

# Town of Wendell ADA Transition Plan

Project No. 02190728.03

Adopted by the Town of Wendell Board of Commissioners February 28, 2022



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#### PART 1 Executive Summary

In 2021, Town of Wendell leadership decided to undertake a comprehensive assessment of facilities, programs, and policies to assess their compatibility with American Disability Act (ADA) standards. This assessment was conducted as a component of the Town's ADA Transition Plan. The ADA Transition Plan is a document created with public input that is designed to determine what facilities under Town ownership need intervention to become compliant with ADA standards, recommend remediation actions to make non-compliant facilities compliant, develop a schedule for remediation action, and designate Town staff responsible for overseeing the schedule and plan itself.

A physical facility assessment began in February of 2021. Field staff used the "ADA Checklist for Existing Facilities" to conduct an itemized assessment of interior and exterior facility requirements. Staff entered and assessed every building owned by the Town of Wendell that is open to the public. Staff also assessed the quality of sidewalks and curb ramps throughout the Town using the Public Right-of-Way Accessibility Guidelines and North Carolina Department of Transportation Standards as a benchmark. Staff utilized GIS technology to geographically itemize facility deficiencies found within the pedestrian network.

The survey data collection process began in March of 2021 with public outreach and distribution of a survey. The survey described the intent of the assessment and posed accessibility questions about Town-maintained pedestrian facilities, programs, and buildings.

The next elements assessed were the Town's ADA policies and its events/programs. Town policies were reviewed alongside the North Carolina Department of Transportation Office of Civil Rights template policies to ensure compliance. Town events and programs were reviewed to determine if any accessibility limitations would arise based on the event type and/or event location.

This comprehensive assessment of accessibility within the Town was conducted per the requirements of §35-150 of the ADA Title II Regulations. These regulations state that municipalities with 50 or more employees must establish an ADA Transition Plan. The Town of Wendell employs approximately 61 full-time employees and thus is required by §35-150 of the ADA Title II Regulations to provide an ADA Transition Plan. The plan is required to address the following at a minimum:

- Identify physical obstacles in the Town's facilities that limit the accessibility of its programs, services, and activities to individuals with disabilities;
- Describe in detail the methods that will be used to make the facilities accessible;
- Specify the schedule for taking the steps necessary to achieve compliance with §35.150 of the ADA Title II Regulations over a period of 5 years;
- Indicate the official responsible for implementation of the plan.

Survey results from the public outreach indicated that a majority of those surveyed wanted to prioritize sidewalks accessibility, primarily in commercial areas and civic locations. Survey writein responses indicated a desire for improved pedestrian facilities in the downtown, stating that existing infrastructure is uneven or lacking.

Of the 9 Town facilities physically assessed, all contained at least one item that would need to become compliant with the 2010 American Disabilities Act Accessibility Guidelines. Many of the recurring items that needed to be brought up to code require relatively minor improvements like relocation of bathroom hand dryers or installing insulation on exposed pipes underneath sinks.

The assessment of the sidewalks and curb ramps identified 556 locations in the pedestrian network that require some degree of intervention. This number is reflective of other municipalities of Wendell's size. With a compliance goal of 5 years, remediation of these locations accounts for about 111 locations per year. In addition to the remedial efforts recommended as part of the assessment, one overarching project priority has been identified by the Transition Plan:

• Conduct a comprehensive parking lot grading analysis for Town-owned facilities.

The final items examined during the assessment were the Town's ADA-related policies and ADA compliance with recurring events. Staff found that the Town's documents were compliant with the language of the North Carolina Department of Transportation Office of Civil Rights' materials. No intervention was prescribed for the Town events/programs.

Upon completion of the assessment and recommendations, staff developed a 5-year schedule that outlines the remediation actions to be completed each year by Town staff. The Transition Plan concludes by designating Debbie Cannady as the Town's ADA Coordinator and Marvin Collins as the ADA Administrator.

While this plan is designed to specifically itemize survey deficiencies that need to be fixed to become compliant with ADA standards, the results of the assessment are encouraging. Most of the facility interventions needed should not be resource- or capital-intensive. Larger projects such as parking lot grading analyses are planned to be addressed later in the compliance schedule to allow for financial resources to be organized and allocated.

Establishment of the ADA Coordinator and the ADA Administrator allows for a hands-on approach to managing the remediation schedule, with these individuals monitoring and reorganizing the schedule as known issues are resolved or additional issues arise. Their oversight will also help identify opportunities for efficiency, especially in the cases of pedestrian network remediation in relation to ongoing or independent transportation projects within the Town.

Upon adoption of the ADA Transition Plan by the Wendell Board of Commissioners, the designated ADA Coordinator and ADA Administrator will coordinate with various Town departments to begin remedial efforts per the adopted schedule. Modifications to the schedule are expected due to changes in project capital, new projects, or identified efficiencies that group

**Executive Summary** 

multiple items together. The Coordinator and Administrator will work to update the schedule appropriately and continue moving the remediation efforts forward.

#### PART 2 Introduction

Under §35-150 of the ADA Title II Regulations, municipalities with 50 or more employees must establish an ADA Transition Plan. The general purpose of this plan is to ensure that all citizens have access to municipal facilities, programs, activities and services. This plan focuses on the architectural and physical barriers to access.

The Town of Wendell is located in Wake County, North Carolina, and employs approximately 61 full-time employees. The decision was made to complete a comprehensive review of the Town's facilities in order to determine barriers to accessibility. In compliance with the ADA guidance on transition plans, this plan:

- 1. Identifies physical obstacles in the public entity's facilities that limit the accessibility of its programs, services, and activities to individuals with disabilities;
- 2. Describes in detail the methods that will be used to make the facilities accessible;
- 3. Specifies the schedule for taking the steps necessary to achieve compliance with §35.150 of the ADA Title II Regulations over a period of 5 years; and
- 4. Indicates the officials responsible for implementation of the plan.

During this ADA Transition Plan, the Town of Wendell adopted an "ADA Position Statement" and "ADA Grievance Procedures". These documents were reviewed for completeness as part of this Transition Plan and deemed sufficient for the purposes of this Plan. These documents may be found in **Appendix A** of this plan.

The estimated budgets and approximate schedule of remediation may be found in Part 6 and **Appendix F** of this document.

#### PART 3 Public Outreach

As part of the requirements detailed in §35.150 of the Americans with Disabilities Act Title II Regulations, "A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan by submitting comments."

To meet this requirement, the Town conducted a public outreach through release of a survey. The survey solicited citizen feedback to better understand citizen access within the Town. Outreach began in March of 2021. The survey had a response deadline of April 30<sup>th</sup>, 2021.

During the survey period, 54 members of the community provided some degree of input on accessibility barriers. The following are the most prominent responses:

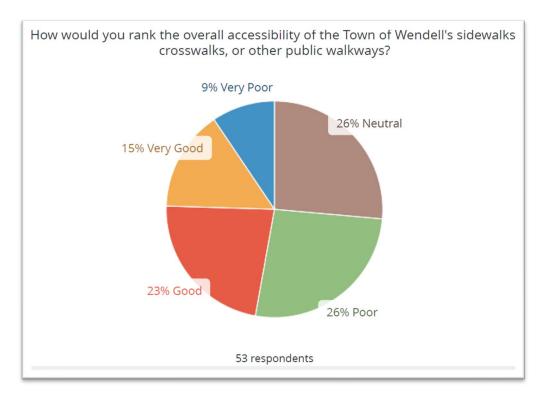


Figure 1: Overall Accessibility of Sidewalks, Crosswalks, or other Public Walkways

The above figure shows that most survey respondents believe that the Town of Wendell's sidewalks, crosswalks, or other public walkways are neutral or poor.

What is your highest priority to improve pedestrian access within the Town of Wendell?

73% Residential Areas/Neighborhoods	Rank: 3.32	22 🗸
73% Schools	Rank: 3.09	22 🗸
	D 1 0 00	
83% Parks & Trails	Rank: 2.96	25 🗸
80% Municipal Facilities (i.e. Library, Senior Center, Community Center, Town Hall, etc.)	Rank: 2.46	24 🗸
83% Commercial Areas/Downtown	Rank: 2.20	25 🗸

Figure 2: Highest priority to improve pedestrian access

The above figure shows that most survey respondents believe that highest priorities to improve pedestrian access are Commercial Areas/Downtown and the Parks & Trails.

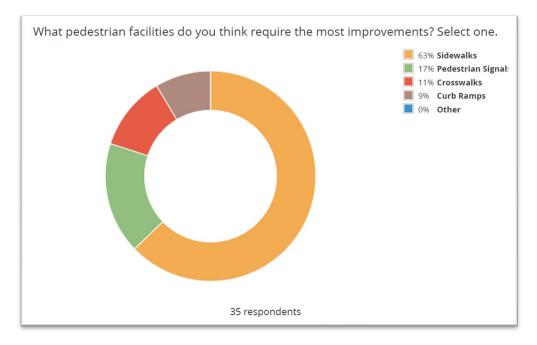
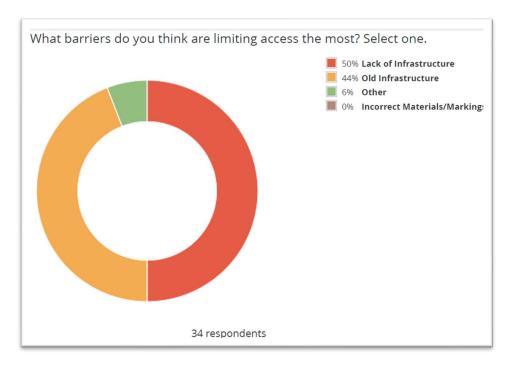


Figure 3: Pedestrian facilities that require the most improvements

The above figure shows that approximately 63% of survey respondents felt that sidewalks are the highest priority to improve pedestrian access within the Town.



#### Figure 4: Barriers that limit access

The above figure depicts a relatively split number of votes between lack of infrastructure and old infrastructure limiting access the most.

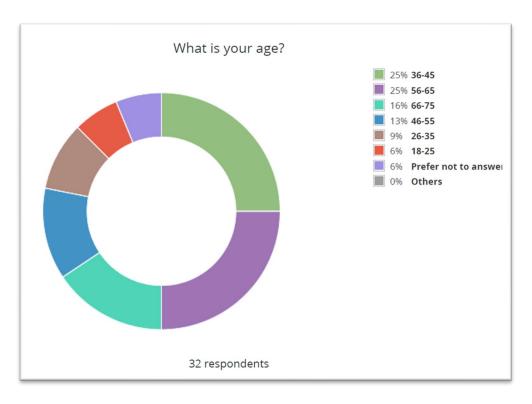


Figure 5: Respondent's age

The above figure shows the age cohorts of the survey respondents. 36-45 and 56-65 age groups represents the largest participant age cohort, followed by the 66-75 and 46-55 cohorts. It is important to receive feedback and input from the older age cohorts as they are more likely to have mobility limitations.

In the survey, respondents were also given the opportunity to write-in specific locations across the Town that have access barriers in one form or another. These write-in options primarily prioritized downtown pedestrian improvements, with specific locations identified as well. These responses will help Town staff make informed and strategically-prioritized remediation efforts in the future.

In summary, the survey results show that there is general concern about the sidewalk quality within the Town. Many have identified deficient or non-existent sidewalks as the primary barrier to access or have stated that their functional disability affects walking. Consensus among survey responses indicates that many residents would like to have adequate pedestrian access throughout Wendell's commercial locations and civic areas. However, all location types were identified as needing improvements made to public access routes. As such, pedestrian network improvements may need to focus primarily on improving and developing sidewalks throughout the Town.

A copy of the survey results may be found in **Appendix B** of this plan.

#### PART 4 PLAN REQUIREMENT 1: IDENTIFY BARRIERS

#### 4.01 Vertical Facilities

The Town of Wendell owns and operates several facilities that are open to the public. Because these facilities are expected to host citizens of Wendell, measures must be taken to ensure that all public-facing services within the buildings must be accessible for all. The following list details all municipal facilities that were reviewed within the Town of Wendell:

Facility	Location
Town Hall	15 E. Fourth Street
Town Square	Corner of Third and Cypress Street
Wendell Park	601 West Third Street
Community Center	601 West Third Street
Concession Stand	601 West Third Street
Playground	601 West Third Street
Ball Field	601 West Third Street
East Wake Senior Center	323 Lake Drive
Museum	122 West Second Street
Police Department	9 South Pine Street
Public Works Building	350 Lake Glad Road
Woman's Club (Parking Lot)	10 South Cypress Street

Please note that the Police Department did not have public bathrooms and the Woman's Club building is not owned by the Town. As such, these facilities were not fully assessed for ADA compliance.

To effectively assess the facilities, open to the public, field crews utilized the "ADA Checklist for Existing Facilities", a set of resources that are promoted by the Department of Justice and the American Disabilities Act, and which are in line with the requirements of the 2010 American Disabilities Act Accessibility Guidelines (ADAAG). These reference checklists allowed field crews to holistically assess the Town's facilities with detailed accuracy. In addition to the checklists, field crews were outfitted with a tablet equipped with a camera, measuring tape and an electronic level for dimensional calculations and personal protective equipment for safety. Copies of the reference checklists may be found in **Appendix C** of this document.

Please see the following facility notes that detail checklist barriers.

#### A. Town Hall

- 1. Town Hall Parking and Building Entry
  - Checklist Item 1.3: Of the accessible space/spaces in the Town Hall parking lot, none had a van-accessible space and will require reconfiguration by repainting lines.
  - Checklist Item 1.5: Van-accessible space/spaces are at least 11 feet wide with an access aisle at least 5 feet wide or at least 8 feet wide with an access aisle at least 8 feet wide and will require reconfiguration by repainting lines.



Figure 6: Town Hall Parking, Sideview

- Checklist Item 1.8: The slope of the accessible parking spaces and access aisles of Town Hall parking were steeper than 1:48 in all directions. Will require a regrade of the parking area surface.
- Checklist Item 1.9: The access aisle does not adjoin an accessible route and will require the creation of an accessible route from the space.
- Checklist Item 1.17: The running slope is steeper than 1:20 and will require a regrade to 1:20 max or should be treated as a ramp with features such as edge protection and handrails.
- Checklist Item 1.39: The inaccessible entrance does not have a sign indicating the location of the nearest accessible entrance and will require a sign to be installed.
- Checklist Item 1.40: There are multiple entrances, some being inaccessible. Entrances that are accessible will need an accessibility symbol sign installed.



Figure 7: Town Hall view of inaccessible routes



Figure 8: Town Hall view of accessible route



Figure 9: Town Hall Parking and Entrance Barriers

- Checklist Item 1.10: The bottom of the accessible space sign was not at least 60 inches above the ground and will require a new sign installation.
- Checklist Item 1.12: The accessible space was not located on the closest accessible route to the accessible entrance and will require a reconfiguration of spaces.



Figure 10: Town Hall Accessible Space Sign and Location

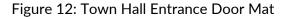
- Checklist Item 1.44: The entrance door is not equipped with hardware that is operable with one hand and requires tight grasping, pinching, or twisting of the wrist. It will require a replacement with a lever, loop, or push hardware as well as an automatic door opener.
- Checklist Item 1.46: The entrance door does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch and will require an adjustment to the closer.



Figure 11: Town Hall Entrance Door

• Checklist Item 1.49: The edges of the entrance door mat are not securely attached to minimize tripping hazards and will require securing at edges.





- 2. Town Hall, Access to Goods & Services
  - Checklist Item 2.9: There is not an elevator or platform list to all public stories and will require either installing if necessary or offering goods and services on an accessible story (Not pictured).
- 3. Town Hall, Access to Public Bathrooms
  - Checklist Item 3.19: The mirror in the accessible bathroom is higher than 40 inches above the floor and will require either lowering the mirror or adding another mirror.



Figure 13: Accessible Bathroom Mirror

• Checklist Item 3.29: The operable parts of the towel dispenser are higher than 48 inches from the floor and will require repositioning or adding an additional hand dryer or towel dispenser lower than 48 inches from the floor.



Figure 14: Accessible Bathroom Towel Dispenser

• Checklist Item 3.38: The toilet paper dispenser is not located between 7-9" from the front of the water closet to the centerline of the dispenser and will require relocation.



Figure 15: Accessible Bathroom Toilet Paper Dispenser

#### B. Town Square

- 1. Town Square Gazebo, Approach and Entrance
  - Checklist Item 1.1: There is not a route from site arrival that does not require the use of stairs and will require the addition of a ramp.
  - Checklist Items 1.37 & 1.38: The main entrance will need to be redesigned to make it accessible or an alternative accessible entrance will need to be designed and designated.



Figure 16: Overhead View of Town Square

• Checklist Items 1.39 & 1.40: All accessible and/or inaccessible entrances will need to have signs installed indicating whether they are accessible or where to find the accessible entrance if one is not.



Figure 17: Town Square Gazebo

#### 2. Town Square Stage, Approach and Entrance

- Checklist Item 1.13: There is not a stable, slip-resistant route to the stage and will require the grass be replaced by asphalt or another surface.
- Checklist Item 1.14: There is not a route that is at least 36 inches wide and will require a change to allow for a wider route.
- Checklist Item 1.15: The accessible route does not include a passing space and will require widening for passing space of no less than 60 x 60 inches.
- Checklist Item 1.26: The ramp surface is not slip resistant and will require resurfacing.
- Checklist Item 1.27: The ramp has a slope greater than 1:12 and will require lengthening to decrease the slope.
- Checklist Item 1.28: There is not a level landing of at least 60 inches long at the bottom of the ramp and will require one to be added.
- Checklist Item 1.29: There is not a level landing where the ramp changes directions and will require an increase of the landing size to at least 60 x 60 inches.
- Checklist Item 1.34: Handrails will need to be replaced to be circular or have a perimeter of no less than 4 inches and no greater than 6 ¼ inches.



