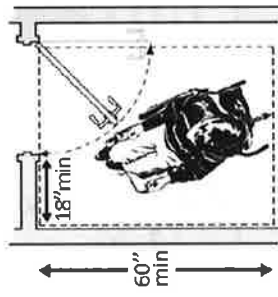
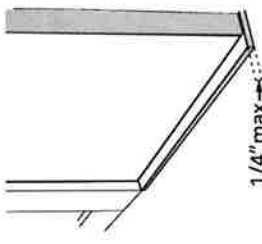


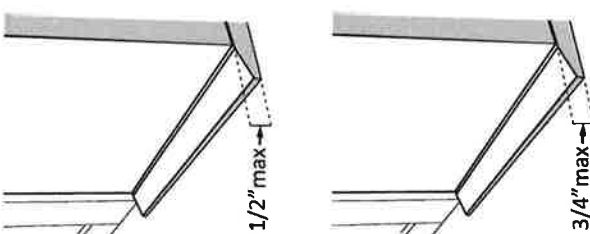
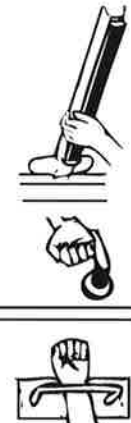
<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> <li>•</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

<p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	
<p><b>1.35</b> Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface? [505.10.1] Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.36</b> To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> </ul>



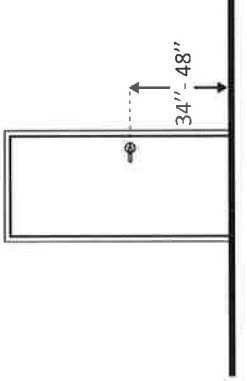
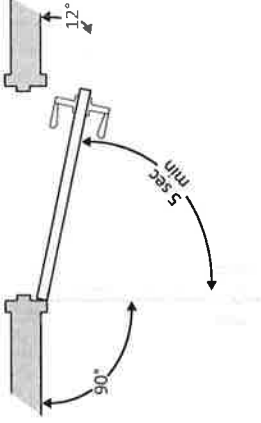
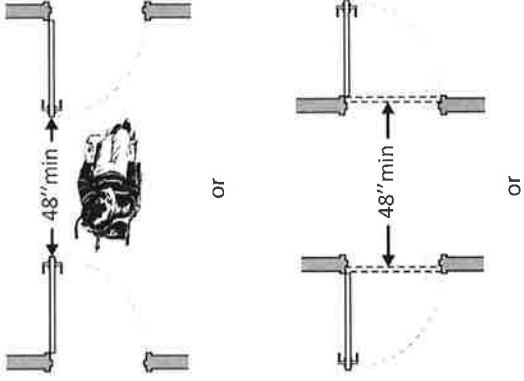
Entrance		Yes <input type="checkbox"/> No <input type="checkbox"/>	Photo #:	
1.37	Is the main entrance accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>• Redesign to make it accessible</li> <li>•</li> <li>•</li> </ul>
1.38	<p>If the main entrance is not accessible, is there an alternative accessible entrance?</p> <p>Can the alternative accessible entrance be used independently and during the same hours as the main entrance?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Designate an entrance and make it accessible</li> <li>• Ensure that accessible entrance can be used independently and during the same hours as the main entrance</li> <li>•</li> </ul>
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<ul style="list-style-type: none"> <li>• <u>Install signs</u></li> <li>• Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> <li>•</li> </ul>
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<ul style="list-style-type: none"> <li>• <u>Install sign</u></li> <li>•</li> <li>•</li> </ul>

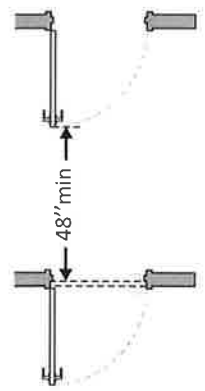
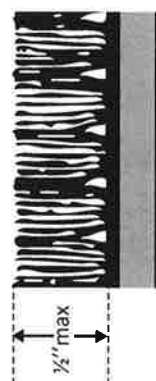
<p><b>1.41</b> Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door</li> <li>• Install offset hinges</li> <li>•</li> </ul>
<p><b>1.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>
<p><b>1.43</b> If the threshold is vertical is it no more than ¼ inch high?  Or  No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>

<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>1.44</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <p style="text-align: right;">✓</p>

Replace inaccessible knob with lever, loop or push hardware

Add automatic door opener

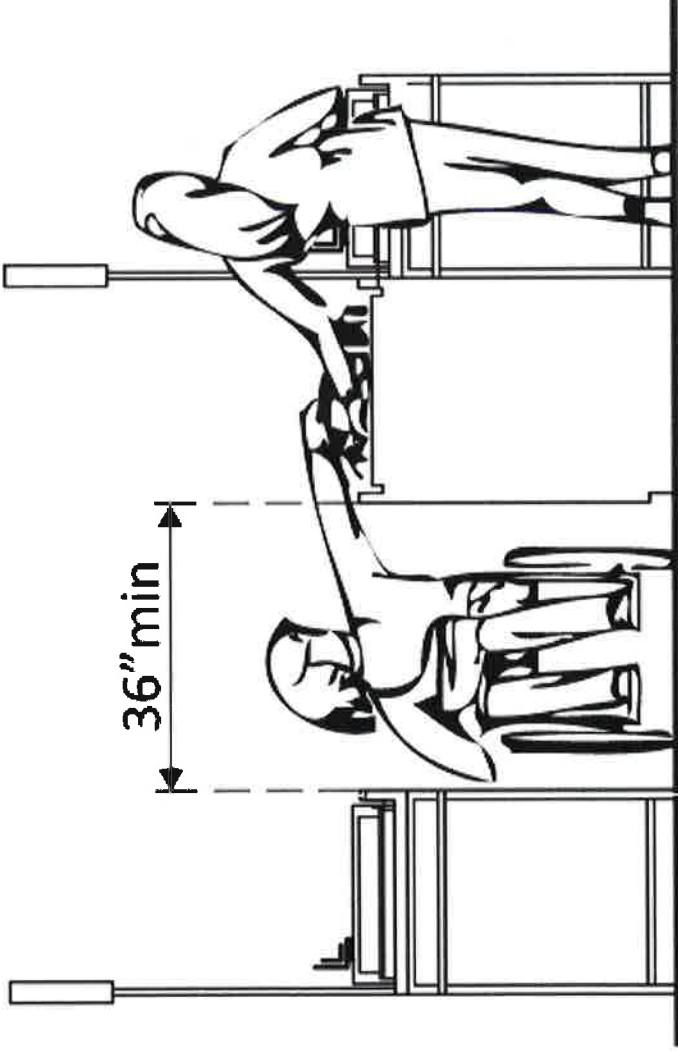
<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p style="text-align: center;">2</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

	<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/8 inch thick? [302.2]</p> <p> <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p>	 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
	<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]</p> <p> <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No                 </p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>	<p>Photo #:</p>	<p>Photo #: 5</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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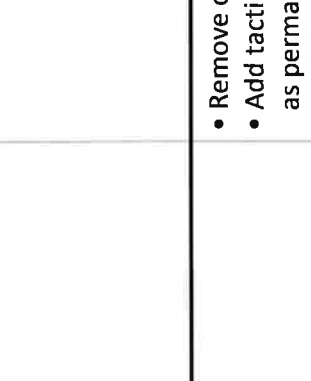
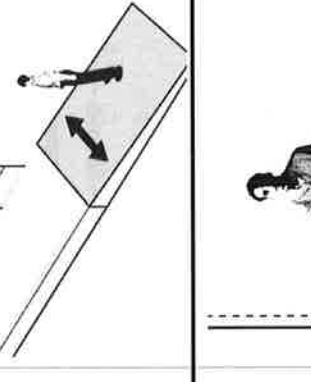
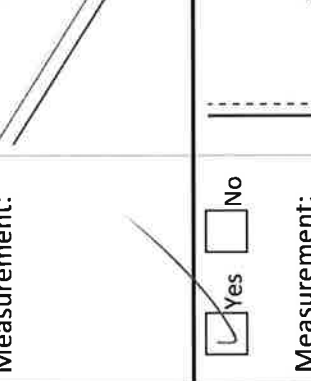
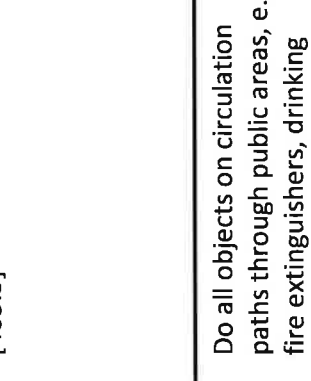
**Priority 2 – Access to Goods & Services**

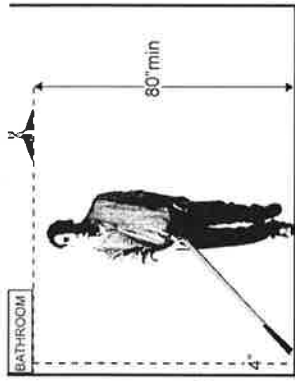
Priority 2 – Access to Goods & Services	Comments	Possible Solutions
<p><b>2.1</b> Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>

**Interior Accessible Route**

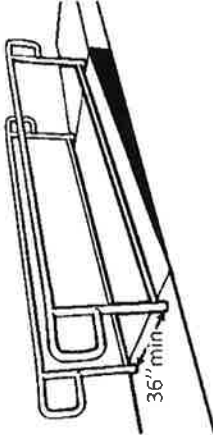
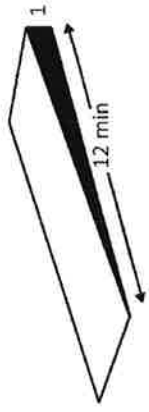


<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>Or</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove object</li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

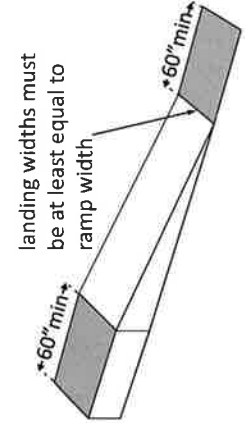
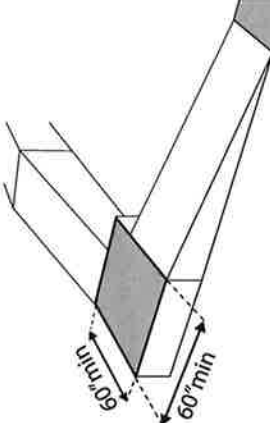
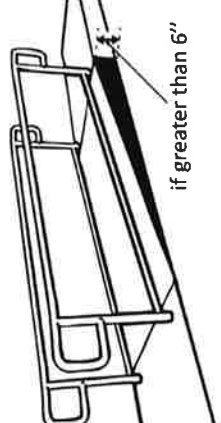
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p>	<p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:                 </p> 	<p>Photo #:</p>	
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?</p> <p>Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p>	<p> <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No                 </p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install if necessary</li> <li>• Offer goods and services on an accessible story</li> <li>•</li> </ul>

**Ramps**

<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>

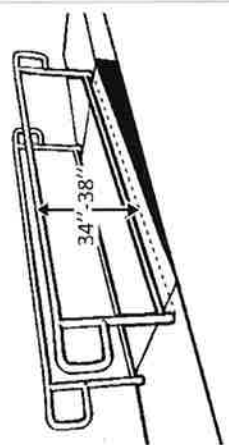

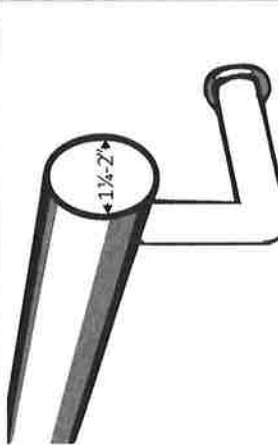
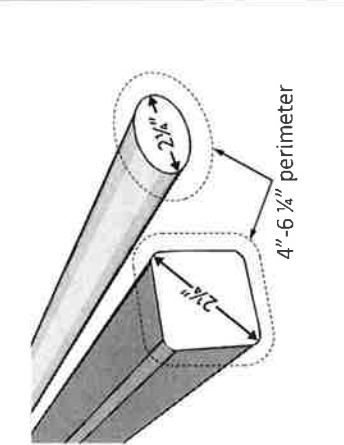
N/A



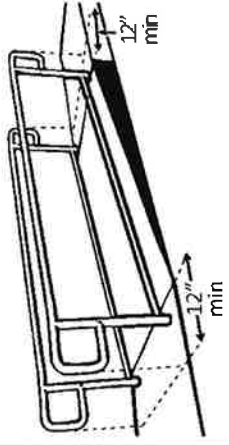
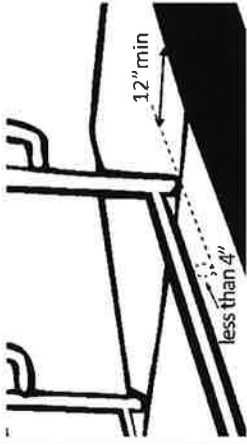
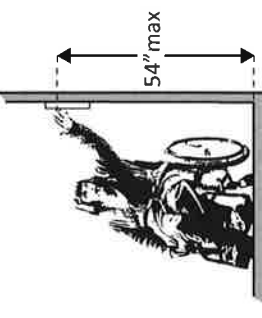
<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp?  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Alter ramp • Relocate ramp •</p>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Increase landing size • •</p>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Add handrails • •</p>

*NA*



<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>• Adjust handrail height • •</p>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>• Reconfigure or replace handrails • •</p>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>• Replace handrails • •</p>
<p><b>2.19</b> If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6 1/4 inches? Is the cross section no greater than 2 1/4 inches in diameter? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>• Replace handrails • •</p>

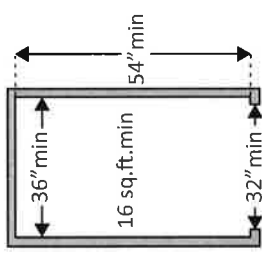
N/A →

<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12" extension would be hazardous (in circulation path), it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Alter handrails</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Add curb</p> <p>• Add barrier</p> <p>• Extend ramp width</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>Elevators – Full Size &amp; LULA (limited use, limited application)</b> LULA elevators are often used in alterations.</p>			
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Change call button height</p> <p>•</p> <p>•</p> <p>Photo #:</p>

N/A

N/A

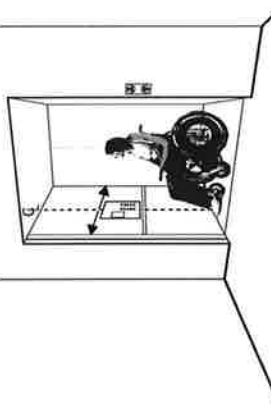
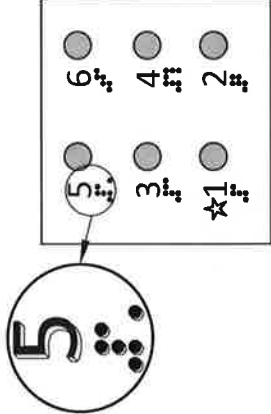
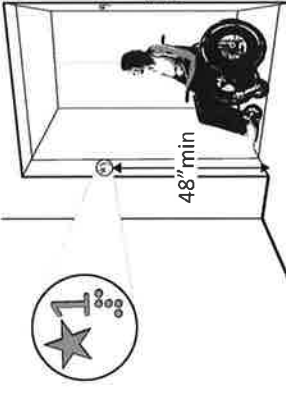
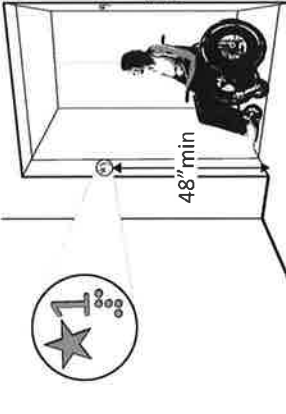
<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> </ul>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power-operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add power operated door</li> <li>• Adjust opening time</li> </ul>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> </ul>



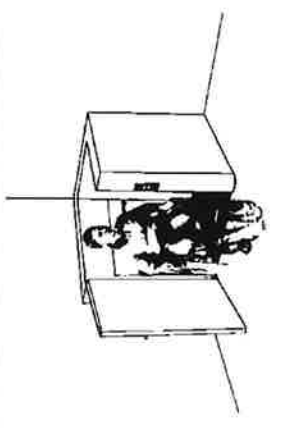
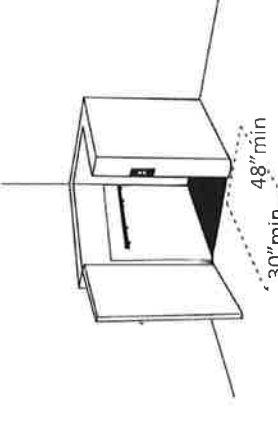


<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?</p> <p>Or</p> <p>At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?</p> <p>[408.4.1 Exceptions 1 and 2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater 48 inches above the floor?</p> <p>Or</p> <p>Up to 54 inches above the floor for a parallel approach?</p> <p>[408.4.6, 407.4.6.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>

NA →

<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille? [407.4.1, 703.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jams at every floor identifying the floor?</p> <p>Is there a tactile star on both jams at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>



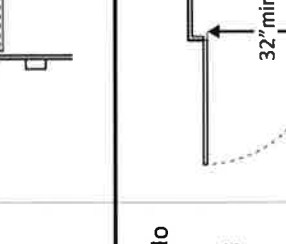
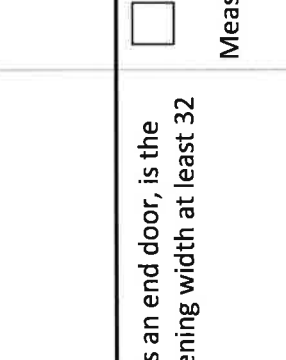


<p>Are text characters raised? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is there Braille? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3] <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p>
<b>Platform Lifts</b>			
<p><b>2.32</b> If a lift is provided, can it be used without assistance from others? [410.1] <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure so independently operable</li> <li>•</li> <li>•</li> </ul>
<p><b>2.33</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5] <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>

NA

✓

✓

<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>

N/A



**Signs** “Tactile characters” are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

- Install tactile sign
- Relocate sign
- 

Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door? [703.4.2]

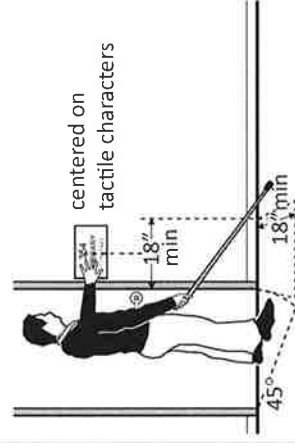
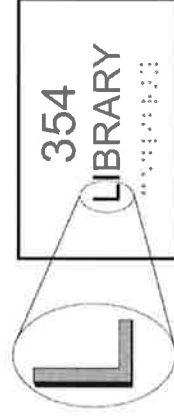
Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

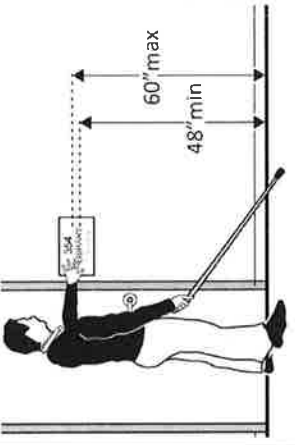
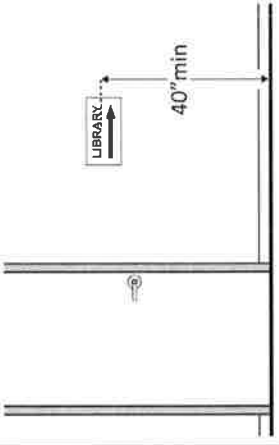
With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\* [703.4.2]

Yes  No

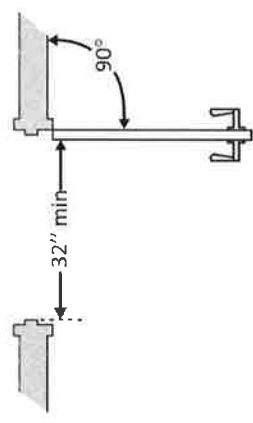
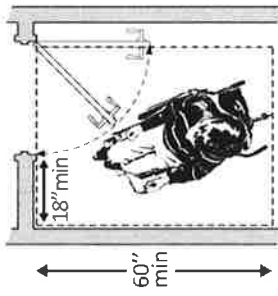
Measurement:



\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p><b>2.39</b> If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs with contrasting characters</li> <li>• Change sign height</li> <li>•</li> </ul>

N/A

Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.		Photo #:
<p><b>2.40</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                      Measurement:                 </p>	
<p><b>2.41</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?                       Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.                       On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                      Measurement:                 </p>	
<p> <input type="checkbox"/> Yes <input type="checkbox"/> No                      Measurement:                 </p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No                      Measurement:                 </p>	<p>                     Photo #:                       Photo #:                 </p>

- Install offset hinges
- Alter the doorway
- 

- Remove obstructions
- Reconfigure walls
- Add automatic door opener

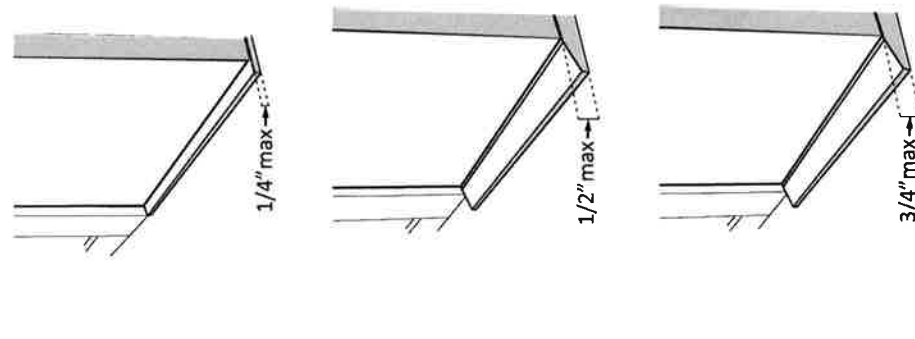
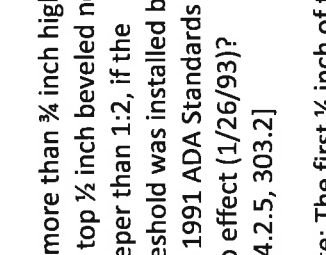
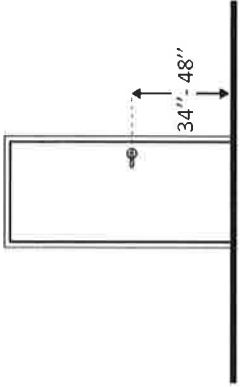
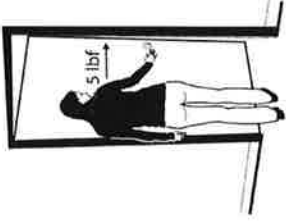
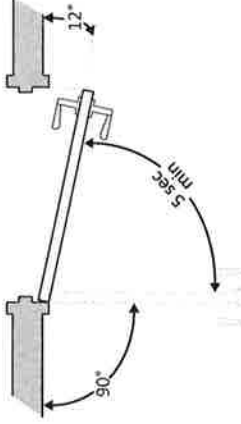
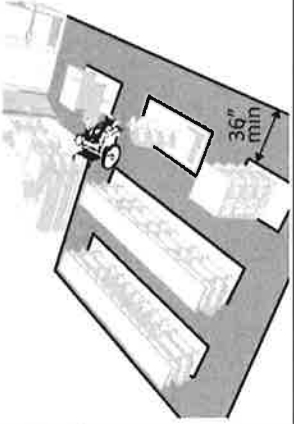
<p><b>2.42</b> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>
<p><b>2.43</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>

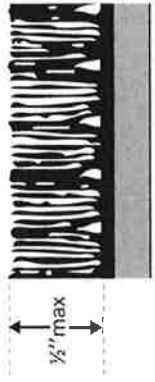
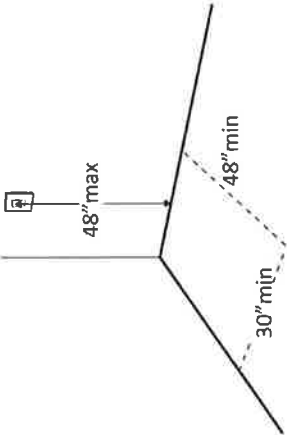
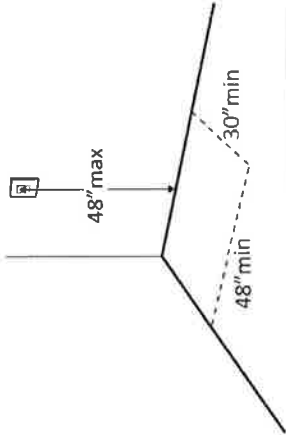
Photo #:

Photo #:

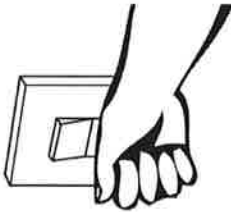
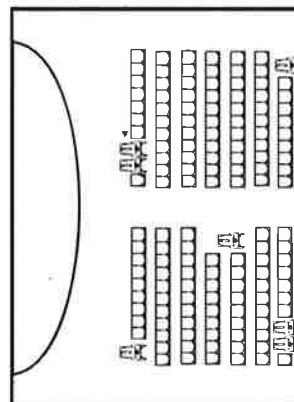
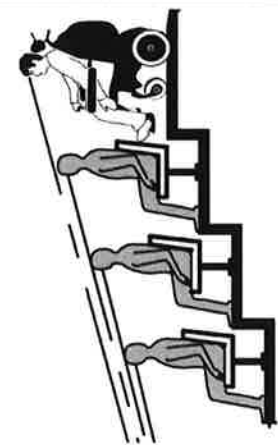
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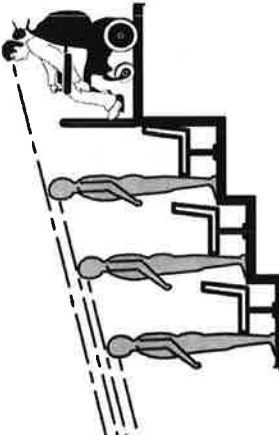

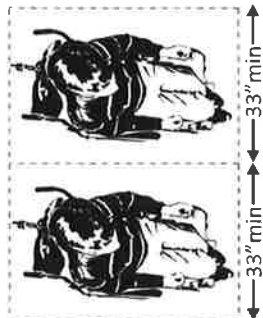
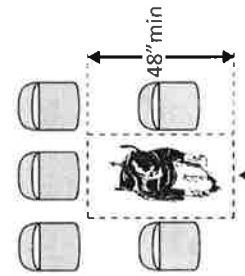


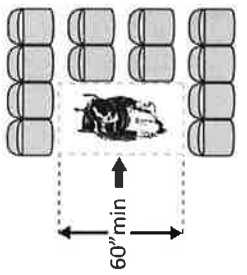
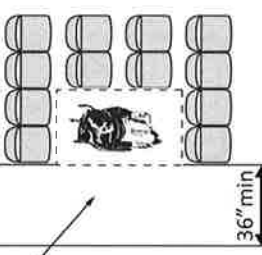
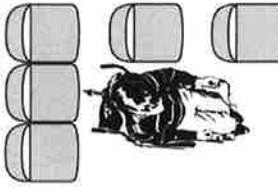
<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]  Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>			
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> </ul>


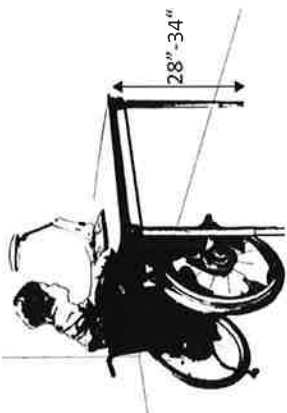
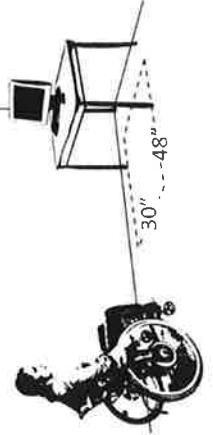
<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change floor surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.49</b> If there is carpet: Is it no higher than 1/2 inch?  Is it securely attached along the edges? [302.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	 <p>1/2" max</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace carpet</li> <li>•</li> <li>•</li> </ul>
<p><b>Controls – light switches, security and intercom systems, emergency/ alarm boxes, etc.</b></p>			
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>48" max 30" min</p>	<ul style="list-style-type: none"> <li>• Change height of control</li> <li>•</li> <li>•</li> </ul>
<p>Are the operable parts no higher than 48 inches above the floor?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>48" max 30" min</p>	<p>*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>

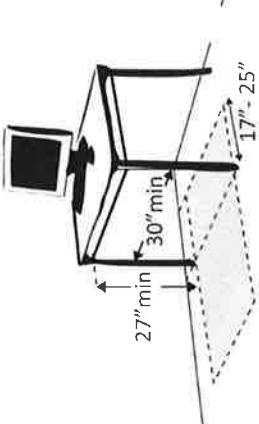
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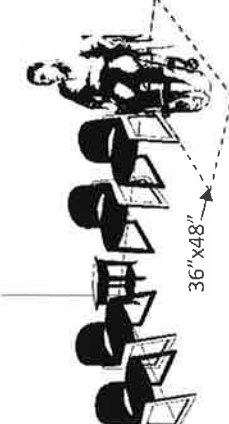
<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>										
<p><b>Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.</b></p>													
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>	<table border="1"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces												
4 - 25	1												
26 - 50	2												
51 - 150	4												
151 - 300	5												
<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>										
<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>										

<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>

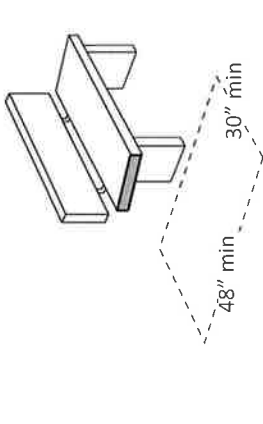
<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter spaces</li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add companion seats</li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter seating</li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add equivalent seating</li> </ul>

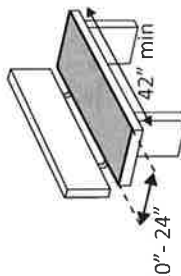
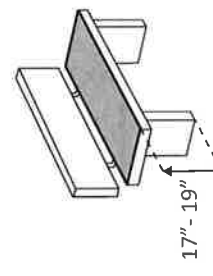
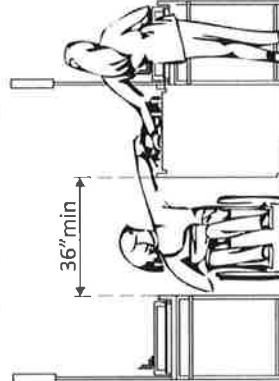
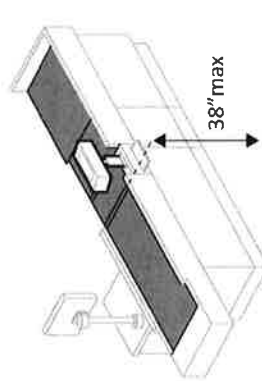
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)			
<p>2.64 Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>		<p>• Alter to provide accessible spaces</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p>2.65 Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Widen route</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p>2.66 At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter surface height</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p>2.67 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter table or work surface</p> <p>• Add accessible table or work surface</p> <p>•</p> <p>Photo #:</p>

<p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
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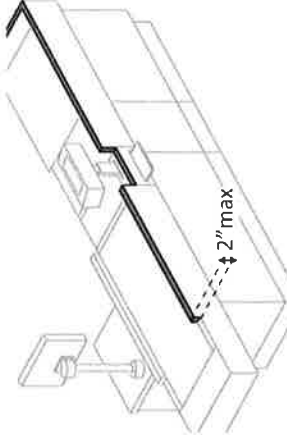
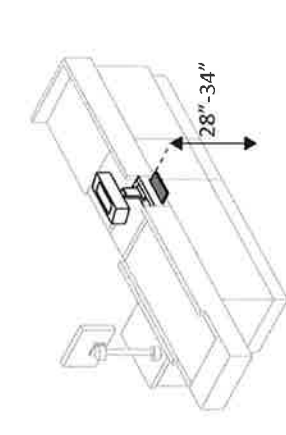

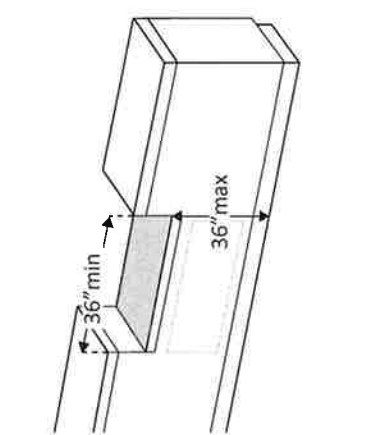
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>			
<p>2.68 Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>

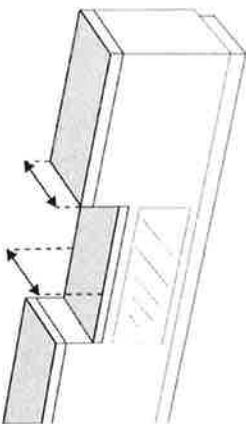
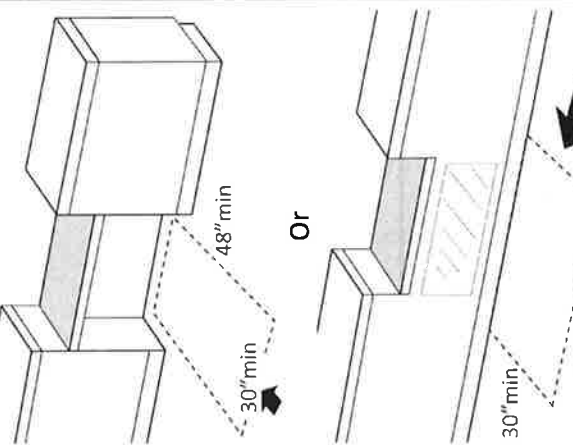
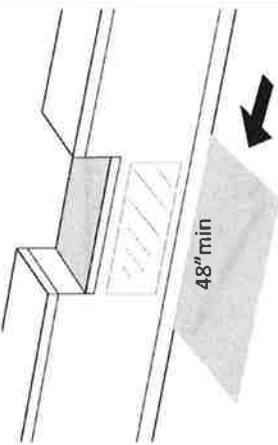
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>			
<p>2.69 In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>	

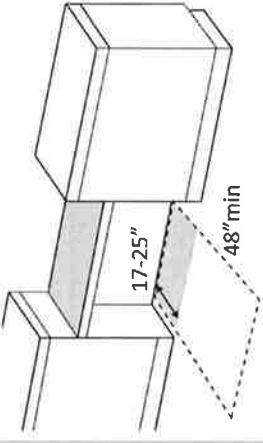
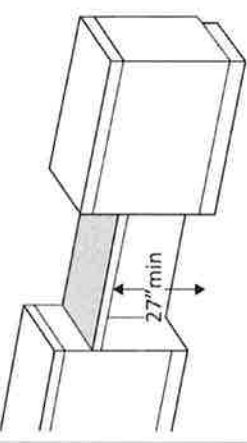
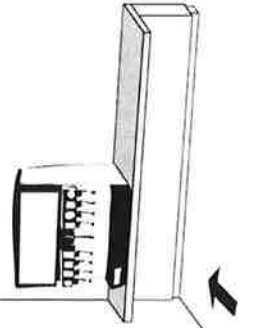
<p>2.70 Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?</p> <p>Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>
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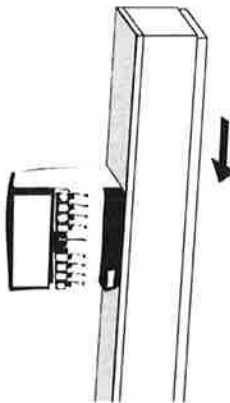
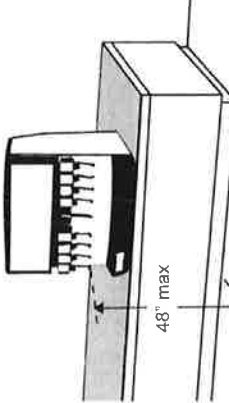
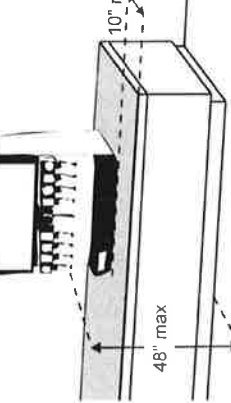
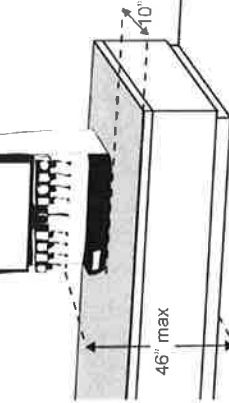
<p><i>N/A</i></p> <p>Does the bench have back support or is it affixed to a wall?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>
<p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor? [903]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>Check-Out Aisles – supermarkets, large retail stores, etc.</b></p>		
<p><i>N/A</i></p> <p>2.71 Is the aisle at least 36 inches wide? [904.3.1]</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen aisle</li> <li>•</li> <li>•</li> </ul>
<p><i>N/A</i></p> <p>2.72 Is the counter surface of at least one aisle no higher than 38 inches above the floor? [904.3.2]</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower counter</li> <li>•</li> <li>•</li> </ul>

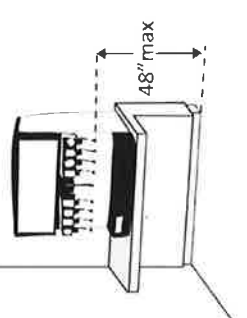
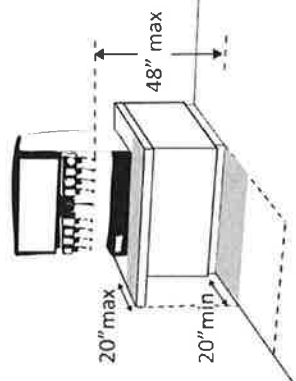
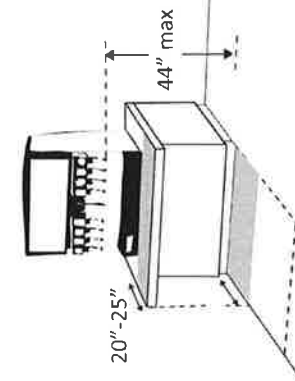


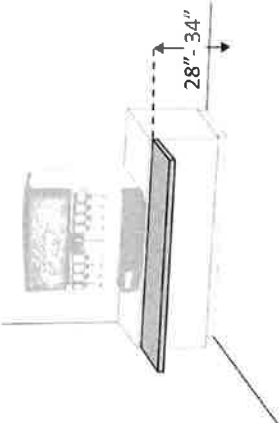
<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> </ul>

<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p> <p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                  Measurement:             </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter accessible portion</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p> <p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No  <input type="checkbox"/> Parallel                  Measurement:  <input type="checkbox"/> Forward                  Measurement:             </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Reconfigure to provide a parallel or forward approach</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p> <p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                  Measurement:             </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>If a parallel approach is not possible, a forward approach is required</li> </ul>

<p><b>2.80</b> For a forward approach:                  Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter?                  [306.2.2, 306.2.3]</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter?                  [306.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:  </p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:  </p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide knee clearance</li> <li>•</li> <li>•</li> </ul>
<p><b>Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.</b></p>			
<p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach?                  [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p>	<p></p> <p style="text-align: center;">Or</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide approach</li> <li>•</li> <li>•</li> </ul>

		<p>Photo #:</p>	
<p><b>2.82</b> If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.83</b> If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.84</b> If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>

<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>

<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>The diagram shows a tray slide on a counter. A vertical dimension line indicates the height from the floor to the top of the tray slide, labeled as 28" - 34".</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

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# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

Project

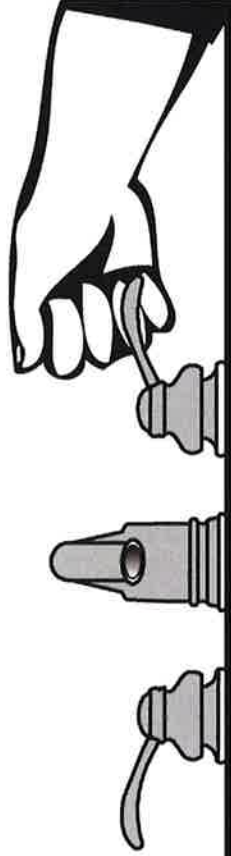
Building

Location

Date

Surveyors

Contact Information



When toilet rooms are open to the public they should be accessible to people with disabilities.

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Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)





This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>ONLY ONE ACCESSIBLE TOILET ROOM UNISEX ROOM ADJACENT TO BOARD ROOM</p>	<ul style="list-style-type: none"> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>Alter route</li> </ul>

**Signs at Toilet Rooms**

3.5 Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door? [703.4.2]

Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \* [703.4.2]

Yes  No

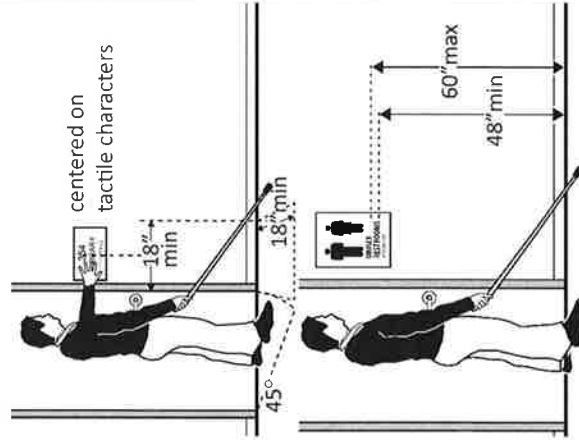
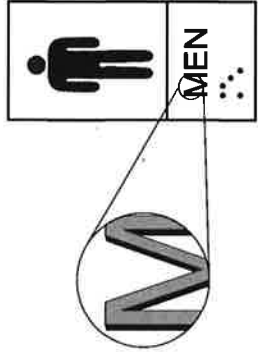
Measurement:

So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60

Yes  No

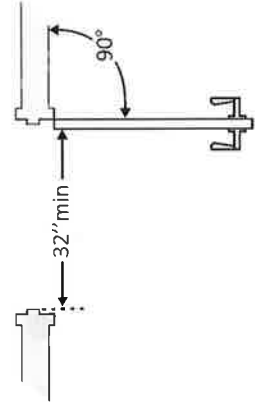
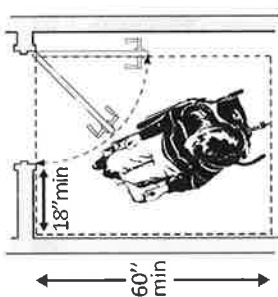
Measurement:

- Install tactile sign
- Relocate sign
- 

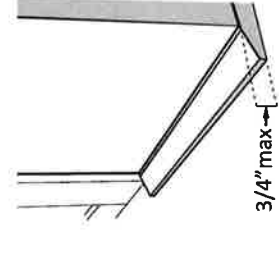
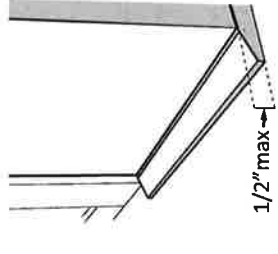
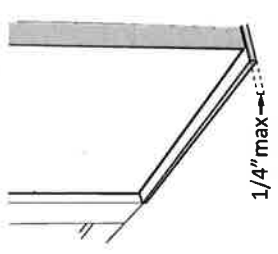



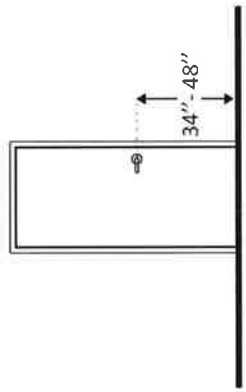
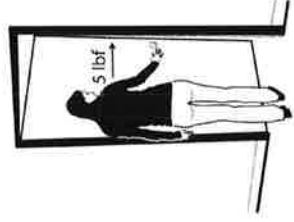
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

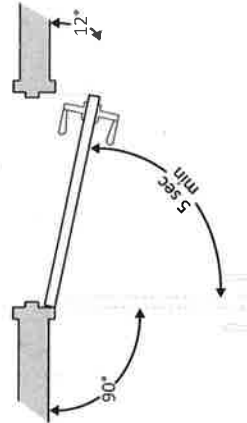
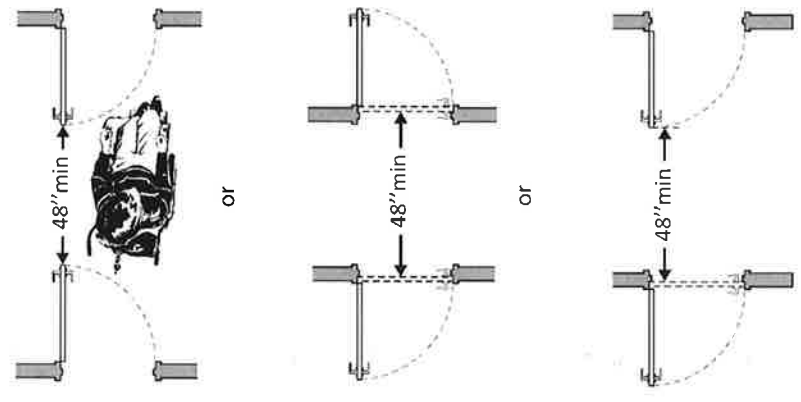
\*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not

<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>			<p>required</p>	<p>Photo #:</p>
<p><b>Entrance</b></p>				
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>	<p>Photo #:</p>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>	<p>Photo #:</p>
<p>On both sides of the door, is the floor surface of the</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>			

<p>maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p>Measurement:  <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No                  Measurement:</p>	<p>Photo #:</p>	<p>• Remove or replace threshold                  •                  •</p>
<p><b>3.8</b> If the threshold is vertical is it no more than ¼ inch high?                  Or                  No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?                  Or</p>	<p>Measurement:  <input type="checkbox"/> Yes   <input type="checkbox"/> No                  Measurement:</p>	<p>Photo #:</p>	<p>Photo #:</p>
<p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]                  Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p>Measurement:  <input type="checkbox"/> Yes   <input type="checkbox"/> No                  Measurement:</p>	<p>Photo #:</p>	<p>Photo #:</p>

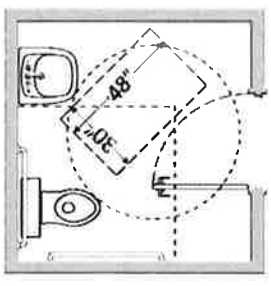
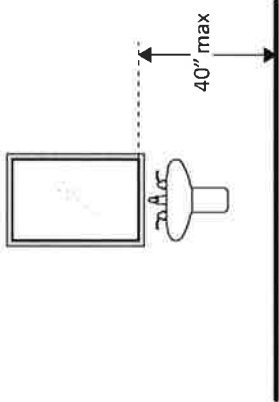
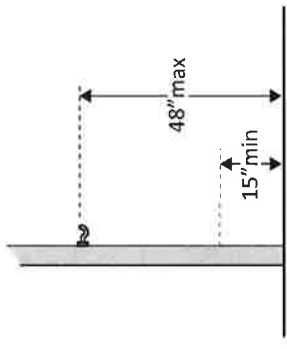


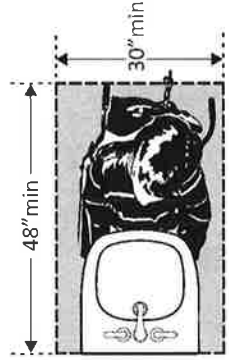
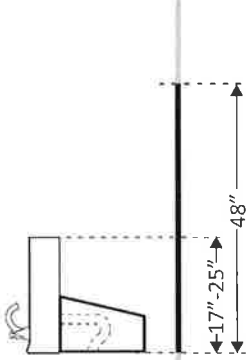
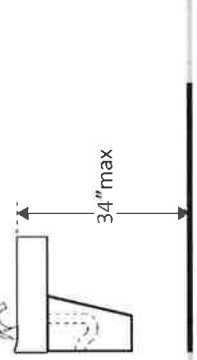
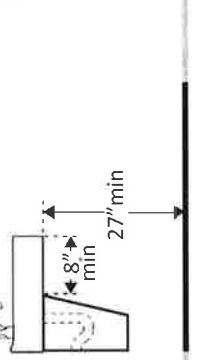
<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul> <p>Photo #:</p>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul> <p>Photo #:</p>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul> <p>Photo #:</p>

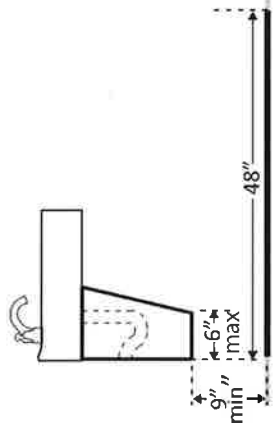
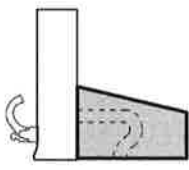
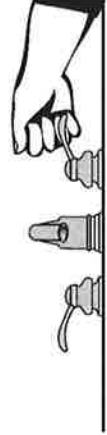
<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Reconfigure space</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Reconfigure space</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>In the Toilet Room</b></p>			
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Remove obstructions</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Move or remove partitions, fixtures or objects such as trash cans</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>



<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter toilet room</li> </ul>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*[603.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #: 6</p> <ul style="list-style-type: none"> <li>* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</li> <li>• Lower the mirror</li> <li>• Add another mirror</li> </ul>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*[603.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust hook</li> <li>• Replace with or provide additional accessible hook</li> <li>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>

Lavatories		The 2010 Standards refer to sinks in toilet rooms as lavatories.	
<p><b>3.21</b> Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.22</b> Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.23</b> Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.24</b> Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>

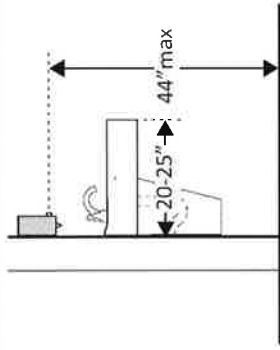
<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>

**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:

Yes  No  
Measurement:

Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? [308.2.2]



Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?

Yes  No  
Measurement:

Not over an obstruction: no higher than 48 inches above the floor? [308.2]

Yes  No  
Measurement:

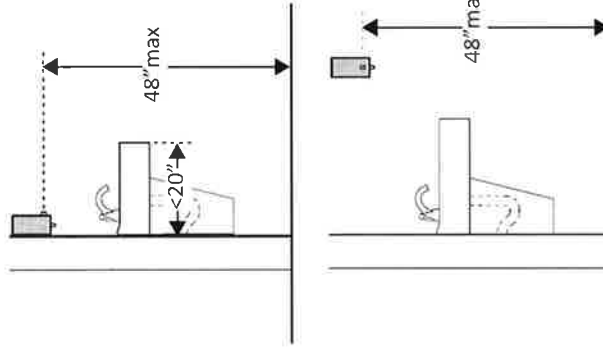


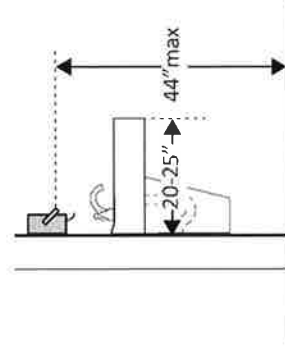
Photo #:

- Adjust dispensers
- Replace with or provide additional accessible dispensers
- 

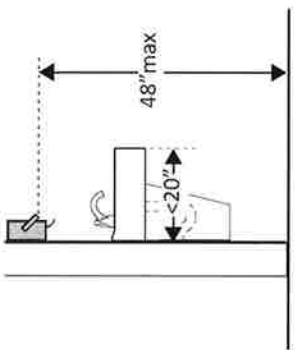
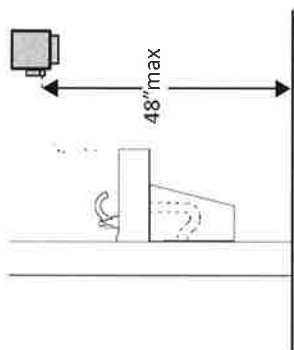
**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:

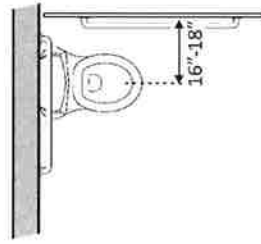
Yes  No  
Measurement:

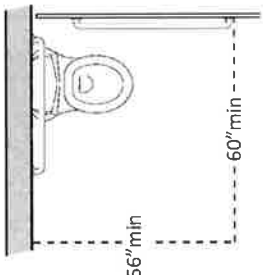
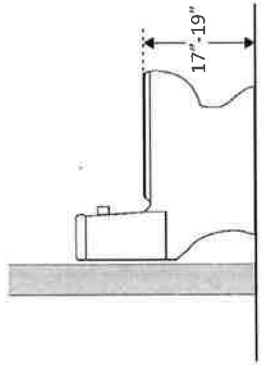
Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?


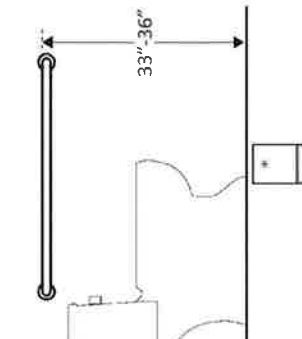
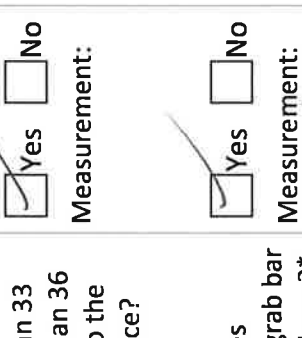
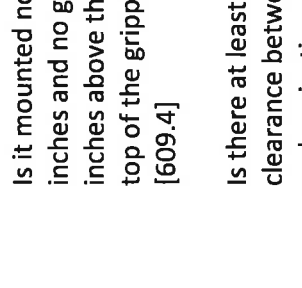



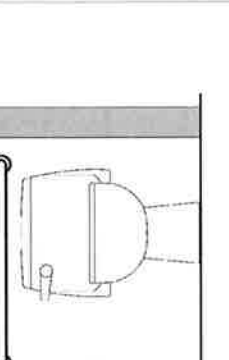
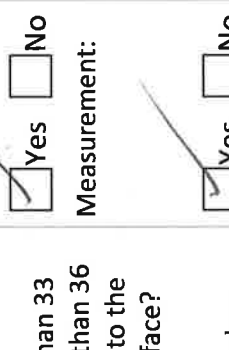
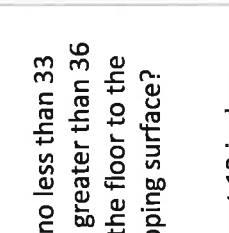
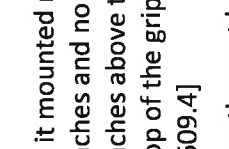
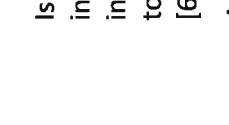

- Adjust dispensers
- Replace with or provide additional accessible dispensers
-

<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p> <p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 	<p>Photo #:</p> <p style="text-align: right;">7</p>
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<p><b>Water Closets in Single-User Toilet Rooms and Compartments (Stalls)</b> The 2010 Standards refer to toilets as water closets.</p> <p><b>3.30</b> Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move toilet</li> <li>• Replace toilet</li> <li>• Move partition</li> <li>•</li> </ul>
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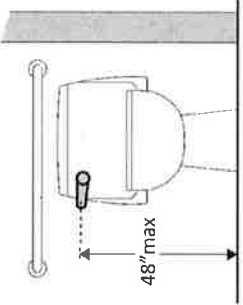
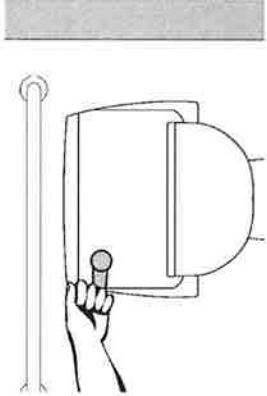
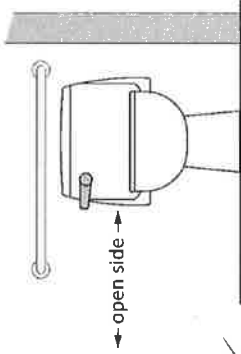
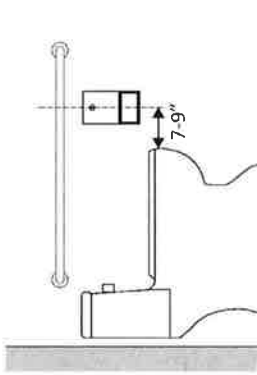
<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</p> <p>[604.3.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Alter room/compartments for clearance</p> <p>Adjust toilet height</p> <p>Replace toilet</p>

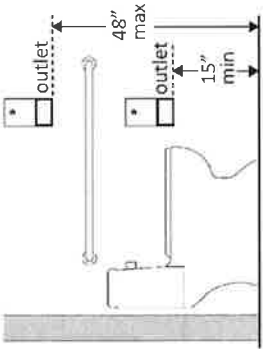
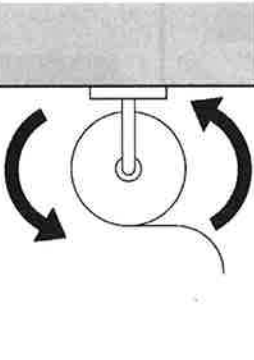
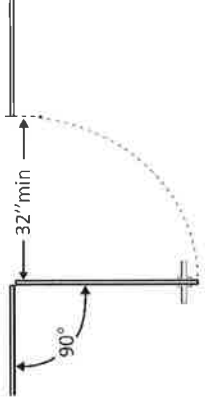
<p><b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Is it located no more than 12 inches from the rear wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Does it extend at least 54 inches from the rear wall? [604.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 12 inches clearance between the grab bar and projecting objects above?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		

<p><b>3/34</b> Is there a grab bar at least 36 inches long on the rear wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Are there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		

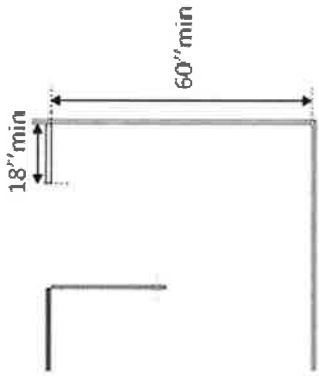
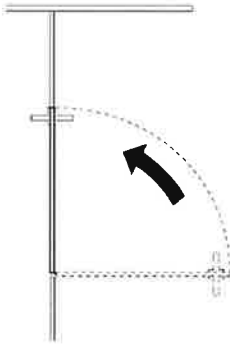

\* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards



<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?  Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*[604.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</li> </ul>


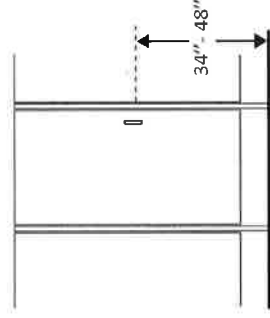
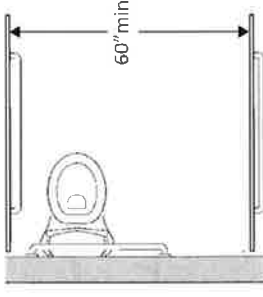
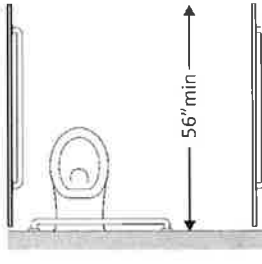
			<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                  Not located behind grab bars? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Adjust dispenser</li> <li>Replace dispenser</li> <li></li> </ul>
<p><b>Toilet Compartments (Stalls)</b></p>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:             </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Widen door width</li> <li></li> <li></li> </ul>

*N/A*

<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Remove obstructions</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Add closer</p> <p>• Replace door</p> <p>•</p> <p>Photo #:</p>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping, pinching or twisting of the wrist?*[604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</p> <p>• Replace hardware</p> <p>•</p> <p>•</p> <p>Photo #:</p>

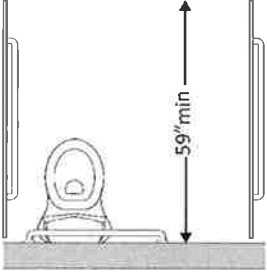
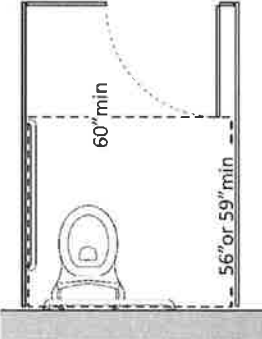
N/A



<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Replace lock • •</p>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Relocate hardware • •</p>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Widen compartment • •</p>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Widen compartment • •</p>

*N/A*



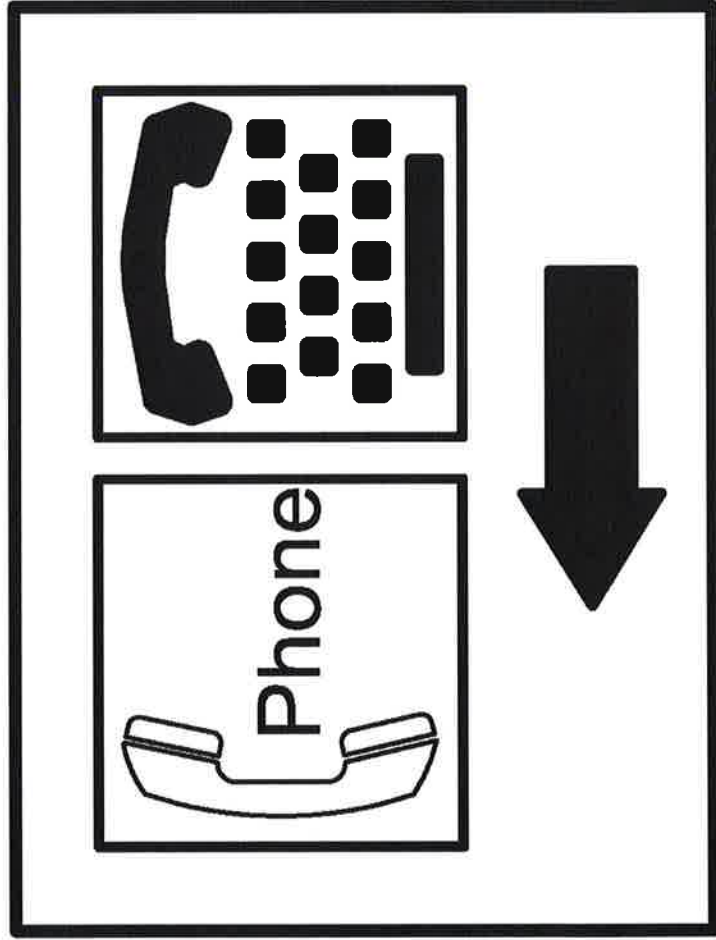
<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter compartment</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

N/A

## ADA Checklist for Existing Facilities

# Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

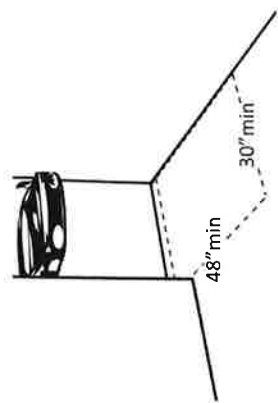
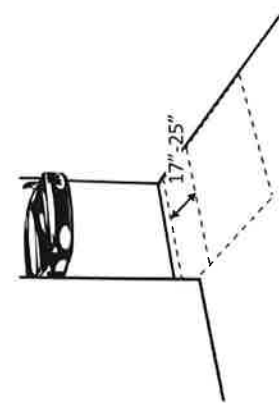
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

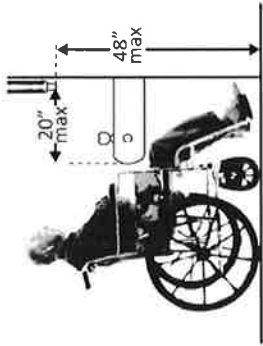
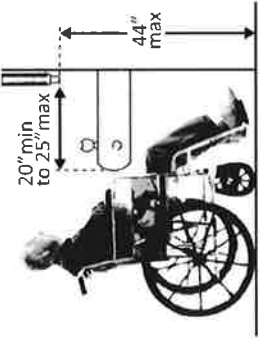

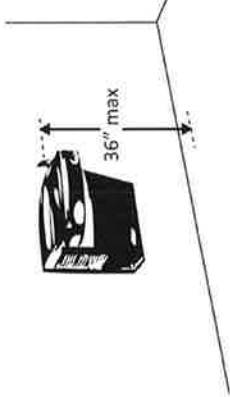
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

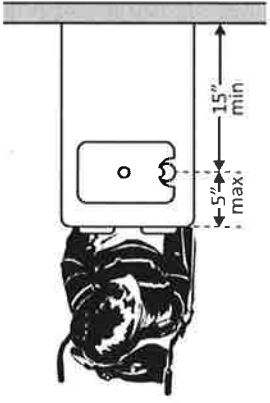
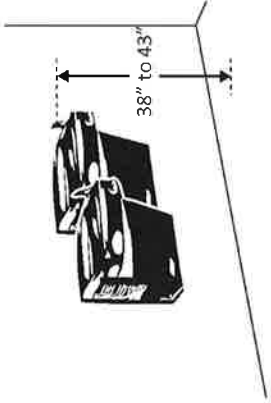
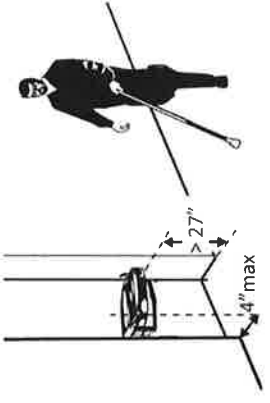
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

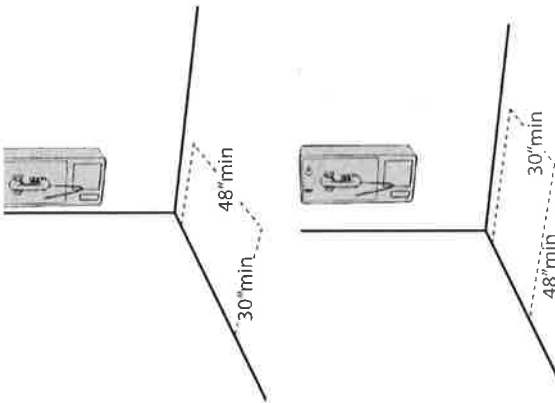
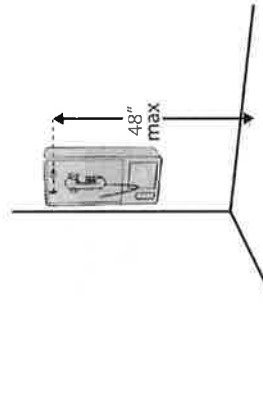
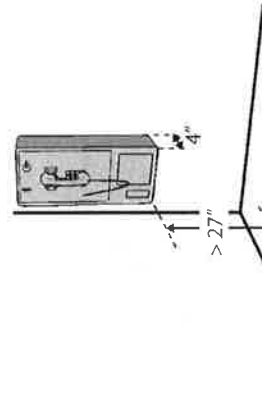
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Priority 4 – Additional Access		Comments	Possible Solutions
<b>Drinking Fountains</b>			
<p><b>4.1</b> Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?*</p> <p>[See 2010 ADA Standards for Accessible Design – 602.2.]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>• Relocate drinking fountain</li> <li>• Install a drinking fountain in another location</li> </ul>
<p><b>4.2</b> If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?</p> <p>[306.2.2, 306.2.3]</p> <p>Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?  Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>




<p><b>4.7</b> Is the spout:                  At least 15 inches from the rear of the drinking fountain?                  No more than 5 inches from the front of the drinking fountain?                  [602.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:                  • Adjust spout                  • Replace drinking fountain                  •</p>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons?                  [211.2]                  Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor?                  [602.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:                  • Adjust drinking fountain                  • Install new drinking fountain for standing height                  •</p>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path?                  [307.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:                  • Adjust drinking fountain                  • Replace drinking fountain                  • Add tactile warning such as permanent planter or partial walls</p>



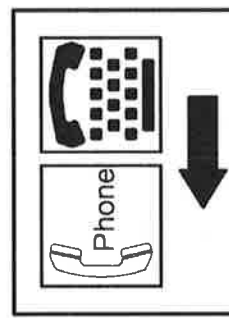
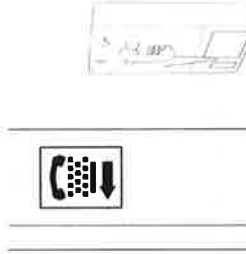
<b>Public Telephones</b>	
<p><b>4.10</b> Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]</p>	<p> <input type="checkbox"/> Yes    <input type="checkbox"/> No         </p>  <p style="text-align: right;">Photo #:</p>
<p><b>4.11</b> Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]</p>	<p> <input type="checkbox"/> Yes    <input type="checkbox"/> No            Measurement:         </p>  <p style="text-align: right;">Photo #:</p>
<p><b>4.12</b> If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]</p>	<p> <input type="checkbox"/> Yes    <input type="checkbox"/> No            Measurement:         </p>  <p style="text-align: right;">Photo #:</p>

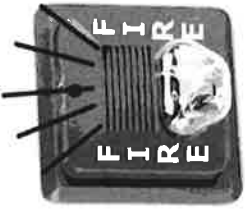
- Move telephone
- Install new telephone for clear floor space
- 

- Adjust telephone
- 
- 

- Adjust telephone
- 
-

<p><b>4.13</b> Does at least one telephone have a volume control? [704.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Install volume control • Replace telephone with one that has volume control •</p>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Add pictogram • •</p>
<p><b>4.15</b> Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Install TTY • •</p>

<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust height of TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>

Fire Alarm Systems		
<p>4.20 If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<div style="text-align: center;">  </div> <p style="text-align: right;">Photo #:</p>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p style="text-align: right;">Photo #:</p>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p style="text-align: right;">Photo #:</p>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p style="text-align: right;">Photo #:</p>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p style="text-align: right;">Photo #:</p>

- Install audible and visual alarms
- 
- 

- 
- 
- 

- 
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- 
- 
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- 
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## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building TOWN SQUARE

Location THIRD & CYPRESS

Date 3-4-21

Surveyors BRYAN HILL

Contact Information WITHERS RAIVENEL

919-469-3340

**An accessible route from site arrival points and an accessible entrance should be provided for everyone.**



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 1 – Approach & Entrance		Comments	Possible Solutions												
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, location of route:</p>	<p>G A Z E B O</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>												
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>															
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: Accessible #:</p> <table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> <tr> <td>100+ see 2010 Standards 208.2</td> <td></td> </tr> </tbody> </table>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	100+ see 2010 Standards 208.2		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces														
1 - 25	1														
26 - 50	2														
51 - 75	3														
76 - 100	4														
100+ see 2010 Standards 208.2															
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space?* [208.2.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p>	<p>Photo #:</p>	<p>* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</p> <ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> </ul>												

1.4 Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide?  
[502.2, 502.3]

N/A

Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.

Yes  No

Measurement:

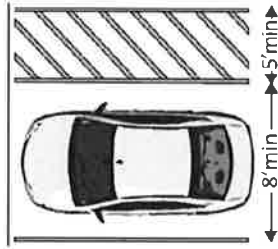


Photo #:

- Reconfigure by repainting lines
- 
- 

1.5 Is the van accessible space:

N/A

At least 11 feet wide with an access aisle at least 5 feet wide?  
Or  
At least 8 feet wide with an access aisle at least 8 feet wide?  
[502.2]

Yes  No

Measurement:

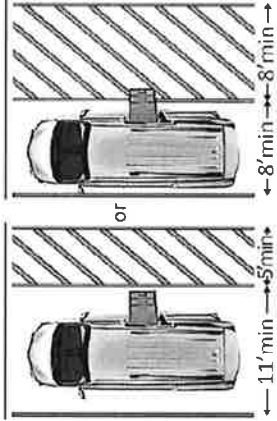


Photo #:

- Reconfigure to provide van-accessible space(s)
- 
- 

1.6 Is at least 98 inches of vertical clearance provided for the van accessible space?  
[502.5]

N/A

Yes  No

Measurement:

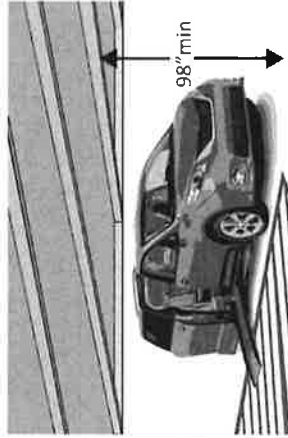
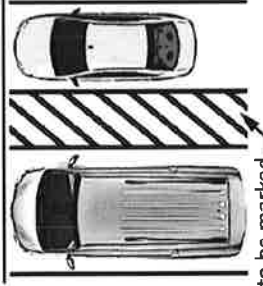

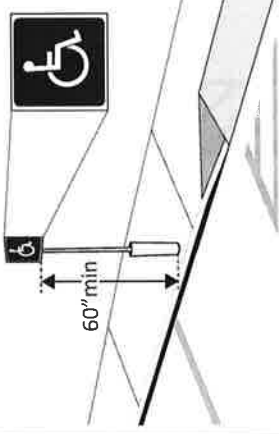


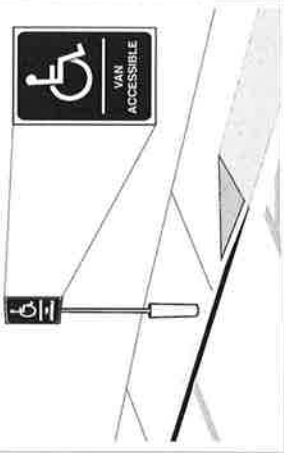
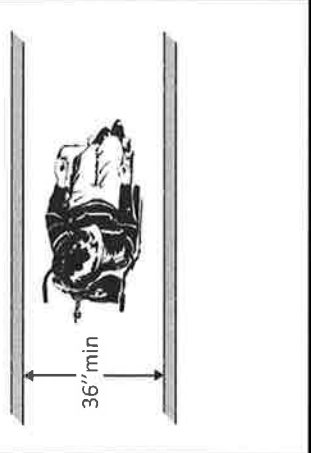
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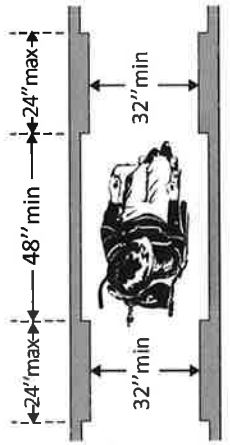
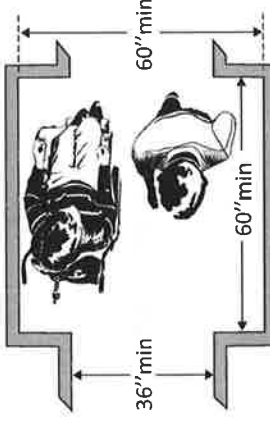

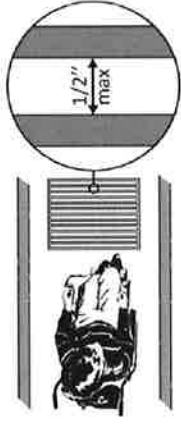
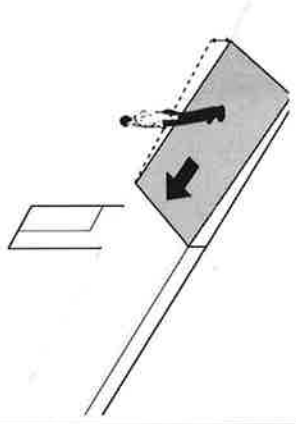
- Reconfigure to provide van-accessible space(s)
- 
-

Priority 1 – Approach & Entrance

ADA Checklist for Existing Facilities

<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Mark access aisles</li> <li>•</li> <li>•</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade surface</li> <li>•</li> <li>•</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> <li>•</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>

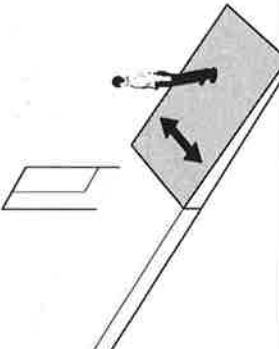
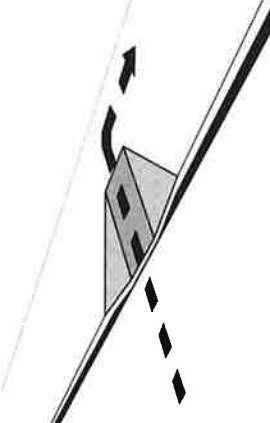
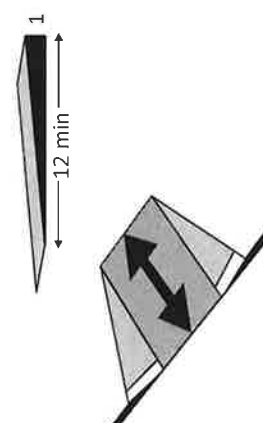
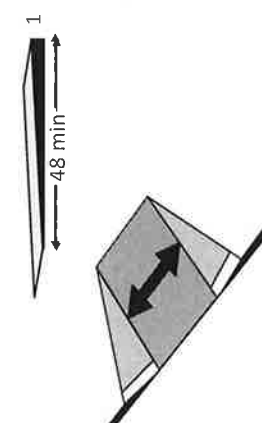
<p><b>1.11</b> Are there signs reading "van accessible" at van accessible spaces? [502.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</p> <p>Note: If parking serves multiple entrances, accessible parking should be dispersed.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>Exterior Accessible Route</b></p>			
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>GAZEBO HAS ADA ROUTE</p> <p>STAGE DOESN'T HAVE ROUTE</p> <p>Photo #:</p>	<p>STAGE ROUTE</p> <ul style="list-style-type: none"> <li>• Repair uneven paving</li> <li>• Fill small bumps and breaks with patches</li> <li>• Replace gravel with asphalt or other surface</li> </ul>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Measurement:</p>	<p><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Change or move landscaping, furnishings or other items</li> <li>• Widen route</li> <li>•</li> </ul>

<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>		<p>Photo #:</p>	
<p><b>1.15</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> 	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>
<p><b>1.16</b> If there are grates or openings on the route, are the openings no larger than 1/2 inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or move grate</li> <li>•</li> <li>•</li> </ul>
<p><b>1.17</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:20 max.</li> <li>•</li> <li>•</li> </ul>

N/A

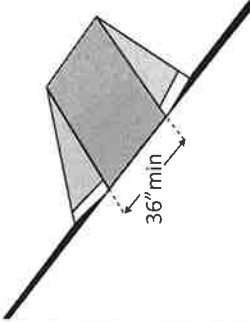
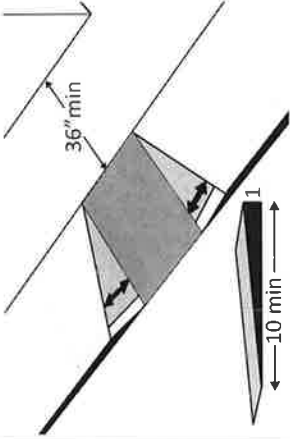
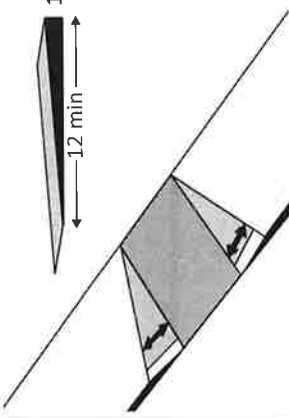
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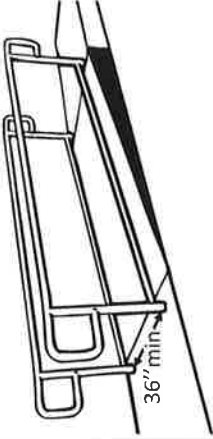



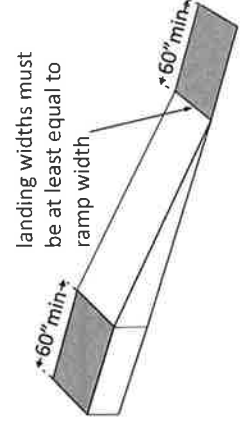
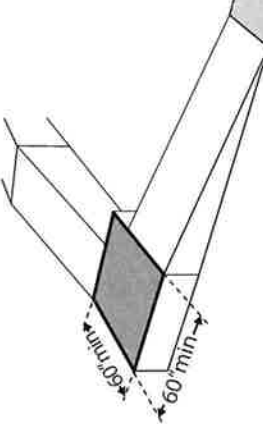
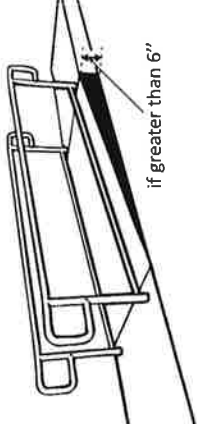
<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:48 max.</li> <li>•</li> <li>•</li> </ul>
<p><b>Curb Ramps</b></p>				
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>

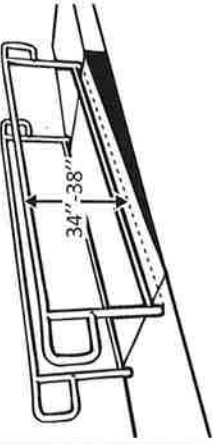
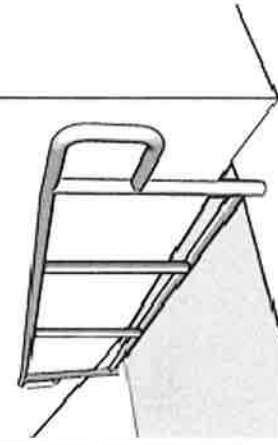
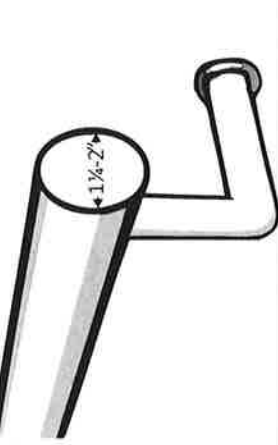
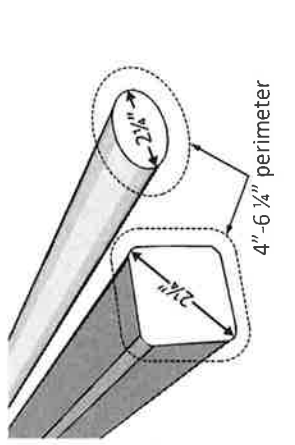
Priority 1 – Approach & Entrance

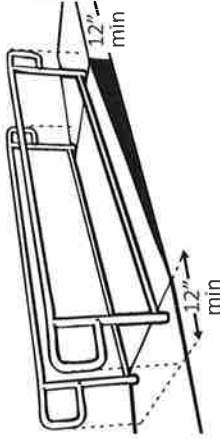
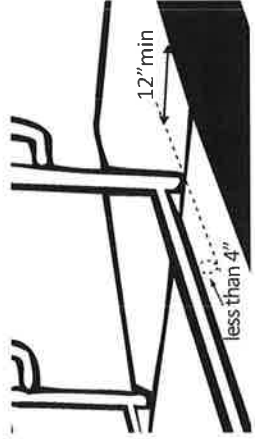
ADA Checklist for Existing Facilities

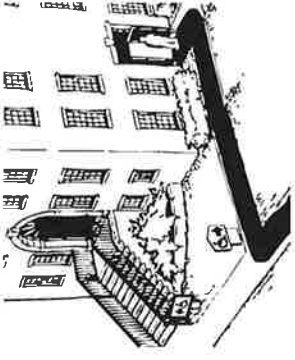


<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>36" min</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>36" min</p> <p>10 min</p> <p>1</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure</li> <li>• Add ramp flares</li> <li>•</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares? [406.4]</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>12 min</p> <p>1</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add ramp flares</li> <li>• Regrade flares</li> <li>•</li> </ul>

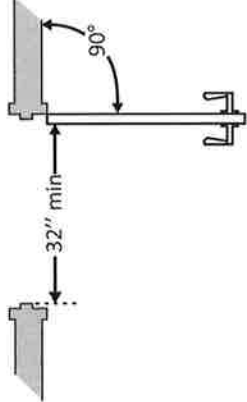
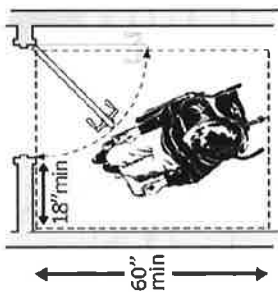
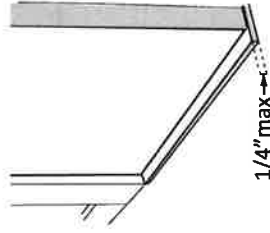
<p><b>Ramps</b> If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.</p>				
<p><b>1.25</b> If there is a ramp is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>STAGE RAMP</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>	
<p><b>1.26</b> Is the surface stable, firm and slip resistant? [405.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p> <p>STAGE RAMP</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>	
<p><b>1.27</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>STAGE RAMP</p>	<ul style="list-style-type: none"> <li>• Relocate ramp</li> <li>• Lengthen ramp to decrease slope</li> <li>•</li> </ul>	

<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>STAGE RAMP  Photo #:</p>	<ul style="list-style-type: none"> <li>Alter ramp</li> <li>Relocate ramp</li> <li>ADD LANDING AT BOTTOM RAMP</li> </ul>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>STAGE RAMP  Photo #:</p>	<ul style="list-style-type: none"> <li>Alter ramp</li> <li>Increase landing size</li> </ul>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]  Note: Curb ramps are not required to have handrails.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Add handrails</li> </ul>

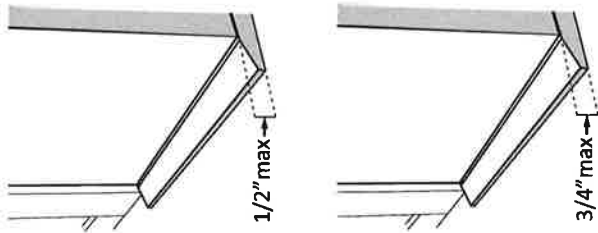
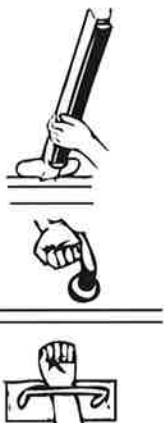
<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]  If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p> <p>N/A</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace handrails</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular:  Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	<p>Photo #: STAGE RAMP</p>	<ul style="list-style-type: none"> <li>• Replace handrails</li> </ul>

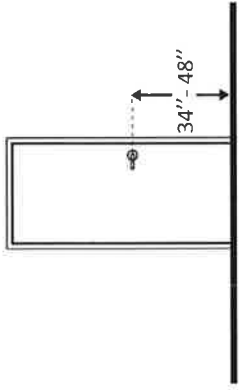
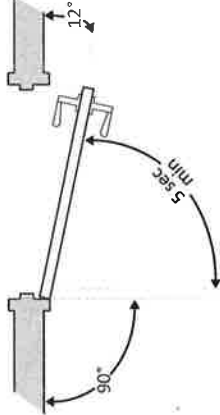
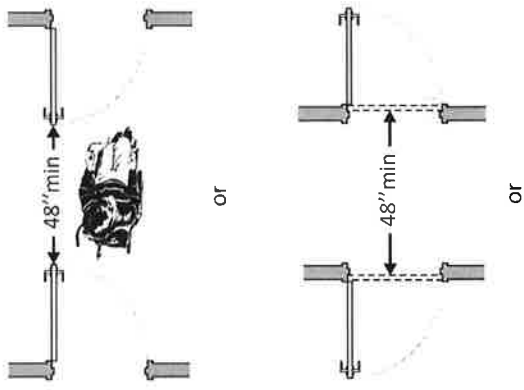
<p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>	<p>Photo #:</p>	<p>STAIR RAMP</p>
<p><b>1.35</b> Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface? [505.10.1] Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> </ul>
<p><b>1.36</b> To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> </ul>

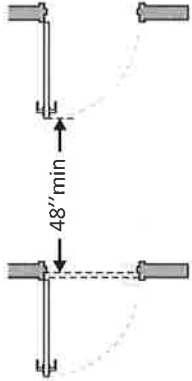
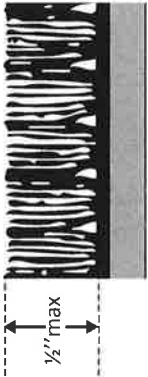
Entrance					
1.37	Is the main entrance accessible?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		GAZEBO AND STAGE Photo #:	<ul style="list-style-type: none"> <li>Redesign to make it accessible</li> </ul>
1.38	<p>If the main entrance is not accessible, is there an alternative accessible entrance?</p> <p>Can the alternative accessible entrance be used independently and during the same hours as the main entrance?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No		GAZEBO AND STAGE Photo #:	<ul style="list-style-type: none"> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible entrance can be used independently and during the same hours as the main entrance</li> </ul>
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>Install sign</li> </ul>

<p><b>1.41</b> <i>N/A</i></p> <p>Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter door • Install offset hinges •</p>
<p><b>1.42</b> <i>N/A</i></p> <p>If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?</p> <p>Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Remove obstructions • Reconfigure walls • Add automatic door opener</p>
<p><b>1.43</b> <i>N/A</i></p> <p>If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Remove or replace threshold • •</p>



<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than 3/4 inch high with the top 1/2 inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first 1/4 inch of the 1/2 or 3/4 inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>1.44</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>

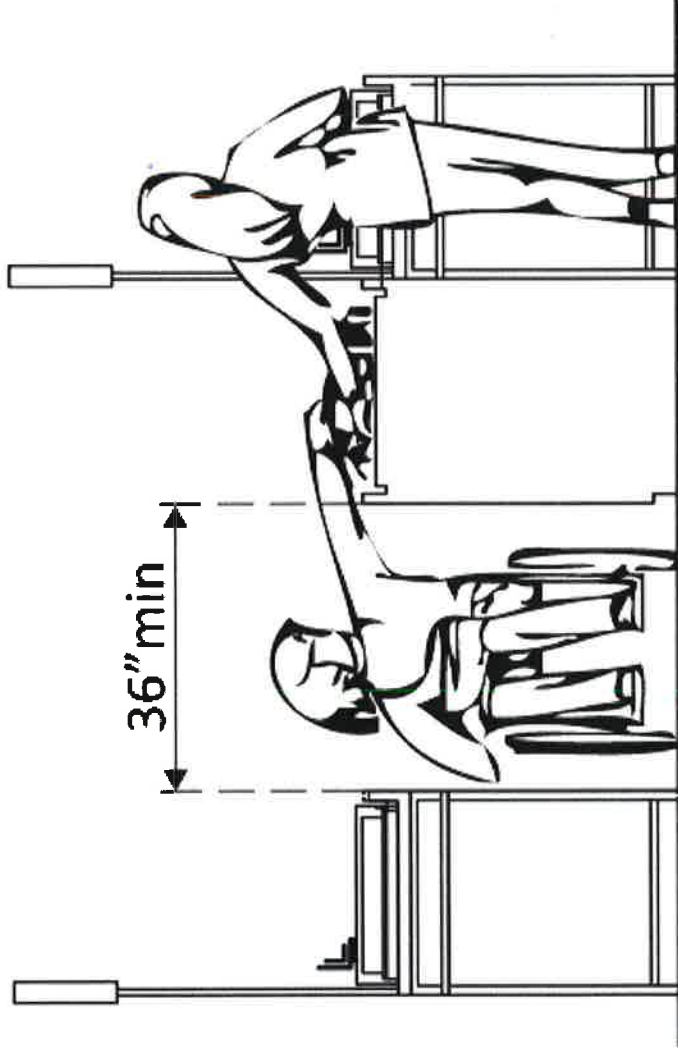
<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/2 inch thick? [302.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

# ADA Checklist for Existing Facilities

## Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

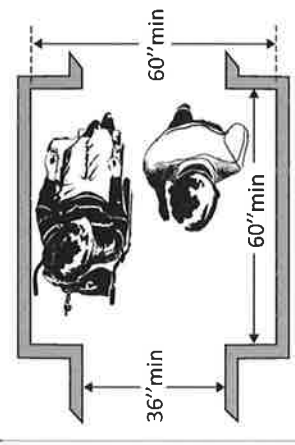
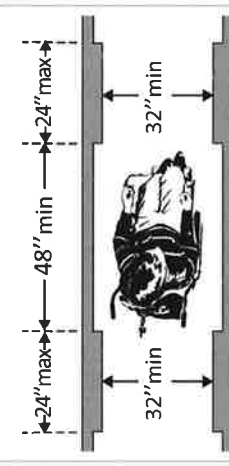
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

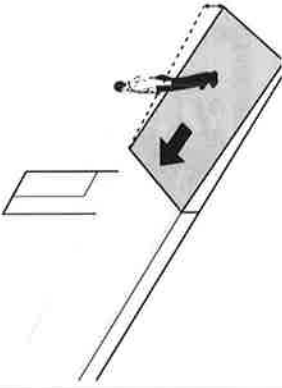
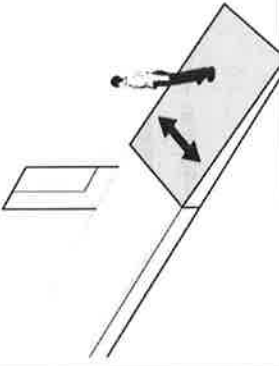
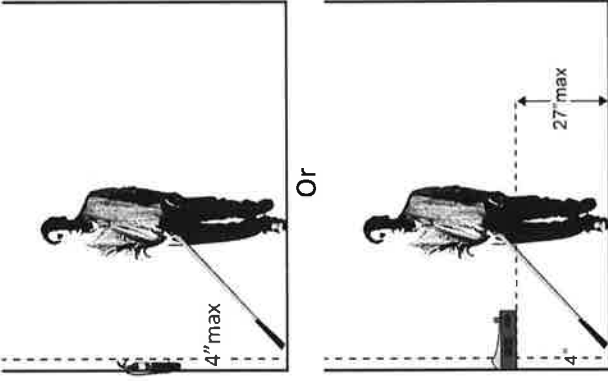
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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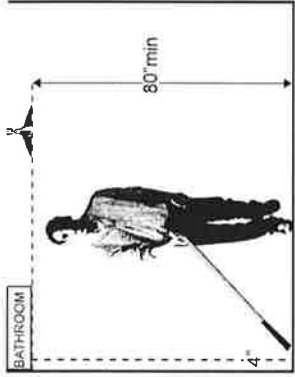
Priority 2 – Access to Goods & Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	<input type="checkbox"/> Yes <input type="checkbox"/> No  Photo #:	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>

<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

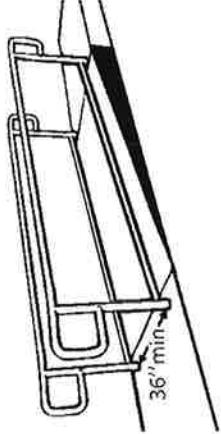



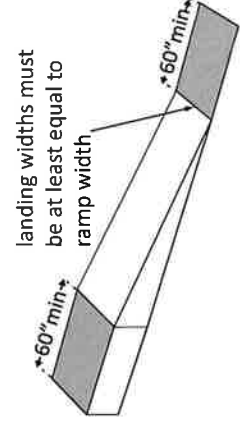
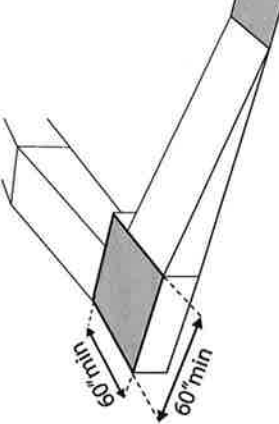
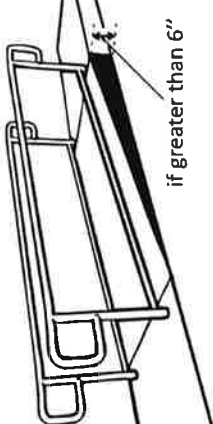
<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove object</li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

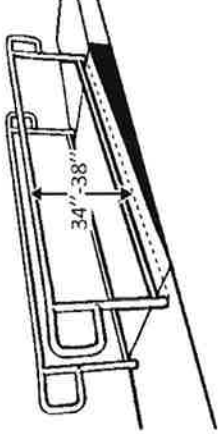
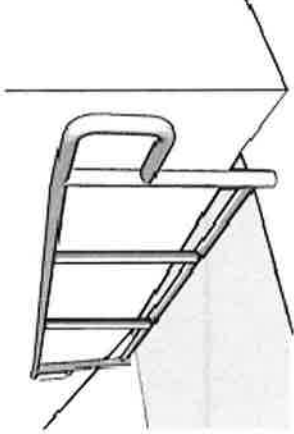
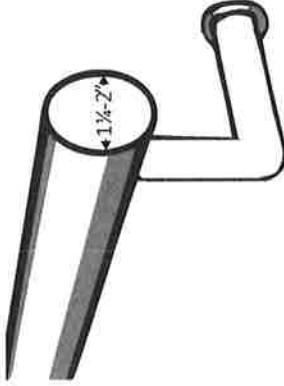
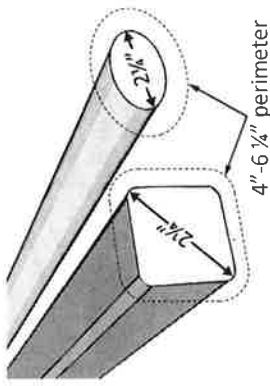


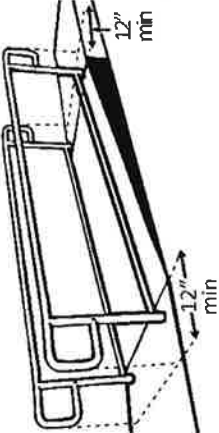
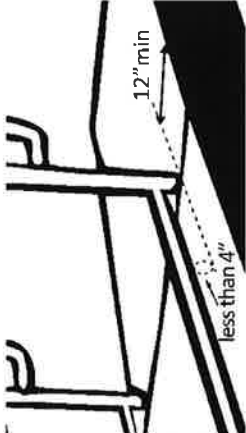
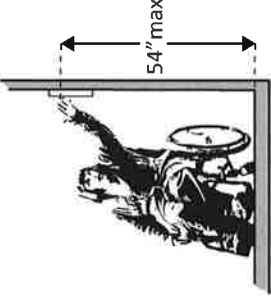
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p>	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p>	<p>Or</p> 	<p>Photo #:</p>
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?</p> <p>Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p>	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install if necessary</li> <li>• Offer goods and services on an accessible story</li> <li>•</li> </ul>

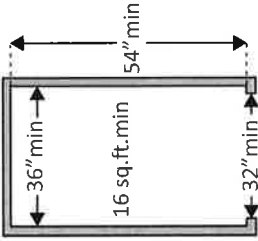
**Ramps**

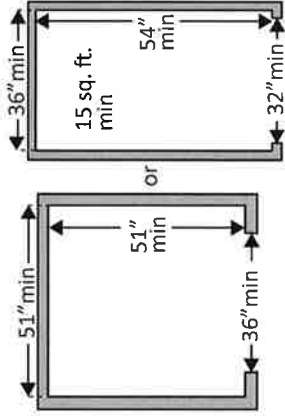
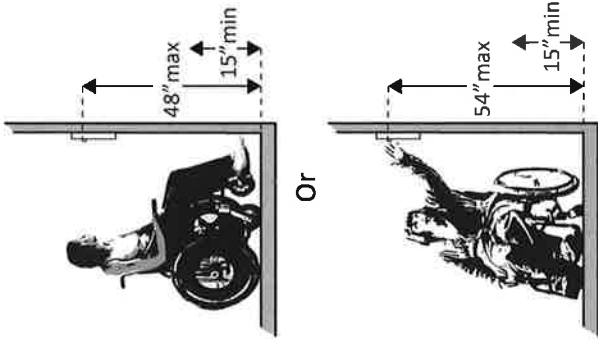
<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>

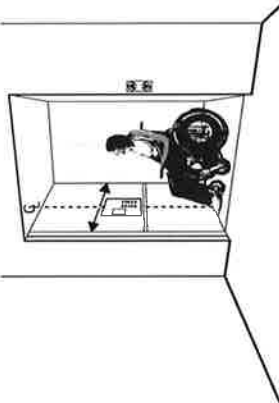
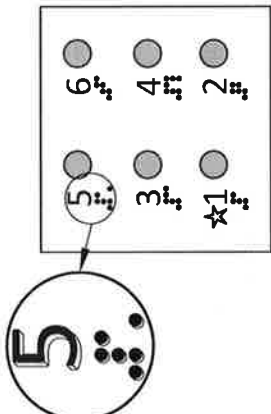
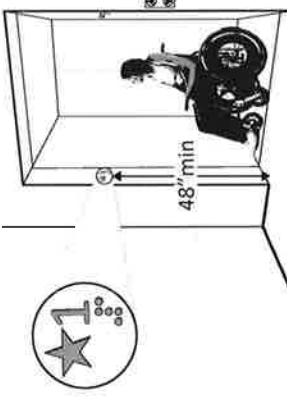
<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Increase landing size</li> <li>•</li> <li>•</li> </ul>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust handrail height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.19</b> If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6 ¼ inches? Is the cross section no greater than 2 ¼ inches in diameter? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

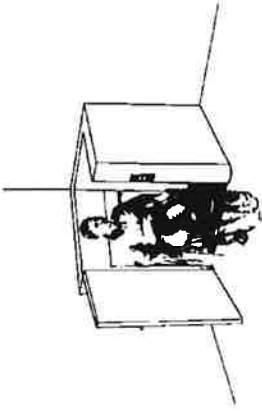

<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12" extension would be hazardous (in circulation path), it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Alter handrails</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Add curb</p> <p>• Add barrier</p> <p>• Extend ramp width</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>Elevators – Full Size &amp; LULA (limited use, limited application) LULA elevators are often used in alterations.</b></p>			
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Change call button height</p> <p>•</p> <p>•</p> <p>Photo #:</p>

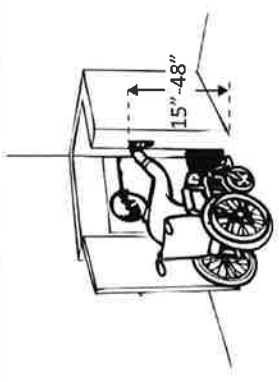
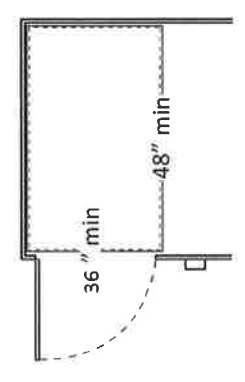
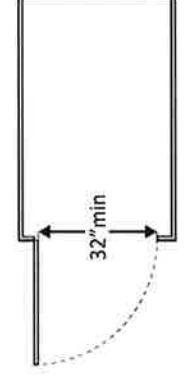
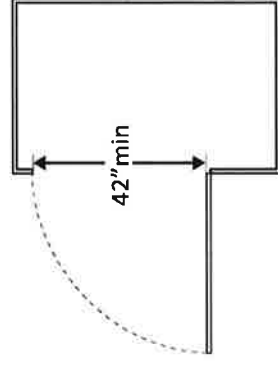
<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> </ul>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power- operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add power operated door</li> <li>• Adjust opening time</li> </ul>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace elevator</li> </ul>