Figure 18: Town Square Stage Accessible Route

#### C. Wendell Park

- 1. Wendell Park, Outside Recreation Areas Approach and Entrance
  - Checklist Item 1.8: All accessible parking spaces are steeper than 1:48 inches in all directions and require regrading (Not pictured).
  - Checklist Item 1.10: Tennis court accessible space signage are not at least 60 inches above the ground from the bottom of the signage and will require reinstallation at proper height.



Figure 19: Tennis Court Accessible Parking Signage and Access Ramp

• Checklist Item 1.17: The running slope of the access ramps at the tennis court (Figure 19), Jake May Ball Field (Figure 20), and playground (Figure 21) will need to be regraded to 1:20 max.

- Checklist Item 1.27: The access ramp slope is greater than 1:12 for Jake May Ball Field (Figure 20) and playground (Figure 21) and will require lengthening to decrease the slope of each.
- Checklist Items 1.34, 1.35, 1.36: The access ramps to the playground and Jake May Ball Field will require updated handrails that are no greater than 2 ¼ inches wide or made circular. The handrails for each must be altered to extend at least 12 inches beyond the top of the bottom ramp and return to a wall, guard, or landing surface. Add a barrier that prevents the passage of a 4-inch diameter sphere.



Figure 20: Jake May Ball Field Access Ramp

• Checklist Item 1.28: The access ramp for the playground will require a landing added to the top of the ramp that is at least 60 inches long and as wide as the ramp.



Figure 21: Playground Access Ramp

- 2. Wendell Park, Concession Stand Approach and Entrance
  - Checklist Item 1.17: The running slope of the access ramp will need to be regraded to 1:20 max.
  - Checklist Item 1.27: The access ramp slope is greater than 1:12 and will require lengthening to decrease the slope.
  - Checklist Item 1.30: The access ramp will need handrails added.



Figure 22: Concession Stand Access Ramp

- 3. Wendell Park, Concession Stand Access to Goods & Services
  - Checklist Item 2.76: The concession stand counter is higher than 36 inches above the floor and should be lowered.



Figure 23: Concession Stand Counter

#### 4. Wendell Park, Concession Stand Access to Public Toilet Rooms

- Checklist Item 3.7: There is not a front approach of at least 18 inches to pull the side of the door and maneuver behind the latch side plus 60 inches clear depth. This will require a reconfiguring of walls or the addition of an automatic door opener.
- Operable parts of the bathroom door hardware on men's and women's bathrooms need to be mounted no less than 34 inches and no greater than 48 inches above the floor (Not pictured).
- Checklist Item 3.17: There is not enough clear floor space for a person in a wheelchair to turn around in the women's bathroom and will require redesign.
- Checklist Item 3.34: A grab bar will need to be installed on the rear wall of the men's and women's accessible stalls that are at least 36 inches long.
- Checklist Item 3.43: The doors of the men's and women's accessible stalls will need a self-closing door installed.
- Checklist Item 3.45: The lock on the men's and women's accessible stalls will need locks installed that can be operable with one hand and without tight grasping, pinching, or twisting of the wrist.
- Checklist Item 3.47: The compartment of the men's and women's accessible stalls are not at least 60 inches wide and will require widening.
- Checklist Item 3.50: The door of the men's and women's accessible stalls will require a redesign of the door to allow for 60 inches of space within the compartment while the door is swinging open or closed.



Figure 24: Women's Bathroom Stall



Figure 25: Men's Bathroom Stall

• Checklist Item 3.26: The pipes below the sink in the men's and women's bathrooms will need to be insulated or otherwise covered to protect against contact.



Figure 26: Women's Bathroom Pipes



Figure 27: Men's Bathroom Pipes

• Checklist Item 1.42: The accessible stall of the concession stand's women's bathroom will need to be reconfigured to allow for a front approach to the pull side

of the door with at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches depth (Not pictured).

- Checklist Item 1.45: The door locks of the men's and women's bathrooms as well as the concession door will need to be updated so that they are between 34 and 48 inches above the ground surface.
- Checklist Item 2.38: The baseline of the lowest character of the signage of the restrooms are not between 48 and 60 inches above the floor.
- Checklist Item 3.5: The men's and women's restroom signage should include Braille.

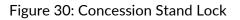


Figure 28: Men's Bathroom Lock and Signage



Figure 29: Women's Bathroom Lock and Signage





• Checklist Item 2.8: The trashcan outside the bathrooms of the concession stand protrudes into the path and should be removed.



Figure 31: Concession Stand - Trashcan Between Bathroom Entrances

#### D. Wendell Park - Community Center

- 1. Community Center, Approach and Entrance
  - Checklist Item 1.8: All accessible parking spaces are steeper than 1:48 inches in all directions and require regrading.
  - Checklist Item 1.20: The curb ramps for all accessible parking spaces are steeper than 1:12 and requires regrading.

• Checklist Items 1.23 and 1.24: The curb ramps do not have a level landing and the curb ramp flares are steeper than 1:12 and will require reconfiguration.



Figure 32: Community Center Accessible Parking, Access Aisle, and Curb Ramp

- Checklist Item 1.21: The curb ramp of the front entrance cross slope, excluding flairs, is steeper than 1:48 and will require regrading.
- Checklist Item 1.22: The curb ramp of the front entrance, excluding flairs is less than 36 inches wide and will require widening for curb ramps.



Figure 33: Community Center Front Entrance Accessible Parking, Access Aisle, and Curb Ramp

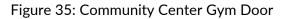
- Checklist Item 1.46: The front and side doors must have their automatic closers adjusted so that they do not close faster than 5 seconds when closing from an open position to 12 degrees from the latch (Not pictured).
- Checklist Item 1.49: The edges or carpets or mats need to be securely attached to minimize tripping hazards (Not pictured).
- 2. Community Center, Access to Goods & Services
  - Checklist Item 2.8: The water fountain in the main lobby protrudes into the circulation path and will require removal or the addition of a tactile warning, such as a permanent planter or partial walls.
  - Checklist Item 4.2: The water fountain in the main lobby does not have a forward approach of between 17 and 25 inches and will require replacement.



Figure 34: Water Fountains in the Main Lobby

- Checklist Item 2.38: The reception counter in the main lobby will need installation of a tactile sign on the wall at a height of no more than 60 inches above the floor (Not pictured).
- Checklist Item 2.46: The front gym doors will need adjustment, so they do not close faster than 5 seconds from open position to 12 degrees from the latch.





- 3. Community Center, Access to Public Toilet Rooms
  - Checklist Item 3.5: The main lobby women's and men's bathrooms will need signage moved to the wall on the latch side of each door and so that the baseline of the lowest character is at least 48 inches above the floor.



Figure 36: Main Lobby Women's Bathroom Signage





- Checklist Item 3.12: The main lobby men's and women's bathroom doors must have their automatic closers adjusted so that they do not close faster than 5 seconds when closing from an open position to 12 degrees from the latch (Not pictured).
- Checklist Item 3.17: The main lobby men's bathroom does not have enough clearance for a person in a wheelchair to turn around and requires reconfiguration.



Figure 38: Main Lobby Men's Bathroom Clearance

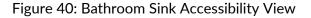
• Checklist Item 3.20: The main lobby women's bathroom has a coat hook that is not between 15 and 48 inches above the floor and requires adjustment.



Figure 39: Main Lobby Women's Accessible Stall Coat Hook

- Checklist Item 3.43: The men's and women's bathroom accessible stall doors will need self-closing hardware added (Not pictured).
- Checklist Items 3.23 and 3.24: The main lobby men's and women's bathroom sinks are higher than 34 inches and do not have at least 27 inches of clearance from the floor that extends at least 8 inches under the lavatory for knee clearance. Will require alteration or replacement.





• Checklist Item 3.28: The main lobby women's bathroom soap dispenser is not accessible and will require replacement or additional accessible dispensers installed that are not over an obstruction and are lower than 48 inches from the floor.



Figure 41: Main Lobby Women's Soap Dispenser Location

• Checklist Item 3.29: The main lobby women's and men's bathroom towel dispensers are not accessible and will require replacement or additional accessible dispensers installed that are less than 48 inches from the floor.



Figure 42: Main Lobby Women's Bathroom Towel Dispenser



Figure 43: Main Lobby Men's Bathroom Towel Dispenser

- Checklist Item 3.30: The main lobby women's bathroom accessible stall requires adjustment so that there is less than 16 inches of clearance from the wall to the centerline of the toilet.
- Checklist Item 3.34: The main lobby women's bathroom requires a rear grab bar that extends at least 12 inches from the centerline of the toilet on one side.



Figure 44: Main Lobby Women's Bathroom Accessible Stall

- Checklist Item 3.31: The main lobby men's bathroom accessible stall requires adjustment so that there is clearance of at least 60 inches from the side wall and 56 inches from the rear wall.
- Checklist Item 3.47: The main lobby men's bathroom accessible stall requires compartment widening to be at least 60 inches wide.



Figure 45: Main Lobby Men's Bathroom Accessible Stall

• Checklist Item 3.33: The main lobby women's and men's bathrooms require a grab bag that extends at least 54 inches from the rear wall.

#### 4. Additional

• Dog Park & Community Garden are not accessible. Consider adding accessible route from Tennis Court.



Figure 46: Wendell Park Satellite View



Figure 47: Wendell Park Community Garden, Dog Park, and Tennis Court

## E. East Wake Senior Center

- 1. Senior Center, Accessible Approach & Entrance
  - Checklist Item 1.3: Parking spaces require reconfiguration so that at least one space is van accessible.
  - Checklist Item 1.11: Following the creation of a van accessible space, a "van accessible" sign will need to be installed.

- Checklist Item 1.4: Accessible spaces must be at least 8 feet wide with an access aisle at least 5 feet wide. The current painted lines are faded, and the lines will require reconfiguration.
- Checklist Item 1.7: Access aisles are not marked so as to discourage parking in them and will require painting.
- Checklist Item 1.8: All accessible spaces are steeper than 1:48 in all directions and will require regrading.
- Checklist Item 1.10: All accessible space signage is lower than 60 inches from the ground and will require reinstallation.



Figure 48: East Wake Senior Center Accessible Parking Space

- Checklist Item 1.9: The access aisles of the front side of the building do not adjoin an accessible route will require the creation of them for each space.
- Checklist Item 1.20: The access ramps at the front entrance, front corner of the building, and on the side will require regrading to a slope of 1:12 or less.
- Checklist Item 1.23: The access ramps at the front entrance, front corner of the building, and on the side will require reconfiguration so that the top of the curb ramp is a level landing at least 36 inches wide.
- Checklist Item 1.24: The access ramp at the front entrance will require regrading of flares so they are no steeper than 1:12.



Figure 49: East Wake Senior Center Front Access Aisle

- Checklist Item 1.17: The access ramps at the front corner of the building and side will require regrading to a 1:20 max slow and the addition of edge protection.
- Checklist Item 1.21: The ramp at the front corner of the building will require regrading so that the cross slope is no steeper than 1:48.



Figure 50: East Wake Senior Center Front Corner Ramp



Figure 51: East Wake Senior Center Side Access Ramp

• Checklist Item 1.42: The front door will require reconfiguration so that there is a front approach to the pull side of the door that is at least 18 inches beyond the latch plus at least 60 inches of clear depth.



Figure 52: Senior Center Front Door

• Checklist Item 1.49: The front door mats will require securing at edges.





- 2. Senior Center, Access to Goods and Services
  - Checklist Item 2.38: Tactile and compliant signage is required within the facility to prevent collision with obstructions and guide users with sight issues to their desired activity area (Not pictured).
  - Checklist Item 2.41: Multi-purpose room doors will require reconfiguration so that there is a front approach to the pull side door of at least 18 inches of maneuvering clearance (Not pictured).
  - Checklist Item 2.45: Multi-purpose room doors will require that they can be opened with less than 5 pounds of force (Not pictured).
  - Checklist Item 2.46: Multi-purpose room doors, Craft room 1, and Daycare room will require adjustment to closers, so they close slower than 5 seconds from open to 12 degrees from the latch (Not pictured).
  - Checklist Item 2.76: The front office counter must be lowered to no higher than 36 inches above the floor.



Figure 54: Senior Center Front Office Counter

• Checklist Item 2.80: The main lobby counter must be reconfigured to provide knee space of at least 17 inches.



Figure 55: Senior Center Main Lobby Counter

- 3. Senior Center, Access to Public Toilet Rooms
  - Checklist Item 3.5: men's lobby, women's lobby, and unisex bathrooms must have their signs relocated to the wall on the latch side of the door.



Figure 56: Senior Center Men's Lobby Bathroom Signage



Figure 57: Senior Center Women's Lobby Bathroom Signage

- Checklist Item 3.11: The men's, and women's lobby bathroom doors must be adjusted so that they can be opened easily, with less than 5 pounds of force (Not pictured).
- Checklist Item 3.12: The men's, and women's lobby bathroom doors should have closers adjusted so each close slower than 5 seconds from 90 degrees open to 12 degrees from the latch (Not pictured).
- Checklist Item 3.17: The men's, and women's lobby bathrooms must be reconfigured to allow for 60 inches of turnaround space.



Figure 58: Senior Center Men's Lobby Bathroom Clearance



Figure 59: Senior Center Women's Lobby Bathroom Clearance

- Checklist Item 3.19: The men's lobby, and unisex bathroom mirrors should be lowered, or additional mirrors should be added that are no higher than 40 inches above the floor (Not pictured).
- Checklist Item 3.20: The women's main bathroom coat hook should be lowered to between 15 and 48 inches above the ground.



Figure 60: Senior Center Women's Main Bathroom Coat Hook

• Checklist Item 3.22: The unisex bathroom should be altered so that it allows for between 17 and 25 inches of clear floor space under the sink.



Figure 61: Senior Center Unisex Bathroom

- Checklist Item 3.23: The men's and women's sink should be replaced for one that is no more than 34 inches above the floor (Not pictured).
- Checklist Item 3.26: The men's, women's and unisex bathroom sink pipes will require insulation or covering to protect against contact.
- Checklist Item 3.27: The men's, women's and unisex bathroom faucets will need to be replaced with faucets than can be operated without tight grasping, pinching, or twisting of the wrist.
- Checklist Item 3.31: The men's and women's bathroom accessible stalls will require alteration so that there is at least 60 inches from the side wall and at least 56 inches from the rear wall.
- Checklist Item 3.33: The men's, women's and unisex bathroom will require grab bars be relocated so that there is one at least 42 inches long on the side wall, no

more than 12 inches from the rear wall, and extends 54 inches and is mounted between 33 and 36 inches from above the floor to the top of the gripping surface.

- Checklist Item 3.34: The men's, women's, and unisex bathrooms will require a grab bar installation at the rear wall that is at least 36 inches long, extends at least 12 inches from the centerline of the toilet, extends at least 24 inches on to the open side, is mounted between 33 and 36 inches from the floor to the top of the grab surface, allows for at least 12 inches of clearance between the bar and any objects above, allows for at least 1 ½ inches of clearance from the grab bar and projecting objects below, and allows for a space of 1 ½ inches from the bar to the wall.
- Checklist Item 3.37: The unisex bathroom will require the flush control to be moved to the open side of the water closet.
- Checklist Item 3.38: The unisex bathroom will require the toilet paper dispenser be moved to between 7 and 9 inches from the front of the toilet to the centerline of the dispenser.
- Checklist Item 3.43: The men's and women's bathroom accessible stall doors will need self-closing hardware added.
- Checklist Item 3.44: The men's and women's bathroom hardware should be replaced so that the door pulls on both sides of the doors and are operable with one hand.
- Checklist Item 3.45: The men's and women's bathroom locks should be replaced with locks that can be operated with one hand without tight grasping, pinching, or twisting of the wrist.
- Checklist Item 3.47: The men's and women's bathroom accessible stalls must be widened to at least 60 inches wide.
- Checklist Item 3.50: The men's and women's bathroom accessible stalls must have doors altered so that there is adequate space within the stall while the door is swinging open.

# 4. Senior Center, Additional Access

- Checklist Item 4.2: The main lobby drinking fountain must be altered so that there is a forward approach of between 17 and 25 inches of clear floor space under the drinking fountain.
- Checklist Item 4.7: The drinking fountain spout must be at least 15 inches from the rear of the drinking fountain and no more than 5 inches from the front of the drinking fountain.



Figure 62: Main Lobby Drinking Fountain

• Checklist Item 4.20: Audible and visual fire alarms must be installed in the main lobby (not pictured).

#### F. <u>Museum</u>

- 1. Museum, Accessible Approach & Entrance
  - Checklist Item 1.8: The slope of the accessible parking spaces and access aisle must be regraded so the slope is no steeper than 1:48 in all directions.



Figure 63: Museum Accessible Parking Space

- Checklist Item 1.26: The access ramp must be resurfaced to be slip resistant.
- Checklist Item 1.27: The access ramp must be lengthened to decrease the slope to be no greater than 1:12.



Figure 64: Museum Access Ramp

- Checklist Item 1.37: The main entrance must be redesigned to make it accessible.
- Checklist Item 1.39: The inaccessible entrances must have signs pointing to the location of the nearest accessible entrance.



Figure 65: Museum Main Entrance

• Checklist Item 1.40: The accessible entrances should have an accessibility sign installed.



Figure 66: Museum Accessible Entrance

• Checklist Item 1.43: The accessible entry door threshold should be replaced with a threshold that can be easily traversed.



Figure 67: Museum Accessible Entrance Threshold

- 2. Museum, Access to Goods and Services
  - Checklist Item 2.41: The interior kitchen door will require reconfiguration so that there is a front approach to the pull side door of at least 18 inches of maneuvering clearance.



Figure 68: Museum Interior Kitchen Door

• Checklist Item 2.50: The height of the light switch at the front door must be changed so that it is no more than 48 inches above the floor.





- 3. Museum, Access to Public Toilet Rooms
  - Checklist Item 3.19: The bathroom mirror should be lowered, or additional mirrors should be added that are no higher than 40 inches above the floor.