<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?</p> <p>Or</p> <p>At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?</p> <p>[408.4.1 Exceptions 1 and 2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater 48 inches above the floor?</p> <p>Or</p> <p>Up to 54 inches above the floor for a parallel approach?</p> <p>[408.4.6, 407.4.6.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>

<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille? [407.4.7.1, 703.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jambs at every floor identifying the floor?</p> <p>Is there a tactile star on both jambs at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>



<p>Are text characters raised?   <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is there Braille?   <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3]</p> <p>Measurement:   <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			<p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p> <p>Photo #:</p>
<p><b>Platform Lifts</b></p>			
<p><b>2.32</b> If a lift is provided, can it be used without assistance from others? [410.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>			<p>• Reconfigure so independently operable</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.33</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>			<p>• Remove obstructions</p> <p>•</p> <p>•</p> <p>Photo #:</p>

<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>

**Signs** "Tactile characters" are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door? [703.4.2]

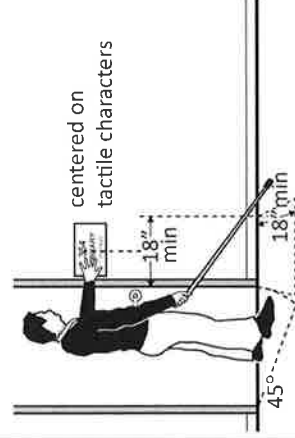
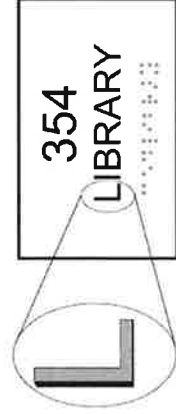
Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\*[703.4.2]

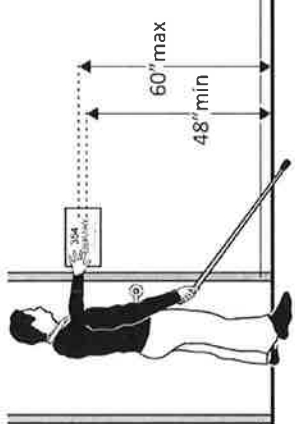
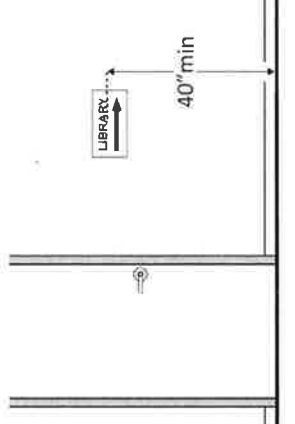
Yes  No

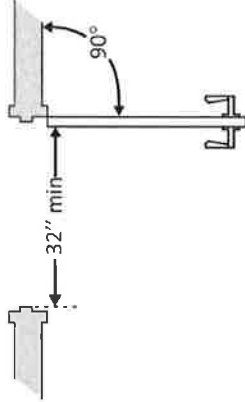
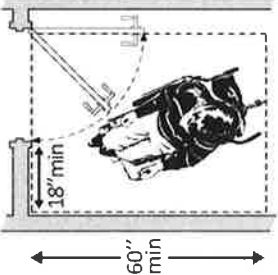
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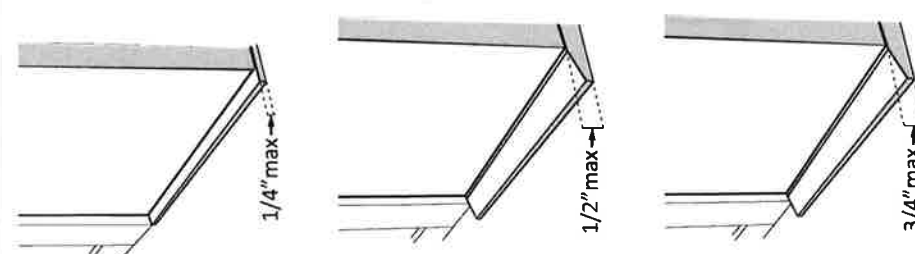



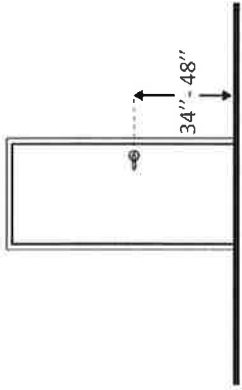
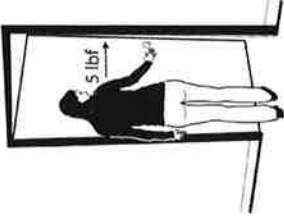
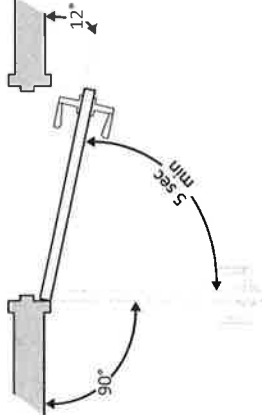
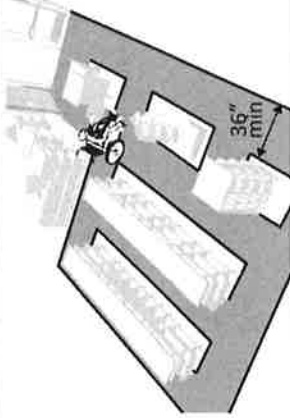
- Install tactile sign
- Relocate sign
- 

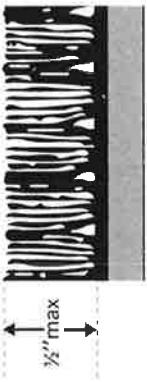
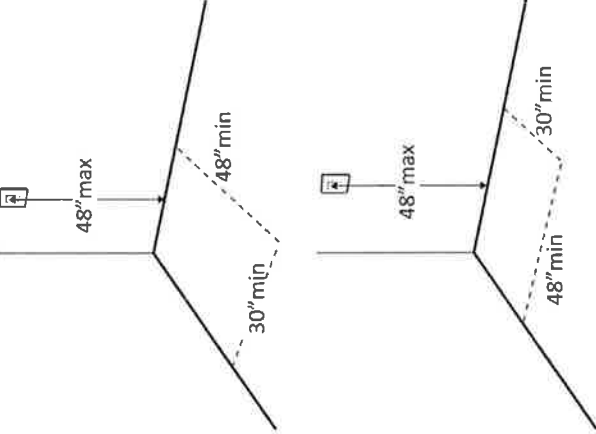
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p><b>2.39</b> If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs with contrasting characters</li> <li>• Change sign height</li> <li>•</li> </ul>

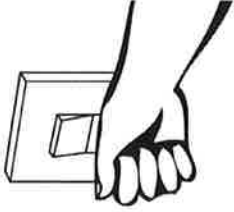
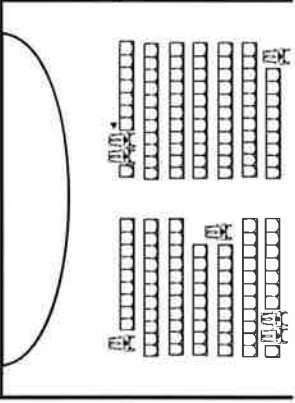
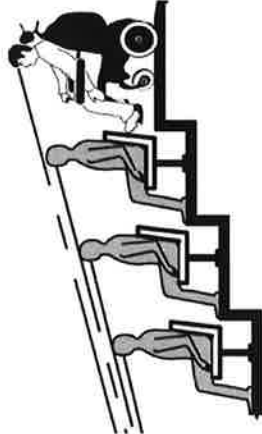
Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.				
<p><b>2.40</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>2.41</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?</p> <p>Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.</p> <p>On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>

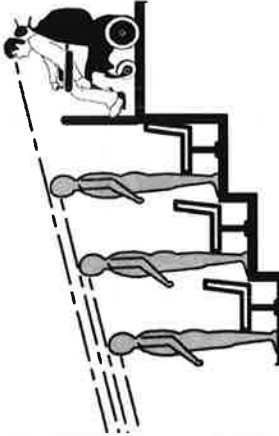

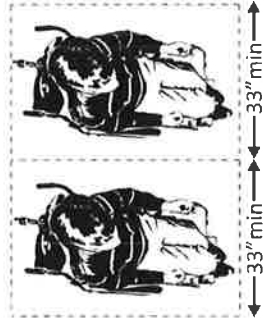
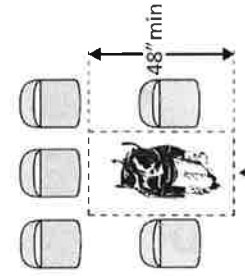
<p><b>2.42</b> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul> <p>Photo #:</p>
<p><b>2.43</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul> <p>Photo #:</p>

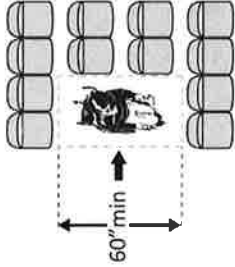
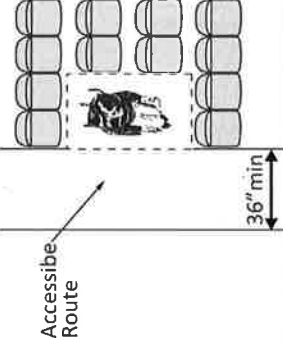
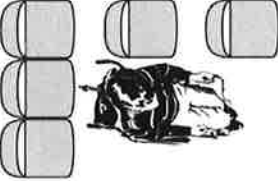
<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>			
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> <li>•</li> <li>•</li> </ul>

<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change floor surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.49</b> If there is carpet:  Is it no higher than 1/8 inch?  Is it securely attached along the edges? [302.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace carpet</li> <li>•</li> <li>•</li> </ul>
<p><b>Controls – light switches, security and intercom systems, emergency/alarm boxes, etc.</b></p>				
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]  Are the operable parts no higher than 48 inches above the floor?*[309.3, 308]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change height of control</li> <li>•</li> <li>•</li> </ul> <p>*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>


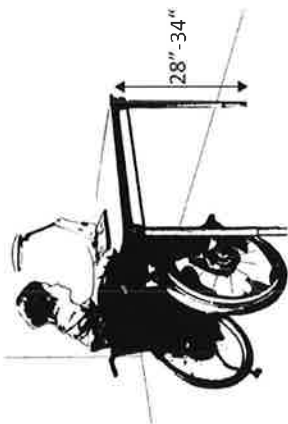
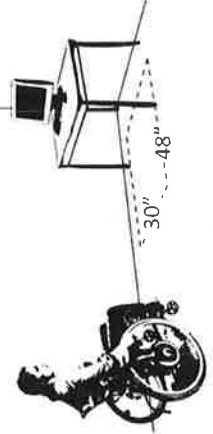


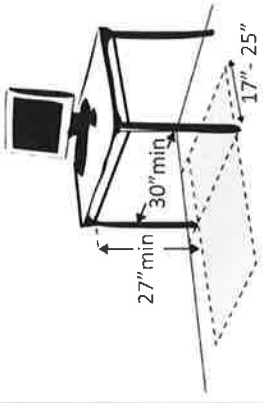
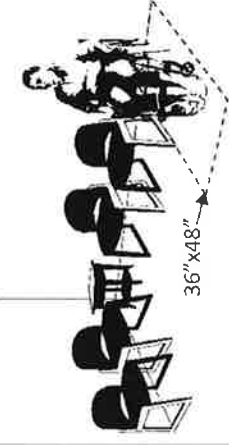
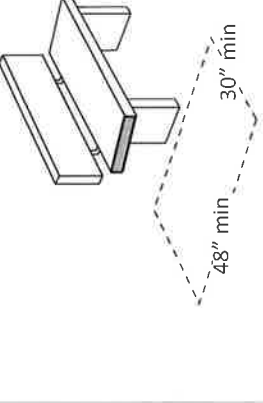
<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>										
<p><b>Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.</b></p>														
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<table border="1"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Total #:</p> <p>Wheelchair #:</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces													
4 - 25	1													
26 - 50	2													
51 - 150	4													
151 - 300	5													
<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>										
<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>										

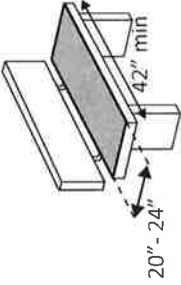
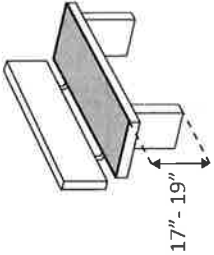
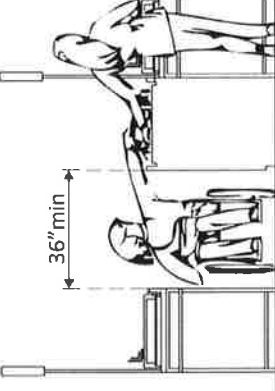
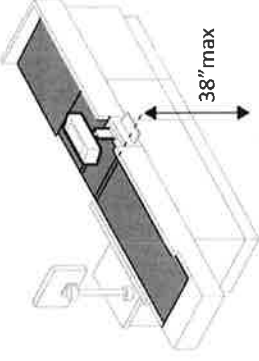
<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>

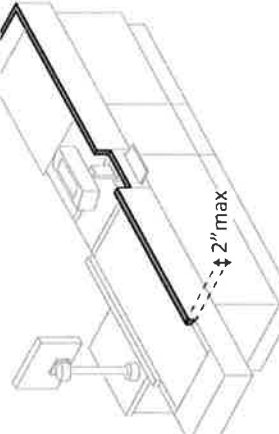
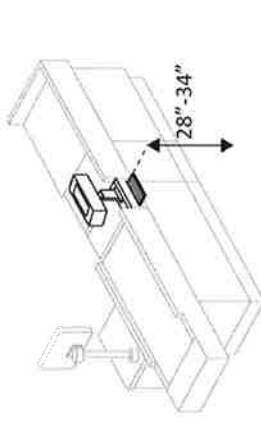

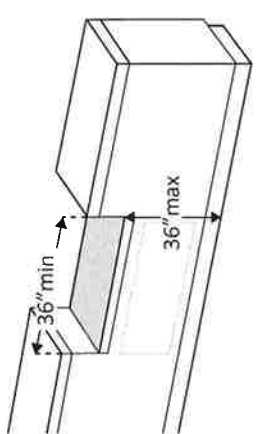
<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add companion seats</li> <li>•</li> <li>•</li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter seating</li> <li>•</li> <li>•</li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add equivalent seating</li> <li>•</li> <li>•</li> </ul>

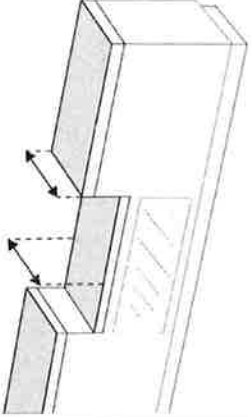
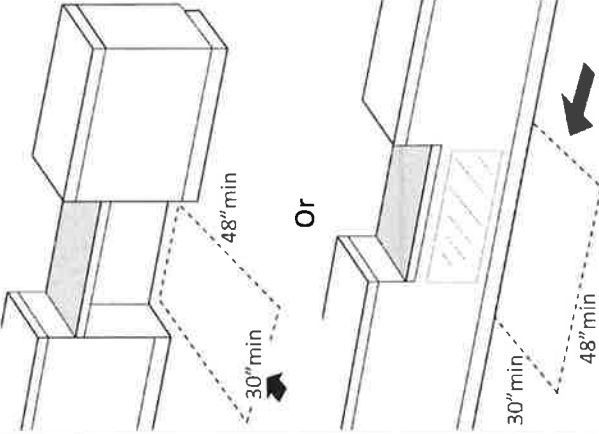
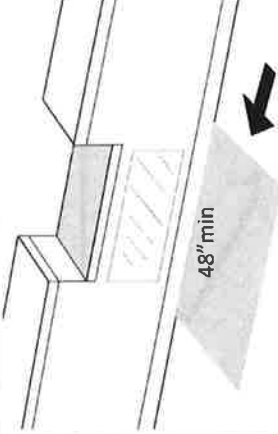
**Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)**

<p><b>2.64</b> Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: Wheelchair #:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter to provide accessible spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.65</b> Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.66</b> At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter surface height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.67</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter table or work surface</li> <li>• Add accessible table or work surface</li> <li>•</li> </ul>

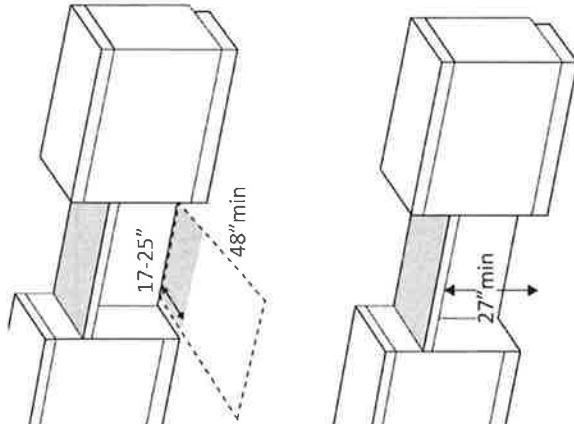
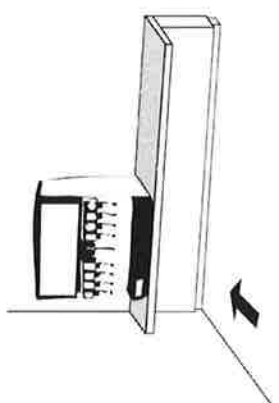
<p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>			
<p><b>2.68</b> Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>			
<p><b>2.69</b> In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>
<p><b>2.70</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?</p> <p>Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>

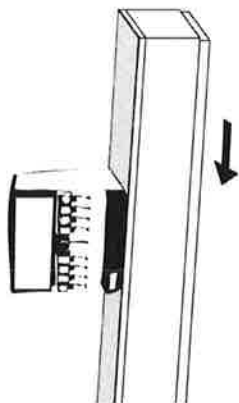
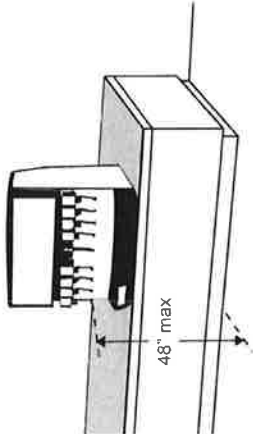
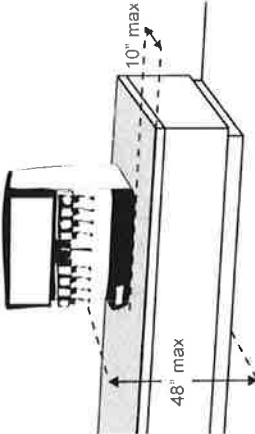
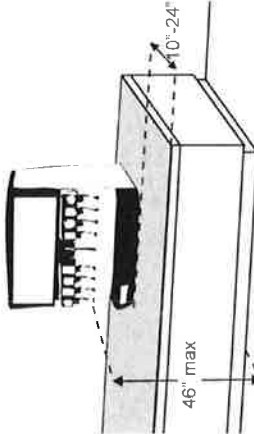
<p>Does the bench have back support or is it affixed to a wall?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor? [903]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 	<p>Photo #:</p>
<p><b>Check-Out Aisles – supermarkets, large retail stores, etc.</b></p>		
<p><b>2.71</b> Is the aisle at least 36 inches wide? [904.3.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen aisle</li> <li>•</li> <li>•</li> </ul>
<p><b>2.72</b> Is the counter surface of at least one aisle no higher than 38 inches above the floor? [904.3.2]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower counter</li> <li>•</li> <li>•</li> </ul>

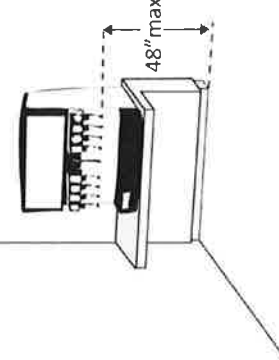
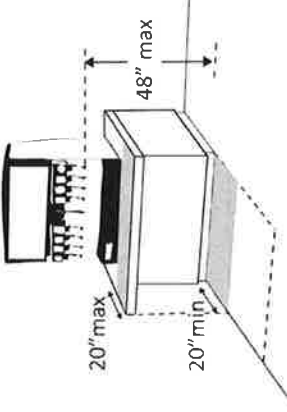
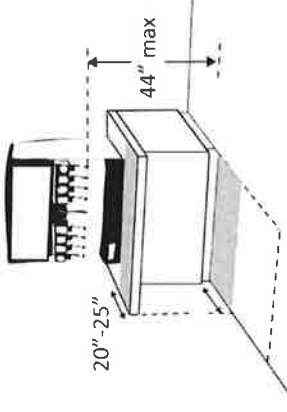
<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> <li>•</li> <li>•</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> <li>•</li> <li>•</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor?  At least 36 inches long? [904.4.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> <li>•</li> </ul>

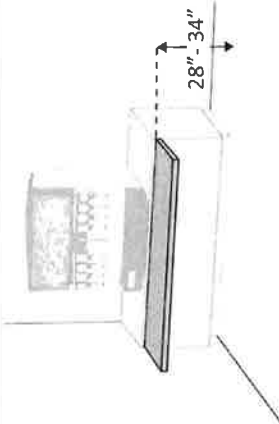
<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter accessible portion</li> <li>•</li> <li>•</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Parallel</p> <p>Measurement:</p> <p><input type="checkbox"/> Forward</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide a parallel or forward approach</li> <li>•</li> <li>•</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• If a parallel approach is not possible, a forward approach is required</li> <li>•</li> <li>•</li> </ul>



<p><b>2.80</b> For a forward approach:</p> <p>Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? [306.2.2, 306.2.3]</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter? [306.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee clearance</li> <li>•</li> <li>•</li> </ul>
<p><b>Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.</b></p>			
<p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p>		<ul style="list-style-type: none"> <li>• Reconfigure to provide approach</li> <li>•</li> <li>•</li> </ul>

		<p>Photo #:</p>	
<p><b>2.82</b> If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.83</b> If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.84</b> If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>

<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>

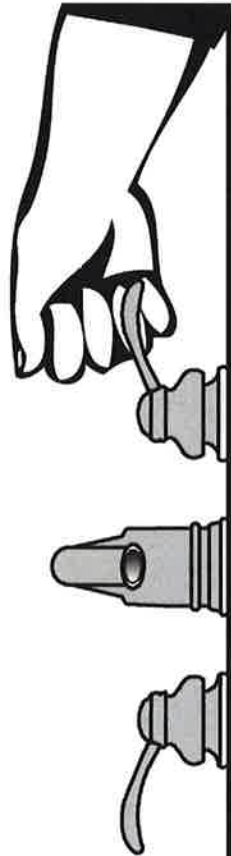
<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>The diagram shows a perspective view of a tray slide. A vertical dimension line with arrows at both ends is positioned to the right of the tray, indicating the height from the floor to the top surface of the tray. The text '28" - 34"' is written next to this dimension line.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

Project \_\_\_\_\_  
Building N/A  
Location \_\_\_\_\_  
Date \_\_\_\_\_



Surveyors \_\_\_\_\_  
\_\_\_\_\_

Contact Information \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When toilet rooms are open to the public they should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014





ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Reconfigure toilet rooms</li> <li>• Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter route</li> </ul>



**Signs at Toilet Rooms**

**3.5** Do text characters contrast with their backgrounds?  
[703.5]

Yes  No

- Install tactile sign
- Relocate sign
- 

Are text characters raised?  
[703.2]

Yes  No

Is there Braille?  
[703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door?  
[703.4.2]

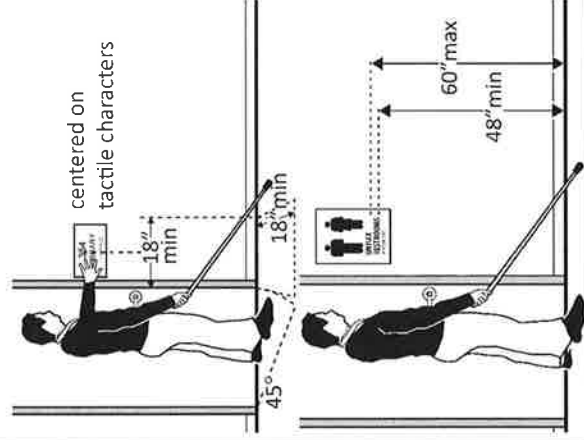
Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \*  
[703.4.2]

Yes  No

Measurement:

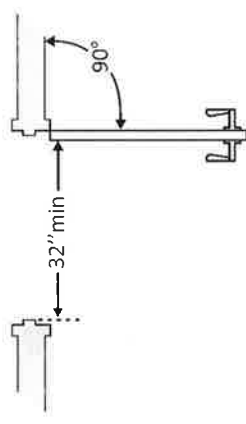
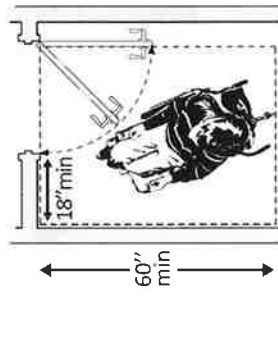


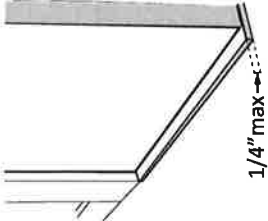
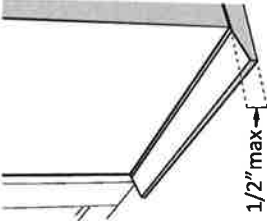
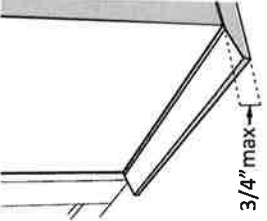
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60

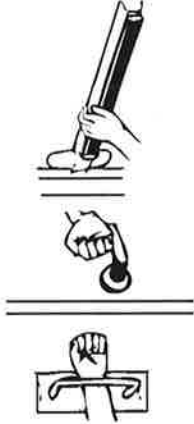
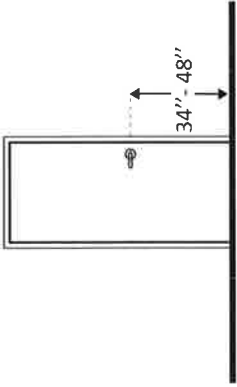
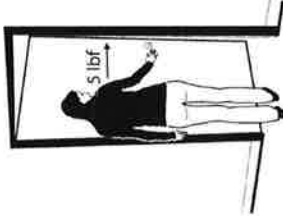
Yes  No

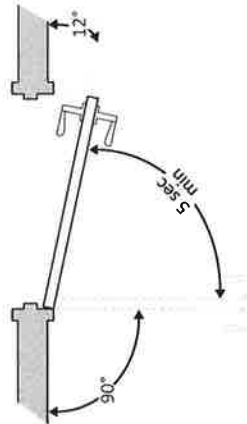
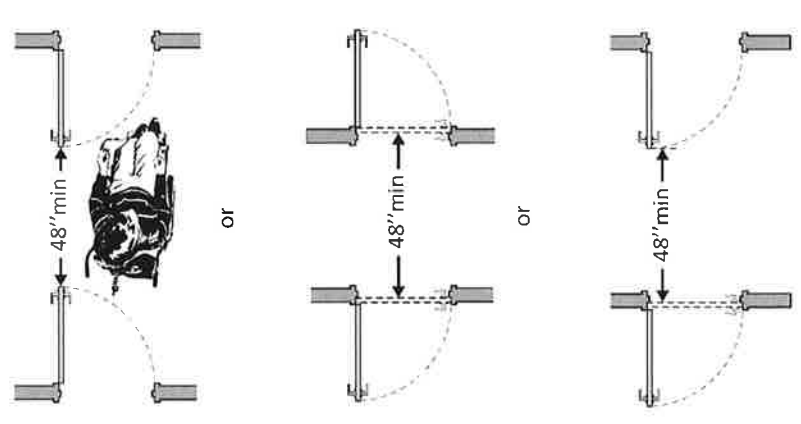
Measurement:

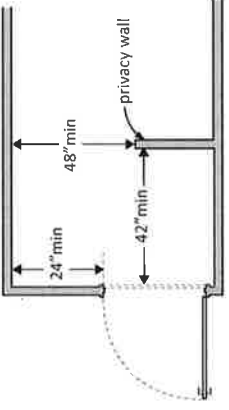
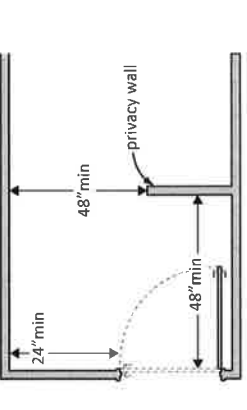

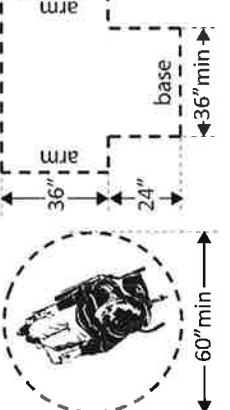
- \*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required
- \*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not

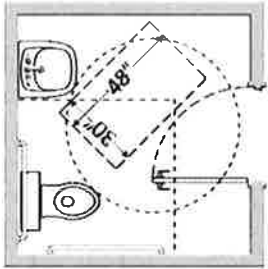
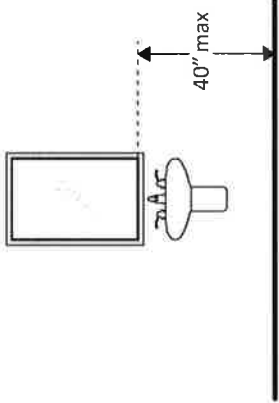
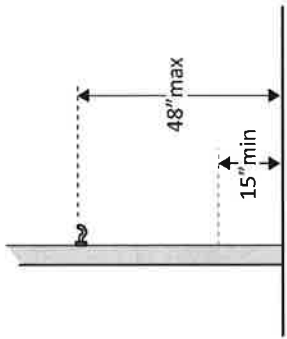
<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>			<p>required</p>
<b>Entrance</b>			
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the floor surface of the</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>

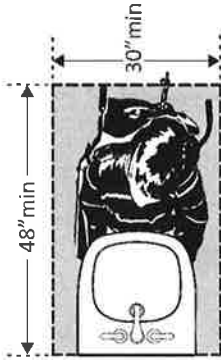
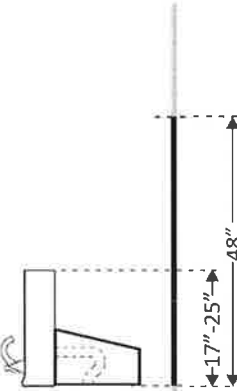
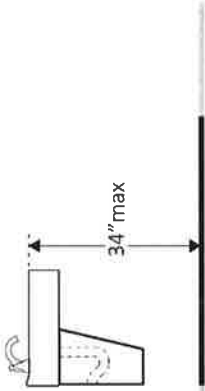
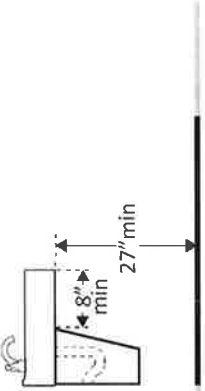
maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	
<p><b>3.8</b> If the threshold is vertical is it no more than ¼ inch high?</p> <p>Or</p> <p>No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Remove or replace threshold</li> <li></li> <li></li> </ul>
<p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 	<p>Photo #:</p>	

<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle?  Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul> <p>Photo #:</p>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul> <p>Photo #:</p>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]  Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul> <p>Photo #:</p>

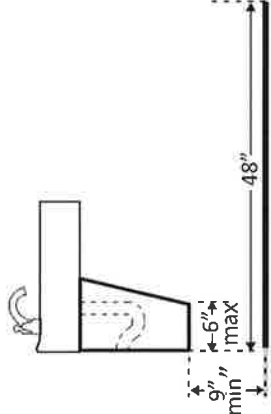
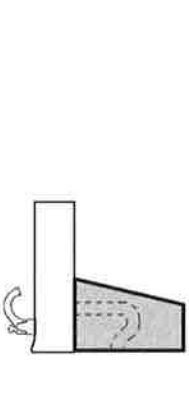
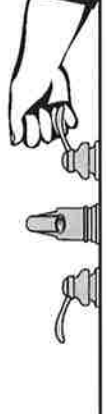
<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>• </li> <li>• </li> </ul>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>• </li> </ul>

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> <li>•</li> <li>•</li> </ul>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> <li>•</li> <li>•</li> </ul>
<p><b>In the Toilet Room</b></p>			
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move or remove partitions, fixtures or objects such as trash cans</li> <li>•</li> <li>•</li> </ul>

<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter toilet room</li> </ul>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*[603.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</li> <li>• Lower the mirror</li> <li>• Add another mirror</li> </ul>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*[603.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust hook</li> <li>• Replace with or provide additional accessible hook</li> <li>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>

Lavatories		The 2010 Standards refer to sinks in toilet rooms as lavatories.	
<p><b>3.21</b> Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.22</b> Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.23</b> Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.24</b> Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>

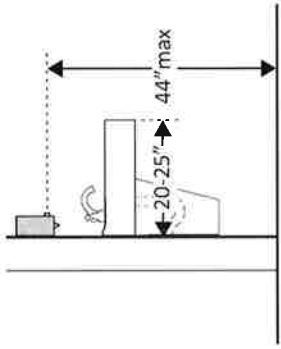


<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>

**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

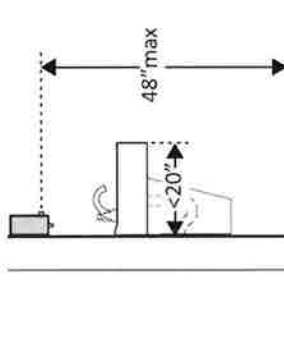
**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?  
 [308.2.2]

Yes  No  
 Measurement:



Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?

Yes  No  
 Measurement:



Not over an obstruction: no higher than 48 inches above the floor?  
 [308.2]

Yes  No  
 Measurement:

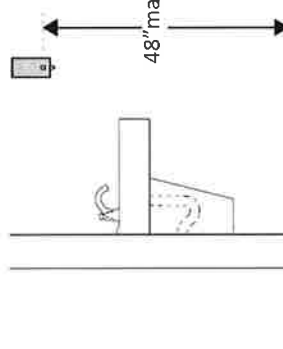
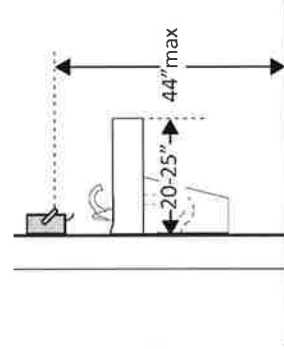


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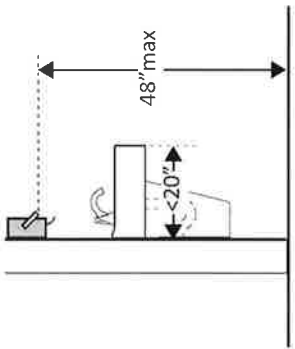
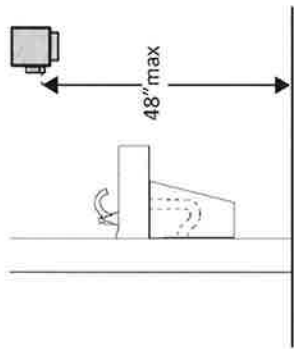
- Adjust dispensers
- Replace with or provide additional accessible dispensers

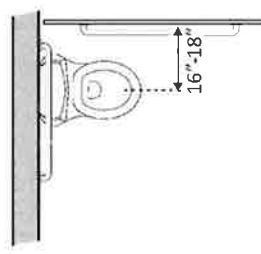
**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the

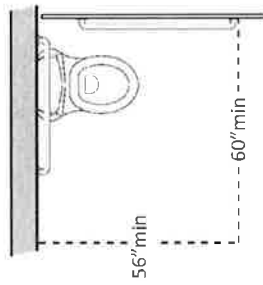
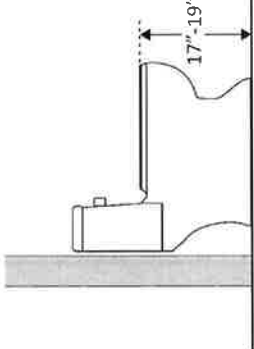
Yes  No  
 Measurement:

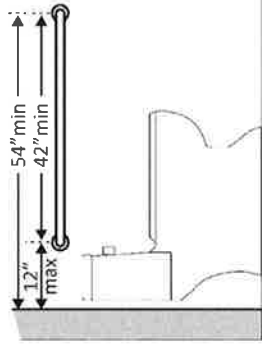
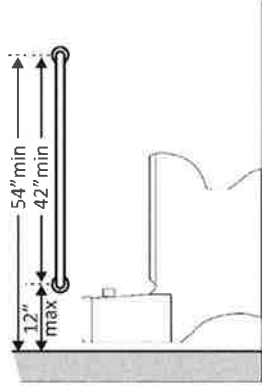
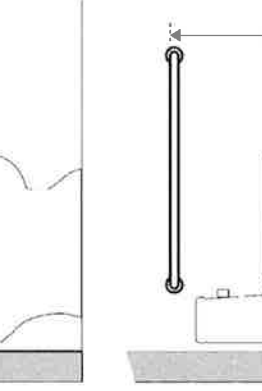
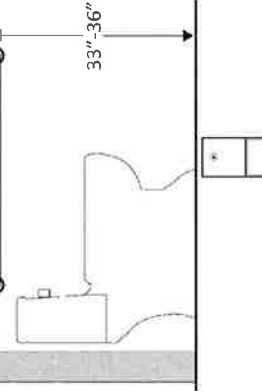
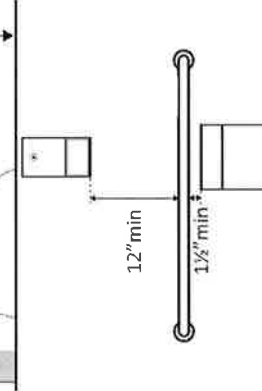
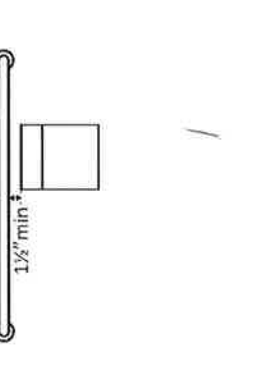



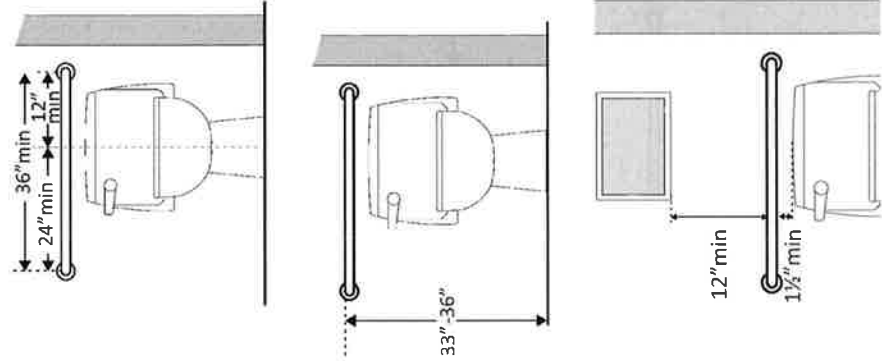
- Adjust dispensers
- Replace with or provide additional accessible dispensers

<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p> <p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 	<p>Photo #:</p>
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<p><b>Water Closets in Single-User Toilet Rooms and Compartments (Stalls)</b> The 2010 Standards refer to toilets as water closets.</p> <p><b>3.30</b> Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move toilet</li> <li>• Replace toilet</li> <li>• Move partition</li> <li>•</li> </ul>
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<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</p> <p>[604.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p> <p>• Alter room/compartment for clearance</p> <p>•</p> <p>•</p>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Adjust toilet height</p> <p>• Replace toilet</p> <p>•</p>

<p><b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Is it located no more than 12 inches from the rear wall?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Does it extend at least 54 inches from the rear wall? [604.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Is there at least 12 inches clearance between the grab bar and projecting objects above?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>

<p><b>3.34</b> Is there a grab bar at least 36 inches long on the rear wall?</p> <p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p> <p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p> <p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p> <p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p> <p>Are there at least 1½ inches clearance between the grab bar and projecting objects below?*</p> <p>Is the space between the wall and the grab bar 1½ inches? [609.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> <li>•</li> </ul>
			<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
			<p>Photo #:</p>

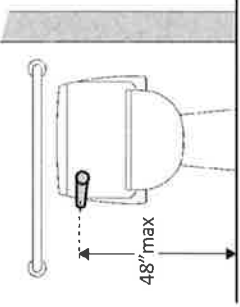
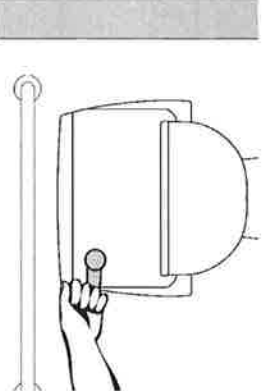
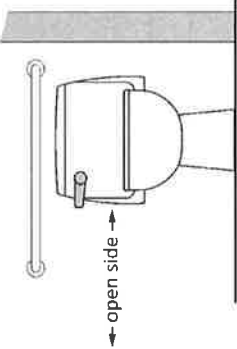
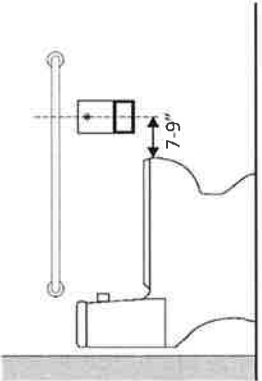
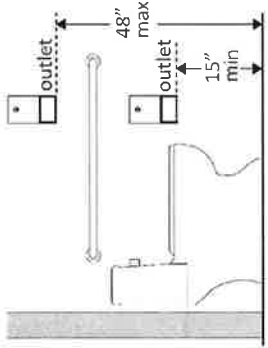
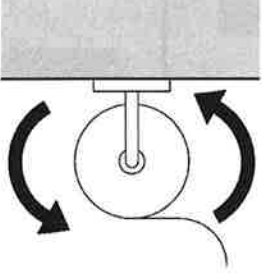
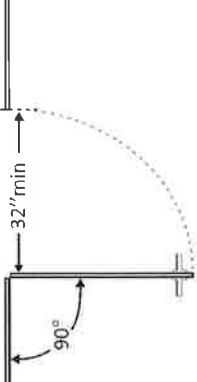
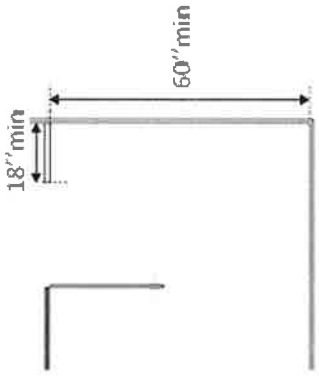
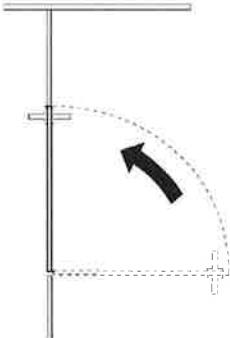
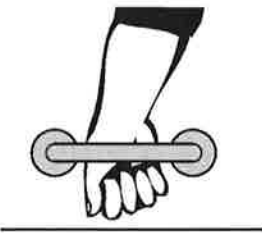

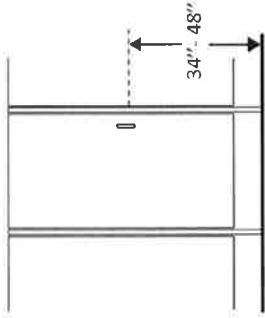
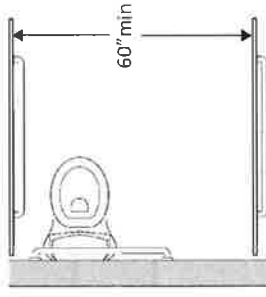
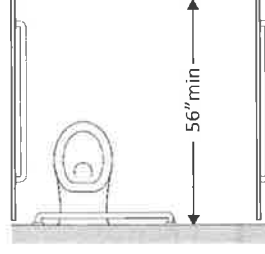
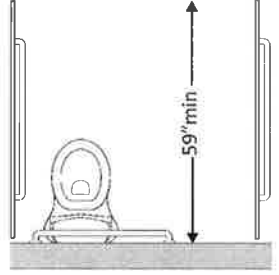
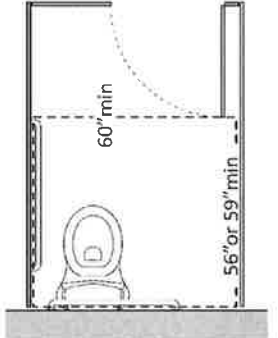
<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?  Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <p>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</p>

			Photo #:	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                  Not located behind grab bars? [604.7]</p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No             </p>		Photo #:	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No             </p>		Photo #:	<ul style="list-style-type: none"> <li>Adjust dispenser</li> <li>Replace dispenser</li> <li></li> </ul>
<b>Toilet Compartments (Stalls)</b>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:             </p>		Photo #:	<ul style="list-style-type: none"> <li>Widen door width</li> <li></li> <li></li> </ul>



<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Remove obstructions</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Add closer</p> <p>• Replace door</p> <p>•</p> <p>Photo #:</p>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping, pinching or twisting of the wrist?*</p> <p>[604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</p> <p>• Replace hardware</p> <p>•</p> <p>•</p> <p>Photo #:</p>

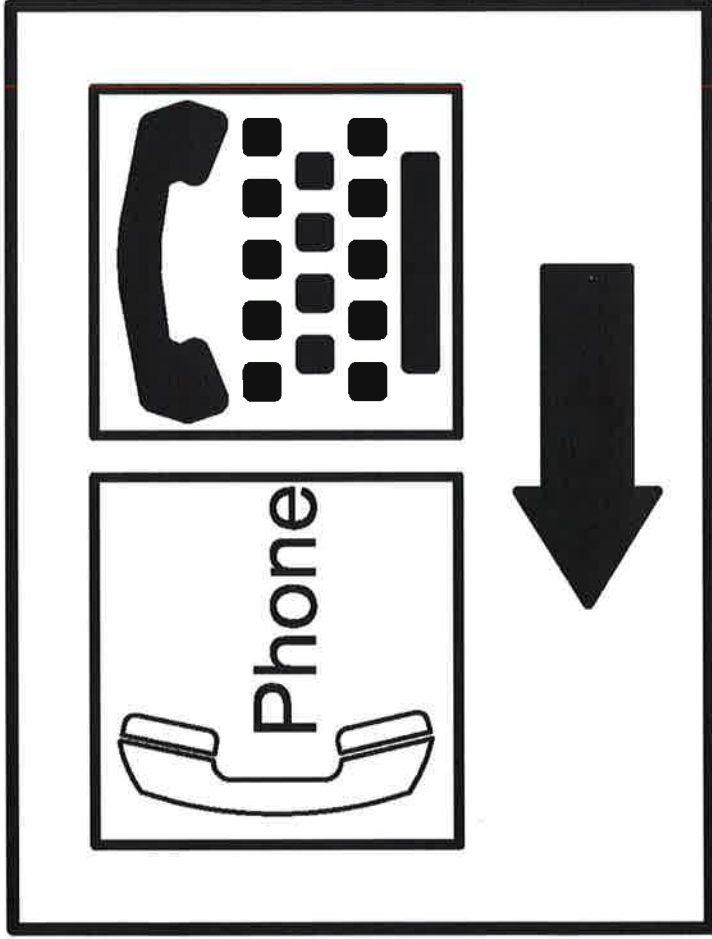
<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lock</li> <li>•</li> <li>•</li> </ul>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Relocate hardware</li> <li>•</li> <li>•</li> </ul>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> <li>•</li> <li>•</li> </ul>

<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter compartment</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

# ADA Checklist for Existing Facilities

## Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



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2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

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**Priority 4 – Additional Access**

**Comments**

**Possible Solutions**

**Drinking Fountains**

**4.1** Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?\*[See 2010 ADA Standards for Accessible Design – 602.2]

Yes  No

Measurement:

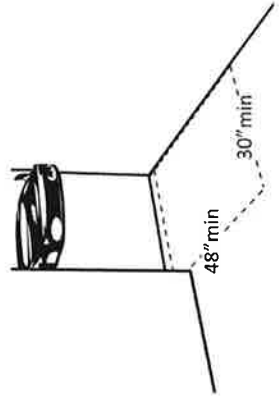


Photo #:

\*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered

- Alter space
- Relocate drinking fountain
- Install a drinking fountain in another location

**4.2** If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3]

Yes  No

Measurement:

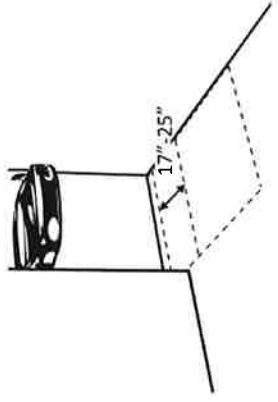
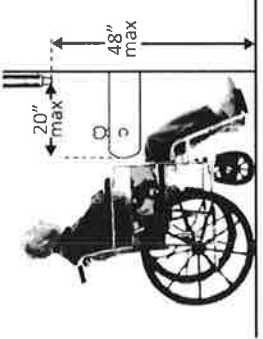
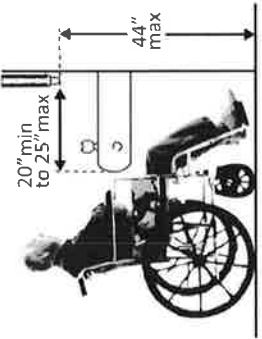

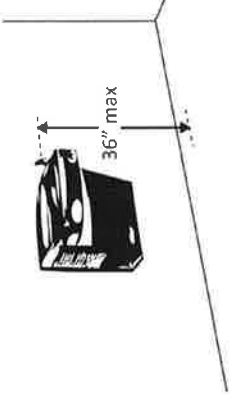
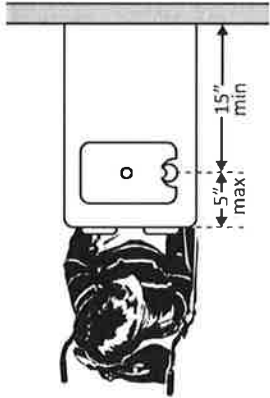
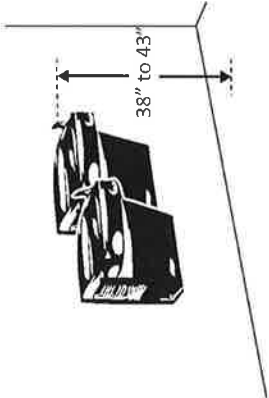
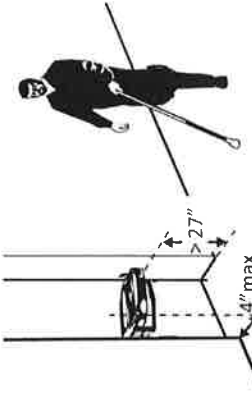


Photo #:

- Alter space
- Replace drinking fountain
-

<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?  Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>



<p><b>4.7</b> Is the spout:                  At least 15 inches from the rear of the drinking fountain?                  No more than 5 inches from the front of the drinking fountain?                  [602.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust spout</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons?                  [211.2]                  Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor?                  [602.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Install new drinking fountain for standing height</li> </ul>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path?                  [307.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>• Add tactile warning such as permanent planter or partial walls</li> </ul>

**Public Telephones**

**4.10** Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]

Yes  No

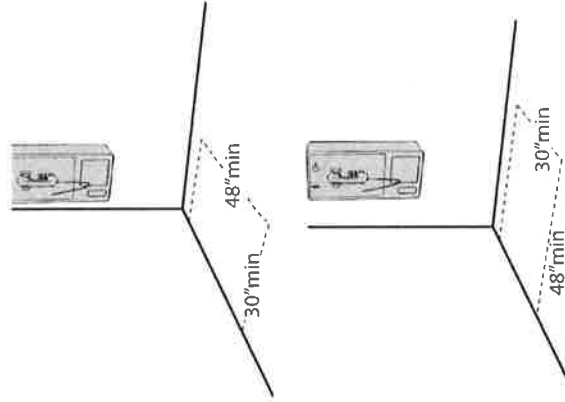


Photo #:

- Move telephone
- Install new telephone for clear floor space
- 

**4.11** Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]

Yes  No

Measurement:

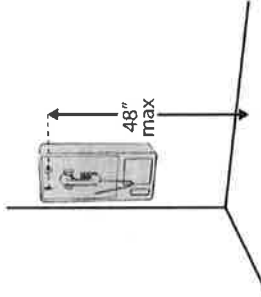


Photo #:

- Adjust telephone
- 
- 

**4.12** If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]

Yes  No

Measurement:

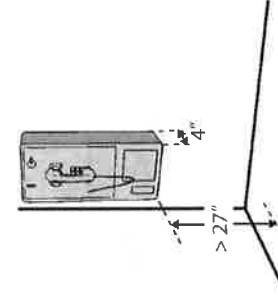





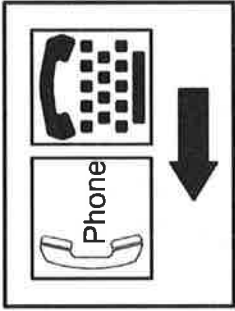
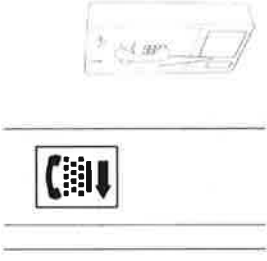


Photo #:

- Adjust telephone
- 
-

<p><b>4.13</b> Does at least one telephone have a volume control? [704.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> </ul>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add pictogram</li> </ul>
<p><b>4.15</b> Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install TTY</li> </ul>

<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust height of TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>

**Fire Alarm Systems**

**4.20** If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]

Yes  No

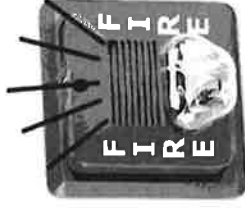


Photo #:

- Install audible and visual alarms
- 
- 

Yes  No

Photo #:

- 
- 
- 

Yes  No

Photo #:

- 
- 
- 

Yes  No

Photo #:

- 
- 
- 

Yes  No

Photo #:

- 
- 
-

## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building WENDELL PARK

Location W. THIRD ST.

Date 2-26-21

Surveyors BRYAN HILL

Contact Information WITHERS RANENEL

919-469-3340

**An accessible route from site arrival points and an accessible entrance should be provided for everyone.**



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ADA National Network  
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Priority 1 – Approach & Entrance		Comments	Possible Solutions												
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, location of route:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>												
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>															
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Total #: 152 Accessible #: 7</p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> <tr> <td>100+ see 2010 Standards 208.2</td> <td></td> </tr> </tbody> </table> <p>Photo #:</p>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	100+ see 2010 Standards 208.2		<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces														
1 - 25	1														
26 - 50	2														
51 - 75	3														
76 - 100	4														
100+ see 2010 Standards 208.2															
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space? * [208.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>* For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p> <p>Photo #:</p>	<p>* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</p> <ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> </ul>												

1.4 Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]

Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.

Yes  No

Measurement:

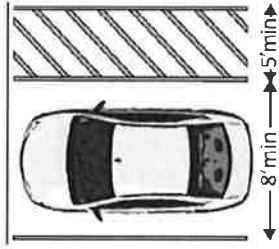


Photo #:

- Reconfigure by repainting lines
- 
- 

1.5 Is the van accessible space:

At least 11 feet wide with an access aisle at least 5 feet wide?

Or

At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]

Yes  No

Measurement:

Yes  No

Measurement:

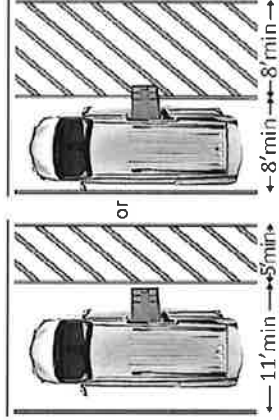


Photo #:

- Reconfigure to provide van-accessible space(s)
- 
- 

1.6 Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]

N/A

Yes  No

Measurement:

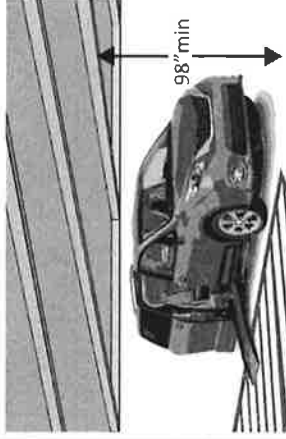
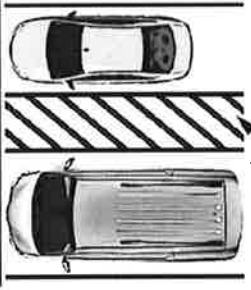

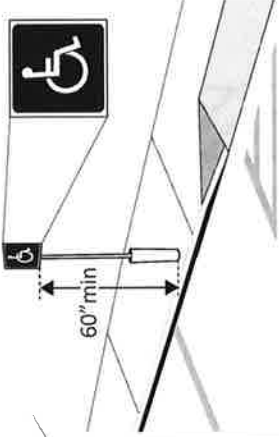


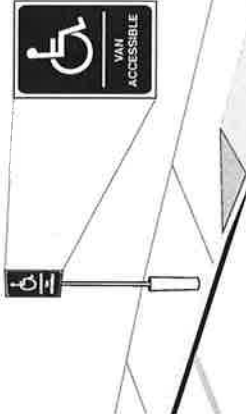

Photo #:

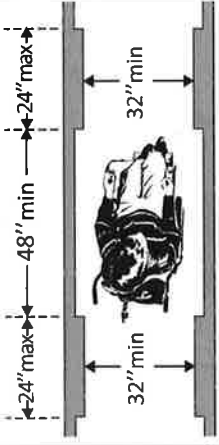
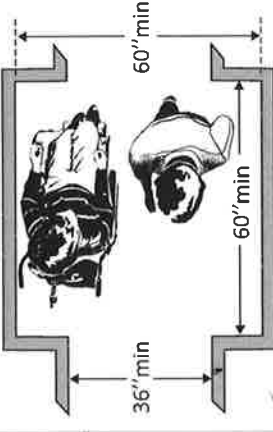
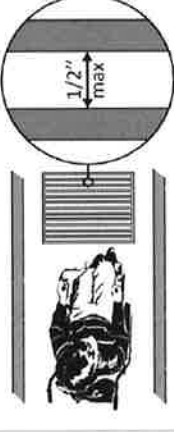
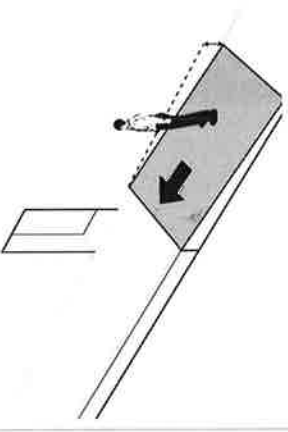
- Reconfigure to provide van-accessible space(s)
- 
-

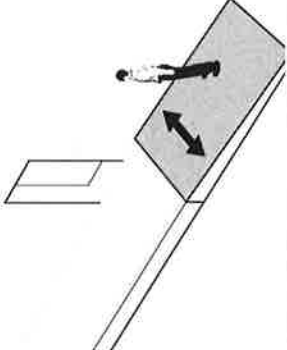
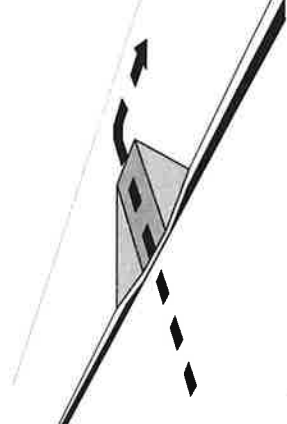
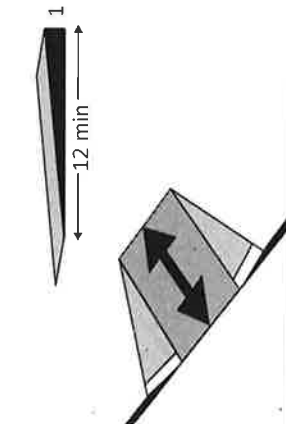
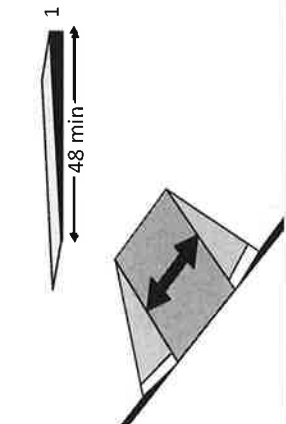
Priority 1 – Approach & Entrance

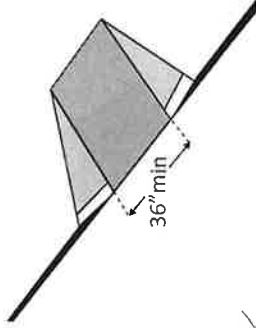
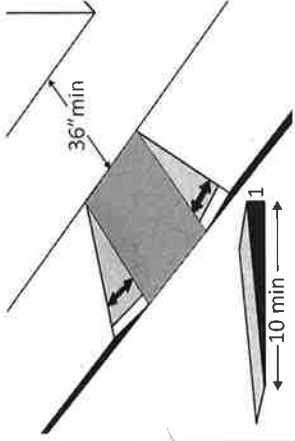
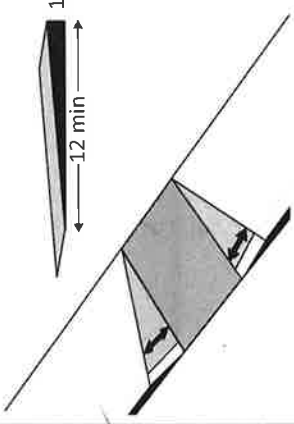
ADA Checklist for Existing Facilities

<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	 <p>area to be marked</p>	<p>Photo #: TAKEN</p>	<ul style="list-style-type: none"> <li>• Mark access aisles</li> <li>•</li> <li>•</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>	<p>JAKE MAY FIELD COMMUNITY CENTER</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• <u>Regrade surface</u></li> <li>•</li> <li>•</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> <li>•</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #: TENNIS COURT</p>	<ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>

<p><b>1.11</b> Are there signs reading “van accessible” at van accessible spaces? [502.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Install signs</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</p> <p>Note: If parking serves multiple entrances, accessible parking should be dispersed.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>• Reconfigure spaces</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>Exterior Accessible Route</b></p>			
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven paving</li> <li>• Fill small bumps and breaks with patches</li> <li>• Replace gravel with asphalt or other surface</li> </ul>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Measurement:</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Change or move landscaping, furnishings or other items</li> <li>• Widen route</li> <li>•</li> </ul>

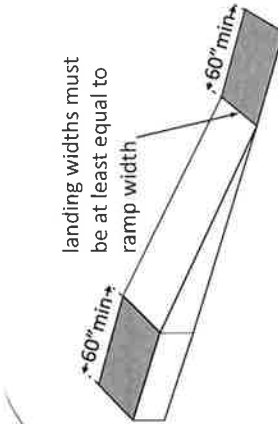
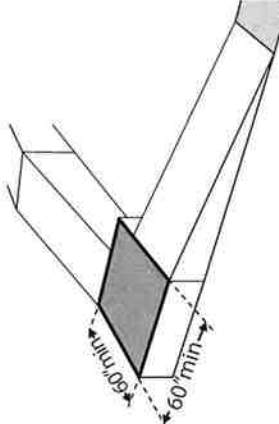
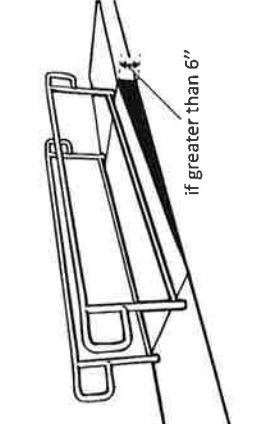
<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>		<p>Photo #:</p>	
<p><b>1.15</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>
<p><b>1.16</b> If there are grates or openings on the route, are the openings no larger than 1/2 inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or move grate</li> <li>•</li> <li>•</li> </ul>
<p><b>1.17</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>TENNIS COURT CONCUSSION STAND JAKE MAY TOWER PLAY GROUND</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:20 max.</li> <li>•</li> <li>•</li> </ul>

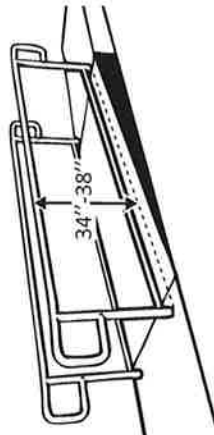
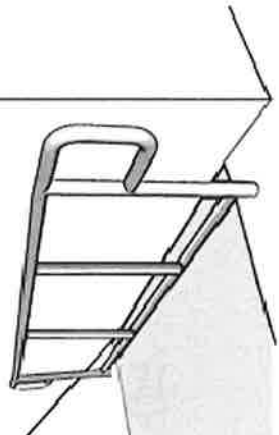
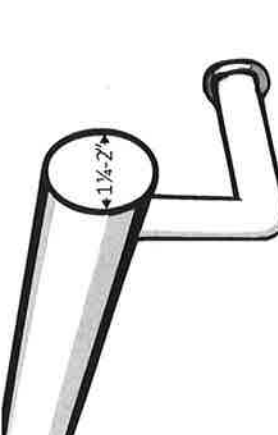
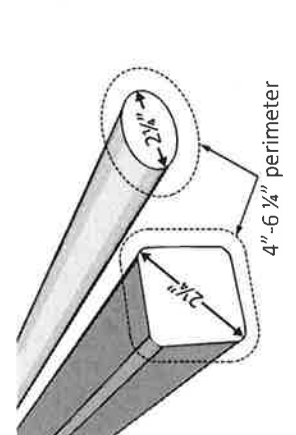
<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade to 1:48 max.</li> <li>•</li> <li>•</li> </ul>
<p><b>Curb Ramps</b></p>			
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <p>COMMUNITY CENTER</p> <ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <p>COMMUNITY CENTER</p> <ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>

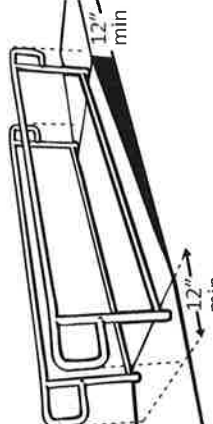
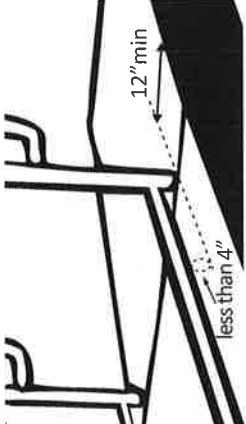
<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>COMMUNITY CENTER</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>Widen curb ramp</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>COMMUNITY CENTER</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>Reconfigure</li> <li>Add ramp flares</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares?</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Add ramp flares</li> <li>Regrade flares</li> </ul>

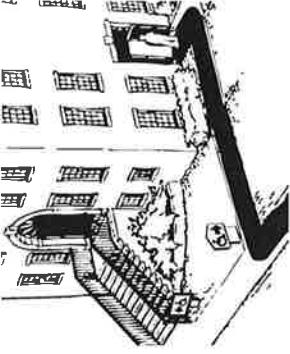
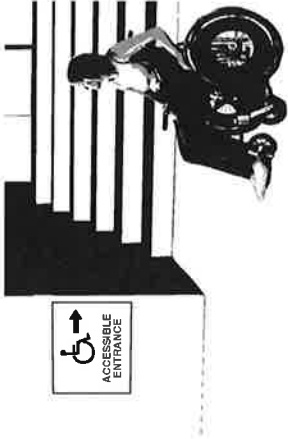

<p><b>Ramps</b> If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.</p>				
<p><b>1.25</b> If there is a ramp is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.26</b> Is the surface stable, firm and slip resistant? [405.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.27</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>PLAYGROUND CONFESSION STAND TAKE MAX TOWER</p>	<ul style="list-style-type: none"> <li>• Relocate ramp</li> <li>• Lengthen ramp to decrease slope</li> <li>•</li> </ul>

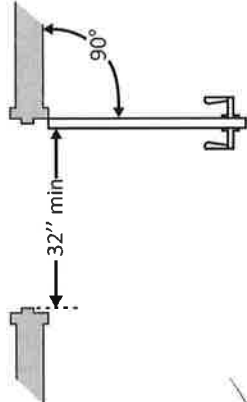
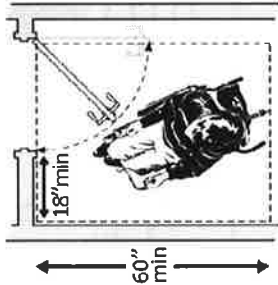
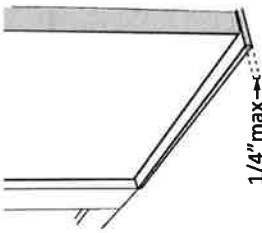


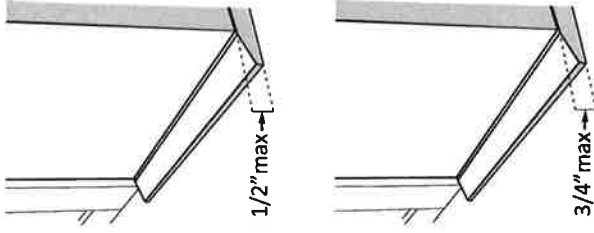

<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>PLAYGROUND</p>	<ul style="list-style-type: none"> <li>Alter ramp</li> <li>Relocate ramp</li> <li>ADD LANDING AT TOP RAMP</li> </ul>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Alter ramp</li> <li>Increase landing size</li> <li>.</li> </ul>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]</p> <p>Note: Curb ramps are not required to have handrails.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <p>CONCESSION STAND</p>	<ul style="list-style-type: none"> <li>Add handrails</li> <li>.</li> <li>.</li> </ul>

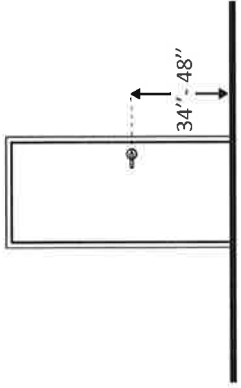
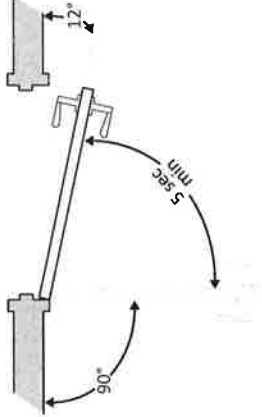
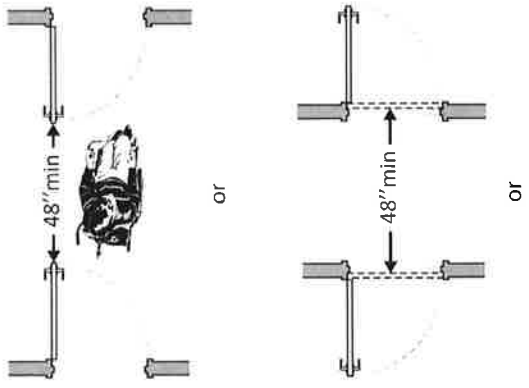
<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> <li>•</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1] N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

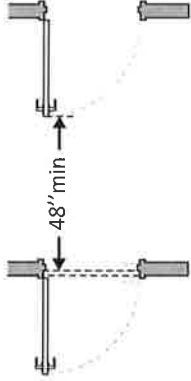
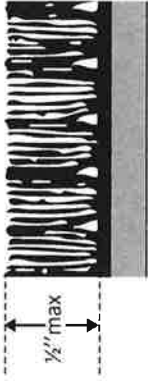
<p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>	<p>PLAY GROUND SIDE MAY TOWER</p> <p>Photo #:</p>	
<p><b>1.35</b> Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface? [505.10.1] Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.36</b> To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> </ul>

Entrance						
1.37	Is the main entrance accessible? <i>CONCESSION STAND</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			Photo #:	<ul style="list-style-type: none"> <li>Redesign to make it accessible</li> </ul>
1.38	If the main entrance is not accessible, is there an alternative accessible entrance? <i>N/A</i> Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No			Photo #:	<ul style="list-style-type: none"> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible entrance can be used independently and during the same hours as the main entrance</li> </ul>
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6] <i>N/A</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No			Photo #:	<ul style="list-style-type: none"> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6] <i>N/A</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No			Photo #:	<ul style="list-style-type: none"> <li>Install sign</li> </ul>

<p><b>1.41</b> Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>Alter door</li> <li>Install offset hinges</li> </ul>
<p><b>1.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #: WOMENS STALL</p> <ul style="list-style-type: none"> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
<p><b>1.43</b> If the threshold is vertical is it no more than ¼ inch high?  Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Remove or replace threshold</li> </ul>

<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than 3/4 inch high with the top 1/2 inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first 1/4 inch of the 1/2 or 3/4 inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	
<p><b>1.44</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>

<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>DOOR LOCKS MEN'S + WOMEN'S BATHROOMS AND CONCESSION DOOR</p> <p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> </ul>

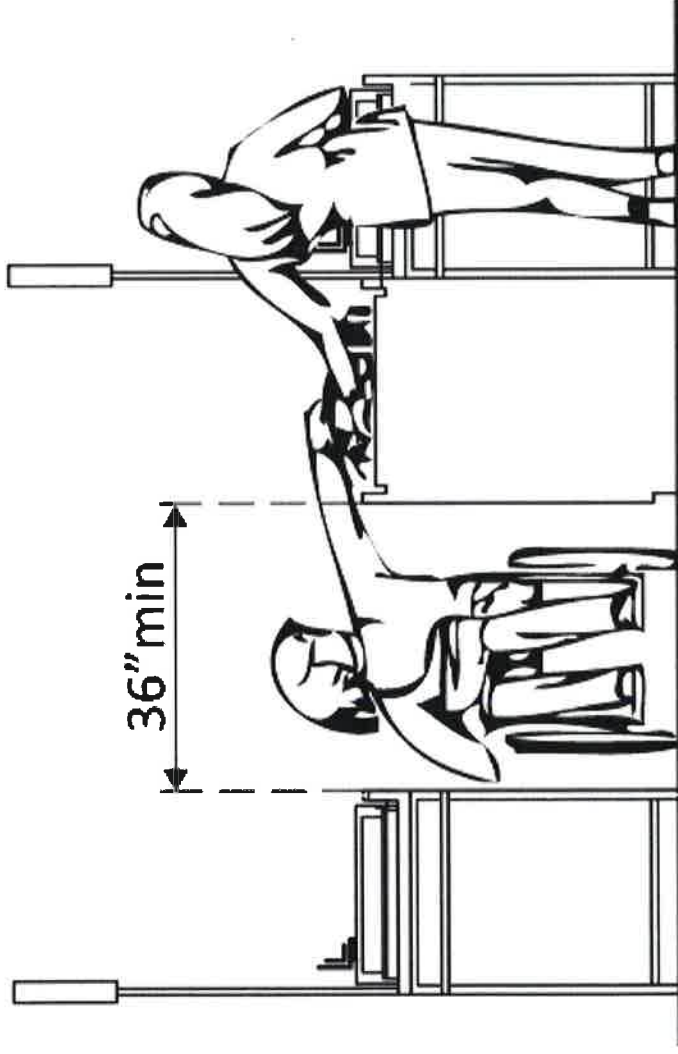
			<p>Photo #:</p>
<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/2 inch thick? [302.2] <i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2] <i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>



## ADA Checklist for Existing Facilities

# Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building CONCESSION STAND

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

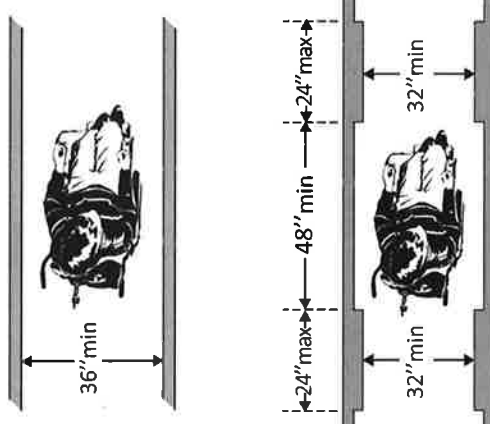
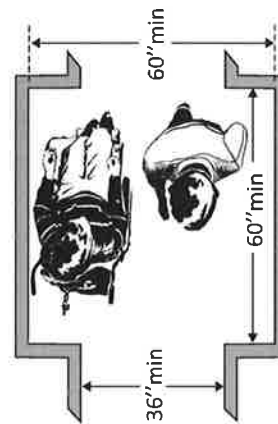
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

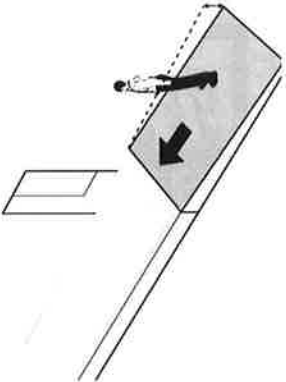
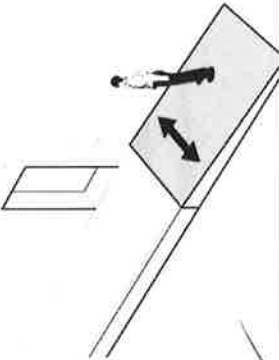
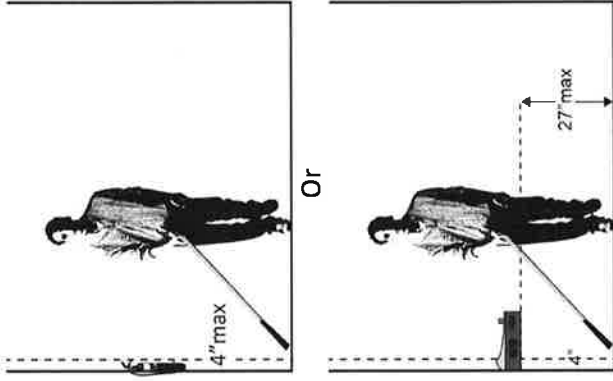
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

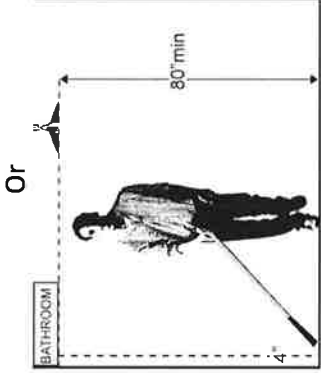
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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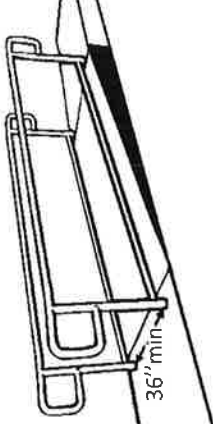

Priority 2 – Access to Goods & Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
		Photo #:	

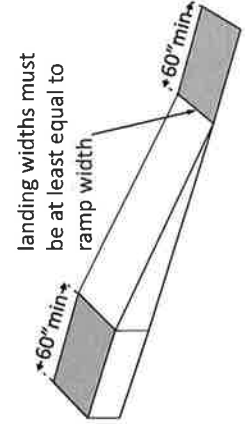
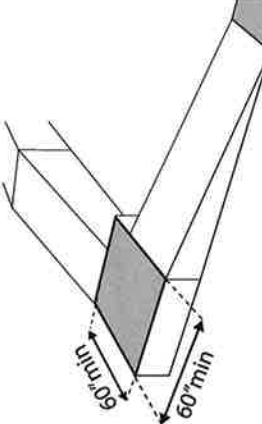
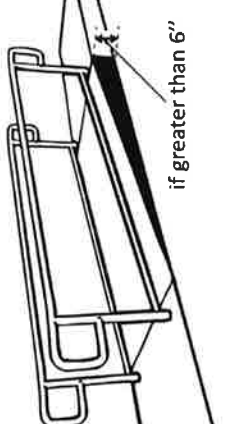
<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p> 	<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p> <p style="text-align: right;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p> 	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p><i>N/A</i></p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p><i>TRASH CAN BETWEEN RESTROOM</i></p> <ul style="list-style-type: none"> <li>• <b>Remove object</b></li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

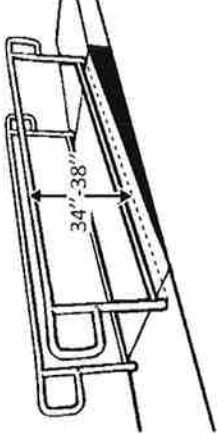

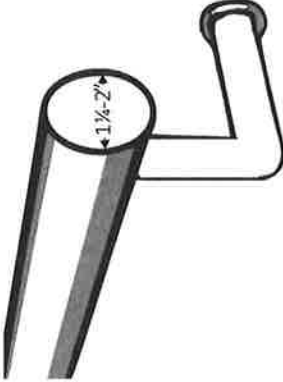
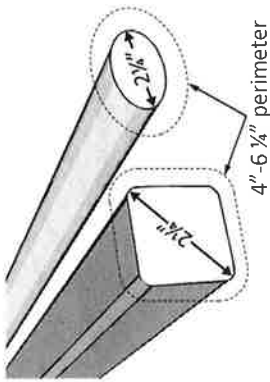
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p>	<p> <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p>  <p>The diagram shows a person in a wheelchair on a ramp. A vertical line indicates a 4-inch high leading edge. A horizontal line above the wheelchair indicates a minimum clearance of 80 inches. The word 'Or' is written above the diagram. A dashed line labeled 'BATHROOM' is shown to the left of the wheelchair.</p>	<p>Photo #:</p>
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?</p> <p>Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p>	<p> <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No                 </p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install if necessary</li> <li>• Offer goods and services on an accessible story</li> <li>•</li> </ul>

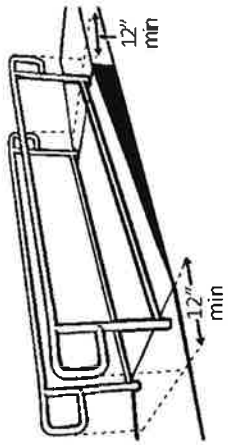
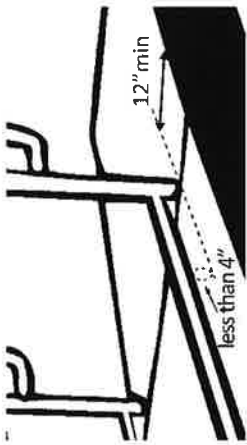
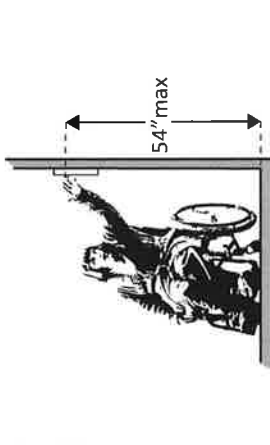
**Ramps**

<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>

<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Increase landing size</li> <li>•</li> <li>•</li> </ul>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>



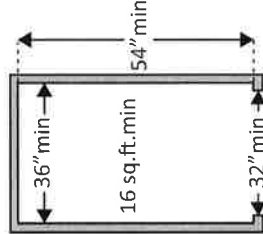
<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust handrail height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.19</b> If the handrail gripping surface is non-circular:</p> <p>Is the perimeter no less than 4 inches and no greater than 6 inches?</p> <p>Is the cross section no greater than 2 1/4 inches in diameter? [505.7.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12" extension would be hazardous (in circulation path), it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Alter handrails</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> <li>•</li> </ul>
<p><b>Elevators – Full Size &amp; LULA (limited use, limited application) LULA elevators are often used in alterations.</b></p>			
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Change call button height</li> <li>•</li> <li>•</li> </ul>

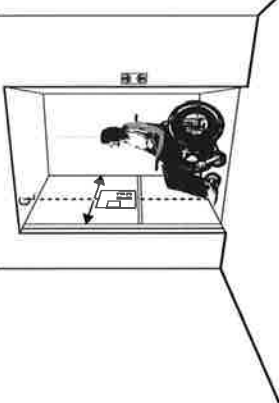
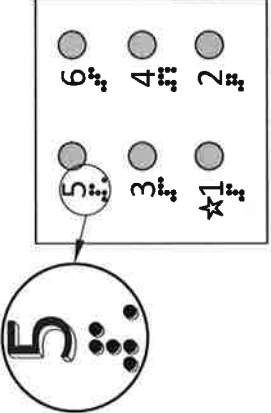
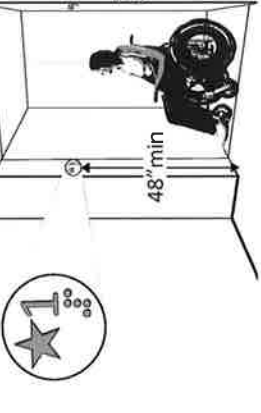
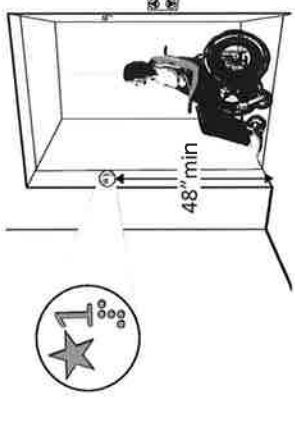
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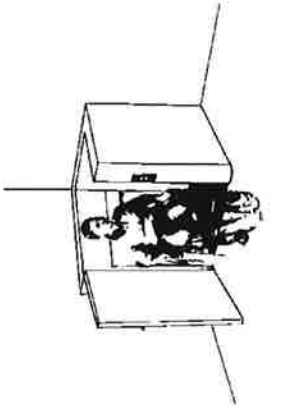
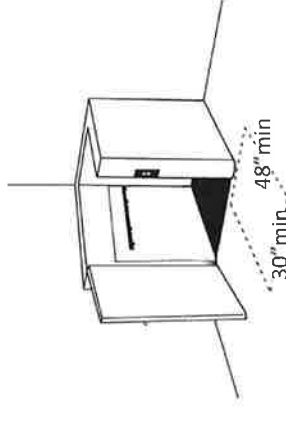
N/A

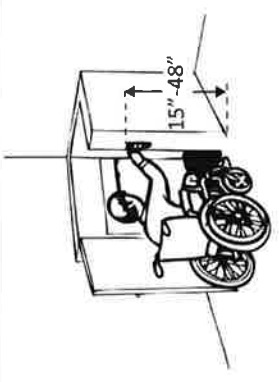
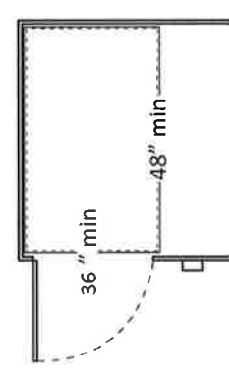
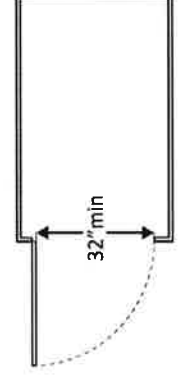
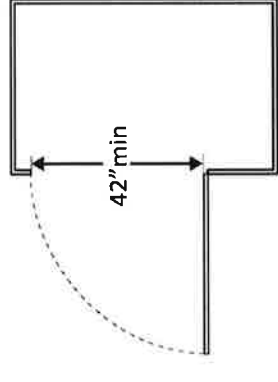
N/A

<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> </ul>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power-operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add power operated door</li> <li>• Adjust opening time</li> </ul>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> </ul>

<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?</p> <p>Or</p> <p>At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?</p> <p>[408.4.1 Exceptions 1 and 2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Replace elevator</p> <p>•</p> <p>•</p>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater 48 inches above the floor?</p> <p>Or</p> <p>Up to 54 inches above the floor for a parallel approach?</p> <p>[408.4.6, 407.4.6.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Change control height</p> <p>•</p> <p>•</p>

<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille?</p> <p>[407.4.7.1, 703.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jambs at every floor identifying the floor?</p> <p>Is there a tactile star on both jambs at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>

<p>Are text characters raised?  Is there Braille?  Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No  Measurement:</p>		<p style="text-align: right;">Photo #:</p>	<p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p>
<b>Platform Lifts</b>				
<p>2.32 If a lift is provided, can it be used without assistance from others? [410.1]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure so independently operable</li> <li>•</li> <li>•</li> </ul>
<p>2.33 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  Measurement:</p>		<p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>

<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>

**Signs** "Tactile characters" are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted: On the wall on the latch side of the door? [703.4.2]

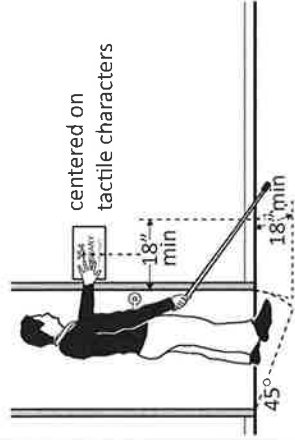
Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\*[703.4.2]

Yes  No

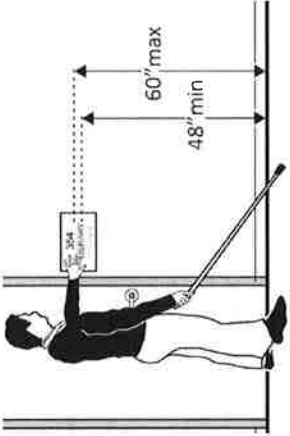
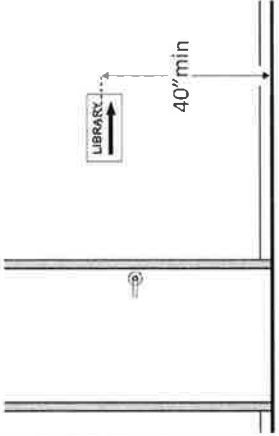
Measurement:



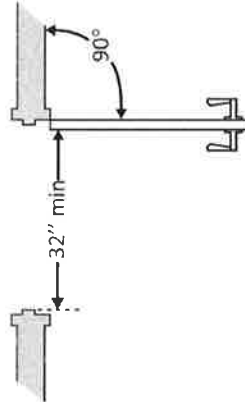
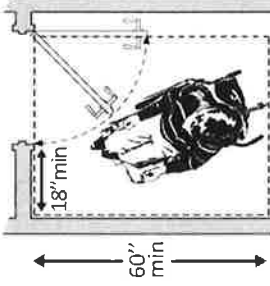
- Install tactile sign
- Relocate sign
- 

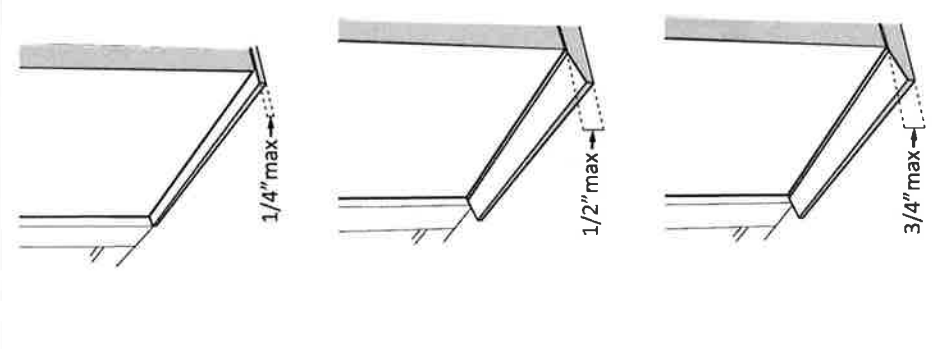
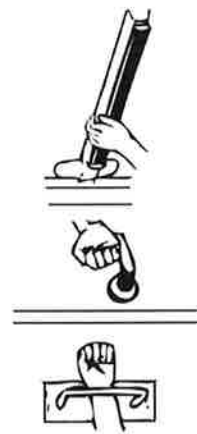
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required



<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>REST ROOMS</p> <p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p><b>2.39</b> If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs with contrasting characters</li> <li>• Change sign height</li> <li>•</li> </ul>

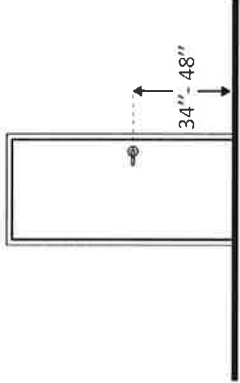
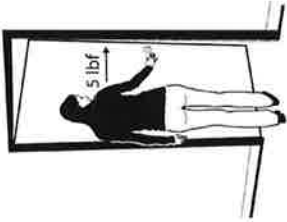
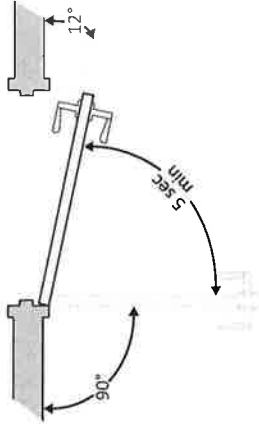
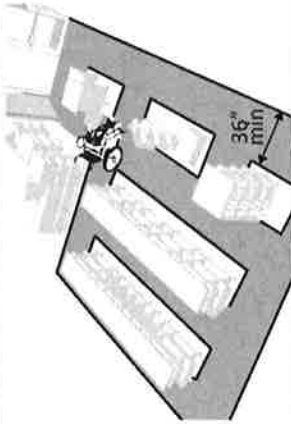
N/A

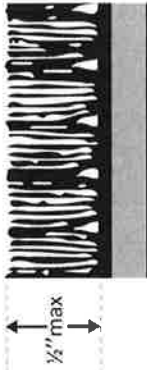
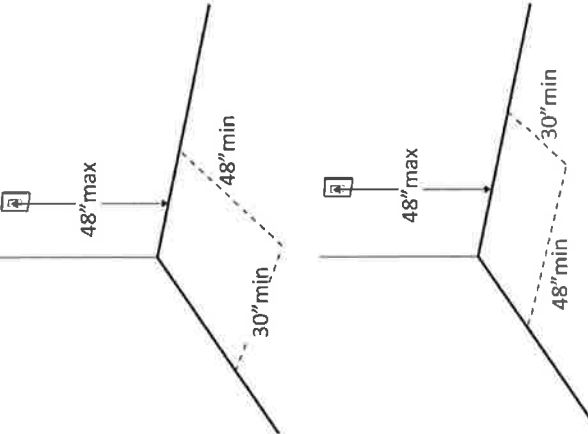
Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.		Photo #:	
<p><b>2.40</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>2.41</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.</p> <p>On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>


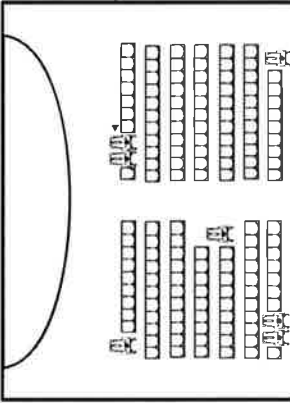
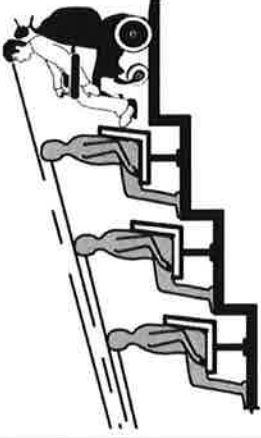
<p><b>2.42</b> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Remove or replace threshold • •</p>
<p><b>2.43</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Replace inaccessible knob with lever, loop or push hardware • Add automatic door opener •</p>

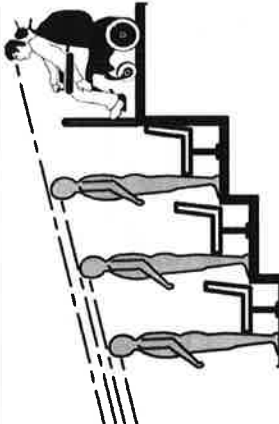

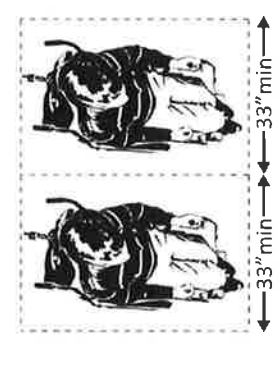
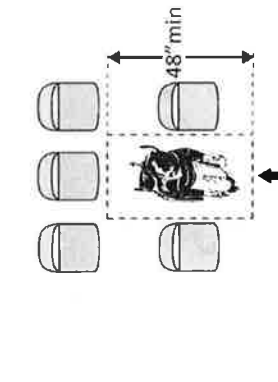
N/A

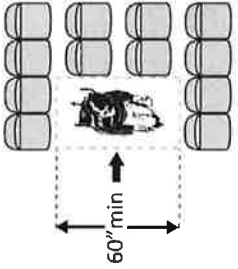
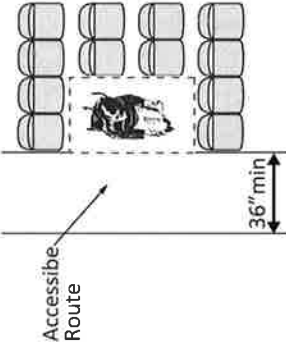
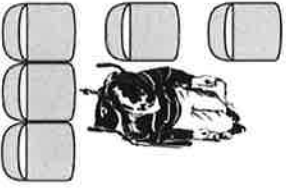
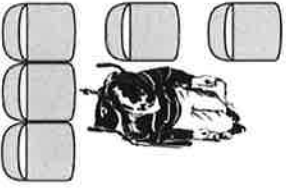
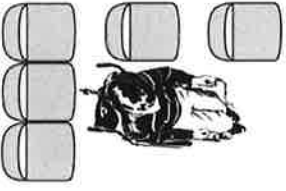
N/A

<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>			
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> <li>•</li> <li>•</li> </ul>


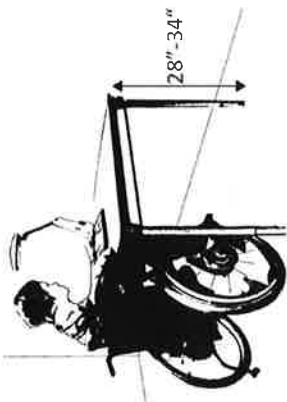
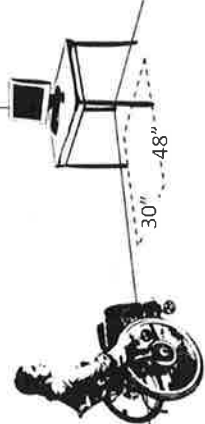
<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Change floor surface • •</p>
<p><b>2.49</b> If there is carpet:  Is it no higher than 1/2 inch?  Is it securely attached along the edges? [302.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:  • Replace carpet • •</p>
<p><b>Controls – light switches, security and intercom systems, emergency/alarm boxes, etc.</b></p>			
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]  Are the operable parts no higher than 48 inches above the floor?*[309.3, 308]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Change height of control • •  *If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>

<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>										
<p><b>Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.</b></p>														
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>	<table border="1"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces													
4 - 25	1													
26 - 50	2													
51 - 150	4													
151 - 300	5													
<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>										
<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>										

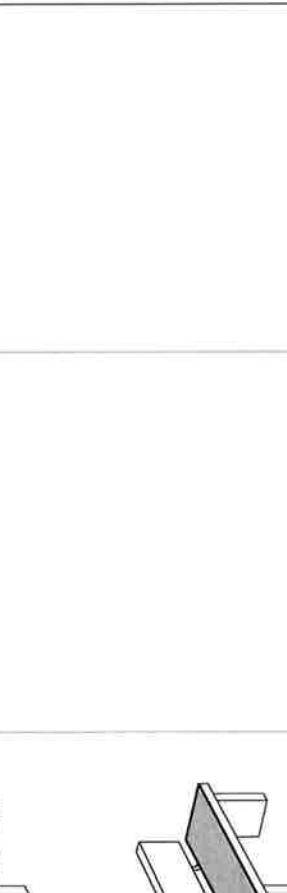
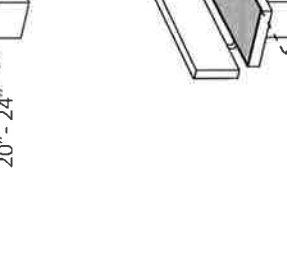
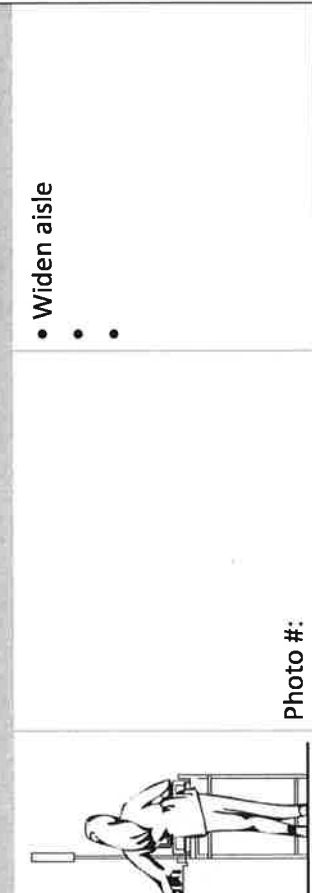
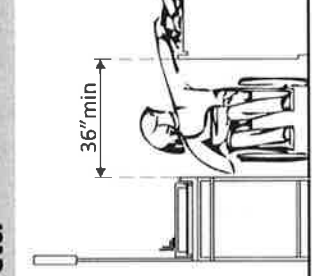
<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>

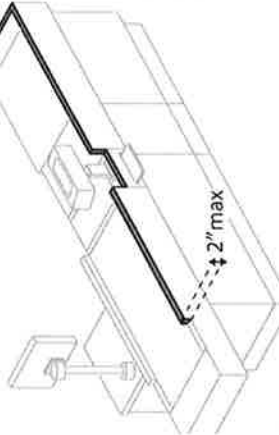
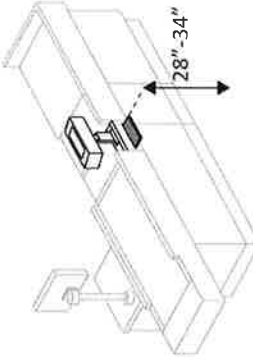

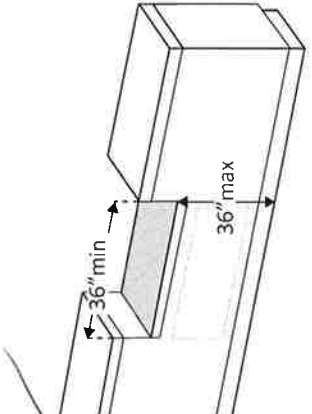
<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add companion seats</li> <li>•</li> <li>•</li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter seating</li> <li>•</li> <li>•</li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add equivalent seating</li> <li>•</li> <li>•</li> </ul>

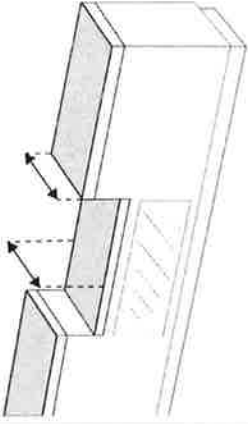
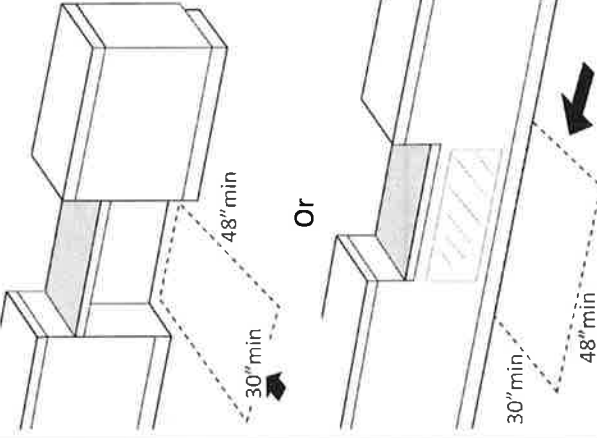
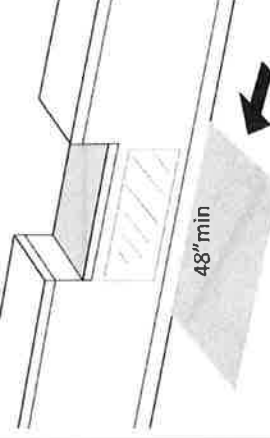