#### G. Police Department

- 1. Police Department, Accessible Approach & Entrance
  - Checklist Item 1.3: Parking spaces must be reconfigured to create at least one vanaccessible space.
  - Checklist Item 1.8: The slope of the accessible parking spaces and access aisle must be regraded so the slope is no steeper than 1:48 in all directions.
  - Checklist Item 1.10: The accessible space signage must be moved so that the bottom of the sign is higher than 60 inches above the ground.
  - Checklist Item 1.21 & 1.23: The curb ramp from the accessible spaces to the sidewalk must be regraded to be no steeper than 1:48 with at least 36 inches of a level landing at the top.



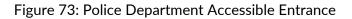
Figure 71: Police Department Accessible Parking Spaces



Figure 72: Police Department Accessible Path

- Checklist Item 1.17 & 1.18: The sidewalk ramp at the front of the building must be regraded to 1:20 max with a cross slope of 1:48 or less.
- Checklist Item 1.40: The accessible entrances should have an accessibility sign installed.





• Checklist Item 1.44: The accessible entrance door handle should be replaced with hardware that can be operated with one hand without tight grasping, pinching, or twisting of the wrist. An automatic door opener may also be added.



Figure 74: Police Department Accessible Entrance Door Handle

• Checklist Item 1.45: The accessible entrance lock should be changed so the height is between 34 and 48 inches above the ground.



Figure 75: Police Department Accessible Entrance Door Lock

- Checklist Item 1.46: The accessible entrance closer should be adjusted so that it takes at least 5 seconds to close from 90 degrees open to 12 degrees from the latch (Not pictured).
- Checklist Item 1.49: The front door mat edges need to be secured to minimize tripping hazards.





- 2. Police Department, Additional Access Checklist Items
  - Checklist Item 4.11: The public telephone needs to be adjusted so that it is no higher than 48 inches above the floor.
  - Checklist Item 4.13: The public telephone needs to be replaced with one that has a volume control.
  - Checklist Item 4.14: Add a pictogram of a telephone handset with radiating soundwaves.
  - Checklist Item 4.15: Install TTY for the public telephone.





# H. Public Works Building

- 1. Public Works Building, Accessible Approach & Entrance
  - Checklist Item 1.39: Install signs on route before reaching inaccessible entrances so there isn't a need to have to turn around and retrace route.



Figure 78: Public Works Inaccessible Entrance

• Checklist Item 1.40: Install sign at accessible entrance signifying it.



Figure 79: Public Works Accessible Entrance

• Checklist Item 1.49: The front door mat edges need to be secured to minimize tripping hazards.



Figure 80: Public Works Entrance Door Mat

- 2. Public Works Building, Public Toilet Rooms Checklist Items
  - Checklist Item 3.5: Bathroom must have sign relocated to the wall on the latch side of the door (Not pictured).
  - Checklist Item 3.18: Alter accessible toilet room so that there is clear floor space of at least 30 x 48 beyond the swing of the door.
  - Checklist Item 3.50: Reverse door swing or alter compartment so that there is at least 60 x 59 inches clearance beyond the door swing.



Figure 81: Public Works Single User Toilet Room

- Checklist Item 3.19: Lower mirror or add another mirror that is no higher than 40 inches above the ground.
- Checklist Item 3.22: Replace lavatory so it has between 17 and 25 inches of clear floor space underneath so a wheelchair can get close enough to reach the faucet.



Figure 82: Public Works Single User Toilet Room Mirror and Lavatory

• Checklist Item 3.20: Lower coat hook so it is between 15 and 48 inches above the floor.



Figure 83: Public Works Single User Toilet Room Coat Hook

• Checklist Item 3.28: Adjust soap dispenser so that is no higher than 48 inches above the floor.



Figure 84: Public Works Single User Toilet Room Soap Dispenser

• Checklist Item 3.29: Adjust paper towel dispenser so that is no higher than 48 inches above the floor.



Figure 85: Public Works Single User Toilet Room Paper Towel Dispenser

- Checklist Item 3.30: Move toilet so the centerline is between 16 and 18 inches from the side wall.
- Checklist Item 3.34: Relocate grab bar so that it extends at least 12 inches from the centerline of the toilet on the side wall.



Figure 86: Public Works Single User Toilet Room Toilet

• Checklist Item 3.33: Move side grab bar so that there is at least 12 inches clearance between grab bar and projecting objects above.



Figure 87: Public Works Single User Toilet Room Side Grab Bar

• Checklist Item 3.45: Replace door lock with one that can be operated with one hand, without tight grasping, pinching, or twisting of the wrist.



Figure 88: Public Works Single User Toilet Room Door Lock

• Checklist Item 3.49: Alter toilet room compartment so that it is at least 59 inches deep.



Figure 89: Public Works Single User Toilet Room Toilet Compartment

#### I. Woman's Club (Parking Lot Only)

- 1. Woman's Club, Accessible Approach & Entrance
  - Checklist Item 1.3: Reconfigure the parking lot so that there is at least one vanaccessible space.
  - Checklist Item 1.4: Reconfigure the parking lot so that accessible spaces are at least 8 feet wide with an access aisle at least 5 feet wide.
  - Checklist Item 1.7: Mark access aisles so as to discourage parking in them.
  - Checklist Item 1.8: Regrade surface so the slope of the accessible parking spaces is no steeper than 1:48 in all directions.
  - Checklist Item 1.21 & 1.23: Regrade curb ramp so that it is no steeper than 1:48 and has a top landing that is at least 36 inches long and as wide as the ramp.



Figure 90: Woman's Club Accessible Parking and Curb Ramp

## 4.02 **Pedestrian Network Facilities**

To create an efficient inventory and ultimately design an effective ADA Transition Plan, municipal staff worked with WithersRavenel personnel to conduct a holistic assessment of the Town's pedestrian network. Consulting staff conducted a "boots on the ground" assessment of features, including items such as ramp slopes, presence of detectable domes, sidewalk slopes, even landing pads, and proper crosswalk striping, etc.

To make this field survey more efficient, survey crews leveraged the network's curb ramps inventory as survey anchor points, conducting an assessment of pedestrian facility health from each ramp. The Town of Wendell contains approximately 606 curb ramps. **Figure 91** depicts the survey points utilized during the pedestrian facilities field assessment.

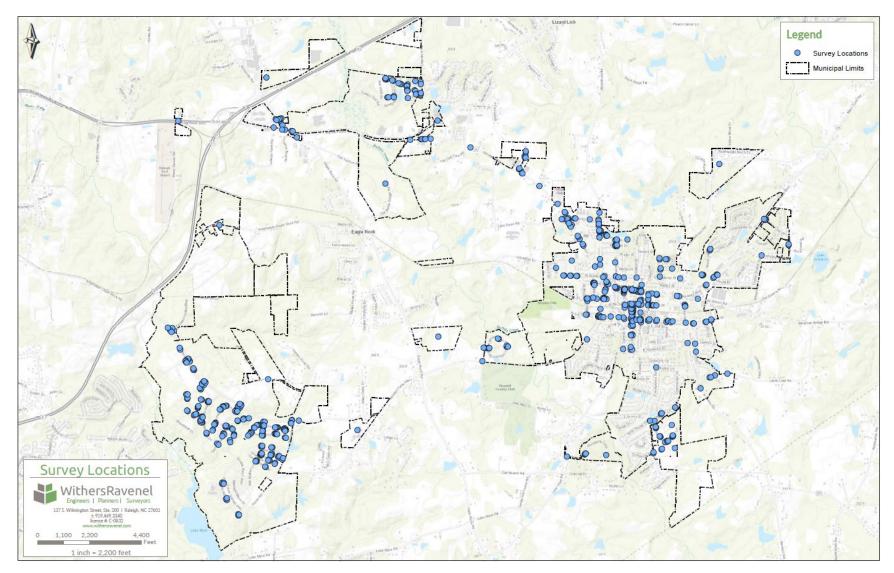


Figure 91: Survey Locations Map

Additionally, Town of Wendell's staff and WithersRavenel personnel worked together to create an effective field assessment tool that survey crews could reference on-site and collect all pertinent data in a georeferenced, uniform manner. Consulting staff employed the use of Collector for ArcGIS, a software designed to be integrated into electronic tablet use so that field crews may collect accurate data on-site. Field crews were outfitted with a tablet equipped with Collector software and capable of georeferencing pictures taken during the assessment, measuring tape and an electronic level for dimensional calculations, and personal protective equipment for safety. The field survey reference can be found in **Appendix D** of this document.

Field surveys were conducted between February 2<sup>nd</sup> and February 26<sup>th,</sup> 2021 Crews were instructed to take a georeferenced photograph of each non-compliant feature and each curb ramp within the Town and log all information on their tablet. During field assessment, crews logged 606 locations that would be considered barriers to ADA accessibility. Curb ramps were surveyed as a single point containing multiple qualities that could each be interpreted as a barrier to accessibility. For example, a single curb ramp could be less than 4 feet wide (1<sup>st</sup> non-compliant feature), lack detectable warning domes (2<sup>nd</sup> non-compliant feature), and have a cross slope greater than 2% (3<sup>rd</sup> non-compliant feature). This would result in the curb ramp as a whole being considered a single failing piece, not 3 separate failures. **Figure 92** depicts the overall pass/fail conclusion for the 606 survey areas assessed.

It is important to note that, while 556 of 606 locations resulting in one or more failures is significant, it is not necessarily a testament to the Town's overall pedestrian facility quality. As with many regulations, the requirements and practices of curb ramp, sidewalk, and crosswalk design have evolved over the years. What was considered a best practice in 1990 is not the same as today. Therefore, it is recommended that the Town's Public Services Department approach pedestrian network remediations using location priority and not failure conditions. This allows the Town to exercise sound judgment in remediation of important, widely-used locations, rather than the spot repair of points with the most logged failures.

Additional network figures can be found in Appendix E of this document.

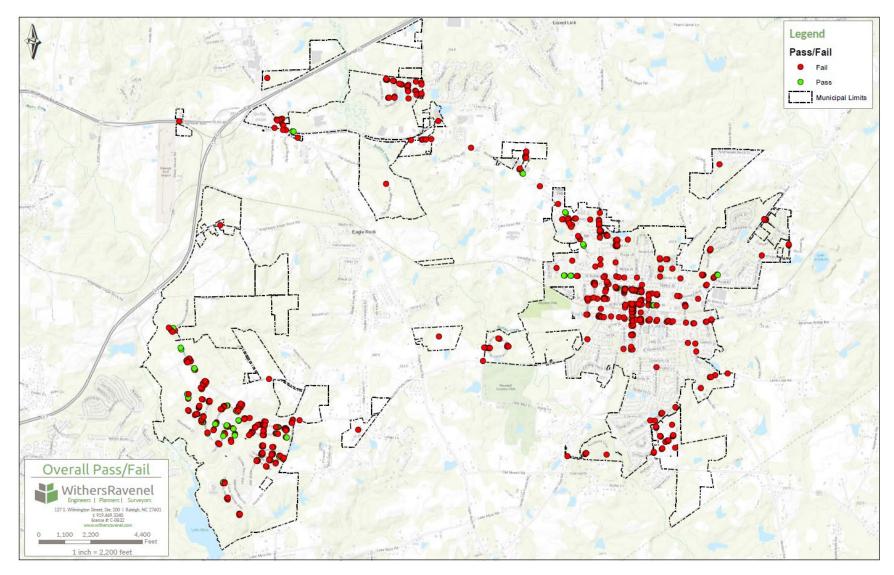


Figure 92: Pass/Fail Conclusion

While the field survey list is intended to be comprehensive, barriers to access can appear in a plethora of ways, some unforeseen. The following images depict some of the findings of the field survey that can help illuminate the survey findings.



### Figure 93: Sufficient Features

The figure above depicts many of the positive features that field crews are looking for in the pedestrian network. There are clearly detectable domes present at the curb ramp. The ramp is flush with the road crossing and clear striping is present. A level landing is present at the top of the ramp, which leads directly to the sidewalk infrastructure. Slopes are smooth and not excessive and sidewalk slabs are flush with one another.





The figure above depicts several key deficiencies that can occur with curb ramps. The landing between the roadway and the sidewalk is uneven, which can lead to difficulties transitioning between the two. Slopes are visibly uneven, causing a dangerous transition directly into the roadway. Detectable warning domes are not present and infrastructure width does not meet the minimum requirements of ADA. Overall, this ramp is not considered accessible and is a good example of many of the necessary factors reviewed for ADA accessibility.





While the sidewalk looks relatively level and of sufficient width in the above figure, it is apparent that the provided crosswalk does not lead to a curb ramp or transition of any sort. This creates a dead end for persons with certain mobility issues (i.e. wheelchair users) and can represent a hazard for individuals with visibility issues.





Many factors in the figure above are correct. There is a wide sidewalk with a gentle-running slope and cross slope and the width is adequate. However, the main issue that is represented in this figure (as well as being one of the most common issues throughout the Town) is that the curb ramp does not contain a level landing of sufficient size. This presents and obstacle for persons with mobility issues and the ramp will pull them downward as they navigate around this corner.





The figure above demonstrates one of the dangerous scenarios that can occur when detectable warning domes are not present at a street crossing. In this location, the running slope of the ramp and slope of the ramp flares exceed the maximum requirements by ADA. As such, this ramp may pull persons with mobility issues into the roadway, as there is no level landing and excessive slopes. Additionally, this feature presents a hazard because there are no detectable warning domes, and users may not be aware that they are crossing a vehicular intersection.



Figure 98: Barrier Example

The figure above depicts some improvements compared to **Figure 97**; however, it is important to note the lack of a level landing and running slope of the ramp. This feature still presents the same hazards as the previous example despite looking relatively new.



Figure 99: Barrier Example

The figure above represents some of the deficiencies present in the older pedestrian infrastructure near downtown. Over time, concrete slabs have cracked, settled, or otherwise shifted to become uneven with each other. This poses a tripping hazard as well as a navigational

one. Much like the other examples, a distinct lack of a level landing is depicted in this figure, causing a person with mobility issues to either shift direction while ascending the ramp or into the grass to find a level location. Neither options should occur and thus are not considered accessible.

These examples help lend insight into the field survey process and the varied nature of barriers that can be found throughout the Town's network. This table details the barrier counts that were identified within the Town network.

Failed Facility	Failure Count
Curb ramp direction does not lead to crossing	195
Uneven Landing	206
Less than 4-foot width	153
Greater than 8.3% running slope	225
More than 2% cross slope	313
No 2-foot side detectable warning domes or other materials	240
4 x 4 landing not level	272
Other barriers to ramp use	9

Table 2: Failed Pedestrian Network Facilities

Note: Failure Count Exceeds 556 because Facilities Contained Multiple Failures

In addition to the field assessment, surveyed residents of Wendell indicated a prioritization of improving downtown pedestrian infrastructure as well as commercial, civic, recreational, and residential locations within the Town. While the intent of this plan is to remediate existing deficient infrastructure, it is encouraged that the Town continue developing infrastructure and improvements based on the recommendations developed in the Town of Wendell Comprehensive Pedestrian Plan published in 2017. Investment in future infrastructure will help develop accessible alternative paths where they currently do not exist and encourage inclusive mobility overall.

### 4.03 Town Programs, Activities, and Events

The Town of Wendell's programmed events were evaluated alongside both vertical facilities and the pedestrian network to identify any occasion in which persons with mobility issues would have difficulty attending. The table below lists those events held by the Town that are open to the public:

Event	Location
Town Administration and Committees	Town facilities as required
Princesses in the Park	Community Center
Pro Town BMX	Main Street
Opening Day at the Park	Community Park
Public Safety Day	Downtown
Spring into the Arts Walk	Town Square
Big Truck Day	Downtown
Farmhouse Jams	Wendell Falls, lawn by Farmhouse

Table 3: Town Programs, Activities, and Events

July 4th Parade & Celebration	Main Street
Wendell Farmer's Market	Downtown

None of the above Town programs, activities, or events have been flagged for potential accessibility issues outside of the issues directly surveyed as part of the network and vertical facility inventories. However, it must be noted that the above events may require varying amounts of additional accessible parking.

# PART 5 PLAN REQUIREMENT 2: METHODS TO REMOVE BARRIERS

## 5.01 Vertical Facilities

The "ADA Checklist for Existing Facilities" is not only an excellent resource for barrier identification, but it also provides users with recommended barrier removal techniques for each failed facility. That being noted, it is recommended that a licensed contractor review the following failed facilities in person to provide accurate insight and expected costs for barrier removal. The following tables detail the recommended barrier removal actions for each failed facility:

Checklist Item	Location	Failure Description	Recommendations
1.3	Parking	There is no van-accessible space.	Reconfigure by repainting lines.
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.9	Parking	The access aisles do not adjoin an accessible route.	Create accessible route or relocate accessible space.
1.10	Parking	The accessible space signs are not at least 60 inches above the ground.	Install signs.
1.12	Parking	Accessible parking spaces are not located on the closest accessible route to entrance(s).	Reconfigure spaces.
1.17	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.39	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.
1.40	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.

#### Table 4: Town Hall Barriers

Checklist Item	Location	Failure Description	Recommendations
1.44	Front Entrance	The door hardware is not operable with one hand that does not require tight grasping, pinching, or twisting of the wrist.	Replace inaccessible knob with lever, loop, or push hardware. Add automatic door opener.
1.46	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
1.49	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
2.9	Main Lobby	Commercial/state building does not have access to all public stories via elevator or platform lift.	Install if necessary or offer goods/services on an accessible story.
3.2	Main Lobby Women's & Men's Restrooms	Missing signs at toilet rooms that give directions to accessible toilet rooms.	Install signs.
3.19	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.29	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.38	Unisex Restroom	The toilet paper dispenser is not located 7-9 inches from the front of the toilet to the centerline of the dispenser.	Relocate toilet dispenser.

# Table 5: Town Square Barriers

Checklist Item	Location	Failure Description	Recommendations
1.1	Parking	No accessible routes from site arrival points (parking spaces, sidewalk, bus stops, etc.) that do not require the use of stairs.	Add a ramp.