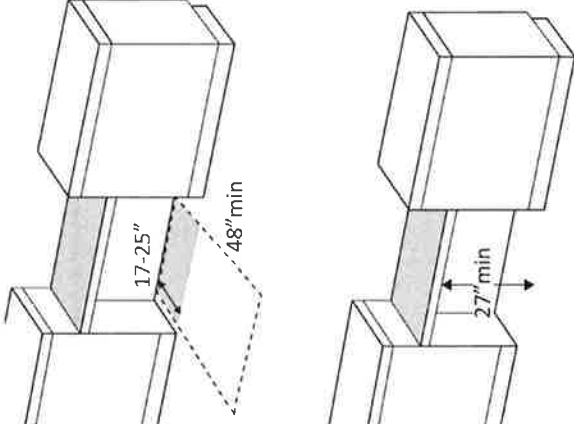
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)			
<p><b>2.64</b> Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>		<p>• Alter to provide accessible spaces</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.65</b> Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Widen route</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.66</b> At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter surface height</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.67</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter table or work surface</p> <p>• Add accessible table or work surface</p> <p>•</p> <p>Photo #:</p>

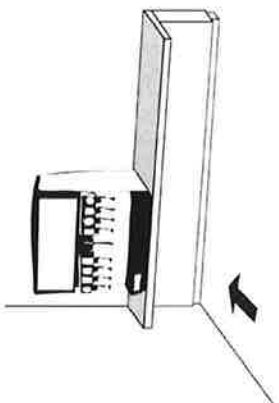
<p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>			
<p>2.68 Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>			
<p>2.69 In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>
<p>2.70 Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?</p> <p>Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>

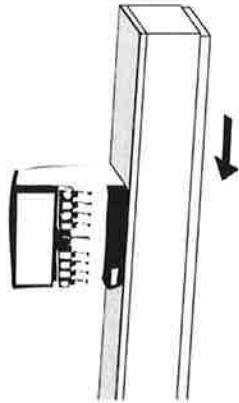
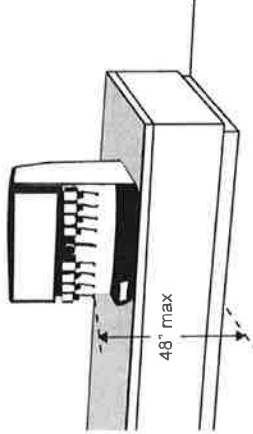
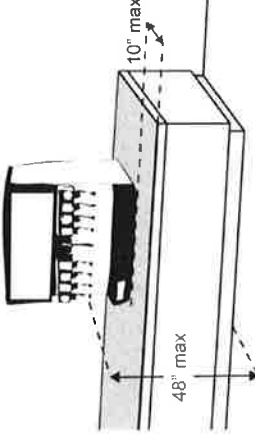
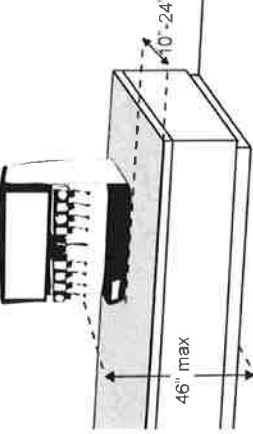
<p><i>N/A</i></p> <p>Does the bench have back support or is it affixed to a wall?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>
<p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor? [903]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>Check-Out Aisles – supermarkets, large retail stores, etc.</b></p>		
<p><b>2.71</b> Is the aisle at least 36 inches wide? [904.3.1]</p> <p><i>N/A</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen aisle</li> <li>•</li> <li>•</li> </ul>
<p><b>2.72</b> Is the counter surface of at least one aisle no higher than 38 inches above the floor? [904.3.2]</p> <p><i>N/A</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower counter</li> <li>•</li> <li>•</li> </ul>

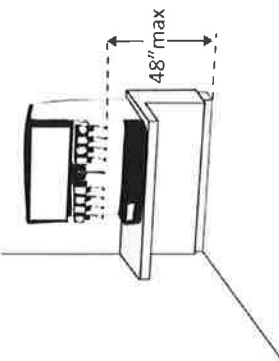
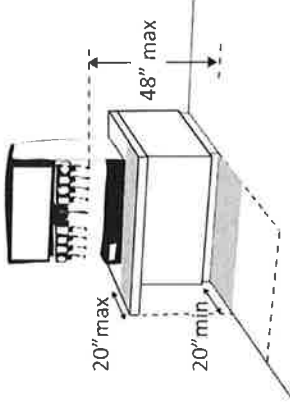
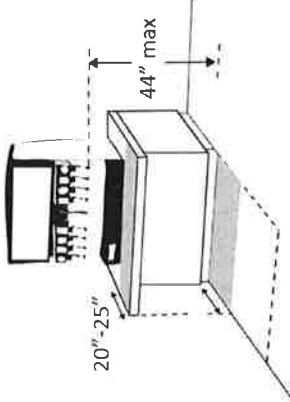
<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> <li>•</li> <li>•</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.1.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> <li>•</li> <li>•</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor?  At least 36 inches long? [904.4.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> <li>•</li> </ul>

<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter accessible portion</li> <li>•</li> <li>•</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Parallel</p> <p>Measurement:</p> <p><input type="checkbox"/> Forward</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide a parallel or forward approach</li> <li>•</li> <li>•</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• If a parallel approach is not possible, a forward approach is required</li> <li>•</li> <li>•</li> </ul>

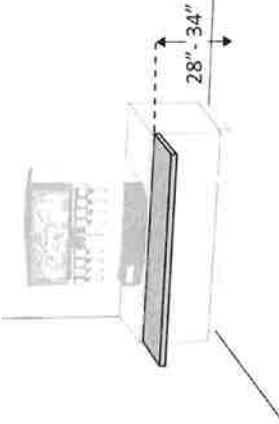
<p><b>2.80</b> For a forward approach:</p> <p>Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? [306.2.2, 306.2.3]</p> <p>N/A</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter? [306.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee clearance</li> <li>•</li> <li>•</li> </ul>
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<p><b>Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.</b></p> <p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach? [904.5.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p>		<ul style="list-style-type: none"> <li>• Reconfigure to provide approach</li> <li>•</li> <li>•</li> </ul>
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		<p>Photo #:</p>	<p>Photo #:</p>
<p><b>2.82</b> If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.83</b> If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.84</b> If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>

<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>



<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>28" - 34"</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

Project

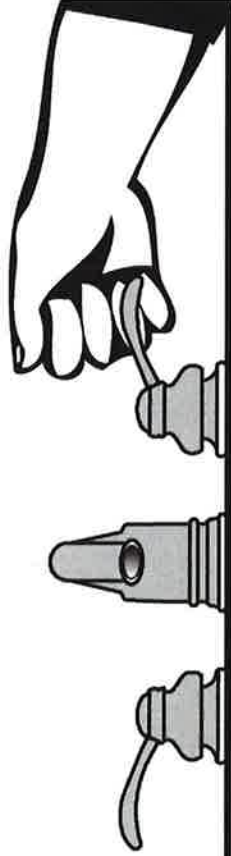
Building CONCESSION STAND

Location

Date

Surveyors

Contact Information



When toilet rooms are open to the public they should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014





ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Reconfigure toilet rooms</li> <li>• Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter route</li> </ul>

**Signs at Toilet Rooms**

3.5 Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted: On the wall on the latch side of the door? [703.4.2]

Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \* [703.4.2]

Yes  No

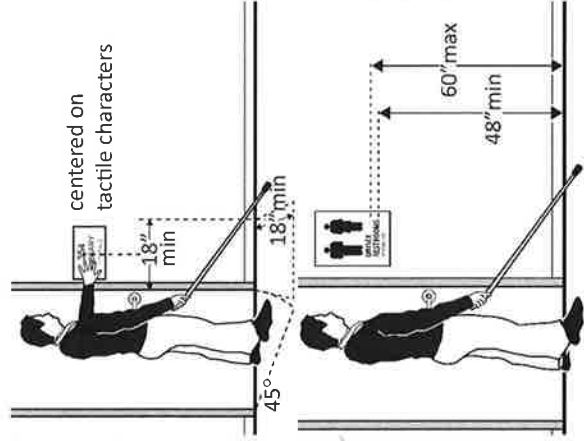
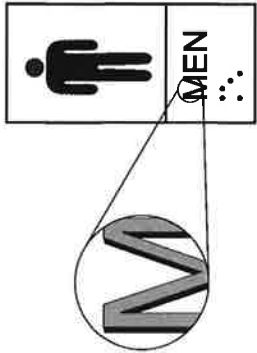
Measurement:

So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60

Yes  No

Measurement:

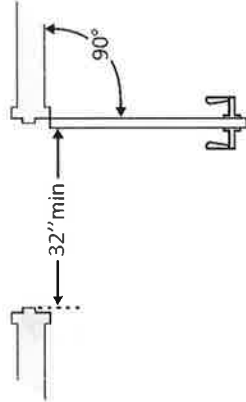
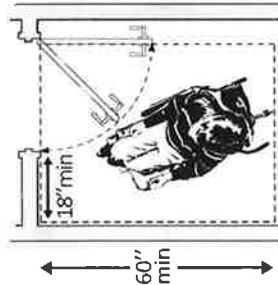
- Install tactile sign
- Relocate sign

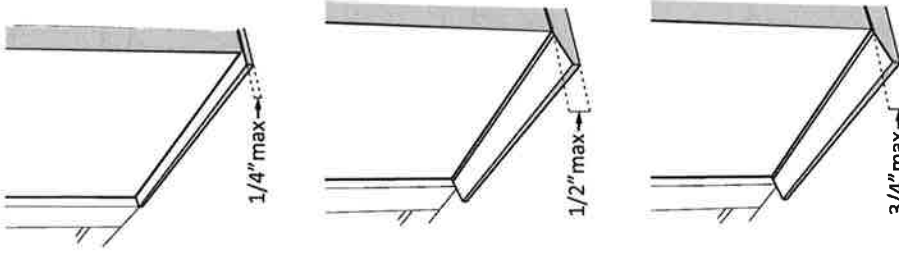


MEN'S  
↓  
WOMEN'S


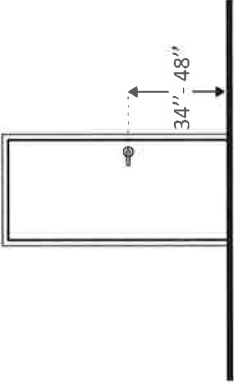
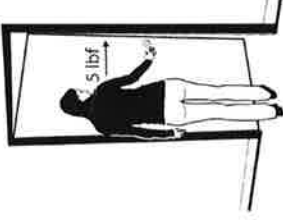
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

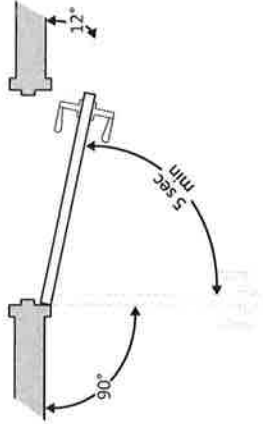
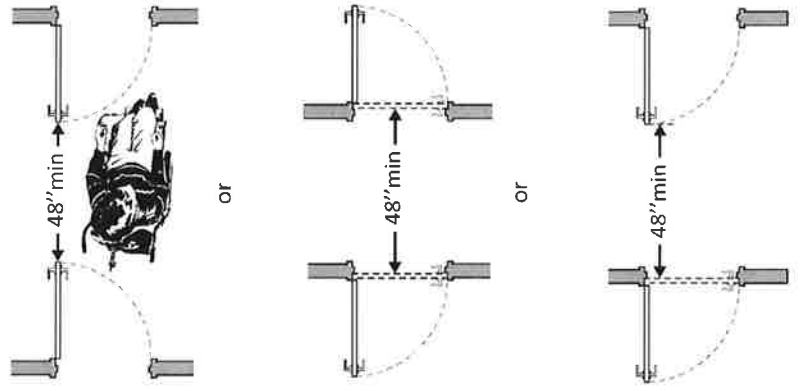
\*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not

<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>		<p>required</p>
<p><b>Entrance</b></p>		
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the floor surface of the</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #: WOMEN'S ROOM</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>

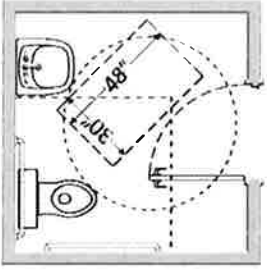
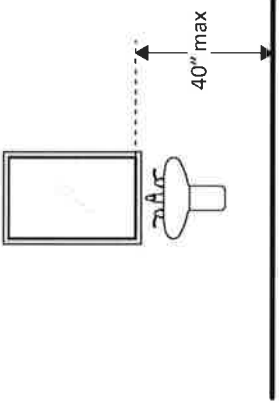
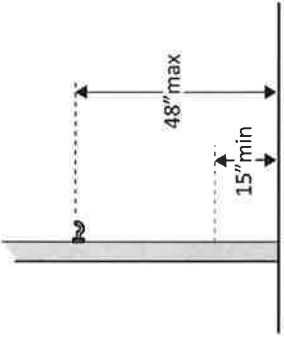
	Measurement:		Photo #:	
<p><b>3.8</b> maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p> <p>If the threshold is vertical is it no more than ¼ inch high?</p> <p>Or</p> <p>No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:                 </p> <p> <input type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:                 </p> <p> <input type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>

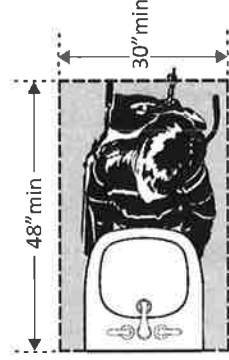
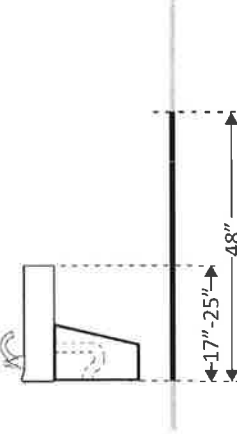
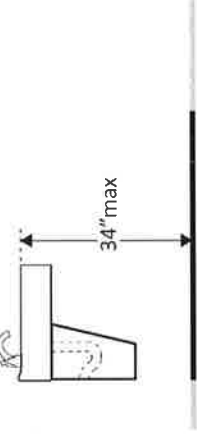
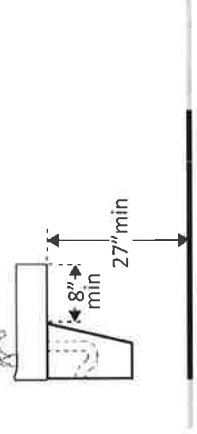


<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #: <i>DOOR LOCKS ON MEN'S ROOM AND WOMEN'S ROOM</i></p> <ul style="list-style-type: none"> <li>• <u>Change hardware height</u></li> </ul>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>

<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p style="text-align: center;"><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #: • Reconfigure space • •</p>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #: • Reconfigure space • •</p>
<p><b>In the Toilet Room</b></p>			
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g., lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #: • Remove obstructions • •</p>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #: WOMENS • Move or remove partitions, fixtures or objects such as trash cans • •</p>

<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Reverse door swing</p> <p>• Alter toilet room</p> <p>•</p> <p>Photo #:</p>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*[603.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</p> <p>• Lower the mirror</p> <p>• Add another mirror</p> <p>•</p> <p>Photo #:</p>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*[603.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Adjust hook</p> <p>• Replace with or provide additional accessible hook</p> <p>•</p> <p>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</p> <p>Photo #:</p>

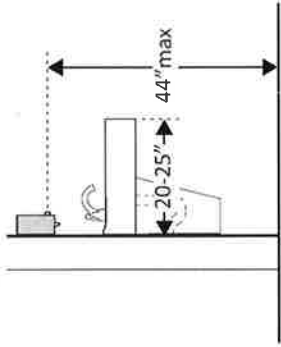
Lavatories		The 2010 Standards refer to sinks in toilet rooms as lavatories.	
<p><b>3.21</b> Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> </ul>
<p><b>3.22</b> Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> </ul>
<p><b>3.23</b> Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> </ul>
<p><b>3.24</b> Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> </ul>

<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p> <p>MENS + WOMENS</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>

**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?  
 [308.2.2]

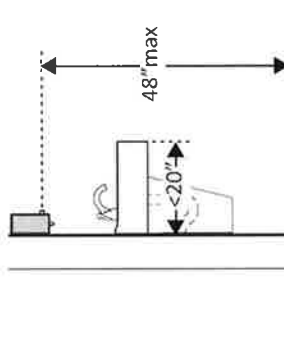
Yes  No  
 Measurement:



- Adjust dispensers
- Replace with or provide additional accessible dispensers

Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?

Yes  No  
 Measurement:



Not over an obstruction: no higher than 48 inches above the floor?  
 [308.2]

Yes  No  
 Measurement:

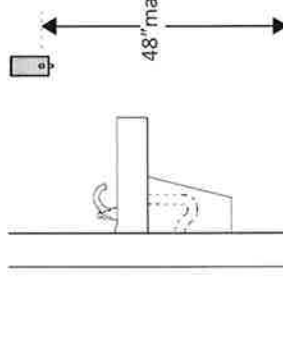
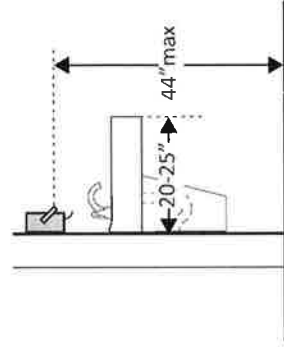


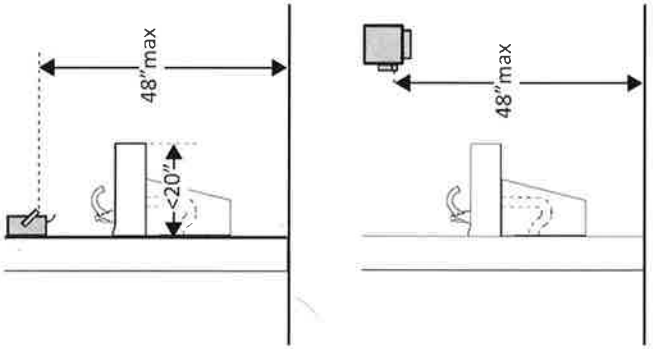
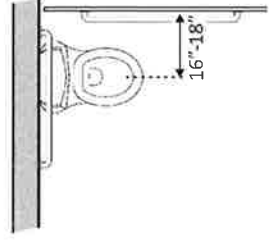
Photo #:

**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the

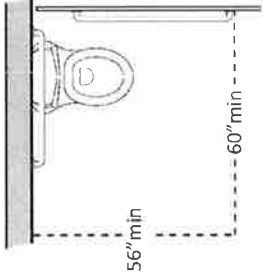
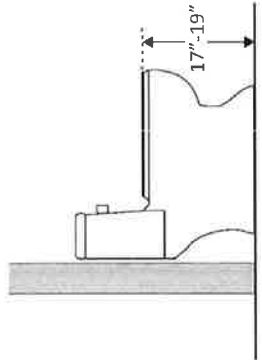
Yes  No  
 Measurement:



- Adjust dispensers
- Replace with or provide additional accessible dispensers

<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p> <p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	
<p><b>Water Closets in Single-User Toilet Rooms and Compartments (Stalls)</b> The 2010 Standards refer to toilets as water closets.</p> <p><b>3.30</b> Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move toilet</li> <li>• Replace toilet</li> <li>• Move partition</li> <li>•</li> </ul>



<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</p> <p>[604.3.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter room/compartment for clearance</p> <p>•</p> <p>•</p> <p>Photo #:</p>
		<p>Photo #:</p>	<p>• Adjust toilet height</p> <p>• Replace toilet</p> <p>•</p>

**3.33** Is there a grab bar at least 42 inches long on the side wall?

Yes  No  
Measurement:

Is it located no more than 12 inches from the rear wall?

Yes  No  
Measurement:

Does it extend at least 54 inches from the rear wall? [604.5.1]

Yes  No  
Measurement:

Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]

Yes  No  
Measurement:

Is there at least 12 inches clearance between the grab bar and projecting objects above?\*

Yes  No  
Measurement:

Is there at least 1½ inches clearance between the grab bar and projecting objects below?\*

Yes  No  
Measurement:

Is the space between the wall and the grab bar 1 ½ inches? [609.3]

Yes  No  
Measurement:

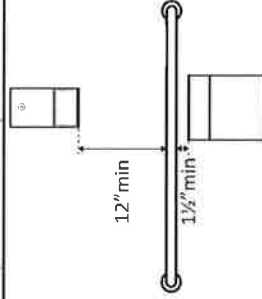
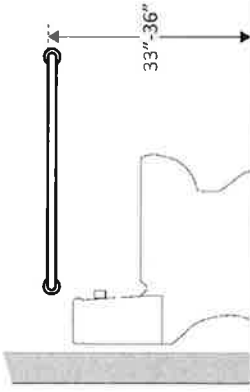
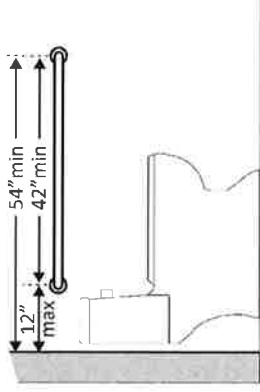
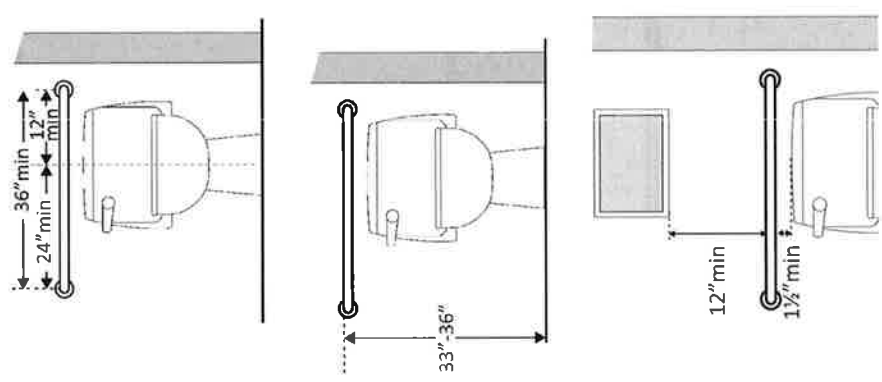


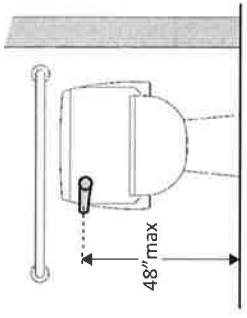
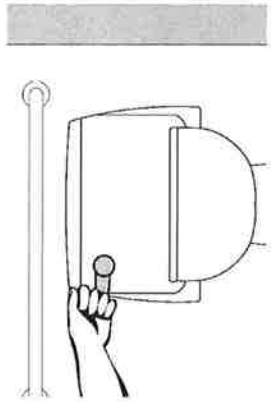
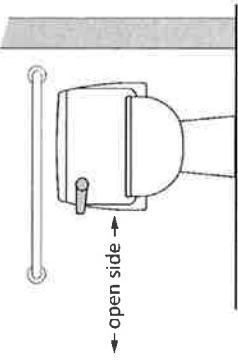
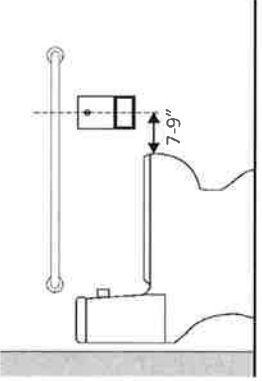
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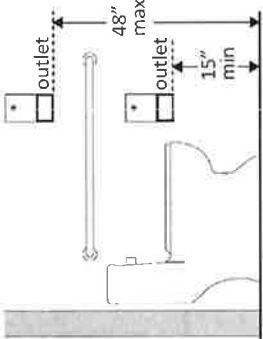
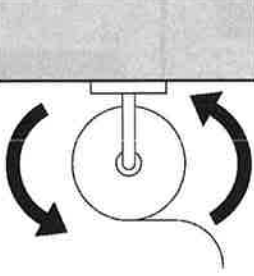
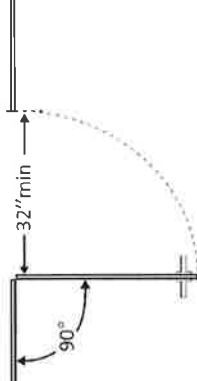
- Install grab bar
- Relocate grab bar
- Relocate objects
- 

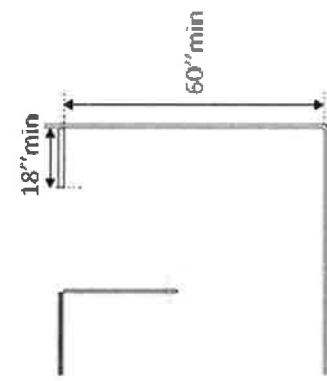
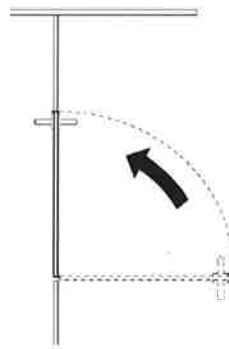

\* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards


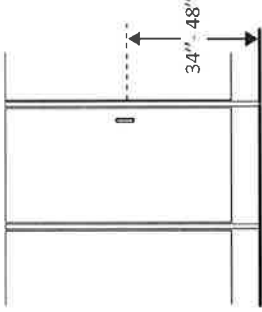
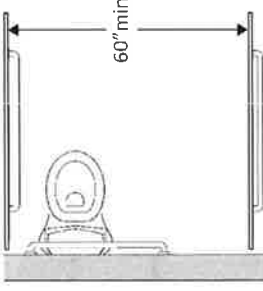
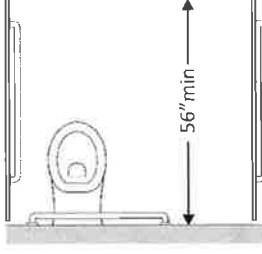
<p><b>3.34</b> Is there a grab bar at least 36 inches long on the rear wall?</p> <p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p> <p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p> <p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p> <p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p> <p>Are there at least 1½ inches clearance between the grab bar and projecting objects below?*</p> <p>Is the space between the wall and the grab bar 1½ inches? [609.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Install grab bar</p> <p>• Relocate grab bar</p> <p>• Relocate objects</p> <p>•</p> <p>MEN'S &amp; WOMEN'S</p>	<p>Photo #:</p>
--	--	---	--	-----------------

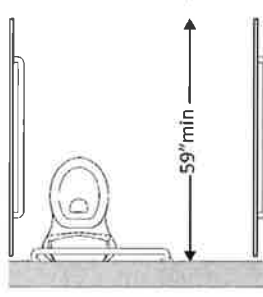
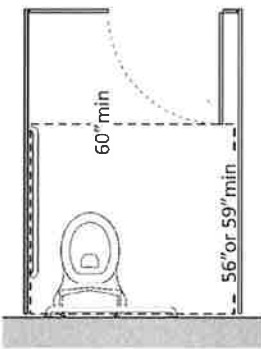
\* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards

<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>48" max</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?  Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	 <p>open side</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*[604.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>7-9"</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</li> </ul>

			<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                  Not located behind grab bars? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>	 <p>The diagram shows a side view of a toilet stall. A dispenser is mounted on the wall. The distance from the floor to the dispenser outlet is labeled '48" max'. The distance from the center of the dispenser to the center of the grab bar is labeled '15" min'. The grab bar is labeled 'outlet'.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>	 <p>The diagram shows a top-down view of a dispenser. A circular arrow around the dispenser indicates that it allows for continuous paper flow.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Adjust dispenser</li> <li>Replace dispenser</li> <li></li> </ul>
<p><b>Toilet Compartments (Stalls)</b></p>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:             </p>	 <p>The diagram shows a side view of a door. The door is open at a 90-degree angle. The distance from the face of the door to the stop is labeled '32" min'.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Widen door width</li> <li></li> <li></li> </ul>

<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Remove obstructions</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> 	<p>Photo #: <i>MEN'S &amp; WOMEN'S</i></p> <ul style="list-style-type: none"> <li>• <u>Add closer</u></li> <li>• Replace door</li> <li>•</li> </ul>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*</p> <p>[604.8.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</li> <li>• Replace hardware</li> <li>•</li> <li>•</li> </ul>

<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>MEN'S &amp; WOMEN'S</p>	<p>• Replace lock • •</p>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>• Relocate hardware • •</p>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>MEN'S &amp; WOMEN'S</p>	<p>• Widen compartment • •</p>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>• Widen compartment • •</p>

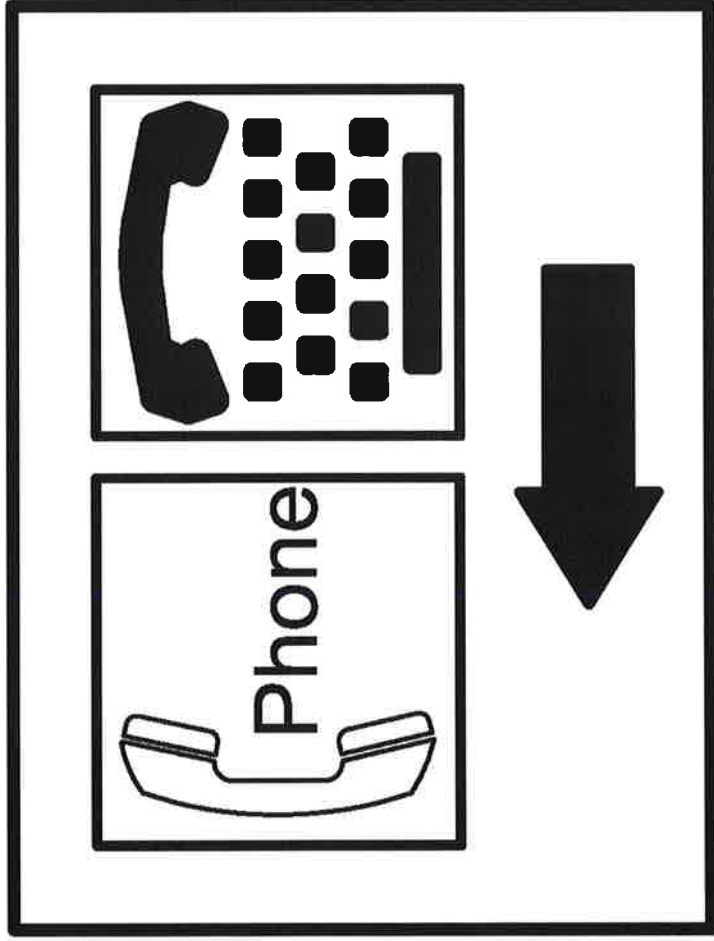
<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #: <i>MEN'S + WOMEN'S</i></p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter compartment</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>



## ADA Checklist for Existing Facilities

# Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 4 – Additional Access

Comments

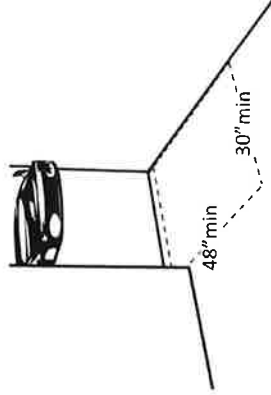
Possible Solutions

Drinking Fountains

4.1 *N/A*  
 Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?\*

Yes  No

Measurement:



\*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered

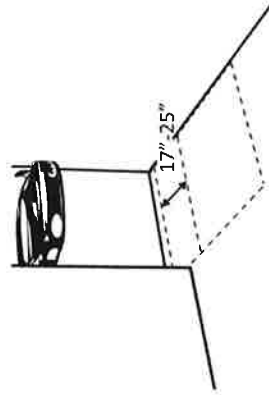
- Alter space
- Relocate drinking fountain
- Install a drinking fountain in another location

Photo #:

4.2 *N/A*  
 If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3]

Yes  No

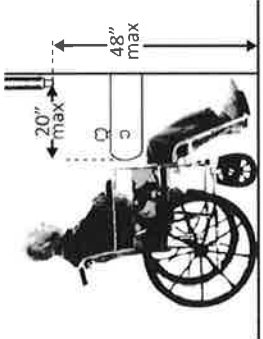
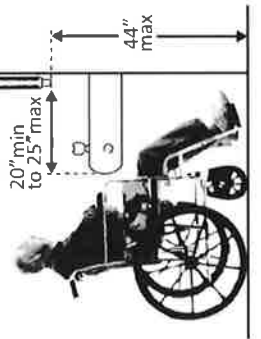

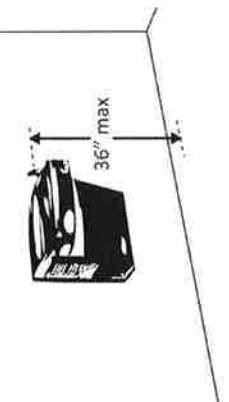
Measurement:

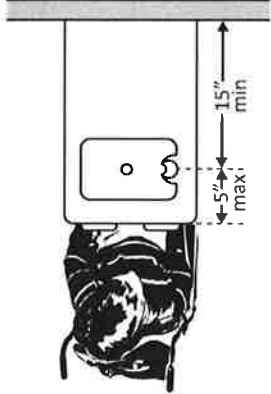
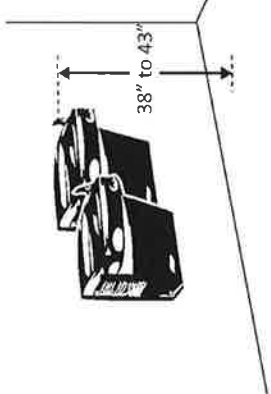
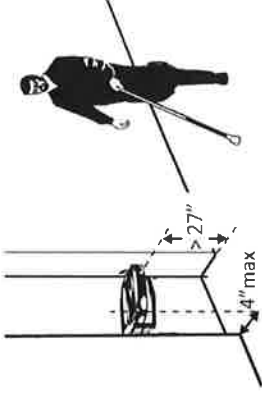


- Alter space
- Replace drinking fountain
- 

Photo #:

Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 1/2 inches from the edge of the unit, a parallel approach is permitted.

<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the controls no more than 5 pounds? [309.4]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor? [602.4]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.7</b> Is the spout:                  At least 15 inches from the rear of the drinking fountain?                  No more than 5 inches from the front of the drinking fountain? [602.5]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust spout</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons? [211.2]                  Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Install new drinking fountain for standing height</li> </ul>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>• Add tactile warning such as permanent planter or partial walls</li> </ul>

**Public Telephones**

**4.10** Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]

*n/a*

Yes  No

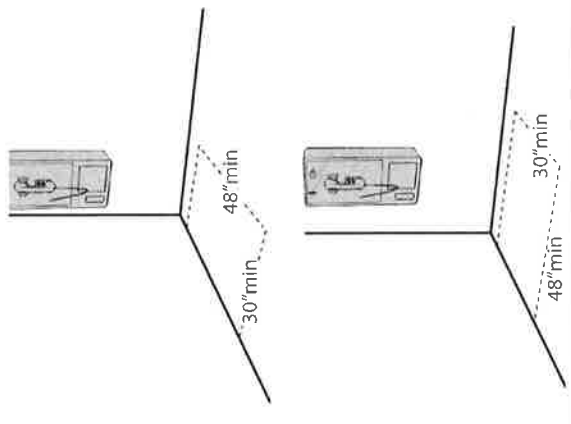


Photo #:

- Move telephone
- Install new telephone for clear floor space
- 

**4.11** Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]

*n/a*

Yes  No

Measurement:

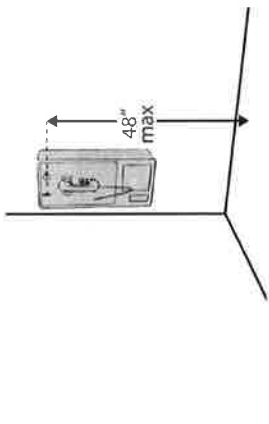


Photo #:

- Adjust telephone
- 
- 

**4.12** If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]

*n/a*

Yes  No

Measurement:

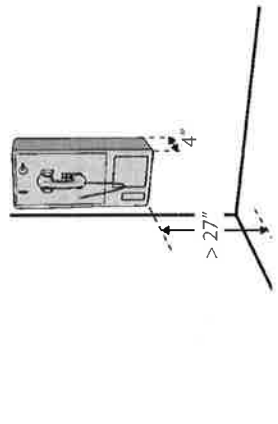



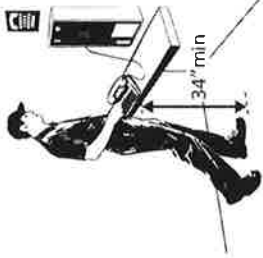

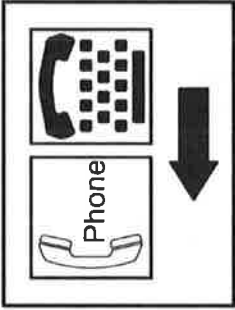
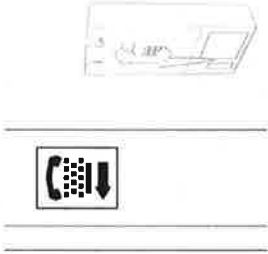


Photo #:

- Adjust telephone
- 
-

<p>4.13 Does at least one telephone have a volume control? [704.3]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> </ul> <p>Photo #:</p>
<p>4.14 Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Add pictogram</li> </ul> <p>Photo #:</p>
<p>4.15 Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Install TTY</li> </ul> <p>Photo #:</p>



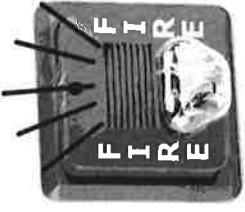
<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust height of TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>

*N/A*

*N/A*

*N/A*

*N/A*

Fire Alarm Systems					
4.20	If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>• Install audible and visual alarms</li> <li>•</li> <li>•</li> </ul>
	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building COMMUNITY CENTER

Location WENDELL PARK

Date 3-1-21

Surveyors BRYAN HILL

MIKE BYALOCK

Contact Information WITHERS RAVENEL

919-469-3340

**An accessible route from site arrival points and an accessible entrance should be provided for everyone.**



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

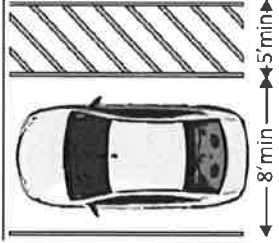
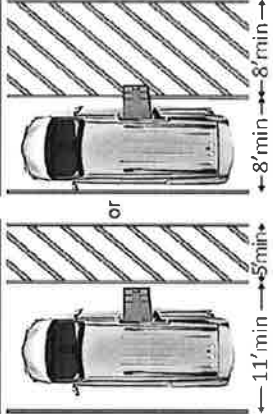
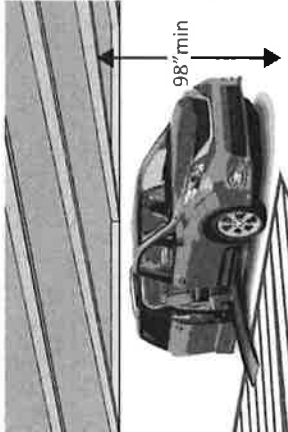
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

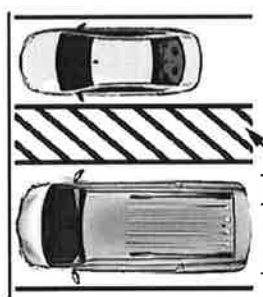


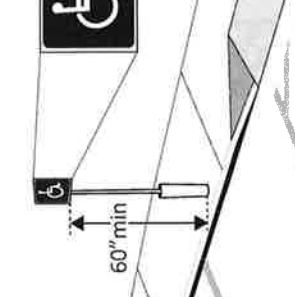
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Priority 1 – Approach & Entrance		Comments	Possible Solutions												
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, location of route: EAST SIDE BRDG</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>												
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>															
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Total #: 22 Accessible #: 1</p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> <tr> <td>100+ see 2010 Standards 208.2</td> <td></td> </tr> </tbody> </table>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	100+ see 2010 Standards 208.2		<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces														
1 - 25	1														
26 - 50	2														
51 - 75	3														
76 - 100	4														
100+ see 2010 Standards 208.2															
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space?*[208.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>* For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p>	<ul style="list-style-type: none"> <li>* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</li> <li>• Reconfigure by repainting lines</li> </ul>												

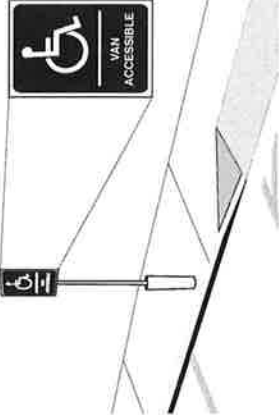

<p><b>1.4</b> Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]</p> <p>Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
<p><b>1.5</b> Is the van accessible space:</p> <p>At least 11 feet wide with an access aisle at least 5 feet wide?</p> <p>Or</p> <p>At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide van-accessible space(s)</li> <li>•</li> <li>•</li> </ul>
<p><b>1.6</b> Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide van-accessible space(s)</li> <li>•</li> <li>•</li> </ul>

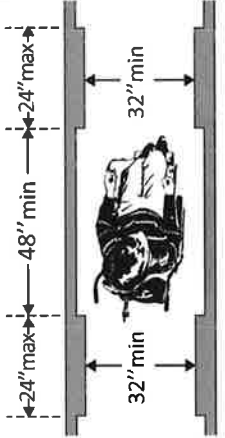
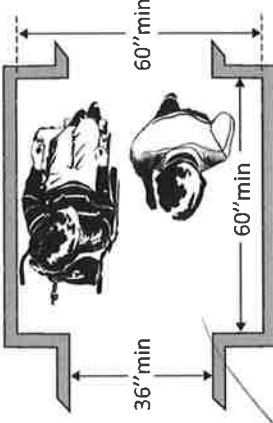
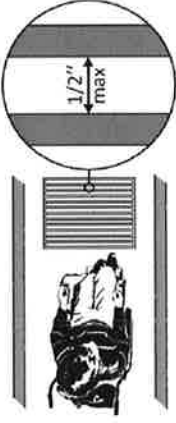
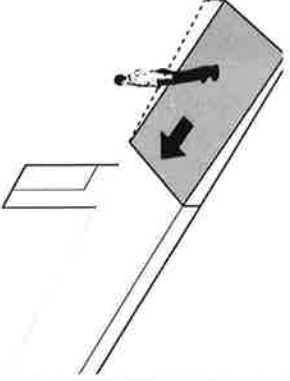
Priority 1 – Approach & Entrance

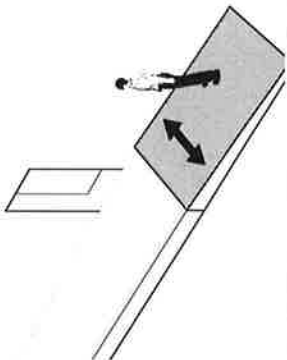
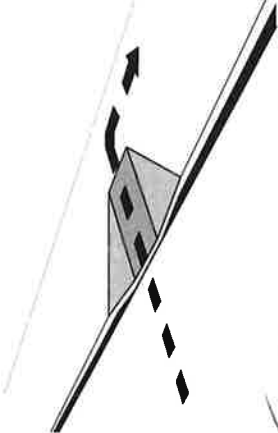
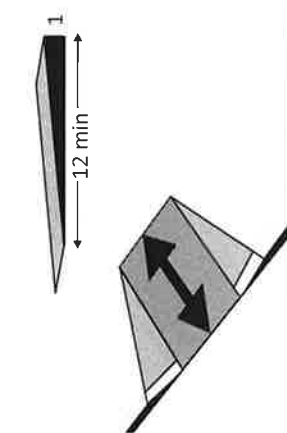
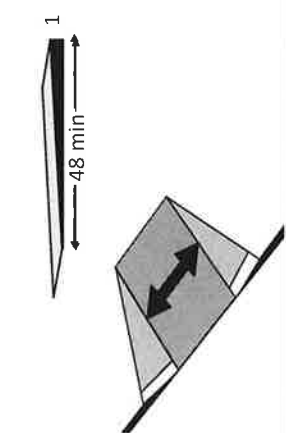
ADA Checklist for Existing Facilities

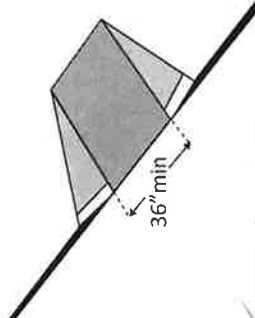
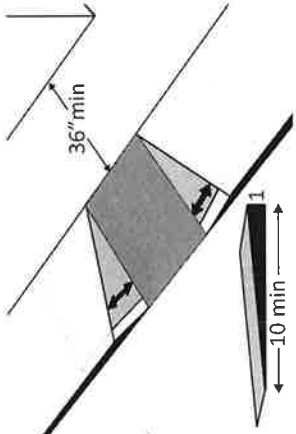
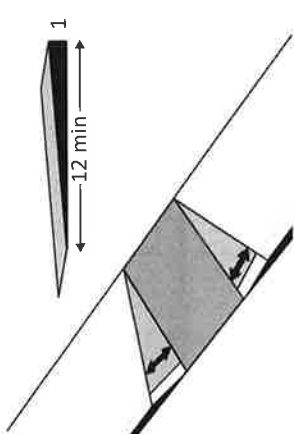
<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Mark access aisles</li> <li>•</li> <li>•</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>VAN ACC SPACE</p>	<ul style="list-style-type: none"> <li>• <u>Regrade surface</u></li> <li>•</li> <li>•</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> <li>•</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>



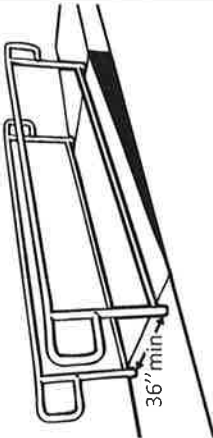

<p><b>1.11</b> Are there signs reading “van accessible” at van accessible spaces? [502.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Install signs</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</p> <p>Note: If parking serves multiple entrances, accessible parking should be dispersed.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>• Reconfigure spaces</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<b>Exterior Accessible Route</b>			
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven paving</li> <li>• Fill small bumps and breaks with patches</li> <li>• Replace gravel with asphalt or other surface</li> </ul>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Change or move landscaping, furnishings or other items</li> <li>• Widen route</li> <li>•</li> </ul>

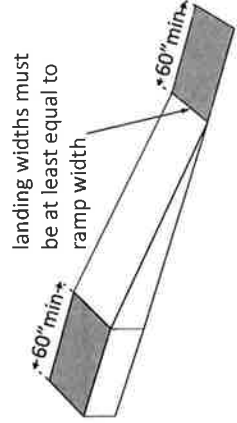
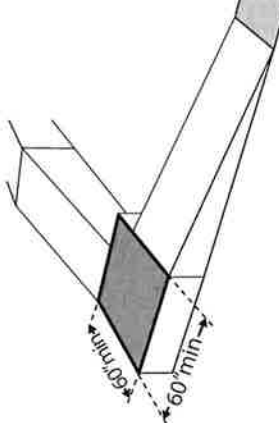
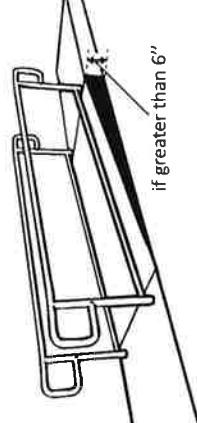
<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>		<p>Photo #:</p>	
<p><b>1.15</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>
<p><b>1.16</b> If there are grates or openings on the route, are the openings no larger than 1/2 inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or move grate</li> <li>•</li> <li>•</li> </ul>
<p><b>1.17</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:20 max.</li> <li>•</li> <li>•</li> </ul>

<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade to 1:48 max.</li> <li>•</li> <li>•</li> </ul>
<p><b>Curb Ramps</b></p>			
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p><i>VAN ACCESS SPACE</i></p> <ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>

<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>VAN ACC SPACE</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>• Add ramp flares</li> <li>•</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares? [406.4]</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add ramp flares</li> <li>• Regrade flares</li> <li>•</li> </ul>

N/A

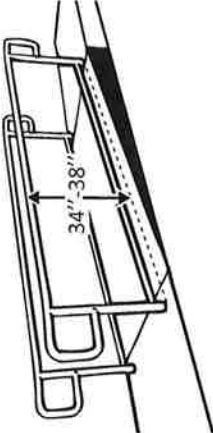
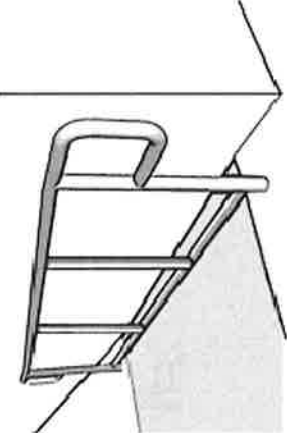
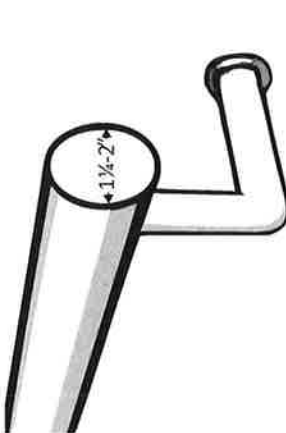
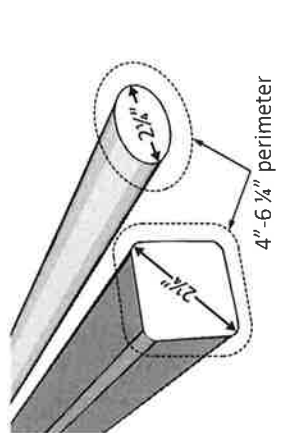
Ramps		If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.			
<p><b>1.25</b> If there is a ramp is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>	
<p><b>1.26</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>	
<p><b>1.27</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Relocate ramp</li> <li>• Lengthen ramp to decrease slope</li> <li>•</li> </ul>	

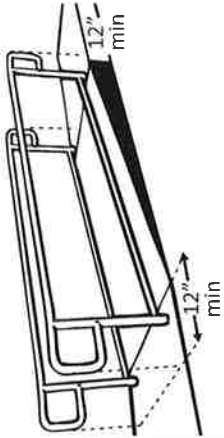
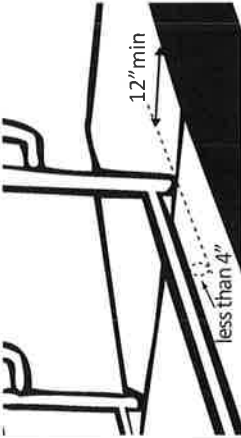
<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:</p> <p>At the top of the ramp?</p> <p>At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Increase landing size</li> <li>•</li> </ul>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]</p> <p>Note: Curb ramps are not required to have handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

N/A

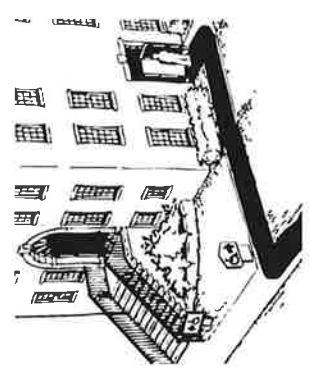


N/A

N/A

<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> <li>•</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular:</p> <p>Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

<p><i>NA</i></p> <p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	
<p><b>1.35</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.36</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> </ul>

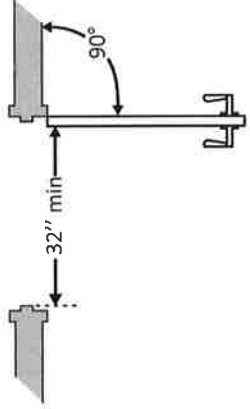
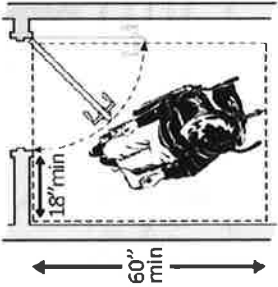
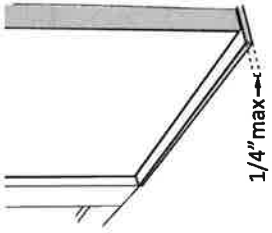


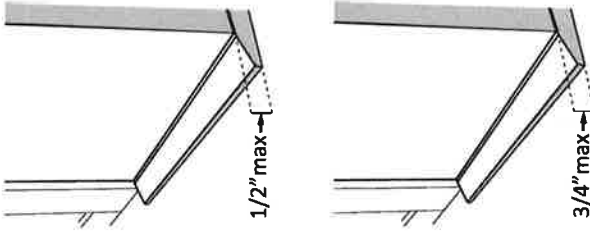

Entrance		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Photo #:	Redesign to make it accessible
1.37	Is the main entrance accessible?			<ul style="list-style-type: none"> <li>Redesign to make it accessible</li> </ul>
1.38	If the main entrance is not accessible, is there an alternative accessible entrance?	<input type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible entrance can be used independently and during the same hours as the main entrance</li> </ul>
	Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	<input type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
	1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]		
				

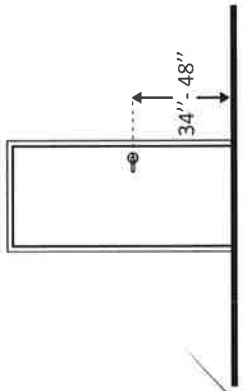
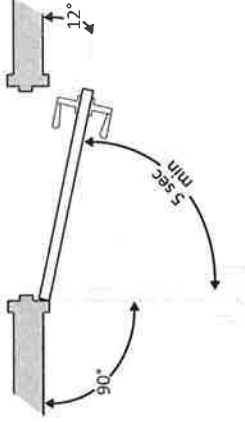
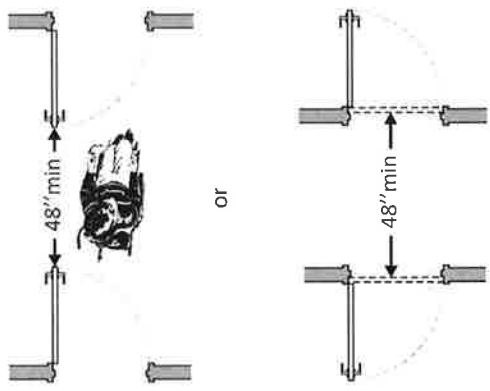
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N/A

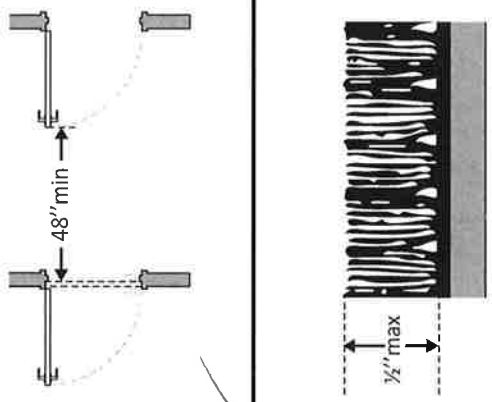
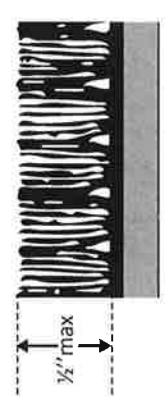
N/A

<p><b>1.41</b> Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Alter door</li> <li>Install offset hinges</li> <li></li> </ul>
<p><b>1.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
<p><b>1.43</b> If the threshold is vertical is it no more than ¼ inch high?  Or  No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Remove or replace threshold</li> <li></li> <li></li> </ul>

<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than 3/4 inch high with the top 1/2 inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first 1/4 inch of the 1/2 or 3/4 inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>1.44</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul>

<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>FRONT DOORS SIDE DOOR</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>			<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

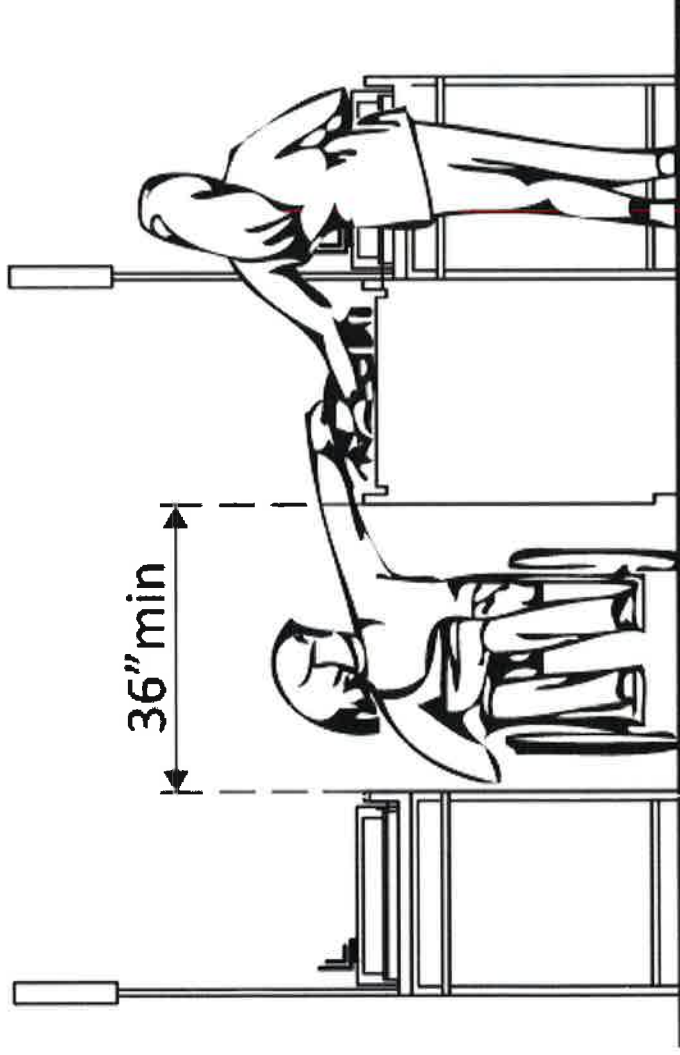
N/A

<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/8 inch thick? [302.2]</p>	<p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                      Measurement:                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]</p>	<p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

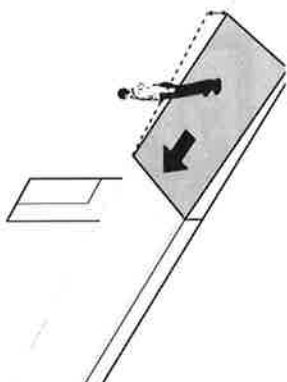
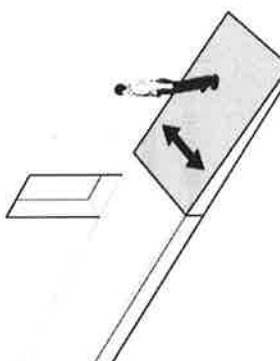
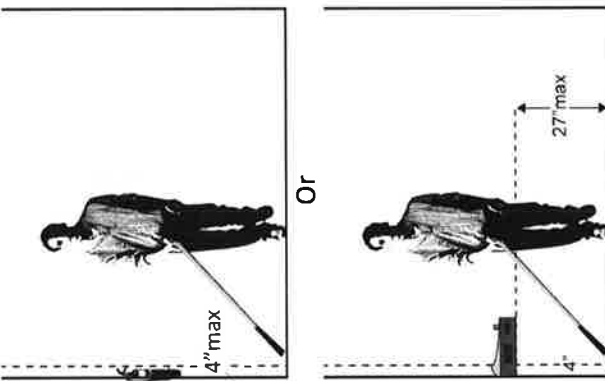
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

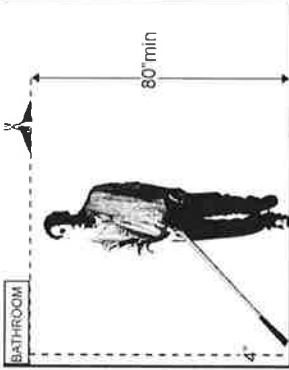
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Priority 2 – Access to Goods & Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	<input type="checkbox"/> Yes <input type="checkbox"/> No	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<b>Interior Accessible Route</b> Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Photo #: Priority 2 – Access to Goods & Services Page 3

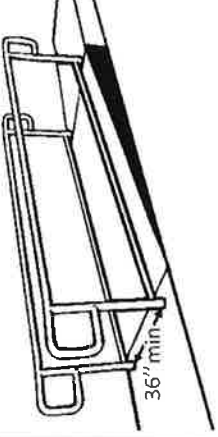



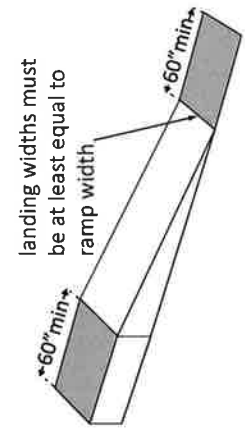
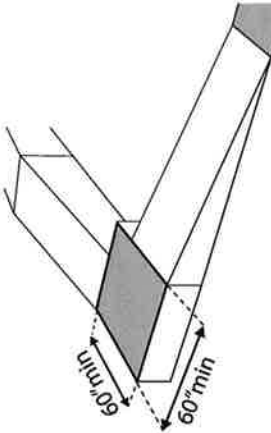
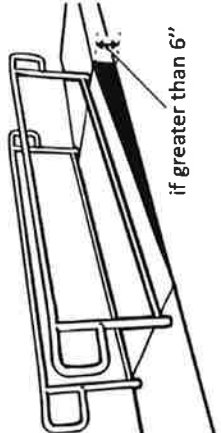
<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>The diagram illustrates the width requirements for an accessible route. It shows a person in a wheelchair navigating a path. Key dimensions are labeled: a minimum width of 36 inches, a minimum clear width of 48 inches, a maximum width of 24 inches for narrow sections, and a minimum width of 32 inches for narrow sections. The narrow sections are shown to be separated by at least 48 inches.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>The diagram shows a person in a wheelchair and a person in a stroller passing each other in a narrow passage. The passage is 60 inches wide. The wheelchair is 36 inches wide, and the stroller is 60 inches wide. The diagram indicates that the passing space must be at least 60 inches wide and 60 inches long.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

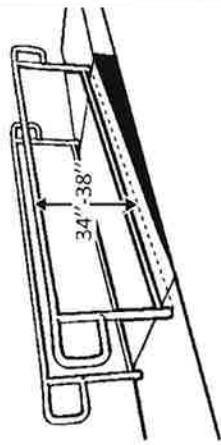

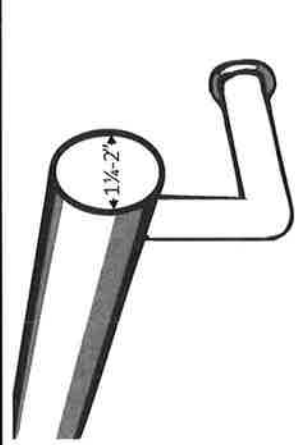
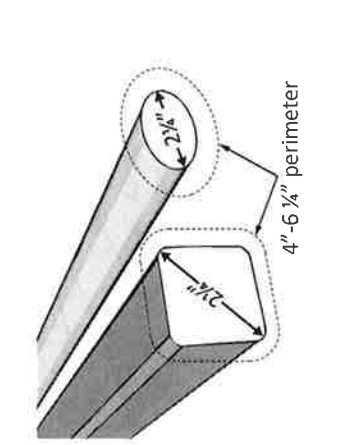
<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p><i>N/A</i></p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p><i>WATER FOUNTAIN MAIN LOBBY</i></p>	<ul style="list-style-type: none"> <li>• Remove object</li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

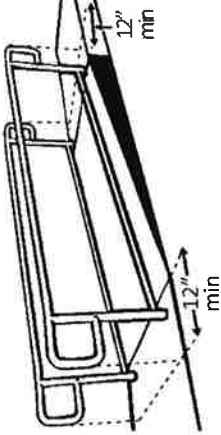
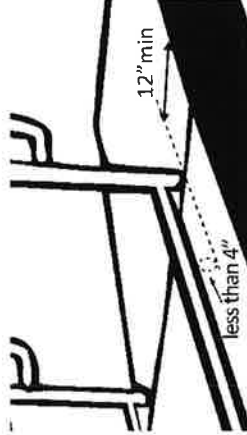
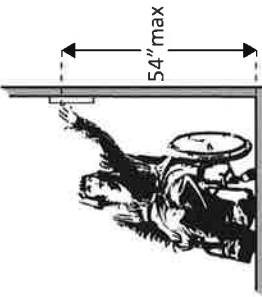
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Or</p> 	<p>Photo #:</p>
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?</p> <p>Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install if necessary</li> <li>• Offer goods and services on an accessible story</li> <li>•</li> </ul>

**Ramps**

<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>

<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Increase landing size</li> <li>•</li> <li>•</li> </ul>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

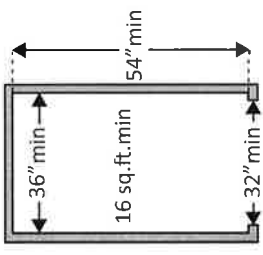
<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Adjust handrail height</p> <p>•</p> <p>•</p>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Reconfigure or replace handrails</p> <p>•</p> <p>•</p>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Replace handrails</p> <p>•</p> <p>•</p>
<p><b>2.19</b> If the handrail gripping surface is non-circular:</p> <p>Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p> <p>Is the cross section no greater than 2 1/4 inches in diameter? [505.7.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Replace handrails</p> <p>•</p> <p>•</p>

<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12" extension would be hazardous (in circulation path), it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> <li>•</li> </ul>
<p><b>Elevators – Full Size &amp; LULA (limited use, limited application)</b> LULA elevators are often used in alterations.</p>			
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change call button height</li> <li>•</li> <li>•</li> </ul>

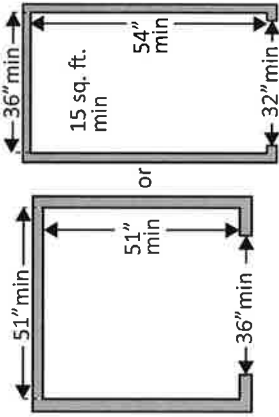
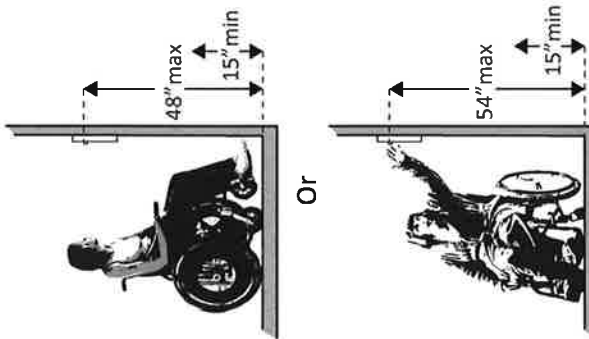
N/A

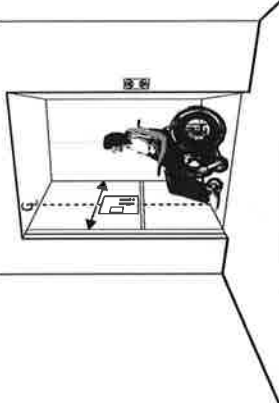
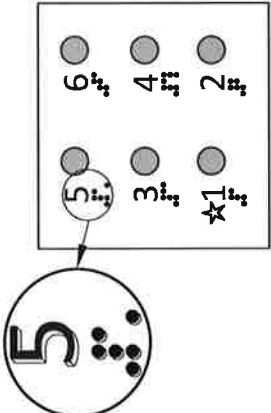
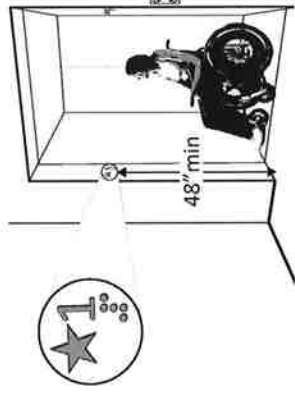
N/A


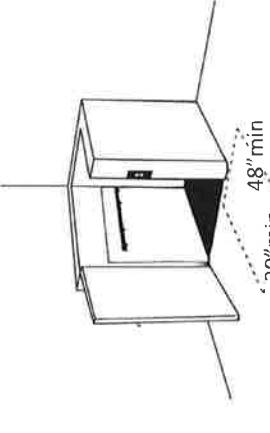
N/A

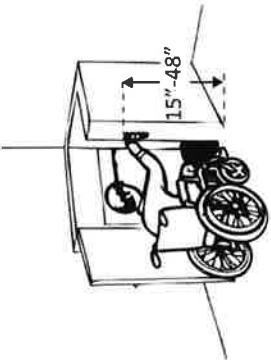
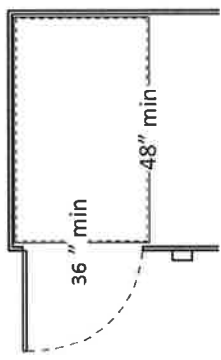
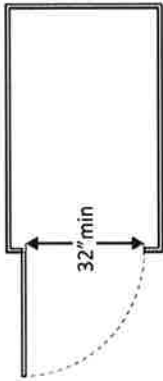
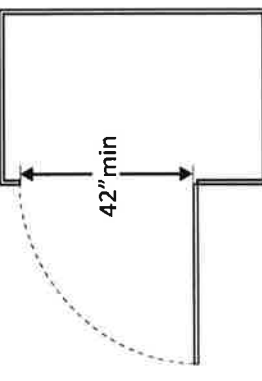
<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> </ul> <p>Photo #:</p>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power-operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>		<ul style="list-style-type: none"> <li>• Add power operated door</li> <li>• Adjust opening time</li> </ul> <p>Photo #:</p>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Replace elevator</li> </ul> <p>Photo #:</p>



<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?</p> <p>Or</p> <p>At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?</p> <p>[408.4.1 Exceptions 1 and 2]</p> <p style="text-align: center; font-size: 2em; opacity: 0.5;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater 48 inches above the floor?</p> <p>Or</p> <p>Up to 54 inches above the floor for a parallel approach?</p> <p>[408.4.6, 407.4.6.1]</p> <p style="text-align: center; font-size: 2em; opacity: 0.5;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>

<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille? [407.4.7.1, 703.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jambs at every floor identifying the floor?</p> <p>Is there a tactile star on both jambs at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>

<p>Are text characters raised?  Is there Braille?  Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No  Measurement:</p>		<p style="text-align: right;">Photo #:</p>	<p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p>
<b>Platform Lifts</b>				
<p><b>2.32</b> If a lift is provided, can it be used without assistance from others? [410.1]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure so independently operable</li> <li>•</li> <li>•</li> </ul>
<p><b>2.33</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  Measurement:</p>		<p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>

<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>

**Signs** "Tactile characters" are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door? [703.4.2]

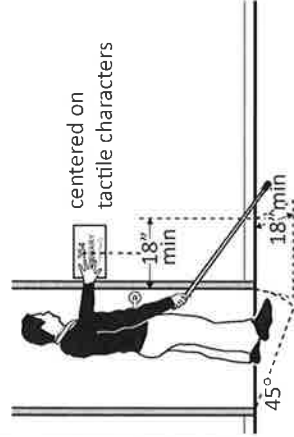
Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

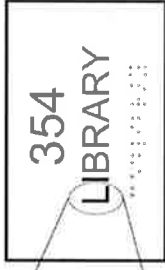
With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\* [703.4.2]

Yes  No

Measurement:

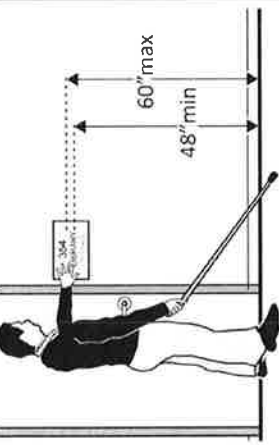
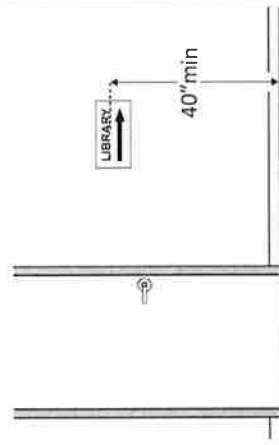


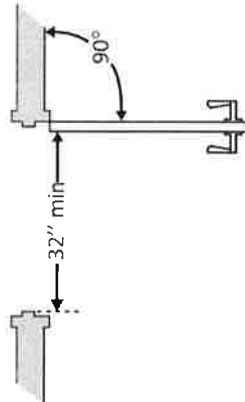
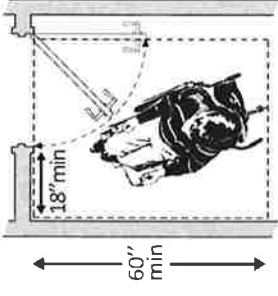
RECEPTION  
COUNTER  
MAIN  
LOBBY

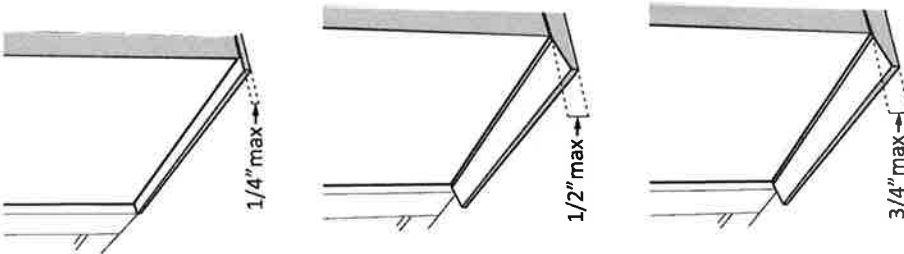
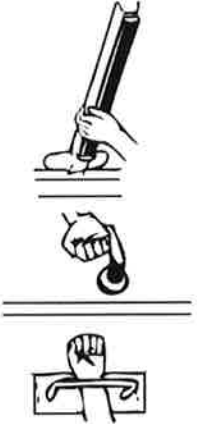


- Install tactile sign
- Relocate sign
- 

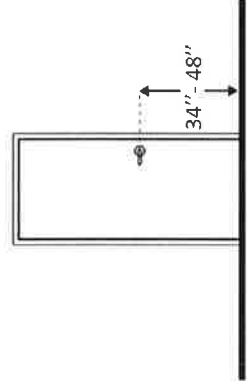
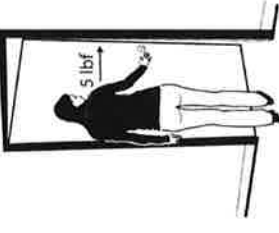
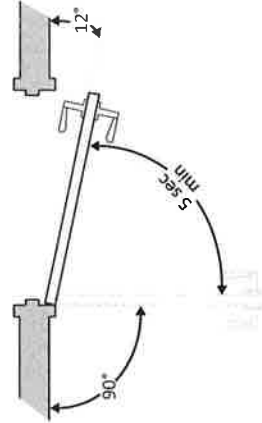
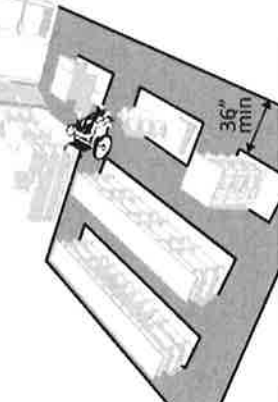
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>RECEPTION COUNTER</p> <p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p><b>2.39</b> If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>• Install signs with contrasting characters</p> <p>• Change sign height</p> <p>•</p>


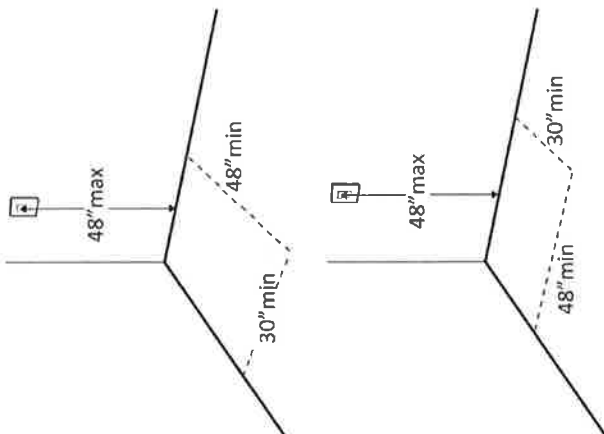
Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.		Photo #:	
<p><b>2.40</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>2.41</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>
<p>On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>Photo #:</p>	<p>Photo #:</p>

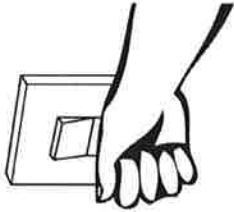
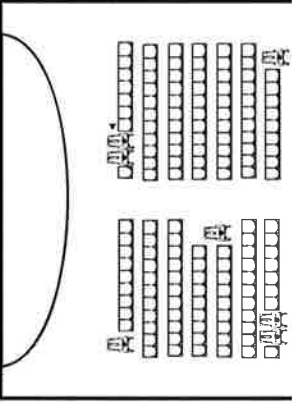
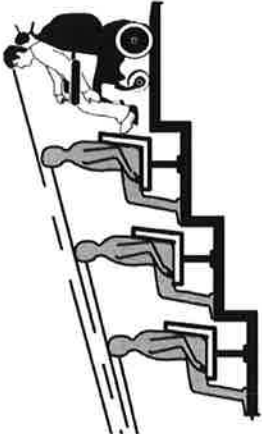
<p><b>2.42</b> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/25/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Remove or replace threshold • •</p>
<p><b>2.43</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:  FRONT GYM DOORS  • Replace inaccessible knob with lever, loop or push hardware • Add automatic door opener</p>

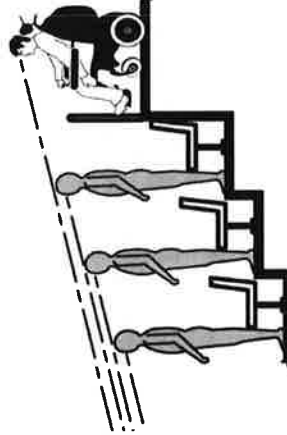

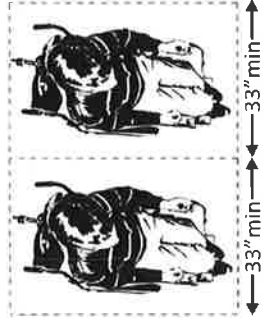
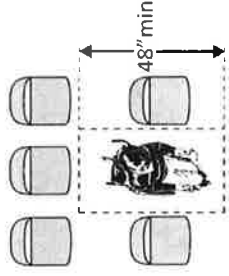


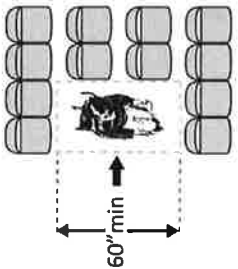
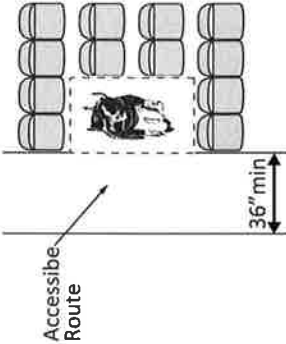
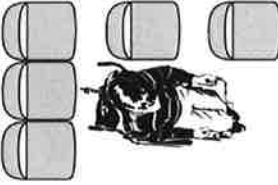
<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]  Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #: FRONT GYM DOORS</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>				
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> </ul>


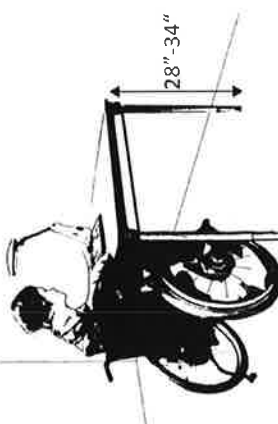
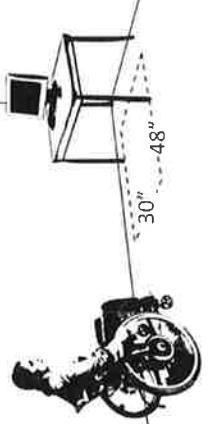
N/A

<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Change floor surface • •</p>
<p><b>2.49</b> If there is carpet:  Is it no higher than ½ inch?  Is it securely attached along the edges? [302.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Replace carpet • •</p>
<p><b>Controls – light switches, security and intercom systems, emergency/ alarm boxes, etc.</b></p>			
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]</p> <p>Are the operable parts no higher than 48 inches above the floor?*</p> <p>[309.3, 308]</p> <p><i>N/A</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Change height of control • •</p> <p>*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>

<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>										
<p><b>Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.</b></p>														
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>	<table border="1" data-bbox="527 779 748 1209"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces													
4 - 25	1													
26 - 50	2													
51 - 150	4													
151 - 300	5													
<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>										
<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>										

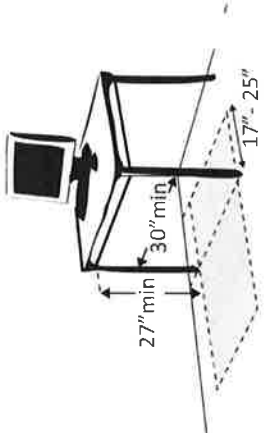
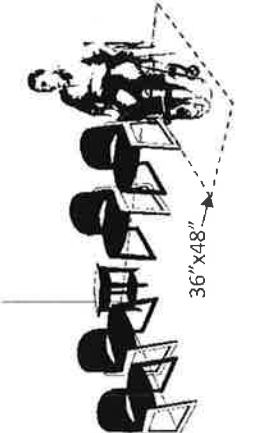
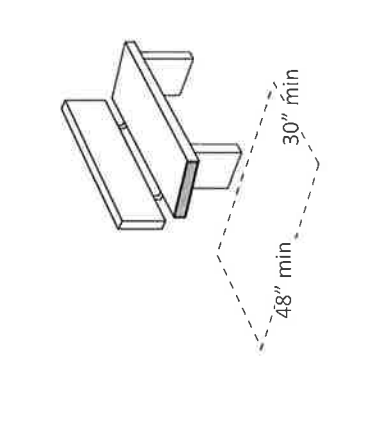
<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>

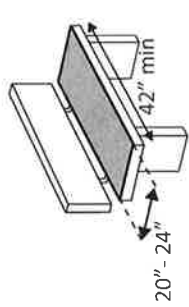
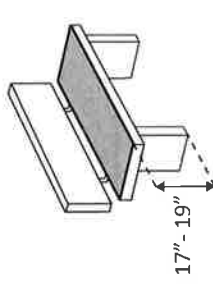
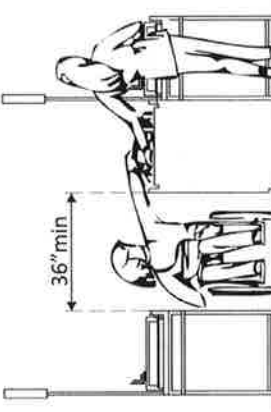
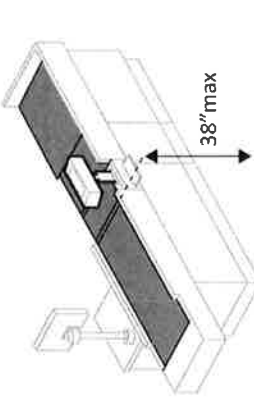
<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                      Measurement:                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter space</li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter spaces</li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add companion seats</li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter seating</li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add equivalent seating</li> </ul>

Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)			
<p><b>2.64</b> Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: Wheelchair #:</p>		<ul style="list-style-type: none"> <li>• Alter to provide accessible spaces</li> <li>•</li> <li>•</li> </ul> <p>Photo #:</p>
<p><b>2.65</b> Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul> <p>Photo #:</p>
<p><b>2.66</b> At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Alter surface height</li> <li>•</li> <li>•</li> </ul> <p>Photo #:</p>
<p><b>2.67</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Alter table or work surface</li> <li>• Add accessible table or work surface</li> <li>•</li> </ul> <p>Photo #:</p>

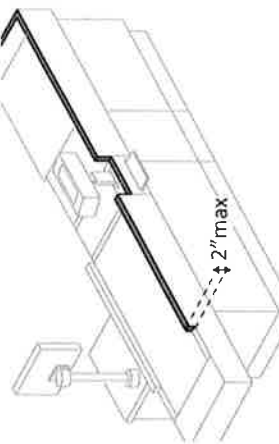
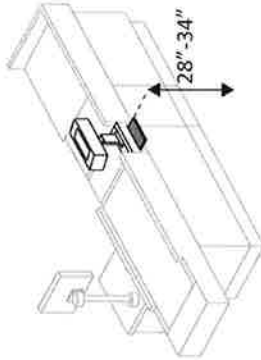

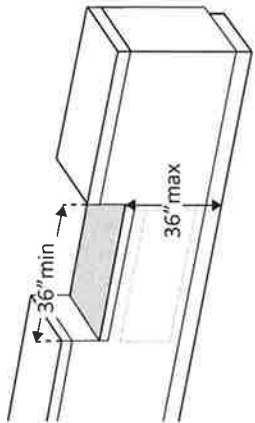
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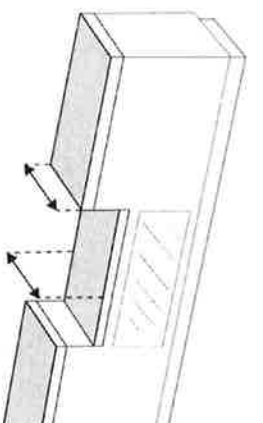
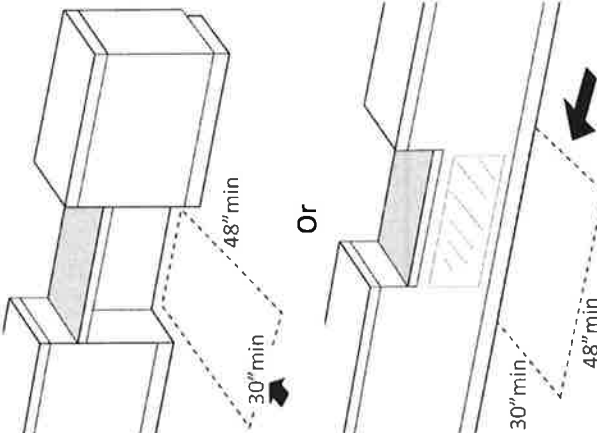
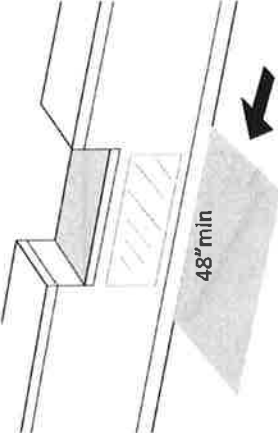
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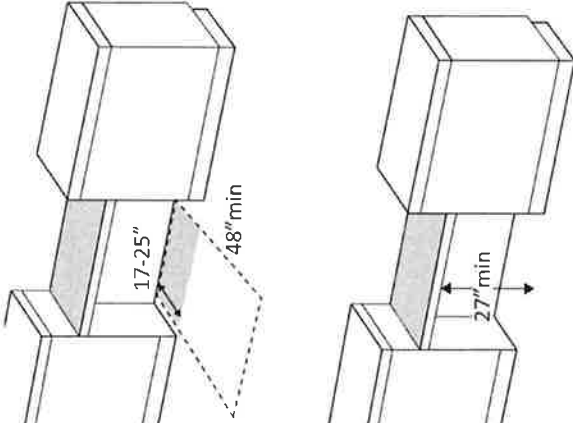
<p><i>N/A</i></p> <p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>				
<p><i>N/A</i></p> <p>2.68 Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>				
<p><i>N/A</i></p> <p>2.69 In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>
<p><i>N/A</i></p> <p>2.70 Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?</p> <p>Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>

<p>Does the bench have back support or is it affixed to a wall?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor? [903]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>Check-Out Aisles – supermarkets, large retail stores, etc.</b></p>					
<p>2.71 Is the aisle at least 36 inches wide? [904.3.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen aisle</li> <li>•</li> <li>•</li> </ul>	<p>Photo #:</p>
<p>2.72 Is the counter surface of at least one aisle no higher than 38 inches above the floor? [904.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower counter</li> <li>•</li> <li>•</li> </ul>	<p>Photo #:</p>

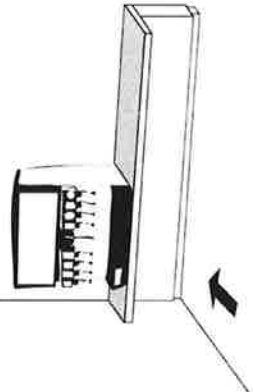


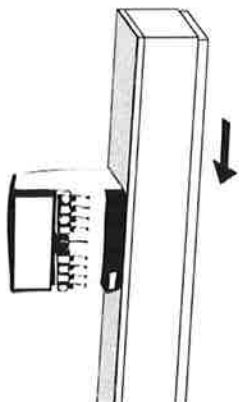
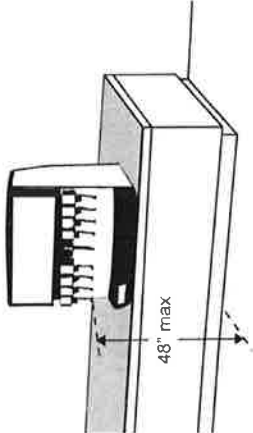
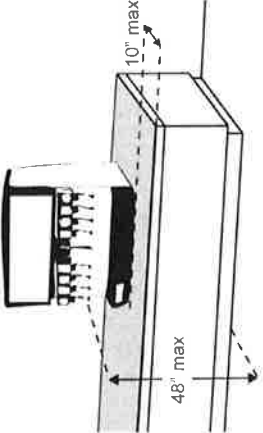
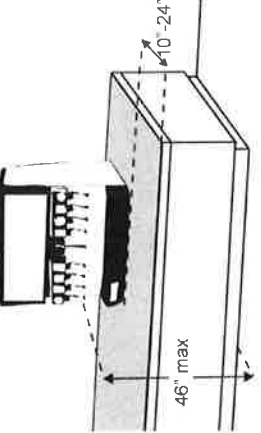
<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> </ul>

<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter accessible portion</li> <li>•</li> <li>•</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Parallel</p> <p>Measurement:</p> <p><input type="checkbox"/> Forward</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide a parallel or forward approach</li> <li>•</li> <li>•</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• If a parallel approach is not possible, a forward approach is required</li> <li>•</li> <li>•</li> </ul>

<p><b>2.80</b> For a forward approach:</p> <p><i>N/A</i></p> <p>Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? [306.2.2, 306.2.3]</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter? [306.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee clearance</li> <li>•</li> <li>•</li> </ul>
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**Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.**

<p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach? [904.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p>	 <p>Or</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide approach</li> <li>•</li> <li>•</li> </ul>
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<p><i>N/A</i></p>		<p>Photo #:</p>	<p>• Lower shelf and/or dispensing device • •</p>
<p><i>N/A</i></p>		<p>Photo #:</p>	<p>• Lower shelf and/or dispensing device • •</p>
<p><i>N/A</i></p>		<p>Photo #:</p>	<p>• Lower shelf and/or dispensing device • •</p>
<p><i>N/A</i></p>		<p>Photo #:</p>	<p>• Lower shelf and/or dispensing device • •</p>

Yes  No

Measurement:

**2.82** If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]

Yes  No

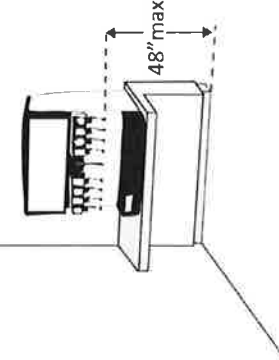
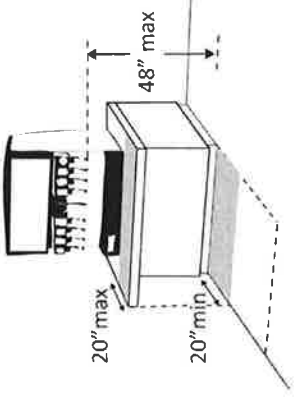
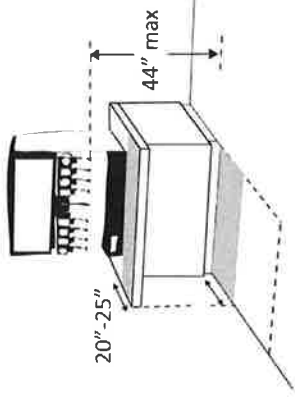
Measurement:

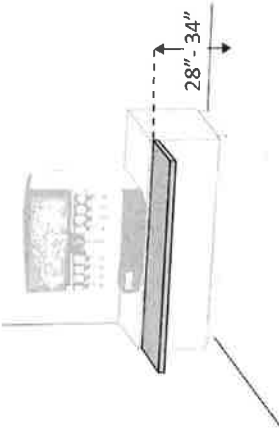
**2.83** If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]

Yes  No

Measurement:

**2.84** If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]

<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>

<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2] <i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

Project

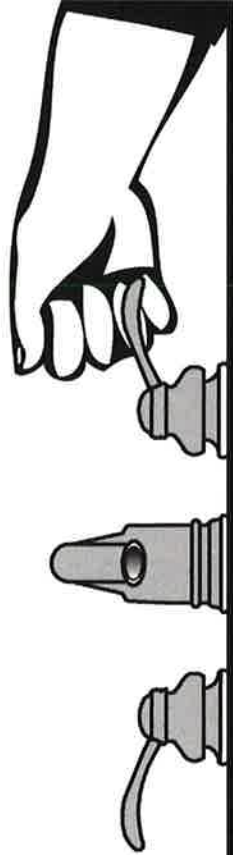
Building

Location

Date

Surveyors

Contact Information



When toilet rooms are open to the public they should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)





This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks - 606.2.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Reconfigure toilet rooms</li> <li>• Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter route</li> </ul>

**Signs at Toilet Rooms**

3.5 Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door? [703.4.2]

Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \* [703.4.2]

Yes  No

Measurement:

So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60

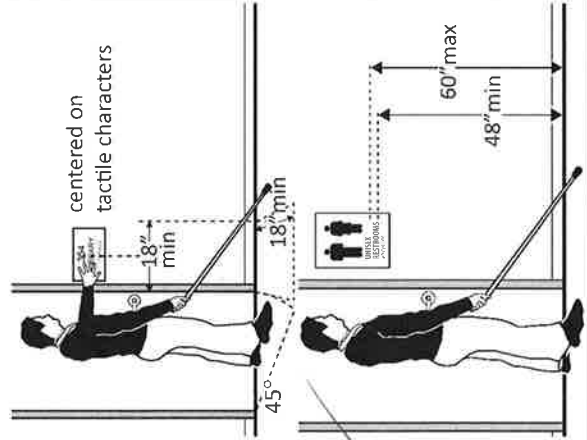
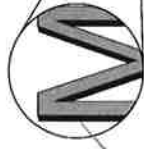
Yes  No

Measurement:

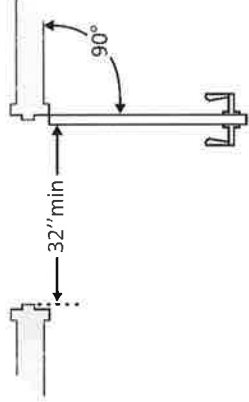
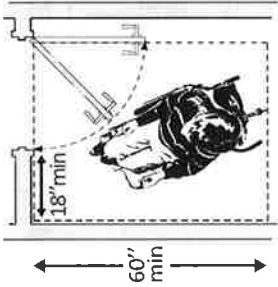
- Install tactile sign
- Relocate sign
- 

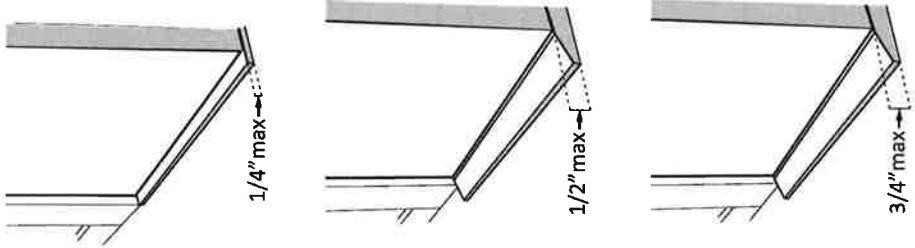
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

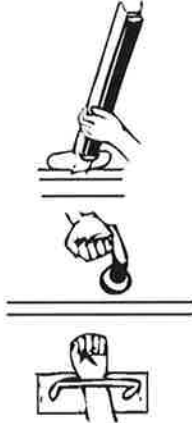
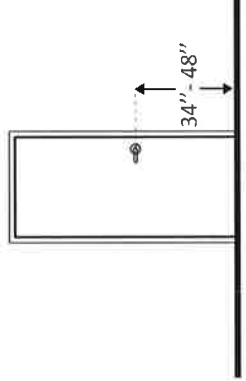
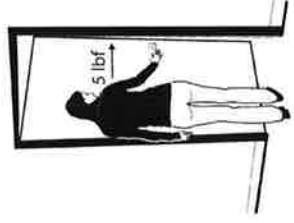
\*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not



MAIN LOBBY  
WOMEN'S ROOM  
MEN'S ROOM

<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>				<p>required</p>
<p><b>Entrance</b></p>				
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the floor surface of the</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>

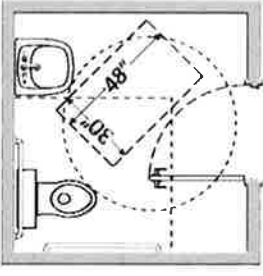
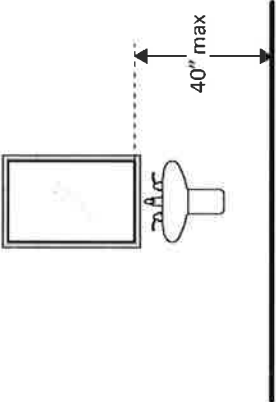
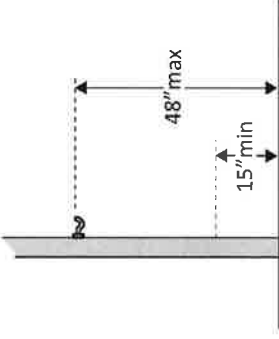
	Measurement:		Photo #:	
<p><b>3.8</b> maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p> <p>If the threshold is vertical is it no more than ¼ inch high?</p> <p>Or</p> <p>No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Remove or replace threshold</li> </ul>

<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>MAIN LOBBY WOMEN'S ROOM MENS ROOM</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>

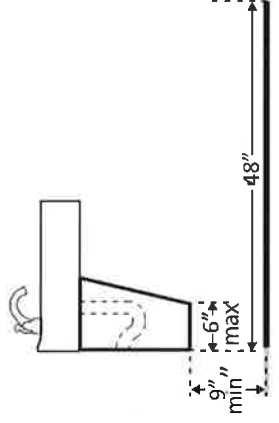
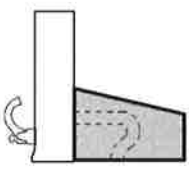
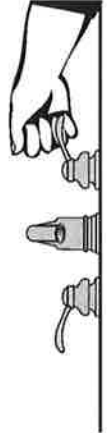
<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>MAIN LOBBY WOMENS ROOM MENS ROOM</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p style="text-align: center;"><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p> <p><i>N/A</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure space</li> <li>•</li> <li>•</li> </ul>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure space</li> <li>•</li> <li>•</li> </ul>
<p><b>In the Toilet Room</b></p>				
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p><i>MAIN LOBBY</i> <i>MEN'S ROOM</i></p>	<ul style="list-style-type: none"> <li>• Move or remove partitions, fixtures or objects such as trash cans</li> <li>•</li> <li>•</li> </ul>



<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*[603.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p><i>MAIN LOBBY WOMEN'S ROOM</i></p>	<ul style="list-style-type: none"> <li>If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</li> <li>Lower the mirror</li> <li>Add another mirror</li> </ul>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*[603.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> </ul> <p>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</p>

<p><b>Lavatories</b> The 2010 Standards refer to sinks in toilet rooms as lavatories.</p>				
<p><b>3.21</b> Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.22</b> Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MAIN LOBBY WOMEN'S ROOM MEN'S ROOM</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.23</b> Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MAIN LOBBY WOMEN'S ROOM MEN'S ROOM</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.24</b> Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MAIN LOBBY WOMEN'S ROOM MEN'S ROOM</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>

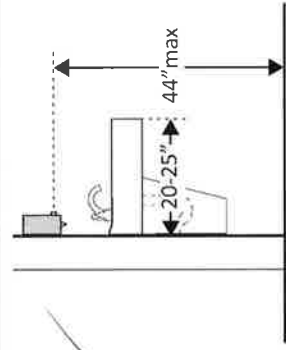
<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>

**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:

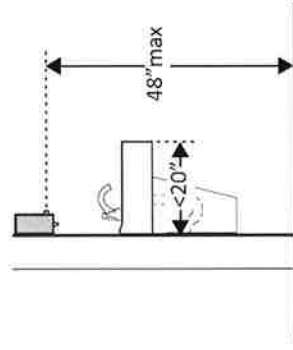
Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? [308.2.2]

Yes  No  
Measurement:



Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?