Checklist Item	Location	Failure Description	Recommendations
1.13	Parking	Route is not stable, firm, and slip resistant.	Replace gravel with asphalt or another surface. Note - Gazebo has ADA route. Stage does not have ADA route.
1.14	Parking	Route is not at least 36 inches wide.	Change/move landscaping/furnishings/other items or widen route. Note - Gazebo has ADA route. Stage does not have ADA route.
1.15	Parking	No passing space measuring at least 60 x 60 inches, on route greater than 200 feet in length and less than 60 inches wide.	Widen route for passing space. Note - Gazebo has ADA route. Stage does not have ADA route.
1.26	Ramp	The surface is not slip resistant.	Resurface stage ramp.
1.27	Ramp	The ramp has a slope greater than 1:12.	Lengthen stage ramp to decrease slope.
1.28	Ramp	Level landing, at the bottom of the ramp, is not at least 60 x 60 inches wide.	Alter/Relocate stage ramp. Add landing at bottom of stage ramp.
1.29	Ramp	Level landing, where the ramp changes direction, is not at least 60 x 60 inches wide.	Increase landing size for stage ramp.
1.34	Ramp	Non-circular handrail gripping surface needs the handrail perimeter to measure no less than 4 inches and no greater than 6 ½ inches. Cross section of non-circular handrail is greater than 2 ¼ inches.	Replace stage ramp handrails.
1.37	Main Entrance	The main entrance is not accessible.	Redesign to make it accessible.
1.38	Main Entrance	No alternative accessible entrance.	Designate an entrance and make it accessible.
1.39	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.

Checklist Item	Location	Failure Description	Recommendations
1.40	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.

#### Table 6: Wendell Park Barriers

Checklist Item	Location	Failure Description	Recommendations
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.10	Parking	The accessible space signs are not at least 60 inches above the ground.	Install signs at Tennis Court.
1.17	Jake May field, playground, tennis court, and concessions ramps	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.27	Jake May field and playground ramps	The ramps have slopes greater than 1:12.	Relocate ramps or lengthen ramps to decrease slope.
1.28	Ramp	Level landing, at the top of the ramp, is not at least 60 x 60 inches wide.	Alter/Relocate ramp. Add landing at top ramp.
1.30	Ramp	The ramp has a rise higher than 6 inches and requires handrails on both sides.	Add handrails to concession stand ramp.
1.34	Ramp	Cross section of non-circular handrail gripping surface is greater than 2 ¼ inches.	Replace handrails. Note - Jake May Tower, playground.
1.35	Ramp	Handrail does not extend at least 12 inches horizontally beyond the top and bottom of the ramp. Handrail does not return to a wall, guard, or landing surface.	Alter handrails.

Checklist Item	Location	Failure Description	Recommendations
1.36	Ramp	The surface of the ramp does not extend at least 12 inches beyond the inside face of the handrail.	Add barrier. Note - Jake May Tower, playground.
1.42	Front door	There is not 18 inches of maneuvering clearance beyond the latch side of the door, plus at least 60 inches of clear depth.	Reconfigure walls on Women's stall.
1.45	Front Entrance Lock	The operable parts of the door are not between 34 and 48 inches from the floor.	Change hardware height. Note - Door locks (Men's & Women's Toilet Rooms and Concession Door)
2.8	Concession Stand	The trash can between restroom protrudes more than 4 inches into the path.	Remove object.
2.38	Concession Stand Women's & Men's Restrooms	The signage does not have braille. Signage is not mounted on the wall on the latch side of the door. The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate and install tactile sign.
2.76	Concession Stand Sales & Service Counter	There is not a portion of the counter that is no higher than 36 inches above the floor.	Lower section of counter.
3.2	Concession Stand Women's & Men's Restrooms	Missing signs at toilet rooms that give directions to accessible toilet rooms.	Install signs.
3.5	Concession Stand Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door and do not have braille. The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate/install tactile sign.

Checklist Item	Location	Failure Description	Recommendations
3.7	Concession Stand Women's Restroom	Front approach to the pull side of the door does not have at least 18 inches of maneuvering clearance and/or 60 inches clear depth.	Remove obstructions or reconfigure walls or add automatic door opener.
3.10	Concession Stand Women's & Men's Restrooms Door Locks	Operable parts of the door hardware need to be mounted no less than 34 inches and no greater than 48 inches above the floor.	Change hardware height.
3.17	Concession Stand Women's Restroom	The accessible stall does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60-inch square.	Move or remove partitions, fixtures, or objects such as trash cans.
3.26	Concession Stand Women's & Men's Restrooms Door Locks	The pipes below the sink are not insulated or otherwise configured to protect against contact with knees.	Install insulation, or install cover panel.
3.34	Concession Stand Women's & Men's Restrooms	The grab bar is not at least 36 inches long on the rear wall.	Install grab bars.
3.43	Concession Stand Women's & Men's Restrooms	The door is not self-closing.	Add closer.
3.45	Concession Stand Women's & Men's Restrooms	The lock is not operable with one hand without tight grasping, pinching, or twisting of the wrist.	Replace lock.
3.47	Concession Stand Women's & Men's Restrooms	The compartment is not at least 60 inches wide.	Widen compartment.
3.50	Concession Stand Women's & Men's Restrooms	The door swings into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.

Table 7: Community	Center	Barriers

Checklist Item	Location	Failure Description	Recommendations
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.20	Parking	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp.
1.21	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp at Community Center.
1.22	Parking - Ramps at front corner of building and the side ramp	The curb ramp, excluding flares, is not at least 36 inches wide.	Widen curb ramp at Community Center.
1.23	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.24	Parking - main entrance ramp	There are no curb ramp flares with slopes no greater than 1:12.	Regrade flares.
1.46	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
1.49	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards.	Secure carpeting or mats at edges.
2.8	Main Lobby	The water fountain protrudes more than 4 inches, and the bottom is higher than 27 inches from the floor.	Remove object or add a tactile warning such as a permanent plater or partial walls.
2.38	Reception Counter/ Main Lobby	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign.

Checklist Item	Location	Failure Description	Recommendations
2.46	Gym Doors	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
3.5	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate sign.
3.12	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closers.
3.17	Main Lobby Men's Restroom	The main lobby men's room does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60-inch square.	Move or remove partitions, fixtures, or objects such as trash cans.
3.20	Main Lobby Women's Restroom	The coat hook is not within the 15-to- 48-inch height range.	Adjust hook location.
3.23	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor.	Alter or replace sink.
3.24	Main Lobby Women's & Men's Restrooms	There is not at least 27 inches of clearance from the floor to the bottom of the sink that extends at least 8 inches under the sink for knee clearance.	Alter or replace sink.
3.28	Main Lobby Women's Restroom	The operable parts of the soap dispenser are not within the range of 20 to 25 inches of depth/are higher than 44 inches above the floor.	Adjust, replace, or provide additional soap dispensers.
3.29	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move partition.

Checklist Item	Location	Failure Description	Recommendations
3.31	Main Lobby Men's Restroom Accessible Stall	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartment for clearance.
3.33	Main Lobby Women's & Men's Restrooms Accessible Stalls	The grab bar does not extend at least 54 inches from the rear wall.	Install/Relocate grab bar.
3.34	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Install/Relocate grab bar.
3.43	Main Lobby Women's & Men's Restrooms Accessible Stalls	The door is not self-closing.	Add closer.
3.47	Main Lobby Men's Restroom Accessible Stall	The compartment is not at least 60 inches wide.	Widen Compartment.
4.2	Main Lobby Fountain & Gym Fountain	There is not an approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountains.

### Table 8: East Wake Senior Center Barriers

Checklist Item	Location	Failure Description	Recommendations
1.3	Parking	There is no van-accessible space.	Reconfigure by repainting lines.
1.4	Parking	There are no accessible spaces with at least 8 feet width and not accessible aisle with at least 5 fee width.	Reconfigure by repainting lines. Note - Printed lines are faded.
1.7	Parking	The access aisles are not marked to discourage parking in them.	Mark access aisles.

Checklist Item	Location	Failure Description	Recommendations
1.8	Parking	The slope of the accessible spaces and aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.9	Parking	The access aisles do not adjoin an accessible route.	Create accessible route.
1.10	Parking	The accessible space signs are not at least 60 inches above the ground.	Replace/Reinstall signs.
1.11	Parking	There is not van-accessible space signs.	Install signs.
1.17	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max and add edge protection.
1.20	Parking - Ramps on the side of the building, on the front corner of the building, and at the main entrance	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp.
1.21	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.
1.23	Parking - ramp on side of building, ramp on front corner of building, and ramp at main entrance	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.24	Parking - main entrance ramp	The landing at the top is less than 36 inches long and there are no curb ramp flares with slopes no greater than 1:12.	Regrade flares.
1.42	Front door	There is not 18 inches of maneuvering clearance beyond the latch side of the door plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.

Checklist Item	Location	Failure Description	Recommendations
1.49	Front door	The edges of carpets or mats are not securely attached to minimize tripping hazards.	Secure carpeting or mats at edges.
2.38	All Signs	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign. Note - not all rooms have signs.
2.41	Multipurpose Room, Both Doors	There is not 18 inches of maneuvering clearance beyond the latch side of the door, plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.
2.45	Multipurpose Room, Both Doors	The doors cannot be easily opened with 5 pounds or less of force.	Adjust or replace closers; Install lighter doors; Install power-assisted or automatic door openers.
2.46	Daycare room, Craft room 1, Multipurpose Room	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
2.76	Front Office Counter	There is not a portion of the counter that is no higher than 36 inches above the floor.	Lower section of counter.
2.80	Main Lobby Counter	There is no approach of 17-25 inches beneath the accessible length of counter.	Reconfigure to provide knee clearance.
3.5	Main Lobby Men's & Women's and Unisex Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate sign.
3.11	Main Lobby Women's & Men's Restrooms	The doors cannot be easily opened with 5 pounds or less of force.	Adjust or replace closers; Install lighter doors; Install power-assisted or automatic door openers.

Checklist Item	Location	Failure Description	Recommendations
3.12	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closers.
3.17	Main Lobby Women's & Men's Restrooms	The accessible stall does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T-shaped space within a 60-inch square	Move or remove partitions, fixtures, or objects such as trash cans.
3.19	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor, or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.20	Main Lobby Women's Restroom	The coat hook is not within the 15-to 48-inch height range.	Adjust hook location.
3.22	Unisex Restroom	The sink does not have 17-25 inches of clear floor space under the sink to allow a person in a wheelchair to get close enough to reach the faucet.	Alter/Replace lavatory.
3.23	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor.	Alter or replace sink.
3.26	Main Lobby Men's & Women's & Unisex Restrooms	The pipes below the sink are not insulated or otherwise configured to protect against contact with knees.	Install insulation or install cover panel.
3.27	Main Lobby Men's & Women's and Unisex Restrooms	The sink faucet cannot be operated without tight grasping, pinching, or twisting of the wrist.	Replace faucet.
3.31	Main Lobby Women's & Men's Restrooms	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartment for clearance.

Checklist Item	Location	Failure Description	Recommendations
3.33	Main Lobby Men's & Women's & Unisex Restrooms	<ul> <li>The grab bar at the sidewall isn't at least 42 inches long.</li> <li>The grab bar is located more than 12 inches from the rear wall.</li> <li>The rear wall grab bar does not extend at least 54 inches from the rear wall.</li> <li>The grab bar is not mounted between 33-36 inches from the floor.</li> </ul>	Relocate grab bars.
3.34	Main Lobby Men's & Women's & Unisex Restrooms	<ul> <li>The grab bar is not at least 36 inches long on the rear wall.</li> <li>The grab bar does not extend at least 12 inches from the centerline of the toilet on one side.</li> <li>The grab bar does not extend at least 24 inches on the open side.</li> <li>The grab bar is not mounted 33-36 inches from the floor to the top of the gripping surface.</li> <li>There is not at least 12 inches of clearance between the grab bar and protruding surfaces above.</li> <li>There is not at least 1.5 inches of clearance between the grab bar and projecting objects below.</li> <li>There is not a space between the wall and the grab bar of at least 1.5 inches.</li> </ul>	Install grab bars.

Checklist Item	Location	Failure Description	Recommendations
3.37	Unisex Restroom	The flush control is not on the open side of the water closet.	Move control.
3.38	Unisex Restroom	The toilet paper dispenser is not located 7-9 inches from the front of the toilet to the centerline of the dispenser.	Move toilet dispenser.
3.43	Main Lobby Women's & Men's Restrooms	The door is not self-closing.	Add closer.
3.44	Main Lobby Women's & Men's Restrooms	The door pulls require tight grasping, pinching, or twisting of the wrist.	Replace hardware.
3.45	Main Lobby Women's & Men's Restrooms	The lock is not operable with one hand without tight grasping, pinching or twisting of the wrist.	Replace lock.
3.47	Main Lobby Women's & Men's Restrooms	The compartment is not at least 60 inches wide.	Widen compartment.
3.50	Main Lobby Women's & Men's Restrooms	The door swings into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.
4.2	Main Lobby	There is not an approach of 17- 25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountain.
4.7	Main Lobby	The drinking fountain spout is not at least 15 inches from the rear and more than 5 inches from the front of the drinking fountain.	Adjust spout or replace drinking fountain.
4.20	Main Lobby	The fire alarm does not have both flashing lights and audible sounds.	Install audible and visual alarms.

### Table 9: Museum Barriers

Checklist Item	Location	Failure Description	Recommendations
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.26	Ramp	The surface is not slip resistant.	Resurface ramp.
1.27	Ramp	The ramp has a slope greater than 1:12.	Lengthen ramp to decrease slope.
1.37	Main Entrance	The main entrance is not accessible	Redesign to make it accessible.
1.39	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.
1.40	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.43	Accessible Entrance	The threshold is more than 1/4 inch high and does not have a beveled top no steeper than 1:2.	Remove or replace threshold.
2.41	Interior Kitchen Door	There is not 18 inches of maneuvering clearance beyond the latch side of the door, plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.
2.50	Front Door Light Switch	The switch is higher than 48 inches above the floor.	Change height of control.
3.19	Accessible Restroom	The mirror over the sink is higher than 40 inches from the floor, or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.

Checklist Item	Location	Failure Description	Recommendations
1.3	Parking	There is no van-accessible space.	Reconfigure by repainting lines.
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.10	Parking	The accessible space signs are not at least 60 inches above the ground.	Replace/Reinstall signs.
1.17	Sidewalk at front of building	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.18	Sidewalk at front of building	The cross slope is steeper than 1:48	Regrade to 1:48 max.
1.21	Parking	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.
1.23	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.40	Entrance	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.44	Front Entrance	The door hardware is not operable with one hand that does not require tight grasping, pinching, or twisting of the wrist.	Replace inaccessible knob with lever, loop, or push hardware. Add automatic door opener.
1.45	Front Entrance Lock	The operable parts of the door are not between 34 and 48 inches from the floor.	Change hardware height.
1.46	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
1.49	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards.	Secure carpeting or mats at edges.

### Table 10: Police Department Barriers

Checklist Item	Location	Failure Description	Recommendations
4.13	Public Phone	Public telephone does not have volume control.	Install telephone with volume control.
4.15	Public Phone	Public telephone does not have TTY.	Install TTY.

### Table 11: Public Works Building Barriers

Checklist Item	Location	Failure Description	Recommendations
1.39	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs in route before people get to inaccessible entrances so that people do not have to turn around and retrace route.
1.40	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.49	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards.	Secure carpeting or mats at edges.
3.5	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door.	Relocate sign.
3.18	Main Lobby Men's Restroom	No clear floor space at least 30 x 48 inches beyond the interior swing of the door in a single-user toilet room.	Alter toilet room.
3.19	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower than 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.20	Main Lobby Women's Restroom	The coat hook is not within the 15-to 48-inch height range.	Adjust hook location.
3.22	Unisex Restroom	The sink does not have 17-25 inches of clear floor space under the sink to allow a person in a wheelchair to get close enough to reach the faucet.	Replace lavatory.

Checklist Item	Location	Failure Description	Recommendations
3.28	Main Lobby Women's Restroom	The operable parts of the soap dispenser are higher than 48 inches above the floor and are over an obstruction.	Adjust soap dispensers.
3.29	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move toilet.
3.33	Main Lobby Men's & Women's & Unisex Restrooms	The grab bar does not have 12 inches of clearance between the projecting objects above.	Install/Relocate grab bars.
3.34	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Relocate grab bar.
3.45	Main Lobby Women's & Men's Restrooms	The lock is not operable with one hand without tight grasping, pinching or twisting of the wrist.	Replace lock.
3.49	Main Lobby Women's & Men's Restrooms Accessible Stalls	The compartment is not at least 59 inches deep in floor-mounted water closet.	Alter compartment.
3.50	Main Lobby Women's & Men's Restrooms	The door swing into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.

Table 12: Woman's Club Barriers

Checklist Item	Location	Failure Description	Recommendations
1.3	Parking	There is no van-accessible space.	Reconfigure by repainting lines.
1.4	Parking	There are no accessible spaces with at least 8 feet width and no accessible aisle with at least 5 feet width.	Reconfigure by repainting lines.
1.7	Parking	The access aisles are not marked to discourage parking in them.	Mark access aisles.
1.8	Parking	The slope of the accessible parking spaces and access aisles are steeper than 1:48 in one or more directions.	Regrade surface.
1.21	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.
1.23	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp.	Reconfigure the curb ramp.

It is important to note that multiple remedial efforts are consolidated when reconstruction is conducted.

#### A. <u>Town-wide Parking Lot Grading Analysis</u>

As depicted in the facility inventories above, field staff identified parking lot slope as being a consistent issue among Town buildings. This deficiency represents a potentially costly expense for the Town, as regrading would potentially require both material costs and external labor. Before the Town begins to budget for such an expense, it is recommended that Town staff conduct a parking lot grade evaluation for all town facilities to identify the exact locations where parking lot grade prevents access to public services. While this project would require surveying efforts, it can help reduce the cost of future remediation by specifically locating areas of excessive sloping.