Yes  No  
Measurement:



Not over an obstruction: no higher than 48 inches above the floor? [308.2]

Yes  No  
Measurement:

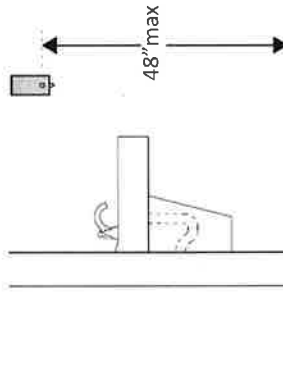


Photo #:

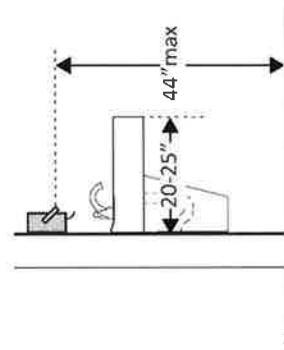
MAIN LOBBY  
WOMEN'S ROOM

- Adjust dispensers
- Replace with or provide additional accessible dispensers

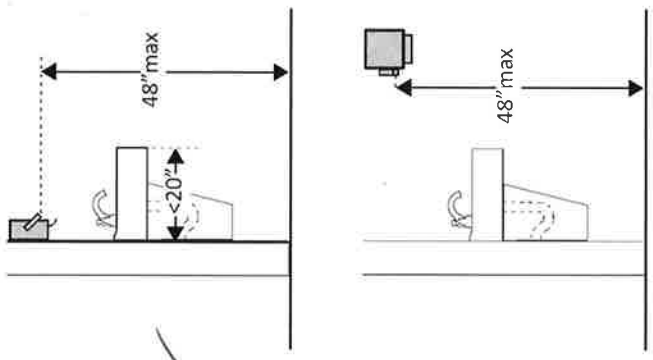
**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:

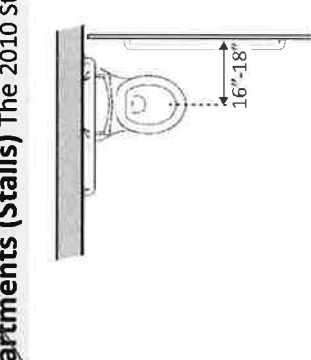
Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the

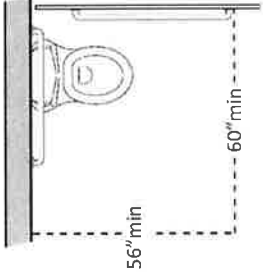
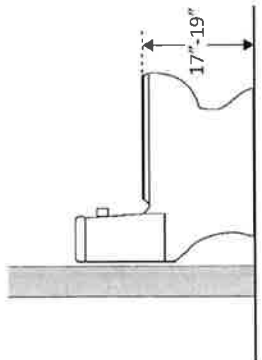
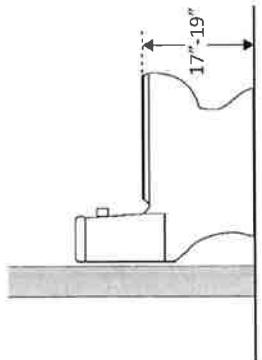
Yes  No  
Measurement:

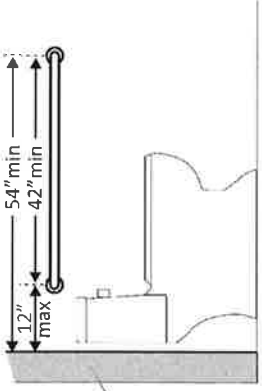
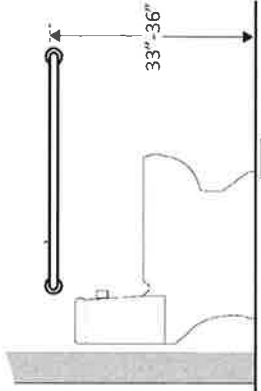
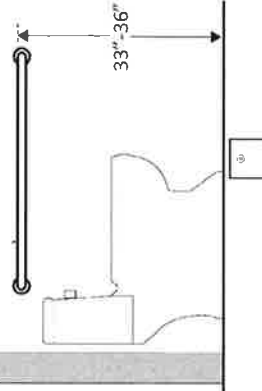
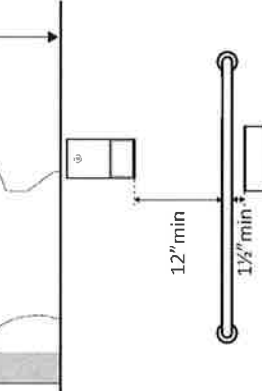
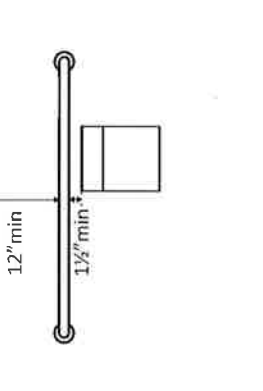



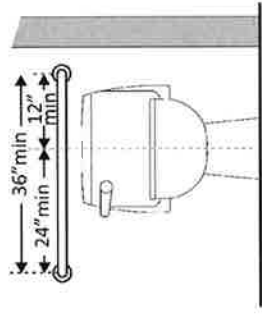
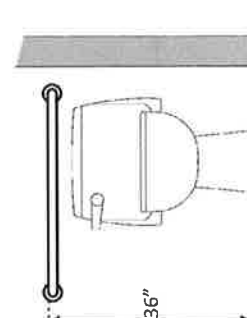
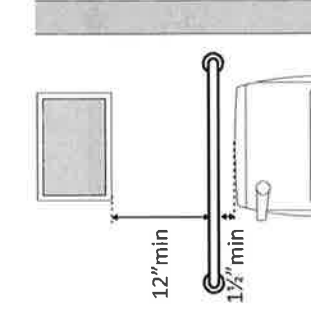
- Adjust dispensers
- Replace with or provide additional accessible dispensers

<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p> <p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>The diagrams illustrate two measurement scenarios. The first shows a lavatory with a depth of less than 20 inches and a height of 48 inches maximum above the floor. The second shows a hand dryer or towel dispenser with a height of 48 inches maximum above the floor.</p>	<p>MAIN LOBBY WOMENS ROOM MEN'S ROOM</p>	<p>Photo #:</p>
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<p><b>Water Closets in Single-User Toilet Rooms and Compartments (Stalls)</b> The 2010 Standards refer to toilets as water closets.</p> <p><b>3.30</b> Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>	 <p>The diagram shows a water closet (toilet) with a centerline measurement of 16 inches to 18 inches from the side wall or partition.</p>	<p>MAIN LOBBY WOMENS ROOM</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move toilet</li> <li>• Replace toilet</li> <li>• Move partition</li> </ul>
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<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</p> <p>[604.3.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>MAIN LOBBY MENS ROOM</p>	<p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<p>• Alter room/compartments for clearance</p> <p>•</p> <p>•</p>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<p>• Adjust toilet height</p> <p>• Replace toilet</p> <p>•</p>

<p><b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>MAJIN LOBBY WOMEN'S ROOM MEN'S ROOM</p>	<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> <li>•</li> </ul>
<p>Is it located no more than 12 inches from the rear wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>			<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Does it extend at least 54 inches from the rear wall? [604.5.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>			
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>			
<p>Is there at least 12 inches clearance between the grab bar and projecting objects above?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>			
<p>Is there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>			
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	

<p><b>3.34</b> Is there a grab bar at least 36 inches long on the rear wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>MAIN LOBBY WOMEN'S RESTROOM</p>	<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 		
<p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 		<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Are there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>



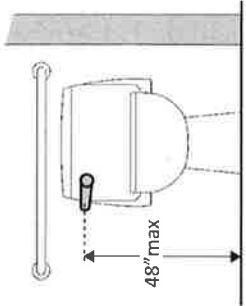
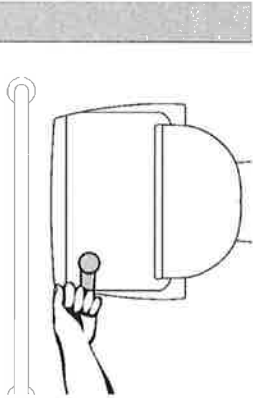
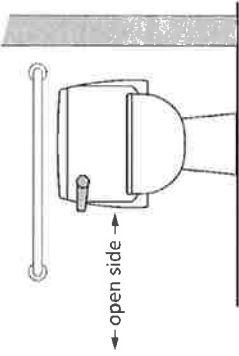
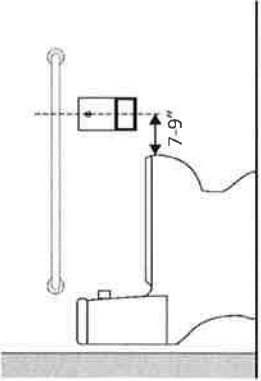
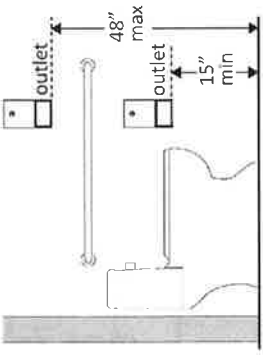
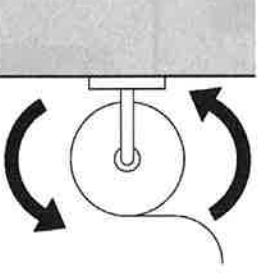
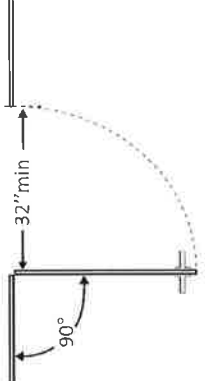
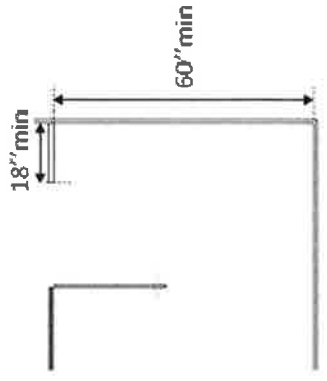
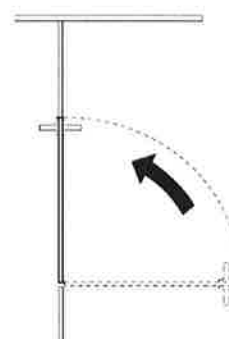


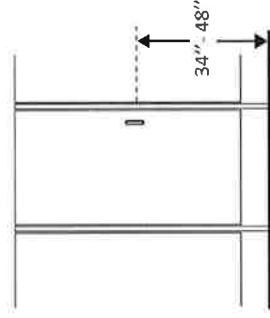
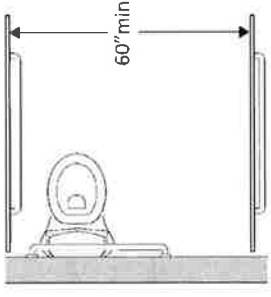
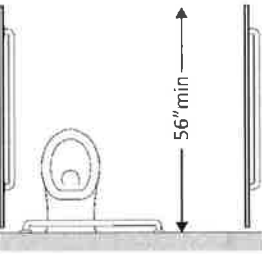
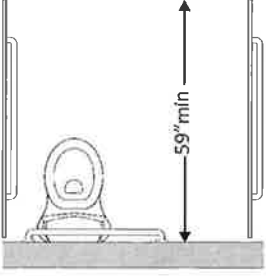
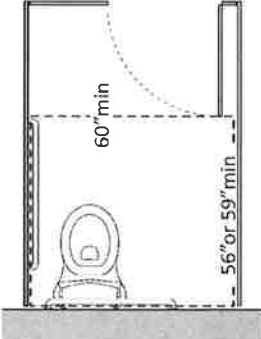
<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser? * [604.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <p>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</p>

			Photo #:	<ul style="list-style-type: none"> <li>Relocate dispenser</li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                  Not located behind grab bars? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>		Photo #:	<ul style="list-style-type: none"> <li>Relocate dispenser</li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>		Photo #:	<ul style="list-style-type: none"> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
<b>Toilet Compartments (Stalls)</b>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:             </p>		Photo #:	<ul style="list-style-type: none"> <li>Widen door width</li> </ul>

<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<ul style="list-style-type: none"> <li>Remove obstructions</li> </ul>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> 	<p>Photo #: MAIN LOBBY WOMEN'S ROOM MEN'S ROOM</p>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping, pinching or twisting of the wrist?*[604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> 	<p>Photo #:</p> <p>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</p> <ul style="list-style-type: none"> <li>Replace hardware</li> </ul>

<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lock</li> <li>•</li> <li>•</li> </ul>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Relocate hardware</li> <li>•</li> <li>•</li> </ul>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #: MAIN LOBBY MENS ROOM</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> <li>•</li> <li>•</li> </ul>

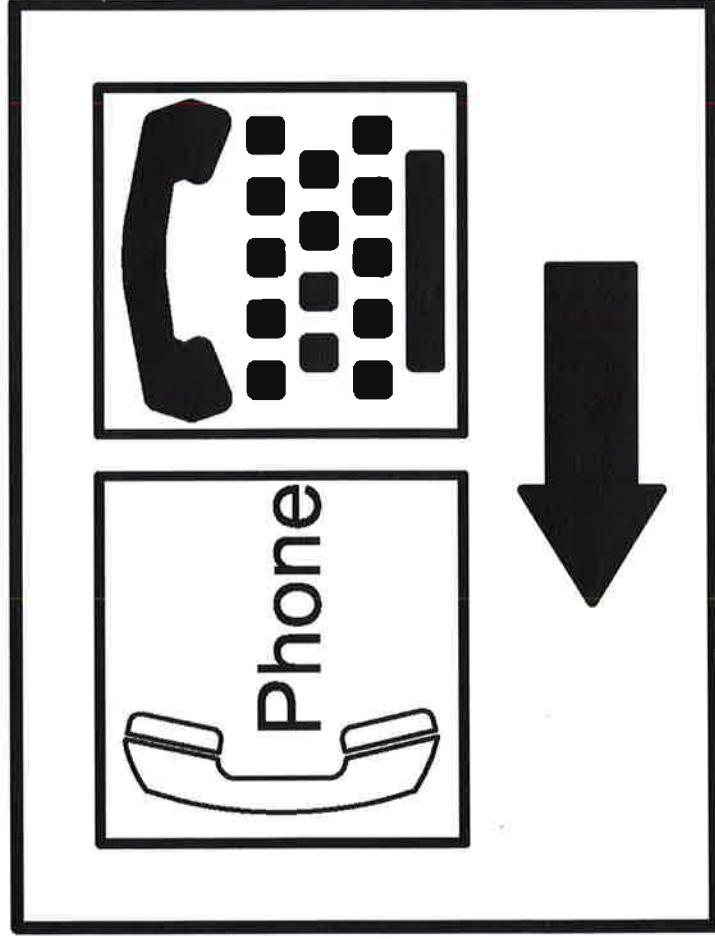
<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter compartment</li> <li>•</li> </ul>
<p></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
<p></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
<p></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

N/A

## ADA Checklist for Existing Facilities

# Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

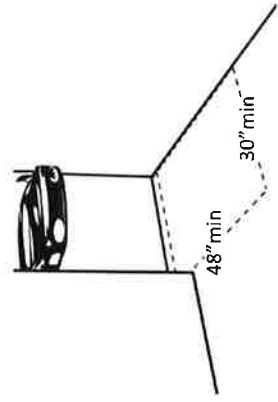
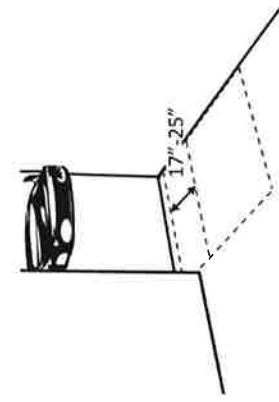
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

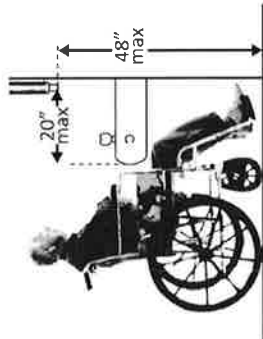
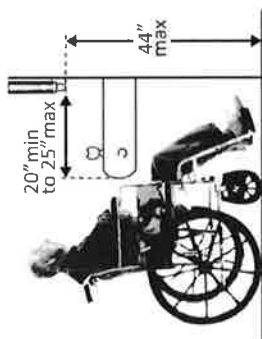

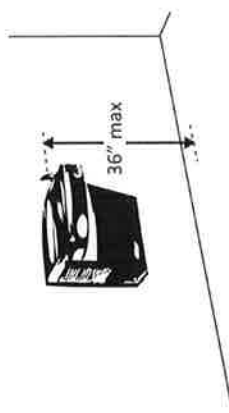
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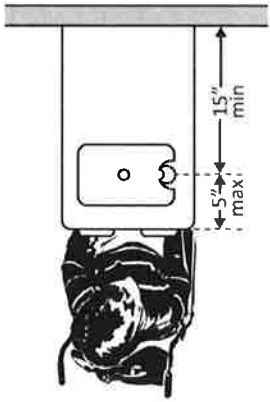
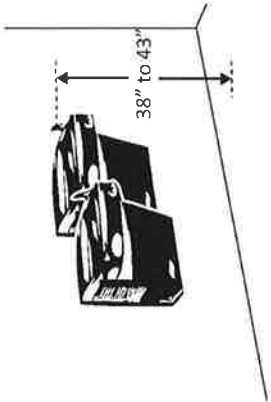
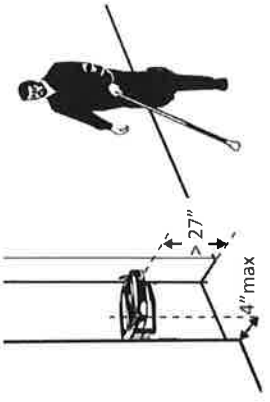
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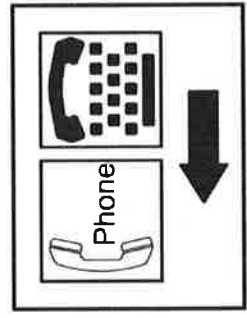
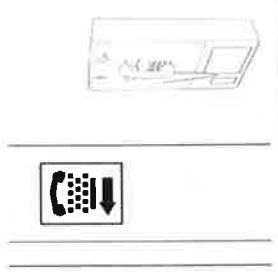
Priority 4 – Additional Access		Comments		Possible Solutions	
<b>Drinking Fountains</b>					
<p><b>4.1</b> Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?*</p> <p>[See 2010 ADA Standards for Accessible Design – 602.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>			<p>*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>• Relocate drinking fountain</li> <li>• Install a drinking fountain in another location</li> </ul>	
<p><b>4.2</b> If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?</p> <p>[306.2.2, 306.2.3]</p> <p>Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MAIN LOBBY FOUNTAIN</p> <p>GYM FOUNTAIN</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>• Replace drinking fountain</li> </ul>	

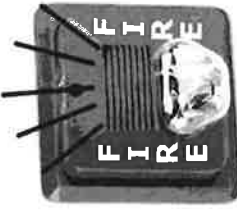
<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?  Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.7</b> Is the spout:</p> <p>At least 15 inches from the rear of the drinking fountain?</p> <p>No more than 5 inches from the front of the drinking fountain? [602.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust spout</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons? [211.2]</p> <p>Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Install new drinking fountain for standing height</li> <li>•</li> </ul>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>• Add tactile warning such as permanent planter or partial walls</li> </ul>

Public Telephones				
<p><b>4.10</b> Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]</p> <p style="text-align: center; font-size: 2em;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Move telephone</li> <li>• Install new telephone for clear floor space</li> <li>•</li> </ul>	<p>Photo #:</p>
<p><b>4.11</b> Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]</p> <p style="text-align: center; font-size: 2em;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>	<p>Photo #:</p>
<p><b>4.12</b> If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]</p> <p style="text-align: center; font-size: 2em;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>	<p>Photo #:</p>

<p><b>4.13</b> Does at least one telephone have a volume control? [704.3]</p> <p style="text-align: right;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> </ul>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p> <p style="text-align: right;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add pictogram</li> </ul>
<p><b>4.15</b> Does at least one telephone have a TTY? [217.4.1]</p> <p style="text-align: right;">N/A</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install TTY</li> </ul>

<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p><i>N/A</i></p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust height of TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>

Fire Alarm Systems				
4.20	If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>• Install audible and visual alarms</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No	Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No	Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No	Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No	Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No	Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building EAST WAKE SENIOR CENTER

Location 323 LAKE DRIVE

Date 3-1-21

Surveyors BRYAN HILL

MIKE BALDOK

Contact Information WITHERS RAVENEL

919-489-3340

An accessible route from site arrival points and an accessible entrance should be provided for everyone.





Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

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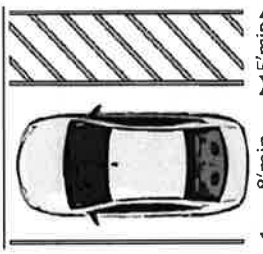
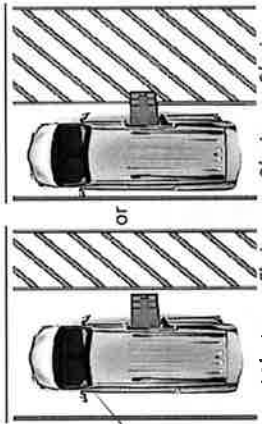
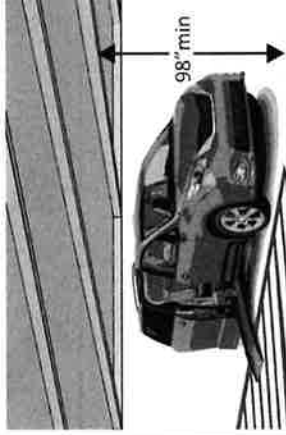
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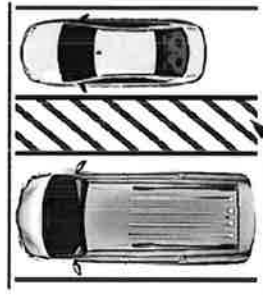

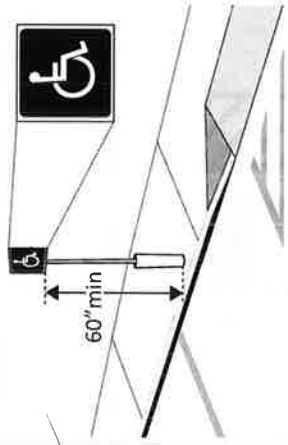
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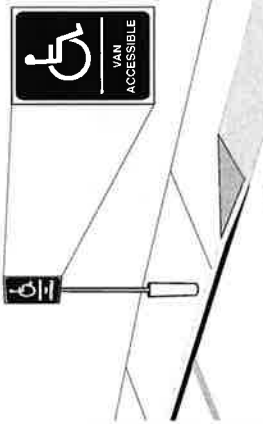

Priority 1 – Approach & Entrance		Comments	Possible Solutions												
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, location of route:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>												
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>															
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: 25 Accessible #: 4</p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> <tr> <td>100+ see 2010 Standards 208.2</td> <td></td> </tr> </tbody> </table> <p>Photo #:</p>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	100+ see 2010 Standards 208.2		<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces														
1 - 25	1														
26 - 50	2														
51 - 75	3														
76 - 100	4														
100+ see 2010 Standards 208.2															
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space?*[208.2.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p> <p>Photo #:</p>	<p>* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</p> <ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> </ul>												

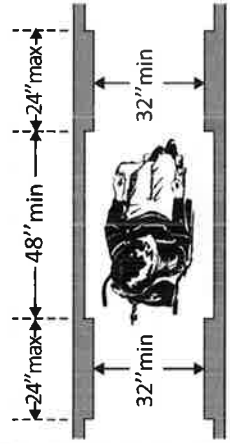
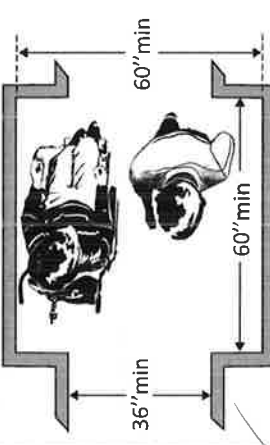
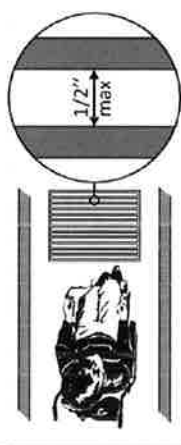
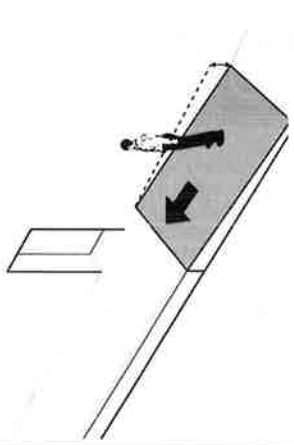
Priority 1 – Approach & Entrance

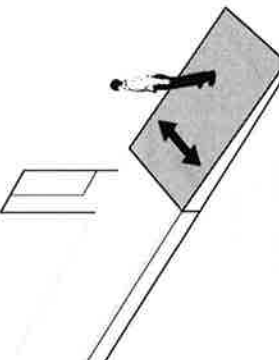
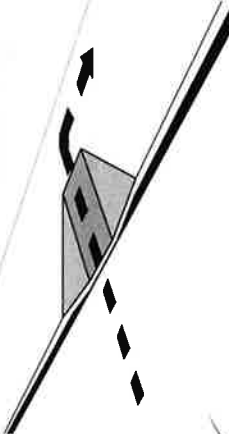
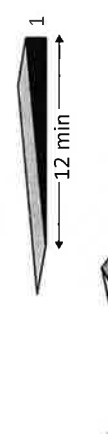
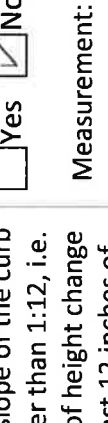
ADA Checklist for Existing Facilities

<p>1.4 Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]</p> <p>Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>PAINTED LINES ARE FADED</p> <p>Reconfigure by repainting lines</p> <p>Photo #:</p>
<p>1.5 Is the van accessible space:</p> <p>At least 11 feet wide with an access aisle at least 5 feet wide?</p> <p>Or</p> <p>At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Reconfigure to provide van-accessible space(s)</p> <p>Photo #:</p>
<p>1.6 Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Reconfigure to provide van-accessible space(s)</p> <p>Photo #:</p>

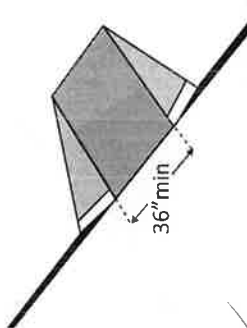
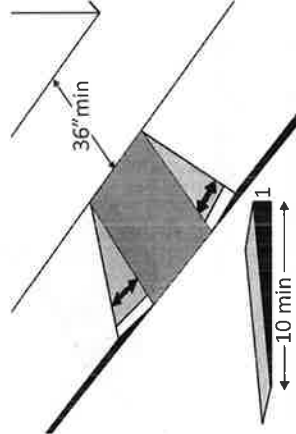
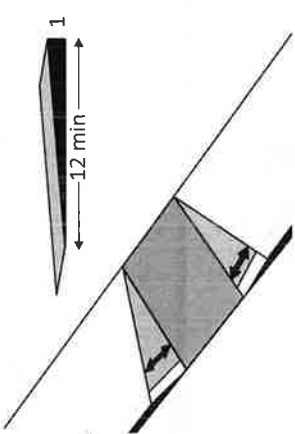
<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>FADED PAINT</p>	<ul style="list-style-type: none"> <li>• Mark access aisles</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #: ALL SPACES FAIL</p>	<ul style="list-style-type: none"> <li>• Regrade surface</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #: ALL 1/2 SPACES ON FRONT SIDE OF BUDS</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #: ALL SIGNS BELOW 60"</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>

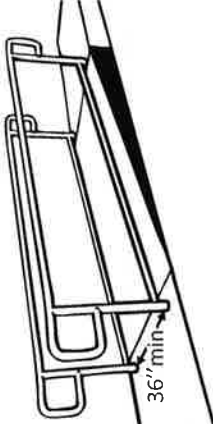

<p><b>1.11</b> Are there signs reading “van accessible” at van accessible spaces? [502.6]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>NO VAN SPACES</p>	<ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]  Note: If parking serves multiple entrances, accessible parking should be dispersed.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>Exterior Accessible Route</b></p>				
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven paving</li> <li>• Fill small bumps and breaks with patches</li> <li>• Replace gravel with asphalt or other surface</li> </ul>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change or move landscaping, furnishings or other items</li> <li>• Widen route</li> <li>•</li> </ul>

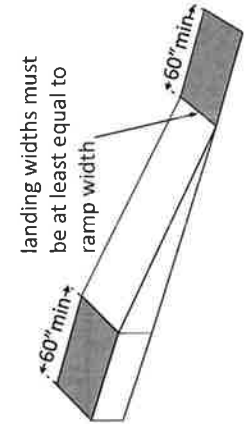
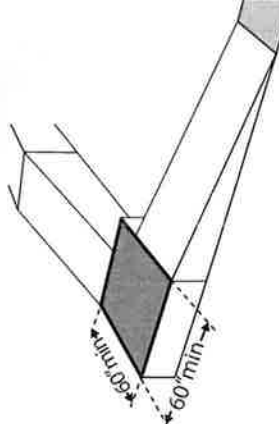
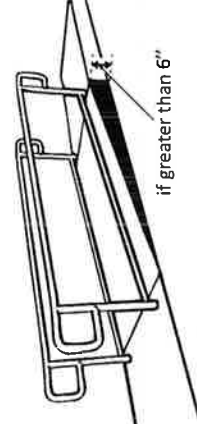
<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>		<p>Photo #:</p>
<p><b>1.15</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>
<p><b>1.16</b> If there are grates or openings on the route, are the openings no larger than 1/2 inches?</p> <p>Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace or move grate</li> <li>•</li> <li>•</li> </ul>
<p><b>1.17</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>- RAMP FRONT CORNER OF BUDG - SIDE RAMP</p> <ul style="list-style-type: none"> <li>• Regrade to 1:20 max.</li> <li>• ADD EDGE PROTECTION</li> <li>•</li> </ul>

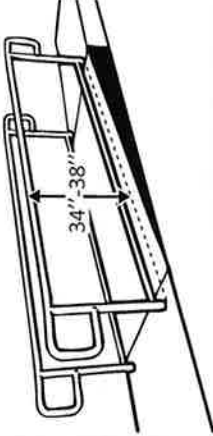
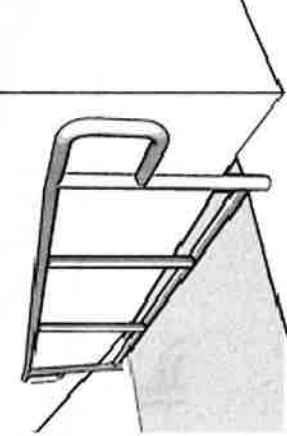
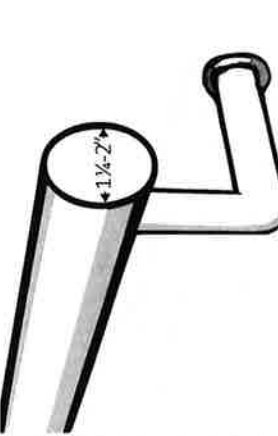
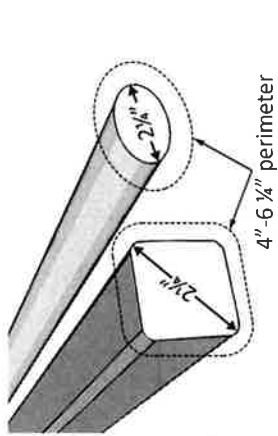
<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:48 max.</li> <li>•</li> <li>•</li> </ul>
<b>Curb Ramps</b>			
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>- RAMP ON SIDE OF BLDG. - RAMP ON FRONT CORNER OF BLDG. - MAIN ENTRANCE RAMP</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>RAMP ON FRONT CORNER OF BLDG.</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>

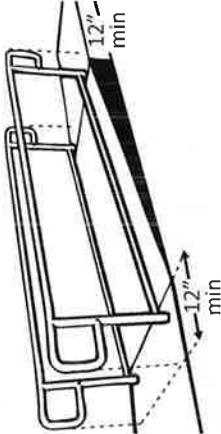
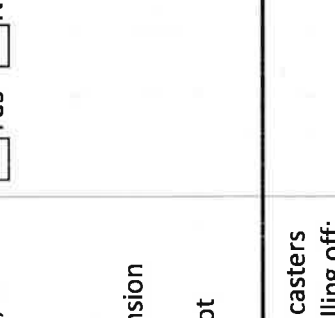


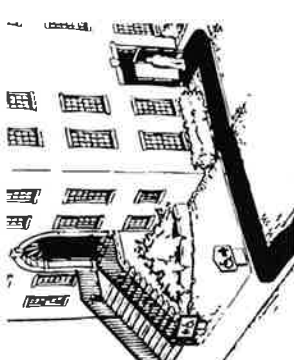


<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>- RAMP ON SIDE OF BLDG.</p> <p>- RAMP ON FRONT CORNER OF BLDG.</p> <p>- MAIN ENTRANCE RAMP</p> <p>MAIN ENTRANCE RAMP</p> <ul style="list-style-type: none"> <li>• Reconfigure</li> <li>• Add ramp flares</li> <li>•</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares?</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MAIN ENTRANCE RAMP</p> <ul style="list-style-type: none"> <li>• Add ramp flares</li> <li>• Regrade flares</li> <li>•</li> </ul>

<p><b>Ramps</b> If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.</p>			
<p><b>1.25</b> If there is a ramp is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>36" min</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.26</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.27</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>1 12 min</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Relocate ramp</li> <li>• Lengthen ramp to decrease slope</li> <li>•</li> </ul>

<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Increase landing size</li> <li>•</li> </ul>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]</p> <p>Note: Curb ramps are not required to have handrails.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>N/A</p> <p>if there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular:</p> <p>N/A</p> <p>Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> </ul>

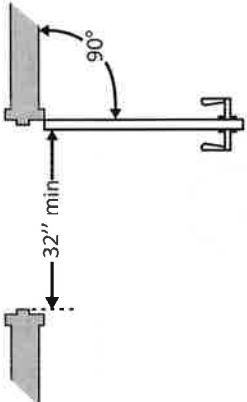
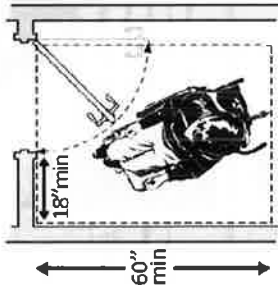
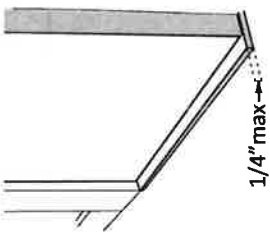
<p>N/A</p> <p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>
<p>N/A</p> <p><b>1.35</b> Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface? [505.10.1] Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p>N/A</p> <p><b>1.36</b> To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> </ul>

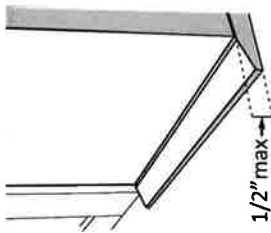
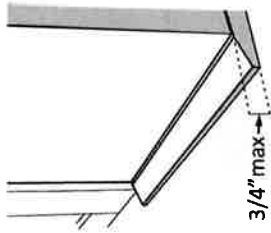



<b>Entrance</b>				
<b>1.37</b>	Is the main entrance accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Photo #: • Redesign to make it accessible • •
<b>1.38</b>	If the main entrance is not accessible, is there an alternative accessible entrance?  Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #: • Designate an entrance and make it accessible • Ensure that accessible entrance can be used independently and during the same hours as the main entrance •
<b>1.39</b>	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #: • Install signs • Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route •
<b>1.40</b>	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #: • Install sign • •

N/A

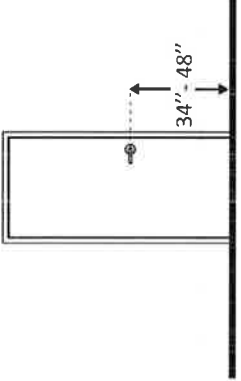
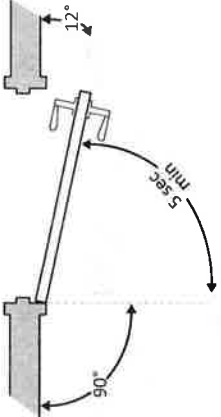
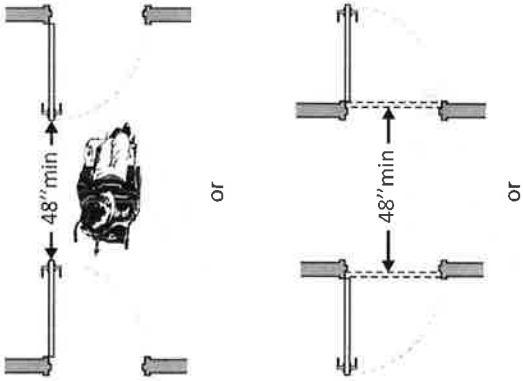
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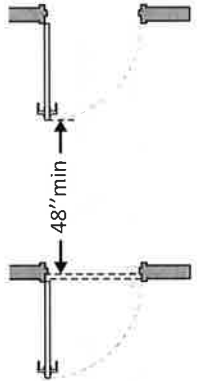
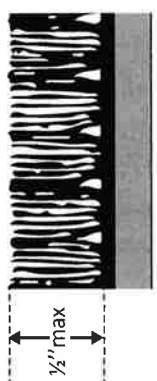
N/A

<p><b>1.41</b> Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door</li> <li>• Install offset hinges</li> <li>•</li> </ul>
<p><b>1.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <p>-FRONT DOOR</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>
<p><b>1.43</b> If the threshold is vertical is it no more than ¼ inch high?  Or  No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>

<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¼ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>  	<p>Photo #:</p>
<p><b>1.44</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>    <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul>



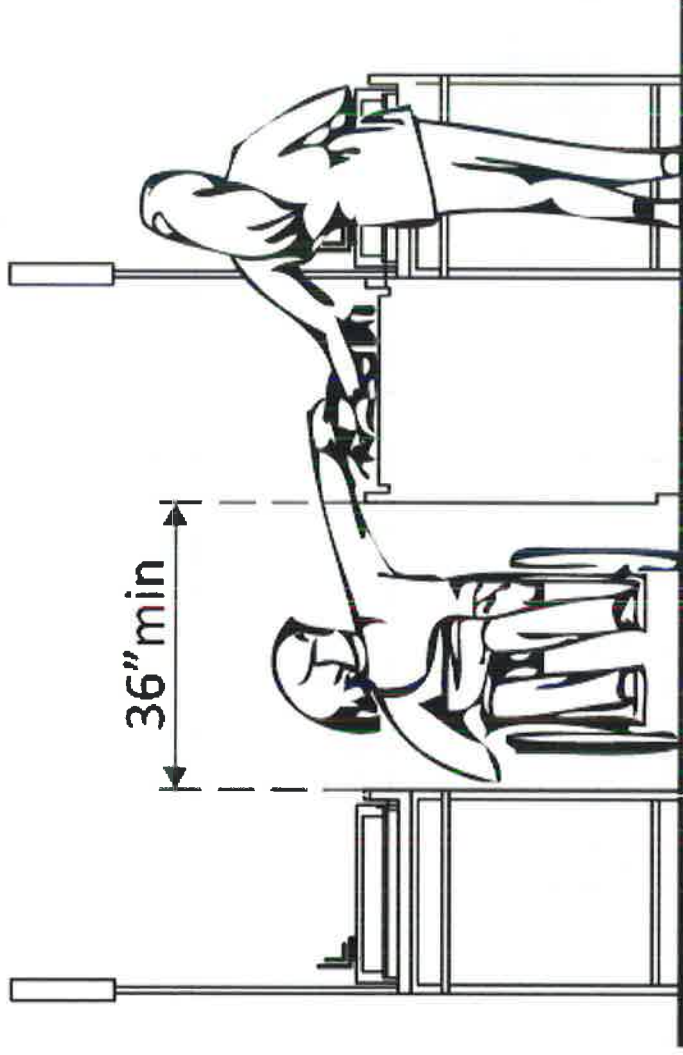
<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	
<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/2 inch thick? [302.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p> <p>FRONT DOOR MATS</p>	<ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)

2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

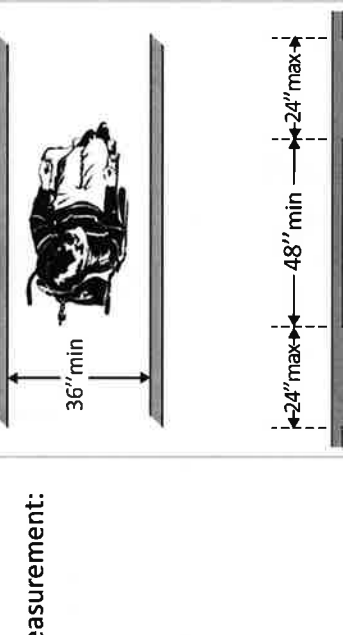
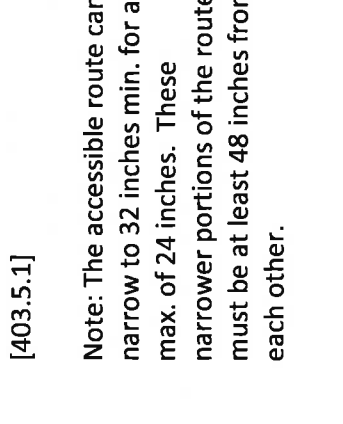
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

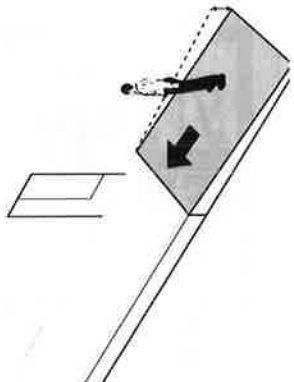

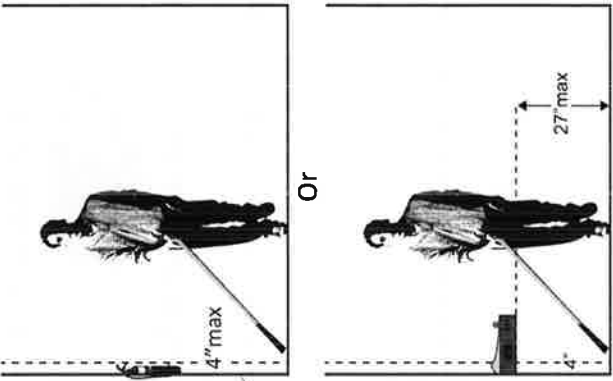
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

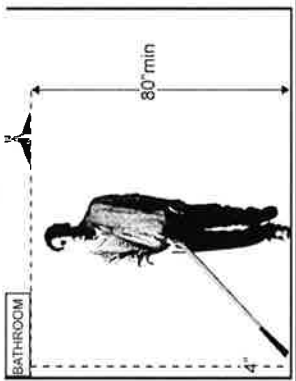
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 2 – Access to Goods & Services			Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Photo #:	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<b>Interior Accessible Route</b> Institute for Human Centered Design Copyright © 2016				

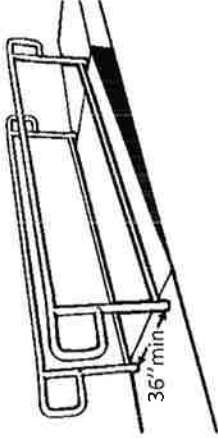

<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

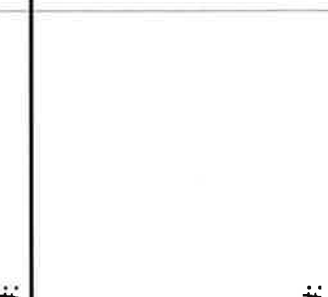
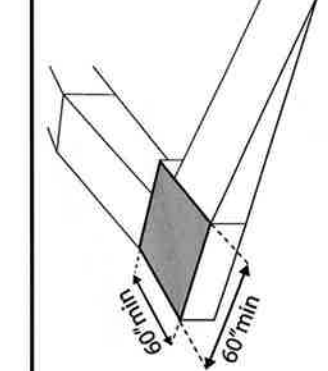
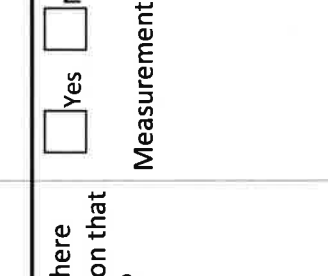
<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove object</li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

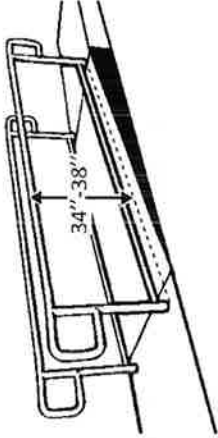
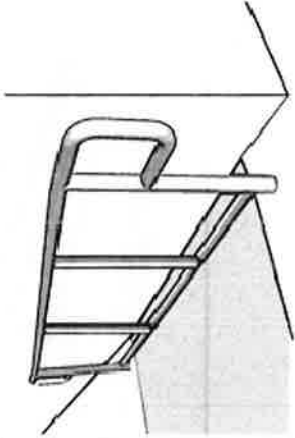
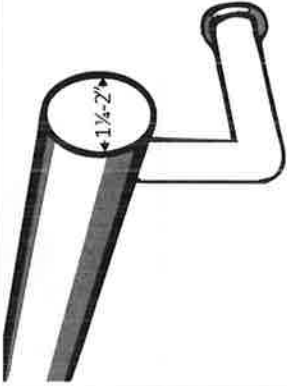
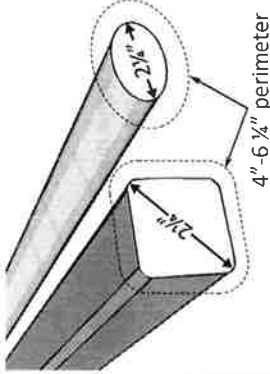
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?  Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p> <p style="text-align: center;"><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install if necessary</li> <li>• Offer goods and services on an accessible story</li> <li>•</li> </ul>


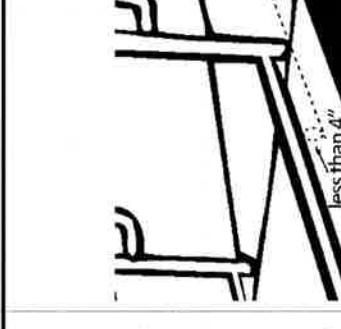
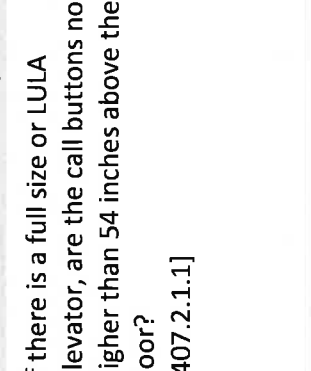
**Ramps**



<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p><i>N/A</i></p> <p>Note: If there are handrails, measure between the handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p><i>N/A</i></p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>

<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp? [405.7.2, 405.7.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Increase landing size</li> <li>•</li> <li>•</li> </ul>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

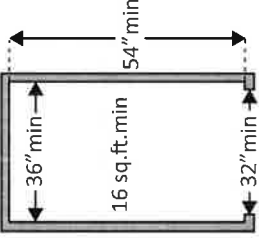
<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust handrail height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.19</b> If the handrail gripping surface is non-circular:</p> <p>Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p> <p>Is the cross section no greater than 2 1/4 inches in diameter? [505.7.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12" extension would be hazardous (in circulation path), it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>  <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>  <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> <li>•</li> </ul>
<p><b>Elevators – Full Size &amp; LULA (limited use, limited application)</b> LULA elevators are often used in alterations.</p>		
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>  <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change call button height</li> <li>•</li> <li>•</li> </ul>

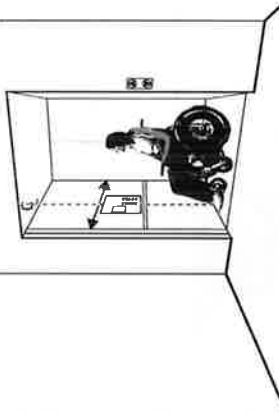
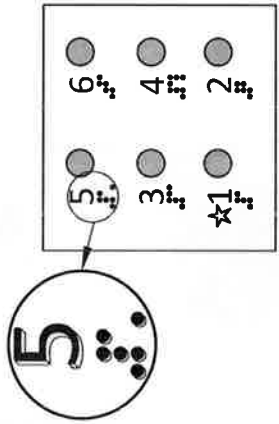
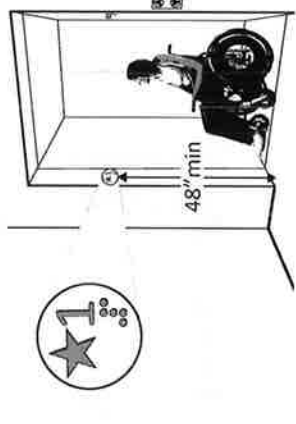
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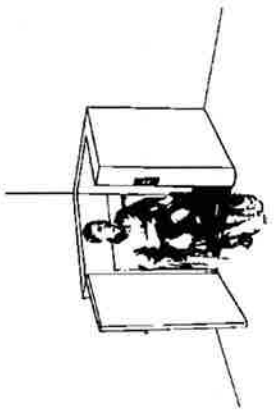
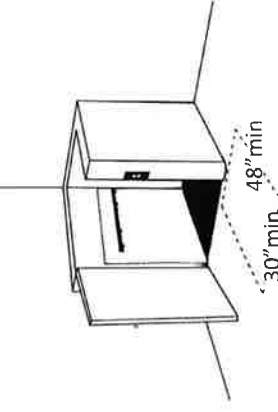
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*N/A*

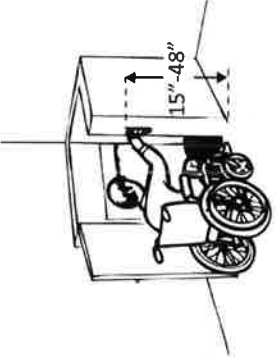
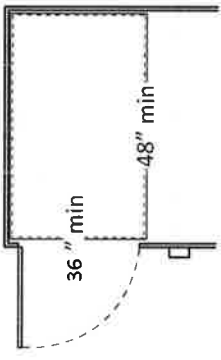
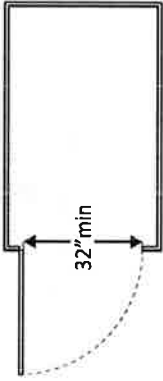
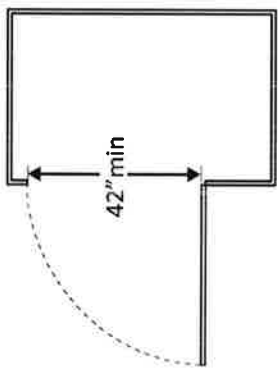
<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> </ul>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power-operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>		<p>Photo #:</p>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace elevator</li> </ul>

<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p> <p>Or</p> <p>At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?                  [408.4.1 Exceptions 1 and 2]</p> <p style="text-align: center; font-size: 2em; opacity: 0.5;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater 48 inches above the floor?                  Or</p> <p>Up to 54 inches above the floor for a parallel approach?                  [408.4.6, 407.4.6.1]</p> <p style="text-align: center; font-size: 2em; opacity: 0.5;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>

<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille? [407.4.7.1, 703.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jamba at every floor identifying the floor?</p> <p>Is there a tactile star on both jamba at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>

<p>Are text characters raised? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is there Braille? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3] <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p>
<b>Platform Lifts</b>			
<p><b>2.32</b> If a lift is provided, can it be used without assistance from others? [410.1] <i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure so independently operable</li> <li>•</li> <li>•</li> </ul>
<p><b>2.33</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5] <i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>



<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>

**Signs** "Tactile characters" are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

*NOT ALL ROOMS HAVE SIGNS*

- Install tactile sign
- Relocate sign

Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

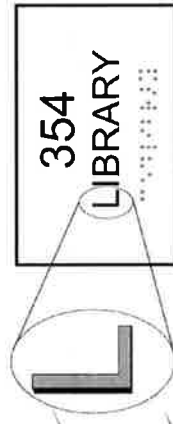
Yes  No

Is there Braille? [703.3]

Yes  No

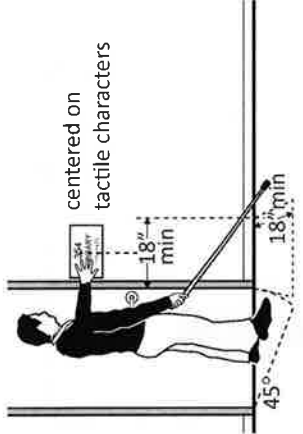
Is the sign mounted: On the wall on the latch side of the door? [703.4.2]

Yes  No



Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

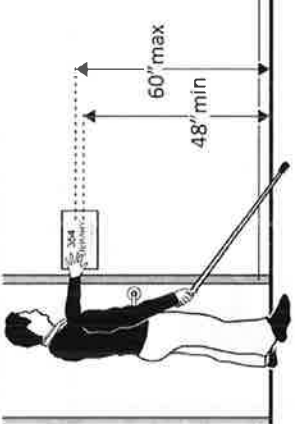

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\*[703.4.2]



Measurement:

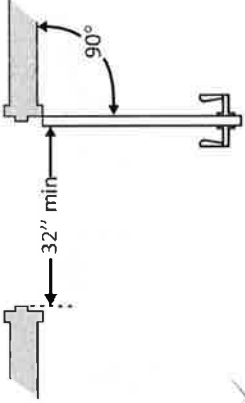
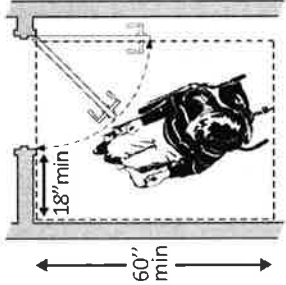
Yes  No

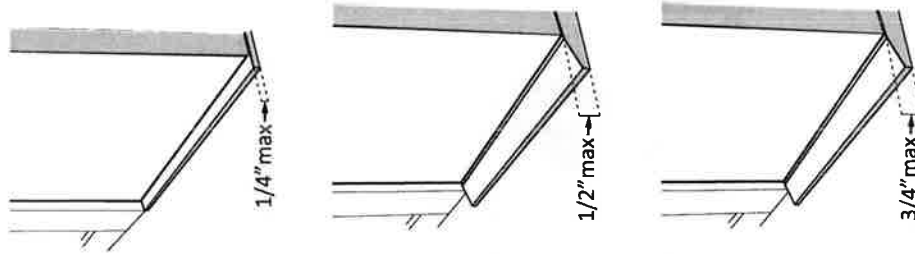
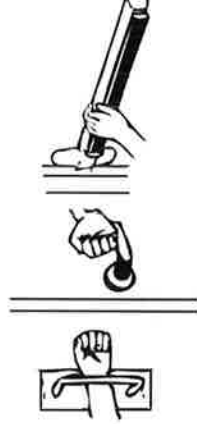
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

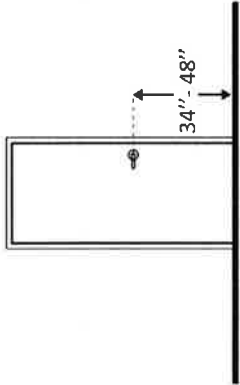
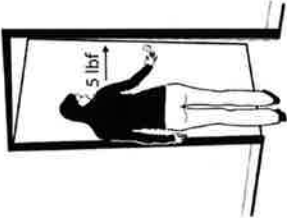
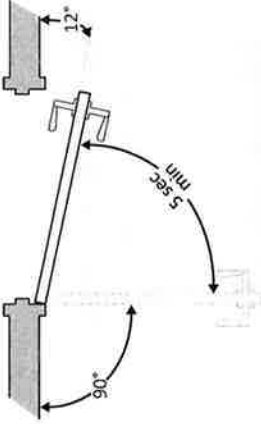
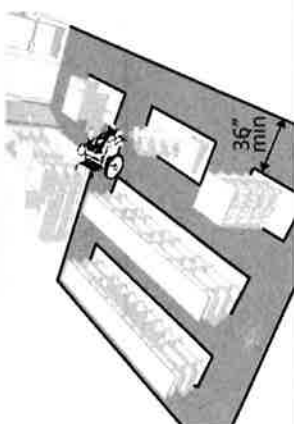
<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p>2.39 If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>• Install signs with contrasting characters</p> <p>• Change sign height</p>

ALL SIGNS

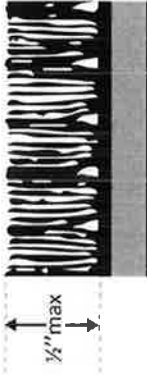
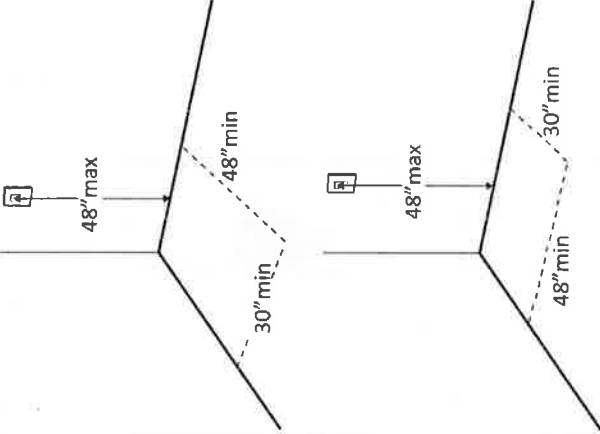
N/A


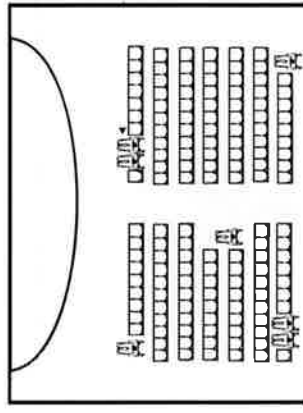
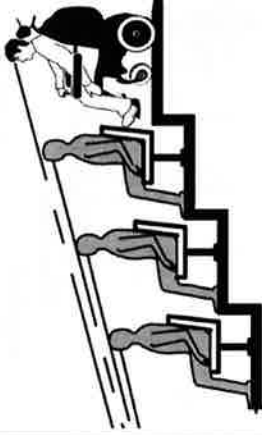
<b>Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.</b>			
<p><b>2.40</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>2.41</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.  On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #: <i>MULTI PURPOSE ROOM BOTH DOORS</i></p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>
			<p>Photo #:</p>

<p><b>2.42</b> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>
<p><b>2.43</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #: ALL INTERIOR HANDLES ARE LEVER TYPE</p> <ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>

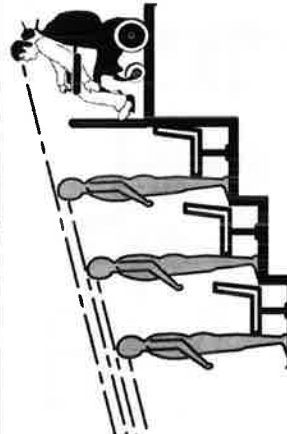

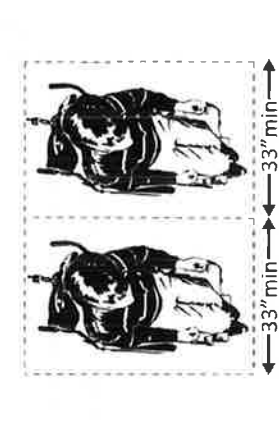
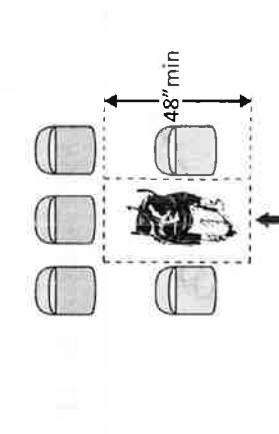
<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>- MULTI PURPOSE ROOM BOTH DOORS</p> <ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>- DAY CARE ROOM</p> <p>- CRAFT ROOM 1</p> <p>- MULTI PURPOSE ROOM</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>			
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> <li>•</li> <li>•</li> </ul>

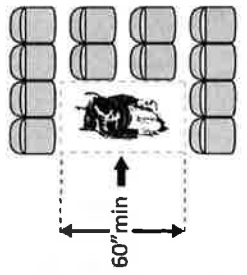
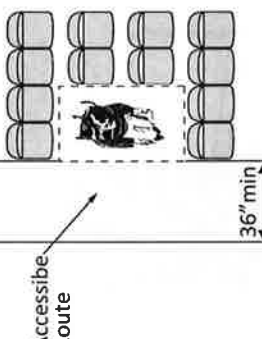
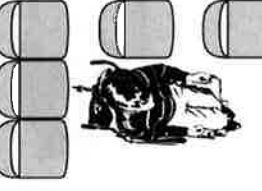
*Handwritten initials/signature*


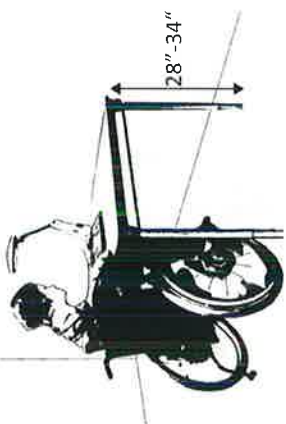

<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Change floor surface • •</p>
<p><b>2.49</b> If there is carpet:  Is it no higher than 1/2 inch?  Is it securely attached along the edges? [302.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Replace carpet • •</p>
<p><b>Controls – light switches, security and intercom systems, emergency/ alarm boxes, etc.</b></p>			
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]</p> <p>Are the operable parts no higher than 48 inches above the floor?*</p> <p>[309.3, 308]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Change height of control • •</p> <p>*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>

<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>										
<p><b>Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.</b></p>													
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>	<table border="1"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces												
4 - 25	1												
26 - 50	2												
51 - 150	4												
151 - 300	5												
<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>										
<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>										

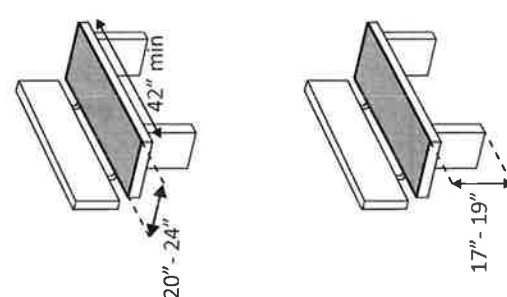
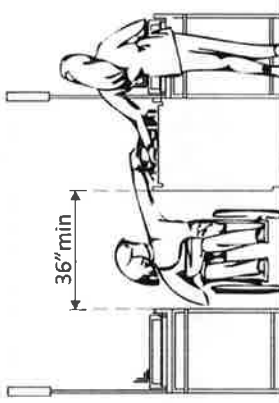
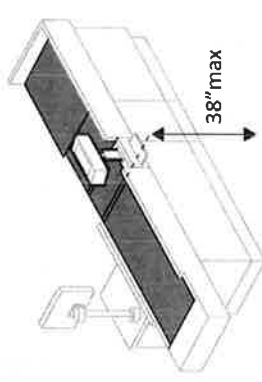


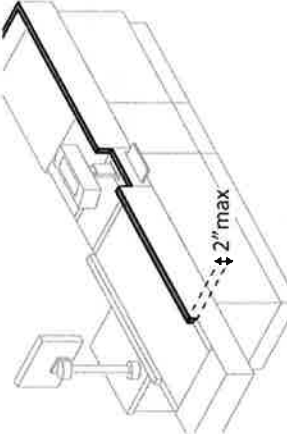
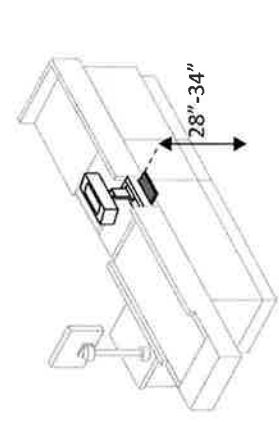

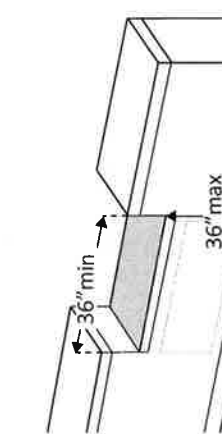
<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>

<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Alter space</li> <li></li> <li></li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Alter spaces</li> <li></li> <li></li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Add companion seats</li> <li></li> <li></li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Alter seating</li> <li></li> <li></li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Add equivalent seating</li> <li></li> <li></li> </ul>

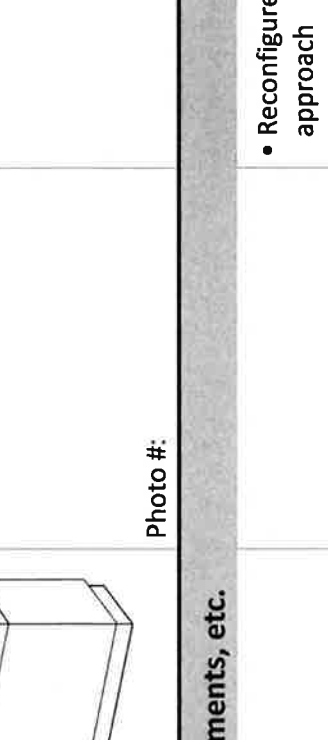

Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)			
<p><i>NA</i></p> <p><b>2.64</b> Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>		<p>• Alter to provide accessible spaces</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><i>NA</i></p> <p><b>2.65</b> Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Widen route</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><i>NA</i></p> <p><b>2.66</b> At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: if for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter surface height</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><i>NA</i></p> <p><b>2.67</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter table or work surface</p> <p>• Add accessible table or work surface</p> <p>•</p> <p>Photo #:</p>

<p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>				
<p>2.68 Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>				
<p>2.69 In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>
<p>2.70 Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?  Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>

<p>Does the bench have back support or is it affixed to a wall?</p> <p><i>NA</i></p> <p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor? [903]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>Check-Out Aisles – supermarkets, large retail stores, etc.</b></p>			
<p><b>2.71</b> Is the aisle at least 36 inches wide? [904.3.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen aisle</li> <li>•</li> <li>•</li> </ul>
<p><b>2.72</b> Is the counter surface of at least one aisle no higher than 38 inches above the floor? [904.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower counter</li> <li>•</li> <li>•</li> </ul>

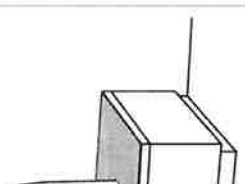

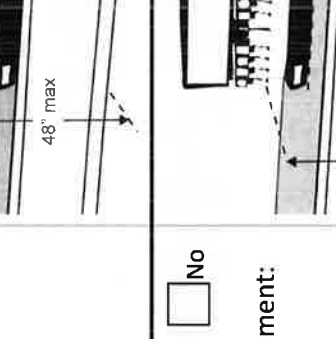
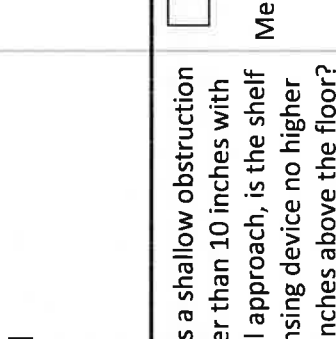
<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> <li>•</li> <li>•</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> <li>•</li> <li>•</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]</p> <p><i>n/a</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> <li>•</li> </ul> <p><i>FRONT OFFICE COVERED</i></p>

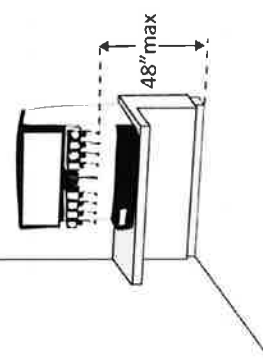
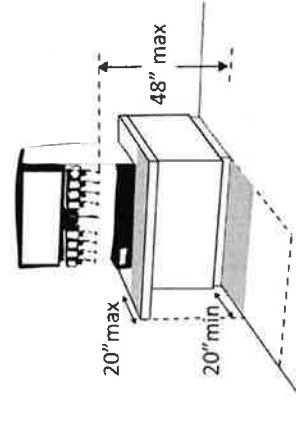
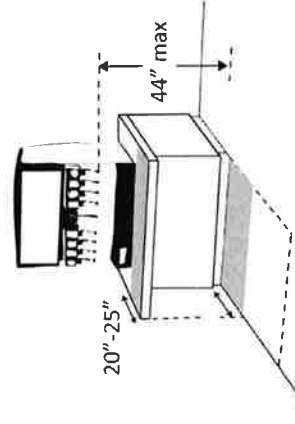
<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p>	<p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:                 </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter accessible portion</li> <li>•</li> <li>•</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p>	<p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No  <input checked="" type="checkbox"/> Parallel                      Measurement:  <input checked="" type="checkbox"/> Forward                      Measurement:                 </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide a parallel or forward approach</li> <li>•</li> <li>•</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p>	<p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:                 </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• If a parallel approach is not possible, a forward approach is required</li> <li>•</li> <li>•</li> </ul>

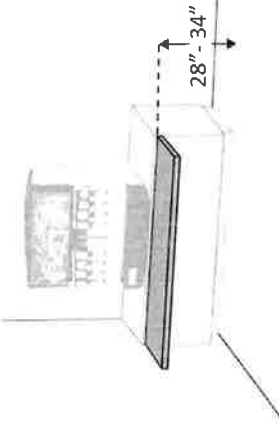
<p><b>2.80</b> For a forward approach:</p> <p>Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? [306.2.2, 306.2.3]</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter? [306.3.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>COUNTER MAIN LOBBY</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide knee clearance</li> <li>•</li> <li>•</li> </ul>
<p><b>Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.</b></p>				
<p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p>	 <p>Or</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide approach</li> <li>•</li> <li>•</li> </ul>	

N/A



	<p><b>2.82</b> If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> 	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
	<p><b>2.83</b> If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
	<p><b>2.84</b> If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>

<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>

<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

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# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

Project

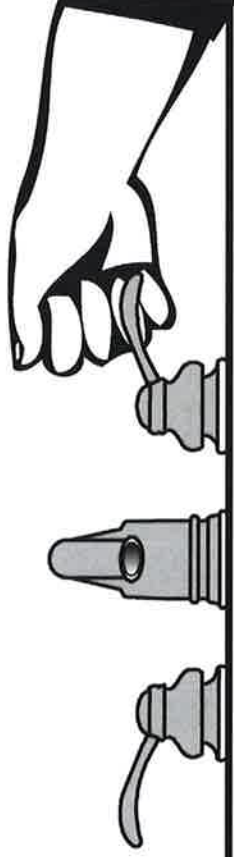
Building

Location

Date

Surveyors

Contact Information



**When toilet rooms are open to the public they should be accessible to people with disabilities.**

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Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



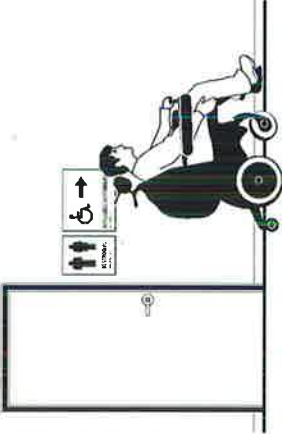

ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Reconfigure toilet rooms</li> <li>• Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Alter route</li> </ul>

**Signs at Toilet Rooms**

3.5 Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted: On the wall on the latch side of the door? [703.4.2]

Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \* [703.4.2]

Yes  No

Measurement:

So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60

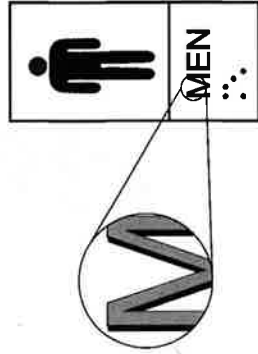
Yes  No

Measurement:

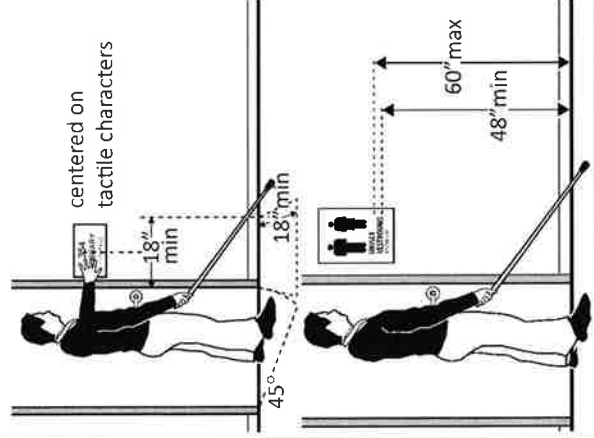
- Install tactile sign
- Relocate sign

\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

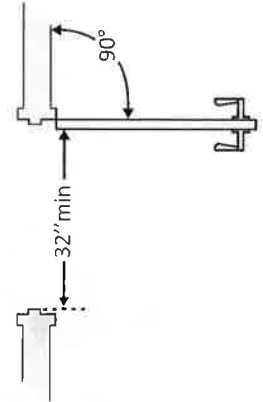
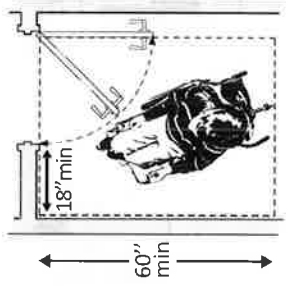
\*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not


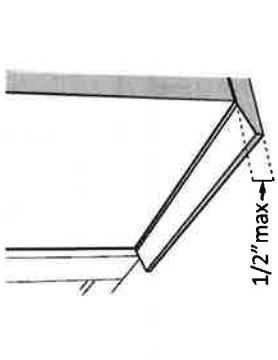
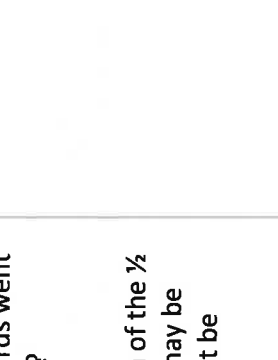



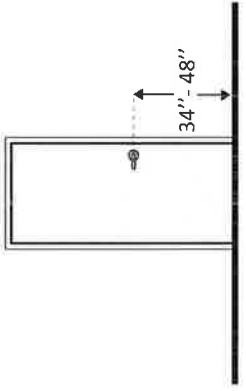
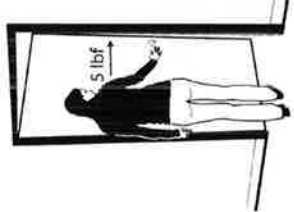
MEN'S +  
WOMEN'S  
MAIN LOBBY  
UNI-SEX  
ROOM





<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>			<p>required</p>
<p><b>Entrance</b></p>			
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the floor surface of the</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>

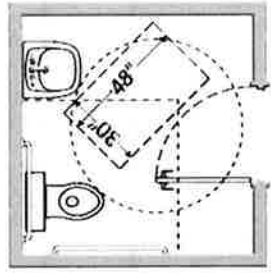
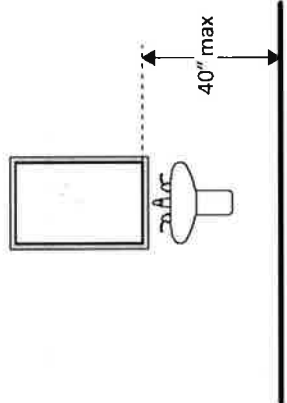
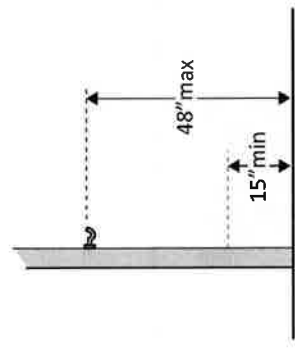
<p>maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p>Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Remove or replace threshold</li> <li></li> <li></li> </ul>
<p><b>3.8</b> If the threshold is vertical is it no more than ¼ inch high?                  Or                  No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?                  Or                  No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]                  Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p>Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p>	
	<p>Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p>	

<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?  Door handle?  Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Replace inaccessible knob with lever, loop or push hardware • Add automatic door opener</p>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Change hardware height</p>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]  Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>• Adjust or replace closers • Install lighter doors • Install power-assisted or automatic door openers</p> <p>Photo #: MENS ↓ WOMENS MAIN LOBBY</p>

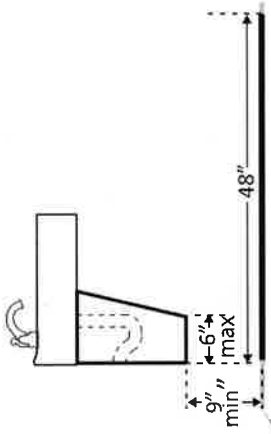
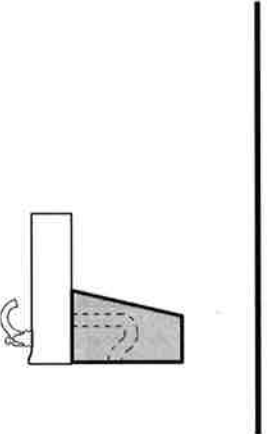
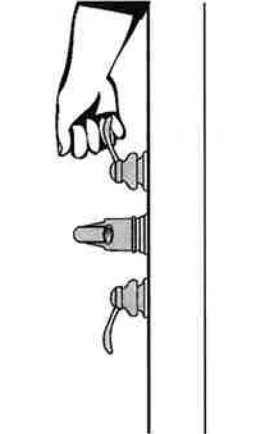
<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>MENS &amp; WOMENS MAIN LABBY</p> <p>Adjust closer</p> <p>Photo #:</p>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>

N/A

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> </ul>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> </ul>
<p><b>In the Toilet Room</b></p>			
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> </ul>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MENS ROOM MAIN LOBBY WOMENS MAIN</p> <ul style="list-style-type: none"> <li>• Move or remove partitions, fixtures or objects such as trash cans</li> </ul>

<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p> <p><i>NA</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*</p> <p>[603.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MENS ROOM MAIN LOBBY UNISEX</p>	<p>* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</p> <ul style="list-style-type: none"> <li>Lower the mirror</li> <li>Add another mirror</li> </ul>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*</p> <p>[603.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MAIN WOMENS</p>	<ul style="list-style-type: none"> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> </ul> <p>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</p>

Lavatories		The 2010 Standards refer to sinks in toilet rooms as lavatories.	
<p><b>3.21</b> Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.22</b> Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>UNI SEX</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.23</b> Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MENS REASON MAIN LOBBY WOMENS MAIN</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.24</b> Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>

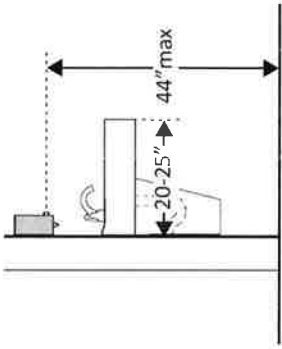
<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>MENS MAIN LOBBY WOMENS MAIN UNISEX</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> 	<p>Photo #:</p> <p>MENS MAIN LOBBY WOMENS MAIN UNISEX</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>  <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p> <p>MENS MAIN LOBBY WOMENS MAIN UNISEX</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>



**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? [308.2.2]

Yes  No  
 Measurement:



- Adjust dispensers
- Replace with or provide additional accessible dispensers

Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?  
 Not over an obstruction: no higher than 48 inches above the floor? [308.2]

Yes  No  
 Measurement:

Yes  No  
 Measurement:

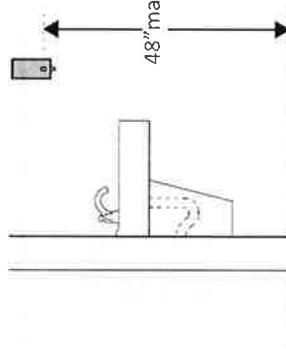
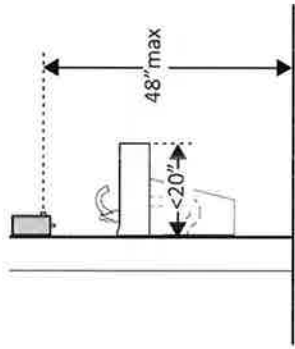
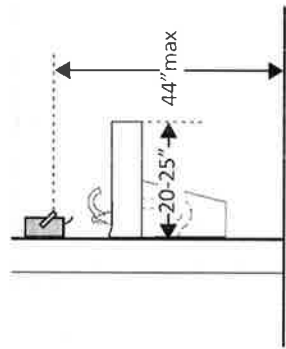


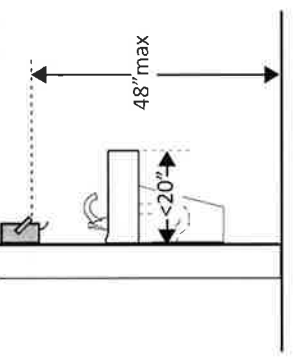
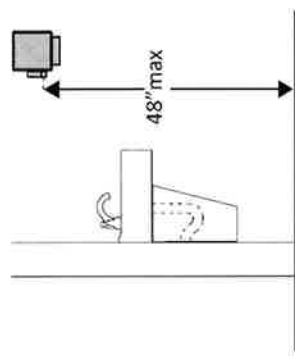
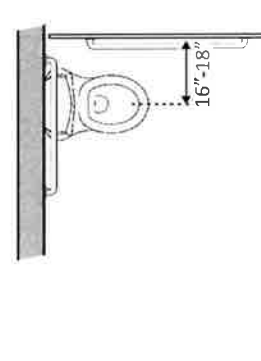
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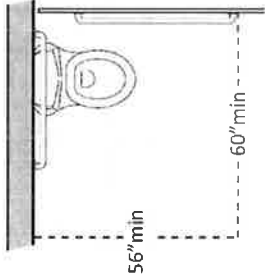
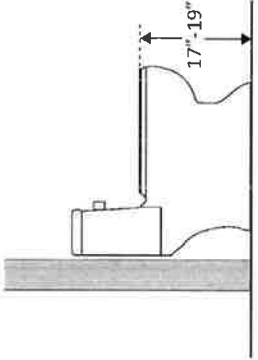
**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the

Yes  No  
 Measurement:

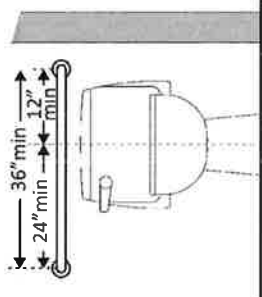
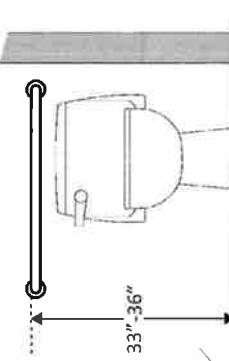
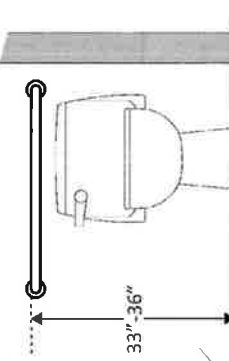
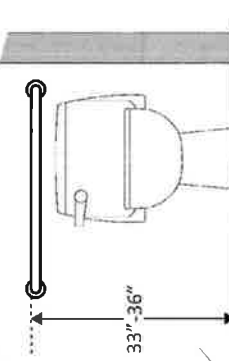
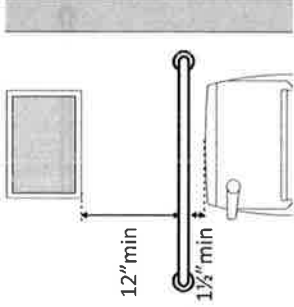
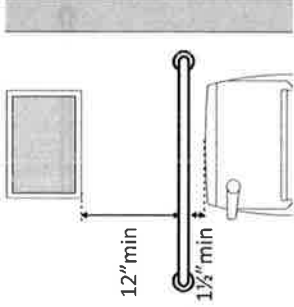


- Adjust dispensers
- Replace with or provide additional accessible dispensers

<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p><b>Water Closets in Single-User Toilet Rooms and Compartments (Stalls)</b> The 2010 Standards refer to toilets as water closets.</p>			
<p>3.30 Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move toilet</li> <li>• Replace toilet</li> <li>• Move partition</li> <li>•</li> </ul>

<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*[604.3.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>MENS → WOODMEN'S MAIN LOBBY</p> <p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p> <ul style="list-style-type: none"> <li>• Alter room/compartment for clearance</li> <li>•</li> <li>•</li> </ul> <p>Photo #:</p>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?[604.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Adjust toilet height</li> <li>• Replace toilet</li> <li>•</li> </ul> <p>Photo #:</p>

<p><b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?</p>	<p><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>UNISEX</p>	<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Is it located no more than 12 inches from the rear wall?</p>	<p><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>UNISEX</p>	
<p>Does it extend at least 54 inches from the rear wall? [604.5.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>MEN'S MAIN LOBBY + WOMEN'S UNISEX</p>	
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>MEN'S MAIN LOBBY + WOMEN'S UNISEX</p>	
<p>Is there at least 12 inches clearance between the grab bar and projecting objects above?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>			<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Is there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>			
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	

<p><b>3.34</b> Is there a grab bar at least 36 inches long on the rear wall?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	<p>MENS MAIN LOBBY WOMENS UNISEX</p> <ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	
<p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	
<p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	
<p>Are there at least 1½ inches clearance between the grab bar and projecting objects below?*</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> 	
<p>Is the space between the wall and the grab bar 1½ inches? [609.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>	<p>Photo #:</p>

\* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards

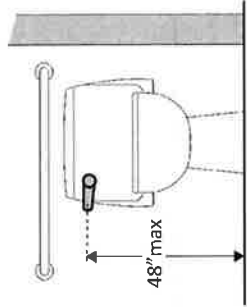
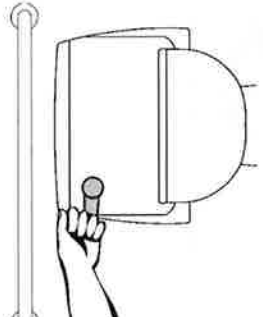
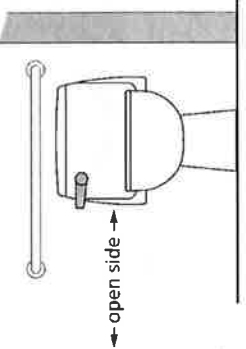
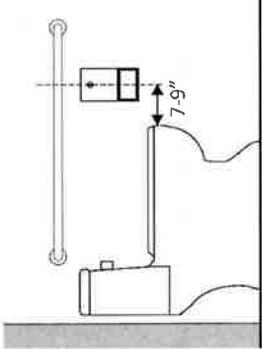
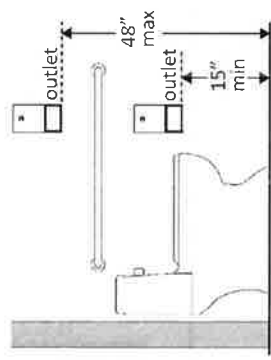
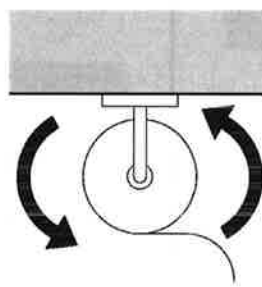
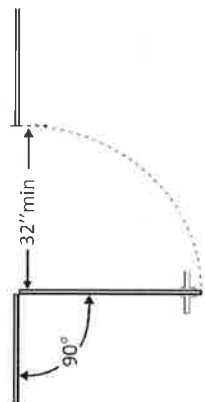
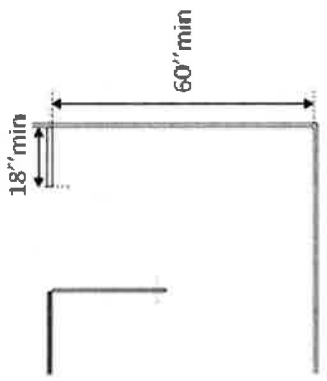
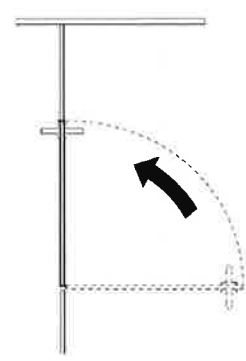
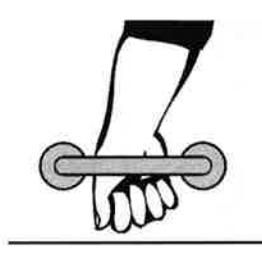
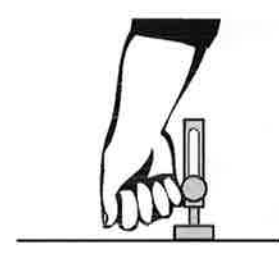
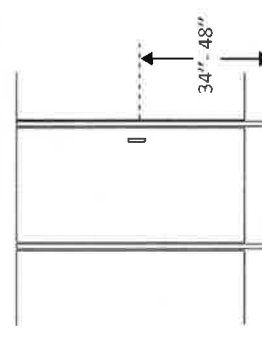
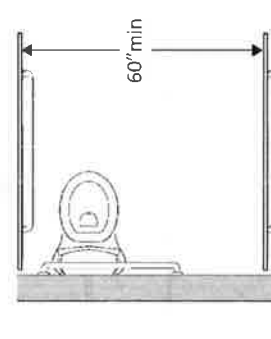
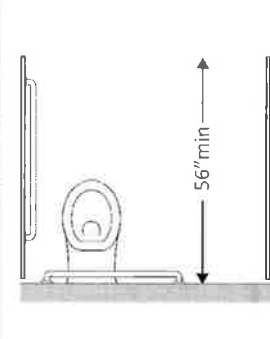
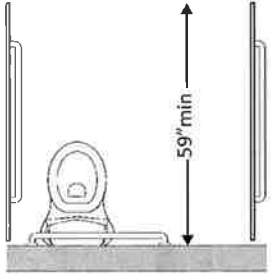
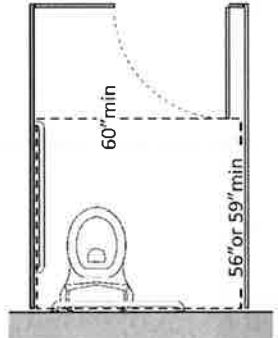
<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?  Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #: UNISEX</p>	<ul style="list-style-type: none"> <li>• Move control</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser? * [604.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #: UNISEX</p>	<p>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</p>

			Photo #:	<ul style="list-style-type: none"> <li>• Relocate dispenser</li> <li>•</li> <li>•</li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                  Not located behind grab bars? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>		Photo #:	<ul style="list-style-type: none"> <li>• Relocate dispenser</li> <li>•</li> <li>•</li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>		Photo #:	<ul style="list-style-type: none"> <li>• Adjust dispenser</li> <li>• Replace dispenser</li> <li>•</li> </ul>
<b>Toilet Compartments (Stalls)</b>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:             </p>		Photo #:	<ul style="list-style-type: none"> <li>• Widen door width</li> <li>•</li> <li>•</li> </ul>

<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p><i>M/P</i></p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Remove obstructions</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> 	<p>Photo #: <i>MEN'S MAIN LOBBY + WOMENS</i></p> <ul style="list-style-type: none"> <li>• <u>Add closer</u></li> <li>• Replace door</li> <li>•</li> </ul>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*[604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> 	<p>Photo #: <i>MENS MAIN LOBBY + WOMENS</i></p> <p>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</p> <ul style="list-style-type: none"> <li>• Replace hardware</li> <li>•</li> <li>•</li> </ul>



<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>MENS MAIN LOBBY + WOMENS</p>	<ul style="list-style-type: none"> <li>• Replace lock</li> </ul>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Relocate hardware</li> </ul>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #: MENS MAIN LOBBY + WOMENS</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> </ul>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> </ul>

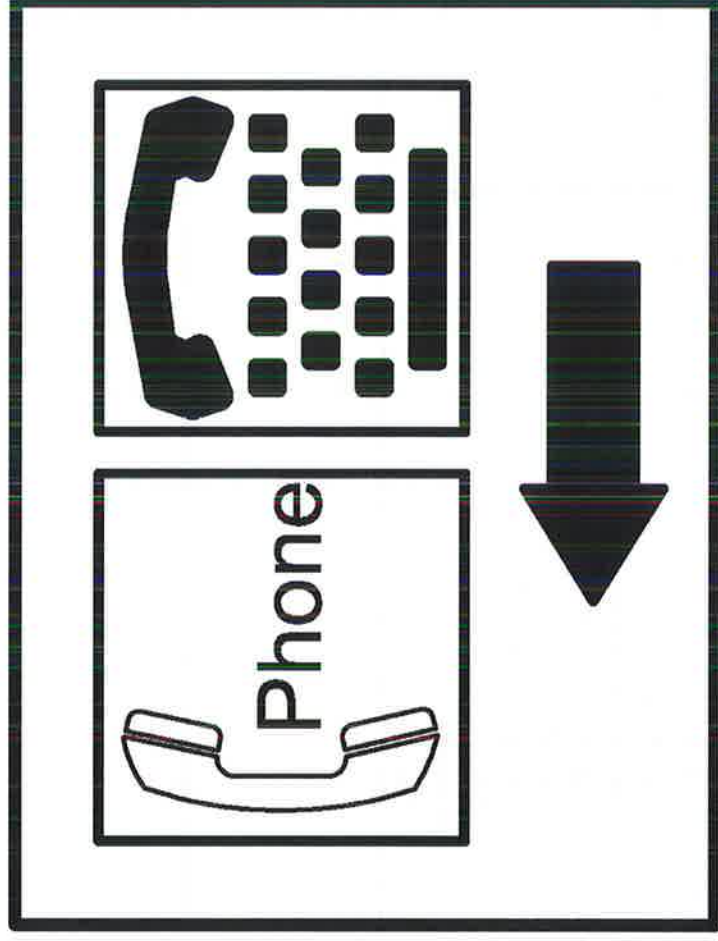
<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>MENS MAIN LOBBY + WOMENS</p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter compartment</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

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## ADA Checklist for Existing Facilities

# Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

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**Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.**

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2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

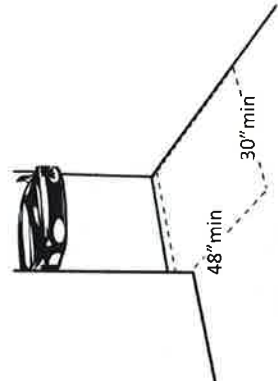
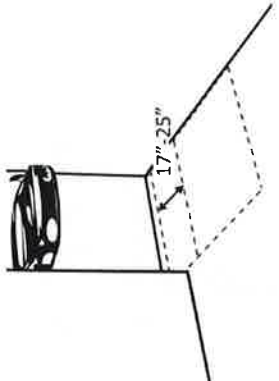
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

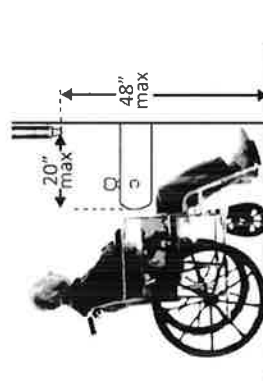
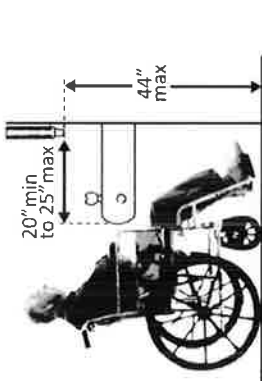

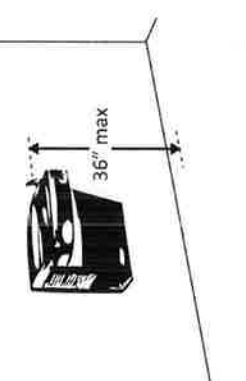
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

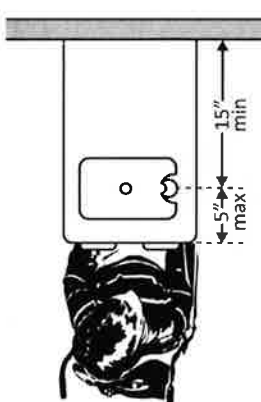
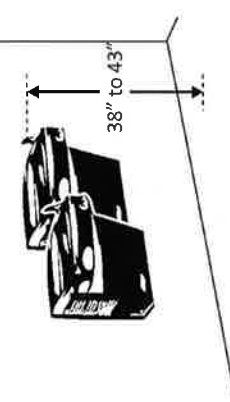
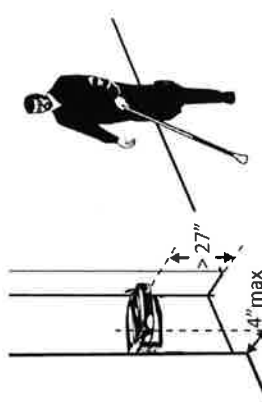
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 4 – Additional Access		Comments	Possible Solutions
<b>Drinking Fountains</b>			
<p><b>4.1</b> Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?*</p> <p>[See 2010 ADA Standards for Accessible Design – 602.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>• Relocate drinking fountain</li> <li>• Install a drinking fountain in another location</li> </ul>
<p><b>4.2</b> If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?</p> <p>[306.2.2, 306.2.3]</p> <p>Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>Photo #:</p> <p>MAW LOBBY</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?  Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>

<p><b>4.7</b> Is the spout:                  At least 15 inches from the rear of the drinking fountain?                  No more than 5 inches from the front of the drinking fountain? [602.5]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>MAIN LOBBY</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust spout</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons? [211.2]                  Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Install new drinking fountain for standing height</li> </ul>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>• Add tactile warning such as permanent planter or partial walls</li> </ul>



**Public Telephones**

**4.10** Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]

N/A

Yes  No

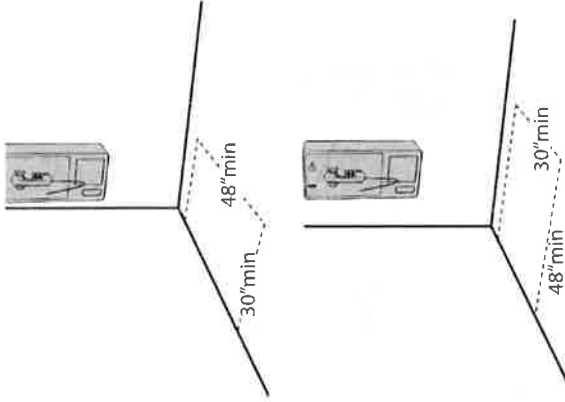


Photo #:

- Move telephone
- Install new telephone for clear floor space
- 

**4.11** Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]

N/A

Yes  No

Measurement:

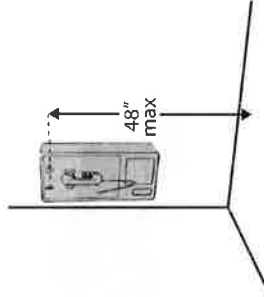


Photo #:

- Adjust telephone
- 
- 

**4.12** If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]

N/A

Yes  No

Measurement:

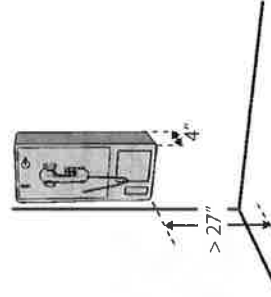





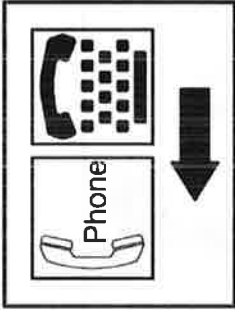
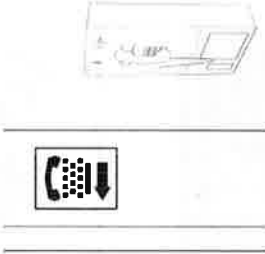
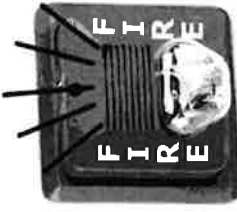


Photo #:

- Adjust telephone
- 
-

<p><b>4.13</b> Does at least one telephone have a volume control? [704.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> </ul>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add pictogram</li> </ul>
<p><b>4.15</b> Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install TTY</li> </ul>

<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust height of TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>

<p><b>Fire Alarm Systems</b></p>	<p>4.20 If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]</p>	<p> <input type="checkbox"/> Yes                     <input checked="" type="checkbox"/> No                 </p>		<p>MAIN LOBBY</p>	<p> <input type="checkbox"/> Install audible and visual alarms                      •                      •                 </p>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	• • •
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	• • •
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	• • •
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	• • •
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	• • •

## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building MUSEUM

Location 122 W. SECOND STREET

Date 3-30-24

Surveyors BRYAN HILL

Contact Information WITHERS RAVENEL

919 - 469 - 3340

An accessible route from site arrival points and an accessible entrance should be provided for everyone.