#### 5.02 Pedestrian Network Facilities

As mentioned previously, failure locations may be identified within **Appendix E** of this plan. The Town also has access to the pedestrian network locations and findings digitally, which will help staff identify priority locations and schedule remediation efficiently. It is recommended that the Town apply the following remediation methods for the barriers within the Wendell Network:

Failed Facility	Failure Count	Removal Recommendations
Curb ramp direction does not lead to crossing	195	Realign Crosswalk Markings/Reconstruct Ramp
Uneven Landing	206	Sawcut
Less than 4-foot width	153	Reconstruction
Greater than 8.3% running slope	225	Replace/Level Ramp
More than 2% cross slope	313	Replace/Level Ramp
No 2-foot side detectable warning domes or other materials	240	Add domes
4 x 4 landing not level	272	Level Landing
Other barriers to ramp use	9	Remove Obstruction

#### Table 13: Pedestrian Network Facility Remediation Recommendations

It is important to note that multiple remedial efforts are consolidated when reconstruction is conducted.

#### 5.03 Town Programs, Activities, and Events

While no specific barriers were identified, it is recommended that staff work to ensure that additional accessible parking is provided as needed for each event. Coordination with The Farmhouse ownership will be required, as the facility is privately owned but still hosts a public event held by the Town. Traffic cones and rope can be utilized as required by the event location and accessible parking needs, and offers a cost-efficient, flexible response for the needs of the Town's events.

### PART 6 PLAN REQUIREMENT 3: SPECIFY A COMPLIANCE SCHEDULE

With an understanding of Town barriers and a strategy to remove them, the next step in this plan is to establish a schedule of remediation. Of course, remediation does not happen in a vacuum and is therefore subject to Town budgets and the economy. With the recent financial impacts of the COVID-19 outbreak, it will be difficult to estimate project costs and budgets in the future. Town of Wendell's staff orchestrating these remedial efforts will need to closely track the costs and project budgets in order to define estimates through each fiscal year. For the purposes of establishing a schedule, remediation costs will be generalized into five broad categories:

Category	Estimated Cost	Funding Description
"\$"	\$0 - \$999	ADA Maintenance Funds
"\$"	\$0 - \$999	Citizen Requests Funds
"\$\$"	\$1,000 - \$4,999	ADA Remedial Funds
"\$\$\$"	\$5,000 - \$9,999	ADA Transition Plan Special Funding
"\$\$\$\$"	\$10,000 and Up	Capital Improvement Plan Candidates

#### Table 14: Budget Categories

- ADA Maintenance Funds (\$) These projects are in addition to the municipality's existing maintenance budget. Although these fixes are typically low cost, the municipality needs to ensure adequate budget to implement the recommended changes, while still performing required regular maintenance. Examples of remediation efforts include adjusting door pulls, insulation of pipes and the addition of ADA parking signs.
- Citizen Request Funds (\$) While not directly associated with specific accessibility barriers, these funds should be set aside on a yearly basis upon plan approval. The intent of this budget is to have a small portion of money set aside by the municipality that can be used as new barriers to accessibility are identified by Wendell's citizens via Grievance Procedures Policy. The Town's ADA Coordinator will be in charge of using this budget to address any emergent barriers as they see fit.
- ADA Remedial Funds (\$\$) These accessibility barriers will require more time and money than the previous category and have the potential to utilize private contractors or special materials. Funding for these barriers will need to be planned for at least a year in advance of the work. Planned projects for the following fiscal year can be itemized in the General Fund. Examples of such remedial projects include installation of new pedestrian signals, parking lot restriping projects and construction of new pedestrian ramps.
- ADA Transition Plan Special Funding (\$\$\$) Special funding projects will need some degree of specialized materials or consultant assistance. Therefore, they will be more expensive than the previous examples of barrier removal. These projects will most likely rely on the work of the municipal staff to identify unique grant or funding opportunities from external sources in order to develop the project budget to remove these barriers. Examples of work requiring special funding would be the construction of new bathroom facilities or constructing accessible playground equipment.

 Capital Improvement Plan Candidates (\$\$\$\$) – Projects that fall into this category will require long-range planning, consulting efforts and specialized materials in order to remove the accessibility barriers they address. Therefore, these projects are perfect candidates for the municipality's Capital Improvement Plan. Remedial efforts in this category could include projects undertaking large amounts of grading and paving materials.

Additionally, the pedestrian facility survey identified 556 failed curb ramp locations throughout the Town. The schedule will assume that, utilizing the ADA Transition Special Funding each fiscal year, the 556 pedestrian facilities will be remediated over the course of the next 5 years with about 111 facility remediations per year. The ADA Coordinator must work closely with Town staff in order to determine timeline and budget adjustments related to pedestrian facility work due to the varied nature of repairs and funding availability.

The compliance schedule may be found in Appendix F.

Project priorities may change as costs and budgets shift, or as new citizen requests emerge. The schedule in **Appendix F** is meant only to serve as a guideline for staff to reference when planning for future system improvements. As improvements are made over the years, it is anticipated that the ADA Transition Improvement funds will shift from planned spot fixes towards funding citizen requests. Additional route projects may be identified by staff in the future as well, in which they will be planned for on the Capital Improvement Plan and added to this schedule.

# PART 7 PLAN REQUIREMENT 4: IDENTIFY AN ADA COORDINATOR AND ADMINISTRATOR

Implementing the ADA Transition Plan may require the addition of staff to track and coordinate the planned improvements as well as maintaining and recommending any necessary changes to the plan itself.

The ADA Transition Plan requires the identification of an individual within the municipality who will carry out the approved plan. This individual will be responsible for:

- Coordinating barrier removal per the allocated budget and schedule.
- Working to get larger comprehensive route projects onto the Capital Improvement Plan.
- Implementing a grievance procedure that allows citizens to request barrier removal.
- Creating an investigation procedure in order to handle citizen requests.
- Conducting staff/volunteer training on ADA compliance.
- Identifying and contacting potential partner organizations to work with.
- Implementing future steps as identified and listed in document.
- Conducting self-evaluation of the plan and listed procedures.

The Town of Wendell has selected the following individual as the ADA Coordinator:

Debbie Cannady

Human Resources Administrator

15 E. Fourth Street

Wendell, NC 27591

dcannady@townofwendell.com

The ADA Transition Plan requires the identification of an ADA Administrator who will assist the coordinator in the coordination of municipal staff and allocation of municipal funds for barrier removal. The Town of Wendell has selected the following individual as the ADA Administrator:

Marvin Collins

Town Manager

15 E. Fourth Street

Wendell, NC 27591

mcollins@townofwendell.com

### PART 8 FUTURE STEPS

The ADA Coordinator shall continue to pursue Town-wide accessibility by conducting the following actions:

- Work with Town departments to determine remedial effort costs and begin developing yearly budgets for funding sources.
- Identify field staff who are well-equipped to continue to monitor sidewalks and curb ramps during their daily responsibilities.
- Work to begin identifying funding opportunities for remediation.
- Work to reassess the plan and barrier inventory on a yearly basis to ensure proper budgeting and project prioritization.
- Develop a schedule to evaluate municipal programs and electronic resources for potential access barriers.
- Monitor and guide the restriping of municipal parking lots.

If you have any questions concerning this plan, please contact Debbie Cannady at <u>dcannady@townofwendell.com</u>.

## PART 9 Appendices



# **APPENDIX A:**

## AMERICANS WITH DISABILITIES ACT POSITION STATEMENT AND GRIEVENCE PROCEDURES

#### TOWN OF WENDELL ADA POLICY STATEMENT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Wendell will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

The Town of Wendell does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

#### TOWN OF WENDELL FACILITIES AND PROGRAMS

The Town of Wendell does not discriminate on the basis of disability in admission to, access to or operation of its facilities, programs, services, or activities. Program applicants, participants. members of the public, employees, and job applicants will not be discriminated against on the basis of disability. All Town boards, committees, and departments that run programs or activities or that provide services to the public are required to ensure compliance with ADA. Compliance may require the Town to provide a reasonable accommodation to individuals with disabilities, unless it would impose an undue hardship on the Town.

#### TOWN OF WENDELL ADA NOTICE

This notice is provided by Title II of the Americans with Disabilities Act of 1990 and with Human Resources Administrator amendments.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wendell should contact the ADA Coordinator in advance of the scheduled event.

The ADA does not require the Town of Wendell to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative hardship.

Questions, concerns, complaints or requests for additional information regarding the ADA should be directed to the Town of Wendell's designated ADA Coordinator:

Title: Human Resources Administrator/ADA Coordinator Office/Mailing Address: 15 East Fourth Street, Wendell, NC 27591

Email: <u>dcannady@townofwendell.com</u> Phone: 919-366-6895

Date: 2/22/2021

The E. lil

Marvin E. Collins, Town Manager

#### TOWN OF WENDELL ADA GRIEVANCE PROCEDURE

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination in the provision of services, activities, programs or benefits by the Town of Wendell. The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request. Complaints pertaining to employment and hiring practices and related grievance procedures are addressed in our Personnel Policy and can be made to the Human Resources Administrator who also serves as the ADA Coordinator.

Complaints not associated with employment and hiring practices should be submitted to the ADA Coordinator. These complaints may involve facility and program access. The complaint should be submitted by the grievant and/or his designee as soon as possible but no later than 60 calendar days after the allege violation to ADA Coordinator:

Title: Human Resources Administrator/ADA Coordinator Office/Mailing Address: 15 East Fourth Street, Wendell, NC 27591 Email: <u>dcannady@townofwendell.com</u> Phone: 919-366-6895

Within 15 calendar days after receipt of the complaint, ADA Coordinator will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the ADA Coordinator will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille or audiotape. The response will explain the position of the Town of Wendell and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator does not satisfactorily resolve the issue, the complaint and/or his/her designee may appeal the decision of the ADA Coordinator within 15 calendar days after receipt of the response to Town Manager.

Within 15 calendar days after receipt of the appeal, Town Manager will meet the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the Town Manager will respond in writing and where appropriate, in a format accessible to the complainant with a final resolution.

All written complaints received by the ADA Coordinator, appeals Town Manager, and responses from the ADA coordinator and Town Manager will be kept on file by the Town of Wendell for at least three years.



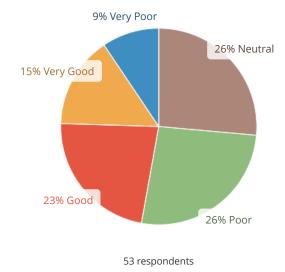
# APPENDIX B: SURVEY RESULTS

# ADA Transition Plan Public Survey

#### Project Engagement

VIEWS	PARTICIPANTS	RESPONSES	COMMENTS
212	54	339	30

## How would you rank the overall accessibility of the Town of Wendell's sidewalks, crosswalks, or other public walkways?



My daughter has a wheelchair and gait trainer. We always visit the downtown area of Wendell because it has such great businesses. The biggest areas that we have issues with is getting over the railroad tracks (probably not fixable), sidewalks are very limited and seem to be only in the downtown area and some of the business entrances are not very accessible due to a bump/step so we typically don't go in them. She also would love if Wendell had an accessible playground.

#### 9 days ago

I recently pushed my Mom in a wheelchair from the elementary school to downtown area. The sidewalks are extremely unsafe due to the cracks and uneven surfaces. Twice we hit a bump and she almost fell out of the chair.

10 days ago

Although downtown is accessible for 3 or 4 blocks, getting into town from nearby residences is difficult. Most roads don't have sidewalks, and many that do have curb at the street rather than a ramp to enter the sidewalk. I would love to see this updated to allow more access getting into town. Especially as our downtown grows and parking becomes an issue, local residents having the option of \*safely\* walking/strollering/riding into downtown saves parking for those traveling from farther away. Thanks your time and keeping our Small Town with Big Charm.

16 days ago

The town is very accessable in my opinion. Please keep this up.

22 days ago

Would like to see more sidewalks and ramps in concrete by parking spots. There is also limited transposition for people with disabilities.

#### 24 days ago

None of the main roadways have sidewalks except for Wendell Blvd, and it only has them in some spots. Have you ever tried walking/wheel chairing on Hollybrook Rd or Selma Rd.

24 days ago

The sidewalk situation is very bad. Some sidewalks end abruptly - one even ends at a tree. Not good ramps on the sidewalks.

24 days ago

There is not emoug

There is not enough places where handicapped people have easy access!

24 days ago

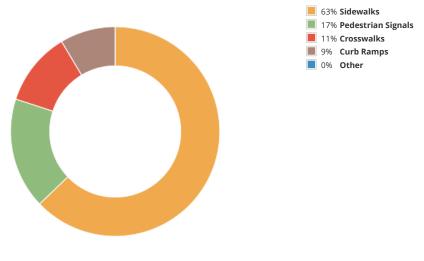
#### What is your highest priority to improve pedestrian access within the Town of Wendell? Click to drag options from highest to lowest priority.

30 Respondents		
73% Residential Areas/Neighborhoods	Rank: 3.32	22 🗸
73%) Schools	Rank: 3.09	22 🗸
83% Parks & Trails	Rank: 2.96	25 🗸
80% Municipal Facilities (i.e. Library, Senior Center, Community Center, Town Hall, etc.)	Rank: 2.46	24 🗸
83% Commercial Areas/Downtown	Rank: 2.20	25 🗸

Better sidewalks would mean better access for handicapped folks and others as well.

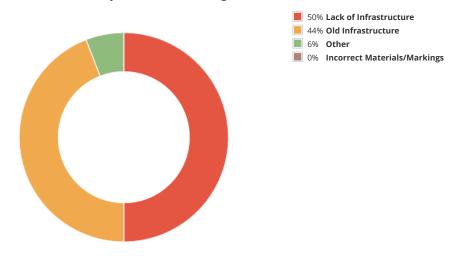
24 days ago

What pedestrian facilities do you think require the most improvements? Select one.



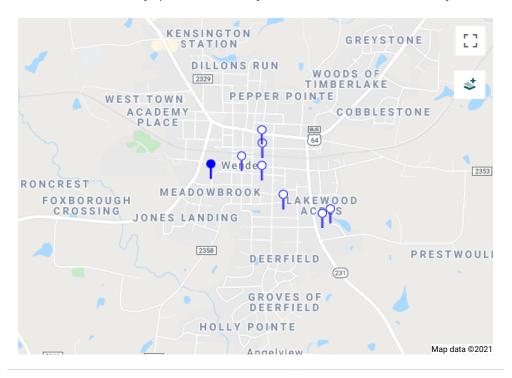
35 respondents

What barriers do you think are limiting access the most? Select one.



34 respondents

Please select any specific areas that you feel are barriers to accessibility.



Wendell Blvd, 3rd street, downtown,

10 days ago

Heavy vehicle traffic is a pedestrian safety issue here. The lack of crosswalks and pedestrian signals needs to be addressed.

24 days ago

What suggestions do you have to help with ADA sensitivity and awareness?

Wendell Baptist Church needs to build access for people to get into the church and to the elevator.

24 days ago

① <u>1 Agree</u>

Wendell Baptist Church provides ADA access at Entrance A to the elevator.

24 days ago

Help people see how it benefits them & people they care about. The able-bodied person doesn't always want to spend the money until they're reminded that they'll need it one day because we don't all stay healthy forever.

25 days ago

① <u>1 Agree</u>

I am always working toward this. I think the best way is for people to see the issue. Show people with various different abilities getting around. Seeing is believing. It's always impactful to meet with people living with disabilities and hearing their struggles and successes.

9 days ago

Make downtown sidewalks and businesses more accessible.

10 days ago

New senior center!!!

10 days ago

Publicize real stories of Wendell's disabled's struggles around town (with their permission of course!) Citizens will consider it more when they can connect to a name/face/story.

24 days ago

Good even sidewalks with smooth ramps are a good start. Our entire neighborhood has no sidewalks, except for the ones that Wendell Falls in putting in on the access road over to ours. There are a lot of elderly and I believe some handicapped folks that live along this road as well.

24 days ago

Encourage town staples like libraries, parks, senior centers- and provide adequate accessibility to all from downtown.

25 days ago

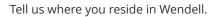
Sidewalks with curb ramps are needed on at least one side of the street throughout our town. Prioritize downtown and then move outward.

25 days ago

l am or am related to an individual that has functional needs or disabilities affecting (select all that apply):

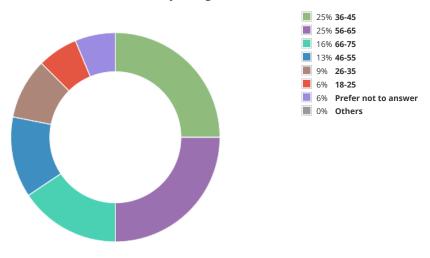
81% Walking	17 🗸
24% Breathing	5 🗸
24% Thinking	5 🗸
19% Hearing	4 🗸
19% Vision	4 🗸
5% Other	1 🗸

21 Respondents





What is your age?