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2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
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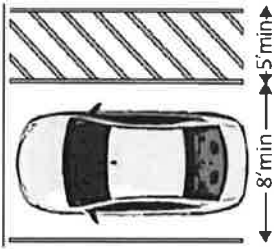
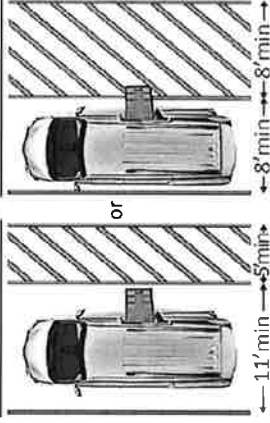
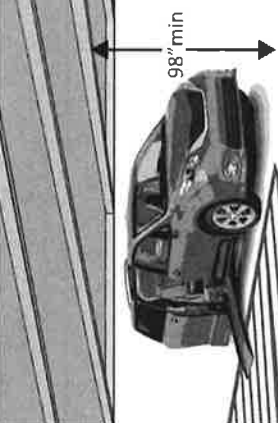
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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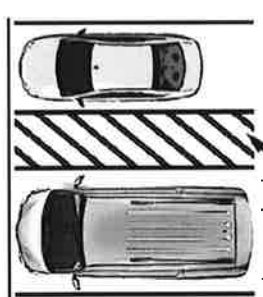

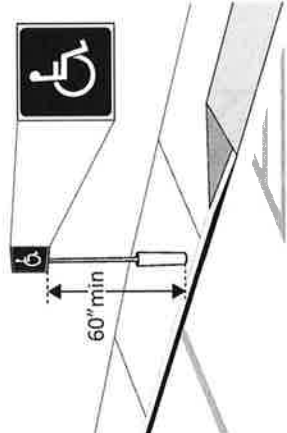
Priority 1 – Approach & Entrance		Comments	Possible Solutions												
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, location of route:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>												
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>															
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Total #: 4 Accessible #: 2</p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> <tr> <td colspan="2">100+ see 2010 Standards 208.2</td> </tr> </tbody> </table>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	100+ see 2010 Standards 208.2		<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces														
1 - 25	1														
26 - 50	2														
51 - 75	3														
76 - 100	4														
100+ see 2010 Standards 208.2															
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space?*[208.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p>	<p>* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</p> <ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> </ul>												

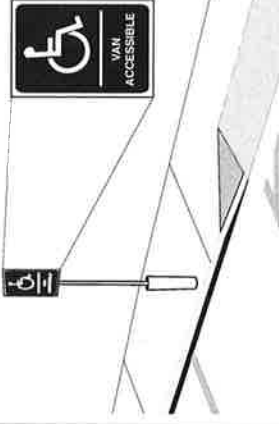



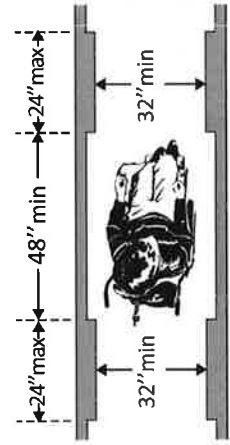
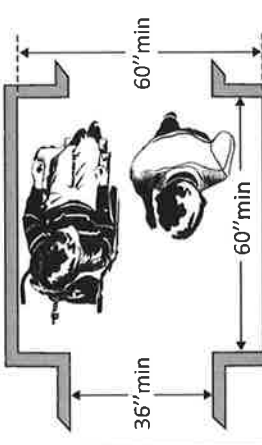
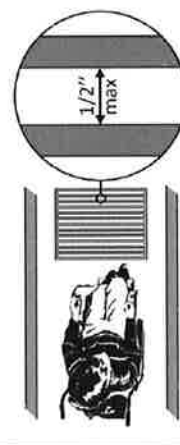
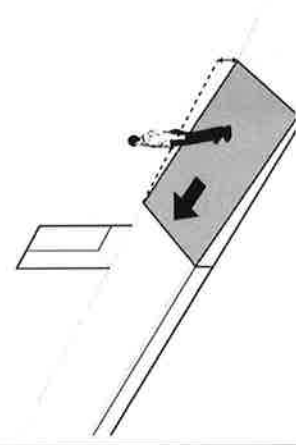
<p><b>1.4</b> Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]</p> <p>Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
<p><b>1.5</b> Is the van accessible space:</p> <p>At least 11 feet wide with an access aisle at least 5 feet wide?</p> <p>Or</p> <p>At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide van-accessible space(s)</li> <li>•</li> <li>•</li> </ul>
<p><b>1.6</b> Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide van-accessible space(s)</li> <li>•</li> <li>•</li> </ul>

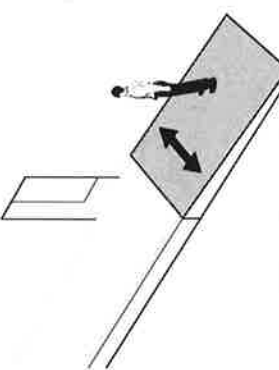
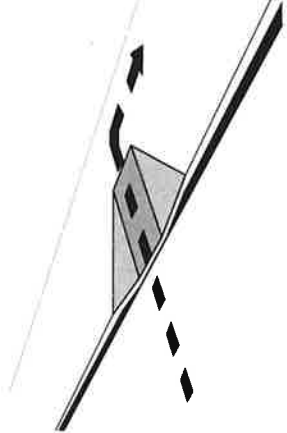
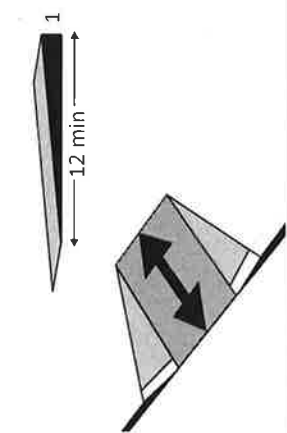
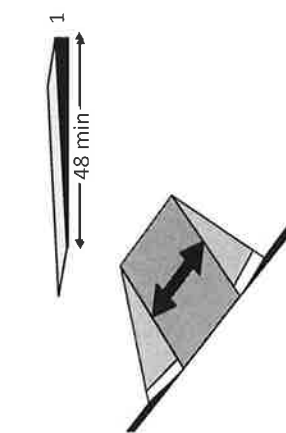
Priority 1 – Approach & Entrance

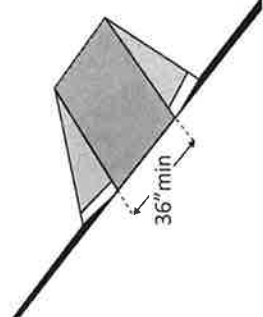
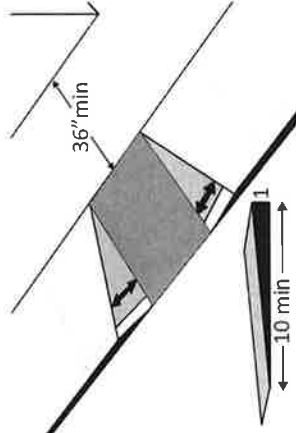
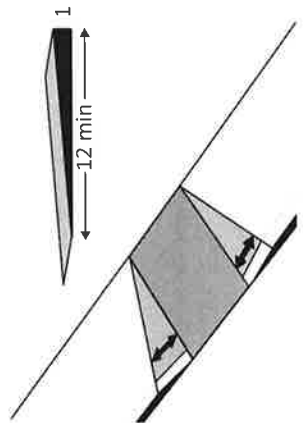
ADA Checklist for Existing Facilities

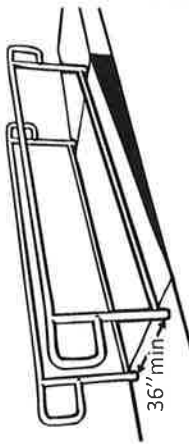


<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	 <p>area to be marked</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Mark access aisles</li> <li>•</li> <li>•</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• <u>Regrade surface</u></li> <li>•</li> <li>•</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> <li>•</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>

<p><b>1.11</b> Are there signs reading “van accessible” at van accessible spaces? [502.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Install signs • •</p>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]  Note: If parking serves multiple entrances, accessible parking should be dispersed.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>• Reconfigure spaces • •</p>
<p><b>Exterior Accessible Route</b></p>			
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>• Repair uneven paving • Fill small bumps and breaks with patches • Replace gravel with asphalt or other surface</p>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Measurement:</p>		<p>• Change or move landscaping, furnishings or other items • Widen route •</p>

<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>		<p>Photo #:</p>	
<p>1.15 If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>
<p>1.16 If there are grates or openings on the route, are the openings no larger than 1/2 inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or move grate</li> <li>•</li> <li>•</li> </ul>
<p>1.17 Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:20 max.</li> <li>•</li> <li>•</li> </ul>

<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade to 1:48 max.</li> <li>•</li> <li>•</li> </ul>
<p><b>Curb Ramps</b></p>			
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>

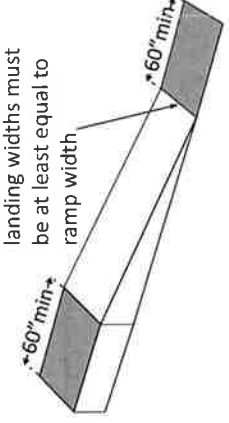
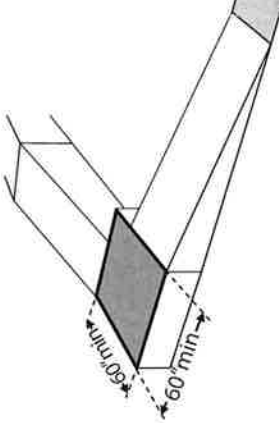
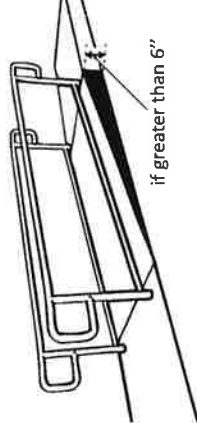
<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>• Add ramp flares</li> <li>•</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares?</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add ramp flares</li> <li>• Regrade flares</li> <li>•</li> </ul>

<p><b>Ramps</b> If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.</p>	
<p><b>1.25</b> If there is a ramp is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p>	<p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:   </p> <p>Photo #:</p>
<p><b>1.26</b> Is the surface stable, firm and slip resistant? [405.4]</p>	<p> <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No                      Measurement:   </p> <p>Photo #: Z</p>
<p><b>1.27</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.</p>	<p> <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No                      Measurement:   </p> <p>Photo #: Z</p>

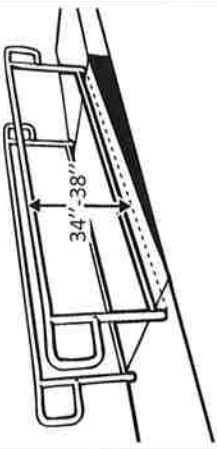
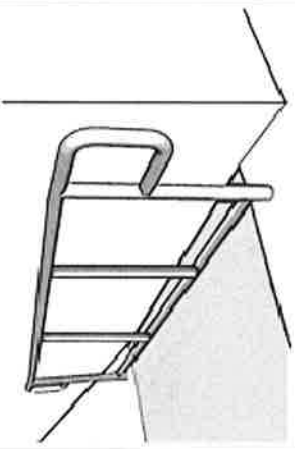
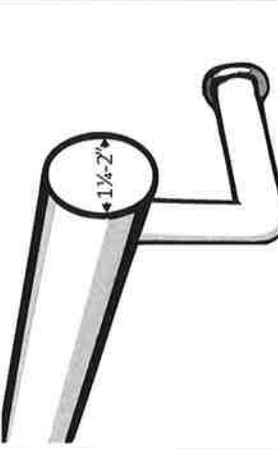
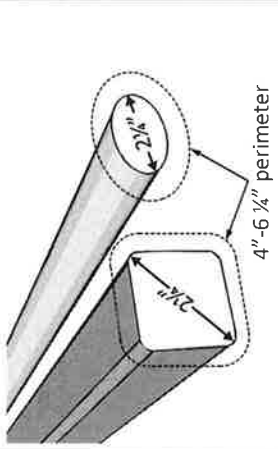
- Alter ramp
- 
- 

- Resurface ramp
- 
- 

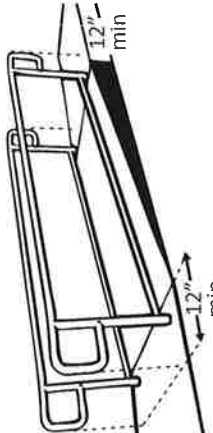
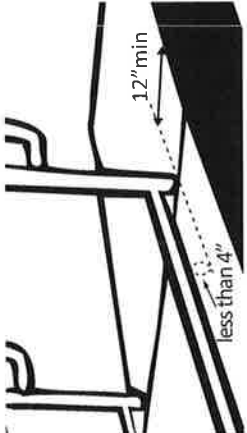
- Relocate ramp
- Lengthen ramp to decrease slope
-

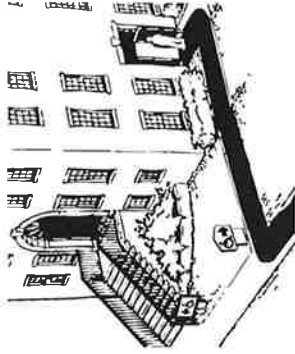


<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:</p> <p>At the top of the ramp?</p> <p>At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Increase landing size</li> <li>•</li> </ul>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]</p> <p>Note: Curb ramps are not required to have handrails.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

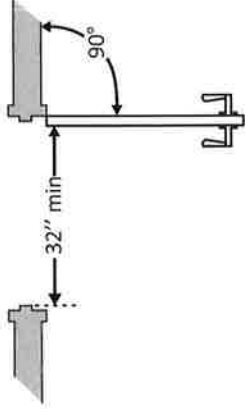
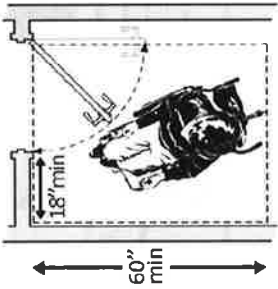
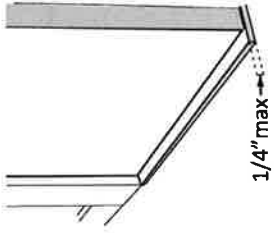


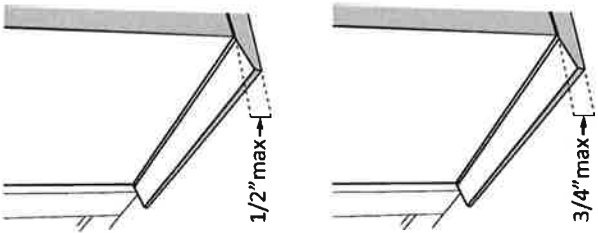

<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> <li>•</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

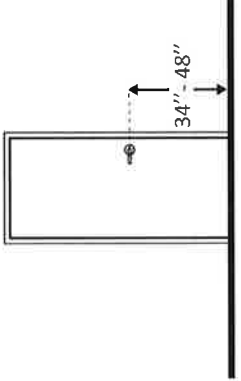
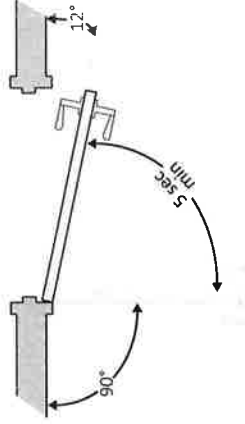
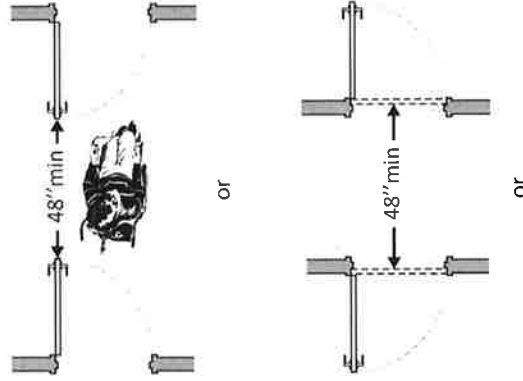
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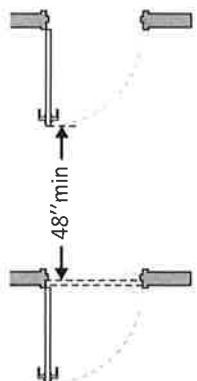
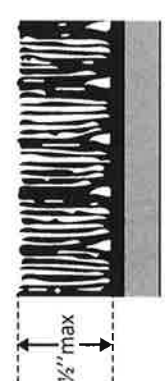
<p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	
<p><b>1.35</b> Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface? [505.10.1]  Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.36</b> To prevent wheelchair casters and crutch tips from falling off:  Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> </ul>

<b>Entrance</b>				
<b>1.37</b>	Is the main entrance accessible?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Photo #: 3 • Redesign to make it accessible •
<b>1.38</b>	If the main entrance is not accessible, is there an alternative accessible entrance?  Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Photo #: • Designate an entrance and make it accessible • Ensure that accessible entrance can be used independently and during the same hours as the main entrance •
<b>1.39</b>	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Photo #: 3 • Install signs • Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route •
<b>1.40</b>	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Photo #: 4 • Install sign •

<p><b>1.41</b> Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Alter door</li> <li>Install offset hinges</li> <li></li> </ul>
<p><b>1.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
<p><b>1.43</b> If the threshold is vertical is it no more than 1/4 inch high?  Or  No more than 1/2 inch high with the top 1/4 inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Remove or replace threshold</li> <li></li> </ul>

<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¼ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p style="text-align: right;">5</p>	
<p><b>1.44</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>

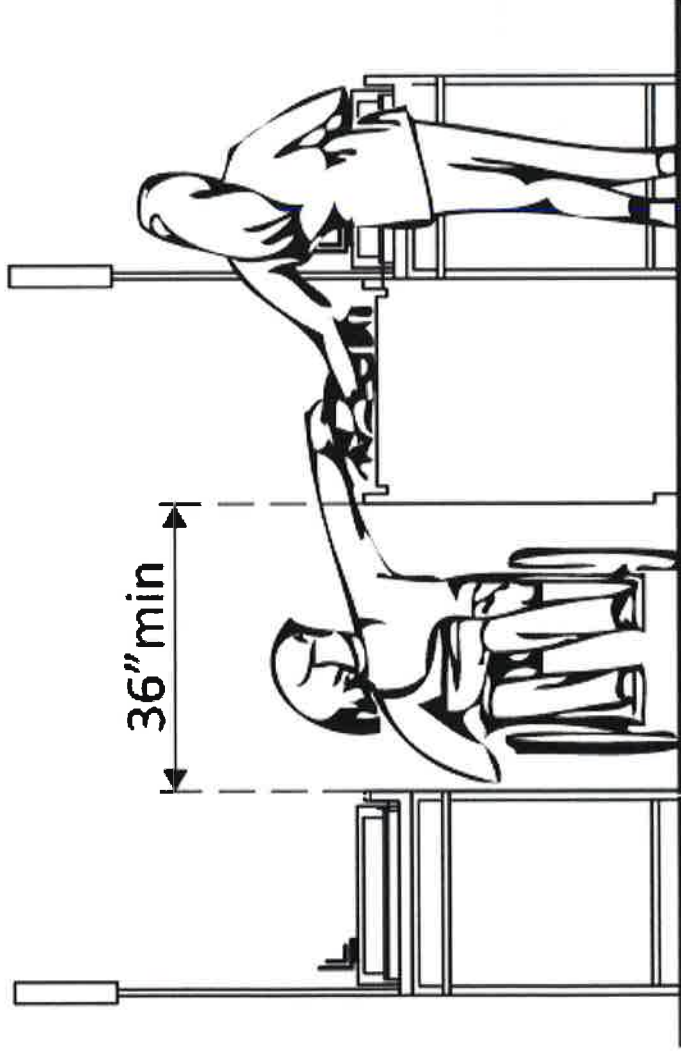
<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

			<p>Photo #:</p>
<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/2 inch thick? [302.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.





Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

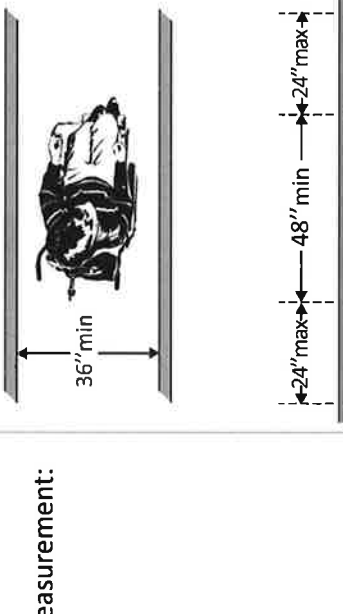
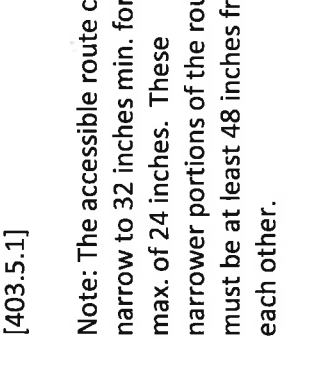
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

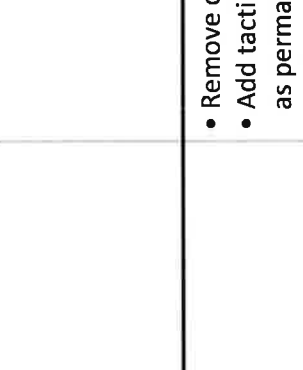
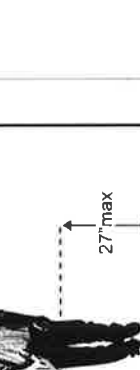
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

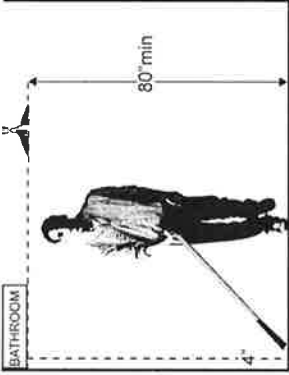
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Priority 2 – Access to Goods & Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Photo #:	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>

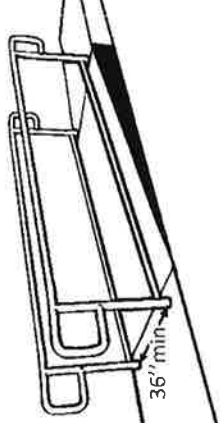

**Interior Accessible Route**

<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• <u>Widen route</u></li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove object</li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

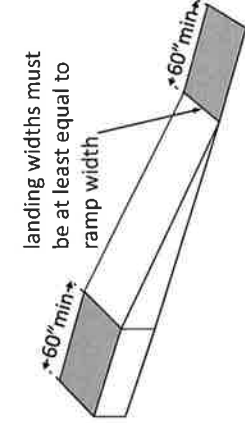
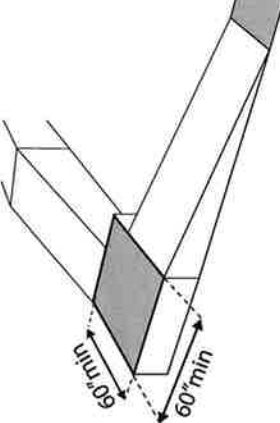
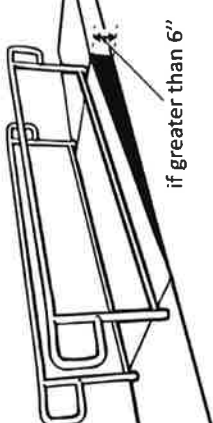
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Or</p> 	<p>Photo #:</p>
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?</p> <p>Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>• Install if necessary • Offer goods and services on an accessible story •</p>

**Ramps**

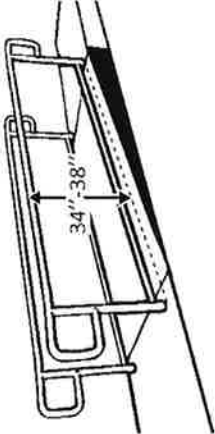

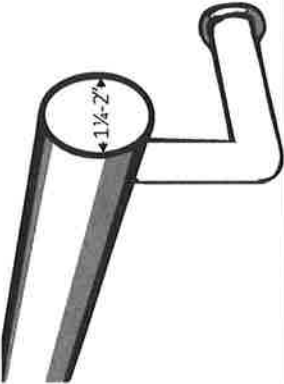
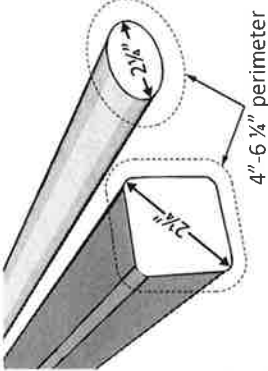
<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>

N/A

N/A

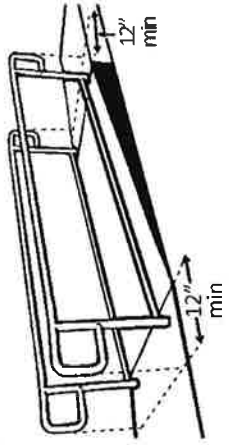

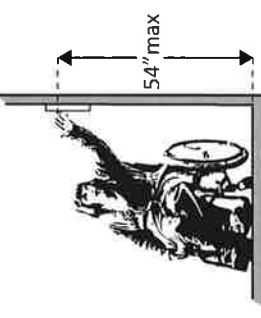
<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Increase landing size</li> <li>•</li> <li>•</li> </ul>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

N/A

<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Adjust handrail height • •</p>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Reconfigure or replace handrails • •</p>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Replace handrails • •</p>
<p><b>2.19</b> If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6 1/2 inches? Is the cross section no greater than 2 1/4 inches in diameter? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Replace handrails • •</p>

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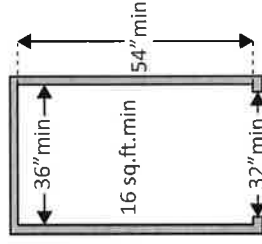


<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: if a 12" extension would be hazardous (in circulation path), it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> <li>•</li> </ul>
<p><b>Elevators – Full Size &amp; LULA (limited use, limited application)</b> LULA elevators are often used in alterations.</p>				
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change call button height</li> <li>•</li> <li>•</li> </ul>



Priority 2 – Access to Goods & Services

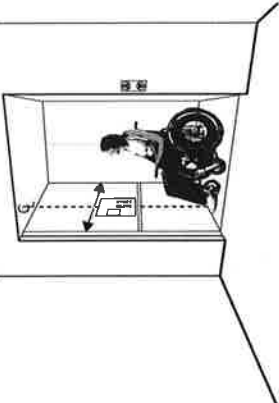
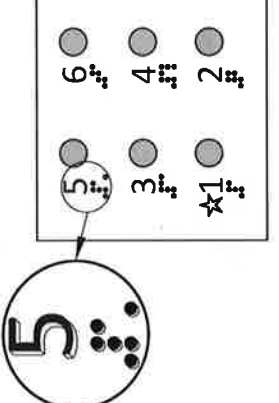
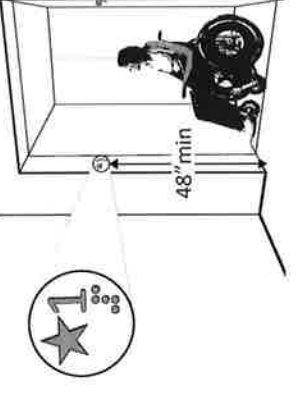
<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> </ul>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power-operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add power operated door</li> <li>• Adjust opening time</li> </ul>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> </ul>



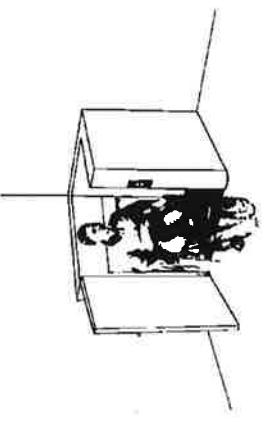
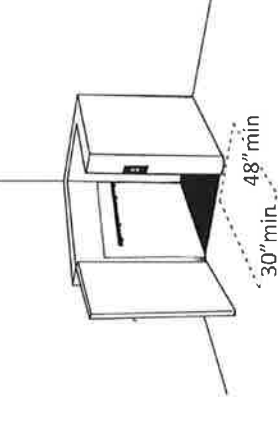
*Handwritten signature and arrow pointing right.*

<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?</p> <p>Or</p> <p>At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?</p> <p>[408.4.1 Exceptions 1 and 2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater 48 inches above the floor?</p> <p>Or</p> <p>Up to 54 inches above the floor for a parallel approach?</p> <p>[408.4.6, 407.4.6.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>

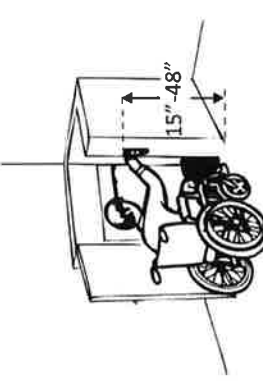
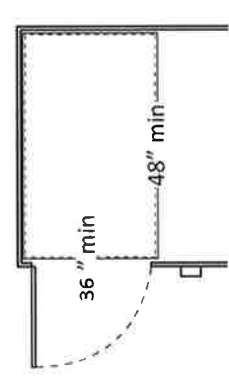
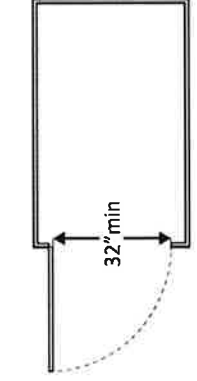
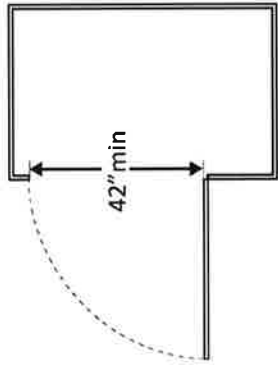
NA →

<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille? [407.4.7.1, 703.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jambs at every floor identifying the floor?</p> <p>Is there a tactile star on both jambs at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>

N/A

<p>Are text characters raised? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is there Braille? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3] <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p>
<b>Platform Lifts</b>			
<p><b>2.32</b> If a lift is provided, can it be used without assistance from others? [410.1] <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure so independently operable</li> <li>•</li> <li>•</li> </ul>
<p><b>2.33</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5] <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>

N/A

<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>

N/D

**Signs** "Tactile characters" are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door? [703.4.2]

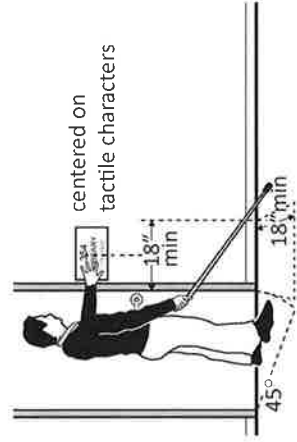
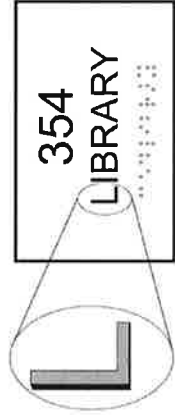
Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\*[703.4.2]

Yes  No

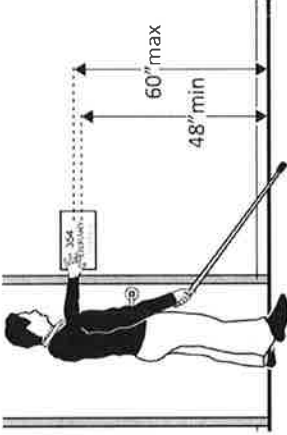
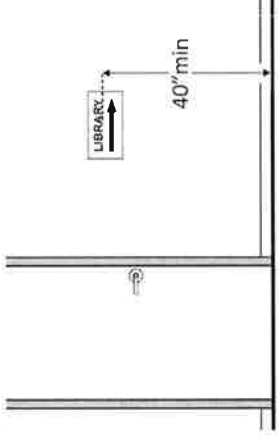
Measurement:



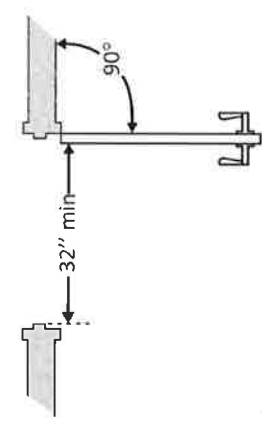
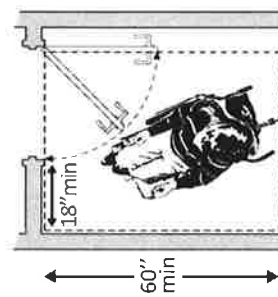
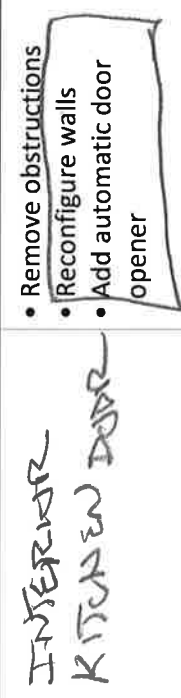
- Install tactile sign
- Relocate sign
- 

\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

*NA* →

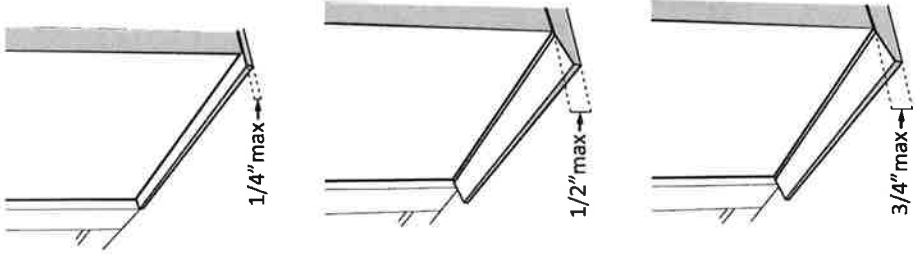
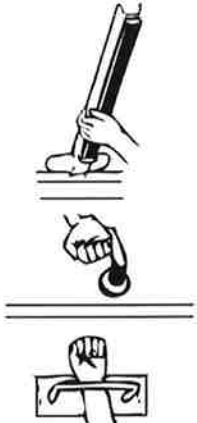
<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p><b>2.39</b> If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>• Install signs with contrasting characters</p> <p>• Change sign height</p> <p>•</p>
<p>Photo #:</p>	<p>Photo #:</p>	<p>Photo #:</p>

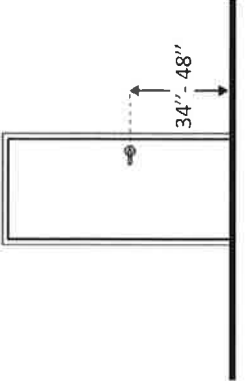
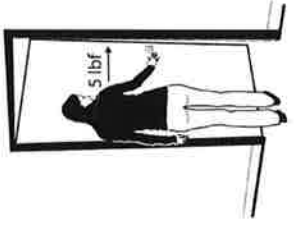
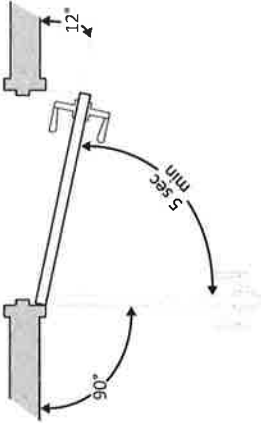
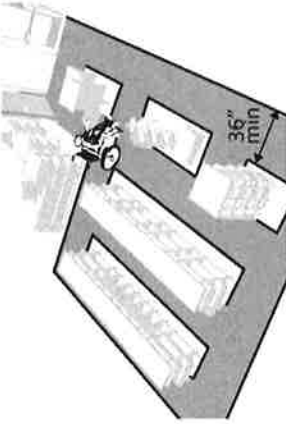


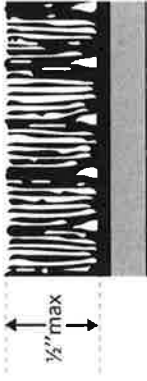
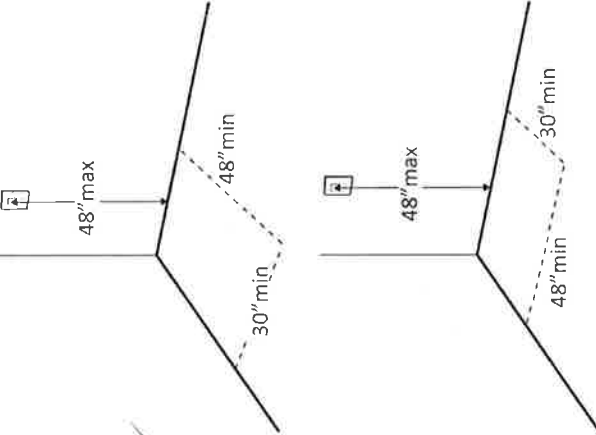
Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.	
<p><b>2.40</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;"> <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No                 </div> <div>  </div> </div> <p>Measurement:</p>
<p><b>2.41</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?                       Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.</p> <p>On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;"> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </div> <div>  </div> </div> <p>Measurement:</p>
	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;"> <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No                 </div> <div> <p>Photo #: <i>INTERIOR KITCHEN DOOR</i></p>  </div> </div> <p>Photo #: <i>6</i></p>

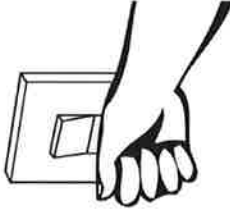
- Install offset hinges
- Alter the doorway
- 

- Remove obstructions
- Reconfigure walls
- Add automatic door opener
-

<p><b>2.42</b> If the threshold is vertical is it no more than ¼ inch high?</p> <p>Or</p> <p>No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>Remove or replace threshold</li> </ul>
<p><b>2.43</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>

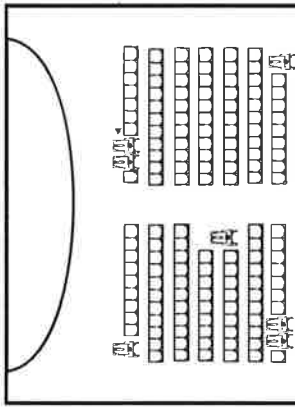
<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>			
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> </ul>

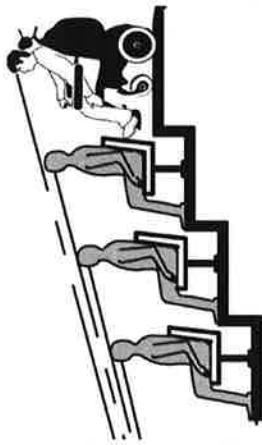
<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>			<ul style="list-style-type: none"> <li>• Change floor surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.49</b> If there is carpet: Is it no higher than 1/2 inch? Is it securely attached along the edges? [302.2]</p>				
<p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace carpet</li> <li>•</li> <li>•</li> </ul>
<p><b>Controls – light switches, security and intercom systems, emergency/alarm boxes, etc.</b></p>				
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]</p> <p>Are the operable parts no higher than 48 inches above the floor?*</p> <p>[309.3, 308]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <p><i>LIGHT SWITCH @ FRONT DOOR</i></p>	<ul style="list-style-type: none"> <li>• Change height of control</li> <li>•</li> <li>•</li> </ul> <p>*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>

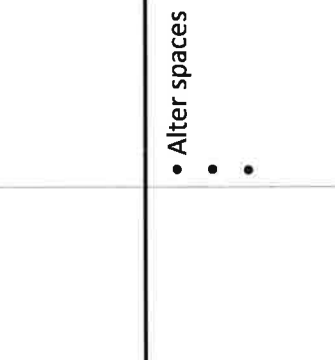

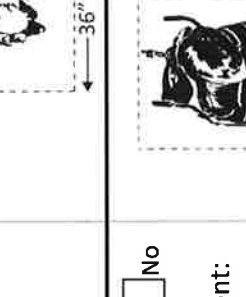
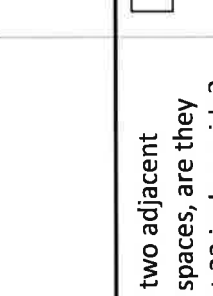
<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>
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**Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.**

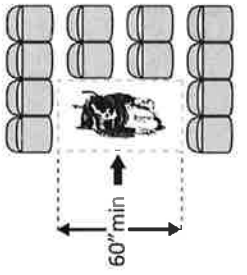
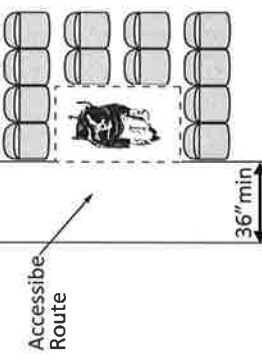
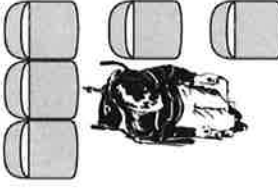
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>	<table border="1"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces												
4 - 25	1												
26 - 50	2												
51 - 150	4												
151 - 300	5												

<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
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<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>
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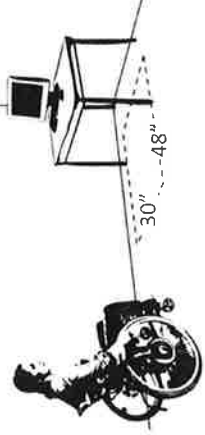
<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Alter for line of sight • •</p>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Alter space • •</p>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Alter spaces • •</p>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Alter space • •</p>

*N/A*

<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add companion seats</li> <li>•</li> <li>•</li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter seating</li> <li>•</li> <li>•</li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add equivalent seating</li> <li>•</li> <li>•</li> </ul>

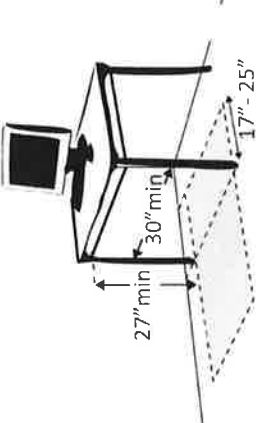
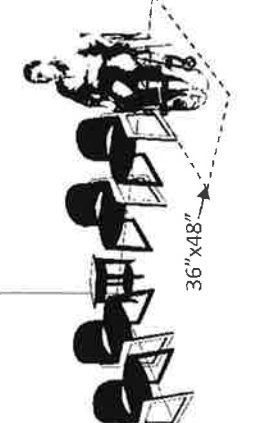
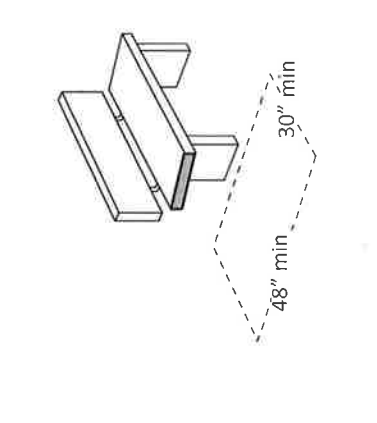
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Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)			
<p><b>2.64</b> Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: Wheelchair #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Alter to provide accessible spaces</li> <li></li> <li></li> </ul>
<p><b>2.65</b> Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>Widen route</li> <li></li> <li></li> </ul>
<p><b>2.66</b> At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>Alter surface height</li> <li></li> <li></li> </ul>
<p><b>2.67</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> <li></li> </ul>

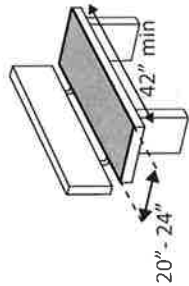
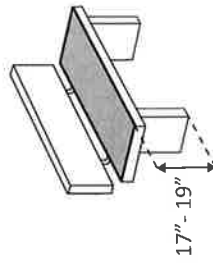
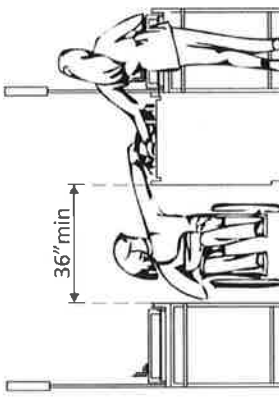
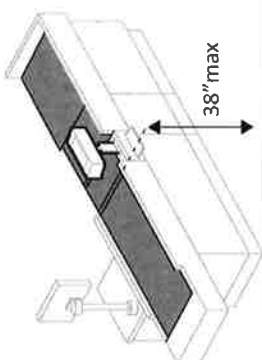
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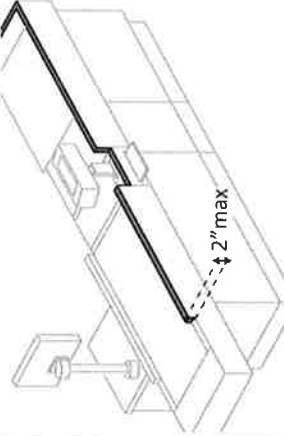
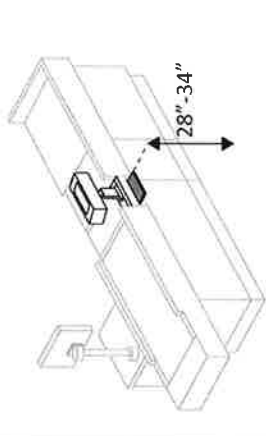

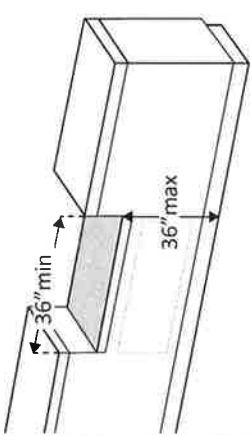
<p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>			
<p>2.68 Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>			
<p>2.69 In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>
<p>2.70 Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?</p> <p>Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>

N/A



<p>Does the bench have back support or is it affixed to a wall?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>
<p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>Check-Out Aisles – supermarkets, large retail stores, etc.</b></p>		
<p>2.71 Is the aisle at least 36 inches wide?</p> <p>[904.3.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen aisle</li> <li>•</li> <li>•</li> </ul>
<p>2.72 Is the counter surface of at least one aisle no higher than 38 inches above the floor?</p> <p>[904.3.2]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower counter</li> <li>•</li> <li>•</li> </ul>

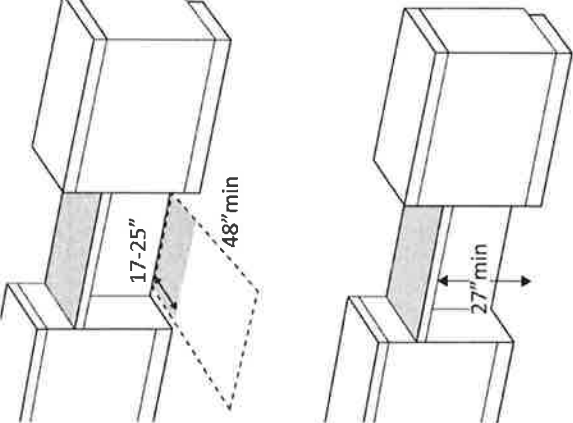
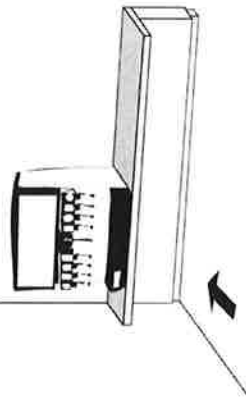
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<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> </ul>

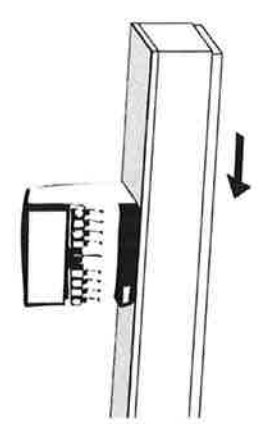
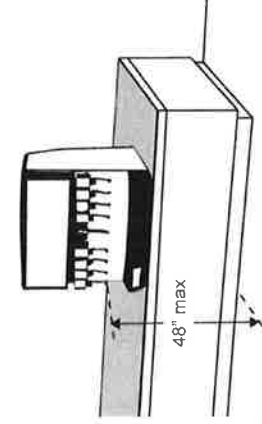
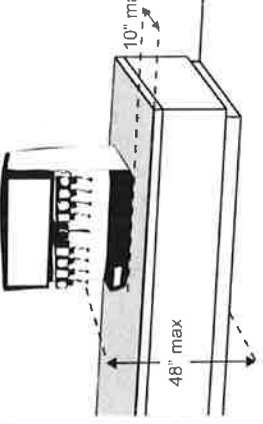
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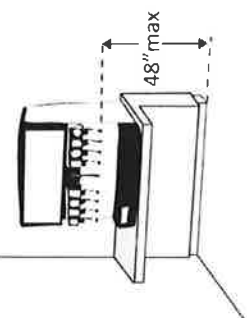
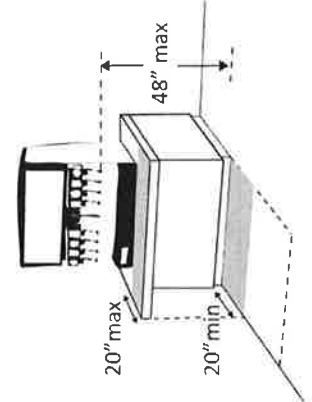
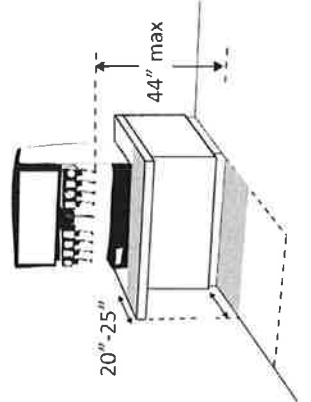
<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter accessible portion</li> <li>•</li> <li>•</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Parallel</p> <p>Measurement:</p> <p><input type="checkbox"/> Forward</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide a parallel or forward approach</li> <li>•</li> <li>•</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• If a parallel approach is not possible, a forward approach is required</li> <li>•</li> <li>•</li> </ul>

N/A →

<p><b>2.80</b> For a forward approach:</p> <p>Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? [306.2.2, 306.2.3]</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter? [306.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee clearance</li> <li>•</li> <li>•</li> </ul>
<p><b>Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.</b></p>			
<p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p>	 <p>Or</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide approach</li> <li>•</li> <li>•</li> </ul>

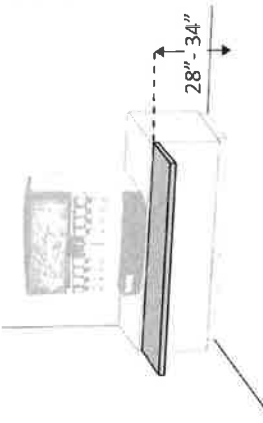
N/A →

<p><i>N/A</i></p>	<p><b>2.82</b> If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p> <input type="checkbox"/> Yes    <input type="checkbox"/> No                  Measurement:             </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.83</b> If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p> <input type="checkbox"/> Yes    <input type="checkbox"/> No                  Measurement:             </p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.84</b> If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]</p> <p> <input type="checkbox"/> Yes    <input type="checkbox"/> No                  Measurement:             </p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>

<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> <li>•</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> <li>•</li> </ul>

N/A



<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>



# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

Project

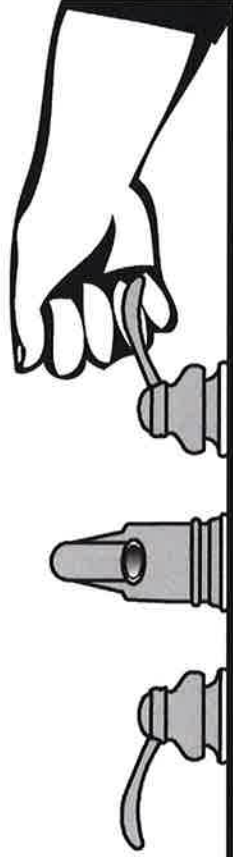
Building

Location

Date

Surveyors

Contact Information



When toilet rooms are open to the public they should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



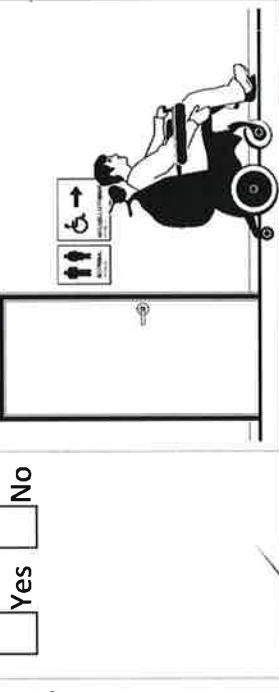
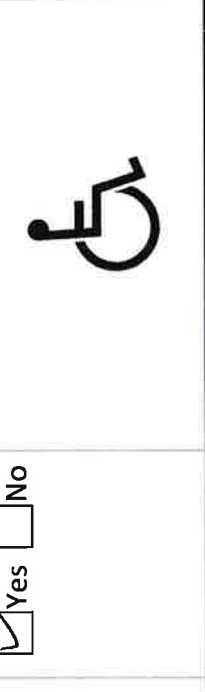
ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Reconfigure toilet rooms</li> <li>• Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter route</li> </ul>

MA

**Signs at Toilet Rooms**

3.5 Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door? [703.4.2]

Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \* [703.4.2]

Yes  No

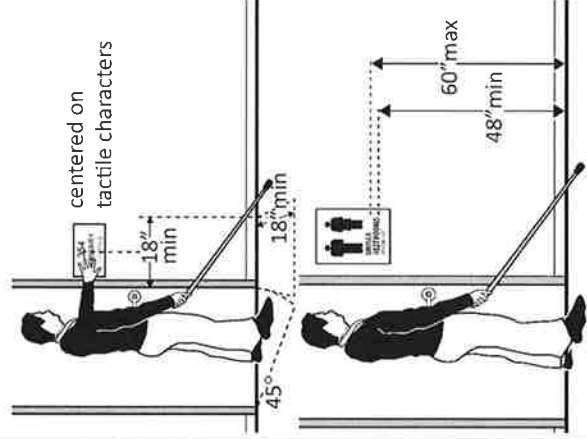
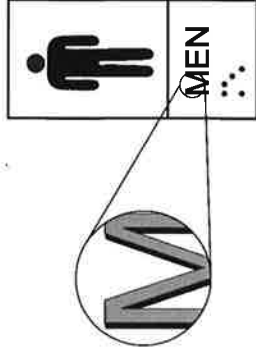
Measurement:

So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60

Yes  No

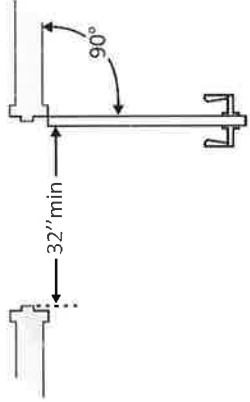
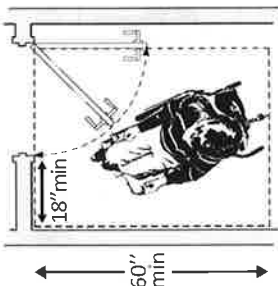
Measurement:

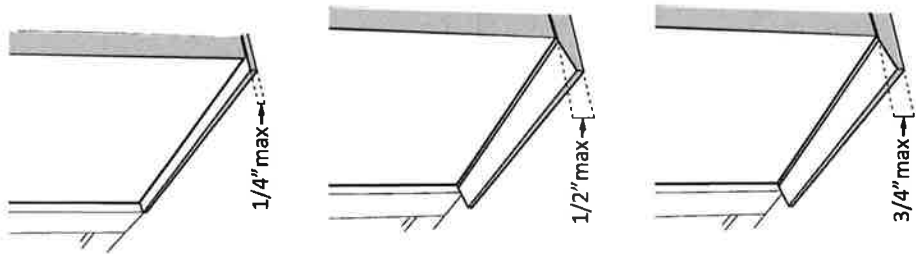
- Install tactile sign
- Relocate sign
- 

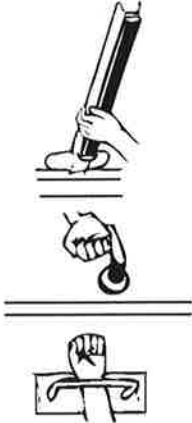
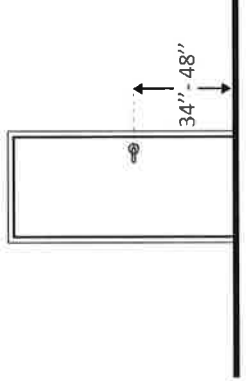
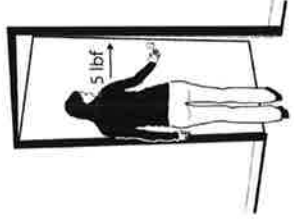


\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

\*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not

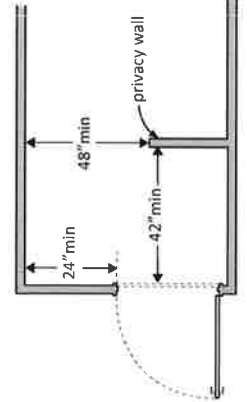
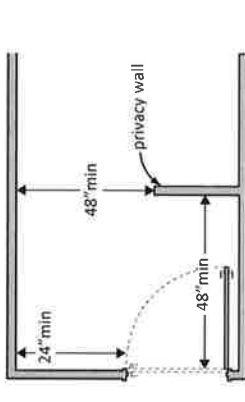

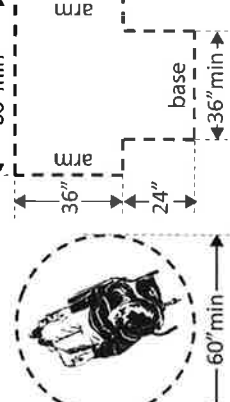
<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>			<p>Photo #:</p>	<p>required</p>
<p><b>Entrance</b></p>				
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the floor surface of the</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>

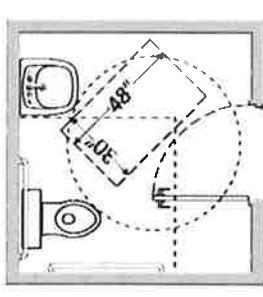
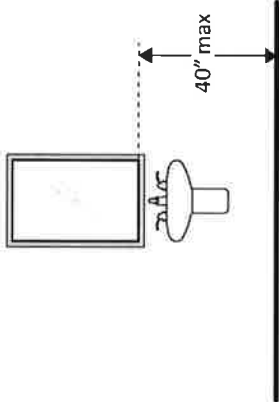
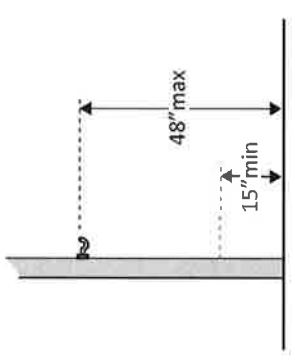
	Measurement:		Photo #:	
<p><b>3.8</b> maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p> <p>If the threshold is vertical is it no more than ¼ inch high?</p> <p>Or</p> <p>No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>

<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>



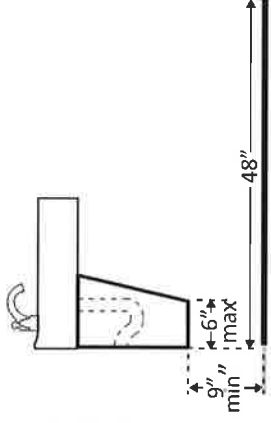
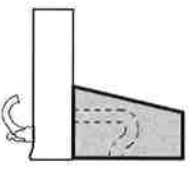
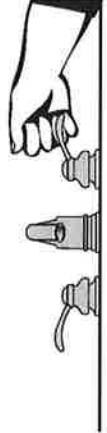
<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p> <p style="text-align: right;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> <li>•</li> <li>•</li> </ul>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p> <p style="text-align: right;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> <li>•</li> <li>•</li> </ul>
<p><b>In the Toilet Room</b></p>			
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move or remove partitions, fixtures or objects such as trash cans</li> <li>•</li> <li>•</li> </ul>

<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*[603.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <p style="text-align: right;">B</p>	<p>* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</p> <ul style="list-style-type: none"> <li>Lower the mirror</li> <li>Add another mirror</li> </ul>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*[603.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> </ul> <p>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</p>

N/A

<p><b>Lavatories</b> The 2010 Standards refer to sinks in toilet rooms as lavatories.</p>		Photo #:
<p><b>3.21</b> Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]</p>	<p> <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p>	<p>48" min 30" min</p>
<p><b>3.22</b> Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]</p>	<p> <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p>	<p>17"-25" 48"</p>
<p><b>3.23</b> Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]</p>	<p> <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p>	<p>34" max</p>
<p><b>3.24</b> Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]</p>	<p> <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p>	<p>8" min 27" min</p>

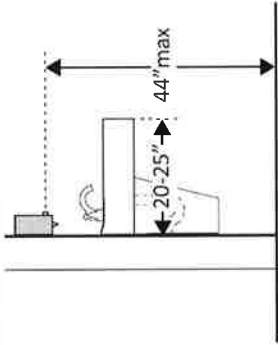
<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>

**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?  
 [308.2.2]

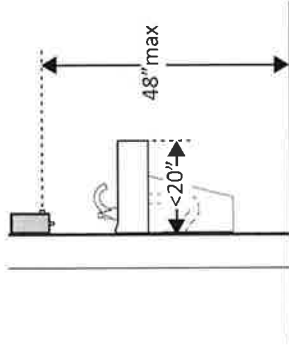
N/A

Yes  No  
 Measurement:



Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?

Yes  No  
 Measurement:



Not over an obstruction: no higher than 48 inches above the floor?  
 [308.2]

Yes  No  
 Measurement:

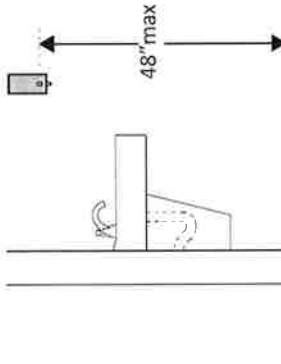


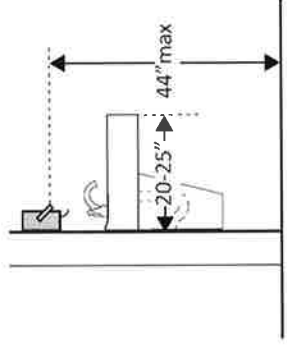
Photo #:

- Adjust dispensers
- Replace with or provide additional accessible dispensers
- 

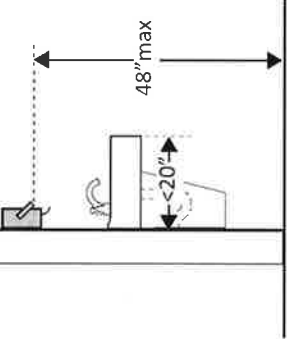
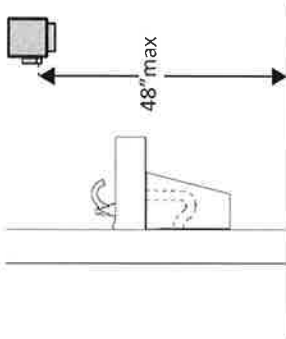
**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?

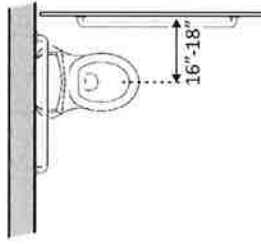
N/A

Yes  No  
 Measurement:

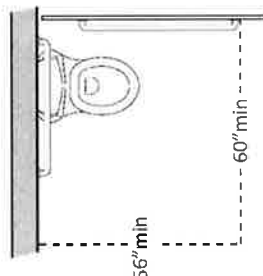
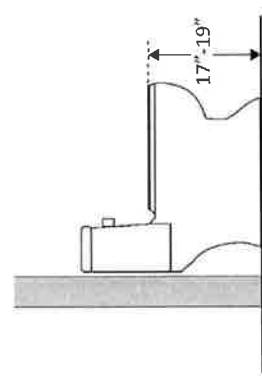


- Adjust dispensers
- Replace with or provide additional accessible dispensers
-

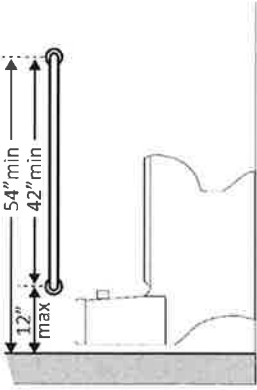
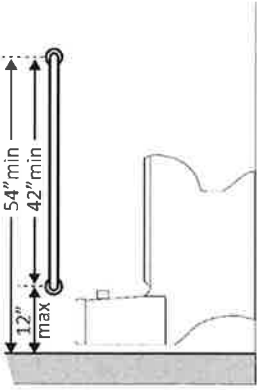
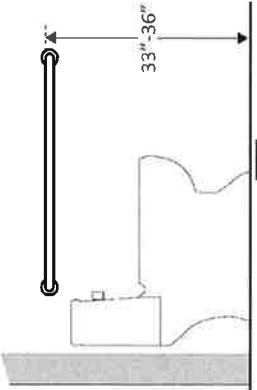
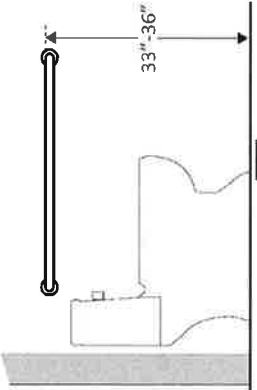
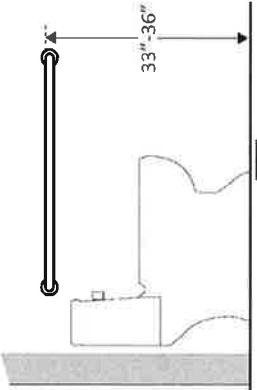
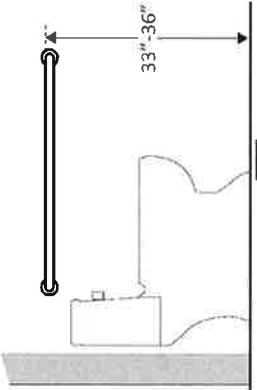
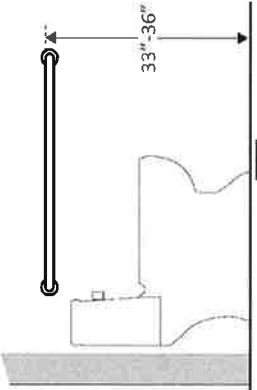
<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p> <p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 	<p>Photo #:</p>
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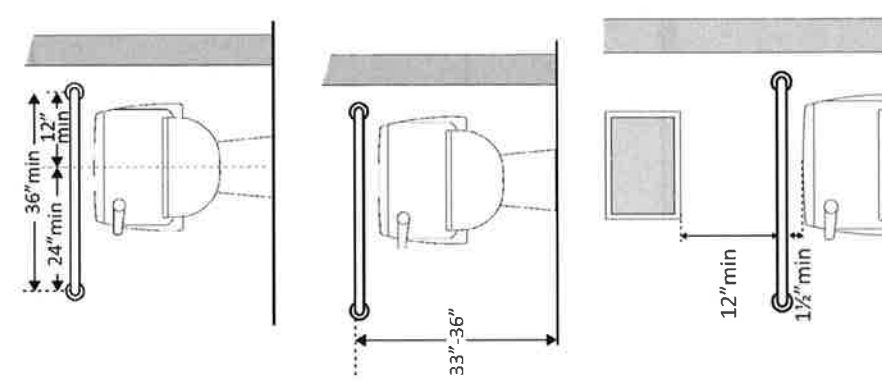
<p><b>3.30</b> Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move toilet</li> <li>• Replace toilet</li> <li>• Move partition</li> <li>•</li> </ul>
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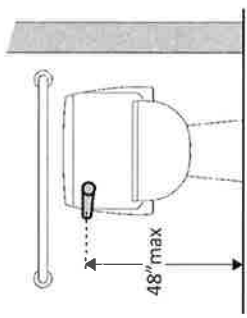
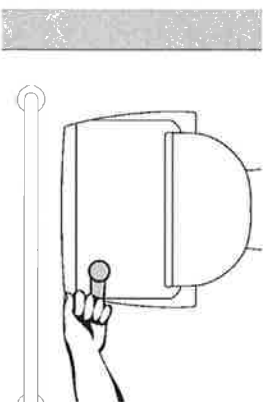
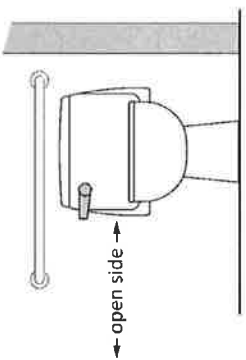
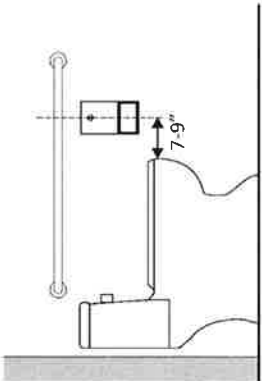
**Water Closets in Single-User Toilet Rooms and Compartments (Stalls)** The 2010 Standards refer to toilets as water closets.

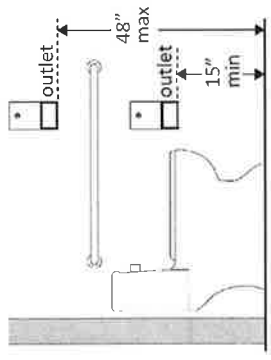
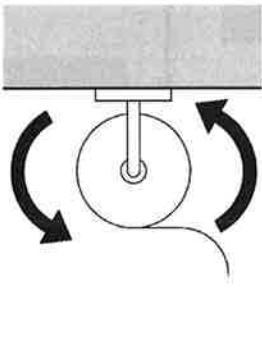
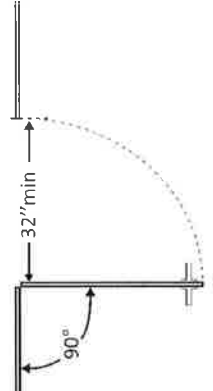
<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</p> <p>[604.3.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p>	<p>• Alter room/compartments for clearance</p> <p>•</p> <p>•</p>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<p>• Adjust toilet height</p> <p>• Replace toilet</p> <p>•</p> <p>Photo #:</p>



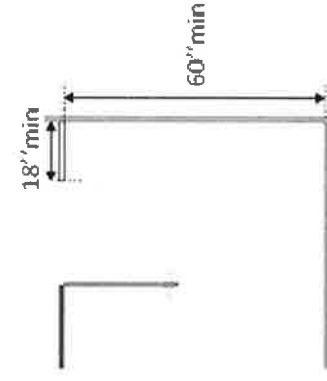
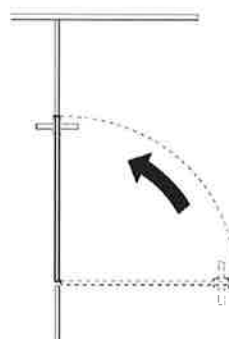

<p><b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> <li>•</li> </ul>
<p>Is it located no more than 12 inches from the rear wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Does it extend at least 54 inches from the rear wall? [604.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 12 inches clearance between the grab bar and projecting objects above?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Is there at least 1½ inches clearance between the grab bar and projecting objects below?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1 ½ inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>

<p><b>3.34</b> Is there a grab bar at least 36 inches long on the rear wall?</p> <p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p> <p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p> <p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p> <p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p> <p>Are there at least 1½ inches clearance between the grab bar and projecting objects below?*</p> <p>Is the space between the wall and the grab bar 1½ inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> <li>•</li> </ul> <p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>	<p>Photo #:</p>
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<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> <li>•</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?  Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move control</li> <li>•</li> <li>•</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</li> </ul>


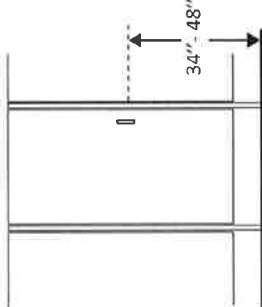
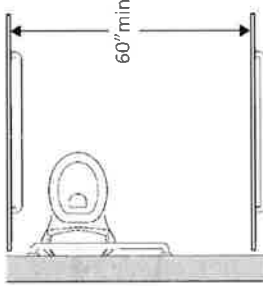
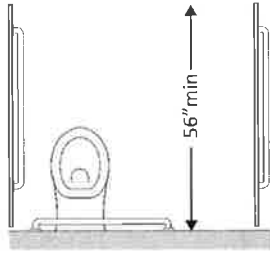
			<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                  Not located behind grab bars? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Adjust dispenser</li> <li>Replace dispenser</li> <li></li> </ul>
<p><b>Toilet Compartments (Stalls)</b></p>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p> <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:             </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Widen door width</li> <li></li> <li></li> </ul>

*N/A*

<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add closer</li> <li>• Replace door</li> <li>•</li> </ul>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping, pinching or twisting of the wrist?*[604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</li> <li>• Replace hardware</li> <li>•</li> <li>•</li> </ul>

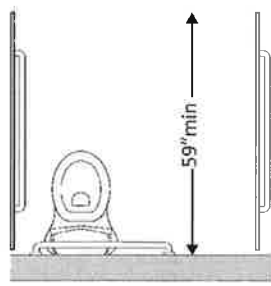
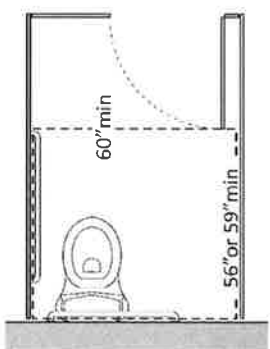
N/A



<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lock</li> </ul>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Relocate hardware</li> </ul>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> </ul>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> </ul>

N/A

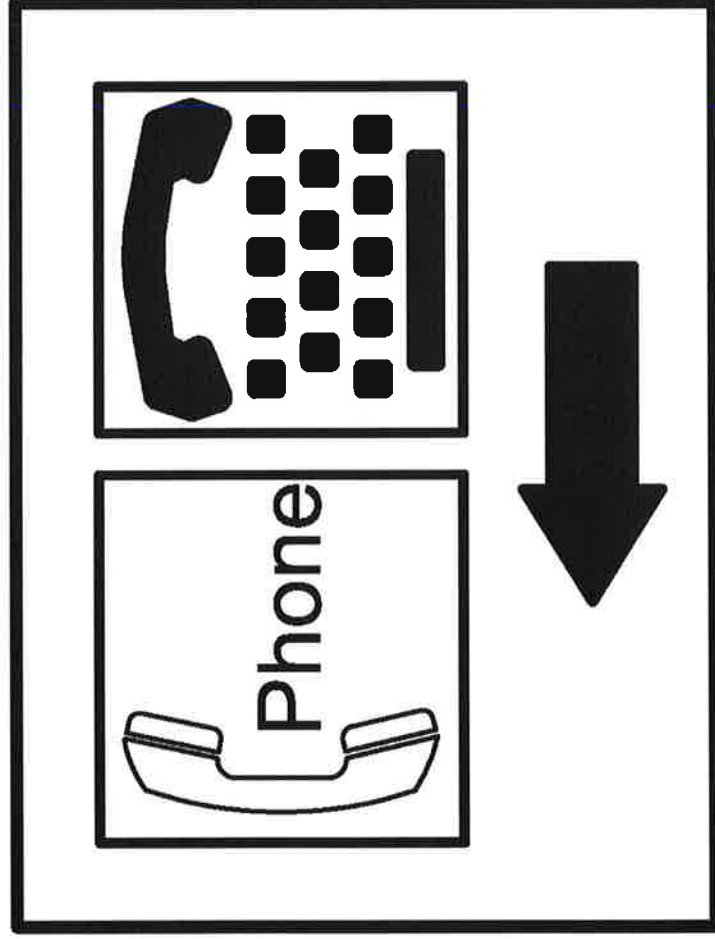
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<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p> <p><i>↑</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter compartment</li> <li>•</li> </ul>
<p></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
<p></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
<p></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

# ADA Checklist for Existing Facilities

## Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.





Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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**Priority 4 – Additional Access**

**Comments**

**Possible Solutions**

**Drinking Fountains**

**4.1** Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?\*

[See 2010 ADA Standards for Accessible Design – 602.2]

Yes  No

Measurement:

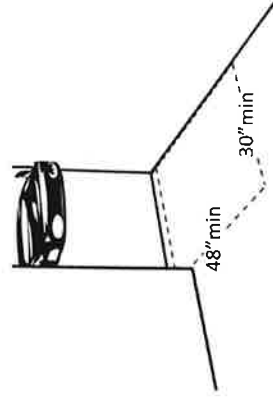


Photo #:

\*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered

- Alter space
- Relocate drinking fountain
- Install a drinking fountain in another location

**4.2** If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?

[306.2.2, 306.2.3]

Yes  No

Measurement:

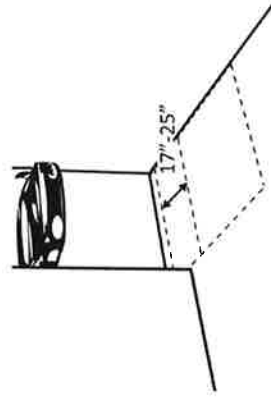
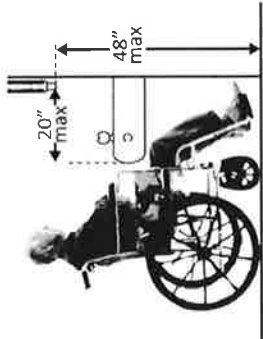
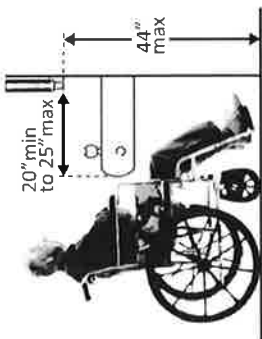

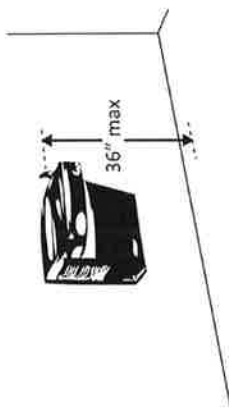
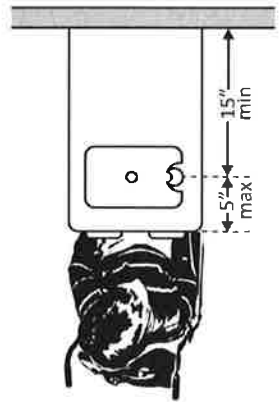
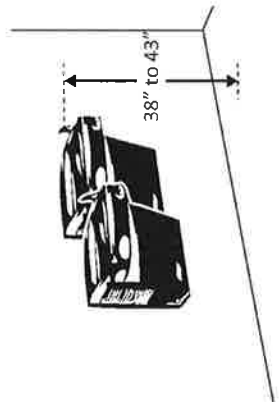
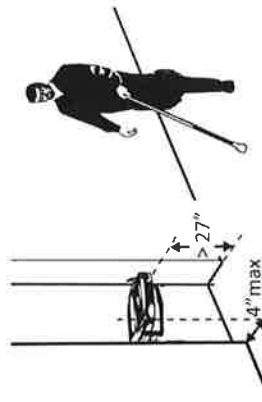


Photo #:




- Alter space
- Replace drinking fountain
- 



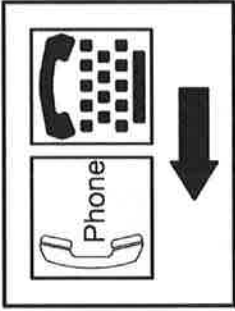
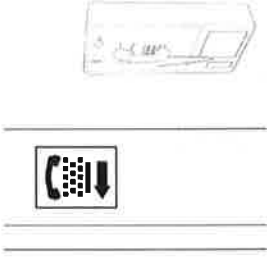
Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.

<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?  Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.7</b> Is the spout:</p> <p>At least 15 inches from the rear of the drinking fountain?</p> <p>No more than 5 inches from the front of the drinking fountain? [602.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust spout</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons? [211.2]</p> <p>Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Install new drinking fountain for standing height</li> </ul>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>• Add tactile warning such as permanent planter or partial walls</li> </ul>

Public Telephones				
<p><b>4.10</b> Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move telephone</li> <li>• Install new telephone for clear floor space</li> <li>•</li> </ul>	
<p><b>4.11</b> Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>	
<p><b>4.12</b> If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>	

<p><b>4.13</b> Does at least one telephone have a volume control? [704.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> </ul>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add pictogram</li> </ul>
<p><b>4.15</b> Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install TTY</li> </ul>

<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust height of TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>



**Fire Alarm Systems**

**4.20** If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]

Yes  No

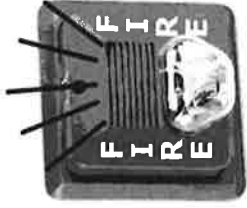


Photo #:

- Install audible and visual alarms
- 
- 

Yes  No

Photo #:

- 
- 
- 

Yes  No

Photo #:

- 
- 
- 

Yes  No

Photo #:

- 
- 
- 

Yes  No

Photo #:

- 
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## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building POLICE DEPARTMENT

Location SOUTH PINE STREET

Date 3-2-21

Surveyors BRYAN HILL

MIKE BLALOCK

Contact Information WITHERS RAVENEL

919-469-3340

An accessible route from site arrival points and an accessible entrance should be provided for everyone.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

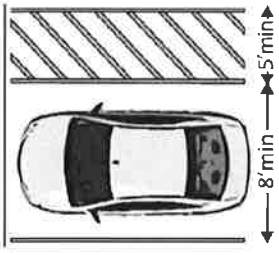
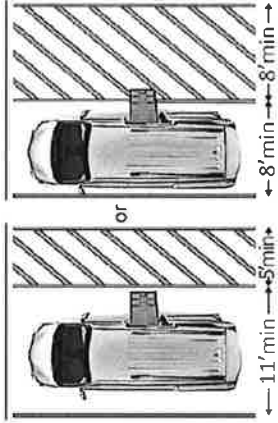
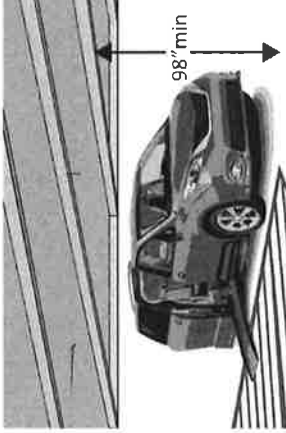
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

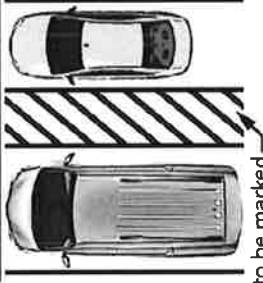

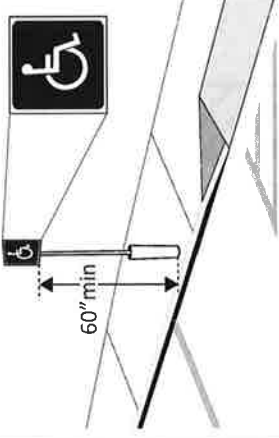
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

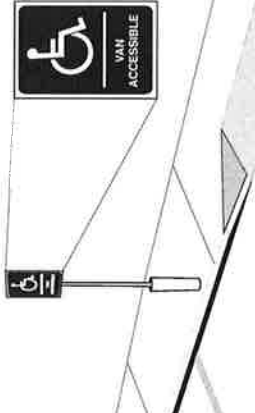

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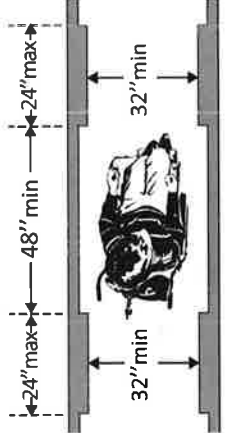
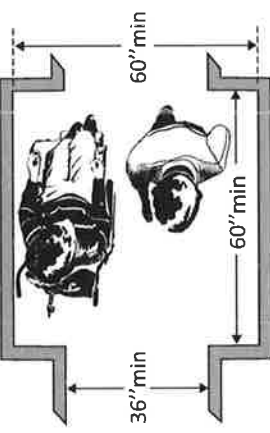
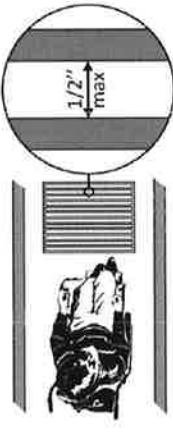
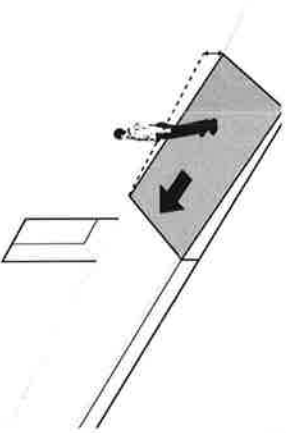
Priority 1 – Approach & Entrance		Comments	Possible Solutions										
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, location of route:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>										
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>													
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Total #: 12 Accessible #: 2</p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> </tbody> </table> <p>100+ see 2010 Standards 208.2</p>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces												
1 - 25	1												
26 - 50	2												
51 - 75	3												
76 - 100	4												
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space?* [208.2.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>* For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p> <p>HC SPACES</p> <p>Photo #:</p>	<p>* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</p> <ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> </ul>										

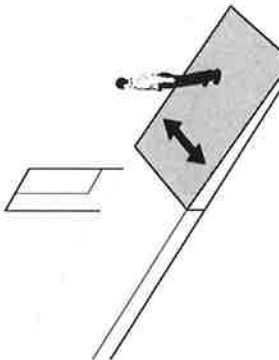
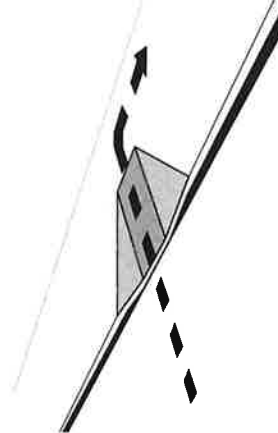
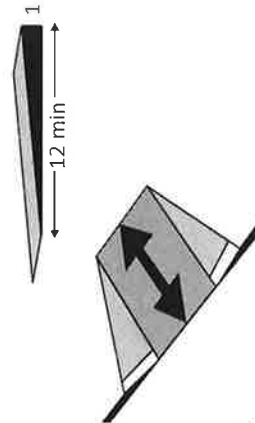
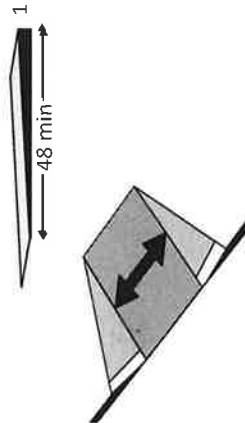
<p><b>1.4</b> Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]</p> <p>Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> </ul>
<p><b>1.5</b> Is the van accessible space:</p> <p>At least 11 feet wide with an access aisle at least 5 feet wide? Or</p> <p>At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p><i>510-50102</i></p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide van-accessible space(s)</li> </ul>
<p><b>1.6</b> Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide van-accessible space(s)</li> </ul>

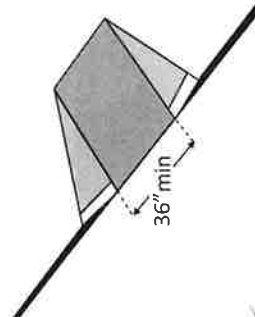
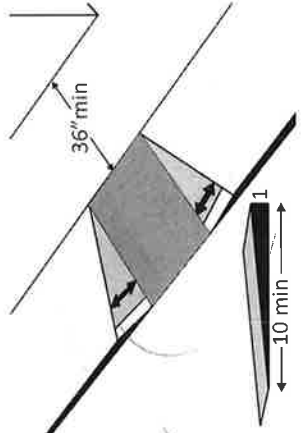
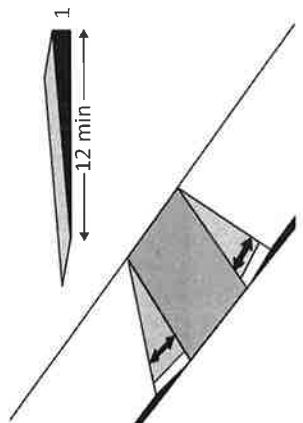
<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	 <p>area to be marked</p>	<p>Photo #: HC SPACES</p>	<ul style="list-style-type: none"> <li>• Mark access aisles</li> <li>•</li> <li>•</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade surface</li> <li>•</li> <li>•</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> <li>•</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>	 <p>60" min</p>	<p>Photo #: HC SPACES</p>	<ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>



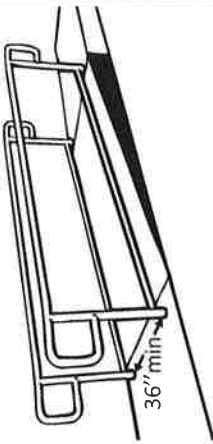
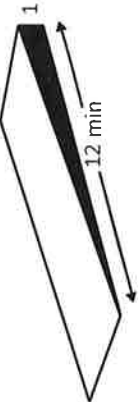
<p><b>1.11</b> Are there signs reading “van accessible” at van accessible spaces? [502.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	 <p>The diagram shows a parking space with a sign on a post. The sign features the wheelchair symbol and the text 'VAN ACCESSIBLE'. The sign is positioned at the edge of the parking space.</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</p> <p>Note: If parking serves multiple entrances, accessible parking should be dispersed.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure spaces</li> </ul>
<p><b>Exterior Accessible Route</b></p>			
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven paving</li> <li>• Fill small bumps and breaks with patches</li> <li>• Replace gravel with asphalt or other surface</li> </ul>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Measurement:</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	 <p>The diagram shows a person in a wheelchair on a path between two parallel lines. A double-headed arrow indicates the width of the path, labeled '36" min'.</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change or move landscaping, furnishings or other items</li> <li>• Widen route</li> </ul>

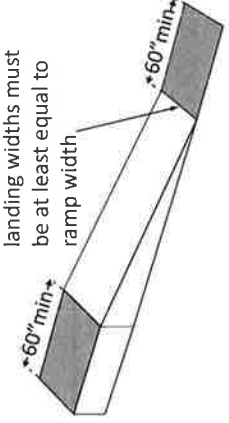
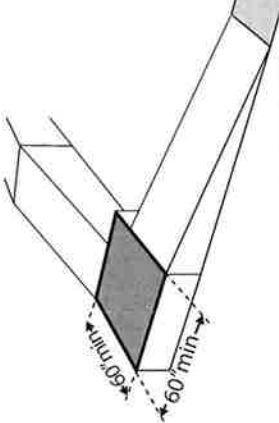
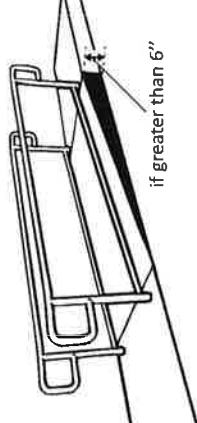
<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>		<p>Photo #:</p>	
<p><b>1.15</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>
<p><b>1.16</b> If there are grates or openings on the route, are the openings no larger than 1/2 inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or move grate</li> <li>•</li> <li>•</li> </ul>
<p><b>1.17</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>SIDEWALK FRONT OF BLDG.</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:20 max.</li> </ul>

<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>SIDEWALK FRONT OF BLDG</p> <p>Photo #:</p>	<p>• Regrade to 1:48 max.</p>
<b>Curb Ramps</b>				
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<p>• Install curb ramp</p>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<p>• Regrade curb ramp</p>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<p>• Regrade curb ramp</p>

<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>HC RAMP</p> <p>HC RAMP</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>• Add ramp flares</li> <li>•</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares?</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add ramp flares</li> <li>• Regrade flares</li> <li>•</li> </ul>

N/A

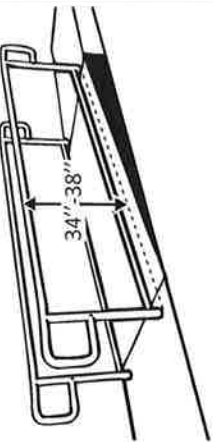

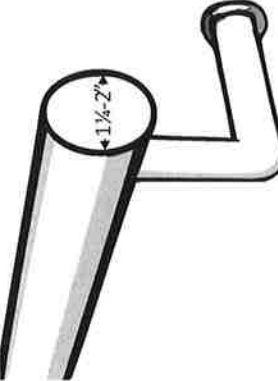
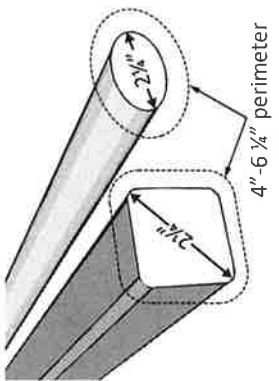
Ramps if any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.			
<p><b>1.25</b> If there is a ramp is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.26</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.27</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Relocate ramp</li> <li>• Lengthen ramp to decrease slope</li> <li>•</li> </ul>

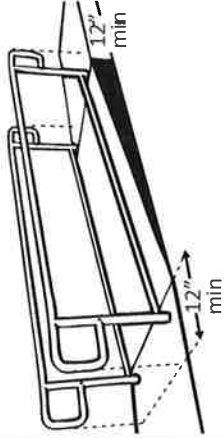
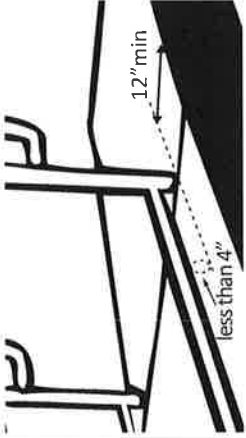
<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:</p> <p>At the top of the ramp?</p> <p>At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Increase landing size</li> <li>•</li> </ul>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]</p> <p>Note: Curb ramps are not required to have handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

N/A

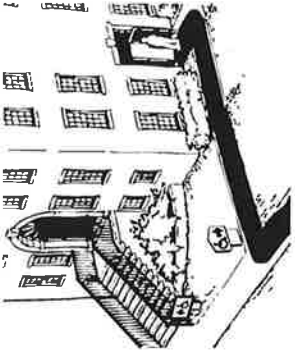


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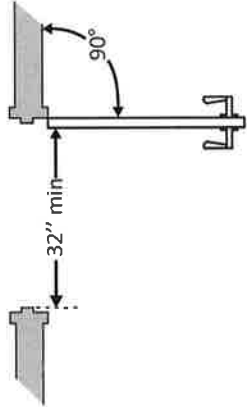
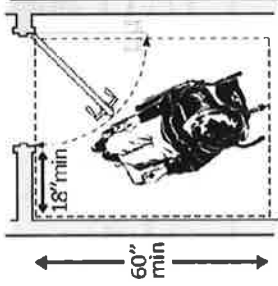
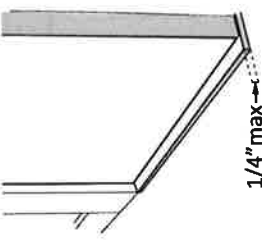
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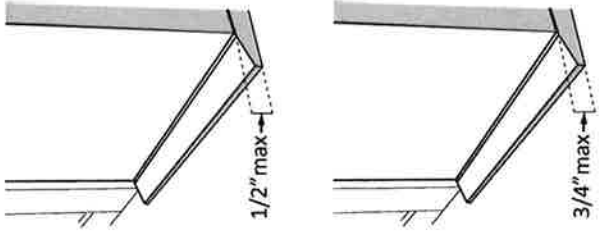

<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> <li>•</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular:</p> <p>Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

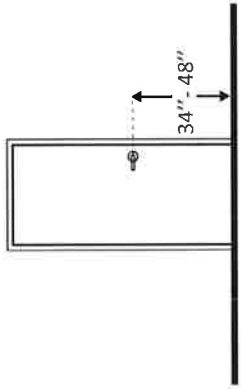
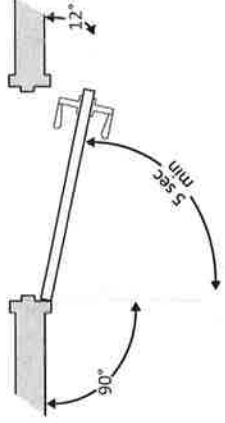
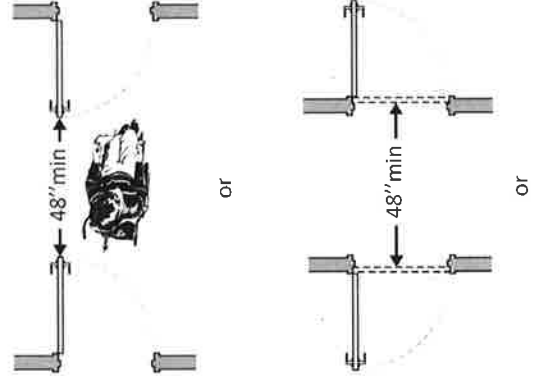
<p>N/A</p> <p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	
<p>1.35 Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p>1.36 To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> </ul>

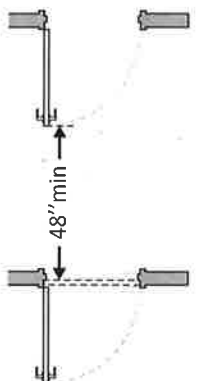
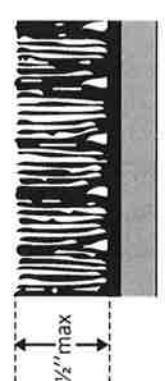


<b>Entrance</b>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Photo #:	<ul style="list-style-type: none"> <li>Redesign to make it accessible</li> </ul>
<p><b>1.37</b> Is the main entrance accessible?</p>				
<p><b>1.38</b> If the main entrance is not accessible, is there an alternative accessible entrance?                      Can the alternative accessible entrance be used independently and during the same hours as the main entrance?</p> <p><i>N/A</i></p>		<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible entrance can be used independently and during the same hours as the main entrance</li> </ul>
<p><b>1.39</b> Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]</p> <p><i>N/A</i></p>		<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Install signs before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
<p><b>1.40</b> If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]</p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<p>Photo #:</p> <p><i>FRONT DOOR</i></p>	<ul style="list-style-type: none"> <li>Install sign</li> </ul>

<p><b>1.41</b> Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter door</li> <li>• Install offset hinges</li> <li>•</li> </ul>
<p><b>1.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>
<p><b>1.43</b> If the threshold is vertical is it no more than ¼ inch high?  Or  No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>

<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>1.44</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <p><b>FRONT HANDLE</b></p> <p>Replace inaccessible knob with lever, loop or push hardware</p> <p>Add automatic door opener</p>

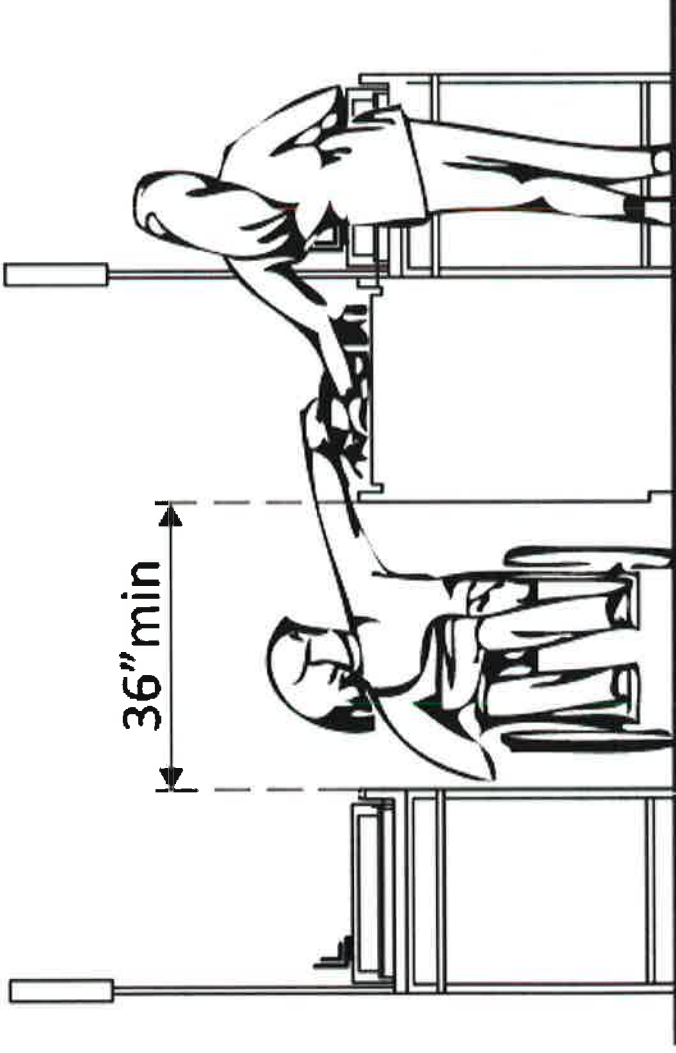
<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>FRONT LOCK</p> <p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>FRONT DOOR -</p> <p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

			<p>Photo #:</p>	
<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/2 inch thick? [302.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Measurement:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Photo #:</p> <p>FRONT DOOR</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

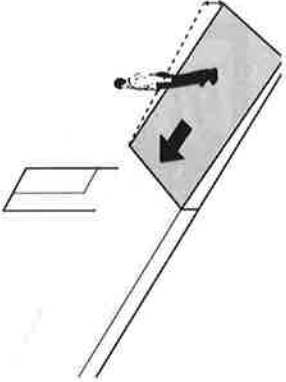
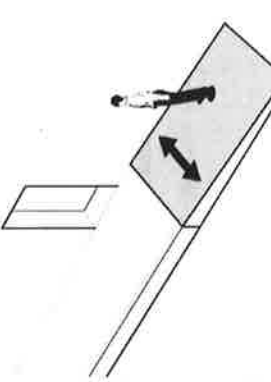
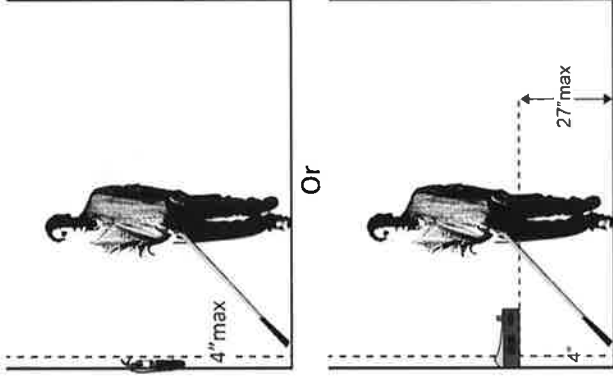
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

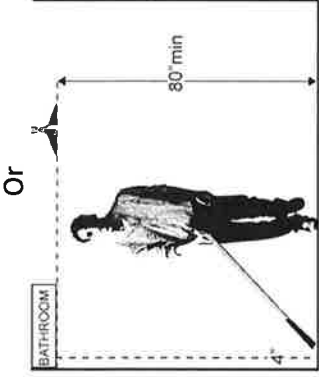
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Priority 2 – Access to Goods & Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Photo #:	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>



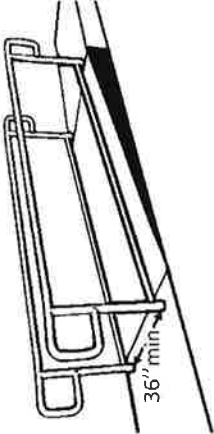

<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p> <p style="text-align: right;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

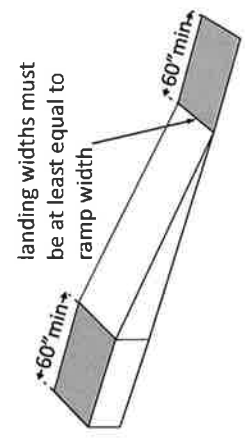
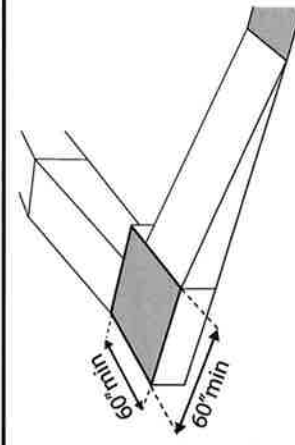
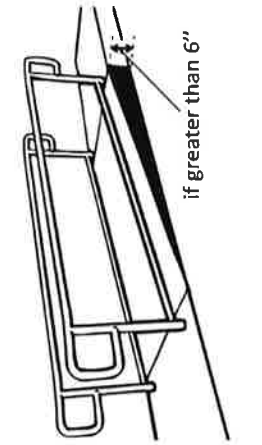
<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove object</li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

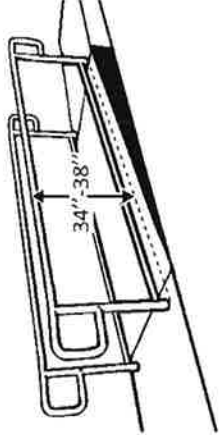

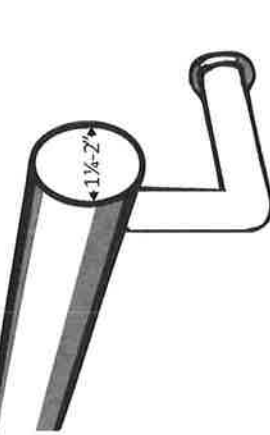
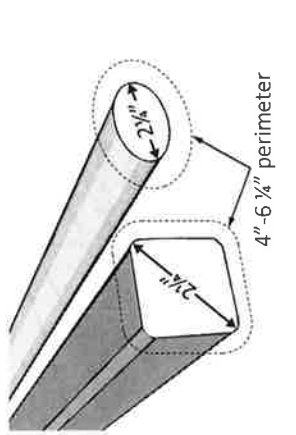
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4] <i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?  Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility  <i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install if necessary</li> <li>• Offer goods and services on an accessible story</li> <li>•</li> </ul>

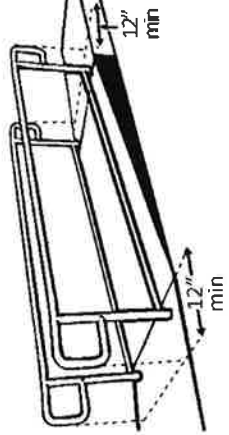
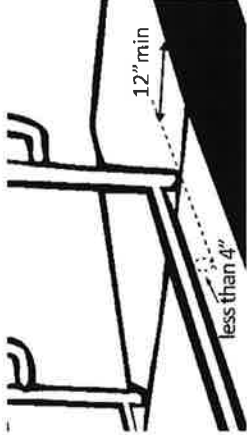
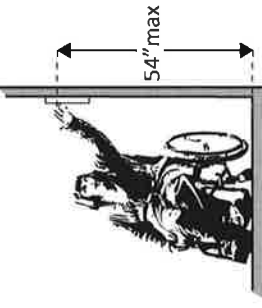
**Ramps**

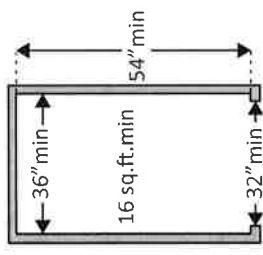
*N/A*

<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>

<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp?  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Increase landing size</li> <li>•</li> <li>•</li> </ul>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

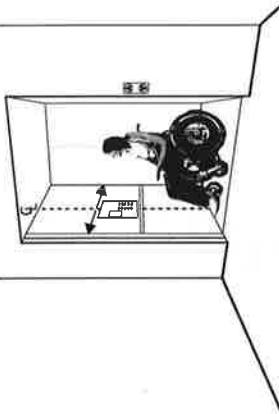
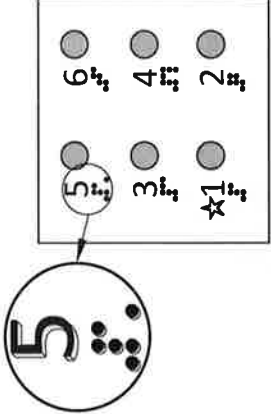
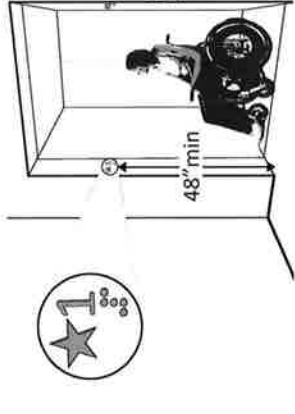
<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Adjust handrail height</p> <p>•</p> <p>•</p>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Reconfigure or replace handrails</p> <p>•</p> <p>•</p>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Replace handrails</p> <p>•</p> <p>•</p>
<p><b>2.19</b> If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6 1/4 inches? Is the cross section no greater than 2 1/4 inches in diameter? [505.7.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Replace handrails</p> <p>•</p> <p>•</p>

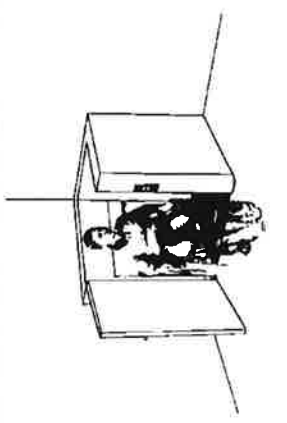
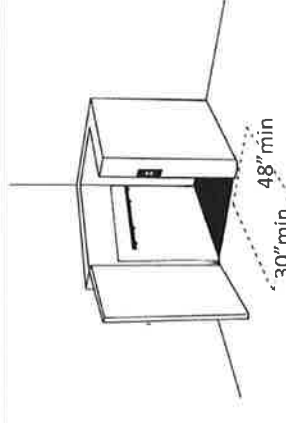
<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12" extension would be hazardous (in circulation path), it is not required.</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter handrails</li> </ul>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> </ul>
<p><b>Elevators – Full Size &amp; LULA (limited application)</b> LULA elevators are often used in alterations.</p>			
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change call button height</li> </ul>

<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> <li>•</li> </ul>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power-operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add power operated door</li> <li>• Adjust opening time</li> <li>•</li> </ul>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>



<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?                  Or                  At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?                  [408.4.1 Exceptions 1 and 2]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater 48 inches above the floor?                  Or                  Up to 54 inches above the floor for a parallel approach?                  [408.4.6, 407.4.6.1]</p> <p style="text-align: center;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>

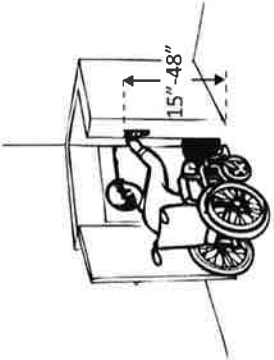
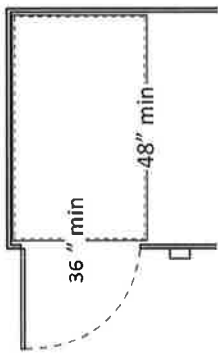
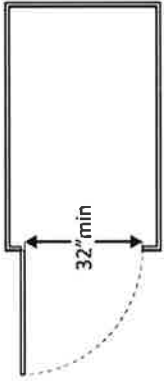
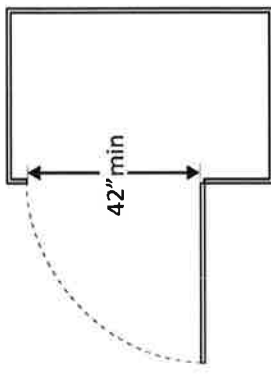
<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille? [407.4.7.1, 703.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jambs at every floor identifying the floor?</p> <p>Is there a tactile star on both jambs at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>

<p>Are text characters raised?  Is there Braille?  Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No  Measurement:</p>		<p>Photo #:</p>	<p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p>
<p><b>Platform Lifts</b></p>				
<p>2.32 If a lift is provided, can it be used without assistance from others? [410.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure so independently operable</li> <li>•</li> <li>•</li> </ul>
<p>2.33 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>

N/A

N/A

N/A

<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>

**Signs** “Tactile characters” are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

N/A

Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted: On the wall on the latch side of the door? [703.4.2]

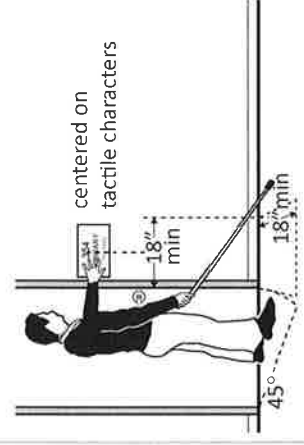
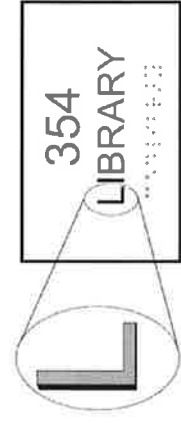
Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\* [703.4.2]

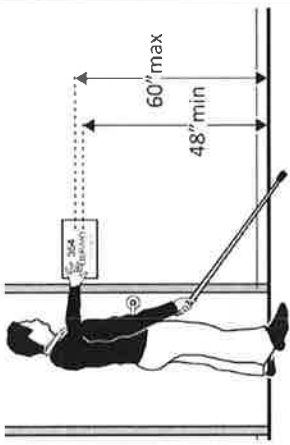
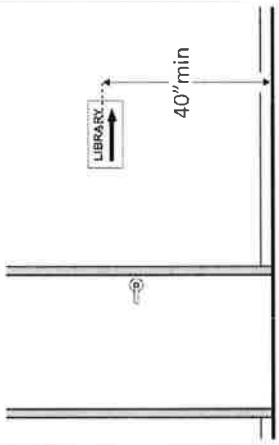
Yes  No

Measurement:



- Install tactile sign
- Relocate sign
- 

\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

<p><i>N/A</i></p> <p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p><b>2.39</b></p> <p><i>N/A</i></p> <p>If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs with contrasting characters</li> <li>• Change sign height</li> <li>•</li> </ul>

**Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.**

**2.40** Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?  
[404.2.3]

Yes  No

Measurement:

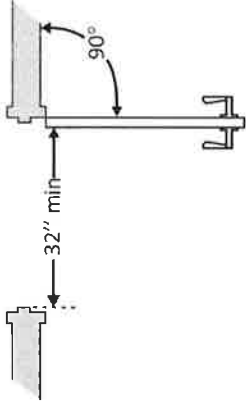


Photo #:

- Install offset hinges
- Alter the doorway
- 

**2.41** If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  
  
Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.