32 respondents



# APPENDIX C: ADA CHECKLISTS FOR EXISTING FACILITIES

36"min Control 15 E. FOURTH ST Building TSWI HALL Building TSWI HALL Date 4-1-21 Surveyors TSVIAN HILL MISE STANKLL Date 14-146-534D Graat Information WITHERS RAWKL	Town of WENDELL Town of WENDELL Town Hall IS E. FOURTH ST IS E. FOURTH ST IS E. FOURTH ST IS E. FOURTH ST IS E. FOURTH ST MIKE SUMMENT MIKE SUMUKT MIKE SUMUKT MIKE SUMUKT MIKE SUMUKT MIKE SUMUKT MIKE SUMUKT
An accessible route from site arrival points and an accessible entrance should be provided for everyone.	should be provided for

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ADA National Network Questions on the ADA 800-949-4232 voice/tty

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## Priority 1 – Approach & Entrance

Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Prid	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
1.1	ls there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	If yes, location of route:			Photo #:	<ul> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Park	Parking Accessible parking spaces should be identified by size, access aisle and signage.	e identified by size, a	access aisle and signa	ge.		
1.2	If parking is provided for the	Ves No	Total Spaces	Accessible Spaces		<ul> <li>Reconfigure by repainting lines</li> </ul>
	of accessible spaces provided?	Total #. / H	1 - 25	F		•
	[208.2]	Accessible #: 1	26 - 50	7		•
			51 - 75	3		
			76 - 100	4		
			100+ see 2010 Standards 208.2	andards 208.2	Photo #:	
1.3	Of the accessible spaces, is at least one a van accessible	TYes No		*For every 6 or fraction of 6 parking spaces required by the table above,		* If constructed before 3/15/2012, parking is
	space?* [208.2.4]		at least 1 should b space.	at least 1 should be a van accessible space.		compliant if at least 1 in every 8 accessible spaces
						is van accessible
					_	Reconfigure by
					Photo #:	repainting lines

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1.4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]	Ves No Measurement:			<ul> <li>Reconfigure by repainting lines</li> </ul>
	Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.		et min → 5'min	Photo #:	£
1.5	Is the van accessible space:				<ul> <li>Reconfigure to provide</li> </ul>
	At least 11 feet wide with an access aisle at least 5 feet wide?	Yes No Measurement:			van-accessible space(s)
	Or At least 8 feet wide with an access aisle at least 8 feet	Ves No			
	wide? [502.2]	Measurement:	←11'min -+•5min• +8'min-+8'min->	Photo #:	
1.6	ls at least 98 inches of vertical clearance provided for the van accessible space?	Yes No Measurement:			<ul> <li>Reconfigure to provide van-accessible space(s)</li> </ul>
			nim"98	Photo #:	

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1.7 A a a		~			
	Are the access aisles marked so as to discourage parking in them? [502.3.3]	Yes No			Mark access aisles
200	Note: The marking method and color may be addressed by state/local requirements.		area to be marked	Photo #:	
<b>1.8</b>	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions? [502.4]	Pres No Measurement:		Photo #:	Regrade surface
<b>1.9</b>	Do the access aisles adjoin an accessible route? [502.3]	Tyes No		Photo #: / T 2	<ul> <li>Create accessible route</li> <li>Relocate accessible space</li> </ul>
1.10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground?	Ares No Yes No Measurement:	60° min		• Install signs
0 0	[502.6] Note: The International Symbol of Accessibility is not required on the ground.			Photo #:	-

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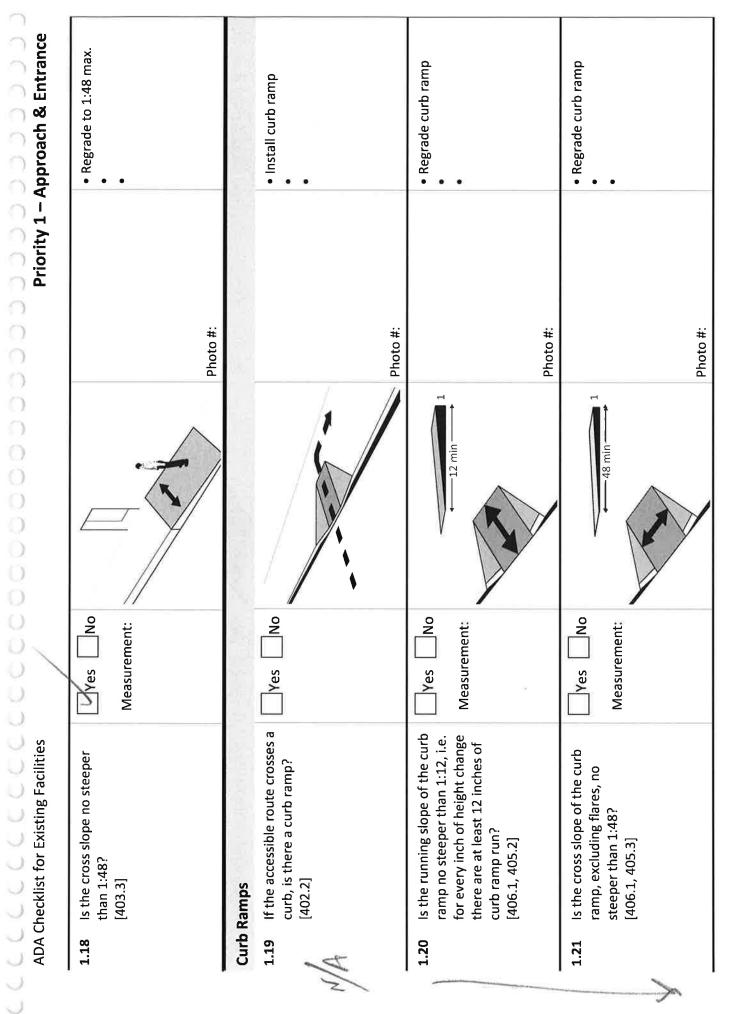
Priority 1 – Approach & Entrance

ADA Checklist for Existing Facilities

ADA (	ADA Checklist for Existing Facilities			Priority 1 –	Priority 1 – Approach & Entrance
111 4	Are there signs reading "van accessible" at van accessible spaces? [502.6]	Ves Vo	VCCESSING VCCESSING	Photo #:	• Install signs
1.12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]	Ves No			Reconfigure spaces
	Note: If parking serves multiple entrances, accessible parking should be dispersed.			Photo #:	
Exter	<b>Exterior Accessible Route</b>	/			
1.13	ls the route stable, firm and slip-resistant? [302.1]	Ves No		Photo #:	<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> <li>Replace gravel with asphalt or other surface</li> </ul>
1.14	Is the route at least 36 inches wide? [403.5.1]	Measurement:	36"min		<ul> <li>Change or move landscaping, furnishings or other items</li> <li>Widen route</li> </ul>
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	Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	-ă	24"max+ -24"max+ 32"min 32"min	Photo #:	
A A	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Tyes No Measurement:	36'min 60'min 60'min	Photo #:	<ul> <li>Widen route for passing</li> <li>space</li> <li>•</li> </ul>
1.16	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]	Tyes No Measurement: Yes No	xew Xew	Photo #:	<ul> <li>Replace or move grate</li> <li></li> </ul>
1.17	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3] Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.	Measurement:		Photo #:	• Regrade to 1:20 max.
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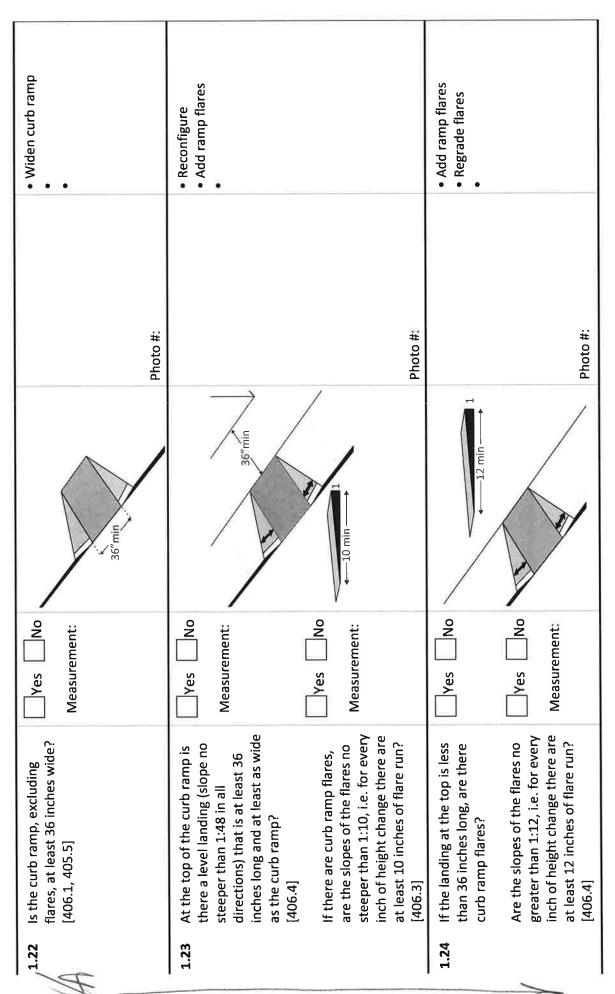


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Rai	Ramps If any portion of the accessible route is steeper than 1:20, it	e is steeper than 1:20	0, it should be treated as a ramp.		
A.25	<ul> <li>If there is a ramp is it at least 36 inches wide?</li> <li>[405.5]</li> <li>Note: If there are handrails, measure between the handrails</li> </ul>	Measurement:	36"min.		• Alter ramp •
1.26		Tyes No		Photo #:	<ul> <li>Resurface ramp</li> <li></li> </ul>
				Photo #:	
1.27	7 For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]	Measurement:			<ul> <li>Relocate ramp</li> <li>Lengthen ramp to decrease slope</li> </ul>
	Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.		12 min	Photo #:	

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1.28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp:				<ul> <li>Alter ramp</li> <li>Relocate ramp</li> </ul>
4/N	At the top of the ramp?	Ves No	landing widths must be at least equal to		
		Measurement:	ramp width		
	At the bottom of the ramp?	yes No	*60'min.		
	[405.7.2, 405.7.3]	Measurement:		Photo #:	
1.29	Is there a level landing where the ramp changes direction that	Types No	K		Alter ramp     Increase landing size
	is at least 60 x 60 inches? [405.7.4]	Measurement:	- MILL SOOT		•
			*60 <sup>min</sup> *		
			1	Photo #:	<ul> <li>Add handrails</li> </ul>
1.30		Yes No			
	nandralis on boun slues? [405.8]	Measurement:			
$\mathbf{i}$	Note: Curb ramps are not required to have handrails.		If greater than 6"	Photo #:	

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5	C C	C C C C C C C C C C C C C C ADA Checklist for Existing Facilities	CCCCC	0000000000		Priority 1 – Approach & Entrance
- A	1.31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li>Adjust handrail height</li> </ul>
	1.32	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]	Yes   No     Yes   No     Measurement:		Photo #:	Reconfigure or replace handrails
· · · ·	1.33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Measurement:	-14-Z-M-	Photo #:	Replace handrails
	1.34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	Yes No Measurement:	4"-6 %" perimeter		Replace handrails
1	Institu Copyri	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Priority	Priority 1 – Approach & Entrance Page 13

Priority 1 – Approach & Entrance

	<ul> <li>Alter handrails</li> <li>Alter handrails</li> </ul>			Add curb     Add barrier     Evtend rame width		
Photo #:			Photo #:			Photo #:
		- 12 <sup>m</sup> -	цщ		12"min	less than 4"
Pes No Measurement:	Tyes No Measurement:	Ves No			Tyes No Measurement:	Pes No Measurement:
Is the cross section no greater than 2¼ inches? [505.7.2]	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Return to a wall, guard, or landing surface? [505.10.1]	Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.	To prevent wheelchair casters and crutch tips from falling off:	Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?	Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]
	1.35			1.36		

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le main entrance le main entrance le main entrance le main entrance is not cessible is there an entrance is not cessible entrance is not cessible entrance is not cessible entrance in the alternative accessible entrance? Lees UNO cestible is there an in entrative accessible entrance? Lees UNO cestible entrances are estate entrances are atom of the nearest estible entrance? 6.6] Photo A: Cessible is there are as in a cessible entrance is not cessible entrances are estible entrances are estible entrances are estible entrance? 6.6] Cestible entrances are estible entranc	AUA Chec	ADA Checklist for Existing Facilities Entrance			Priority 1 – /	Priority 1 – Approach & Entrance
If the main entrance is not       Termative accessible entrance is not       Photo #:         atternative accessible entrances       The alternative accessible entrances       Photo #:         Can the alternative accessible entrances       The alternative accessible entrances       Photo #:         Can the alternative accessible entrances       The alternative accessible entrances       Photo #:         Can the alternative accessible entrances       The alternative accessible entrances       Photo #:         Do all inaccessible entrances       The alternates       Photo #:       Photo #:         If not all entrances are accessible entrances       The alternates       Photo #:       Photo #:         If not all entrances are accessible entrances       The alternates       Photo #:       Photo #:         If not all entrances are accessible entrances       The alternates       Photo #:       Photo #:         If not all entrances       The alternates       Photo #:       Photo #:       Photo #:         If not all entrances       The alternate with the internate with the international Symbol of Accessibility?       The alternates       Photo #:       Photo #:	1.37	ls the main entrance accessible?				<ul> <li>Redesign to make it accessible</li> </ul>
If the main entrance is not accessible, is there an atemative accessible entrance?       Ves       No       The alternative accessible entrance?         Can the alternative accessible entrance?       Ves       No       Photo #:       Photo #:         Can the alternative accessible entrance?       Ves       No       Photo #:       Photo #:         Can the alternative accessible entrance be used       Ves       No       Photo #:       Photo #:         Do all inaccessible entrance?       Ves       Vo       Photo #:       Photo #:       Photo #:         If not all entrance?       [216.6]       Photo #:       Photo #: </th <th></th> <th></th> <th></th> <th></th> <th>Photo #:</th> <th>•</th>					Photo #:	•
Can the alternative accessible ortrance be used independently and during the same hours as the main entrance? Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6] If not all entrances are accessible entrance with the international Symbol of Accessible is there a sign at the accessible entrance with the international Symbol of Accessible entrance with the international Symbol of accessible entrance with the international Symbol of accessible entrance are accessible entrance are accessible entrance are accessible entrance are accessible entrance accessible entranc	1.38	If the main entrance is not accessible, is there an alternative accessible entrance?				<ul> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible</li> </ul>
Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6] [216.6] [216.6] [216.6] [216.6] [216.6] [216.6] [216.6] [216.6] [216.6]	A/2	Can the alternative accessible entrance be used independently and during the same hours as the main entrance?			Photo #:	entrance can be used independently and during the same hours as the main entrance
If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	7		Photo #:	<ul> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
	1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	4	J	Photo #:	• Install sign

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ADA Checklist for Existing Facilities		. 6	Priority 1 –	Priority 1 – Approach & Entrance  • Alter door
the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	At Measurement:	, min →	Photo #:	<ul> <li>Install offset hinges</li> </ul>
If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door On both sides of the door or floor surface of the maneuvering clearance level (no steeper than 1:48)?	d Measurement: he No he Measurement: he Measurement:	60° min	Photo #:	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or	h Measurement: Measurement: Measurement:	1/4"max::		Remove or replace     threshold
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Priority 1 – Approach & Entrance

ADA Checklist for Existing Facilities

	after the 1991 ADA Standards went into effect (1/26/93)? Or				
	No more than $\%$ inch high with the top $\%$ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]	Measurement:	1/2"max+(		
	Note: The first ¼ inch of the ¼ or ¾ inch threshold may be vertical; the rest must be beveled.		3/4" max-[	Photo #:	
1.44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?	Yes No			<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>
	Door handle?	Yes No			
	Lock (if provided)? [404.2.7]	Ves No		Photo #:	k

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ADA	ADA Checklist for Existing Facilities	/		Priority 1 – A	– Approach & Entrance
1.45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	Measurement:	34"- 48"	Photo #:	<ul> <li>Change hardware height</li> <li></li> </ul>
1.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]	Measurement:	Defense of the second s	Photo #:	<ul> <li>Adjust closer</li> <li></li> </ul>
1.47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Measurement:			Remove inner door Change door swing
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			€ 48"min → €	Photo #:	
1.48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]	Measurement:			<ul> <li>Replace or remove mats</li> </ul>
				Photo #:	
1.49	Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]	Ves UNO		Photo #:	<ul> <li>Secure carpeting or mats at edges</li> </ul>
		Yes No		2	• • •
28				Photo #:	
		Ves No			
				Photo #:	

Priority 1 – Approach & Entrance

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The layout of the building should allow people with disabilities to obtain goods and services Priority 2 – Access to Goods & Services **Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors Location **ADA Checklist for Existing Facilities** Project Building Date and to participate in activities without assistance. 36"min



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Questions on the ADA 800-949-4232 voice/tty **ADA National Network** 

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Prid	Priority 2 – Access to Goods & Services	rvices	Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	Ves No	Photo #:	<ul> <li>Create accessible route</li> </ul>
Inte Insti Copy	Interior Accessible Route Institute for Human Centered Design Copyright © 2016	www.ADAchecklist.org	Priority 2 – Ac	Priority 2 – Access to Goods & Services Page 3