Yes  No

Measurement:

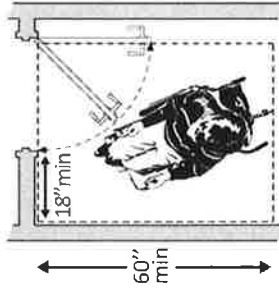
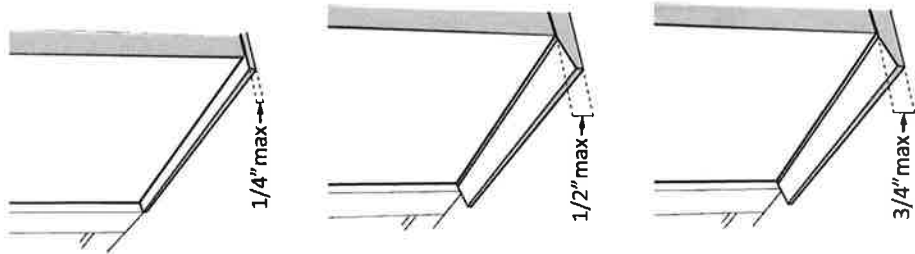
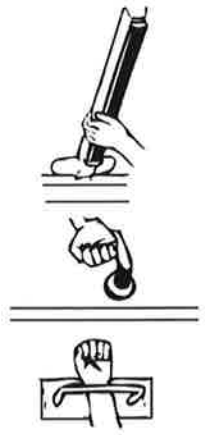


Photo #:

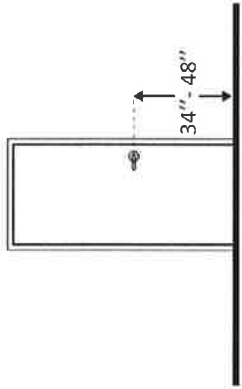
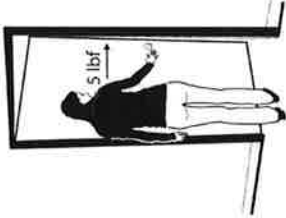
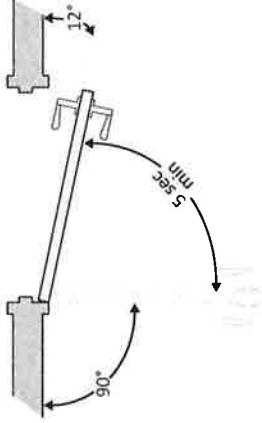
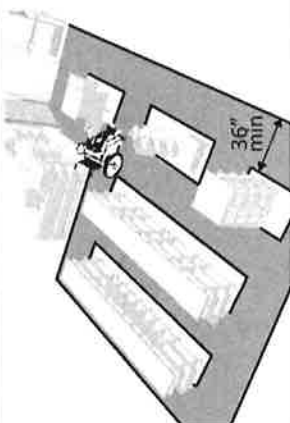
Yes  No

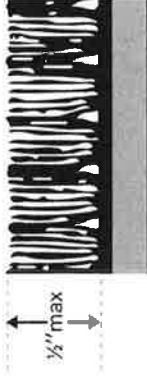
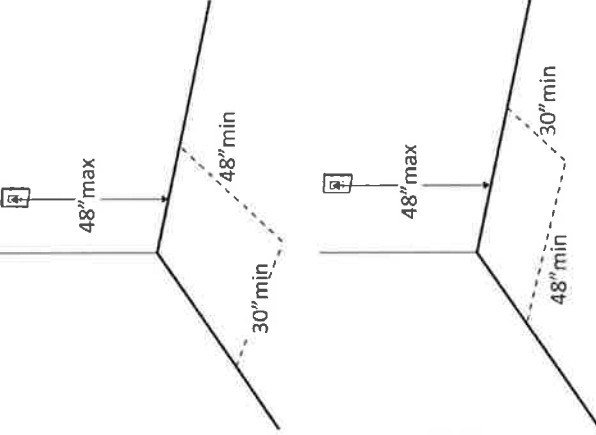
Measurement:


On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?  
[404.2.4]

<p><b>2.42</b> <i>N/A</i> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> </ul>
<p><b>2.43</b> <i>N/A</i> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul>



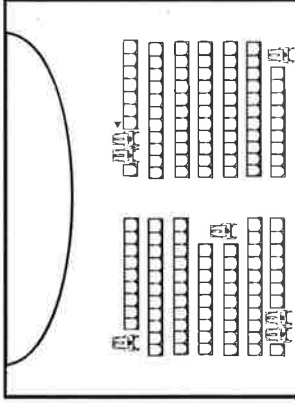
<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>				
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> <li>•</li> <li>•</li> </ul>

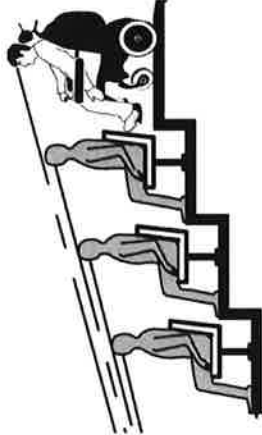
<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Change floor surface • •</p>
<p><b>2.49</b> If there is carpet:  Is it no higher than 1/2 inch?  Is it securely attached along the edges? [302.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Replace carpet • •</p>
<p><b>Controls – light switches, security and intercom systems, emergency/ alarm boxes, etc.</b></p>			
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]</p> <p>Are the operable parts no higher than 48 inches above the floor?*</p> <p>[309.3, 308]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Change height of control • •</p> <p>*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>

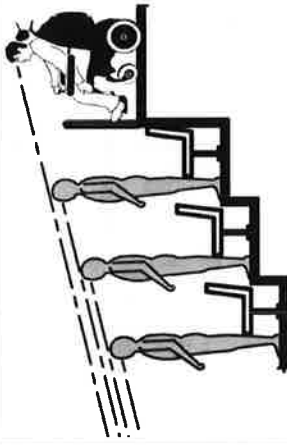

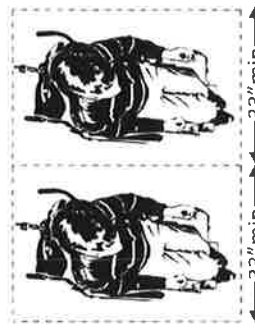
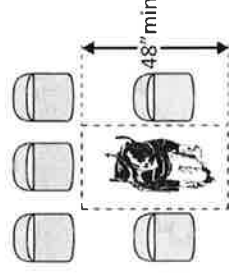
<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>
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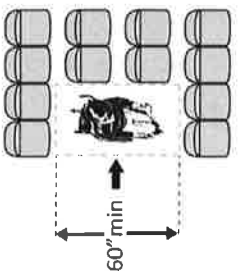
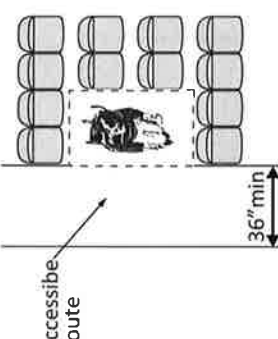
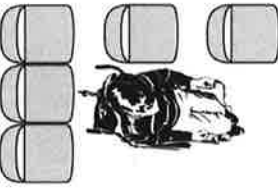
**Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.**


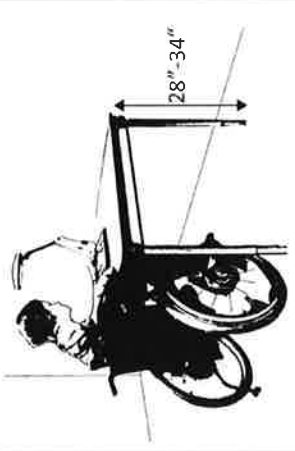
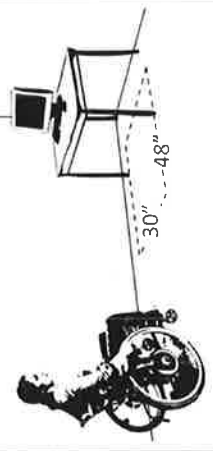
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>	<table border="1"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces													
4 - 25	1													
26 - 50	2													
51 - 150	4													
151 - 300	5													

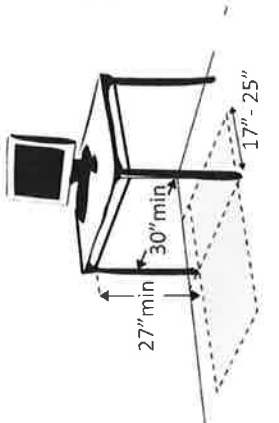
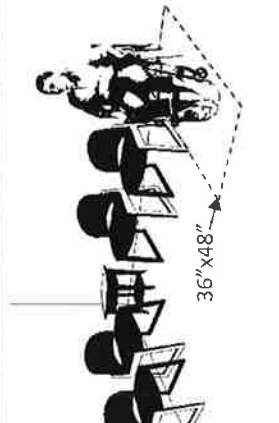
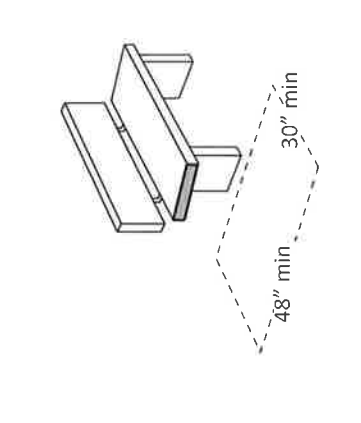
<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
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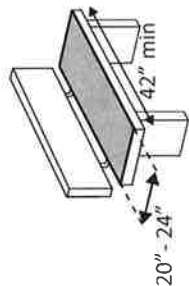
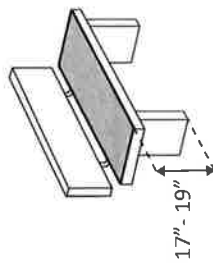
<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>
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<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.1.2.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter for line of sight</li> <li></li> <li></li> </ul>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter space</li> <li></li> <li></li> </ul>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter spaces</li> <li></li> <li></li> </ul>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.1.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter space</li> <li></li> <li></li> </ul>

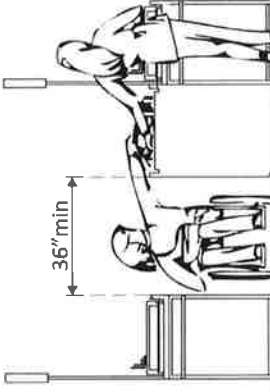
<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add companion seats</li> <li>•</li> <li>•</li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter seating</li> <li>•</li> <li>•</li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add equivalent seating</li> <li>•</li> <li>•</li> </ul>

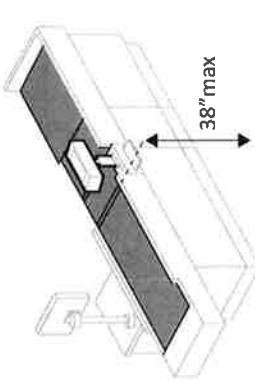
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)			
<p><b>2.64</b> Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>		<p>• Alter to provide accessible spaces</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.65</b> Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Widen route</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.66</b> At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter surface height</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>2.67</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter table or work surface</p> <p>• Add accessible table or work surface</p> <p>•</p> <p>Photo #:</p>

<p>N/A</p> <p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>			
<p>2.68 Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>			
<p>2.69 In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>
<p>2.70 Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?</p> <p>N/A</p> <p>Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>

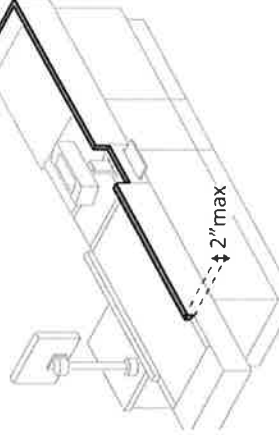
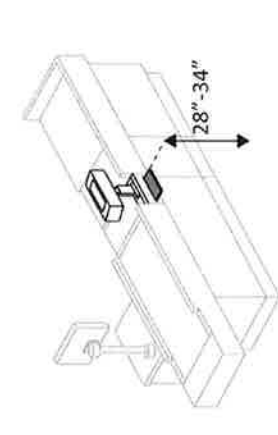

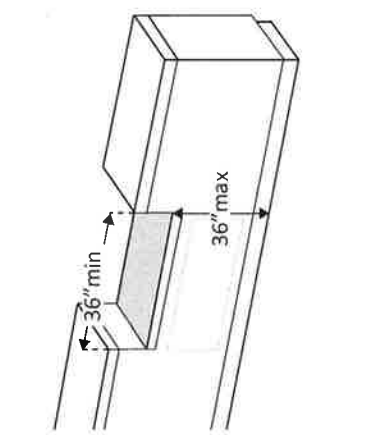
<p><i>N/A</i></p> <p>Does the bench have back support or is it affixed to a wall?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>
<p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor? [903]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>

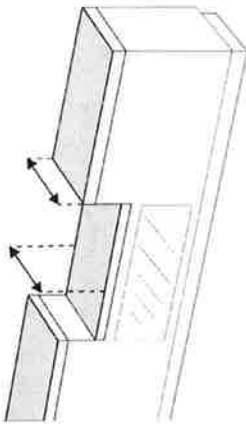
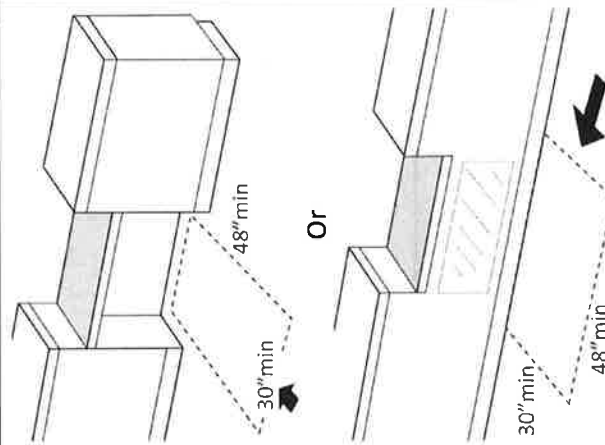
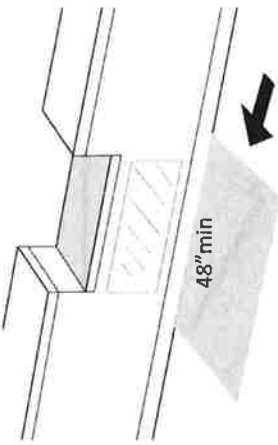
**Check-Out Aisles – supermarkets, large retail stores, etc.**

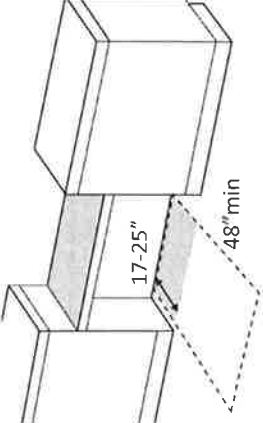
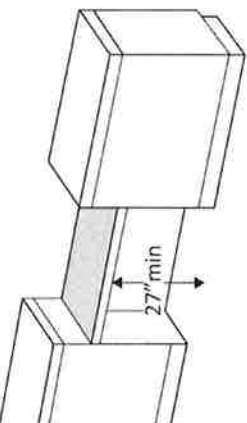
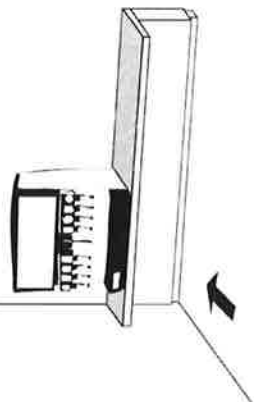
<p><i>N/A</i></p> <p>2.71 Is the aisle at least 36 inches wide? [904.3.1]</p>		<p>Photo #:</p>
<p>Measurement:</p>	<p>Widen aisle</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	<p>Photo #:</p>

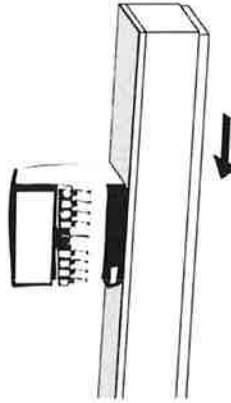
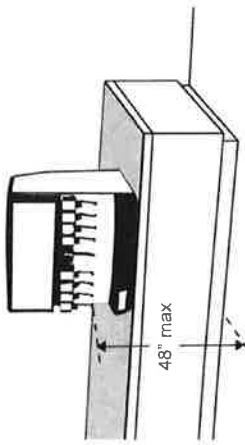
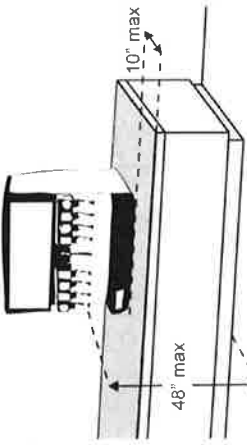
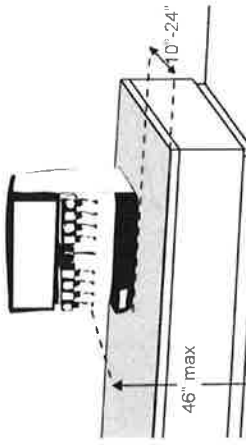
<p><i>N/A</i></p> <p>2.72 Is the counter surface of at least one aisle no higher than 38 inches above the floor? [904.3.2]</p>		<p>Photo #:</p>
<p>Measurement:</p>	<p>Lower counter</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	<p>Photo #:</p>

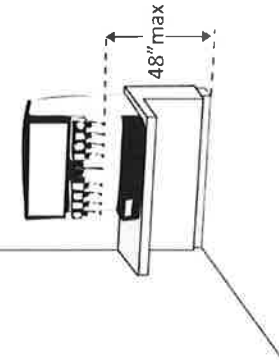
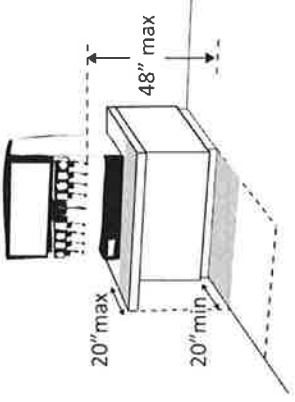
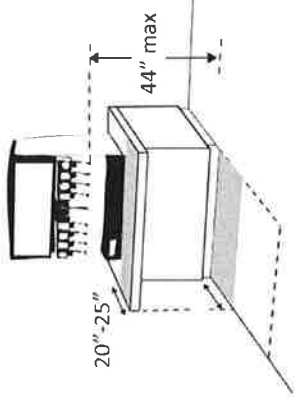


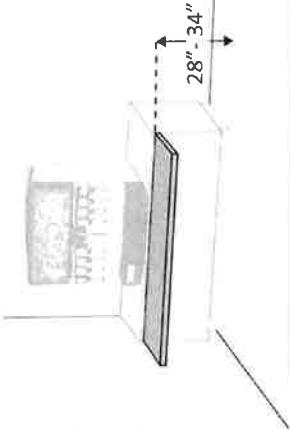
<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> <li>•</li> <li>•</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> <li>•</li> <li>•</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> <li>•</li> </ul>

<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter accessible portion</li> <li>•</li> <li>•</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Parallel Measurement: <input type="checkbox"/> Forward Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide a parallel or forward approach</li> <li>•</li> <li>•</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• If a parallel approach is not possible, a forward approach is required</li> <li>•</li> <li>•</li> </ul>

<p><b>2.80</b> For a forward approach:</p> <p>Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? [306.2.2, 306.2.3]</p> <p>N/A</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter? [306.3.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide knee clearance</li> <li>•</li> <li>•</li> </ul>
<p><b>Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.</b></p>				
<p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach? [904.5.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p>	 <p>Or</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide approach</li> <li>•</li> <li>•</li> </ul>

		<p>Photo #:</p>	
<p><b>2.82</b> If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.83</b> If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.84</b> If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>

<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>

<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</p>	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p> <input type="checkbox"/> Yes   <input type="checkbox"/> No                 </p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

Project

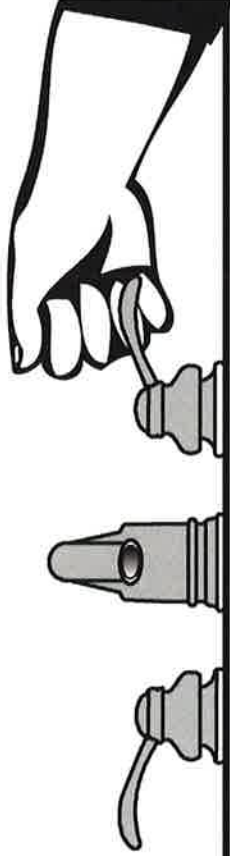
Building

Location

Date

Surveyors

Contact Information



~~NO PUBLIC TOILET ROOMS~~  
N/A

When toilet rooms are open to the public they should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)



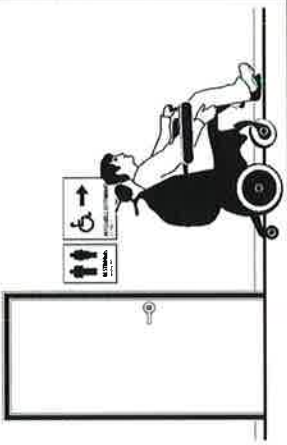

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure toilet rooms</li> <li>• Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter route</li> </ul>

**Signs at Toilet Rooms**

**3.5** Do text characters contrast with their backgrounds? [703.5]

Are text characters raised? [703.2]

Is there Braille? [703.3]

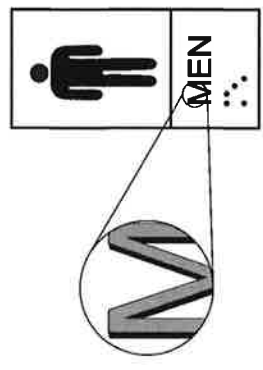
Is the sign mounted:  
On the wall on the latch side of the door? [703.4.2]

Yes  No

Yes  No

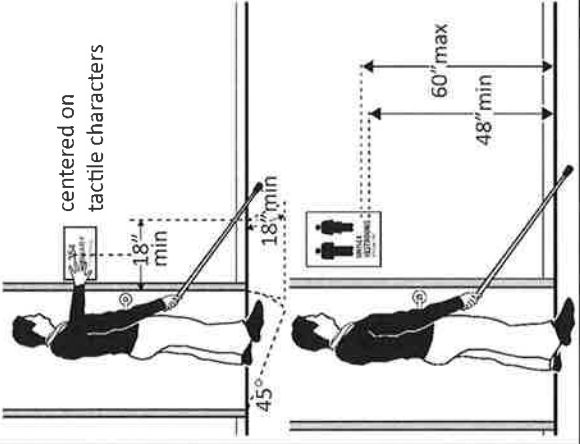
Yes  No

Yes  No



Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \* [703.4.2]



Yes  No

Measurement:

Yes  No

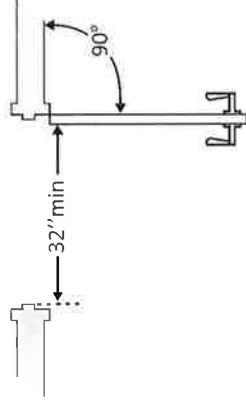
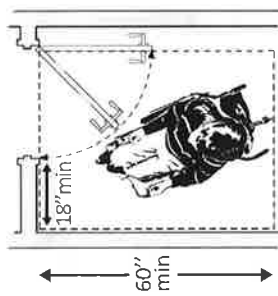
Measurement:

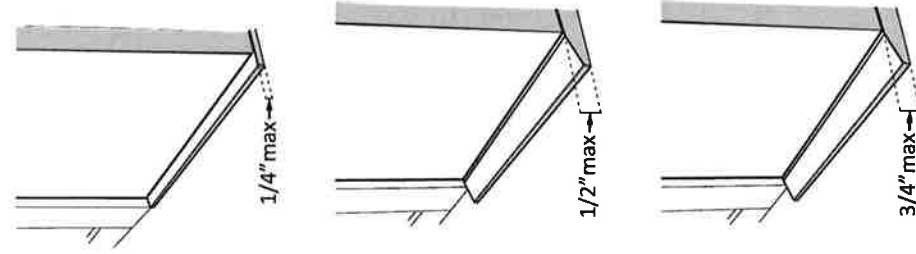
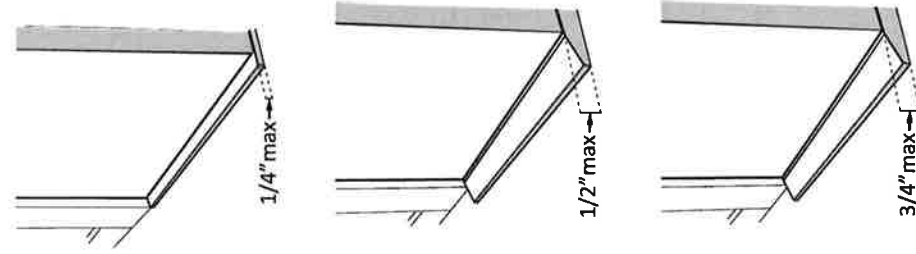
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60


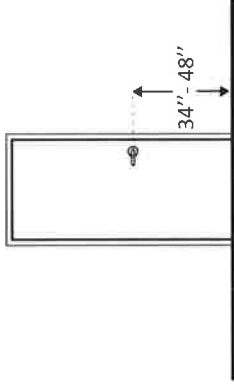
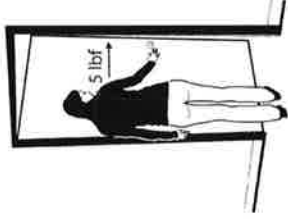
- Install tactile sign
- Relocate sign
- 

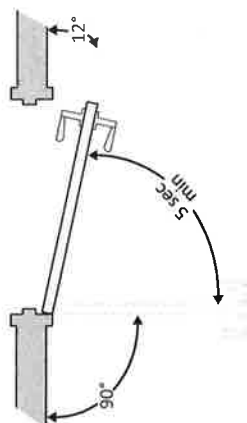
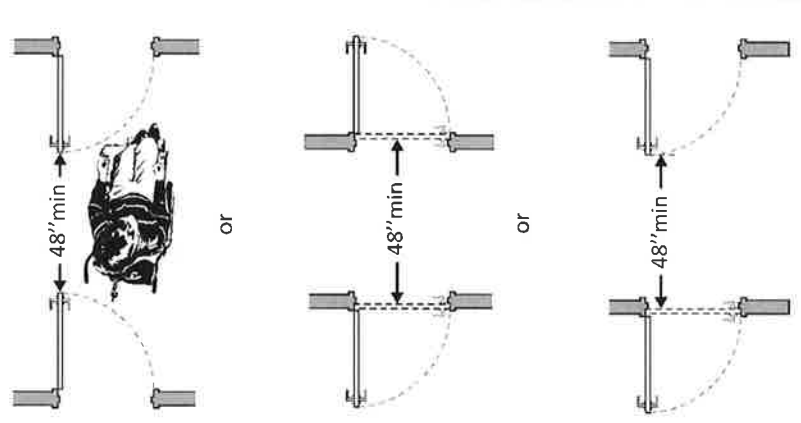
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

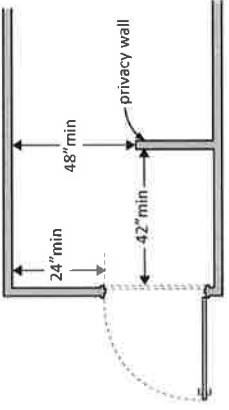
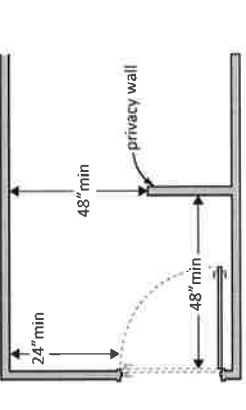

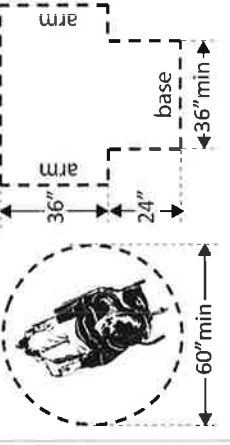
\*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not

<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>		<p>Photo #:</p>	<p>required</p>
<p><b>Entrance</b></p>			
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p> <input type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:   </p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the floor surface of the</p>	<p> <input type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:   </p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>

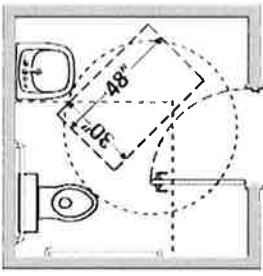
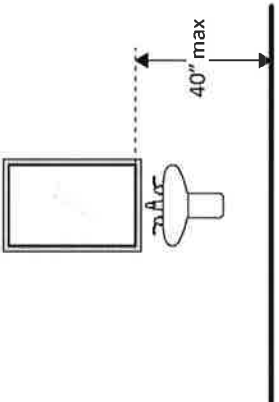
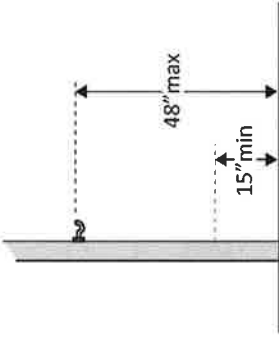
maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:		Photo #:	<ul style="list-style-type: none"> <li>Remove or replace threshold</li> <li></li> <li></li> </ul>
<p><b>3.8</b> If the threshold is vertical is it no more than ¼ inch high?</p> <p>Or</p> <p>No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		Photo #:	<ul style="list-style-type: none"> <li>Remove or replace threshold</li> <li></li> <li></li> </ul>

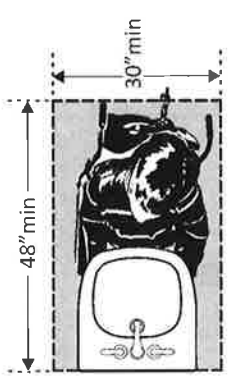
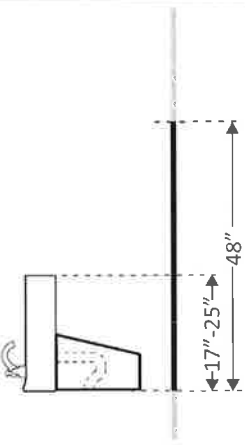
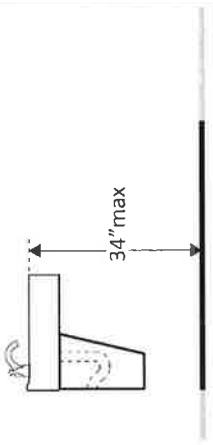
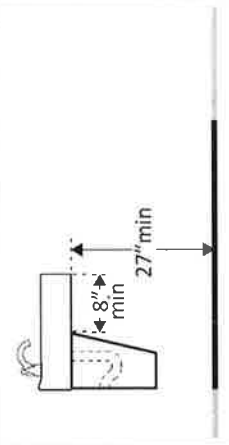
<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul> <p>Photo #:</p>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul> <p>Photo #:</p>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul> <p>Photo #:</p>

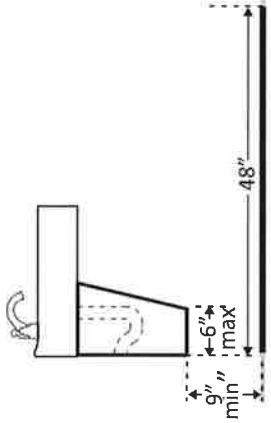
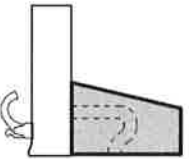
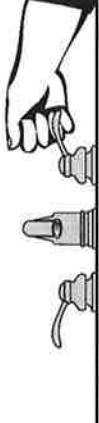
<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> <li>•</li> <li>•</li> </ul>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> <li>•</li> <li>•</li> </ul>
<p><b>In the Toilet Room</b></p>			
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move or remove partitions, fixtures or objects such as trash cans</li> <li>•</li> <li>•</li> </ul>



<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter toilet room</li> <li>•</li> </ul>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*[603.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</p> <ul style="list-style-type: none"> <li>• Lower the mirror</li> <li>• Add another mirror</li> <li>•</li> </ul>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*[603.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust hook</li> <li>• Replace with or provide additional accessible hook</li> <li>•</li> </ul> <p>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</p>

<p><b>Lavatories</b> The 2010 Standards refer to sinks in toilet rooms as lavatories.</p>		Photo #:
<p><b>3.21</b> Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.22</b> Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>
<p><b>3.23</b> Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>
<p><b>3.24</b> Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>

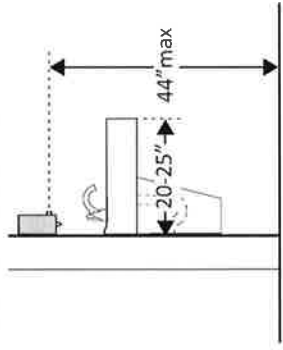
<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>

**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:

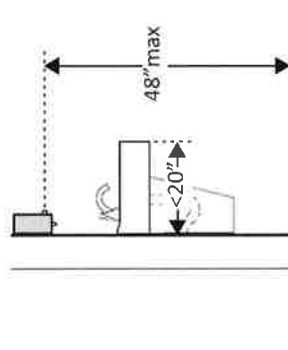
Yes  No  
Measurement:

Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor? [308.2.2]



Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?

Yes  No  
Measurement:



Not over an obstruction: no higher than 48 inches above the floor? [308.2]

Yes  No  
Measurement:

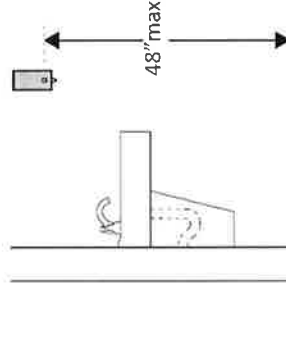
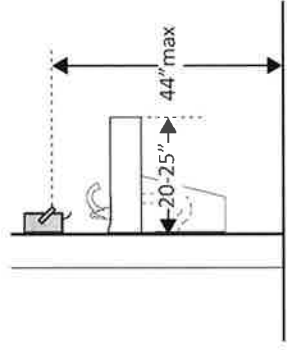


Photo #:

**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:

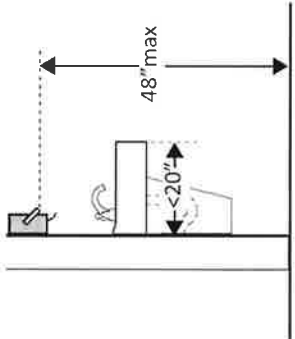
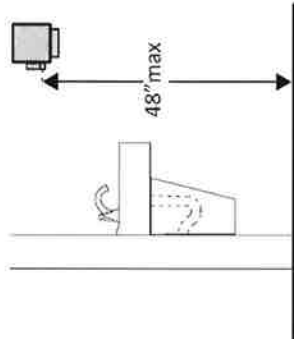
Yes  No  
Measurement:

Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the

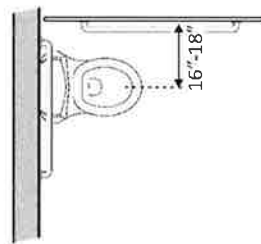


- Adjust dispensers
- Replace with or provide additional accessible dispensers

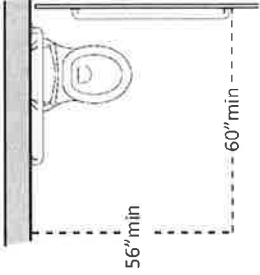
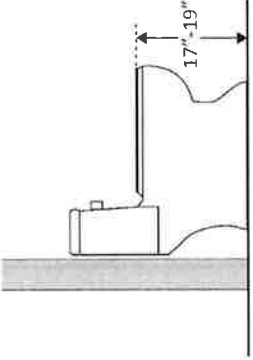
- Adjust dispensers
- Replace with or provide additional accessible dispensers

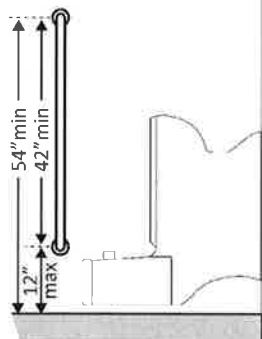


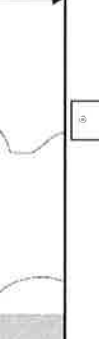


<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p> <p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 	<p>Photo #:</p>
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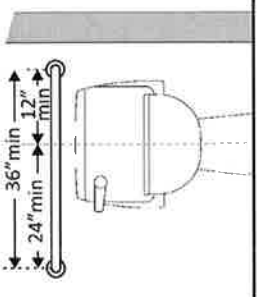
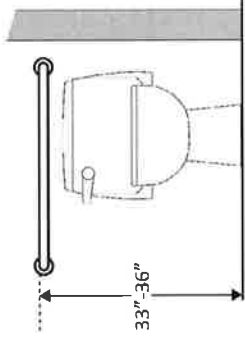
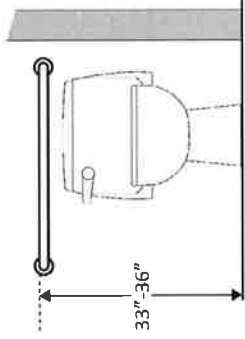
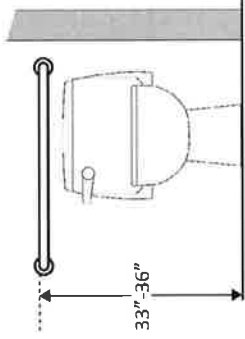
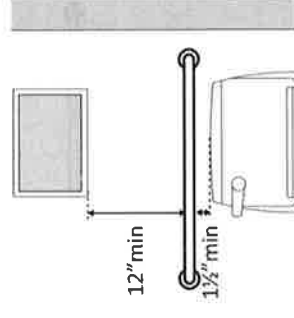
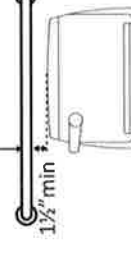
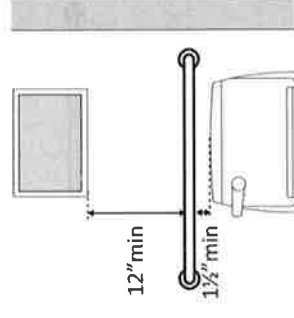
**Water Closets in Single-User Toilet Rooms and Compartments (Stalls)** The 2010 Standards refer to toilets as water closets.

<p><b>3.30</b> Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
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- Move toilet
- Replace toilet
- Move partition
-

<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</p> <p>[604.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p> <ul style="list-style-type: none"> <li>• Alter room/compartments for clearance</li> </ul>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust toilet height</li> <li>• Replace toilet</li> </ul>

<p><b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Is it located no more than 12 inches from the rear wall?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>* If constructed before 3/15/2012 grab bars do not need to be relocated, there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Does it extend at least 54 inches from the rear wall? [604.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 12 inches clearance between the grab bar and projecting objects above?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>

<p><b>3.34</b> Is there a grab bar at least 36 inches long on the rear wall?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> <li>•</li> </ul>
<p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Are there at least 1½ inches clearance between the grab bar and projecting objects below?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1½ inches? [609.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		



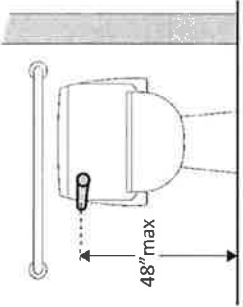
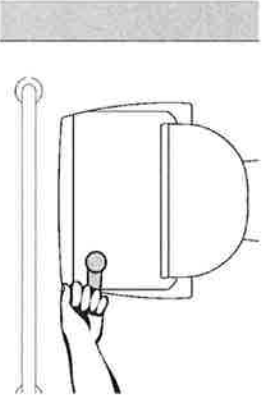
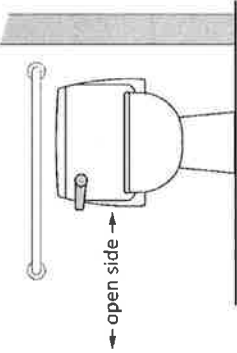
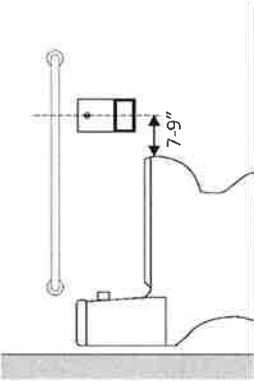
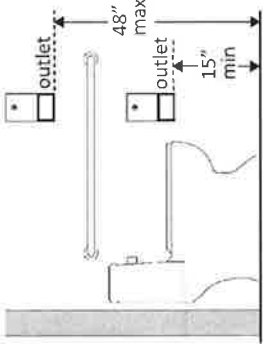
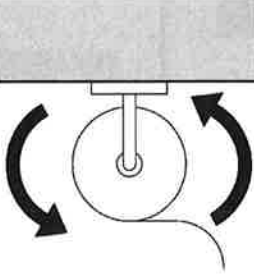
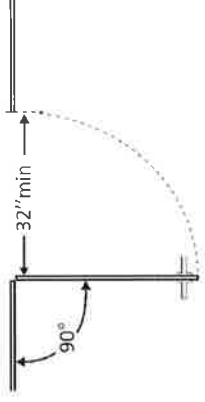
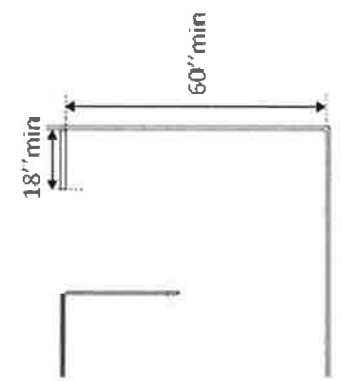
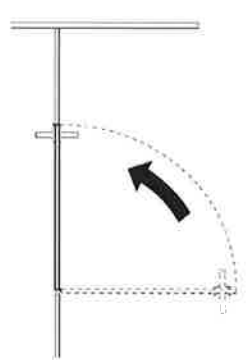


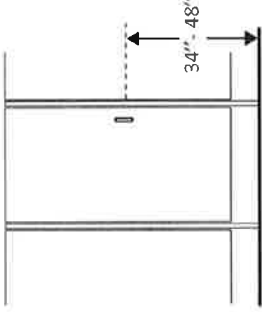
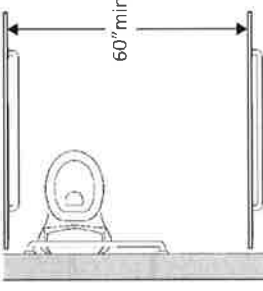
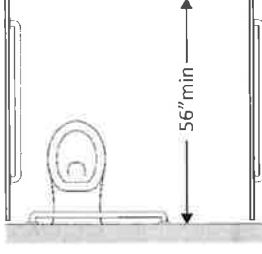
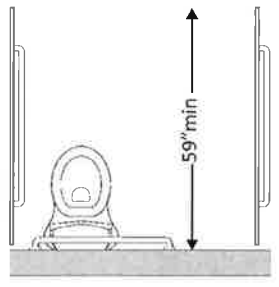
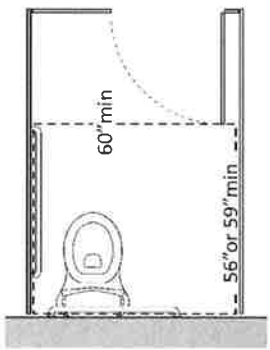
<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> <li>•</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?  Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move control</li> <li>•</li> <li>•</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser? * [604.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</li> </ul>

			Photo #:	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                   Not located behind grab bars? [604.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:   <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		Photo #:	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		Photo #:	<ul style="list-style-type: none"> <li>Adjust dispenser</li> <li>Replace dispenser</li> <li></li> </ul>
<b>Toilet Compartments (Stalls)</b>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		Photo #:	<ul style="list-style-type: none"> <li>Widen door width</li> <li></li> <li></li> </ul>

<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Remove obstructions</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul> <p>Photo #:</p>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Add closer</p> <p>Replace door</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Photo #:</p>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?*</p> <p>[604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</p> <p>Replace hardware</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul> <p>Photo #:</p>

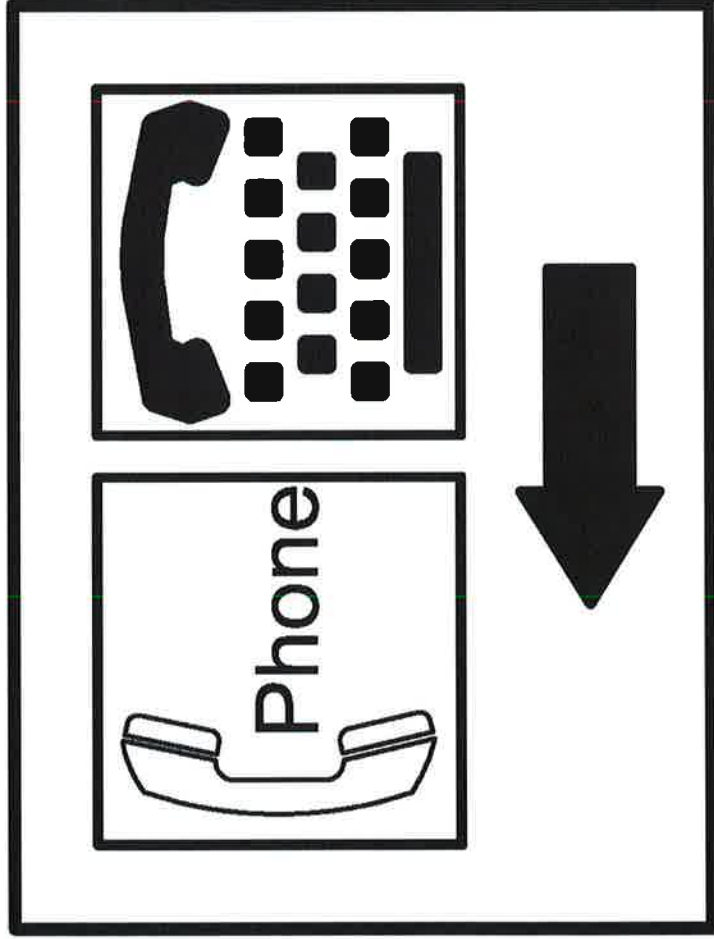
<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace lock</li> <li>•</li> <li>•</li> </ul>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Relocate hardware</li> <li>•</li> <li>•</li> </ul>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen compartment</li> <li>•</li> <li>•</li> </ul>

<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter compartment</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 4 – Additional Access

Comments

Possible Solutions

Drinking Fountains

4.1 Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?\*

[See 2010 ADA Standards for Accessible Design – 602.2.]

N/A

Yes  No

Measurement:

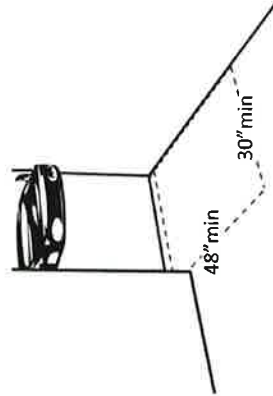


Photo #:

\*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered

- Alter space
- Relocate drinking fountain
- Install a drinking fountain in another location

4.2 If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?

[306.2.2, 306.2.3]

N/A

Yes  No

Measurement:

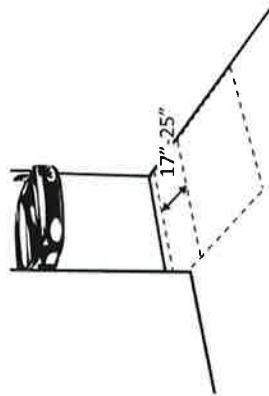
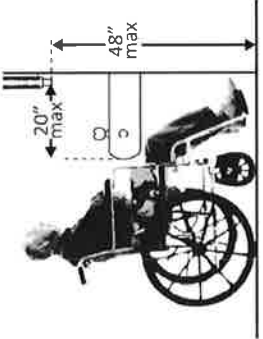
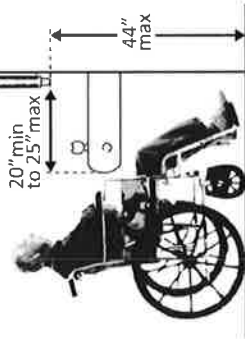

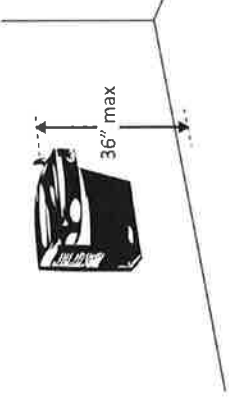
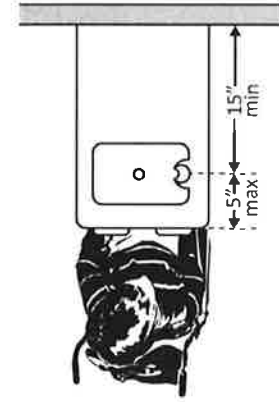
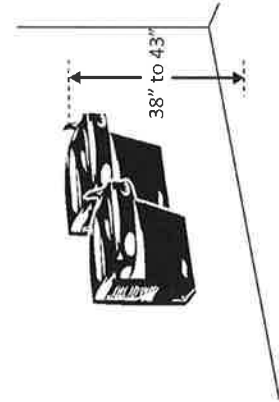
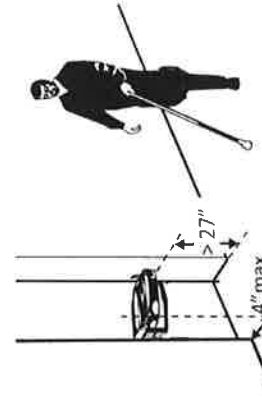


Photo #:

- Alter space
- Replace drinking fountain
-

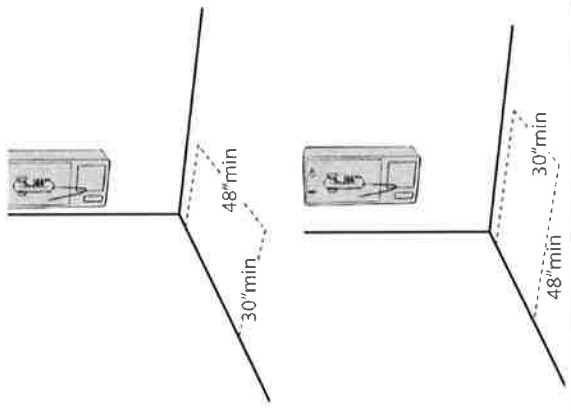
<p>4.3 <i>N/A</i></p> <p>If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p>4.4 <i>N/A</i></p> <p>If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p>4.5 <i>N/A</i></p> <p>Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p>4.6 <i>N/A</i></p> <p>Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.7</b> Is the spout:                  At least 15 inches from the rear of the drinking fountain?                  No more than 5 inches from the front of the drinking fountain?                  [602.5]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust spout</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons?                  [211.2]                  Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor?                  [602.7]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Install new drinking fountain for standing height</li> </ul>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path?                  [307.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>• Add tactile warning such as permanent planter or partial walls</li> </ul>

**Public Telephones**

**4.10** Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]

Yes  No



- Move telephone
- Install new telephone for clear floor space
- 

**4.11** Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]

Yes  No

Measurement:

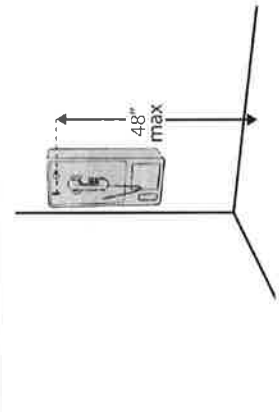


Photo #: **PUBLIC PHONE**

- Adjust telephone
- 

**4.12** If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]

Yes  No

Measurement:

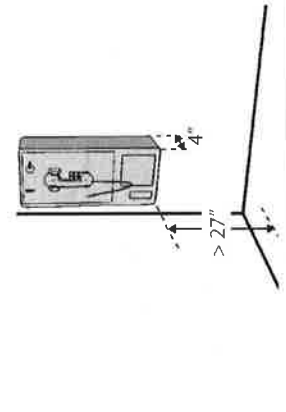





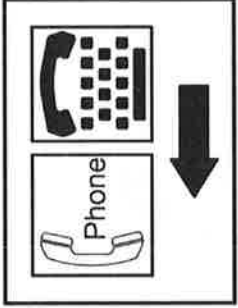
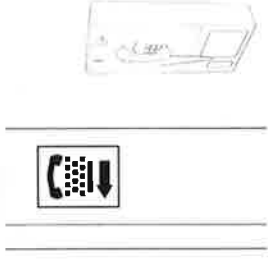


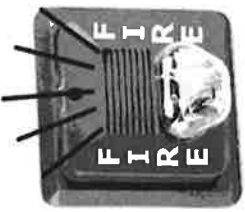
Photo #:

- Adjust telephone
- 
- 

Photo #:

<p><b>4.13</b> Does at least one telephone have a volume control? [704.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>PUBLIC PHONE</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> </ul>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>PUBLIC PHONE</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add pictogram</li> </ul>
<p><b>4.15</b> Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>PUBLIC PHONE</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install TTY</li> </ul>

<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p><i>N/A</i></p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust height of TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>

Fire Alarm Systems					
4.20	If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>• Install audible and visual alarms</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

*NA*





## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building PUBLIC WORKS BLDG

Location 350 LAKE GARD RD

Date 3-29-21

Surveyors BRYAN HILL

Contact Information WITHERS RAVENEL

919-469-3340

An accessible route from site arrival points and an accessible entrance should be provided for everyone.



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2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

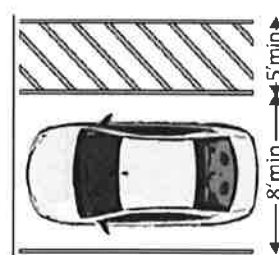
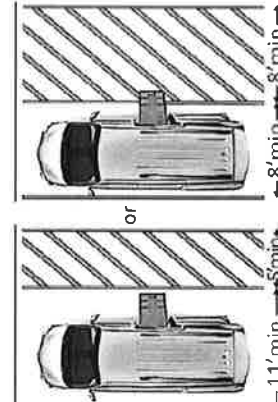
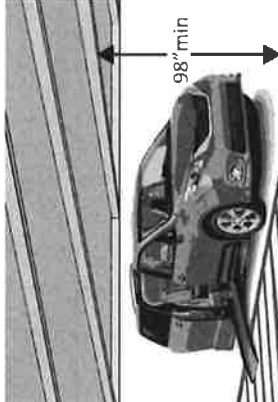
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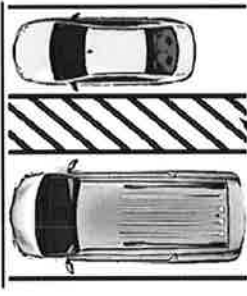

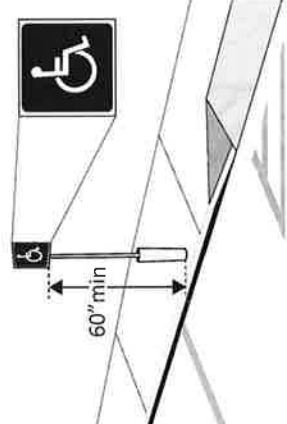
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

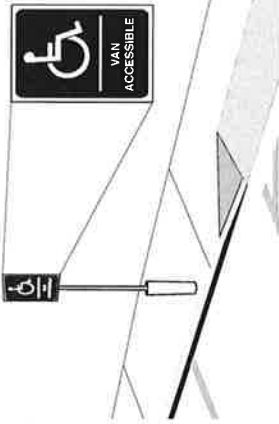

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

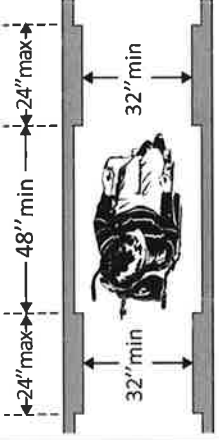
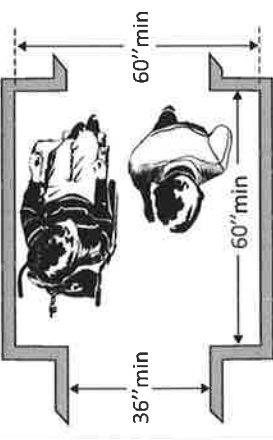
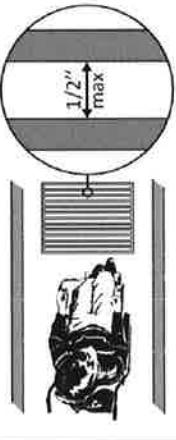
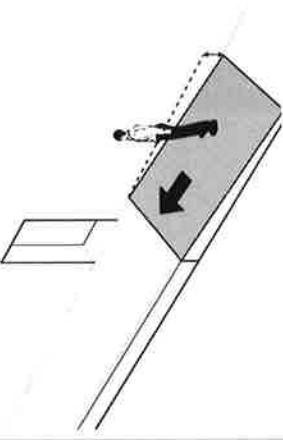
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Priority 1 – Approach & Entrance		Comments	Possible Solutions												
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, location of route:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>												
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>															
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: 19 Accessible #: 1</p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> <tr> <td>100+ see 2010 Standards 208.2</td> <td></td> </tr> </tbody> </table> <p>Photo #:</p>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	100+ see 2010 Standards 208.2		<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces														
1 - 25	1														
26 - 50	2														
51 - 75	3														
76 - 100	4														
100+ see 2010 Standards 208.2															
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space?*[208.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</li> <li>• Reconfigure by repainting lines</li> </ul>												

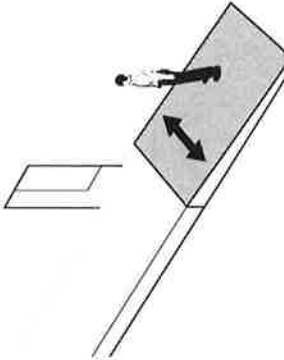
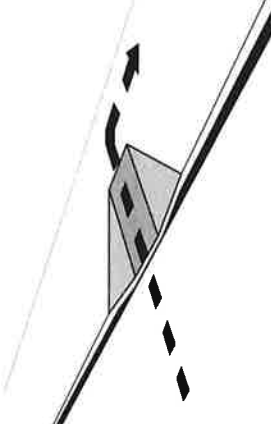
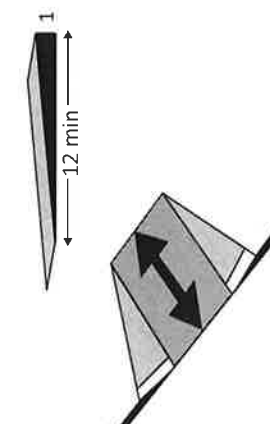
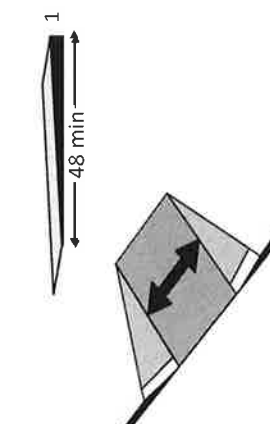
<p><b>1.4</b> Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]</p> <p>Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>• Reconfigure by repainting lines</p> <p>•</p> <p>•</p>	<p>Photo #:</p>
<p><b>1.5</b> Is the van accessible space:</p> <p>At least 11 feet wide with an access aisle at least 5 feet wide?</p> <p>Or</p> <p>At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>• Reconfigure to provide van-accessible space(s)</p> <p>•</p> <p>•</p>	<p>Photo #:</p>
<p><b>1.6</b> Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>• Reconfigure to provide van-accessible space(s)</p> <p>•</p> <p>•</p>	<p>Photo #:</p>

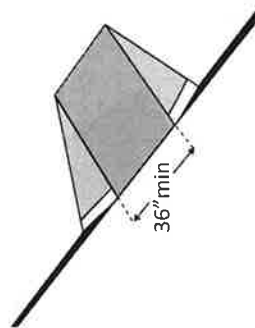
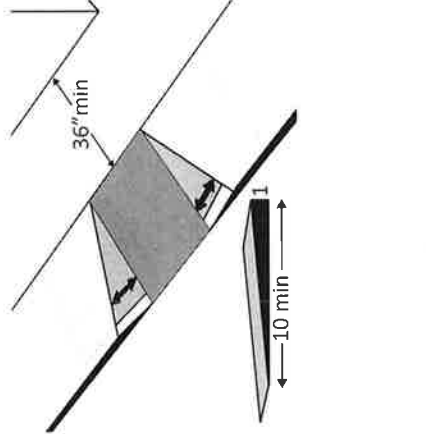
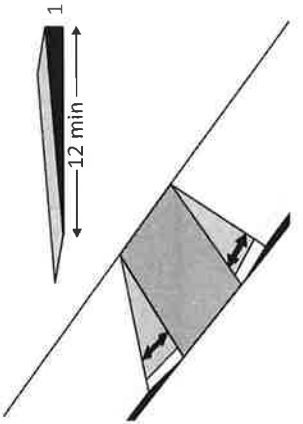
<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Mark access aisles</li> <li>•</li> <li>•</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade surface</li> <li>•</li> <li>•</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> <li>•</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>

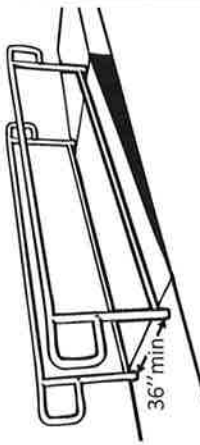
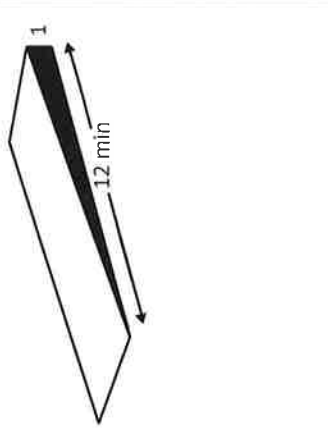
<p><b>1.11</b> Are there signs reading “van accessible” at van accessible spaces? [502.6]</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</p> <p>Note: If parking serves multiple entrances, accessible parking should be dispersed.</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>Exterior Accessible Route</b></p>				
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven paving</li> <li>• Fill small bumps and breaks with patches</li> <li>• Replace gravel with asphalt or other surface</li> </ul>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change or move landscaping, furnishings or other items</li> <li>• Widen route</li> <li>•</li> </ul>

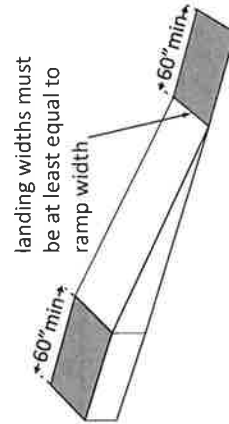
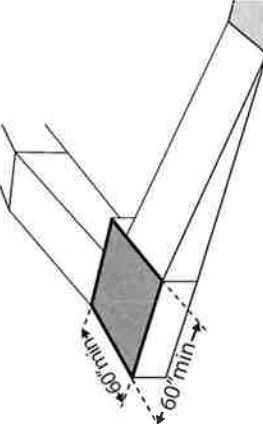
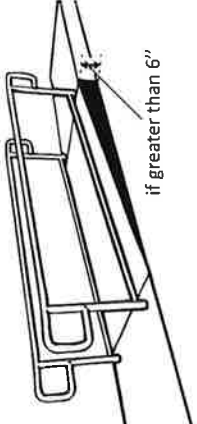
<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>		<p>Photo #:</p>
<p><b>1.15</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>• Widen route for passing space</p> <p>•</p> <p>•</p>
<p><b>1.16</b> If there are grates or openings on the route, are the openings no larger than 1/2 inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p> <p>• Replace or move grate</p> <p>•</p> <p>•</p>
<p><b>1.17</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <p>• Regrade to 1:20 max.</p> <p>•</p> <p>•</p>

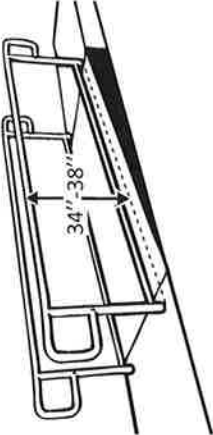
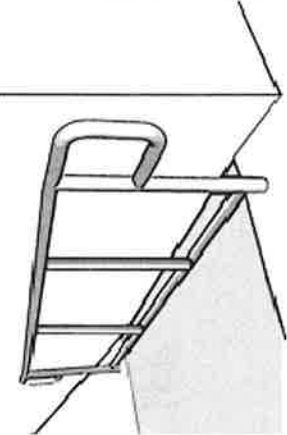
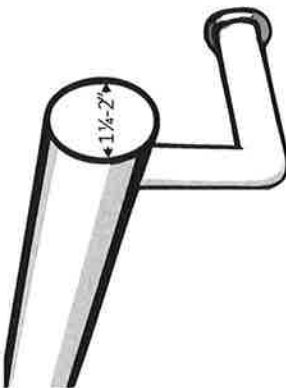
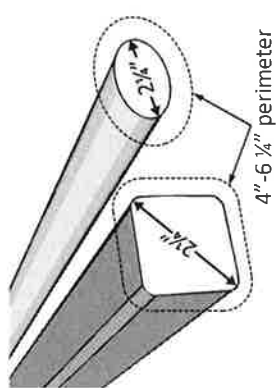


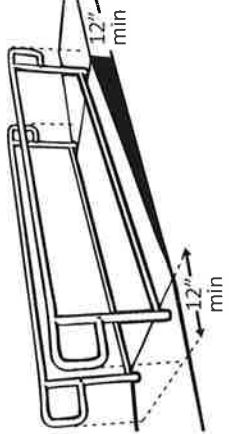
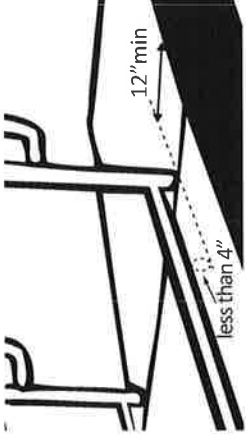
<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:48 max.</li> <li>•</li> <li>•</li> </ul>
<p><b>Curb Ramps</b></p>				
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>

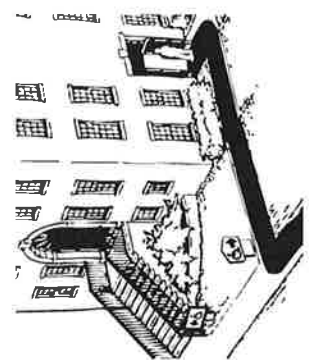


<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Widen curb ramp</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Reconfigure</li> <li>Add ramp flares</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares?</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Add ramp flares</li> <li>Regrade flares</li> </ul>

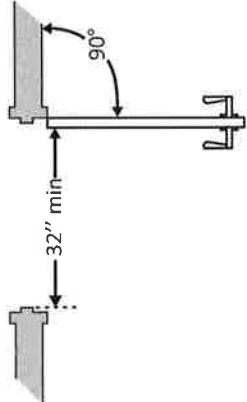
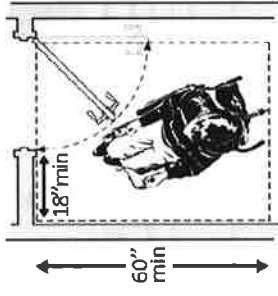
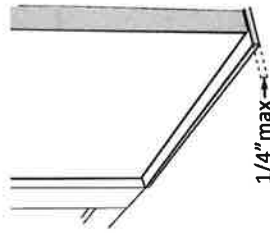
Ramps		If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.	
<p><b>1.25</b> If there is a ramp is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.26</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.27</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Relocate ramp</li> <li>• Lengthen ramp to decrease slope</li> <li>•</li> </ul>

<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Increase landing size</li> <li>•</li> </ul>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]</p> <p>Note: Curb ramps are not required to have handrails.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

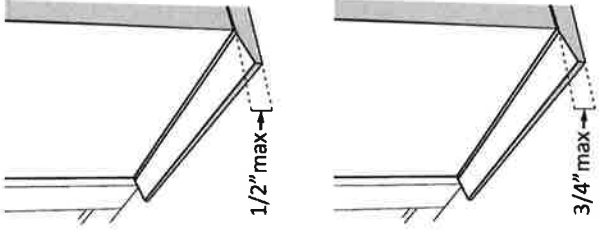

<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> <li>•</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular:</p> <p>Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

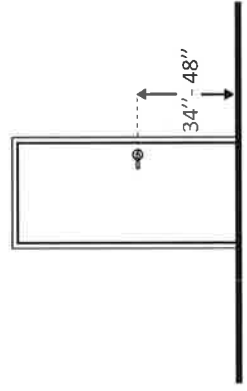
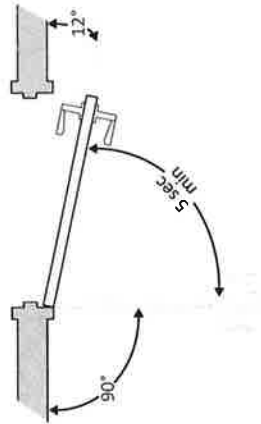
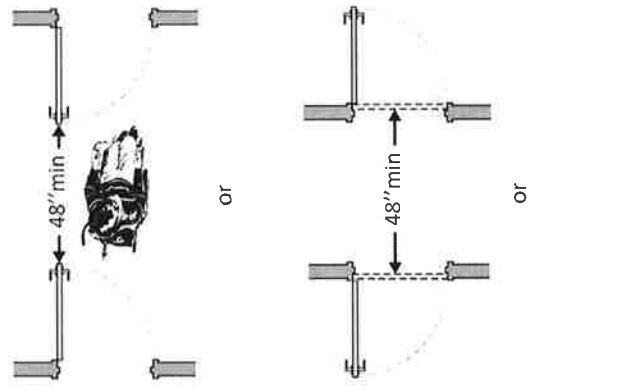
<p><i>N/A</i></p> <p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	
<p><b>1.35</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.36</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> </ul>

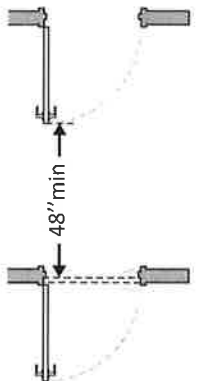
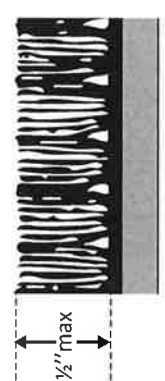
Entrance		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Photo #:	
1.37	Is the main entrance accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>Redesign to make it accessible</li> </ul>
1.38	<p>If the main entrance is not accessible, is there an alternative accessible entrance?</p> <p>Can the alternative accessible entrance be used independently and during the same hours as the main entrance?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible entrance can be used independently and during the same hours as the main entrance</li> </ul>
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<ul style="list-style-type: none"> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<ul style="list-style-type: none"> <li>Install sign</li> </ul>

<p><b>1.41</b> Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter door</li> <li>• Install offset hinges</li> </ul>
<p><b>1.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>
<p><b>1.43</b> If the threshold is vertical is it no more than ¼ inch high?  Or  No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove or replace threshold</li> </ul>



<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>1.44</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>

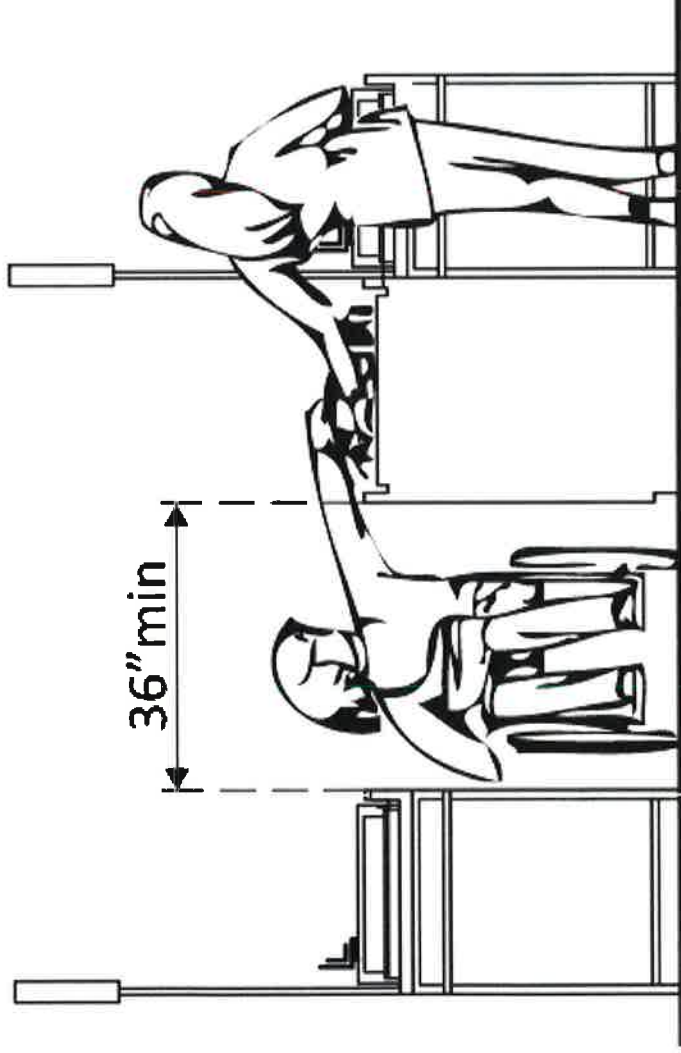
<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

		<p>Photo #:</p>	
<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/2 inch thick? [302.2]</p>	<p> <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No                      Measurement:                 </p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]</p>	<p> <input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No                 </p>	<p>Photo #:</p> <p style="text-align: center; font-size: 2em;">3</p>	<ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

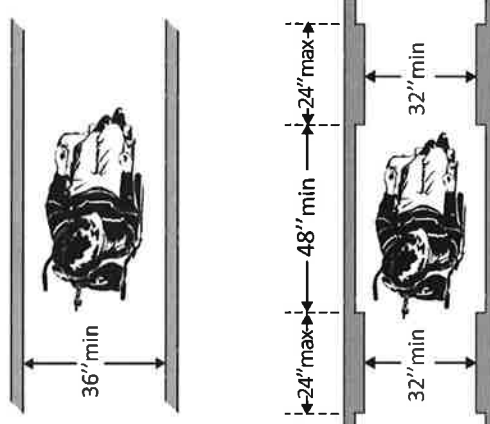
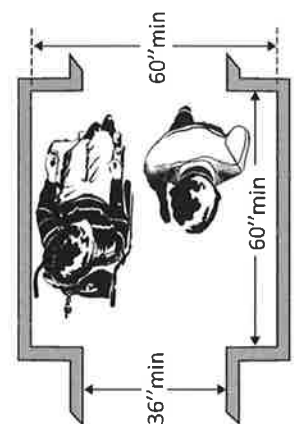
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

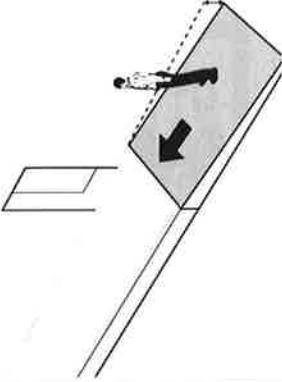
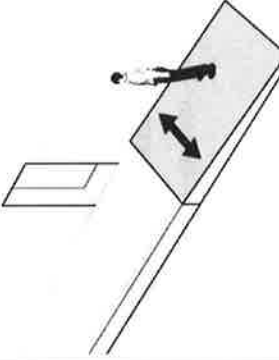
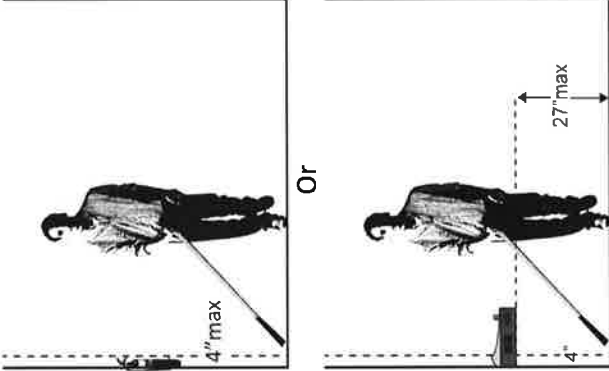
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 2 – Access to Goods & Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<b>Interior Accessible Route</b> Institute for Human Centered Design Copyright © 2016		Photo #:	

<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

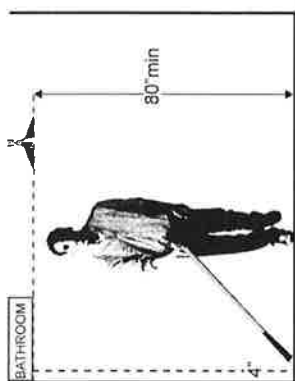
*Handwritten initials/signature*

<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove object</li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

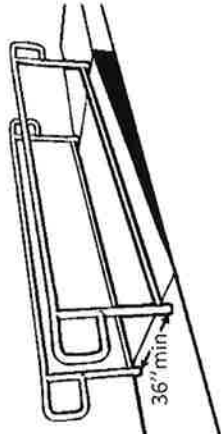

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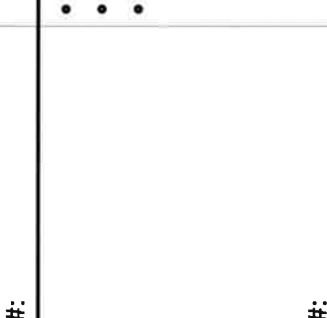
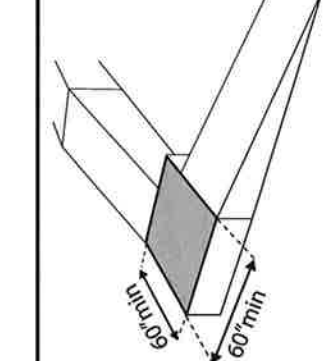
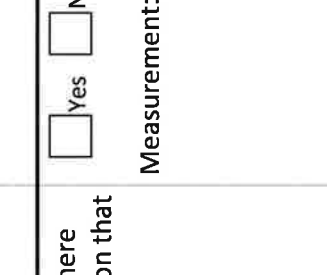
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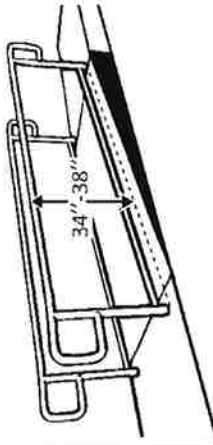

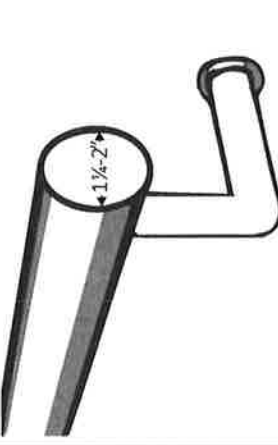
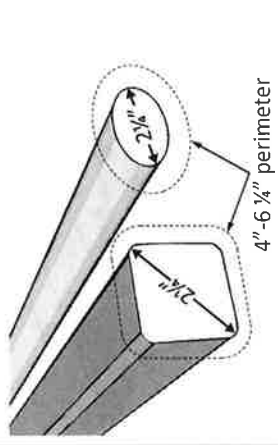


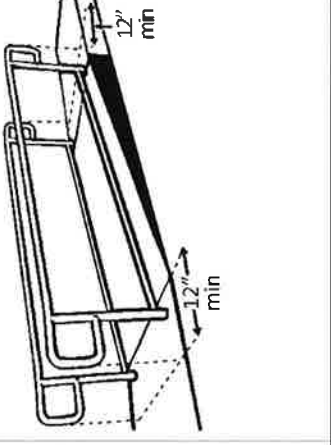
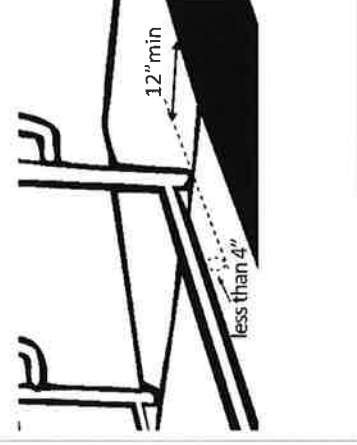
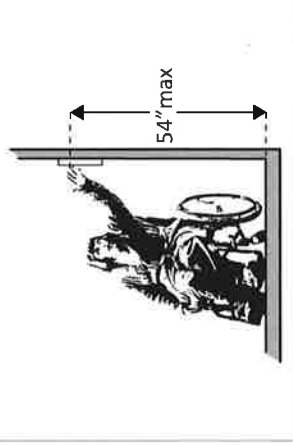
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p> <p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                  Measurement:             </p>	<p>Or</p> 	<p>Photo #:</p>
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?</p> <p>Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p> <p><i>N/A</i></p>	<p> <input type="checkbox"/> Yes    <input type="checkbox"/> No             </p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install if necessary</li> <li>• Offer goods and services on an accessible story</li> <li>•</li> </ul>

**Ramps**

<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>

<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p> <p><i>N/P</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p> <p><i>N/P</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Increase landing size</li> <li>•</li> <li>•</li> </ul>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p> <p><i>N/P</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>

<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust handrail height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.19</b> If the handrail gripping surface is non-circular:</p> <p>Is the perimeter no less than 4 inches and no greater than 6 inches? [505.7.2]</p> <p>Is the cross section no greater than 2 1/4 inches in diameter? [505.7.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12" extension would be hazardous (in circulation path), it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> <li>•</li> </ul>
<p><b>Elevators – Full Size &amp; LULA (limited use, limited application) LULA elevators are often used in alterations.</b></p>			
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change call button height</li> <li>•</li> <li>•</li> </ul>

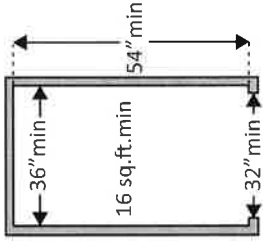
N/A

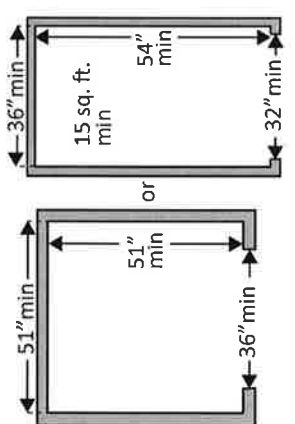
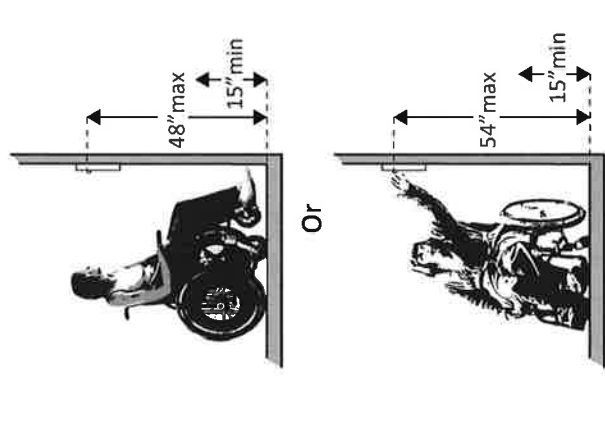
N/A

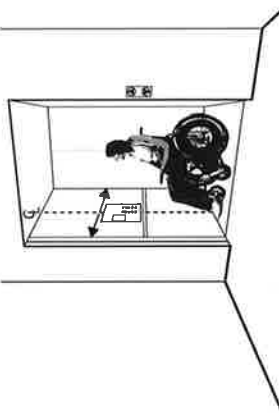
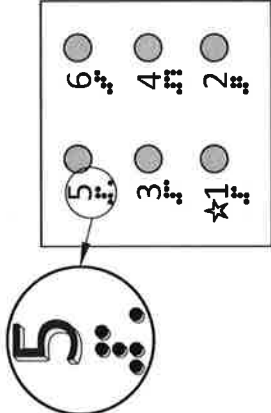
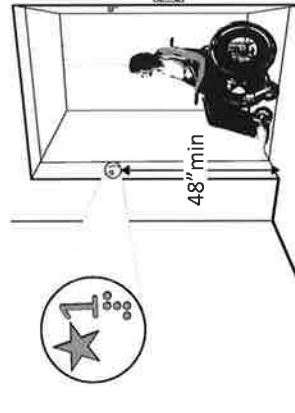
N/A

Priority 2 – Access to Goods & Services


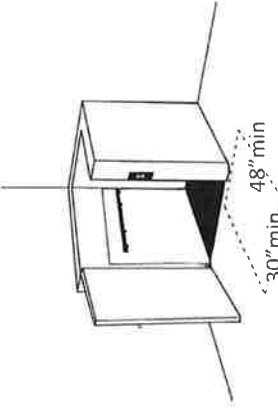
ADA Checklist for Existing Facilities

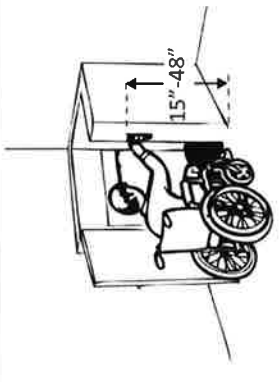
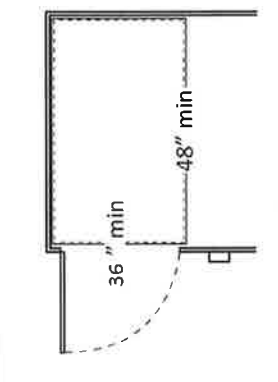
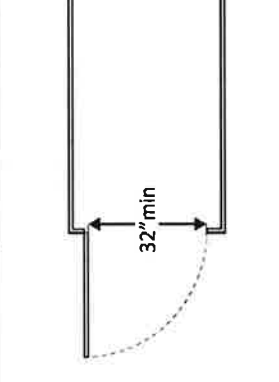
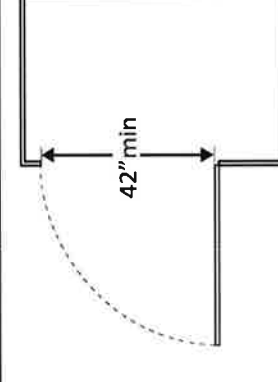
<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> </ul> <p>Photo #:</p>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power-operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>		<ul style="list-style-type: none"> <li>• Add power operated door</li> <li>• Adjust opening time</li> </ul> <p>Photo #:</p>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Replace elevator</li> </ul> <p>Photo #:</p>

<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?                  Or                  At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?                  [408.4.1 Exceptions 1 and 2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>	 <p style="text-align: center;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater than 48 inches above the floor?                  Or                  Up to 54 inches above the floor for a parallel approach?                  [408.4.6, 407.4.6.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>	 <p style="text-align: center;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>

<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille? [407.4.7.1, 703.2]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jambs at every floor identifying the floor?</p> <p>Is there a tactile star on both jambs at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>



<p>Are text characters raised? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is there Braille? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3] <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p>
<b>Platform Lifts</b>		
<p><b>2.32</b> If a lift is provided, can it be used without assistance from others? [410.1] N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>  <p>Photo #:</p>	<p>• Reconfigure so independently operable</p> <p>•</p> <p>•</p>
<p><b>2.33</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5] N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>  <p>Photo #:</p>	<p>• Remove obstructions</p> <p>•</p> <p>•</p>

<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>

**Signs** "Tactile characters" are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

*NA*

Yes  No

Yes  No

Yes  No

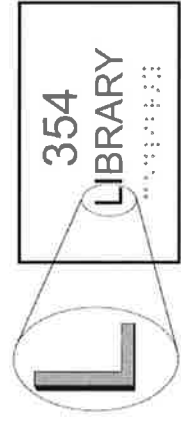
Yes  No

Do text characters contrast with their backgrounds? [703.5]

Are text characters raised? [703.2]

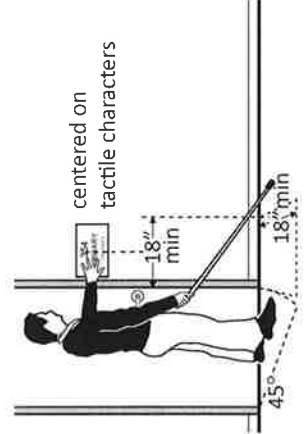
Is there Braille? [703.3]

Is the sign mounted: On the wall on the latch side of the door? [703.4.2]



Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\*[703.4.2]

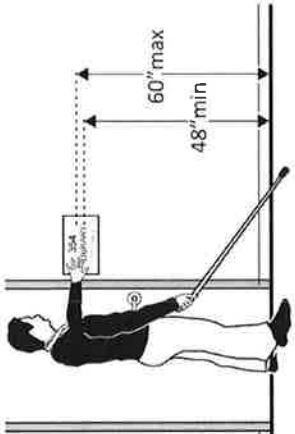
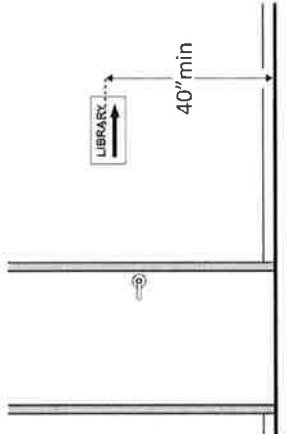


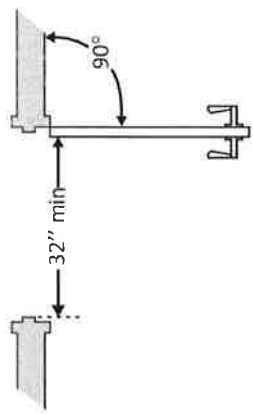
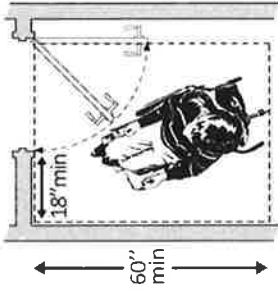
Yes  No

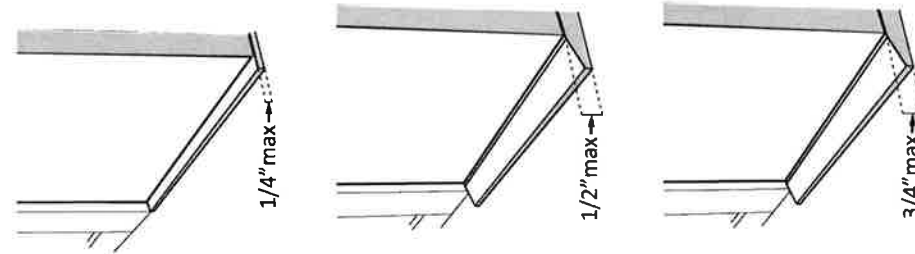

Measurement:

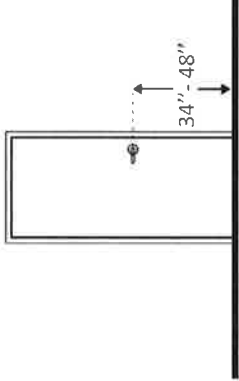
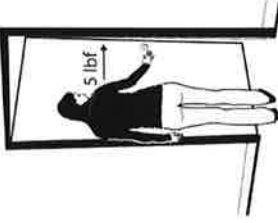
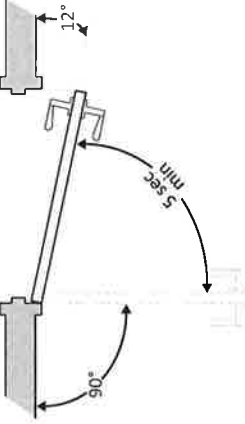
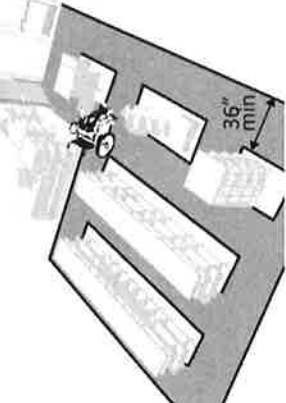
- Install tactile sign
- Relocate sign
- 


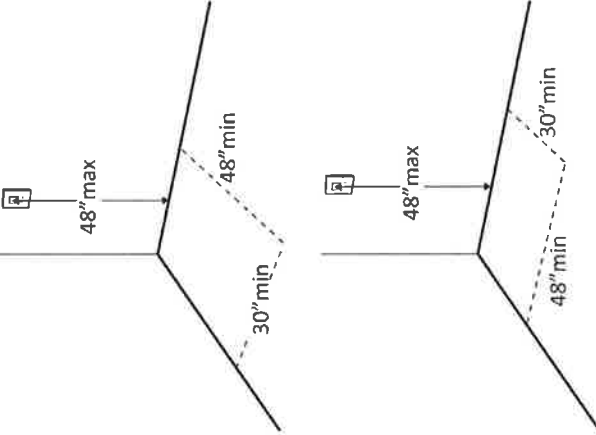
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p><i>N/A</i></p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p><b>2.39</b> If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>• Install signs with contrasting characters</p> <p>• Change sign height</p>


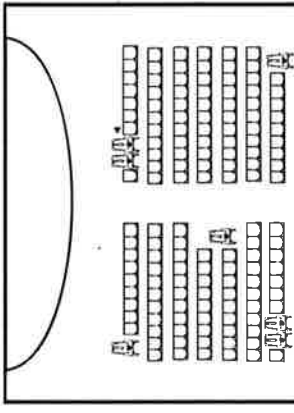
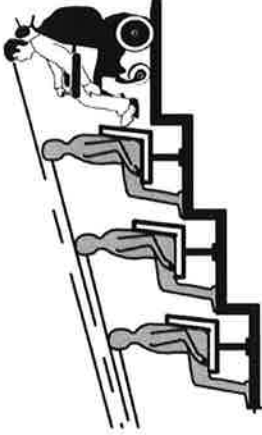
Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.		Photo #:
<p><b>2.40</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>2.41</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>
<p>On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	

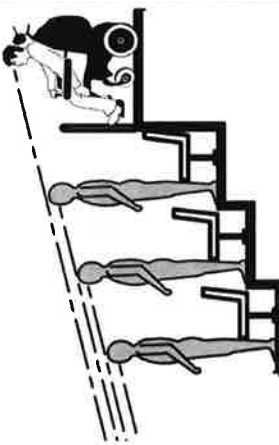

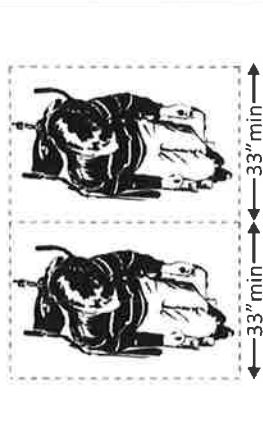
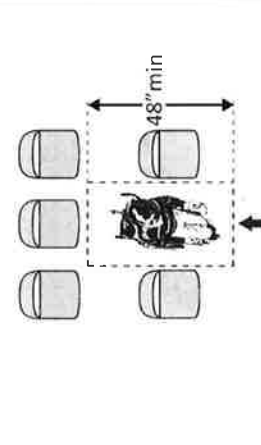
<p><b>2.42</b> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>
<p><b>2.43</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>

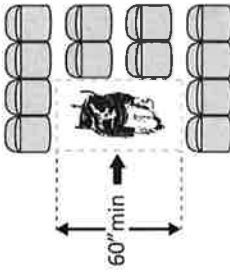
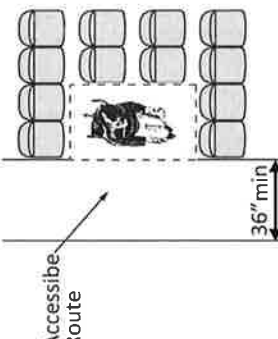
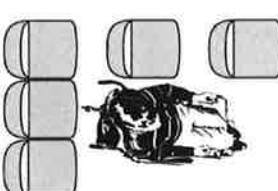
<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>				
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> </ul>


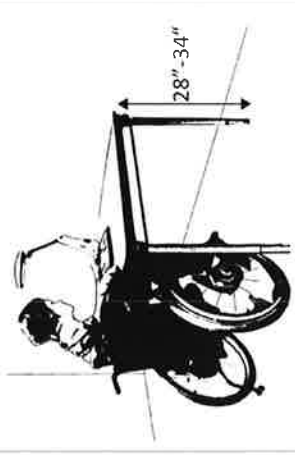
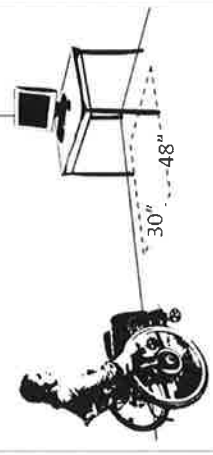
<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Change floor surface • •</p>
<p><b>2.49</b> If there is carpet: Is it no higher than 1/2 inch?  Is it securely attached along the edges? [302.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Replace carpet • •</p>
<p><b>Controls – light switches, security and intercom systems, emergency/alarm boxes, etc.</b></p>			
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]  Are the operable parts no higher than 48 inches above the floor?*[309.3, 308]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Change height of control • •</p> <p>*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>

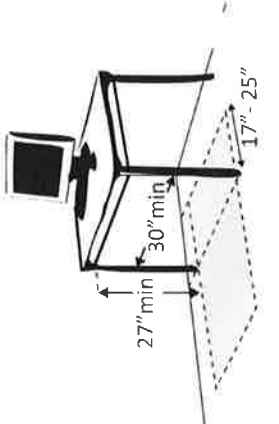
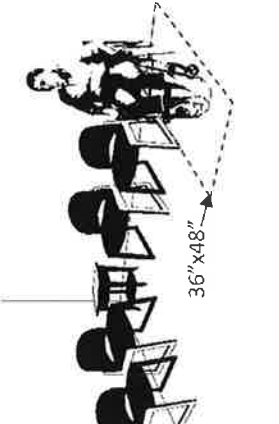
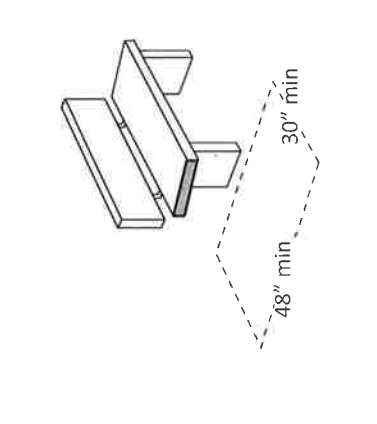


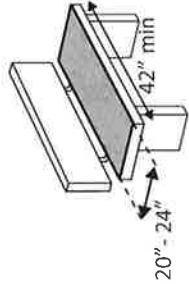
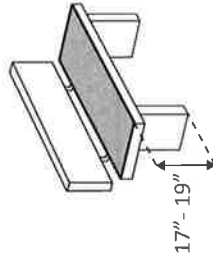
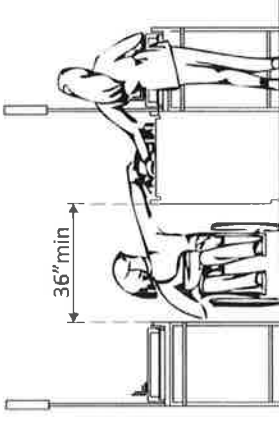
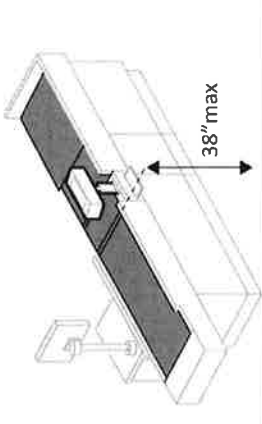
<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>										
<p><b>Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.</b></p>													
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>	<table border="1"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces												
4 - 25	1												
26 - 50	2												
51 - 150	4												
151 - 300	5												
<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>										
<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>										

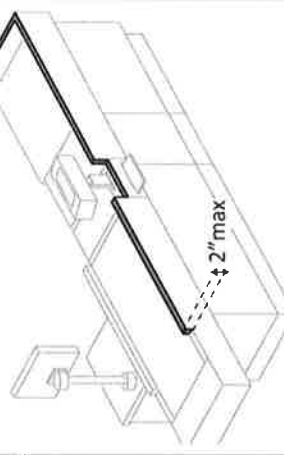
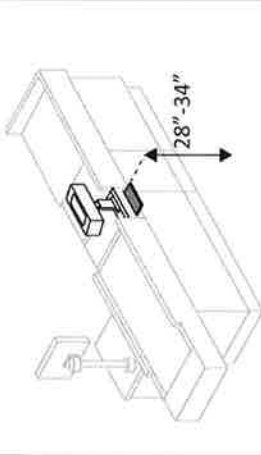

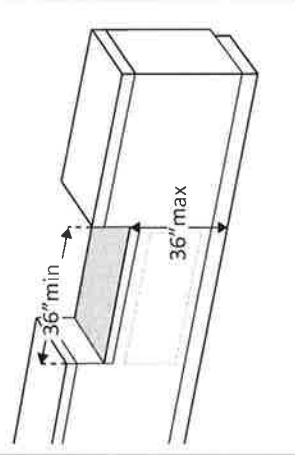
<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter for line of sight</li> <li></li> <li></li> </ul>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter space</li> <li></li> <li></li> </ul>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter spaces</li> <li></li> <li></li> </ul>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter space</li> <li></li> <li></li> </ul>

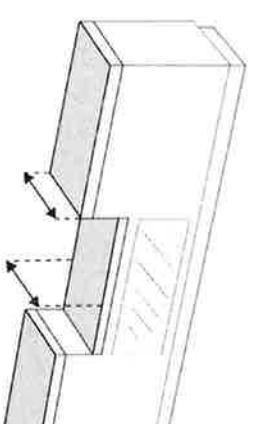
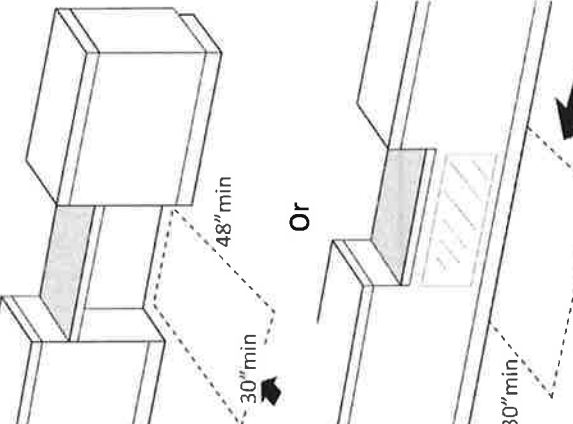
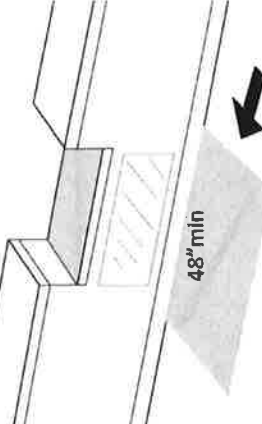
<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add companion seats</li> <li>•</li> <li>•</li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter seating</li> <li>•</li> <li>•</li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add equivalent seating</li> <li>•</li> <li>•</li> </ul>

Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)			
<p><b>2.64</b> Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter to provide accessible spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.65</b> Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.66</b> At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter surface height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.67</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter table or work surface</li> <li>• Add accessible table or work surface</li> <li>•</li> </ul>

<p><i>N/A</i></p> <p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>			
<p><b>2.68</b> Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>			
<p><b>2.69</b> In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>
<p><b>2.70</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?  Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>

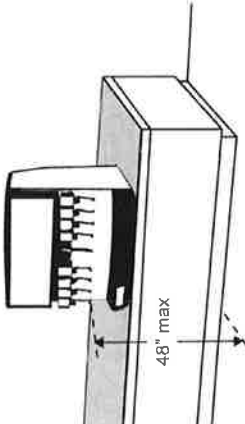
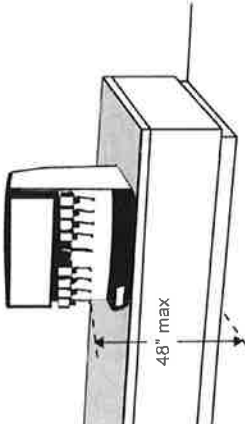
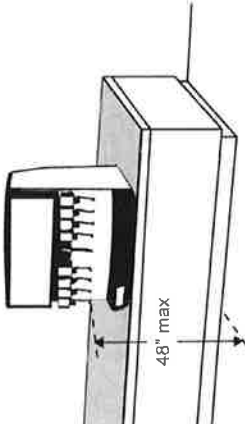
<p><i>N/A</i></p> <p>Does the bench have back support or is it affixed to a wall?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	 	<p>Photo #:</p>
<p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor? [903]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	<p>Photo #:</p>
<p><b>Check-Out Aisles – supermarkets, large retail stores, etc.</b></p>		
<p><i>N/A</i></p> <p>2.71 Is the aisle at least 36 inches wide? [904.3.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><i>N/A</i></p> <p>2.72 Is the counter surface of at least one aisle no higher than 38 inches above the floor? [904.3.2]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p>• Widen aisle • •</p>	<p>• Lower counter • •</p>	

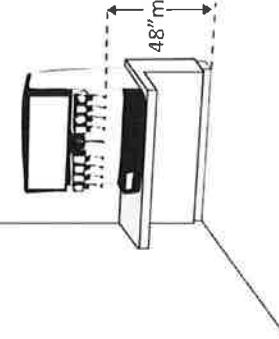
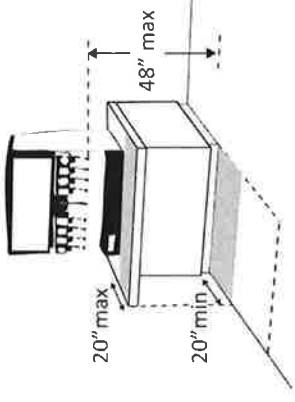
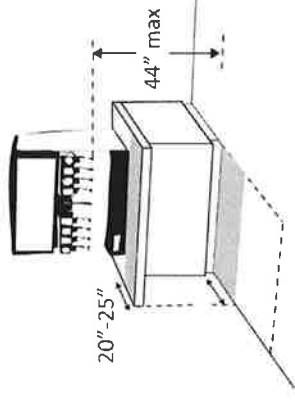
<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> <li>•</li> <li>•</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> <li>•</li> <li>•</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor?  At least 36 inches long? [904.4.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> <li>•</li> </ul>

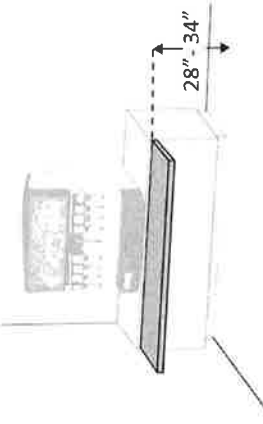
<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p> <p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:                 </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter accessible portion</li> <li>•</li> <li>•</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p> <p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No  <input type="checkbox"/> Parallel                      Measurement:  <input type="checkbox"/> Forward                      Measurement:                 </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide a parallel or forward approach</li> <li>•</li> <li>•</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p> <p> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No                      Measurement:                 </p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• If a parallel approach is not possible, a forward approach is required</li> <li>•</li> <li>•</li> </ul>



<p><b>2.80</b> For a forward approach:</p> <p>Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? [306.2.2, 306.2.3]</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter? [306.3.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Reconfigure to provide knee clearance</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.</b></p>			
<p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach? [904.5.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p>	<p>Or</p>	<p>• Reconfigure to provide approach</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>

<p><b>2.82</b> If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p style="text-align: right; font-size: 2em;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.83</b> If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p style="text-align: right; font-size: 2em;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.84</b> If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]</p> <p style="text-align: right; font-size: 2em;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>

<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p> <p><i>n/a</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>

<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

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# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

Project

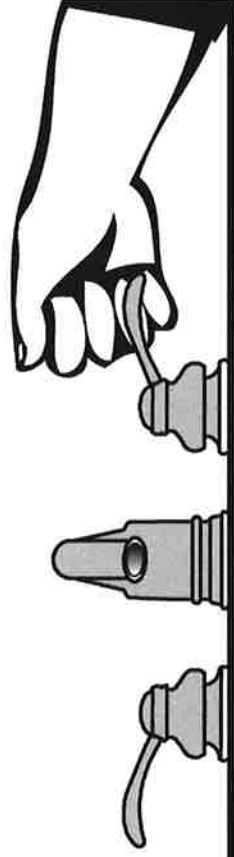
Building

Location

Date

Surveyors

Contact Information



When toilet rooms are open to the public they should be accessible to people with disabilities.