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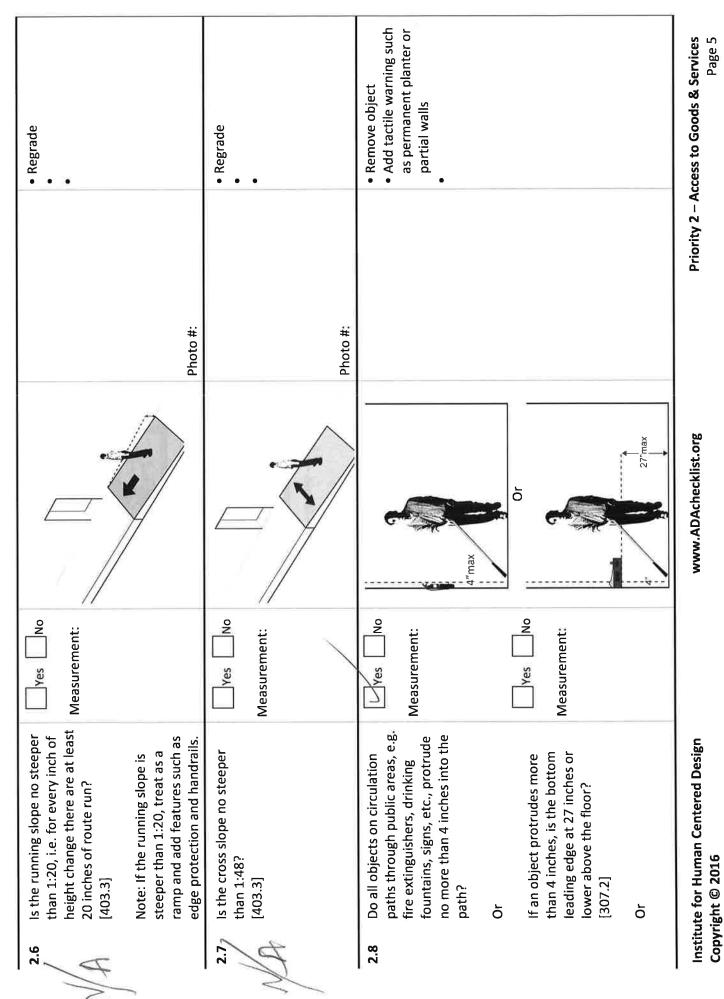
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ADA	ADA Checklist for Existing Facilities	/		Priority 2 – Acces	Priority 2 – Access to Goods & Services
2.2	Are all public spaces on at least one accessible route? [206.2.4]	Aves No		Photo #:	Create accessible route
2.3	ls the route stable, firm and slip-resistant? [40.2, 302.1]	Tres No		Photo #:	<ul> <li>Repair uneven surfaces</li> <li></li> </ul>
2.4	Is the route at least 36 inches wide? [403.5.1] Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	Measurement:	36"min ************************************	Photo #:	• Widen route
52	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Measurement:	36"min 60"min 60"min	Photo #:	Widen route for passing     space
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ADA	ADA Checklist for Existing Facilities	ADA Checklist for Existing Facilities			Priority 2 – Acces	Priority 2 – Access to Goods & Services
	Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Measurement:	Or OCTAIN		Photo #:	
2.9	Are there elevators or platform lifts to all public stories? Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility.	Ves No		5	Photo #:	<ul> <li>Install if necessary</li> <li>Offer goods and services on an accessible story</li> </ul>

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J J Ramps

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• Alter ramp •	<ul> <li>Resurface ramp</li> </ul>	•	<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>			
	Photo #:	Photo #:				Photo #:
	36"min				12 min	
Measurement:	Ves No		Measurement:			
If there is a ramp, is it at least 36 inches wide? [405.5] Note: If there are handrails,	measure between the handrails. Is the surface stable, firm and slin resistant?	[405.4]	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least	12 inches of ramp run? [405.2] Note: Rises no greater than 3	inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no	steeper than 1:10 are permitted when due to space limitations.
2.10	2.11		2.12		-	

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<ul> <li>Alter ramp</li> <li>Relocate ramp</li> </ul>						<ul> <li>Increase landing size</li> </ul>	•		Add handrails	5	
					Photo #:			Photo #:			Photo #:
	landing widths must	/	*60"min			X		60°min			If greater than 6
	Yes No	Measurement:	yes No	Measurement:		Ves No	Measurement:		Ves No	Measurement:	
3 Is there a level landing that is at least 60 inches long and at least as wide as the ramp:	At the top of the ramp?		At the bottom of the ramp?	[6.7.04.7.7.04]		4 Is there a level landing where the ramp changes direction that	is at least 60 x 60 inches? [405.7.4]			[405.8]	
2.13	AN					2.14			2.15	$\rightarrow$	

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Ves       No         Ves       No         Measurement:       Photo #:         Measurement:       Photo #:	gripping surfa inches and no inches above [505.4] Is the handra	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4] Is the handrail gripping surface	Measurement:	Photo #:	<ul> <li>Adjust handrail height</li> <li>Reconfigure or replace</li> </ul>
Photo#:	continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6] If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?	ucted is the is the 20%? urface an 1 ¼ an 2	Measurement:		handrails Replace handrails
	[505.7.1] If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches? Is the cross section no greater than 2¼ inches in diameter? [505.7.2]	rface an 4 n 6¼ ater :r?	Measurement: Measurement: Measurement:	d"-6 %" perimeter	- Replace handrails

Priority 2 – Access to Goods & Services Extend ramp width Alter handrails Add barrier Add curb • • 0 Photo #: گر ا 2"min  $\cap$ () $\bigcirc$ Q Ð Ð Ő Q O No No Ñ No Measurement: horizontally beyond the top and Measurement: U Q Yes Yes Yes Yes U 0 and crutch tips from falling off: Note: If a 12" extension would To prevent wheelchair casters Does the surface of the ramp beyond the inside face of the Is there a curb or barrier that J prevents the passage of a 4be hazardous (in circulation Return to a wall, guard, or Extend at least 12 inches extend at least 12 inches ADA Checklist for Existing Facilities 0000 path), it is not required. inch diameter sphere? bottom of the ramp? Does the handrail: landing surface? [505.10.1]handrail? CCCC ъ 2.20 2.21

Measurement:

Change call button height

•

Elevators – Full Size & LULA (limited use, limited application) LULA elevators are often used in alterations. Photo #: 54"max No higher than 54 inches above the Measurement: Yes elevator, are the call buttons no If there is a full size or LULA [405.9.1, 405.9.2] 407.2.1.1] floor? 2.22

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person?* [407.3.3] [407.3.3] If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2] If there is a full size elevator:
Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches? [407.4.1 Exception]

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2.26	If there is a LULA elevator, is the interior:				Replace elevator
Æ	At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches? [408.4.1 Exceptions 1 and 2]	The surement:	4 = 36'' min	Photo #:	•
2.27	If there is a full size or LULA elevator, are the in-car controls:		<b>↓</b>		Change control height
	No less than 15 inches and no greater 48 inches above the floor?	Measurement:	48" max		
	Or		or		
	Up to 54 inches above the floor for a parallel approach? [408.4.6, 407.4.6.1]	Measurement:	54"max		
			15"min	Photo #:	

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A	2.28	If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]	Measurement:		Photo #:	Reconfigure controls
e.	2.29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters?	Yes No			<ul> <li>Add raised characters</li> <li>Add Braille</li> <li>Add Braille</li> </ul>
		Are the car control buttons designated with Braille? [407.4.7.1, 703.2]	Yes No	☆1 ◎2 ◎	Photo #:	
	2.30	If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]	Yes No		Photo #:	<ul> <li>Install audible signals</li> <li> <ul> <li>Install audible signals</li> <li>Install audible signals</li> <li>Install audible signals</li> </ul> </li> </ul>
	2.31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor?	Ves No			<ul> <li>Install signs</li> <li>Change sign height</li> <li></li> </ul>
>		Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds?	Yes No Yes No	48"min		
	Institu Copyri	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Priority 2 – A	Priority 2 – Access to Goods & Services Page 13

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1911

3/15/2012 and mounted no higher than 60 inches independently operable to the centerline of the \* If constructed before sign, relocation is not Remove obstructions Reconfigure so required . Photo #: Photo #: Photo #: , 30″min Ž No ۶ ٥ ۷ No Measurement: Measurement: Yes Yes Yes Yes Yes 48 inches to the baseline of the lowest character and 60 inches east 30 inches wide by at least using a wheelchair to approach is the sign mounted between to the baseline of the highest used without assistance from and reach the controls to use Is there a clear floor space at character above the floor?\* If a lift is provided, can it be 48 inches long for a person Are text characters raised? [407.2.3, 408.2.3] Is there Braille? **Platform Lifts** others? :he lift? [410.1][410.5]2.32 2.33

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Change control height	Replace lift	<ul> <li>Alter door width</li> <li></li> </ul>	Alter door width
Photo #:	Photo #:	Photo #:	Photo #:
	36 "min 36 "min 48" min	32"min	42"min
Measurement:	Measurement:	Measurement:	Tyes No Measurement:
Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]	If there is an end door, is the clear opening width at least 32 inches? [410.6]	If there is a side door, is the clear opening width at least 42 inches? [410.6]
2.34	2.35	2:36	2.37

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Are text characters raised?       Tos.2]         (703.2]       Is there Braille?         [703.3]       Is there Braille?         [703.3]       Is there Braille?         [703.3]       Is the sign mounted:         [703.3]       Is the sign mounted:         [703.42]       Ives       Ivo         [703.4.2]       Ives       Ivo         Note: Signs are permitted on the latch side of the door?       Ives       Ivo         Note: Signs are permitted on the push side of doors with closers and without hold-open devices.       Ives       Ivo         With clear floor space beyond the arc of the door swing the arc of the a	<ul> <li>Install tactile sign</li> <li>Relocate sign</li> <li>Relocate sign</li> </ul>	
and 45-degree open position, at least 18 × 18 inches centered on the tactile characters?* [703.4.2]	inches of the sign without encountering protruding objects or standing within the door swing, relocation	

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*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required	<ul> <li>Install signs with contrasting characters</li> <li>Change sign height</li> </ul>
Photo #:	Photo #:
48°min	40°min
Measurement:	The No No Measurement:
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1] Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? [703.5.1] Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6] Note: Raised characters and Braille are not required.
A	2.39

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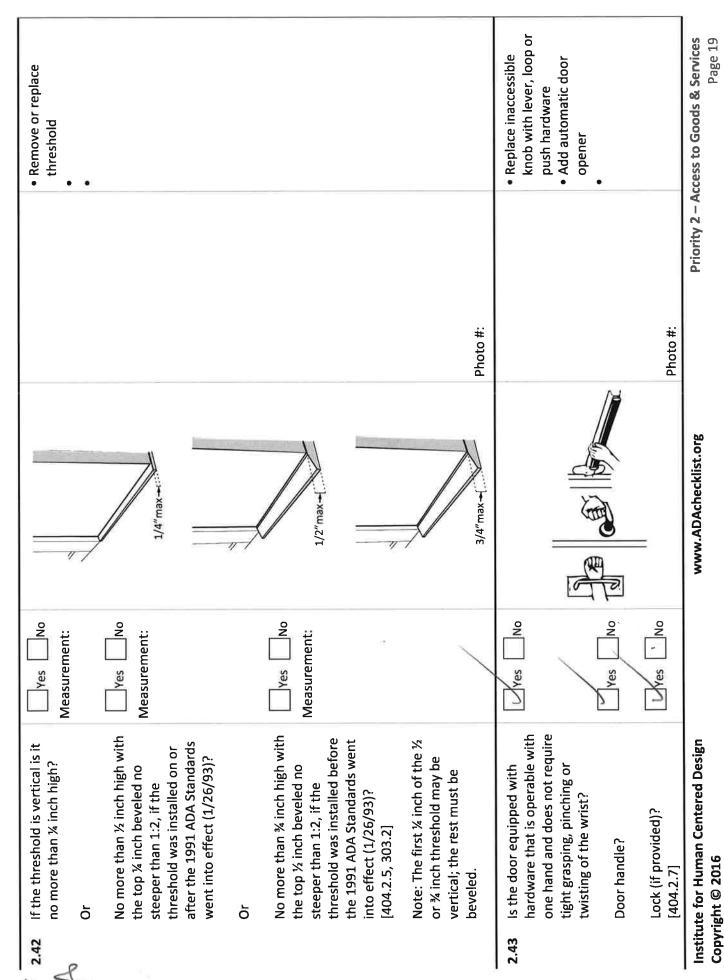
Intel	Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.	dical exam room	s, conference rooms, etc.		
2.40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	→ 32″ min → 32″ min → 90°	Photo #:	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Measurement:			<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.		60° min		
	On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Measurement:		.+ 0+040	

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C C C	ADA Checklist for Existing Facilities	0000	000000000000000000000000000000000000000	Priority 2 – Access t	Priority 2 – Access to Goods & Services
2.44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	<b>a</b> 34 <sup>11</sup> 48''	Photo #:	Change hardware height
2.45	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.	Measurement:	SIDE	• • •	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
2.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Measurement:		• • •	Adjust closer
Roor 2.47	Rooms and Spaces – stores, supermarkets, libraries, etc.         2.47 Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?         [403.5.1]	markets, libraries	s, etc.	Photo #:	Rearrange goods,     equipment and furniture
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## Priority 2 – Access to Goods & Services

2.48       Are floor surfaces stable, firm in the floor surfaces stable, firm is in the lot strant?	2			1				
loto #:		2.48	Are floor surfaces stable, firm and slip resistant? [302.1]				Change floor surface	
toto #						Photo #:		
toto #:		2.49	If there is carpet:				Replace carpet	
toto #:	Å	0	ls it no higher than ½ inch?	Measurement:			• •	
toto * • • • •			Is it securely attached along the edges? [302.2]			Photo #:		
Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are t		Cont	rols – light switches, security a	nd intercom sys	tems, emergency/alarm boxes, et	tc.	で、それたいの人でい	
		2.50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]	Measurement: Measurement: Measurement:	48 <sup>°</sup> max 48 <sup>°</sup> max	Photo #:	<ul> <li>Change height of control</li> <li>If constructed before</li> <li>3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</li> </ul>	

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 Reconfigure to disperse Alter for line of sight Reconfigure to add wheelchair spaces wheelchair spaces Replace control . Photo #: Photo #: Photo #: Photo #: Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc. 300+ see 2010 Standards 221.2.1. Wheelchair Spaces 2 4 ഹ Aurung # of Seats 151 - 300 51 - 150 26 - 50 4 - 25 °Z 0 N ٥N å Wheelchair #: (Yes Yes Yes Yes Total #: Where people are expected to wheelchair spaces have a clear ine of sight over and between the heads of others in front of wheelchair spaces provided? Can the control be operated remain seated, do people in Are an adequate number of equivalent to other seating, with one hand and without choices and viewing angles tight grasping, pinching, or dispersed to allow location including specialty seating areas that provide distinct services and amenities? Are wheelchair spaces twisting of the wrist? 802.2.1.1, 802.1.1.2] 221.2.1] [221.2.3] [309.4] them? 2.52 2.53 2.54 2.51

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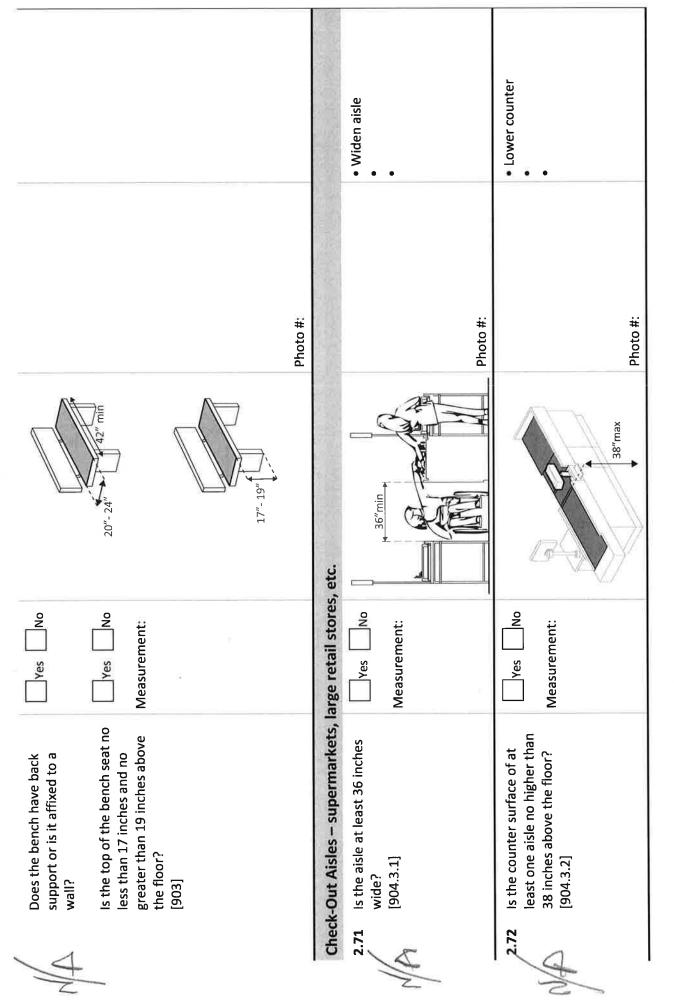
	ADA CI	ADA Checklist for Existing Facilities			Priority 2 – Access	Priority 2 – Access to Goods & Services
X -	3.59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]	Measurement:		Photo #:	• Alter space
	2.60	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	Ves No	Accessibe Route	Photo #:	• Alter spaces
	2.61	Is there at least one companion seat for each wheelchair space? [221.3]	Ves No		Photo #:	<ul> <li>Add companion seats</li> <li>•</li> </ul>
	2.62	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	Ves No		Photo #:	• Alter seating
1	2.63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	yes No		Photo #:	<ul> <li>Add equivalent seating</li> <li></li> </ul>
	Institu Copyr	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Priority 2 – Ao	Priority 2 – Access to Goods & Services Page 24

conference rooms, etc.)	<ul> <li>Alter to provide accessible spaces</li> <li></li> </ul>	• Widen route •	<ul> <li>Alter surface height</li> <li></li> </ul>	<ul> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> </ul>	Priority 2 – Access to Goods & Services Page 25
vork surfaces (libraries,	Photo #:	: Photo #:	Photo #:		Priority
bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)		36"min	28"-34"	30''-48"	www.ADAchecklist.org
rants, cafeterias,	Total #: Wheelchair #:	Measurement:	Measurement:	Measurement: Measurement: Measurement:	
Seating: At dining surfaces (restaurants, cafeterias,	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3] Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3] Does it extend no less than 17 inches and no greater than 25 inches under the surface?	Institute for Human Centered Design Copyright © 2016
Seatin	2.64	2.65	2.66	2.67	Institut