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Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)





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Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Reconfigure toilet rooms</li> <li>• Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter route</li> </ul>

*MA*



**Signs at Toilet Rooms**

3.5 Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

Is the sign mounted: On the wall on the latch side of the door? [703.4.2]

Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \* [703.4.2]

Yes  No

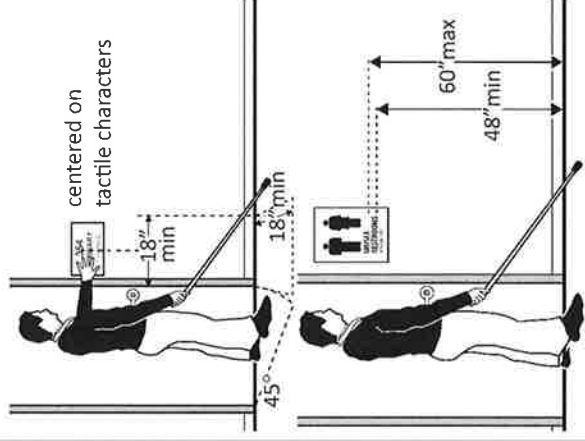
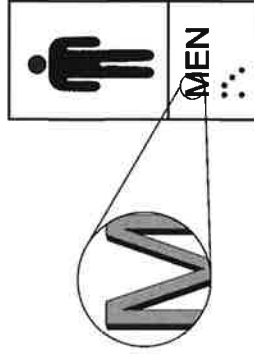
Measurement:

So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60

Yes  No

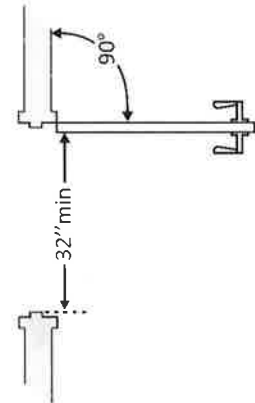
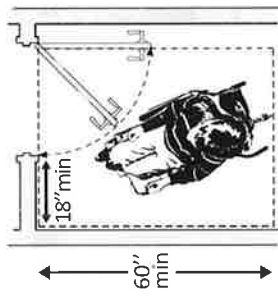
Measurement:

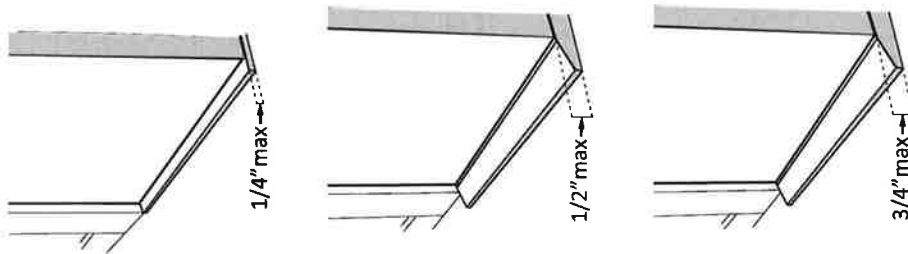
- Install tactile sign
- Relocate sign
- 




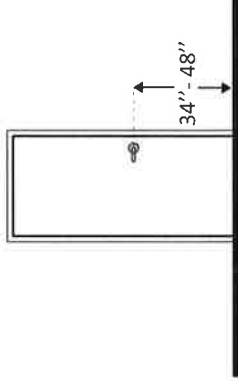
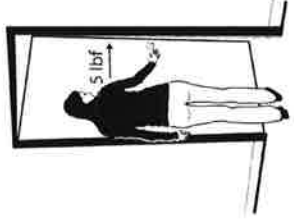
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

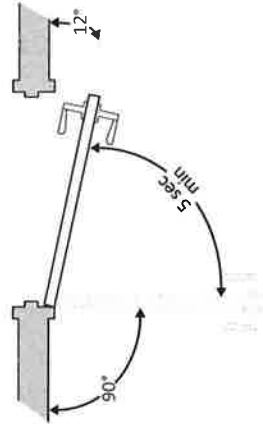
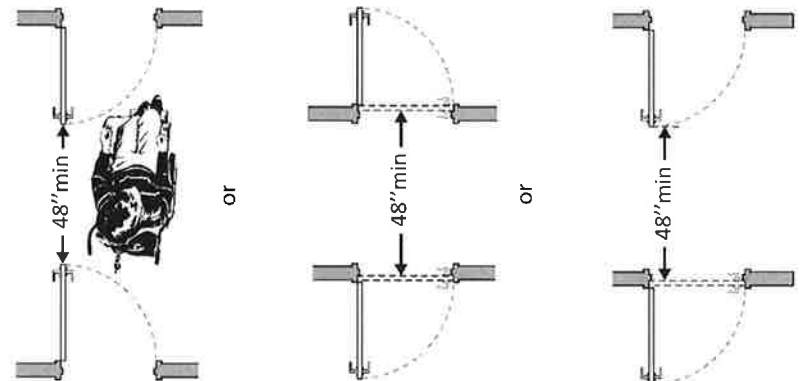
\*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not

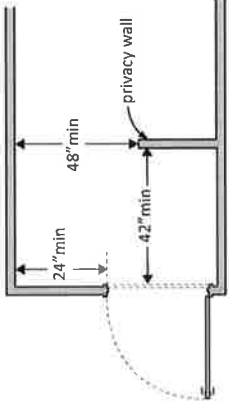
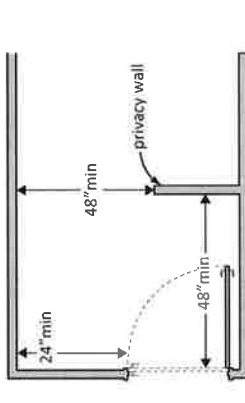

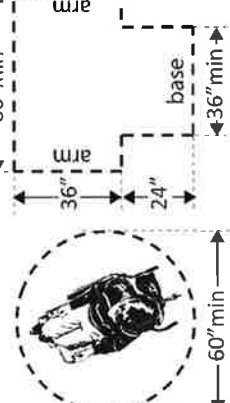
<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>			<p>required</p>
<b>Entrance</b>			
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Measurement:</p>		<p>• Install offset hinges • Alter the doorway •</p>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? <i>MA</i></p> <p>Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the floor surface of the</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Measurement:</p>		<p>• Remove obstructions • Reconfigure walls • Add automatic door opener</p>

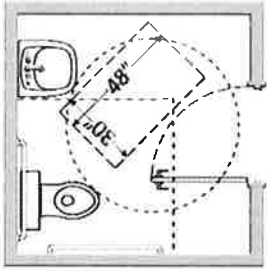
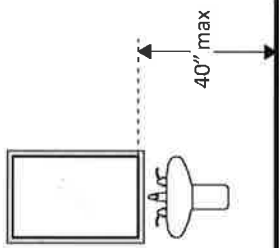
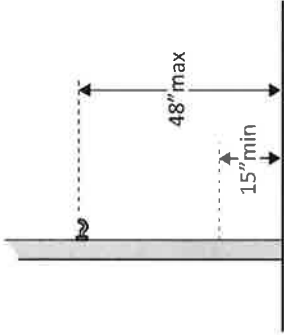
maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	
<p><b>3.8</b> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Remove or replace threshold</li> <li></li> <li></li> </ul>

*NSA*

<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>

<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Reconfigure space</p>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Reconfigure space</p>
<p><b>In the Toilet Room</b></p>			
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g., that lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Remove obstructions</p>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>• Move or remove partitions, fixtures or objects such as trash cans</p>

<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>4</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*[603.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>5</p> <p>Photo #:</p>	<p>* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</p> <ul style="list-style-type: none"> <li>Lower the mirror</li> <li>Add another mirror</li> </ul>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*[603.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>6</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> </ul> <p>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</p>

**Lavatories** The 2010 Standards refer to sinks in toilet rooms as lavatories.

**3.21** Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]

Yes  No

Measurement:

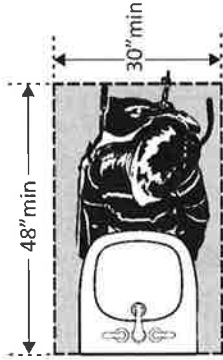


Photo #:

- Alter lavatory
- Replace lavatory
- 

**3.22** Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]

Yes  No

Measurement:

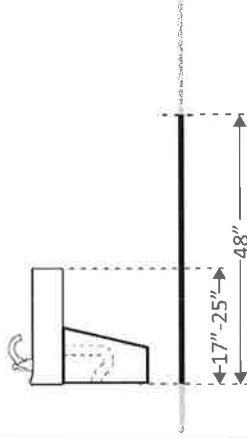


Photo #:

- Alter lavatory
- Replace lavatory
- 

**3.23** Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]

Yes  No

Measurement:

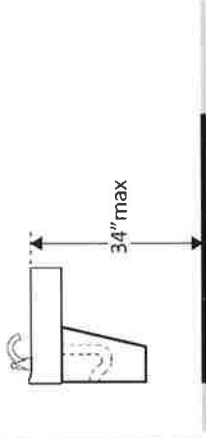


Photo #:

- Alter lavatory
- Replace lavatory
- 

**3.24** Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]

Yes  No

Measurement:

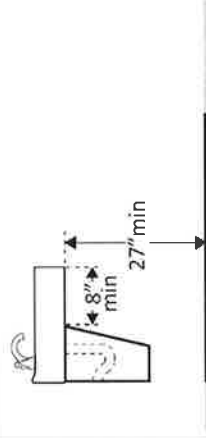
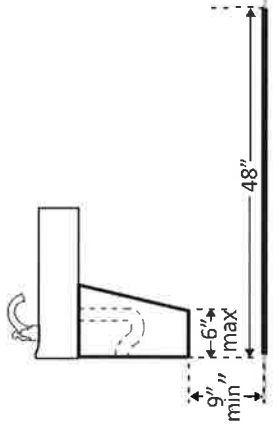
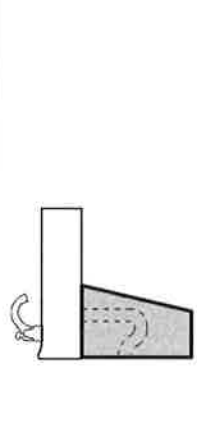
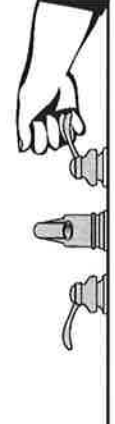


Photo #:

- Alter lavatory
- Replace lavatory
-

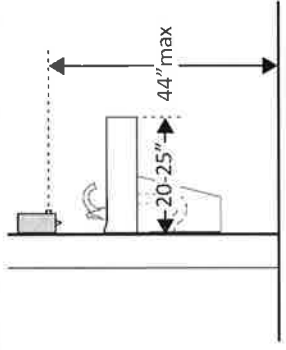


<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>

**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?  
 [308.2.2]

Yes  No  
 Measurement:



Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?  
 Not over an obstruction: no higher than 48 inches above the floor?  
 [308.2]

Yes  No  
 Measurement:  
 Yes  No  
 Measurement:

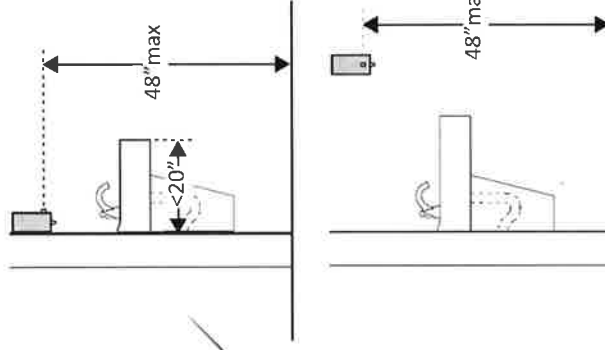
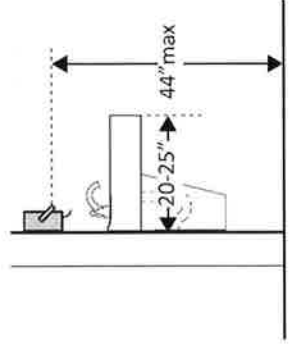


Photo #:

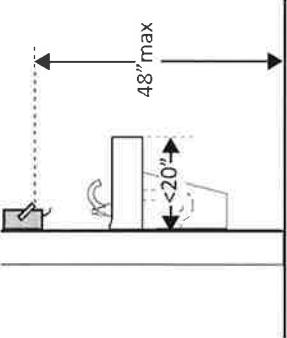
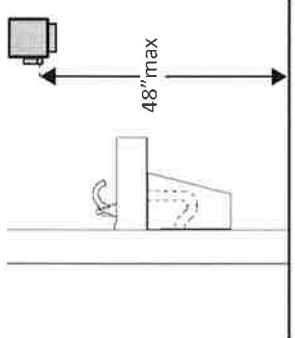
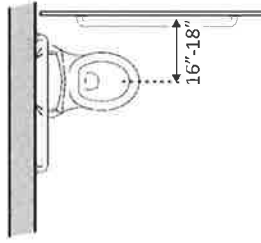
- Adjust dispensers
- Replace with or provide additional accessible dispensers

**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the

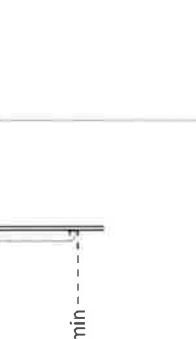

Yes  No  
 Measurement:

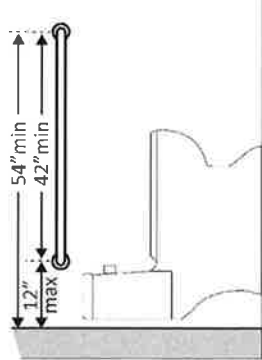
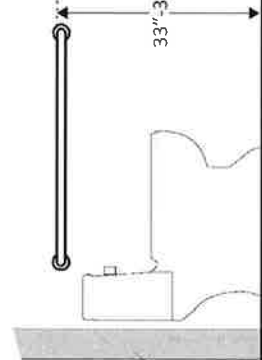
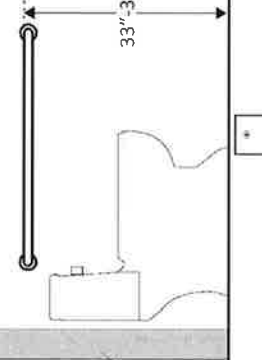
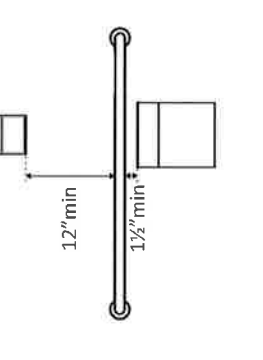
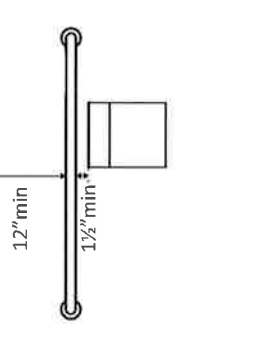


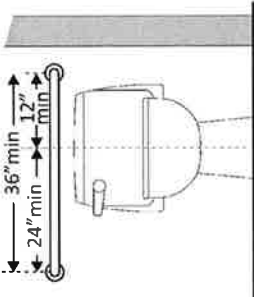
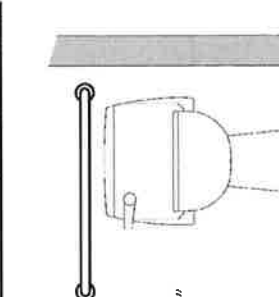
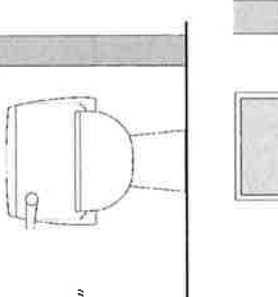
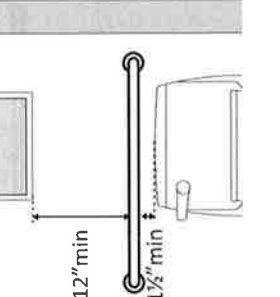
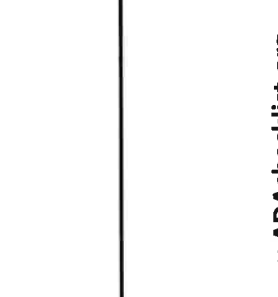

- Adjust dispensers
- Replace with or provide additional accessible dispensers

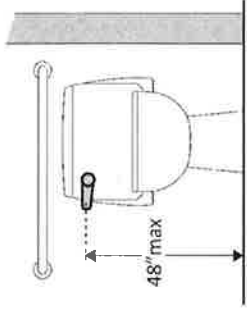
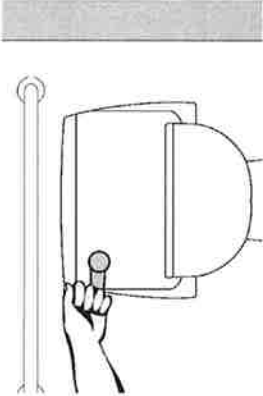
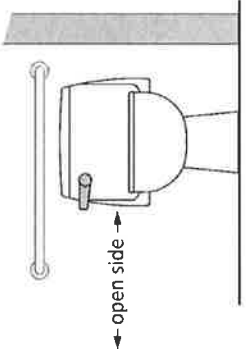
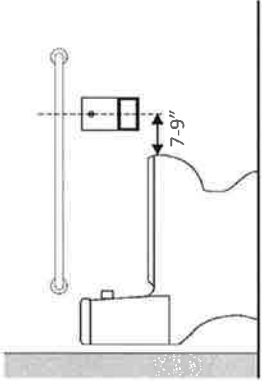
<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p> <p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 	<p style="text-align: center;">8</p> <p style="text-align: right;">Photo #:</p>	
<p><b>3.30</b> Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p style="text-align: center;">9</p> <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Move toilet</li> <li>• Replace toilet</li> <li>• Move partition</li> <li>•</li> </ul>

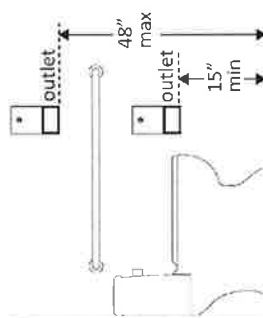
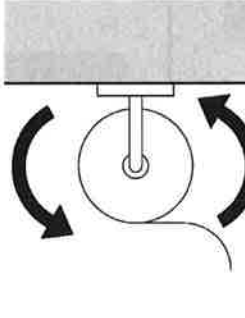
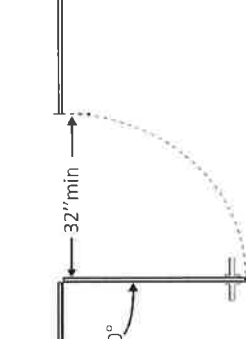
**Water Closets in Single-User Toilet Rooms and Compartments (Stalls)** The 2010 Standards refer to toilets as water closets.

<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</p> <p>[604.3.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Alter room/compartment for clearance</p> <p>•</p> <p>•</p> <p>Photo #:</p>
		<p>• Adjust toilet height</p> <p>• Replace toilet</p> <p>•</p> <p>Photo #:</p>	

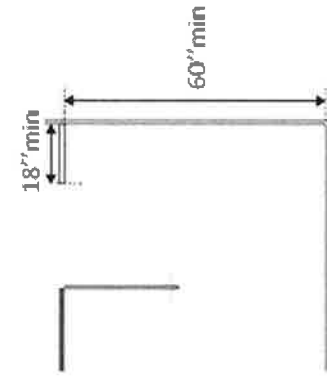
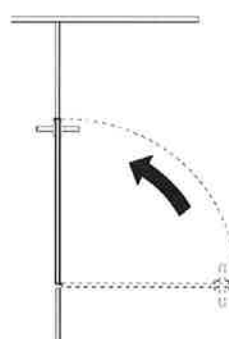
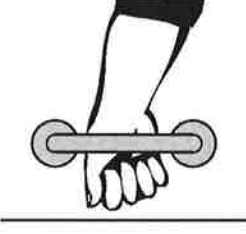
<p><b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Is it located no more than 12 inches from the rear wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Does it extend at least 54 inches from the rear wall? [604.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 12 inches clearance between the grab bar and projecting objects above?*</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		
<p>Is there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>Photo #:</p>	



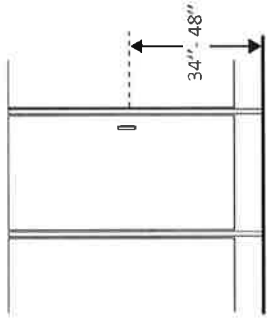
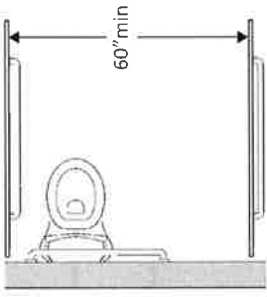
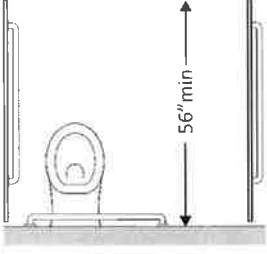
<p><b>3.34</b> Is there a grab bar at least 36 inches long on the rear wall?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>• Install grab bar • Relocate grab bar • Relocate objects</p>
<p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>	<p>• If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>Photo #:</p>
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>9</p>
<p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>• If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Are there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>• If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>• If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>

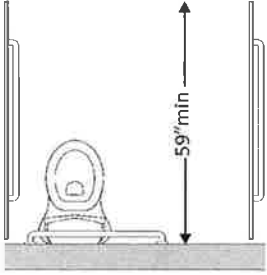
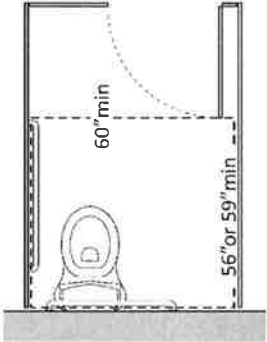
<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?*[604.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</p>

			<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                  Not located behind grab bars? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>	 <p>The diagram shows a side view of a toilet stall. A dispenser is mounted on the wall. The distance from the top of the dispenser to the top of the grab bar is labeled '48" max'. The distance from the center of the dispenser to the center of the grab bar is labeled '15" min'. The word 'outlet' is written above the dispenser.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Relocate dispenser</li> <li></li> <li></li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No             </p>	 <p>The diagram shows a top-down view of a circular dispenser. A curved arrow indicates that the dispenser can rotate.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Adjust dispenser</li> <li>Replace dispenser</li> <li></li> </ul>
<p><b>Toilet Compartments (Stalls)</b></p>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:             </p>	 <p>The diagram shows a door opening into a stall. A dashed line indicates the door is open at a 90-degree angle. The clear width between the door face and the stop is labeled '32" min'.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>Widen door width</li> <li></li> <li></li> </ul>



<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p><i>N/A</i></p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Remove obstructions</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	<p>Photo #:</p>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p> <p><i>N/A</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Add closer</p> <p>Replace door</p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p>Photo #:</p>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping, pinching or twisting of the wrist?*</p> <p>[604.8.1.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</p> <p>Replace hardware</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	<p>Photo #:</p>

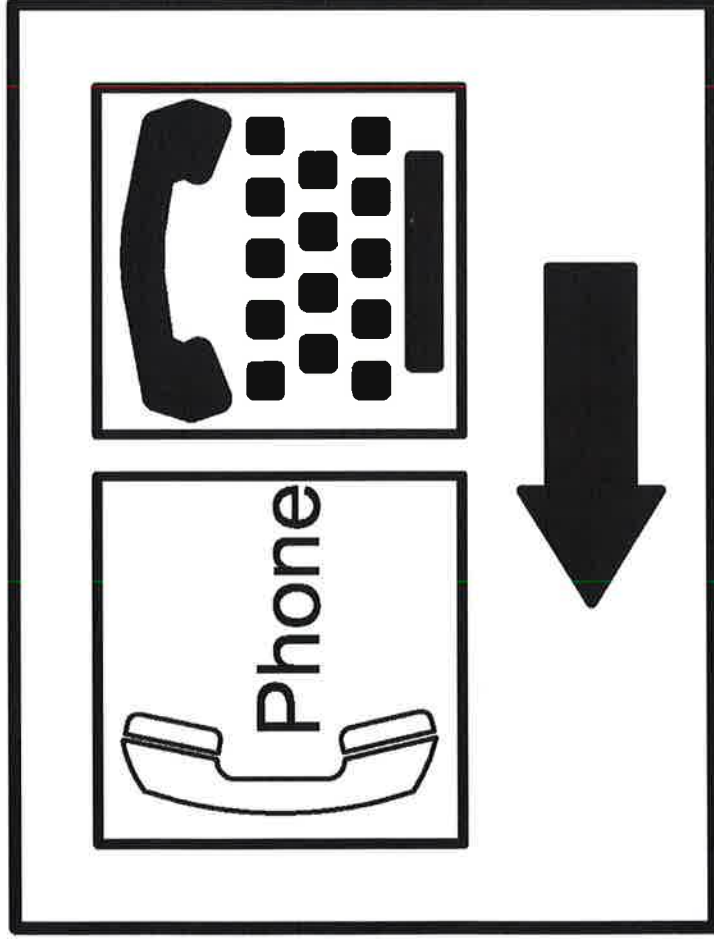
<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>			<p>• Replace lock • •</p>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>• Relocate hardware • •</p>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>• Widen compartment • •</p>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p> <p style="text-align: right; font-size: 2em; font-family: cursive;">N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>• Widen compartment • •</p>

<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>12</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>Alter compartment</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>4</p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>Reverse door swing</li> <li>Alter compartment</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> </ul>

## ADA Checklist for Existing Facilities

# Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

N/A

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 4 – Additional Access

Comments

Possible Solutions

Drinking Fountains

**4.1** Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?\*

[See 2010 ADA Standards for Accessible Design – 602.2]

Yes  No

Measurement:

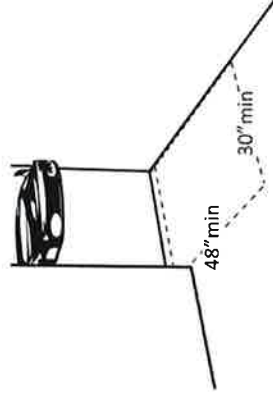


Photo #:

\*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered

- Alter space
- Relocate drinking fountain
- Install a drinking fountain in another location

**4.2** If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?

[306.2.2, 306.2.3]

Yes  No

Measurement:

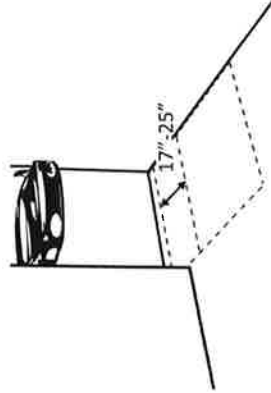
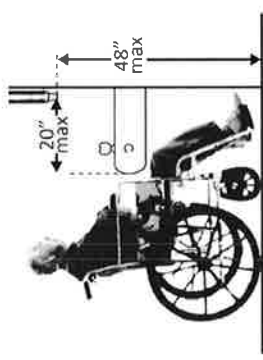
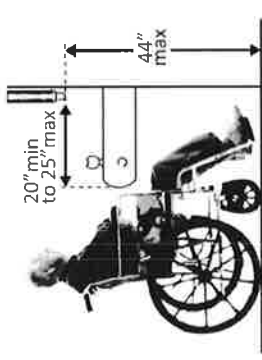

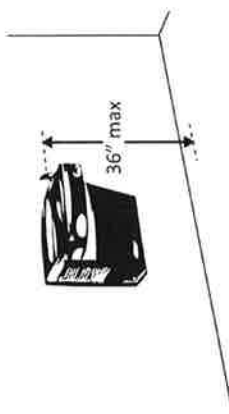


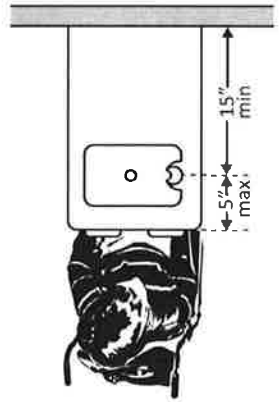
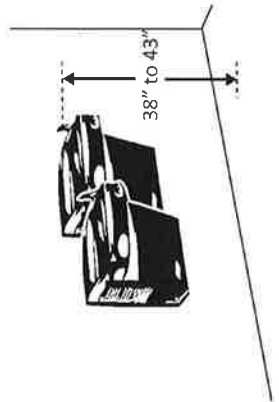
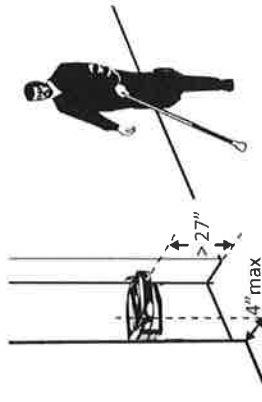
Photo #:

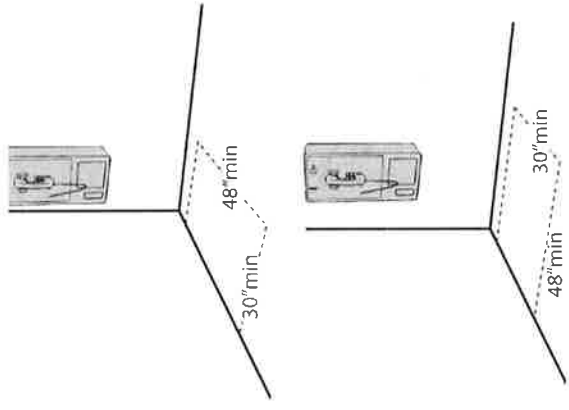
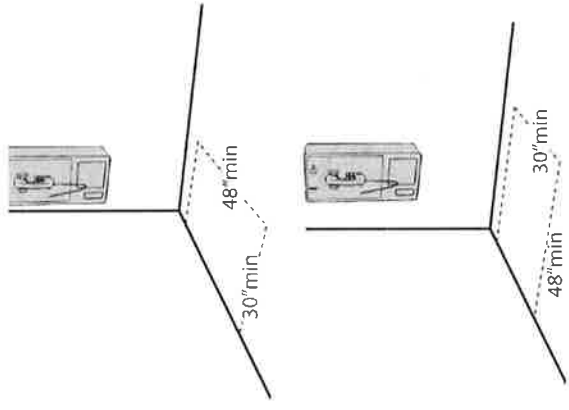
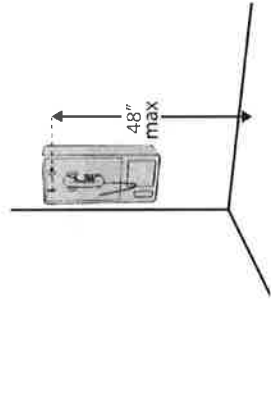
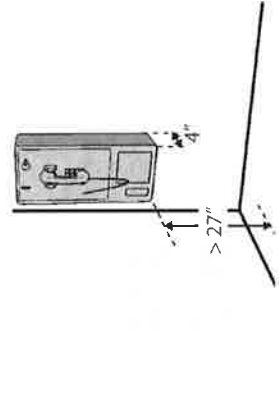
- Alter space
- Replace drinking fountain
- 




Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.



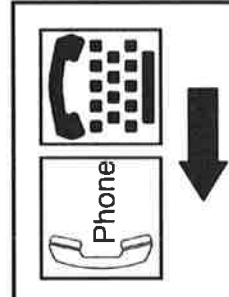
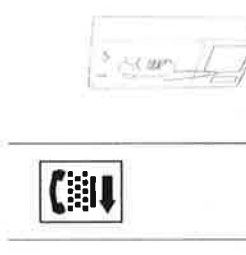
<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?  Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> </ul>

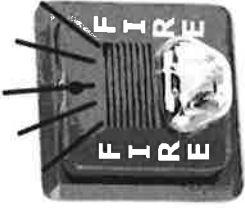


<p><b>4.7</b> Is the spout:                  At least 15 inches from the rear of the drinking fountain?                  No more than 5 inches from the front of the drinking fountain?                  [602.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust spout</li> <li>• Replace drinking fountain</li> </ul>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons?                  [211.2]                  Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor?                  [602.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Install new drinking fountain for standing height</li> </ul>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path?                  [307.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>• Add tactile warning such as permanent planter or partial walls</li> </ul>

Public Telephones		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>• Move telephone</li> <li>• Install new telephone for clear floor space</li> <li>•</li> </ul>
<p><b>4.10</b> Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>• Move telephone</li> <li>• Install new telephone for clear floor space</li> <li>•</li> </ul>	
<p><b>4.11</b> Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:		Photo #:	<ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>	
<p><b>4.12</b> If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:		Photo #:	<ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>	

<p><b>4.13</b> Does at least one telephone have a volume control? [704.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> </ul>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add pictogram</li> </ul>
<p><b>4.15</b> Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install TTY</li> </ul>

<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust height of TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>

Fire Alarm Systems					
4.20	If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>• Install audible and visual alarms</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>



## ADA Checklist for Existing Facilities

# Priority 1 – Approach & Entrance

Based on the 2010 ADA Standards for Accessible Design



Project TOWN OF WENDELL

Building WOMAN'S CLUB

Location 10 S. CYPRESS STREET

Date 3-30-21

Surveyors BRYAN HILL

Contact Information WITHERS RAVENEL

919-469-3340

**An accessible route from site arrival points and an accessible entrance should be provided for everyone.**



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)



This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 1 – Approach & Entrance		Comments	Possible Solutions												
<p><b>1.1</b> Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, location of route: <i>W. SECOND STREET</i></p>	<p><i>TOWN ONLY OWNS PARKING LOT, NOT THE BLDG</i></p> <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add a ramp</li> <li>• Regrade to 1:20 maximum slope</li> <li>• Add a lift if site constraints prevent other solutions</li> </ul>												
<p><b>Parking</b> Accessible parking spaces should be identified by size, access aisle and signage.</p>															
<p><b>1.2</b> If parking is provided for the public, are an adequate number of accessible spaces provided? [208.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: <i>6</i></p> <p>Accessible #: <i>2</i></p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible Spaces</th> </tr> </thead> <tbody> <tr> <td>1 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 75</td> <td>3</td> </tr> <tr> <td>76 - 100</td> <td>4</td> </tr> <tr> <td>100+ see 2010 Standards 208.2</td> <td></td> </tr> </tbody> </table>	Total Spaces	Accessible Spaces	1 - 25	1	26 - 50	2	51 - 75	3	76 - 100	4	100+ see 2010 Standards 208.2		<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> <li>•</li> <li>•</li> </ul>
Total Spaces	Accessible Spaces														
1 - 25	1														
26 - 50	2														
51 - 75	3														
76 - 100	4														
100+ see 2010 Standards 208.2															
<p><b>1.3</b> Of the accessible spaces, is at least one a van accessible space?*[208.2.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.</p>	<p>* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible</p>												
	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure by repainting lines</li> </ul>												

1.4 Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]

Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.

Yes  No

Measurement:

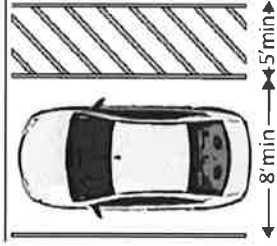


Photo #:

• Reconfigure by repainting lines

1.5 Is the van accessible space:

At least 11 feet wide with an access aisle at least 5 feet wide?  
Or  
At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]

Yes  No

Measurement:

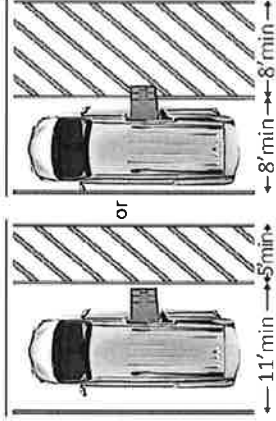


Photo #:

• Reconfigure to provide van-accessible space(s)

1.6 Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]

Yes  No

Measurement:

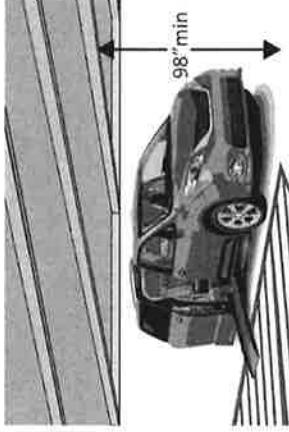
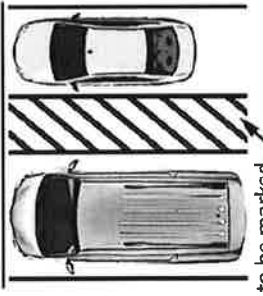

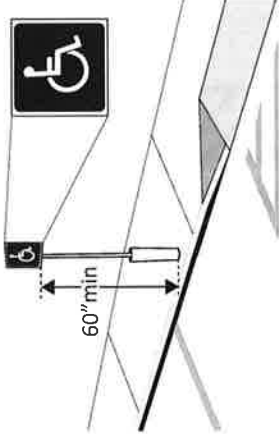


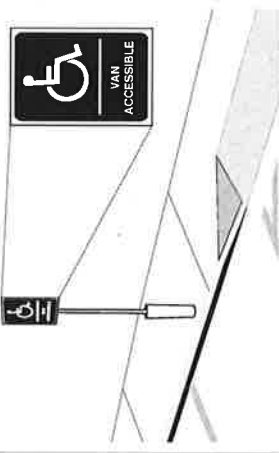

Photo #:

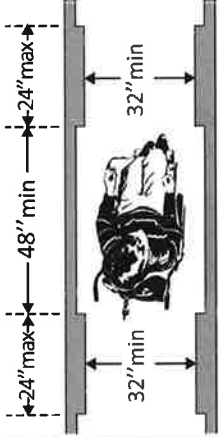

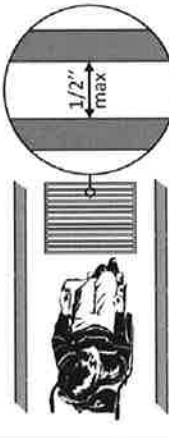
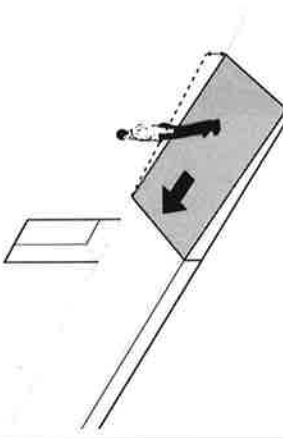
• Reconfigure to provide van-accessible space(s)

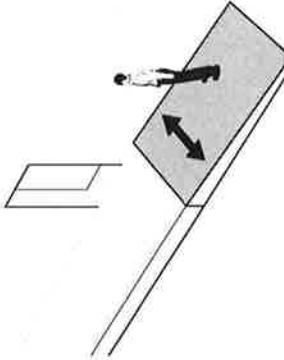
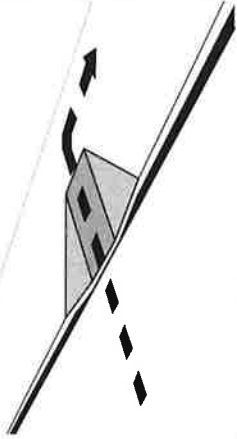
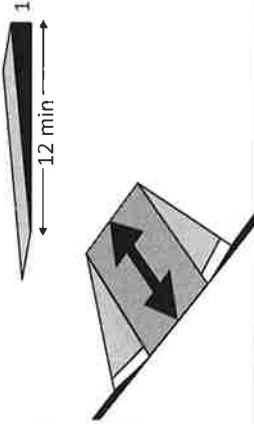
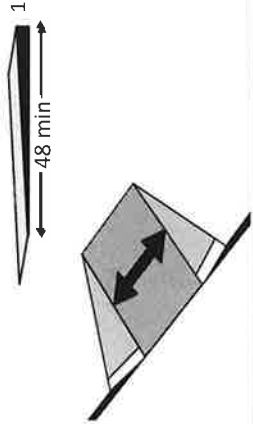
N/A

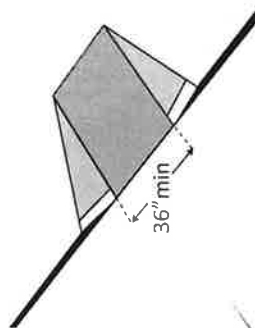
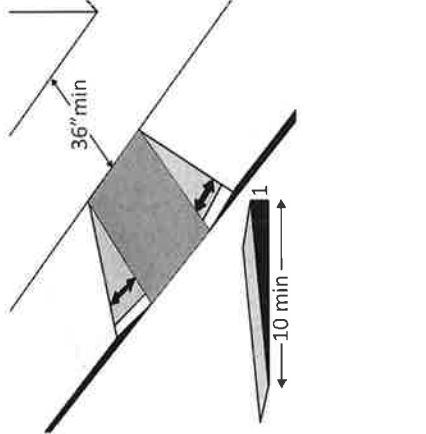
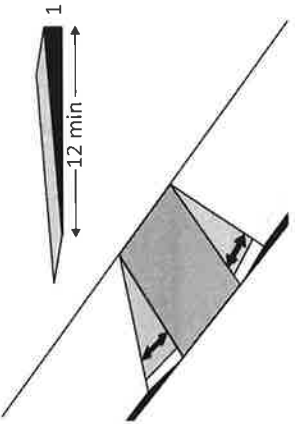
N/A

<p><b>1.7</b> Are the access aisles marked so as to discourage parking in them? [502.3.3]</p> <p>Note: The marking method and color may be addressed by state/local requirements.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	 <p>area to be marked</p>	<p>Photo #:  </p>	<ul style="list-style-type: none"> <li>• Mark access aisles</li> </ul>
<p><b>1.8</b> Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:  </p> <p>SPACE LEFT OF RAMP @ 3%.</p>	<ul style="list-style-type: none"> <li>• Regrade surface</li> </ul>
<p><b>1.9</b> Do the access aisles adjoin an accessible route? [502.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>• Relocate accessible space</li> </ul>
<p><b>1.10</b> Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?</p> <p>Is the bottom of the sign at least 60 inches above the ground? [502.6]</p> <p>Note: The International Symbol of Accessibility is not required on the ground.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>60" min</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>

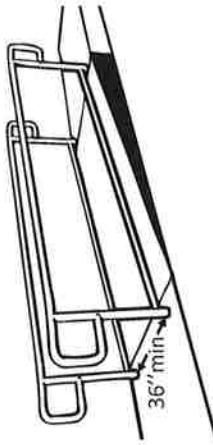

<p><b>1.11</b> Are there signs reading “van accessible” at van accessible spaces? [502.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>•</li> <li>•</li> </ul>
<p><b>1.12</b> Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</p> <p>Note: If parking serves multiple entrances, accessible parking should be dispersed.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>Exterior Accessible Route</b></p>			
<p><b>1.13</b> Is the route stable, firm and slip-resistant? [302.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven paving</li> <li>• Fill small bumps and breaks with patches</li> <li>• Replace gravel with asphalt or other surface</li> </ul>
<p><b>1.14</b> Is the route at least 36 inches wide? [403.5.1]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change or move landscaping, furnishings or other items</li> <li>• Widen route</li> <li>•</li> </ul>

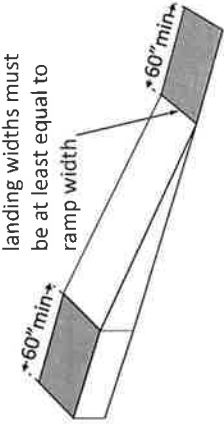
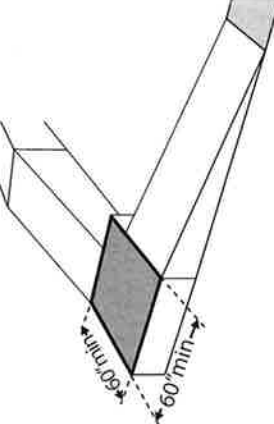
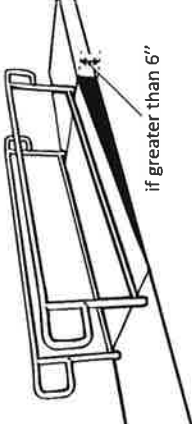
<p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>		<p>Photo #:</p>
<p><b>1.15</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>
<p><b>1.16</b> If there are grates or openings on the route, are the openings no larger than 1/2 inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace or move grate</li> <li>•</li> <li>•</li> </ul>
<p><b>1.17</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade to 1:20 max.</li> <li>•</li> <li>•</li> </ul>

<p><b>1.18</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade to 1:48 max.</li> <li>•</li> <li>•</li> </ul>
<p><b>Curb Ramps</b></p>				
<p><b>1.19</b> If the accessible route crosses a curb, is there a curb ramp? [402.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.20</b> Is the running slope of the curb ramp no steeper than 1:12, i.e. for every inch of height change there are at least 12 inches of curb ramp run? [406.1, 405.2]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>1.21</b> Is the cross slope of the curb ramp, excluding flares, no steeper than 1:48? [406.1, 405.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Regrade curb ramp</li> <li>•</li> <li>•</li> </ul>

<p><b>1.22</b> Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Widen curb ramp</li> </ul>
<p><b>1.23</b> At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]</p> <p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>• Add ramp flares</li> </ul>
<p><b>1.24</b> If the landing at the top is less than 36 inches long, are there curb ramp flares?</p> <p>Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run? [406.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add ramp flares</li> <li>• Regrade flares</li> </ul>



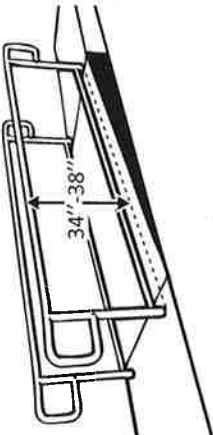
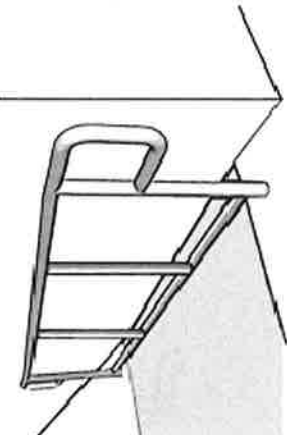
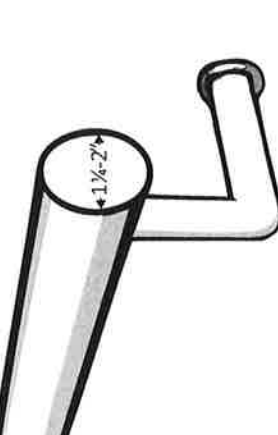
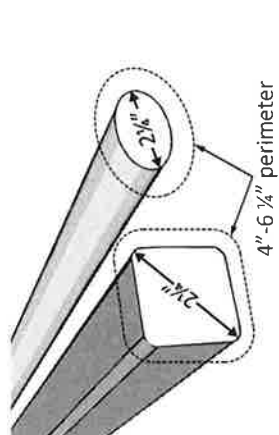
Ramps		If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.		Photo #:	
<p><b>1.25</b> If there is a ramp is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p> <p>2/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>				<ul style="list-style-type: none"> <li>Alter ramp</li> <li></li> <li></li> </ul>
<p><b>1.26</b> Is the surface stable, firm and slip resistant? [405.4]</p> <p>2/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>				<ul style="list-style-type: none"> <li>Resurface ramp</li> <li></li> <li></li> </ul>
<p><b>1.27</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.</p> <p>2/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>				<ul style="list-style-type: none"> <li>Relocate ramp</li> <li>Lengthen ramp to decrease slope</li> <li></li> </ul>

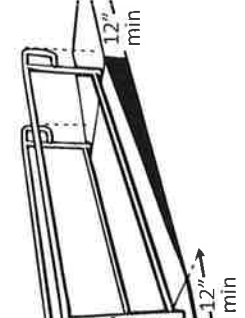
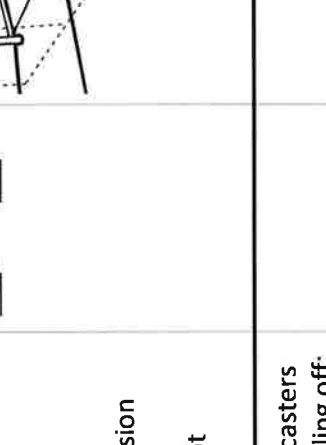
<p><b>1.28</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Alter ramp • Relocate ramp •</p>
<p><b>1.29</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Alter ramp • Increase landing size •</p>
<p><b>1.30</b> If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8]  Note: Curb ramps are not required to have handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Add handrails • •</p>

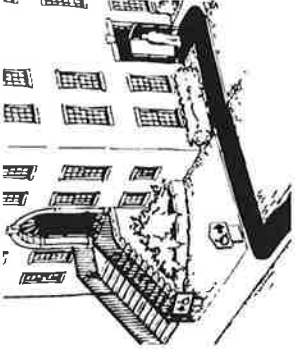
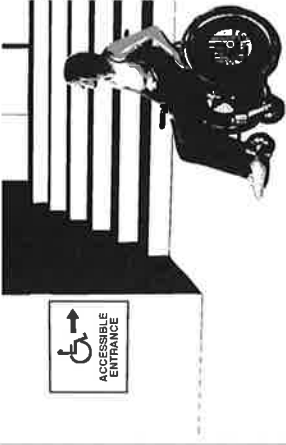

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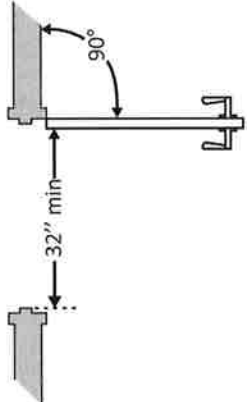
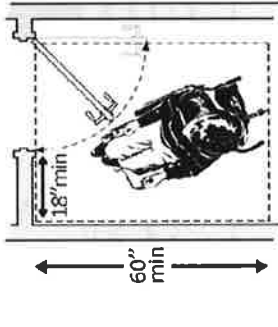
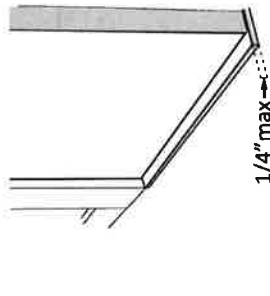
N/A


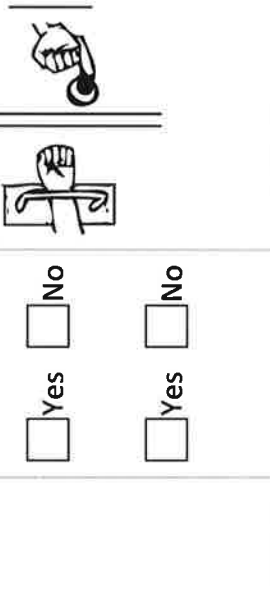
N/A

<p><b>1.31</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>• Adjust handrail height</li> </ul>
<p><b>1.32</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</p> <p>If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> </ul>
<p><b>1.33</b> If the handrail gripping surface is circular, is it no less than 1 1/4 inches and no greater than 2 inches in diameter? [505.7.1]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> </ul>
<p><b>1.34</b> If the handrail gripping surface is non-circular:</p> <p>Is the perimeter no less than 4 inches and no greater than 6 1/4 inches?</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> </ul>

<p><i>N/A</i></p> <p>Is the cross section no greater than 2¼ inches? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p>	
<p><b>1.35</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p> 	<ul style="list-style-type: none"> <li>• Alter handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>1.36</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p> 	<ul style="list-style-type: none"> <li>• Add curb</li> <li>• Add barrier</li> <li>• Extend ramp width</li> <li>•</li> </ul>

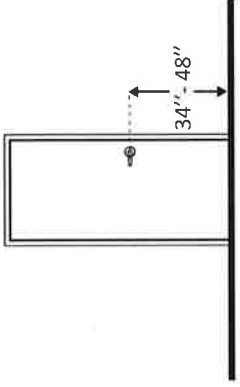
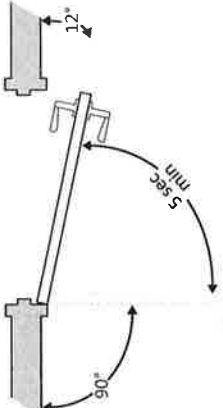
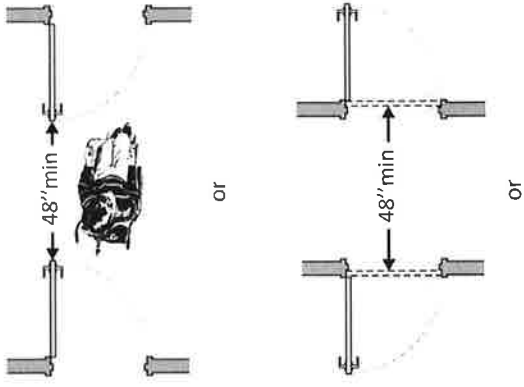
Entrance		<input type="checkbox"/> Yes <input type="checkbox"/> No	Photo #:	Redesign to make it accessible
1.37	Is the main entrance accessible?	<input type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>• Redesign to make it accessible</li> </ul>
N/A				
1.38	If the main entrance is not accessible, is there an alternative accessible entrance?  Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>• Designate an entrance and make it accessible</li> <li>• Ensure that accessible entrance can be used independently and during the same hours as the main entrance</li> </ul>
N/A				
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	<input type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>• Install signs</li> <li>• Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
N/A				
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	<input type="checkbox"/> Yes <input type="checkbox"/> No		<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
N/A				

<p><b>1.41</b> Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p> <p>N/A</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Alter door</li> <li>• Install offset hinges</li> <li>•</li> </ul>
<p><b>1.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>
<p><b>1.43</b> If the threshold is vertical is it no more than ¼ inch high?  Or  No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>

<p>after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than 3/4 inch high with the top 1/2 inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first 1/4 inch of the 1/2 or 3/4 inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>
<p>1.44 Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</p> <p>Door handle?</p> <p>Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<p>Photo #:</p>



N/A

Handwritten signature or mark.

<p><b>1.45</b> Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>1.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>1.47</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>



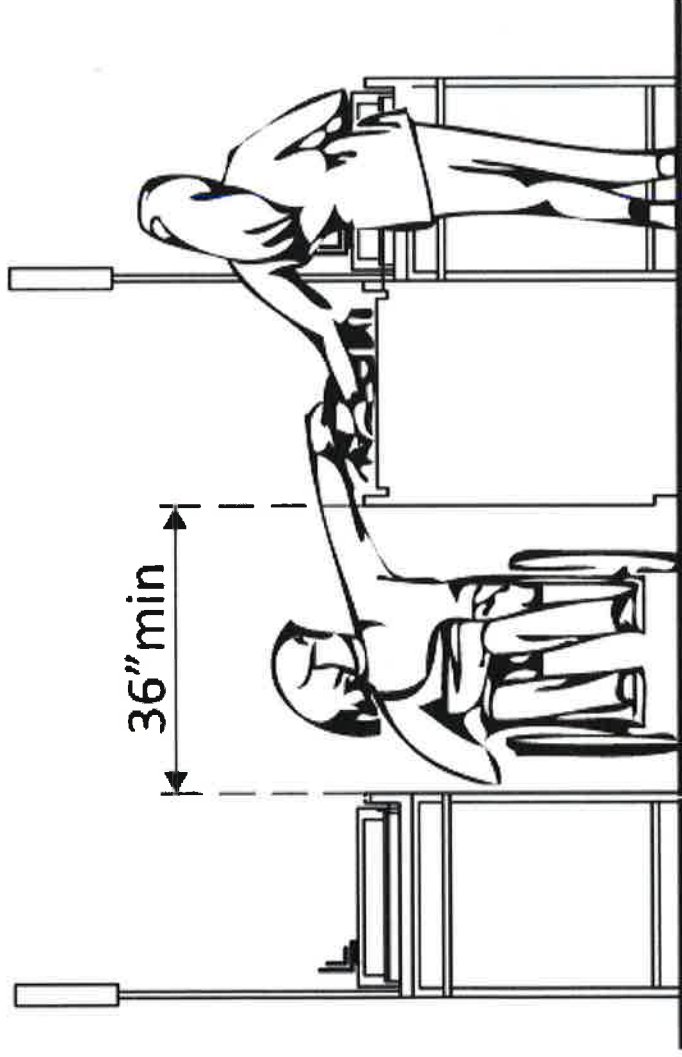


<p><b>1.48</b> If provided at the building entrance, are carpets or mats no higher than 1/8 inch thick? [302.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace or remove mats</li> <li>•</li> <li>•</li> </ul>
<p><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Secure carpeting or mats at edges</li> <li>•</li> <li>•</li> </ul>
<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

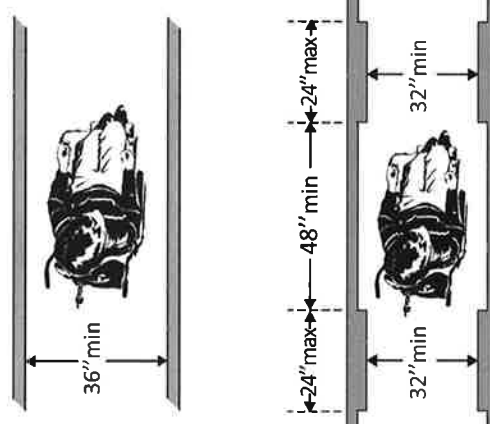
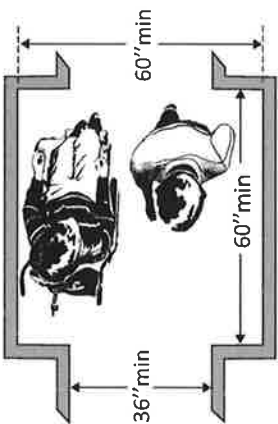
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

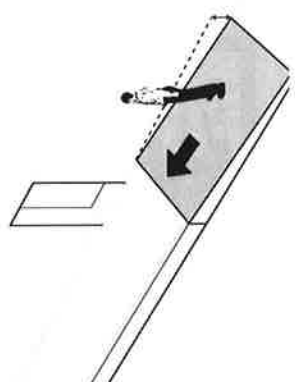
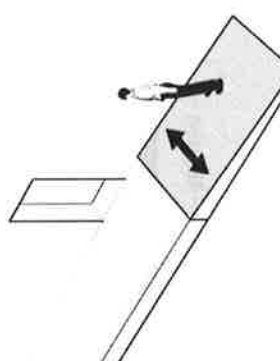
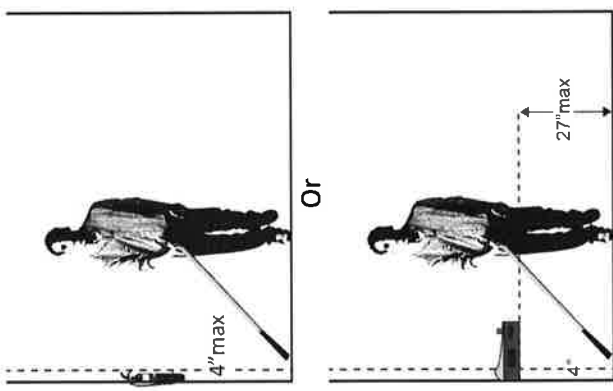
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

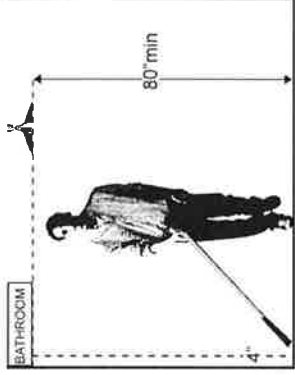
For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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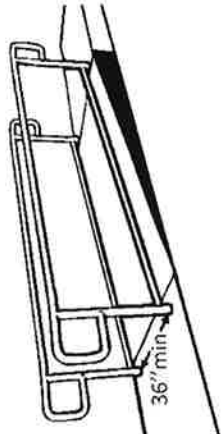

Priority 2 – Access to Goods & Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	<input type="checkbox"/> Yes <input type="checkbox"/> No	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<b>Interior Accessible Route</b> Institute for Human Centered Design Copyright © 2016		Photo #:	

<p><b>2.2</b> Are all public spaces on at least one accessible route? [206.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Create accessible route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.3</b> Is the route stable, firm and slip-resistant? [40.2, 302.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Repair uneven surfaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.4</b> Is the route at least 36 inches wide? [403.5.1]</p> <p>Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p> 	<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.5</b> If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	<p>Photo #:</p> 	<ul style="list-style-type: none"> <li>• Widen route for passing space</li> <li>•</li> <li>•</li> </ul>

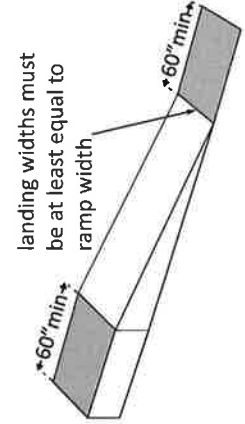
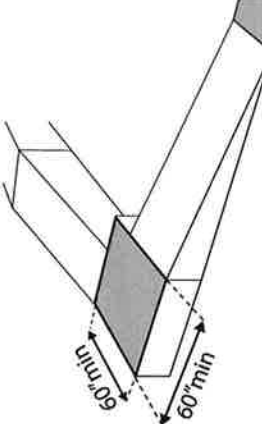
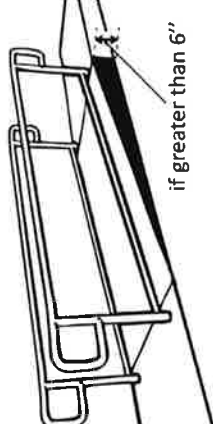
<p><b>2.6</b> Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3]</p> <p>Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.7</b> Is the cross slope no steeper than 1:48? [403.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Regrade</li> <li>•</li> <li>•</li> </ul>
<p><b>2.8</b> Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path?</p> <p>Or</p> <p>If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2]</p> <p>Or</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove object</li> <li>• Add tactile warning such as permanent planter or partial walls</li> <li>•</li> </ul>

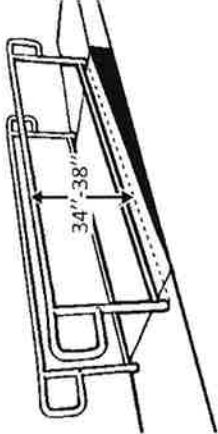
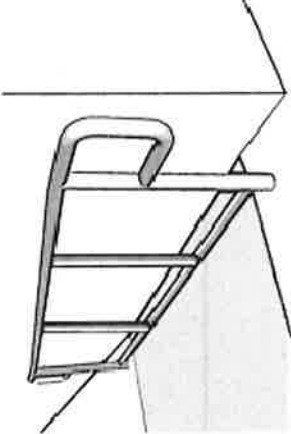
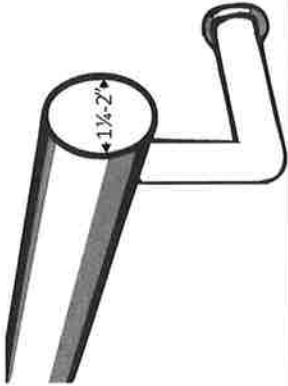
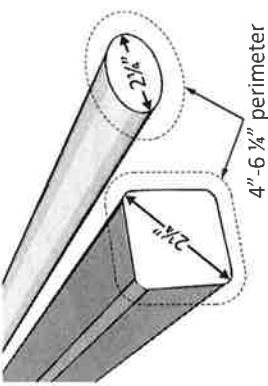
<p>Is the bottom leading edge at 80 inches or higher above the floor? [307.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>2.9</b> Are there elevators or platform lifts to all public stories?  Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install if necessary</li> <li>• Offer goods and services on an accessible story</li> <li>•</li> </ul>

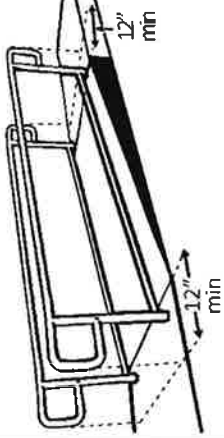
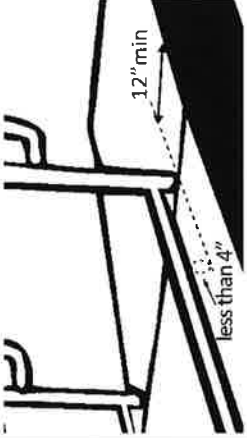
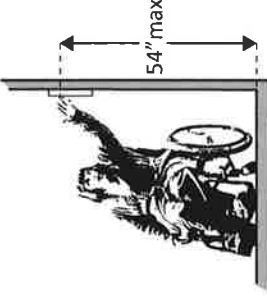
**Ramps**

<p><b>2.10</b> If there is a ramp, is it at least 36 inches wide? [405.5]</p> <p>Note: If there are handrails, measure between the handrails.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.11</b> Is the surface stable, firm and slip resistant? [405.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Resurface ramp</li> <li>•</li> <li>•</li> </ul>
<p><b>2.12</b> For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</p> <p>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lengthen ramp to decrease slope</li> <li>• Relocate ramp</li> <li>•</li> </ul>



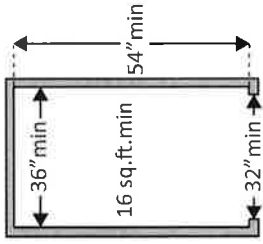
<p><b>2.13</b> Is there a level landing that is at least 60 inches long and at least as wide as the ramp:  At the top of the ramp?  At the bottom of the ramp? [405.7.2, 405.7.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter ramp</li> <li>• Relocate ramp</li> <li>•</li> </ul>
<p><b>2.14</b> Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Increase landing size</li> <li>•</li> <li>•</li> </ul>
<p><b>2.15</b> If the ramp has a rise higher than 6 inches are there handrails on both sides? [405.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Add handrails</li> <li>•</li> <li>•</li> </ul>


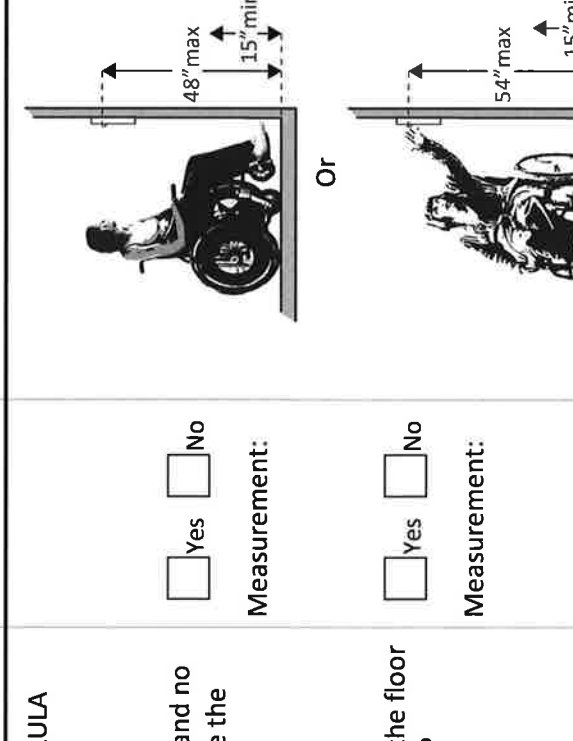
<p><b>2.16</b> Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust handrail height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.17</b> Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure or replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.18</b> If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>
<p><b>2.19</b> If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6 ¼ inches? Is the cross section no greater than 2 ¼ inches in diameter? [505.7.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace handrails</li> <li>•</li> <li>•</li> </ul>

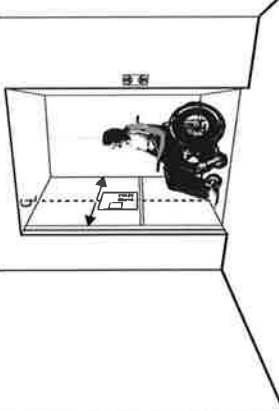
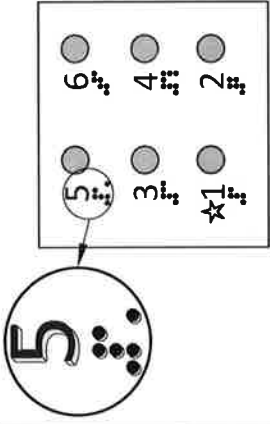
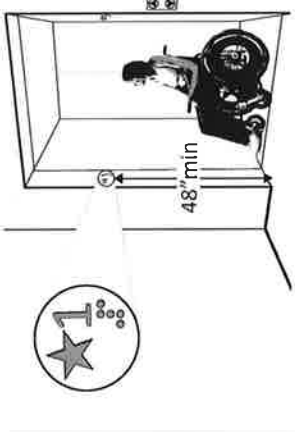
<p><b>2.20</b> Does the handrail:</p> <p>Extend at least 12 inches horizontally beyond the top and bottom of the ramp?</p> <p>Return to a wall, guard, or landing surface? [505.10.1]</p> <p>Note: If a 12" extension would be hazardous (in circulation path), it is not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Alter handrails</li> <li></li> <li></li> </ul>
<p><b>2.21</b> To prevent wheelchair casters and crutch tips from falling off:</p> <p>Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?</p> <p>Or</p> <p>Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere? [405.9.1, 405.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Add curb</li> <li>Add barrier</li> <li>Extend ramp width</li> <li></li> <li></li> </ul>
<p><b>Elevators – Full Size &amp; LULA (limited use, limited application) LULA elevators are often used in alterations.</b></p>			
<p><b>2.22</b> If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>Change call button height</li> <li></li> <li></li> </ul>

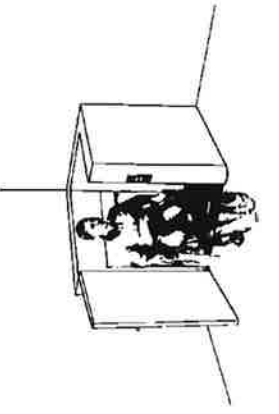
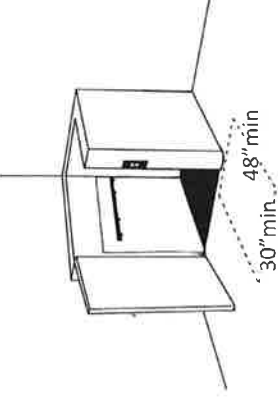
Priority 2 – Access to Goods & Services

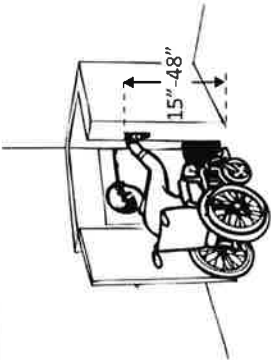
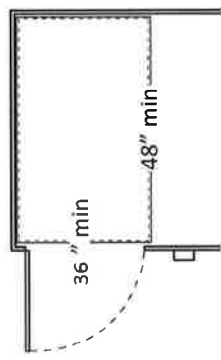
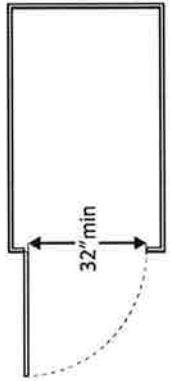
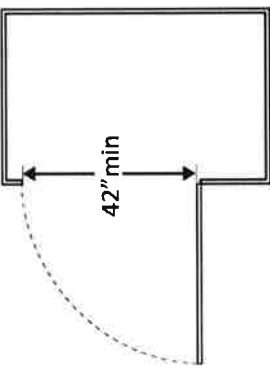
ADA Checklist for Existing Facilities

<p><b>2.23</b> If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?*[407.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</p> <ul style="list-style-type: none"> <li>• Install opener</li> </ul>
<p><b>2.24</b> If there is a LULA elevator with a swinging door:</p> <p>Is the door power-operated?</p> <p>Does the door remain open for at least 20 seconds when activated? [403.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Time:</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add power operated door</li> <li>• Adjust opening time</li> </ul>
<p><b>2.25</b> If there is a full size elevator:</p> <p>Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?</p> <p>Is the door opening width at least 32 inches? [407.4.1 Exception]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> </ul>

<p><b>2.26</b> If there is a LULA elevator, is the interior:</p> <p>At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches?</p> <p>Or</p> <p>At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches?</p> <p>[408.4.1 Exceptions 1 and 2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace elevator</li> <li>•</li> <li>•</li> </ul>
<p><b>2.27</b> If there is a full size or LULA elevator, are the in-car controls:</p> <p>No less than 15 inches and no greater 48 inches above the floor?</p> <p>Or</p> <p>Up to 54 inches above the floor for a parallel approach?</p> <p>[408.4.6, 407.4.6.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p style="text-align: right;">Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>

<p><b>2.28</b> If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure controls</li> <li>•</li> <li>•</li> </ul>
<p><b>2.29</b> If there is a full size or LULA elevator:</p> <p>Are the car control buttons designated with raised characters?</p> <p>Are the car control buttons designated with Braille? [407.4.7.1, 703.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add raised characters</li> <li>• Add Braille</li> <li>•</li> </ul>
<p><b>2.30</b> If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install audible signals</li> <li>•</li> <li>•</li> </ul>
<p><b>2.31</b> If there is a full size or LULA elevator:</p> <p>Is there a sign on both door jambs at every floor identifying the floor?</p> <p>Is there a tactile star on both jambs at the main entry level?</p> <p>Do text characters contrast with their backgrounds?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs</li> <li>• Change sign height</li> <li>•</li> <li>•</li> </ul>

<p>Are text characters raised? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is there Braille? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*[407.2.3, 408.2.3] <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<p>* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required</p>
<p><b>Platform Lifts</b></p>			
<p><b>2.32</b> If a lift is provided, can it be used without assistance from others? [410.1] <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure so independently operable</li> <li>•</li> <li>•</li> </ul>
<p><b>2.33</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5] <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>•</li> <li>•</li> </ul>

<p><b>2.34</b> Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.35</b> Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace lift</li> <li>•</li> <li>•</li> </ul>
<p><b>2.36</b> If there is an end door, is the clear opening width at least 32 inches? [410.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>
<p><b>2.37</b> If there is a side door, is the clear opening width at least 42 inches? [410.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter door width</li> <li>•</li> <li>•</li> </ul>



**Signs** “Tactile characters” are read using touch, i.e. raised characters and Braille.

**2.38** If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]

Yes  No

Do text characters contrast with their backgrounds? [703.5]

Yes  No

Are text characters raised? [703.2]

Yes  No

Is there Braille? [703.3]

Yes  No

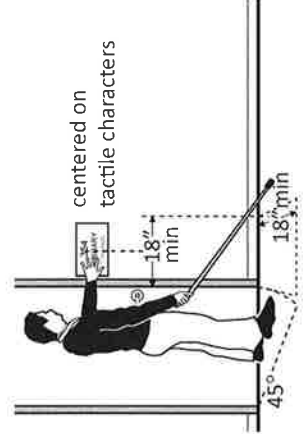
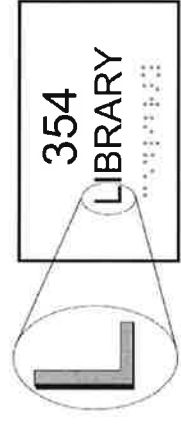
Is the sign mounted: On the wall on the latch side of the door? [703.4.2]

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?\*[703.4.2]

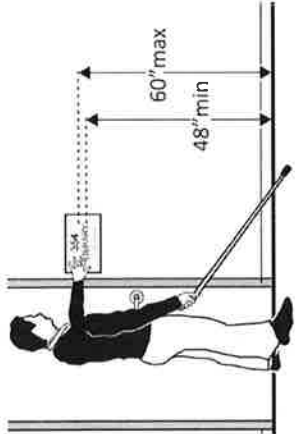
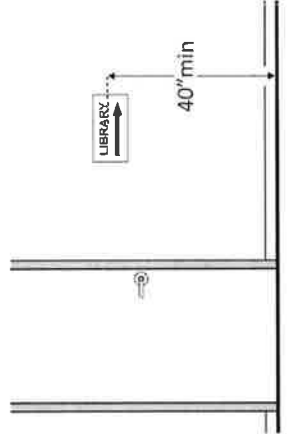
Yes  No

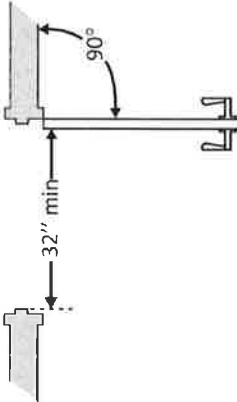
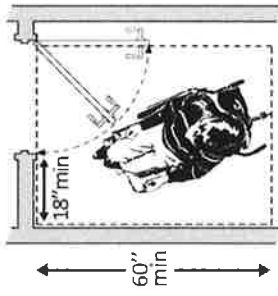
Measurement:

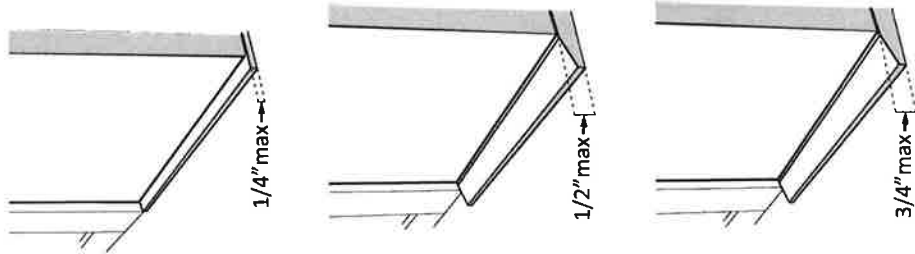
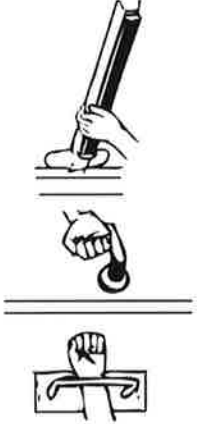


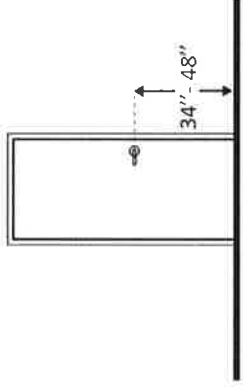
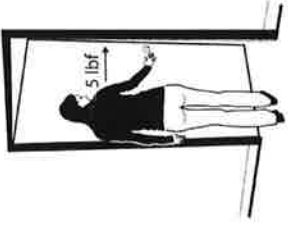
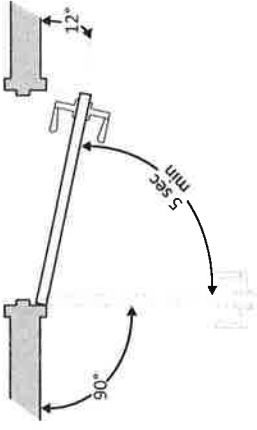
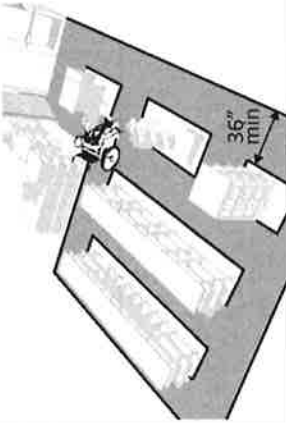
- Install tactile sign
- Relocate sign
- 

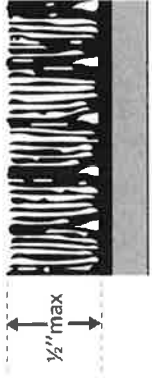
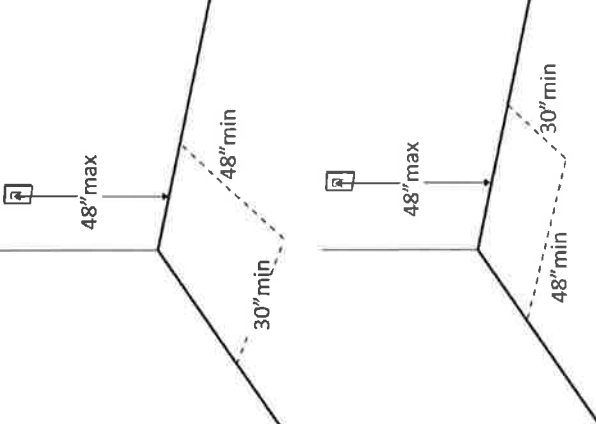
\*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required

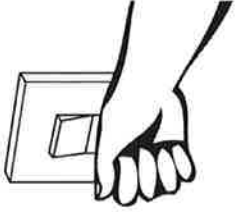
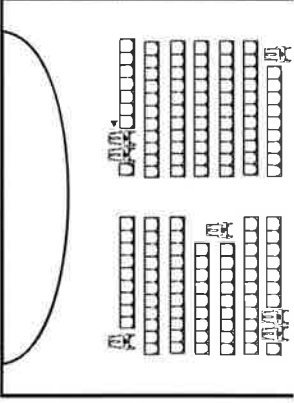
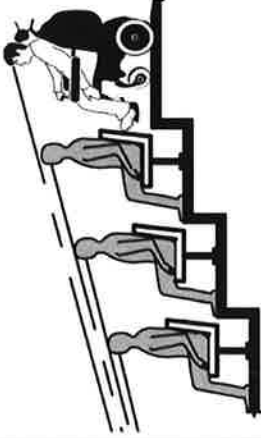
<p>So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required</p>
<p><b>2.39</b> If there are signs that provide direction to or information about interior spaces:</p> <p>Do text characters contrast with their backgrounds? [703.5.1]</p> <p>Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6]</p> <p>Note: Raised characters and Braille are not required.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install signs with contrasting characters</li> <li>• Change sign height</li> <li>•</li> </ul>

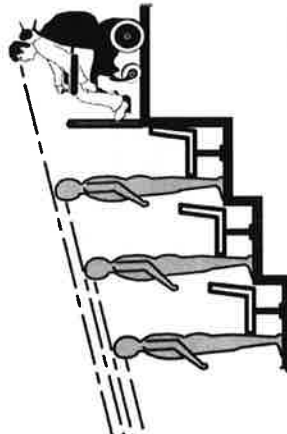

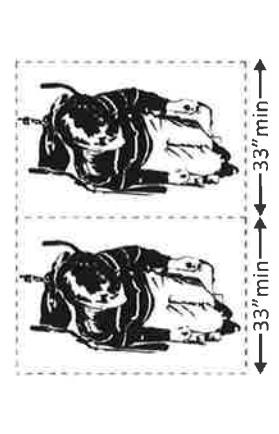
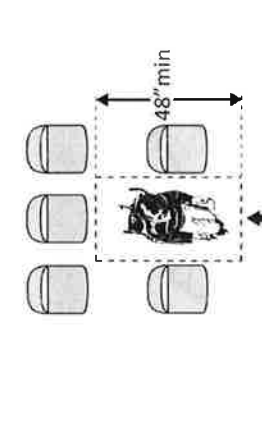
Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.		Photo #:
<p><b>2.40</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	
<p><b>2.41</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	
<p>On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	<p>Photo #:</p>
<p><input type="checkbox"/> Install offset hinges <input type="checkbox"/> Alter the doorway <input type="checkbox"/></p>	<p><input type="checkbox"/> Remove obstructions <input type="checkbox"/> Reconfigure walls <input type="checkbox"/> Add automatic door opener</p>	<p>Photo #:</p>

<p><b>2.42</b> If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>
<p><b>2.43</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> <li>•</li> </ul>

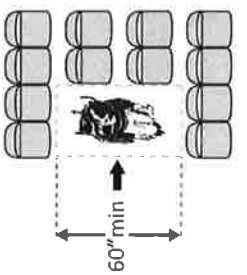
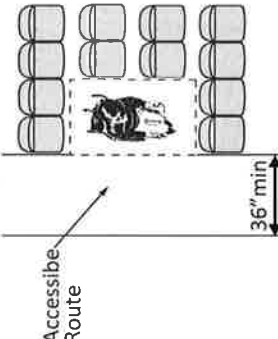
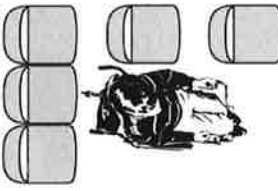
<p><b>2.44</b> Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change hardware height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.45</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>
<p><b>2.46</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>Rooms and Spaces – stores, supermarkets, libraries, etc.</b></p>			
<p><b>2.47</b> Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Rearrange goods, equipment and furniture</li> <li>•</li> <li>•</li> </ul>


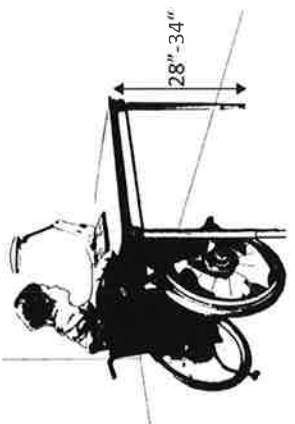
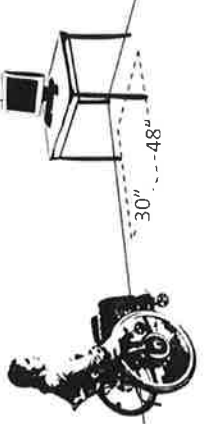
<p><b>2.48</b> Are floor surfaces stable, firm and slip resistant? [302.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change floor surface</li> <li>•</li> <li>•</li> </ul>
<p><b>2.49</b> If there is carpet:  Is it no higher than 1/2 inch?  Is it securely attached along the edges? [302.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace carpet</li> <li>•</li> <li>•</li> </ul>
<p><b>Controls – light switches, security and intercom systems, emergency/alarm boxes, etc.</b></p>				
<p><b>2.50</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]  Are the operable parts no higher than 48 inches above the floor?*[309.3, 308]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change height of control</li> <li>•</li> <li>•</li> </ul> <p>*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</p>

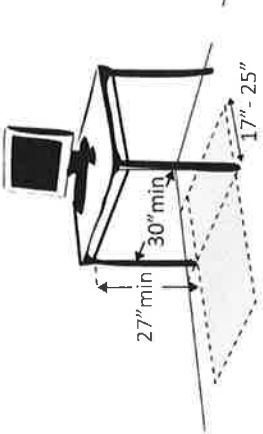
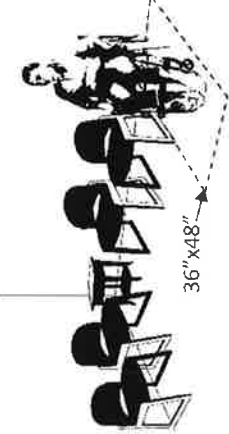
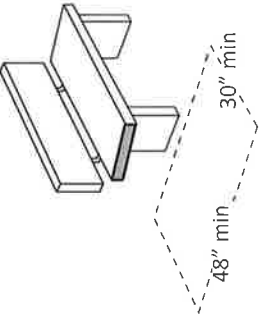
<p><b>2.51</b> Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace control</li> <li>•</li> <li>•</li> </ul>										
<p><b>Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.</b></p>													
<p><b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #:</p> <p>Wheelchair #:</p>	<table border="1"> <thead> <tr> <th># of Seats</th> <th>Wheelchair Spaces</th> </tr> </thead> <tbody> <tr> <td>4 - 25</td> <td>1</td> </tr> <tr> <td>26 - 50</td> <td>2</td> </tr> <tr> <td>51 - 150</td> <td>4</td> </tr> <tr> <td>151 - 300</td> <td>5</td> </tr> </tbody> </table> <p>300+ see 2010 Standards 221.2.1.</p>	# of Seats	Wheelchair Spaces	4 - 25	1	26 - 50	2	51 - 150	4	151 - 300	5	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to add wheelchair spaces</li> <li>•</li> <li>•</li> </ul>
# of Seats	Wheelchair Spaces												
4 - 25	1												
26 - 50	2												
51 - 150	4												
151 - 300	5												
<p><b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to disperse wheelchair spaces</li> <li>•</li> <li>•</li> </ul>										
<p><b>2.54</b> Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter for line of sight</li> <li>•</li> <li>•</li> </ul>										

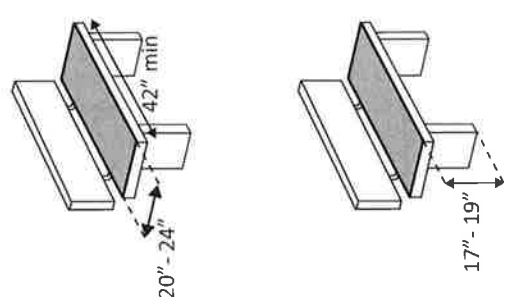
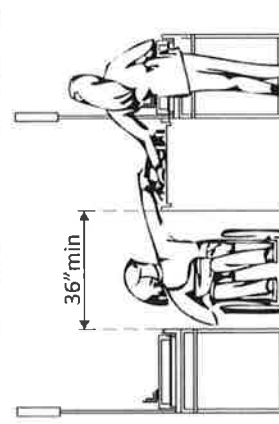
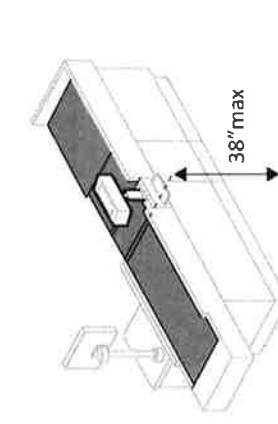
<p><b>2.55</b> Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Alter for line of sight • •</p> <p>Photo #:</p>
<p><b>2.56</b> If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Alter space • •</p> <p>Photo #:</p>
<p><b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Alter spaces • •</p> <p>Photo #:</p>
<p><b>2.58</b> If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>• Alter space • •</p> <p>Photo #:</p>

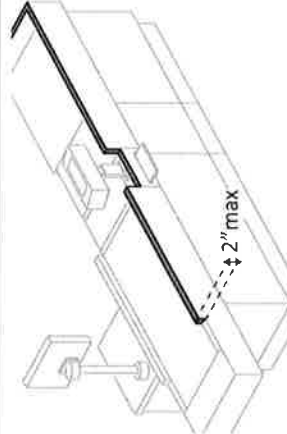
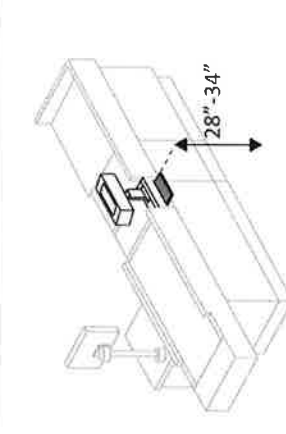

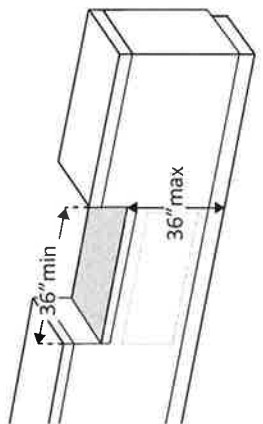


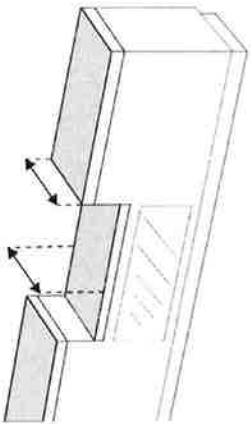
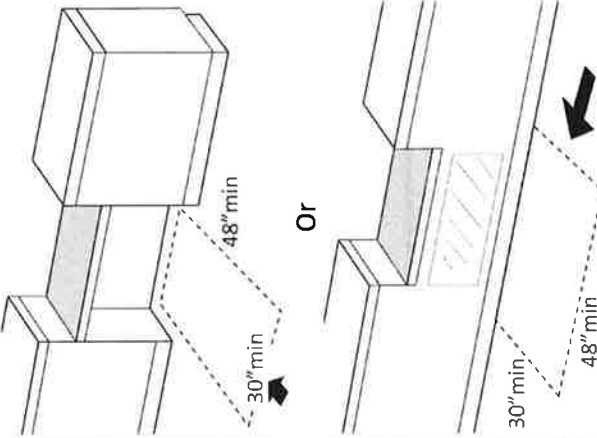
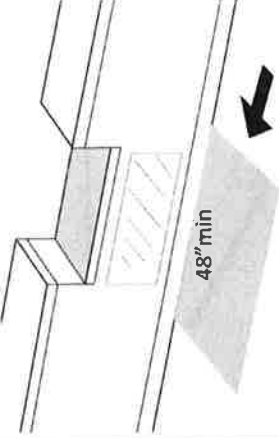
<p><b>2.59</b> If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>•</li> <li>•</li> </ul>
<p><b>2.60</b> Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.61</b> Is there at least one companion seat for each wheelchair space? [221.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add companion seats</li> <li>•</li> <li>•</li> </ul>
<p><b>2.62</b> Is the companion seat located so the companion is shoulder-to-shoulder with the person in a wheelchair? [802.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter seating</li> <li>•</li> <li>•</li> </ul>
<p><b>2.63</b> Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add equivalent seating</li> <li>•</li> <li>•</li> </ul>

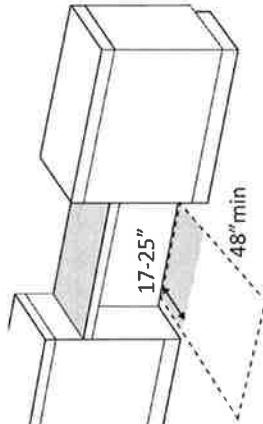
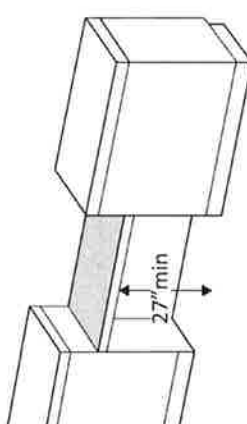
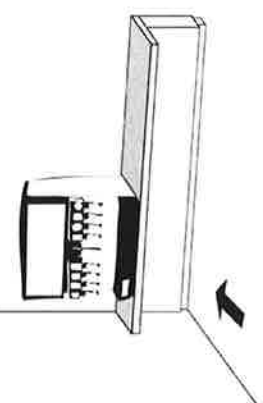
Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)			
<p><b>2.64</b> Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Total #: Wheelchair #:</p>		<ul style="list-style-type: none"> <li>• Alter to provide accessible spaces</li> <li>•</li> <li>•</li> </ul>
<p><b>2.65</b> Is there a route at least 36 inches wide to accessible seating? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Widen route</li> <li>•</li> <li>•</li> </ul>
<p><b>2.66</b> At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]</p> <p>Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Alter surface height</li> <li>•</li> <li>•</li> </ul>
<p><b>2.67</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]</p> <p>Does it extend no less than 17 inches and no greater than 25 inches under the surface?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Alter table or work surface</li> <li>• Add accessible table or work surface</li> <li>•</li> </ul>

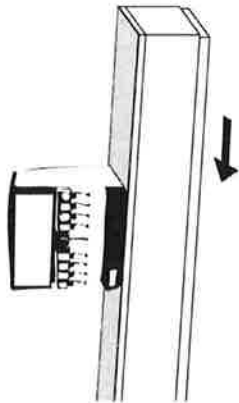
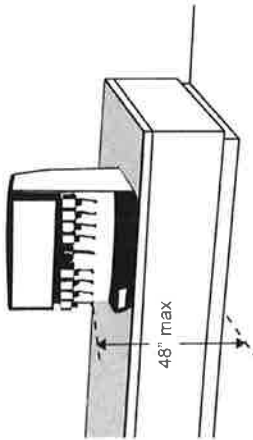
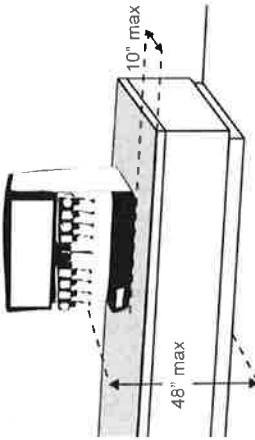
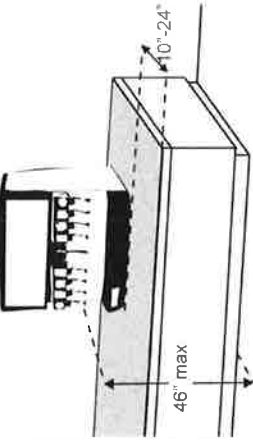
<p>Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]</p> <p>Note: If for children, the knee space may be 24 inches high.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>
<p><b>Seating: General – reception areas, waiting rooms, etc.</b></p>			
<p><b>2.68</b> Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move furniture and equipment to provide space</li> <li>•</li> <li>•</li> </ul>
<p><b>Benches – In locker rooms, dressing rooms, fitting rooms</b> This section does not apply to any other benches.</p>			
<p><b>2.69</b> In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add bench</li> <li>•</li> <li>•</li> </ul>
<p><b>2.70</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?</p> <p>Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Move bench</li> <li>• Replace bench</li> <li>• Affix bench to wall</li> <li>•</li> <li>•</li> </ul>

<p>Does the bench have back support or is it affixed to a wall?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor? [903]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>
<p><b>Check-Out Aisles – supermarkets, large retail stores, etc.</b></p>		
<p>2.71 Is the aisle at least 36 inches wide? [904.3.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen aisle</li> <li>•</li> <li>•</li> </ul>
<p>2.72 Is the counter surface of at least one aisle no higher than 38 inches above the floor? [904.3.2]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower counter</li> <li>•</li> <li>•</li> </ul>

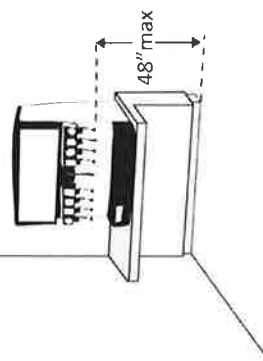
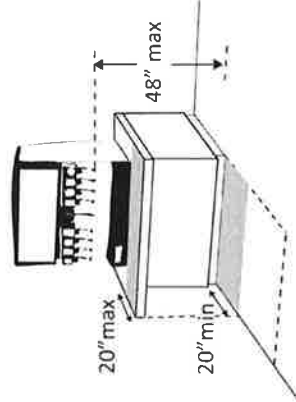
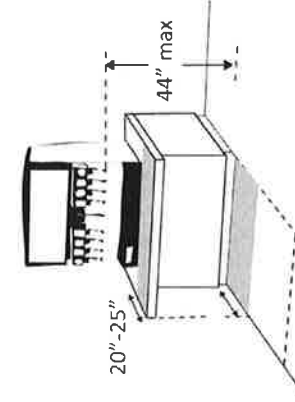
<p><b>2.73</b> Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower edge protection</li> </ul>
<p><b>2.74</b> If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter check writing surface</li> </ul>
<p><b>2.75</b> If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add sign</li> </ul>
<p><b>Sales &amp; Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.</b></p>			
<p><b>2.76</b> Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor?  At least 36 inches long? [904.4.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower section of counter</li> <li>• Lengthen section of counter</li> </ul>

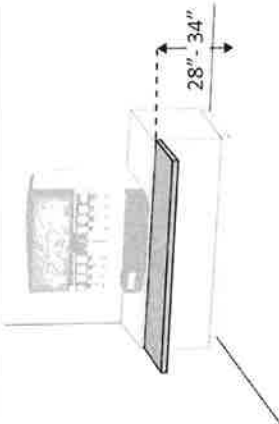
<p><b>2.77</b> Does the accessible portion of the counter extend the same depth as the counter top? [904.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter accessible portion</li> <li>•</li> <li>•</li> </ul>
<p><b>2.78</b> Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [904.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Parallel Measurement: <input type="checkbox"/> Forward Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide a parallel or forward approach</li> <li>•</li> <li>•</li> </ul>
<p><b>2.79</b> For a parallel approach, is the clear floor space positioned with the 48 inches adjacent to the accessible length of counter? [904.4.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• If a parallel approach is not possible, a forward approach is required</li> <li>•</li> <li>•</li> </ul>

<p><b>2.80</b> For a forward approach:</p> <p>Do no less than 17 and no greater than 25 inches of the clear floor space extend under the accessible length of the counter? [306.2.2, 306.2.3]</p> <p>Is there at least 27 inches clearance from the floor to the bottom of the counter? [306.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>  <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide knee clearance</li> <li>•</li> <li>•</li> </ul>
<p><b>Food Service Lines – in cafeterias, salad bars, eat-in fast food establishments, etc.</b></p>			
<p><b>2.81</b> Does at least one of each type of self-service shelf or dispensing device for tableware, dishware, condiments, food and beverages have a forward or parallel approach? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Forward</p> <p><input type="checkbox"/> Parallel</p> <p>Or</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure to provide approach</li> <li>•</li> <li>•</li> </ul>

		<p>Photo #:</p>	
<p><b>2.82</b> If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.83</b> If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>
<p><b>2.84</b> If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> <li>•</li> <li>•</li> </ul>



<p><b>2.85</b> If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.86</b> If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>
<p><b>2.87</b> If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure to provide knee space</li> <li>• Lower shelf and/or dispensing device</li> </ul>

<p><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>	 <p>The diagram shows a side view of a tray slide. A vertical dimension line with arrows at both ends indicates the height from the floor to the top surface of the tray. The text '28" - 34"' is written next to this dimension line.</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reconfigure</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

# The ADA Checklist for Existing Facilities

## Priority 3 - Toilet Rooms

Based on the 2010 ADA Standards for Accessible Design

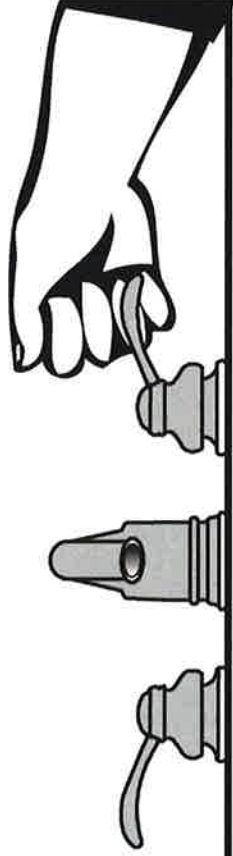
Project

Building

Location

Date

Surveyors



Project  
Building  
Location  
Date  
Surveyors

Contact Information

When toilet rooms are open to the public they should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

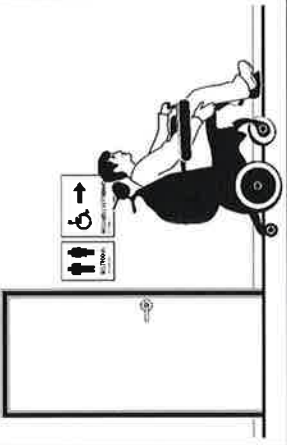



This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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Priority 3 – Toilet Rooms		Comments	Possible Solutions
<p><b>3.1</b> If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)</p> <p>Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children’s specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<ul style="list-style-type: none"> <li>• Reconfigure toilet rooms</li> <li>• Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
<p><b>3.2</b> Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install signs</li> </ul>
<p><b>3.3</b> If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install sign</li> </ul>
<p><b>Accessible Route</b></p>			
<p><b>3.4</b> Is there an accessible route to the accessible toilet room? [206.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter route</li> </ul>

**Signs at Toilet Rooms**

**3.5** Do text characters contrast with their backgrounds?  
[703.5]

Yes  No

- Install tactile sign
- Relocate sign
- 

Are text characters raised?  
[703.2]

Yes  No

Is there Braille?  
[703.3]

Yes  No

Is the sign mounted:  
On the wall on the latch side of the door?  
[703.4.2]

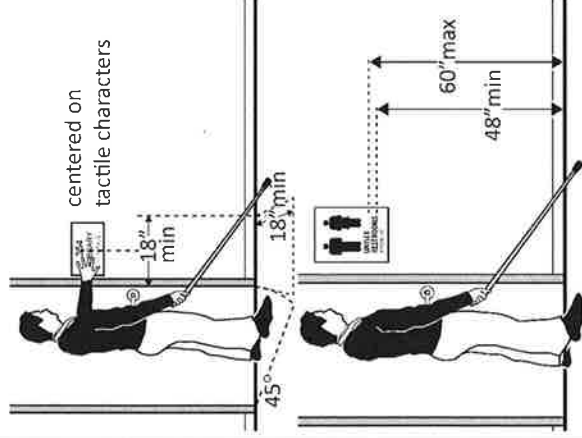
Yes  No

Note: Signs are permitted on the push side of doors with closers and without hold-open devices.

With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? \*  
[703.4.2]

Yes  No

Measurement:

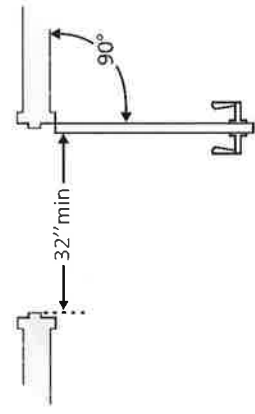
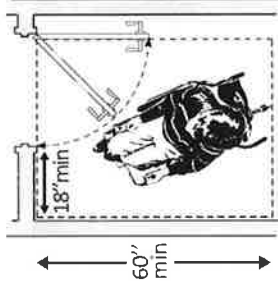


So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60

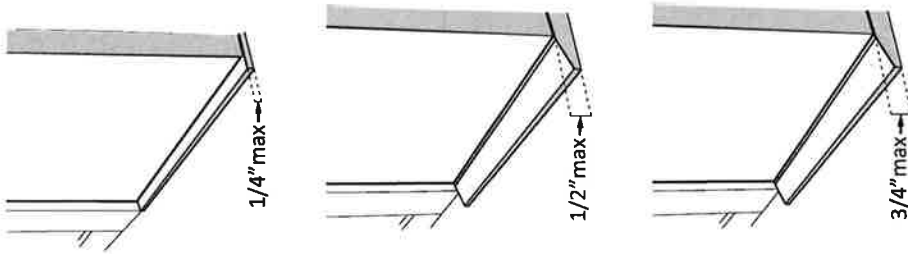
Yes  No


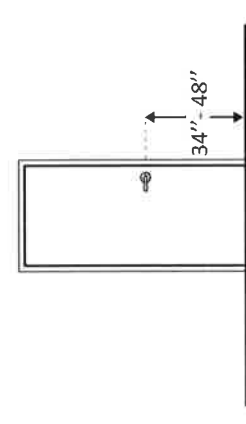
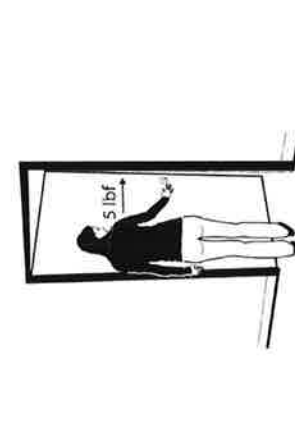
Measurement:

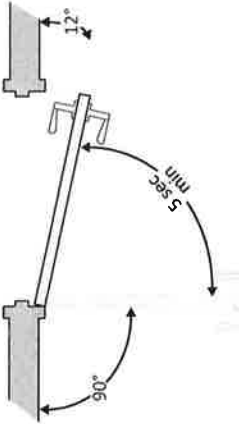
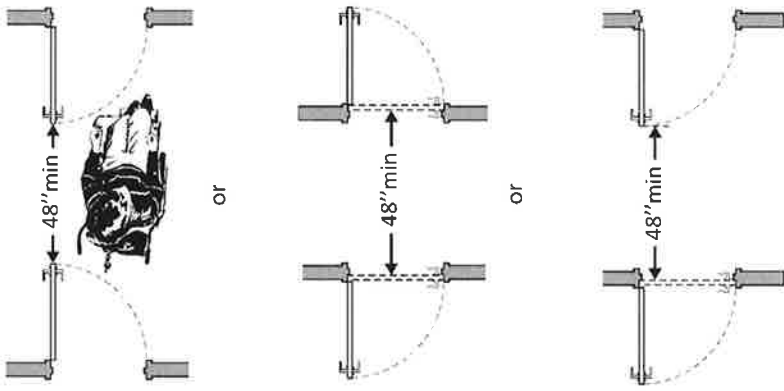
- \*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required
- \*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not

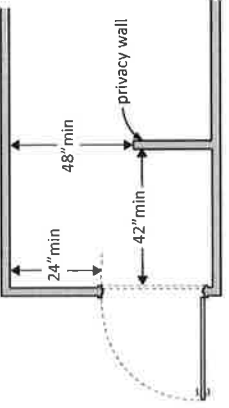
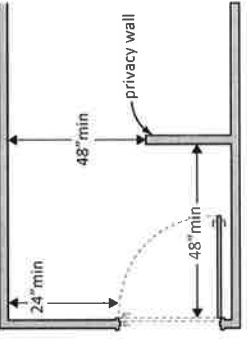

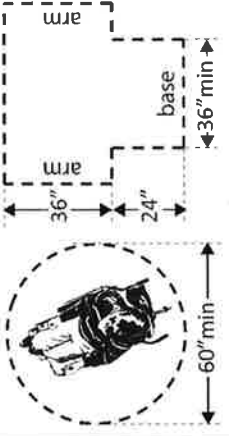
<p>inches above the floor? * [703.4.1]</p> <p>Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.</p>			<p>required</p>
<b>Entrance</b>			
<p><b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install offset hinges</li> <li>• Alter the doorway</li> <li>•</li> </ul>
<p><b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?  Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p> <p>On both sides of the door, is the floor surface of the</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> <li>• Reconfigure walls</li> <li>• Add automatic door opener</li> </ul>

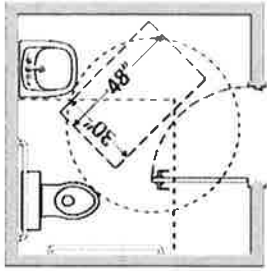
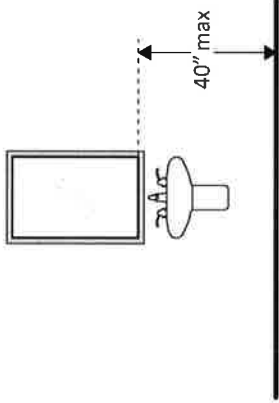
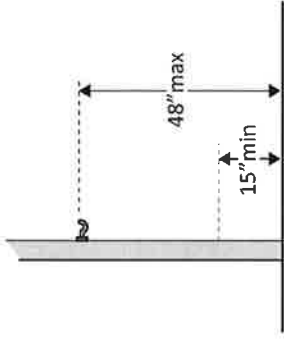


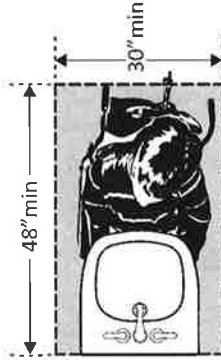
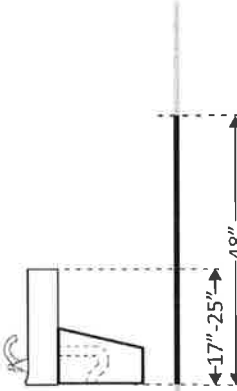
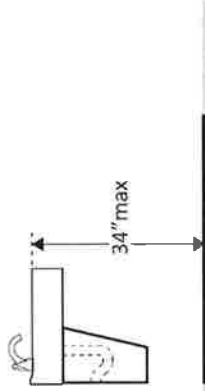
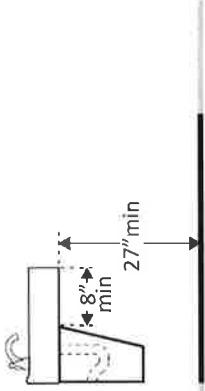
	Measurement:		Photo #:	
<p><b>3.8</b> maneuvering clearance level (no steeper than 1:48)? [404.2.4]</p> <p>If the threshold is vertical is it no more than ¼ inch high?</p> <p>Or</p> <p>No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?</p> <p>Or</p> <p>No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]</p> <p>Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove or replace threshold</li> <li>•</li> <li>•</li> </ul>

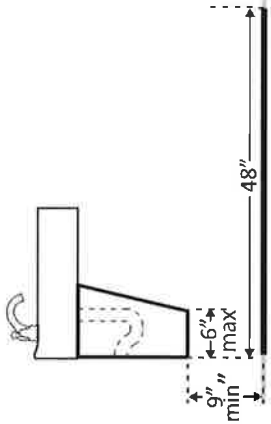
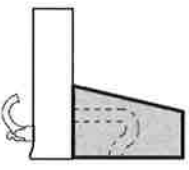
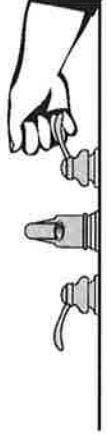
<p><b>3.9</b> Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Replace inaccessible knob with lever, loop or push hardware</li> <li>• Add automatic door opener</li> </ul>
<p><b>3.10</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change hardware height</li> </ul>
<p><b>3.11</b> Can the door be opened easily (5 pounds maximum force)? [404.2.9]</p> <p>Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust or replace closers</li> <li>• Install lighter doors</li> <li>• Install power-assisted or automatic door openers</li> </ul>

<p><b>3.12</b> If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust closer</li> <li>•</li> <li>•</li> </ul>
<p><b>3.13</b> If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Remove inner door</li> <li>• Change door swing</li> <li>•</li> </ul>

<p><b>3.14</b> If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> </ul>
<p><b>3.15</b> If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Reconfigure space</li> </ul>
<p><b>In the Toilet Room</b></p>			
<p><b>3.16</b> Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Remove obstructions</li> </ul>
<p><b>3.17</b> Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move or remove partitions, fixtures or objects such as trash cans</li> </ul>

<p><b>3.18</b> In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Reverse door swing</p> <p>• Alter toilet room</p> <p>•</p>
<p><b>3.19</b> If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?*[603.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required</p> <p>• Lower the mirror</p> <p>• Add another mirror</p> <p>•</p>
<p><b>3.20</b> If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?*[603.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Adjust hook</p> <p>• Replace with or provide additional accessible hook</p> <p>•</p> <p>* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</p>

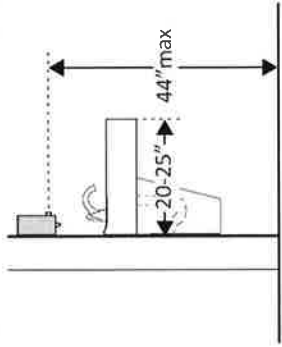
Lavatories		The 2010 Standards refer to sinks in toilet rooms as lavatories.	
<p><b>3.21</b> Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.22</b> Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.23</b> Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.24</b> Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>

<p><b>3.25</b> Is there toe clearance at least 9 inches high? [306.3.3]</p> <p>Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter lavatory</li> <li>• Replace lavatory</li> <li>•</li> </ul>
<p><b>3.26</b> Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install insulation</li> <li>• Install cover panel</li> <li>•</li> </ul>
<p><b>3.27</b> Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?</p> <p>Is the force required to activate the faucet no greater than 5 pounds? [606.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust faucet</li> <li>• Replace faucet</li> <li>•</li> </ul>

**Soap Dispensers and Hand Dryers (2010 Standards – 603)**

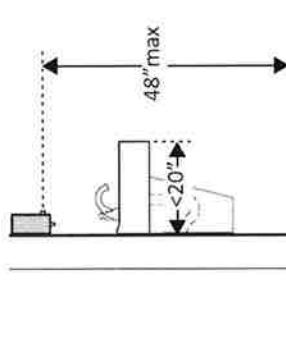
**3.28** Are the operable parts of the soap dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the floor?  
 [308.2.2]

Yes  No  
 Measurement:



Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?

Yes  No  
 Measurement:



Not over an obstruction: no higher than 48 inches above the floor?  
 [308.2]

Yes  No  
 Measurement:

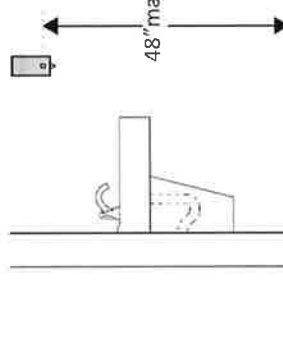
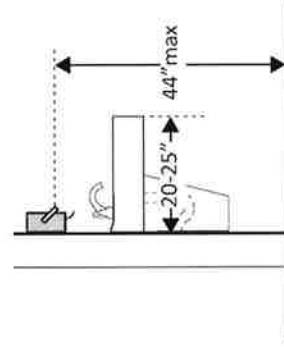


Photo #:

- Adjust dispensers
- Replace with or provide additional accessible dispensers

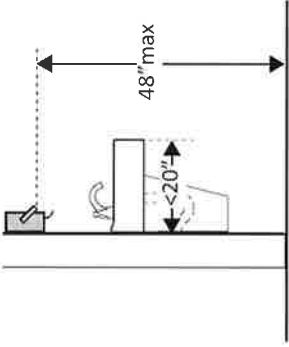
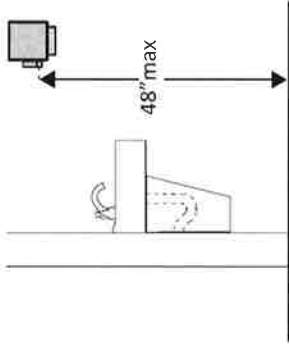
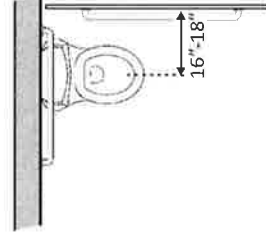
**3.29** Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:  
 Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the

Yes  No  
 Measurement:

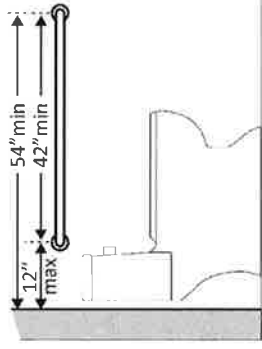
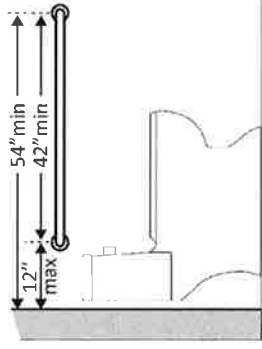
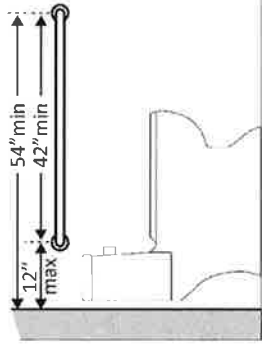
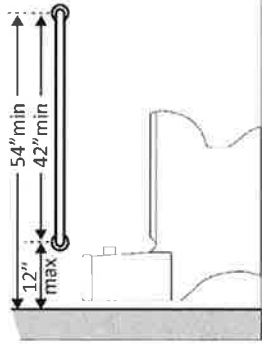
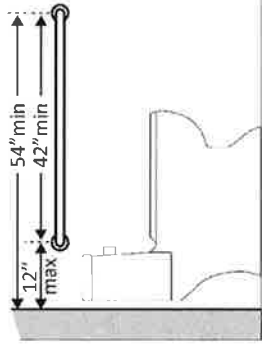
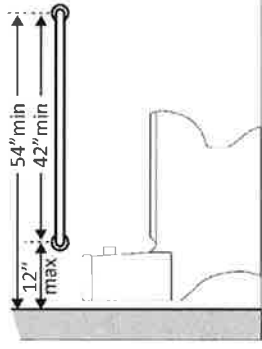


- Adjust dispensers
- Replace with or provide additional accessible dispensers

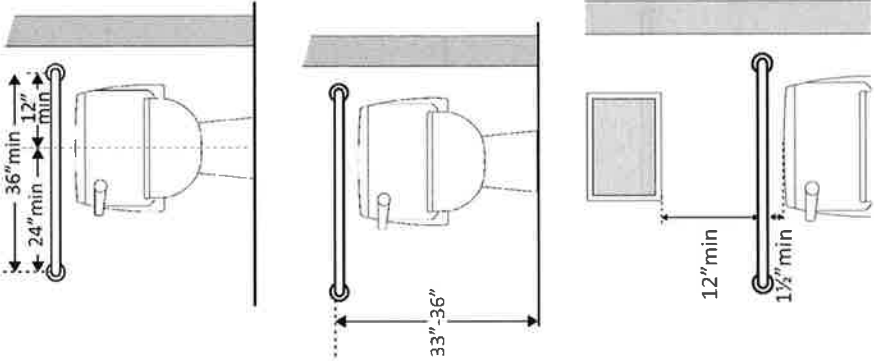


<p>floor?</p> <p>Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?</p> <p>Not over an obstruction: no higher than 48 inches above the floor? [308.2]</p> <p>Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the hand dryer or towel dispenser no greater than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>	 	<p>Photo #:</p>	
<p><b>Water Closets in Single-User Toilet Rooms and Compartments (Stalls)</b> The 2010 Standards refer to toilets as water closets.</p>				
<p><b>3.30</b> Is the centerline of the water closet no less than 16 inches and no greater than 18 inches from the side wall or partition? [604.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move toilet</li> <li>• Replace toilet</li> <li>• Move partition</li> <li>•</li> </ul>

<p><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</p> <p>[604.3.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</p> <ul style="list-style-type: none"> <li>• Alter room/compartments for clearance</li> <li>•</li> <li>•</li> </ul>
<p><b>3.32</b> Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</p> <p>[604.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust toilet height</li> <li>• Replace toilet</li> <li>•</li> </ul>

<p><b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> </ul>
<p>Is it located no more than 12 inches from the rear wall?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Does it extend at least 54 inches from the rear wall? [604.5.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 12 inches clearance between the grab bar and projecting objects above?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is there at least 1 1/2 inches clearance between the grab bar and projecting objects below?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		
<p>Is the space between the wall and the grab bar 1 1/2 inches? [609.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>

\* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards

<p><b>3.34</b> Is there a grab bar at least 36 inches long on the rear wall?</p> <p>Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?</p> <p>Does it extend at least 24 inches on the other (open) side? [604.5.2]</p> <p>Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]</p> <p>Are there at least 12 inches clearance between the grab bar and protruding objects above?*</p> <p>Are there at least 1½ inches clearance between the grab bar and projecting objects below?*</p> <p>Is the space between the wall and the grab bar 1½ inches? [609.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<ul style="list-style-type: none"> <li>• Install grab bar</li> <li>• Relocate grab bar</li> <li>• Relocate objects</li> <li>•</li> </ul> <p>* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards</p>	<p>Photo #:</p>
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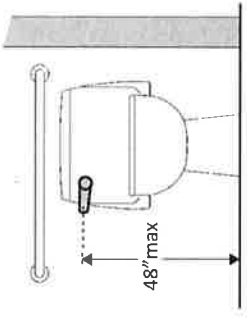
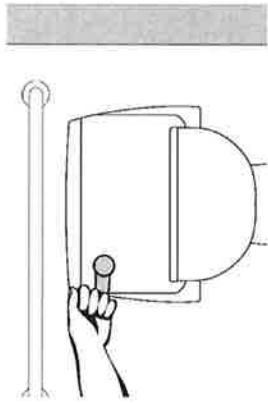
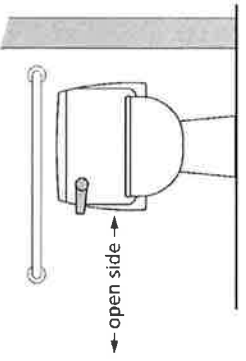
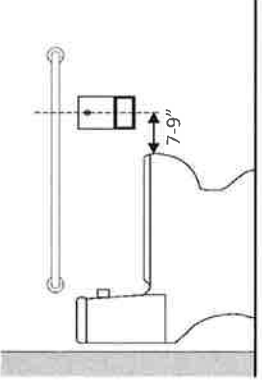
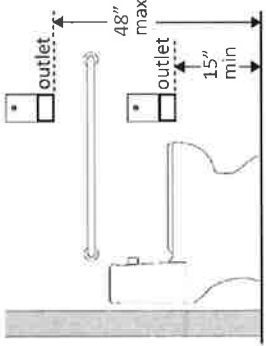
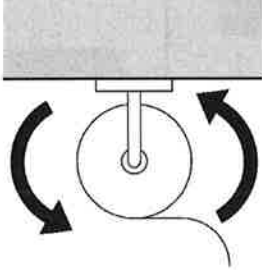
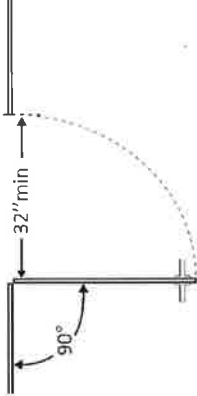
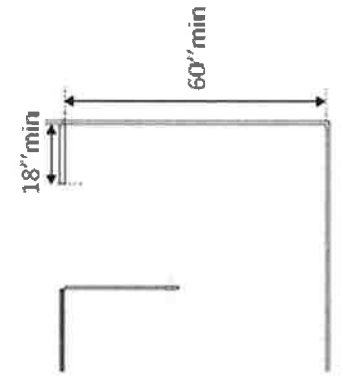
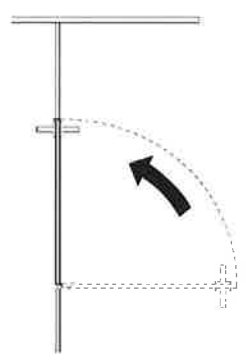
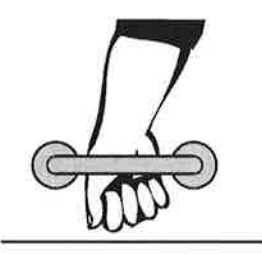

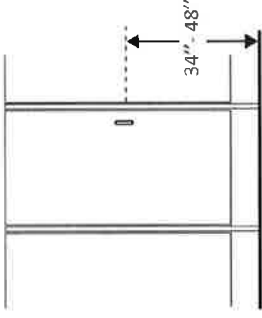
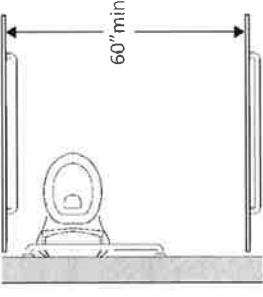
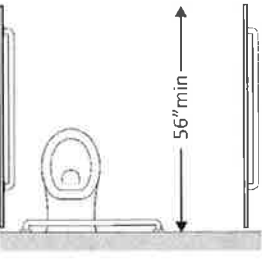
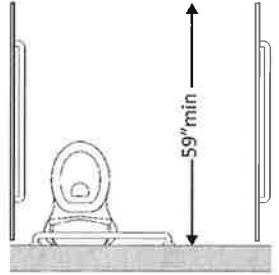
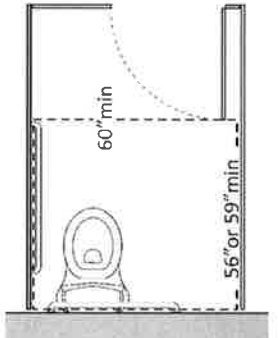
<p><b>3.35</b> If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> <li>• Install sensor with override button no higher than 48 inches</li> </ul>
<p><b>3.36</b> If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist?  Is the force required to activate the flush control no greater than 5 pounds? [605.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> </ul>
<p><b>3.37</b> Is the flush control on the open side of the water closet? [604.6]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Move control</li> </ul>
<p><b>3.38</b> Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser? * [604.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet</p>

			Photo #:	<ul style="list-style-type: none"> <li>Relocate dispenser</li> </ul>
<p><b>3.39</b> Is the outlet of the dispenser:                  Located no less than 15 inches and no greater than 48 inches above the floor?                   Not located behind grab bars? [604.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:   <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		Photo #:	<ul style="list-style-type: none"> <li>Relocate dispenser</li> </ul>
<p><b>3.40</b> Does the dispenser allow continuous paper flow? [604.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		Photo #:	<ul style="list-style-type: none"> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
<b>Toilet Compartments (Stalls)</b>				
<p><b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No                  Measurement:</p>		Photo #:	<ul style="list-style-type: none"> <li>Widen door width</li> </ul>

<p><b>3.42</b> If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]</p> <p>Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> 	<p>Remove obstructions</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
<p><b>3.43</b> Is the door self-closing? [604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add closer</li> <li>• Replace door</li> <li>•</li> </ul>
<p><b>3.44</b> Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping, pinching or twisting of the wrist?*</p> <p>[604.8.1.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> 	<p>Photo #:</p> <p>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</p> <ul style="list-style-type: none"> <li>• Replace hardware</li> <li>•</li> <li>•</li> </ul>

<p><b>3.45</b> Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Replace lock</li> <li>•</li> <li>•</li> </ul>
<p><b>3.46</b> Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Relocate hardware</li> <li>•</li> <li>•</li> </ul>
<p><b>3.47</b> Is the compartment at least 60 inches wide? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.48</b> If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Widen compartment</li> <li>•</li> <li>•</li> </ul>

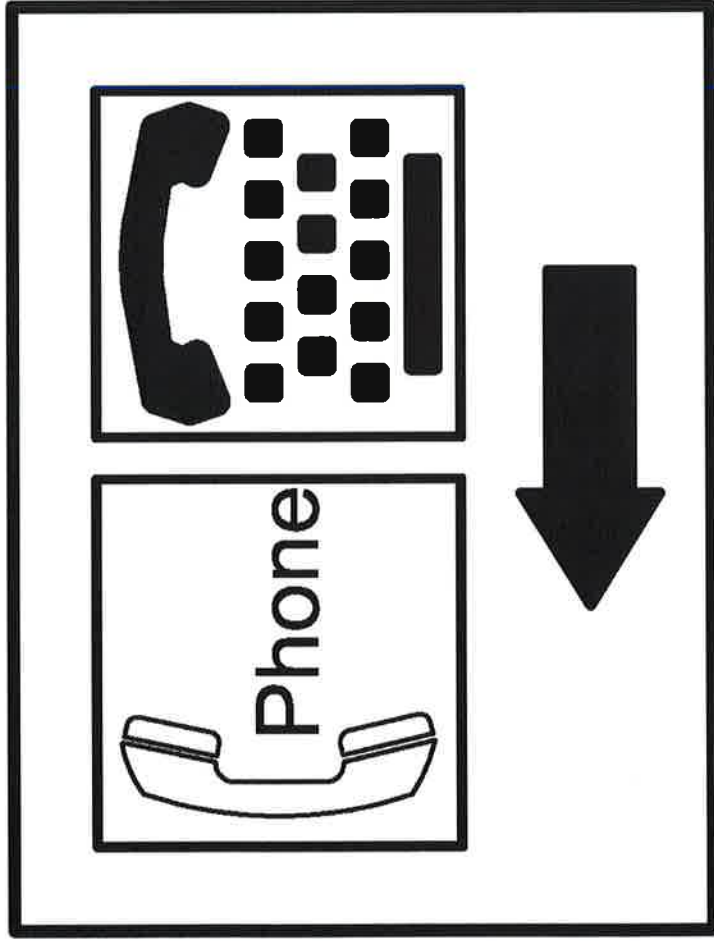


<p><b>3.49</b> If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Alter compartment</li> <li>•</li> <li>•</li> </ul>
<p><b>3.50</b> If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Reverse door swing</li> <li>• Alter compartment</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>

## ADA Checklist for Existing Facilities

# Priority 4 – Additional Access

Based on the 2010 ADA Standards for Accessible Design



Project

Building

Location

Date

Surveyors

Contact Information

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.



Institute for Human Centered Design  
[www.HumanCenteredDesign.org](http://www.HumanCenteredDesign.org)  
2014



ADA National Network  
Questions on the ADA 800-949-4232 voice/tty  
[www.ADAchecklist.org](http://www.ADAchecklist.org)

This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)

For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).

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**Priority 4 – Additional Access**

**Comments**

**Possible Solutions**

**Drinking Fountains**

**4.1** Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?\*[See 2010 ADA Standards for Accessible Design – 602.2]

Yes  No

Measurement:

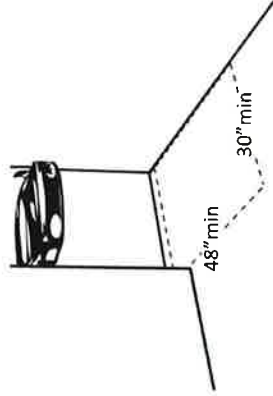


Photo #:

\*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered

- Alter space
- Relocate drinking fountain
- Install a drinking fountain in another location

**4.2** If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3]

Yes  No

Measurement:

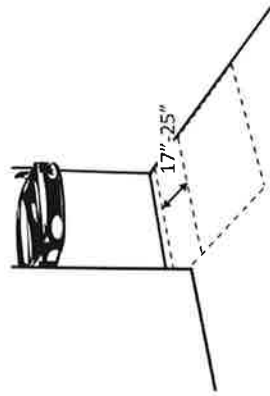
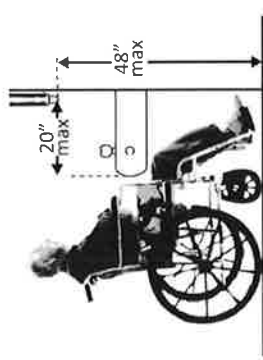
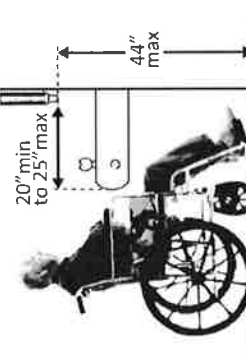

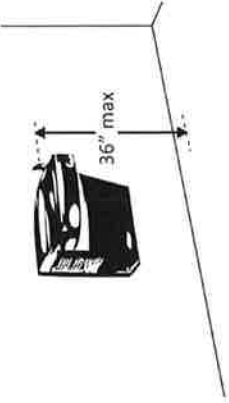
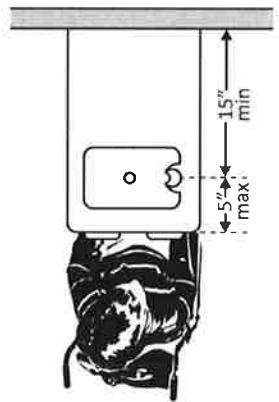
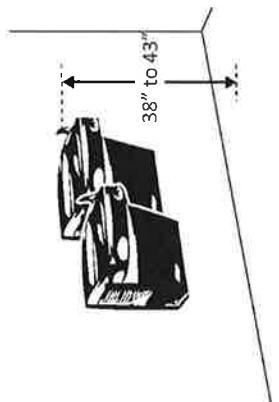
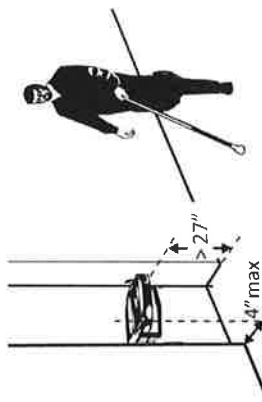


Photo #:

- Alter space
- Replace drinking fountain
- 




Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.



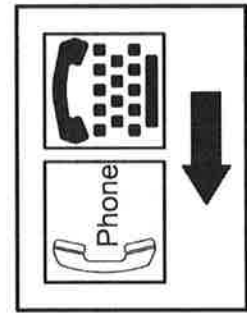
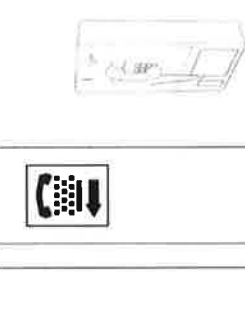
<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?  Is the force required to activate the control no more than 5 pounds? [309.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor? [602.4]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.7</b> Is the spout: At least 15 inches from the rear of the drinking fountain?  No more than 5 inches from the front of the drinking fountain? [602.5]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement: <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Adjust spout • Replace drinking fountain</p>
<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons? [211.2]  Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Adjust drinking fountain • Install new drinking fountain for standing height</p>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:</p>		<p>Photo #:  • Adjust drinking fountain • Replace drinking fountain • Add tactile warning such as permanent planter or partial walls</p>

Public Telephones		<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>• Move telephone</li> <li>• Install new telephone for clear floor space</li> <li>•</li> </ul>
<p><b>4.10</b> Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No		Photo #:	<ul style="list-style-type: none"> <li>• Move telephone</li> <li>• Install new telephone for clear floor space</li> <li>•</li> </ul>	
<p><b>4.11</b> Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:		Photo #:	<ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>	
<p><b>4.12</b> If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No Measurement:		Photo #:	<ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>	



<p><b>4.13</b> Does at least one telephone have a volume control? [704.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> </ul>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Add pictogram</li> </ul>
<p><b>4.15</b> Does at least one telephone have a TTY? [217.4.1]</p> <p>Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Install TTY</li> </ul>

<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]</p> <p>Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>• Adjust height of TTY</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY? [703.7.2.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Add symbol</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Add signs</p> <p>•</p> <p>•</p> <p>Photo #:</p>
<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>• Add signs</p> <p>•</p> <p>•</p> <p>Photo #:</p>

**Fire Alarm Systems**

**4.20** If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]

Yes  No

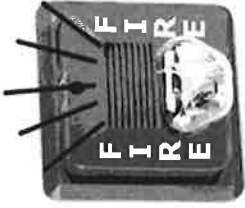


Photo #:

• Install audible and visual alarms  
•  
•

Yes  No

Photo #:

•  
•  
•

Yes  No

Photo #:

•  
•  
•

Yes  No

Photo #:

•  
•  
•

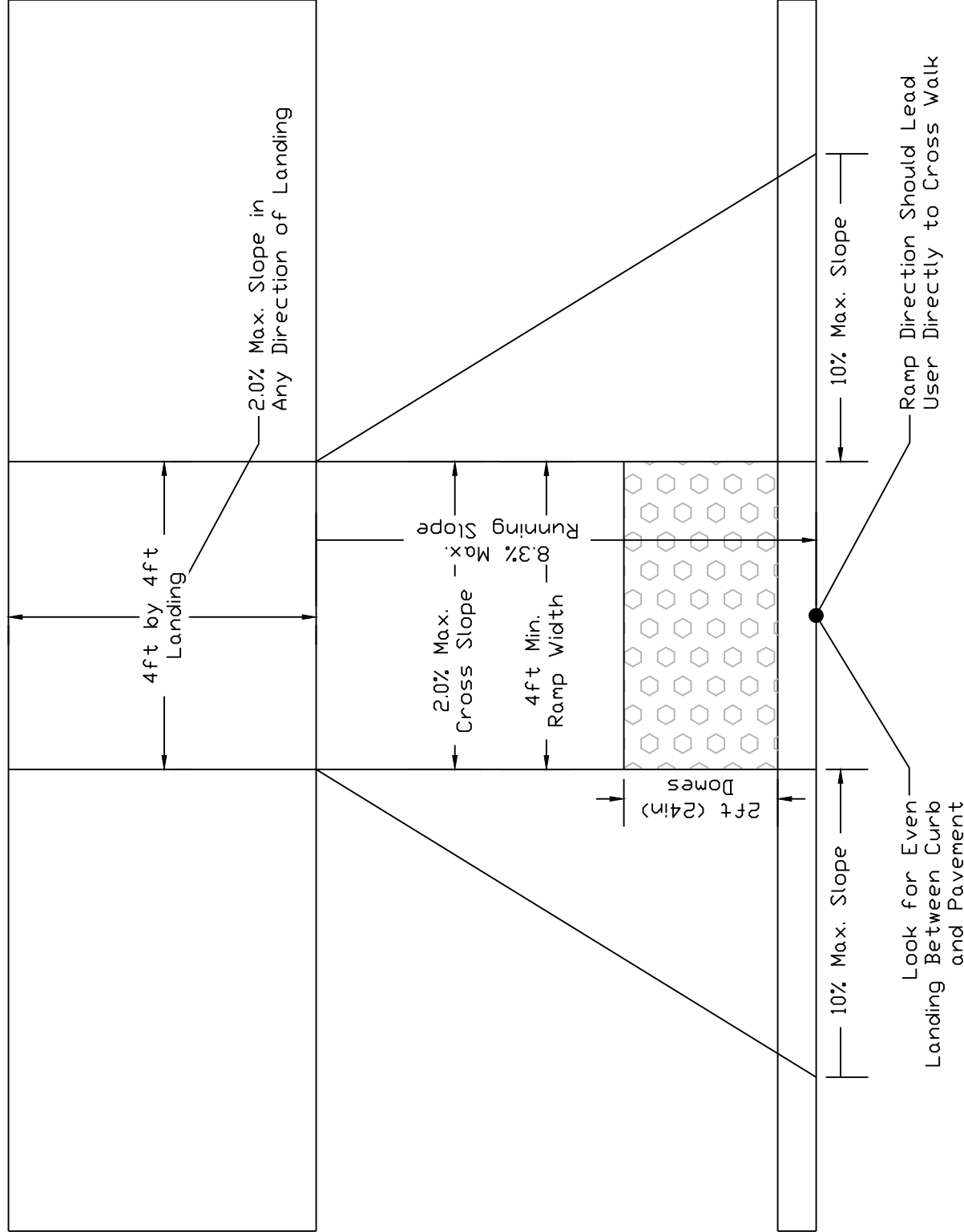
Yes  No

Photo #:

•  
•  
•



# **APPENDIX D: FIELD SURVEY REFERENCE**



## Curb Ramp Checklist

### Base Items

1. Ramp Direction Should Lead to Crossing
2. Even Landings (no lips)
3. 4ft (48in) Minimum Ramp Width
4. 8.3% Max. Running Slope
5. 2.0% Max. Crossing Slope
6. 2ft (24in) Wide Detectable Warning Domes (Contrasting Colors from Pavement)
7. 4ft x 4ft Level Landing at Top of Ramp
8. 2.0% Max. Slope in Any Direction of Landing
9. If Curb Ramp Flares Exist, Max. Slope Shall be 10%.

### Additional Items

1. Presence of Pedestrian Signal
2. Presence of Pavement Crossing Markings
3. Any Additional Barriers to Ramp Use

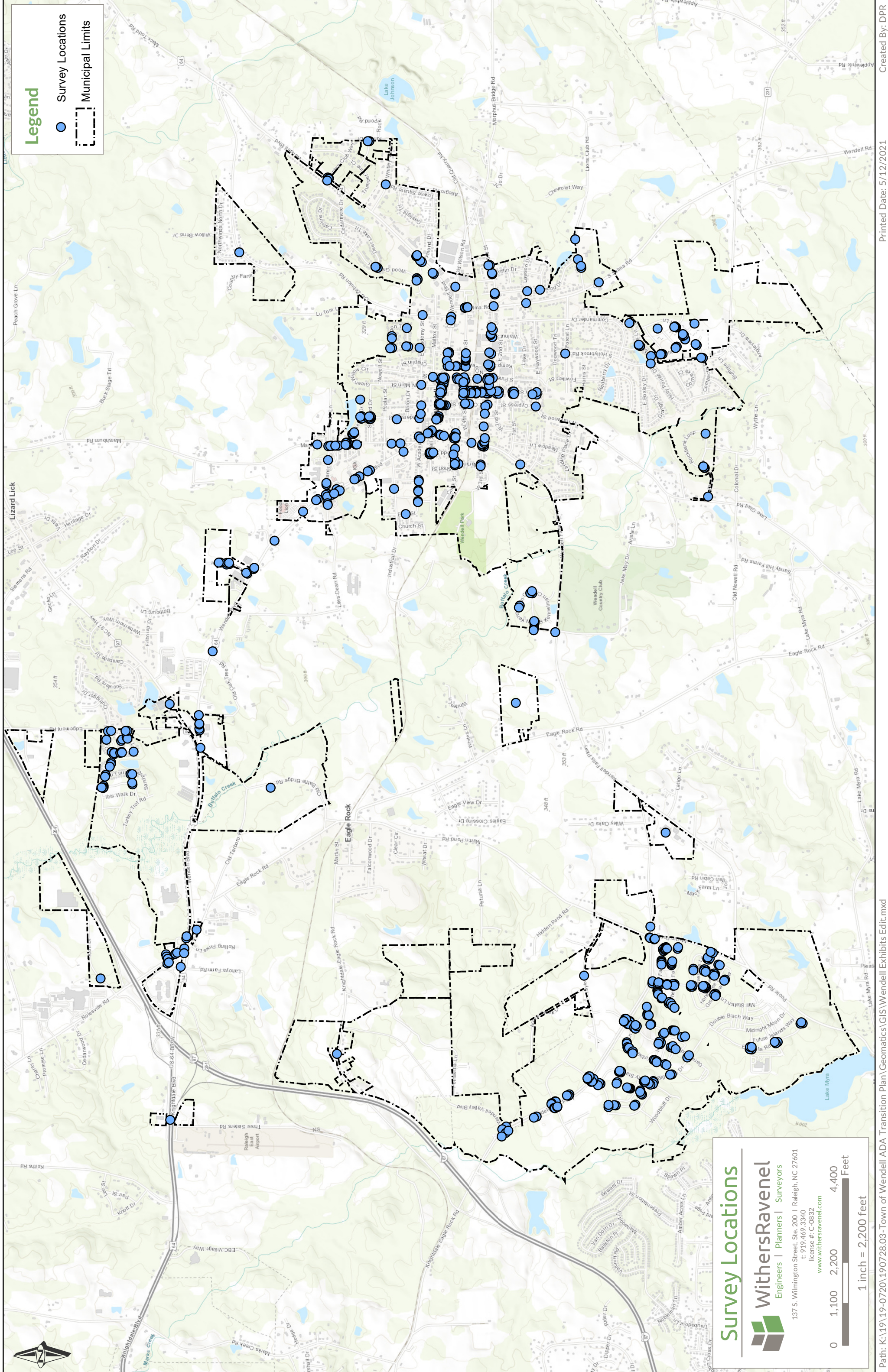
# **APPENDIX E:**

# **NETWORK FACILITY EXHIBITS**



### Legend

- Survey Locations
- ▭ Municipal Limits



## Survey Locations



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137 S. Wilmington Street, Ste. 200 | Raleigh, NC 27601  
 t 919.469.3340  
 license #: C-0832  
 www.withersravenel.com



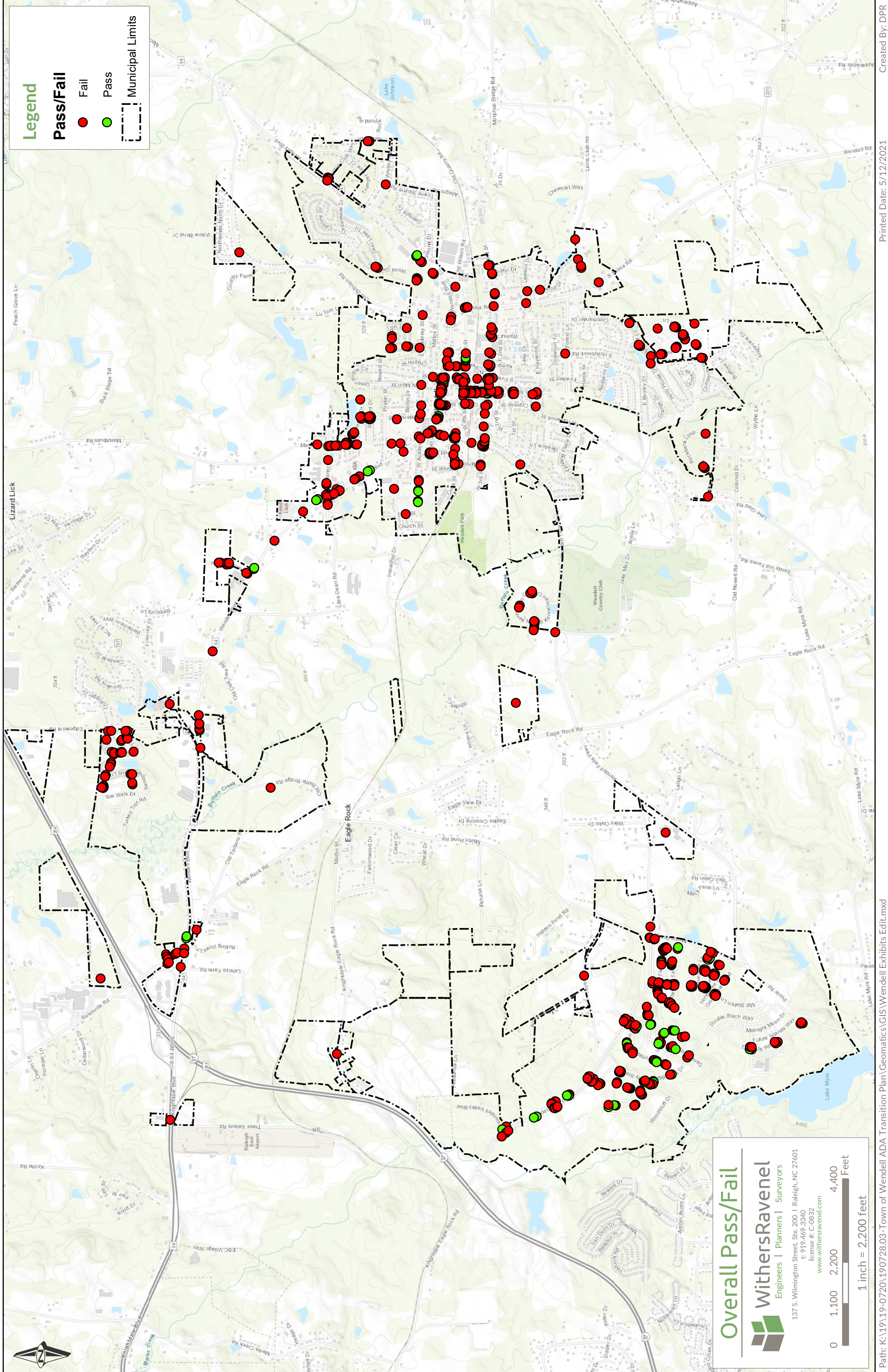
1 inch = 2,200 feet



**Legend**

**Pass/Fail**

- Fail
- Pass
- Municipal Limits



**Overall Pass/Fail**



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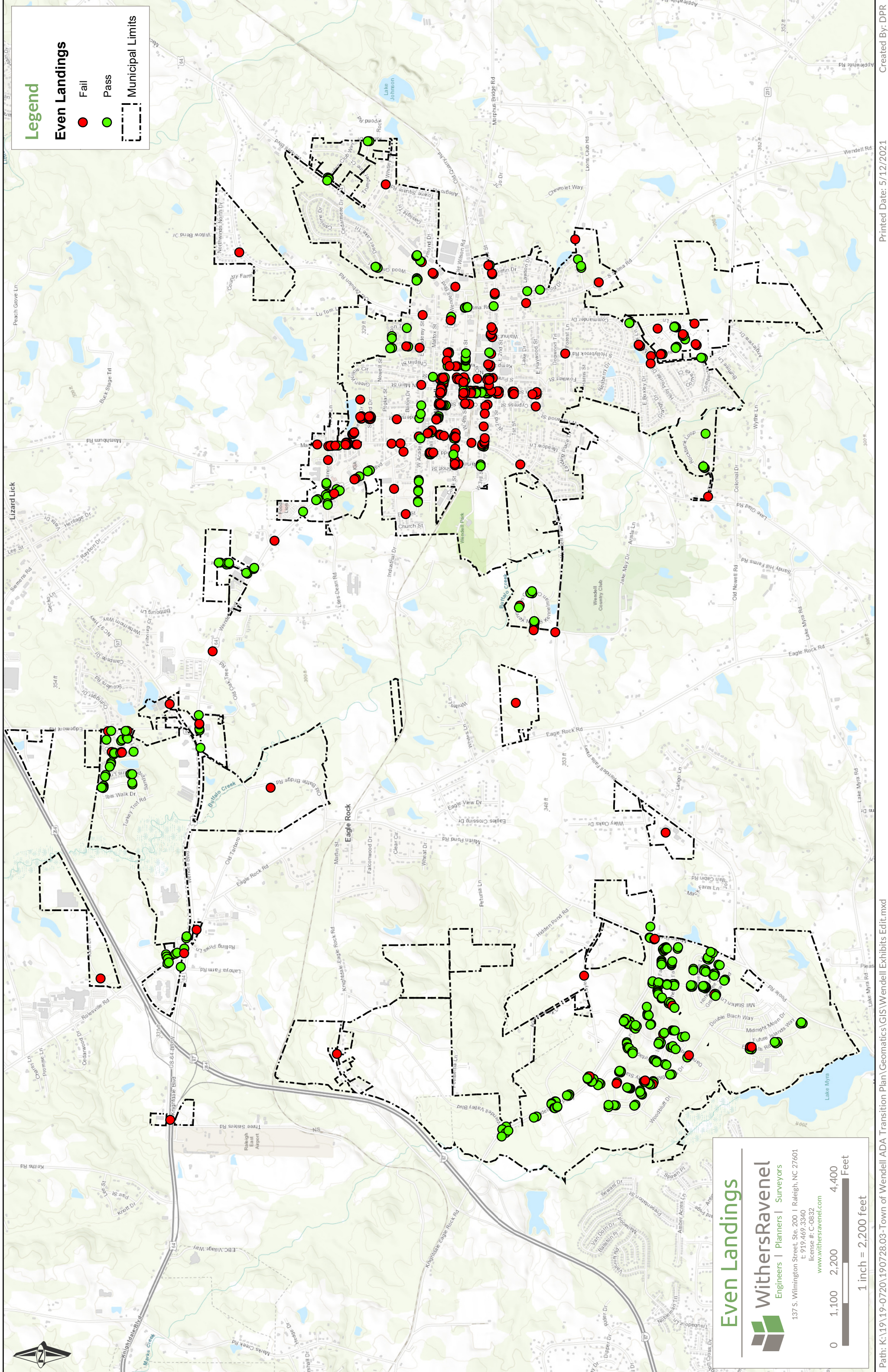
137 S. Wilmington Street, Ste. 200 | Raleigh, NC 27601  
 t 919.469.3340  
 license #: C-0832  
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**Legend**

**Even Landings**

- Fail
- Pass
- Municipal Limits



**Even Landings**



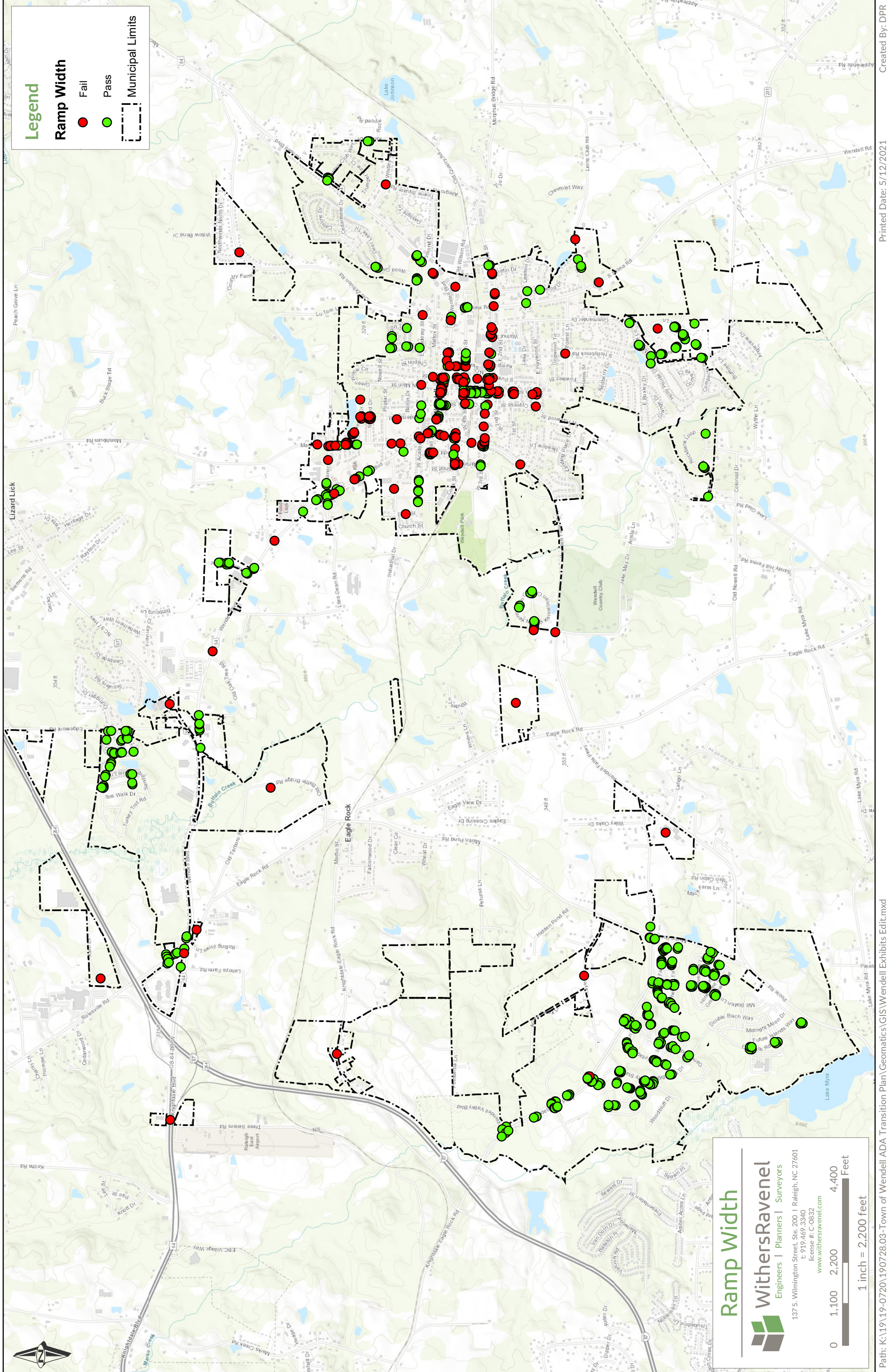
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**Legend**

**Ramp Width**

- Fail
- Pass
- Municipal Limits



**Ramp Width**



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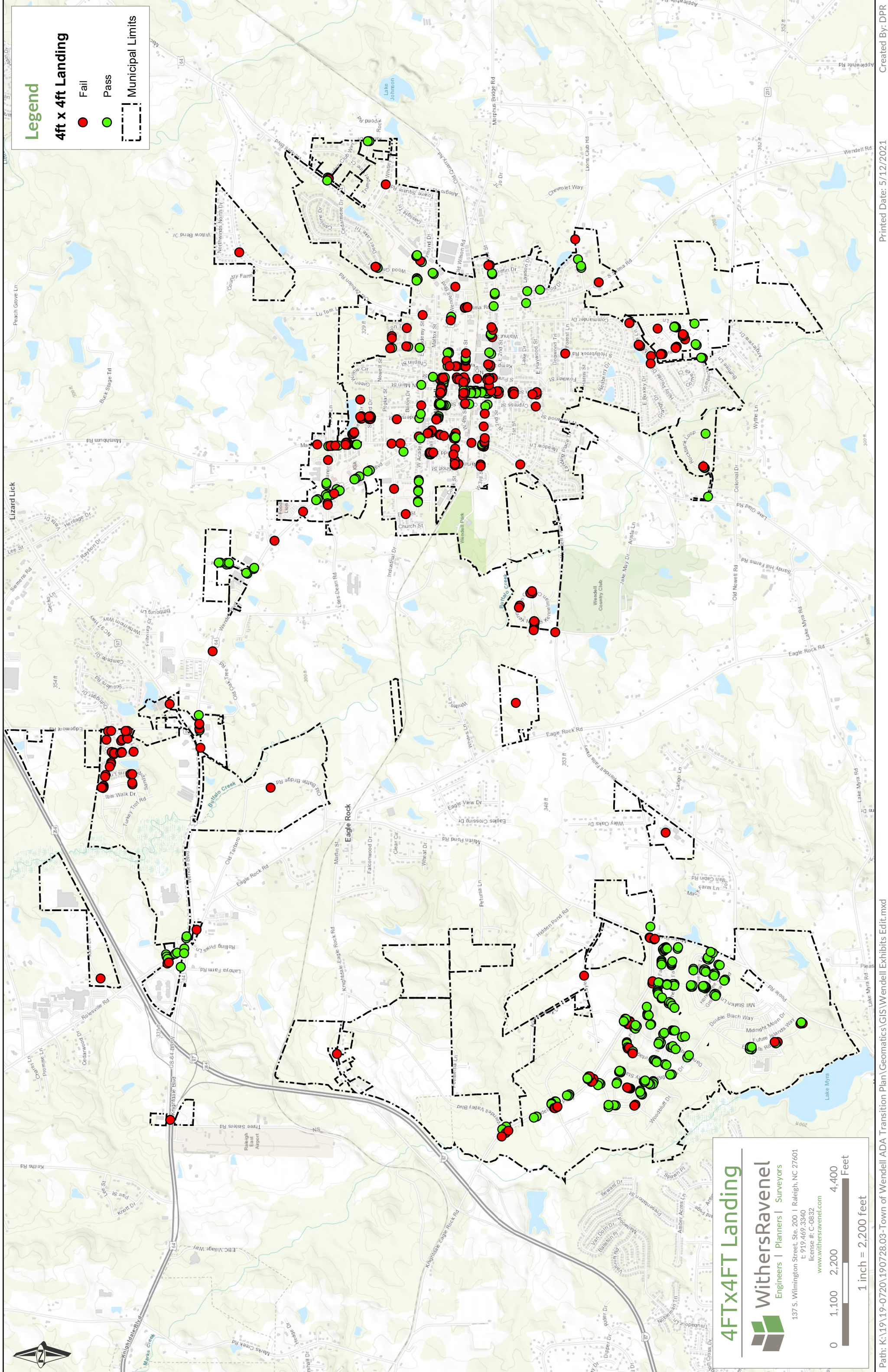
1 inch = 2,200 feet



**Legend**

**4ft x 4ft Landing**

- Fail
- Pass
- Municipal Limits



## 4FTx4FT Landing



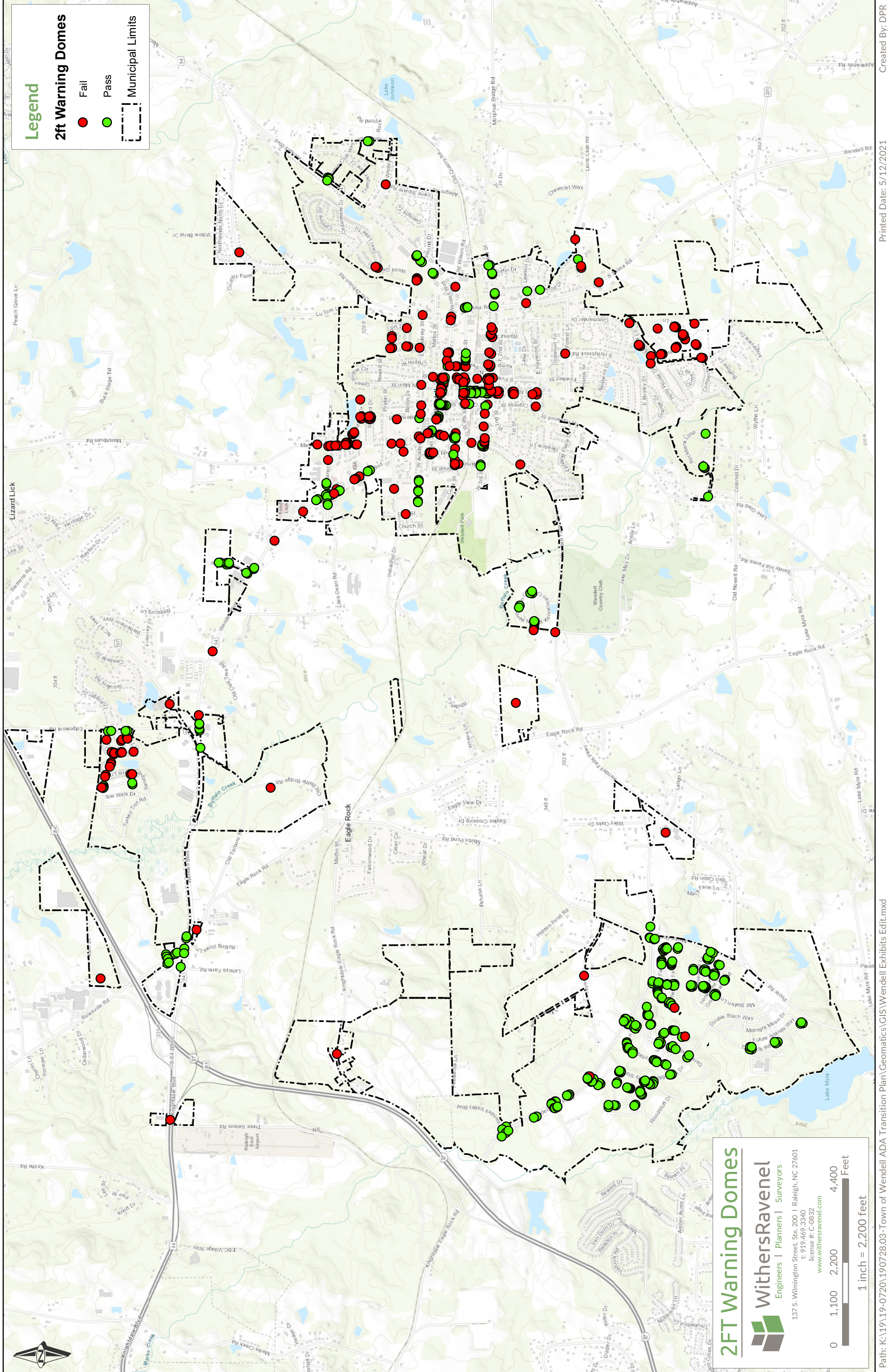
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**Legend**

**2ft Warning Domes**

- Fail
- Pass
- Municipal Limits



**2FT Warning Domes**

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0 1,100 2,200 4,400 Feet

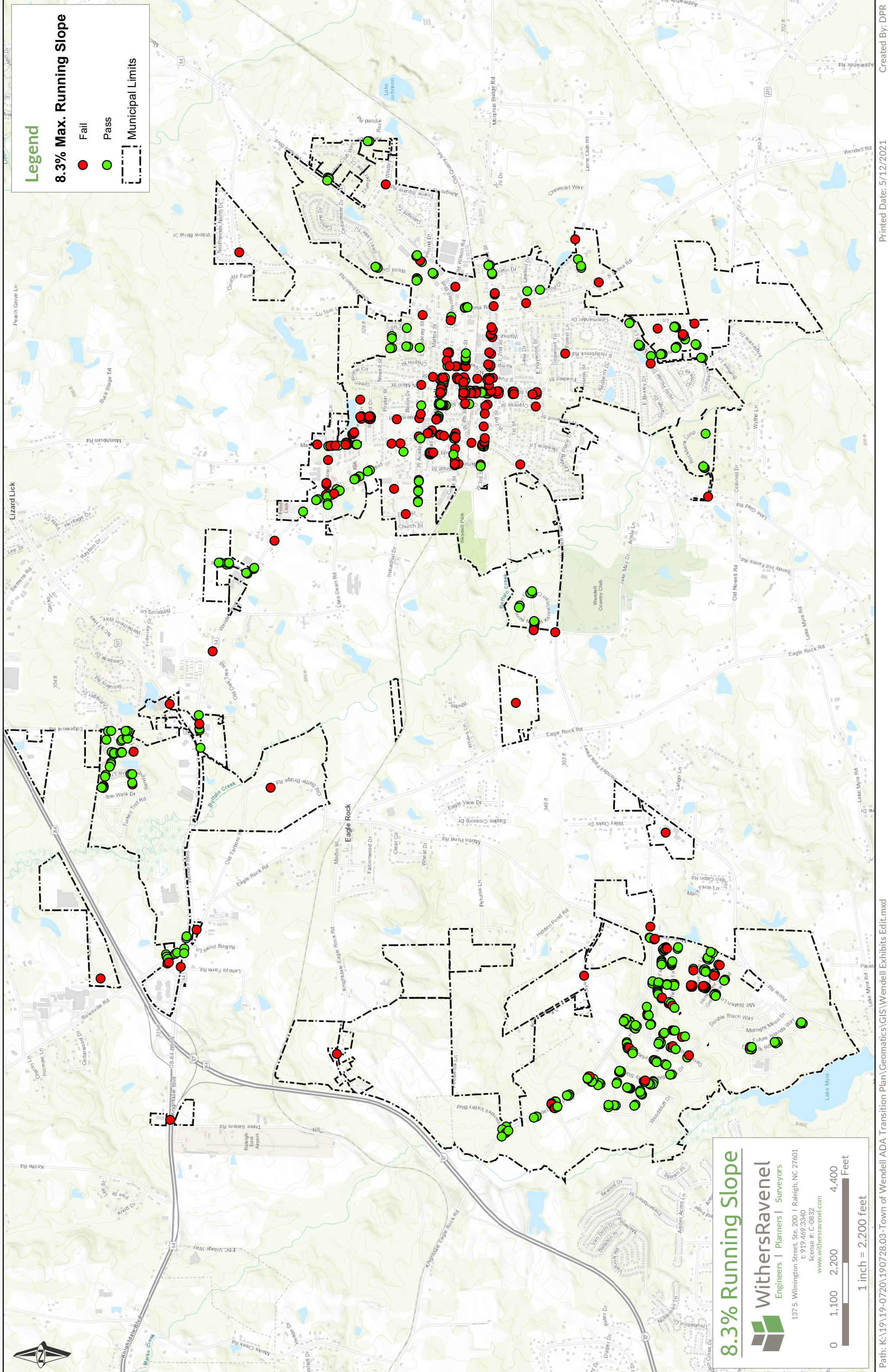
1 inch = 2,200 feet



**Legend**

- Fail
- Pass
- Municipal Limits

**8.3% Max. Running Slope**



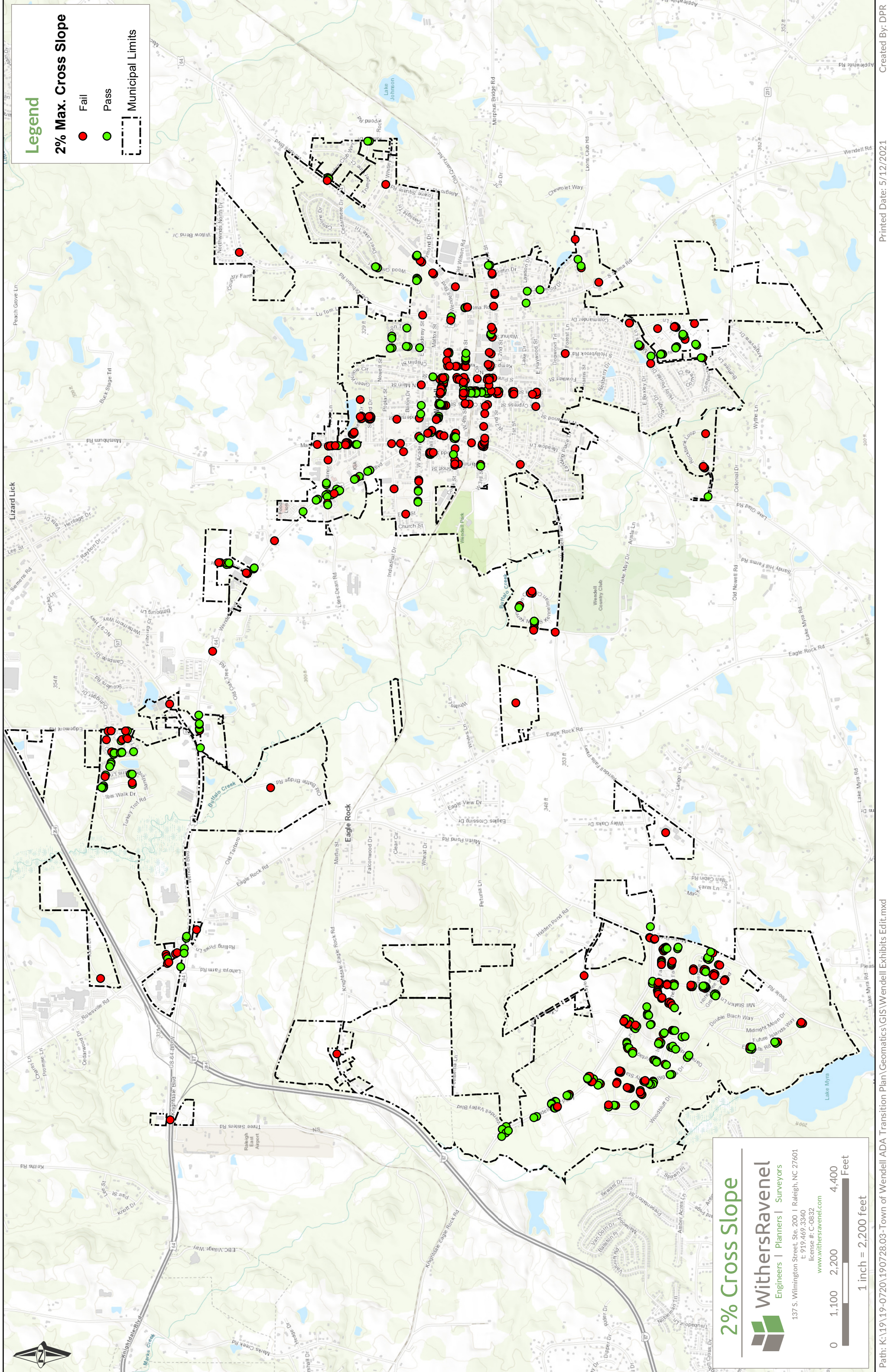
**8.3% Running Slope**

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0 1,100 2,200 4,400 Feet

1 inch = 2,200 feet



**Legend**

**2% Max. Cross Slope**

- Fail
- Pass
- Municipal Limits



**2% Cross Slope**

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0    1,100    2,200    4,400    Feet

1 inch = 2,200 feet

# **APPENDIX F: COMPLIANCE SCHEDULE**



FY22/23 and FY 23/24					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
<b>Network</b>					
Annual	\$\$\$	ADA Transition Plan Special Funding	Downtown	Pedestrian network failures.	Annual pedestrian facility remediation.
<b>Per Request</b>					
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.
<b>Community Center</b>					
1.49	\$	ADA Maintenance Funds	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
1.20	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp.
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
<b>East Wake Senior Center</b>					
1.10	\$	ADA Maintenance Funds	Parking	The accessible space signs are not at least 60 inches above the ground.	Replace/Reinstall signs.
1.11	\$	ADA Maintenance Funds	Parking	There is not van accessible space signs.	Install signs.
1.17	\$	ADA Maintenance Funds	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max and add edge protection.
1.20	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - Ramps on the side of the building, on the front corner of the building, and at the main entrance	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp.
1.21	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.

FY22/23 and FY 23/24					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - ramp on side of building, ramp on front corner of building, and ramp at main entrance	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.24	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - main entrance ramp	The landing at the top is less than 36 inches long and there are no curb ramp flares with slopes no greater than 1:12.	Regrade flares.
1.3	\$	ADA Maintenance Funds	Parking	There is no van accessible space.	Reconfigure by repainting lines
1.4	\$	ADA Maintenance Funds	Parking	There are no accessible spaces with at least 8 feet width and not accessible aisle with at least 5 feet width.	Reconfigure by repainting lines. Note - Printed lines are faded.
1.42	\$\$	ADA Remedial Funds	Front door	There is not 18 inches of maneuvering clearance beyond the latch side of the door plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.
1.49	\$	ADA Maintenance Funds	Front door	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
1.7	\$	ADA Maintenance Funds	Parking	The access aisles are not marked to discourage parking in them.	Mark access aisles.
1.9	\$	ADA Maintenance Funds	Parking	The access aisles do not adjoin an accessible route.	Create accessible route.
3.11	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The doors can not be easily opened with 5 pounds or less of force.	Adjust or replace closers; Install lighter doors; Install power-assisted or automatic door openers.
3.12	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closers.
3.19	\$	ADA Maintenance Funds	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.

FY22/23 and FY 23/24					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.26	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The pipes below the sink are not insulated or otherwise configured to protect against contact with knees.	Install insulation or install cover panel.
3.27	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The sink faucet can not be operated without tight grasping, pinching, or twisting of the wrist.	Replace faucet.
3.38	\$	ADA Maintenance Funds	Unisex Restroom	The toilet paper dispenser is not located 7-9 inches from the front of the toilet to the centerline of the dispenser.	Move toilet dispenser.
3.44	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door pulls require tight grasping, pinching, or twisting of the wrist.	Replace hardware.
3.45	\$	ADA Maintenance Funds	Main Lobby	The lock is not operable	Replace lock.
<b>Town Hall</b>					
2.9	n/a	No Cost	Main Lobby	Commercial/state building does not have access to all public stories via elevator or platform lift.	Install if necessary or offer goods/services on an accessible story.
1.10	\$	ADA Maintenance Funds	Parking	The accessible space signs are not at least 60 inches above the ground.	Install signs.
1.11	\$	ADA Maintenance Funds	Parking	There is not van accessible space signs.	Install signs.
1.12	\$	ADA Maintenance Funds	Parking	Accessible parking spaces	Reconfigure spaces.
1.17	\$	ADA Maintenance Funds	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.3	\$	ADA Maintenance Funds	Parking	There is no van accessible space.	Reconfigure by repainting lines.
1.39	\$	ADA Maintenance Funds	Entrances	All inaccessible entrances do	Install signs.

FY22/23 and FY 23/24					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.40	\$	ADA Maintenance Funds	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.44	\$	ADA Maintenance Funds	Front Entrance	The door hardware is not operable with one hand that does not require tight grasping, pinching, or twisting of the wrist.	Replace inaccessible knob with lever, loop, or push hardware. Add automatic door opener.
1.46	\$	ADA Maintenance Funds	Main	The main entrance door	Adjust closer.
1.49	\$	ADA Maintenance Funds	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
1.9	\$	ADA Maintenance Funds	Parking	The access aisles do not adjoin an accessible route.	Create accessible route or relocate accessible space.
3.19	\$	ADA Maintenance Funds	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.2	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	Missing signs at toilet rooms that give directions to accessible toilet rooms.	Install signs.
3.29	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.38	\$	ADA Maintenance Funds	Unisex Restroom	The toilet paper dispenser is not located 7-9 inches from the front of the toilet to the centerline of the dispenser.	Relocate toilet dispenser.
<b>Wendell Park</b>					
1.10	\$	ADA Maintenance Funds	Parking	The accessible space signs are not at least 60 inches above the ground.	Install signs at Tennis Court.
1.20	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp at Community Center.
1.21	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp at Community Center.

FY22/23 and FY 23/24					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.22	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - Ramps at front corner of building and the side ramp	The curb ramp, excluding flares, is not at least 36 inches wide.	Widen curb ramp at Community Center.
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp at Community Center.
1.24	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - main entrance ramp	There are no curb ramp flares with slopes no greater than 1:12.	Regrade flares.
2.8	\$	ADA Maintenance Funds	Concession Stand	The trash can between restroom protrudes more than 4 inches into the path.	Remove object.
3.26	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms Door Locks	The pipes below the sink are not insulated or otherwise configured to protect against contact with knees.	Install insulation or install cover panel.
<b>Women's Club</b>					
1.3	\$	ADA Maintenance Funds	Parking	There is no van accessible space.	Reconfigure by repainting lines.
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp.	Reconfigure the curb ramp.
1.21	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.

FY24/25 and FY25/26					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
<b>Network</b>					
Annual	\$\$\$	ADA Transition Plan Special Funding	Wendell Blvd. Academy St. Pine St.	Pedestrian network failures.	Annual pedestrian facility remediation.
<b>Per Request</b>					
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.
<b>Public Works Building</b>					
3.28	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The operable parts of the soap dispenser are higher than 48 inches above the floor and are over an obstruction.	Adjust soap dispensers.
3.29	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	\$\$	ADA Remedial Funds	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move toilet.
3.45	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The lock is not operable with one hand, without tight grasping, pinching or twisting of the wrist.	Replace lock.
3.50	\$	ADA Maintenance Funds	Main Lobby	The door swing into the stall	Reverse door swing or alter
<b>Wendell Park</b>					
1.17	\$	ADA Maintenance Funds	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.27	\$\$	ADA Remedial Funds	Ramp at Tennis Court	The tennis court ramp has a slope greater than 1:12.	Relocate ramp or lengthen ramp to decrease slope.
1.27 & 1.30	\$\$	ADA Remedial Funds	Ramps at Playground, Concession Stand, and Ball Park	The bathroom access ramp has a slope greater than 1:12.  The ramp has a rise higher than 6 inches and requires handrails on both sides.	Relocate path or lengthen ramp to decrease slope.
1.28	\$	ADA Maintenance Funds	Playground Ramp	Level landing, at the top of the ramp, is not at least 60 x 60 inches wide.	Alter/Relocate ramp.  Add landing at top ramp.
1.34	\$	ADA Maintenance Funds	Playground & Ballfield Ramps	Cross section of non-circular handrail gripping surface is greater than 2 ¼ inches.	Replace handrails.  Note - Jake May Tower, playground.

FY24/25 and FY25/26					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.35	\$	ADA Maintenance Funds	Playground & Ballfield Ramps	Handrail does not extend at least 12 inches horizontally beyond the top and bottom of the ramp.  Handrail does not return to a wall, guard, or landing surface.	Alter handrails.
1.36	\$	ADA Maintenance Funds	Ramp at Ball Field and Playground	The surface of the ramp does not extend at least 12 inches beyond the inside face of the handrail.	Add barrier.  Note - Jake May Tower, playground.
1.42	\$\$	ADA Remedial Funds	Front door	There is not 18 inches of maneuvering clearance beyond the latch side of the door plus at least 60 inches of clear depth.	Reconfigure walls on Women's stall.
1.45	\$\$	ADA Remedial Funds	Front Entrance Lock	The operable parts of the door are not between 34 and 48 inches from the floor.	Change hardware height.  Note - Door locks (Men's & Women's Toilet Rooms and Concession Door)
3.10	\$\$	ADA Remedial Funds	Concession Stand Women's & Men's Restrooms Door Locks	Operable parts of the door hardware need to be mounted no less than 34 inches and no greater than 48 inches above the floor.	Change hardware height.
3.17	\$	ADA Maintenance Funds	Concession Stand Women's Restroom	The accessible stall does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60 inch square	Move or remove partitions, fixtures, or objects such as trash cans.
3.2	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	Missing signs at toilet rooms that give directions to accessible toilet rooms.	Install signs.
3.43	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The door is not self-closing.	Add closer.
3.45	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The lock is not operable with one hand, without tight grasping, pinching or twisting of the wrist.	Replace lock.

FY24/25 and FY25/26					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.47	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The compartment is not at least 60 inches wide.	Widen Compartment.
3.50	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The door swing into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.
3.7	\$\$	ADA Remedial Funds	Concession Stand Women's Restroom	Front approach to the pull side of the door does not have at least 18 inches of maneuvering clearance and/or 60 inches clear depth.	Remove obstructions or Reconfigure Walls or Add automatic door opener.



FY26/27 and FY27/28					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
<b>Network</b>					
Annual	\$\$\$	ADA Transition Plan Special Funding	Deerfield & Edgemont Landing	Pedestrian network failures.	Annual pedestrian facility remediation.
<b>Per Request</b>					
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.
<b>Community Center</b>					
1.46	\$	ADA Maintenance Funds	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
2.38	\$	ADA Maintenance Funds	Reception Counter/ Main Lobby	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign.
2.46	\$	ADA Maintenance Funds	Gym Doors	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
2.8	\$	ADA Maintenance Funds	Main Lobby	The water fountain protrudes more than 4 inches and the bottom is higher than 27 inches from the floor.	Remove object or add a tactile warning such as a permanent plater or partial walls.
3.12	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closers.
3.17	\$	ADA Maintenance Funds	Main Lobby Men's Restroom	The main lobby men's room does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60 inch square	Move or remove partitions, fixtures, or objects such as trash cans.
3.20	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The coat hook is not within the 15 to 48 inch height range.	Adjust hook location.
3.23	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor	Alter or replace sink.

FY26/27 and FY27/28					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.24	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	There is not at least 27 inches of clearance from the floor to the bottom of the sink that extends at least 8 inches under the sink for knee clearance.	Alter or replace sink.
3.28	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The operable parts of the soap dispenser are not within the range of 20 to 25 inches depth/are higher than 44 inches above the floor.	Adjust, replace, or provide additional soap dispensers.
3.29	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	\$\$	ADA Remedial Funds	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move partition.
3.31	\$	ADA Maintenance Funds	Main Lobby Men's Restroom Accessible Stall	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartment for clearance.
3.33	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The grab bar does not extend at least 54 inches from the rear wall.	Install/Relocate grab bar.
3.34	\$	ADA Maintenance Funds	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Install/Relocate grab bar.
3.43	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The door is not self-closing.	Add closer.
3.47	\$	ADA Maintenance Funds	Main Lobby Men's Restroom Accessible Stall	The compartment is not at least 60 inches wide.	Widen Compartment.

FY26/27 and FY27/28					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.5	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor	Relocate sign.
4.2	\$\$	ADA Remedial Funds	Main Lobby Fountain & Gym Fountain	There is not at approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountains.
1.46	\$	ADA Maintenance Funds	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
2.38	\$	ADA Maintenance Funds	Reception Counter/ Main Lobby	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign.
2.46	\$	ADA Maintenance Funds	Gym Doors	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
2.8	\$	ADA Maintenance Funds	Main Lobby	The water fountain protrudes more than 4 inches and the bottom is higher than 27 inches from the floor.	Remove object or add a tactile warning such as a permanent plater or partial walls.
3.12	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closers.
3.17	\$	ADA Maintenance Funds	Main Lobby Men's Restroom	The main lobby men's room does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60 inch square	Move or remove partitions, fixtures, or objects such as trash cans.
3.20	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The coat hook is not within the 15 to 48 inch height range.	Adjust hook location.

FY26/27 and FY27/28					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.23	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor	Alter or replace sink.
3.24	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	There is not at least 27 inches of clearance from the floor to the bottom of the sink that extends at least 8 inches under the sink for knee clearance.	Alter or replace sink.
3.28	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The operable parts of the soap dispenser are not within the range of 20 to 25 inches depth/are higher than 44 inches above the floor.	Adjust, replace, or provide additional soap dispensers.
3.29	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	\$\$	ADA Remedial Funds	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move partition.
3.31	\$	ADA Maintenance Funds	Main Lobby Men's Restroom Accessible Stall	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartments for clearance.
3.33	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The grab bar does not extend at least 54 inches from the rear wall.	Install/Relocate grab bar.
3.34	\$	ADA Maintenance Funds	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Install/Relocate grab bar.
3.43	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The door is not self-closing.	Add closer.
3.47	\$	ADA Maintenance Funds	Main Lobby Men's Restroom Accessible Stall	The compartment is not at least 60 inches wide.	Widen Compartment.

FY26/27 and FY27/28					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.5	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor	Relocate sign.
4.2	\$\$	ADA Remedial Funds	Main Lobby Fountain & Gym Fountain	There is not at approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountains.
<b>Museum</b>					
1.26	\$	ADA Maintenance Funds	Ramp	The surface is not slip	Resurface ramp.
1.27	\$\$	ADA Remedial Funds	Ramp	The ramp has a slope greater than 1:12.	Lengthen ramp to decrease slope.
1.39	\$	ADA Maintenance Funds	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.
1.43	\$\$	ADA Remedial Funds	Accessible Entrance	The threshold is more than 1/4 inch high and does not have a beveled top no steeper than 1:2.	Remove or replace threshold.
2.41	\$\$	ADA Remedial Funds	Interior Kitchen Door	There is not 18 inches of maneuvering clearance beyond the latch side of the door plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.
2.50	\$	ADA Maintenance Funds	Front Door Light Switch	The switch is higher than 48 inches above the floor.	Change height of control.
3.19	\$	ADA Maintenance Funds	Accessible Restroom	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower then 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
<b>Police Department</b>					
1.10	\$	ADA Maintenance Funds	Parking	The accessible space signs are not at least 60 inches above the ground.	Replace/Reinstall signs.
1.17	\$	ADA Maintenance Funds	Sidewalk at front of building	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.18	\$	ADA Maintenance Funds	Sidewalk at front of building	The cross slope is steeper than 1:48	Regrade to 1:48 max.
1.21	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.

FY26/27 and FY27/28					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.3	\$	ADA Maintenance Funds	Parking	There is no van accessible space.	Reconfigure by repainting lines
1.40	\$	ADA Maintenance Funds	Entrance	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.44	\$	ADA Maintenance Funds	Front Entrance	The door hardware is not operable with one hand that does not require tight grasping, pinching, or twisting of the wrist.	Replace inaccessible knob with lever, loop, or push hardware. Add automatic door opener.
1.45	\$\$	ADA Remedial Funds	Front Entrance Lock	The operable parts of the door are not between 34 and 48 inches from the floor.	Change hardware height.
1.46	\$	ADA Maintenance Funds	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
1.49	\$	ADA Maintenance Funds	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
1.8	\$\$\$\$	Capital Improvement Plan Candidates	Parking	The slope of the accessible spaces and aisles are steeper than 1:48 in one or more directions.	Conduct a town-wide parking lot grading analysis.
4.13	\$	ADA Maintenance Funds	Public Phone	Public telephone does not have volume control	Install telephone with volume control.
4.15	\$	ADA Maintenance Funds	Public Phone	Public telephone does not have TTY.	Install TTY.
<b>Public Works Building</b>					
1.39	\$	ADA Maintenance Funds	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs in route before people get to inaccessible entrances so that people do not have to turn around and retrace route.
1.40	\$	ADA Maintenance Funds	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.

FY26/27 and FY27/28					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.49	\$	ADA Maintenance Funds	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
3.18	\$	ADA Maintenance Funds	Main Lobby Men's Restroom	No clear floor space at least 30 x 48 inches beyond the interior swing of the door in a single user toilet room.	Remove barriers.
3.19	\$	ADA Maintenance Funds	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.20	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The coat hook is not within the 15 to 48 inch height range.	Adjust hook location.
3.22	\$\$	ADA Remedial Funds	Unisex Restroom	The sink does not have 17-25 inches of clear floor space under the sink to allow a person in a wheel chair to get close enough to reach the faucet.	Replace lavatory.
3.33	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The grab bar does not have 12 inches of clearance between projecting objects above.	Install/Relocate grab bars.
3.34	\$	ADA Maintenance Funds	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Relocate grab bar.
3.49	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The compartment is not at least 59 inches deep in floor mounted water closet	Alter compartment.
<b>Town Square</b>					
1.26	\$	ADA Maintenance Funds	Stage Ramp	The surface is not slip resistant.	Resurface stage ramp.
1.27	\$\$	ADA Remedial Funds	Stage Ramp	The ramp has a slope greater than 1:12.	Lengthen stage ramp to decrease slope.
1.28	\$	ADA Maintenance Funds	Stage Ramp	Level landing, at the bottom of the ramp, is not at least 60 x 60 inches wide.	Alter/Relocate stage ramp. Add landing at bottom of stage ramp.
1.29	\$	ADA Maintenance Funds	Stage Ramp	Level landing, where the ramp changes direction, is not at least 60 x 60 inches wide.	Increase landing size for stage ramp.

FY26/27 and FY27/28					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.34	\$	ADA Maintenance Funds	Stage Ramp	<p>Non-circular handrail gripping surface needs the handrail perimeter to measure no less than 4 inches and no greater than 6 ½ inches.</p> <p>Cross section of non-circular handrail is greater than 2 ¼ inches.</p>	Replace stage ramp handrails.
<b>Wendell Park</b>					
3.34	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The grab bar is not at least 36 inches long on the rear wall.	Install grab bars.
<b>Woman's Club</b>					
1.4	\$	ADA Maintenance Funds	Parking	There are no accessible spaces with at least 8 feet width and not accessible aisle with at least 5 feet width.	Reconfigure by repainting lines.
1.7	\$	ADA Maintenance Funds	Parking	The access aisles are not marked to discourage parking in them.	Mark access aisles.



FY28/29 and FY29/30					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
<b>Network</b>					
Annual	\$\$\$	ADA Transition Plan Special Funding	Wendell Falls	Pedestrian network failures.	Annual pedestrian facility remediation.
<b>Per Request</b>					
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.
<b>East Wake Senior Center</b>					
2.38	\$	ADA Maintenance Funds	All Signs	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign. Note - not all rooms have signs
2.45	\$	ADA Maintenance Funds	Multipurpose Room, Both Doors	The doors can not be easily opened with 5 pounds or less of force.	Adjust or replace closers; Install lighter doors; Install power-assisted or automatic door openers.
2.46	\$	ADA Maintenance Funds	Daycare room, Craft room 1, Multipurpose Room	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
2.76	\$\$	ADA Remedial Funds	Front Office Counter	There is not a portion of the counter that is no higher than 36 inches above the floor.	Lower section of counter.
2.80	\$\$	ADA Remedial Funds	Main Lobby Counter	There is no approach of 17-25 inches beneath the accessible length of counter.	Reconfigure to provide knee clearance.
3.17	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The accessible stall does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60 inch square	Move ore remove partitions, fixtures, or objects such as trash cans.
3.20	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The coat hook is not within the 15 to 48 inch height range.	Adjust hook location.
3.22	\$\$	ADA Remedial Funds	Unisex Restroom	The sink does not have 17-25 inches of clear floor space under the sink to allow a person in a wheelchair to get close enough to reach the faucet.	Alter/Replace lavatory.
3.23	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor	Alter or replace sink.

FY28/29 and FY29/30					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.31	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartment for clearance.
3.33	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	<p>The grab bar at the sidewall isn't at least 42 inches long.</p> <p>The grab bar is located more than 12 inches from the rear wall.</p> <p>The rear wall grab bar does not extend at least 54 inches from the rear wall.</p> <p>The grab bar is not mounted between 33-36 inches from the floor.</p>	Relocate grab bars.
3.34	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	<p>The grab bar is not at least 36 inches long on the rear wall.</p> <p>The grab bar does not extend at least 12 inches from the centerline of the toilet on one side.</p> <p>The grab bar does not extend at least 24 inches on the open side.</p> <p>The grab bar is not mounted 33-36 inches from the floor to the top of the gripping surface.</p> <p>There is not at least 12 inches clearance between the grab bar and protruding surfaces above.</p> <p>There is not at least 1.5 inches clearance between the grab bar and projecting objects below.</p>	Install grab bars.
3.37	\$	ADA Maintenance Funds	Unisex Restroom	The flush control is not on the open side of the water closet.	Move control.

FY28/29 and FY29/30					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.47	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The compartment is not at least 60 inches wide.	Widen Compartment.
3.5	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor	Relocate sign.
3.50	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door swing into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.
4.2	\$\$	ADA Remedial Funds	Main Lobby	There is not at approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountain.
4.20	\$	ADA Maintenance Funds	Main Lobby	The fire alarm does not have both flashing lights and audible sounds.	Install audible and visual alarms.
4.7	\$	ADA Maintenance Funds	Main Lobby	The drinking fountain spout is not at least 15 inches from the rear and more than 5 inches from the front of the drinking fountain.	Adjust spout or replace drinking fountain.
<b>Town Square</b>					
1.1	\$\$	ADA Remedial Funds	Gazebo Approach	No accessible routes from site arrival points (parking spaces, sidewalk, bus stops, etc.) that do not require the use of stairs.	Add a ramp.
1.13	\$\$	ADA Remedial Funds	Route to Stage	Route is not stable, firm, and slip-resistant.	Replace gravel with asphalt or other surface. Note - Gazebo has ADA route. Stage does not have ADA route.
<b>Wendell Park</b>					
2.76	\$\$	ADA Remedial Funds	Concession Stand Sales & Service Counter	There is not a portion of the counter that is no higher than 36 inches above the floor.	Lower section of counter.

FY28/29 and FY29/30					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
2.38	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	<p>The signage does not have braille.</p> <p>Signage is not mounted on the wall on the latch side of the door.</p> <p>The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.</p>	Relocate and install tactile sign.
3.5	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	<p>The door signs are not mounted on the latch side of the door and does not have braille.</p> <p>The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.</p>	Relocate/install tactile sign.

FY30/31 and FY31/32					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
<b>Network</b>					
Annual	\$\$\$	ADA Transition Plan Special Funding	Remaining Locations	Pedestrian network failures.	Annual pedestrian facility remediation.
<b>Per Request</b>					
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.
<b>Museum</b>					
1.40	\$	ADA Maintenance Funds	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.37	\$\$	ADA Remedial Funds	Main Entrance	The main entrance is not accessible	Redesign to make it accessible.
1.8	\$\$\$\$	Capital Improvement Plan Candidates	Parking	The slope of the accessible spaces and aisles are steeper than 1:48 in one or more directions.	Conduct a town-wide parking lot grading analysis.
<b>Public Works Building</b>					
3.5	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door	Relocate sign.
<b>Town Square</b>					
1.39	\$	ADA Maintenance Funds	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.
1.40	\$	ADA Maintenance Funds	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.37	\$\$	ADA Remedial Funds	Main Entrance	The main entrance is not accessible.	Provide marked accessible entrance into Town Square.
1.38	\$\$	ADA Remedial Funds	Main Entrance	No alternative accessible entrance.	Provide marked accessible entrance into Town Square.
1.14	\$\$	ADA Remedial Funds	Parking	Route is not at least 36 inches wide.	Change/move landscaping/furnishings/other items or widen route. Note - Gazebo has ADA route. Stage does not have ADA route.
1.15	\$\$	ADA Remedial Funds	Parking	No passing space, measuring at least 60 x 60 inches, on route greater than 200 feet in length and less than 60 inches wide.	Widen route for passing space. Note - Gazebo has ADA route. Stage does not have ADA route.

FY30/31 and FY31/32					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
<b>Wendell Park</b>					
1.8	\$\$\$\$	Capital Improvement Plan Candidates	Parking	The slope of the accessible spaces and aisles are steeper than 1:48 in one or more directions.	Conduct a town-wide parking lot grading analysis.