	ADA CRECKIIST IOF EXISTING FACILITIES	/		Priority 2 – Access	Priority 2 – Access to Goods & Services
	Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]	Measurement:	27" min		21
	Note: If for children, the knee space may be 24 inches high.		30 min 17"- 25"	Photo #:	
Seat	Seating: General – reception areas, waiting rooms, etc	, waiting rooms,	etc.		
2.68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]	Measurement:	36"%48"		<ul> <li>Move furniture and equipment to provide space</li> </ul>
				Photo #:	
Benc	hes – In locker rooms, dressing	g rooms, fitting r	Benches – In locker rooms, dressing rooms, fitting rooms This section does not apply to any other bences.	other bences.	
2.69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]	Yes No		Photo #:	Add bench
2.70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?	Measurement:			<ul> <li>Move bench</li> <li>Replace bench</li> <li>Affix bench to wall</li> </ul>
$\rightarrow$	Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?	Yes No Measurement:	48" min. 30" min		
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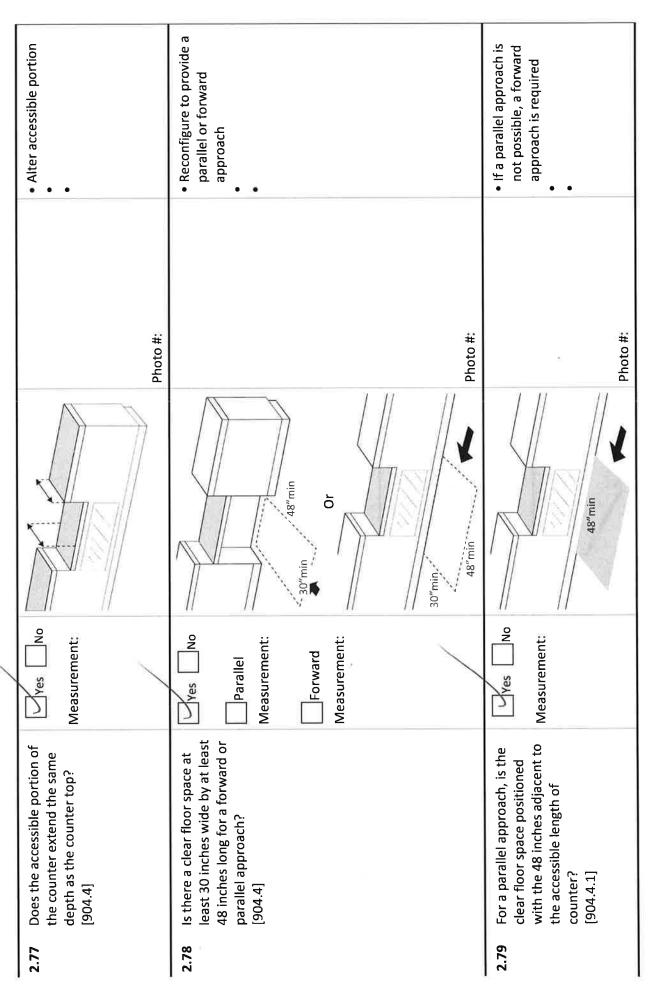
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Lower edge protection	=				lter		] ຮ
<ul> <li>Lower edge protection</li> </ul>	• •	<ul> <li>Alter check writing surface</li> <li>.</li> </ul>	• Add sign •		<ul> <li>Lower section of counter</li> <li>Lengthen section of counter</li> </ul>		Priority 2 – Access to Goods & Services
	Photo #:	Photo #:	Photo #:	s, etc.		Photo #:	Priority 2 –
	xem':‡2"max	28"-34"	Ĵ	Sales & Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.		ab max	www.ADAchecklist.org
	men	Measurement:	Ves No	tores, dry cleaner	Measurement:	Measurement:	
Is the top of the counter edge	protection no higher than 2 inches above the counter surface? [904.3.2]	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]	If there is more than one check- out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]	& Service Counters – banks, si	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor?	At least 36 inches long? [904.4.1]	Institute for Human Centered Design
2.73	4	2.74	2.75	Sales {	2.76		Institut





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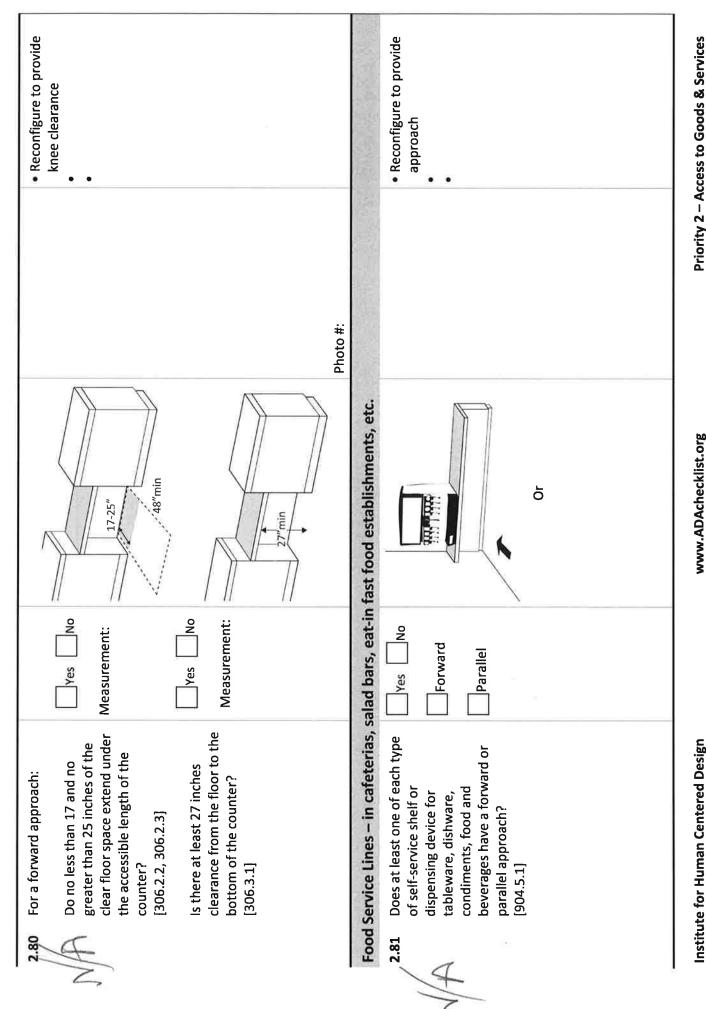
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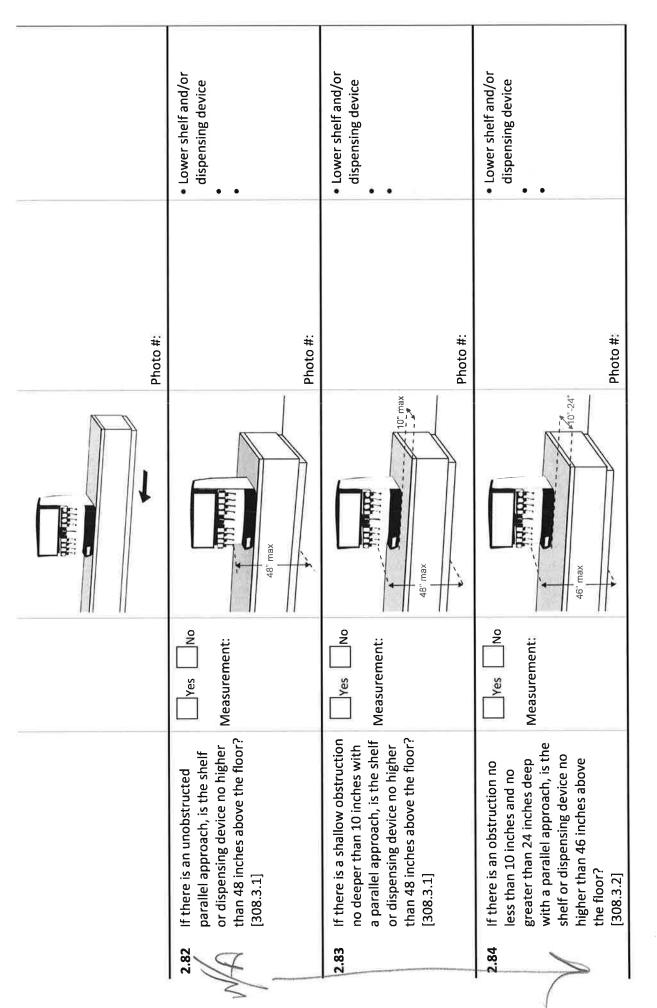
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2.85					
đ	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	Measurement:	48" max	Photo #:	<ul> <li>Lower shelf and/or dispensing device</li> </ul>
2.86	If there is an obstruction no deeper than 20 inches with a forward approach:		Ē		<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or</li> </ul>
	Does clear floor space extend under the obstruction that is at least the same depth as the obstruction?	Ves No Measurement:	20"max 48" max		<ul> <li>dispensing device</li> </ul>
	Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]	Tes No Measurement:		Photo #:	
2.87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach:		6		<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
	Does clear floor space extend under the obstruction that is at least the same depth as the obstruction?	Measurement:	20"-25"		
	Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]	Ves No Measurement:	······································	Photo #:	

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Priority 2 – Access to Goods & Services

<ul> <li>Reconfigure</li> <li></li> </ul>	• • •		• • •							
Photo #:		Photo #:		Photo #:		Photo #:		Photo #:		Photo #:
28"-34"										
Measurement:	Yes No		Yes No		Ves No		Yes No		Ves No	
If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]										
2.88										

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When toilet rooms are open to the public they should be accessible to people with **Contact Information** The ADA Checklist for Existing Facilities **Priority 3 - Toilet Rooms** Based on the 2010 ADA Standards for Accessible Design Surveyors Location Building Project Date disabilities. U

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**Priority 3 – Toilet Rooms** 







Questions on the ADA 800-949-4232 voice/tty **ADA National Network** 

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e checklists for recreation facilities visit www.ADAchecklist.org.	For the full set of checklists, including the checklists for recreation	For the full a
ADA Center at 617-695-0085 voice/tty or	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	Questions o ADAinfo@N
oject of the Institute for Human Centered Design veloped under a grant from the Department of contents do not necessarily represent the policy of ment by the Federal Government.	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	This checklis and a memb Education, N the Departn
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Possible Solutions	<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex accessible toilet room</li> </ul>	• Install signs	<ul> <li>Install sign</li> <li>Install sign</li> </ul>	• Alter route	Priority 3 – Toilet Rooms Page 4
Comments	ONLY ONE ACCESS Reconfigure toilet rooms IBLE TOILET RODEN IBLE TOILET RODEN UNISEX RODEN ADDIENT RODEN ADDIENT ROCESSIBLE toilet room BONED ROOM BONED ROOM	Photo #:	Photo #:	Photo #:	
			Ъ		www.ADAchecklist.org
- <i>2</i>	L Kes No	Ves LNo	Ves No	Ves No	
Driority 3 – Toilet Rooms	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.) Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	Accessible Route 3.4 Is there an accessible route to the accessible toilet room? [206.2.4]	Institute for Human Centered Design Copyright © 2016
Prior	<b>3.1</b>	3.2	<b>6</b> <b>1</b>	Acces 3.4	Institu Copyr

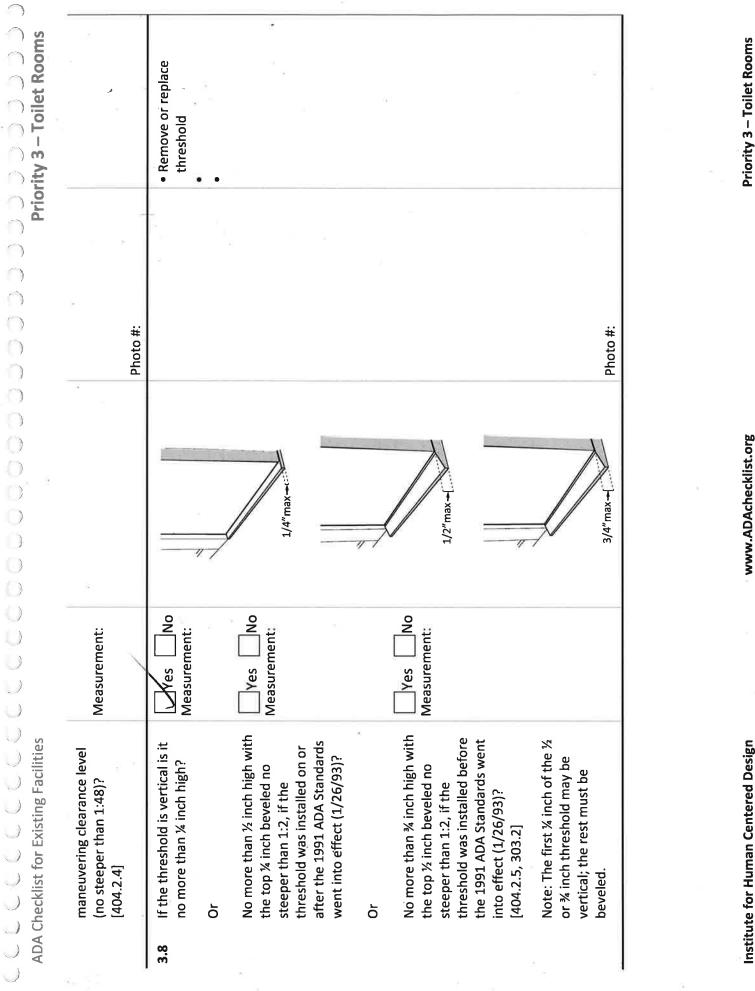
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Priority 3 – Toilet Rooms

ADA Checklist for Existing Facilities

ADA Checklist for Existing Facilities	000000000000000000000000000000000000000	00000000	0.00	Prio	Priority 3 – Toilet Rooms	
Signs at Toilet Rooms	5					
<b>3.5</b> Do text characters contrast with their backgrounds? [703.5]	Z	Yes No		20	<ul> <li>Install tactile sign</li> <li>Relocate sign</li> </ul>	
Are text characters raised?	2	Yes No	•		12	
Is there Braille? [703.3]	$\overline{Z}$	Yes No			9 F	
Is the sign mounted: On the wall on the latch side of the door? [703.4.2]	7	Yes No				
Note: Signs are permitted on the push side of doors with closers and without hold-open devices.	, 1		-		L 2	
	Measu	Ves No Measurement:	centered on tactile characters		*If constructed before 3/15/2012 and a person	
and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * [703.4.2]			45° - 18 <sup>th</sup> min		may approach within 3 inches of the sign without encountering protruding objects or standing within	
So the baseline of the lowest	2 2	s No			the door swing, relocation not required *If constructed before	
<ul> <li>character is at least 48 inches above the floor and the baseline of the highest character is no more than 60</li> </ul>	Measu	Measurement:	48"min		3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not	
Institute for Human Centered Design Copyright © 2016			www.ADAchecklist.org		Priority 3 – Toilet Rooms Page 5	
						-

Priority 3 – Toilet Rooms	required	2/	Constant a solution of the	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li>Alter the doorway</li> </ul>		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>	-		Priority 3 – Toilet Rooms Page 6
Pri		Photo #:			Photo #:	5			
			1. 1. A. B. I	32''min 90°		18"min	eo'		www.ADAchecklist.org
			/	Measurement:		Measurement:	* *	Lyes No	
ADA Checklist for Existing Facilities	inches above the floor? * [703.4.1]	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	ance	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]		If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	On both sides of the door, is the floor surface of the	Institute for Human Centered Design Copyright © 2016
ADA	~		Entrance	3.6		3.7			Instit Copy



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AD,	ADA Checklist for Existing Facilities	/		Prio	Priority 3 – Toilet Rooms
9. 9.	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?	Ves No			<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>
	Door handle?				•
	Lock (if provided)? [404.2.7]	~	=	Photo #:	
3.10	0 Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Measurement:			Change hardware height
	[404.2.7]		≪e 34 <sup>10</sup> - 48 <sup>11</sup>		
3.11	<ol> <li>Can the door be opened easily</li> <li>(5 pounds maximum force)?</li> <li>[404.2.9]</li> </ol>	Yes No Measurement:	S lbf	* 2005	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or</li> </ul>
	Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.			Photo #:	automatic door openers

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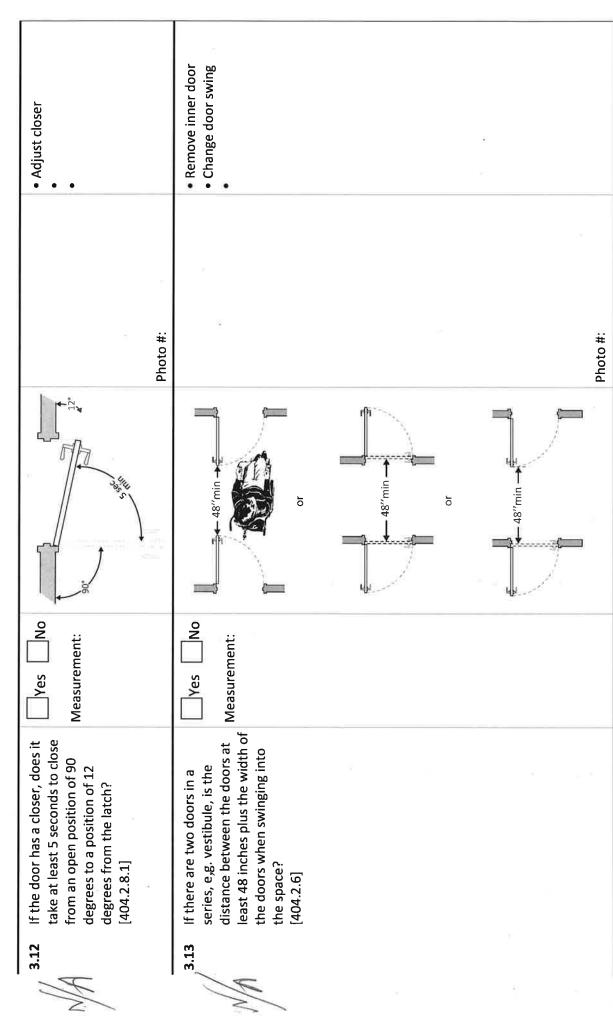
## Priority 3 – Toilet Rooms

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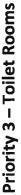
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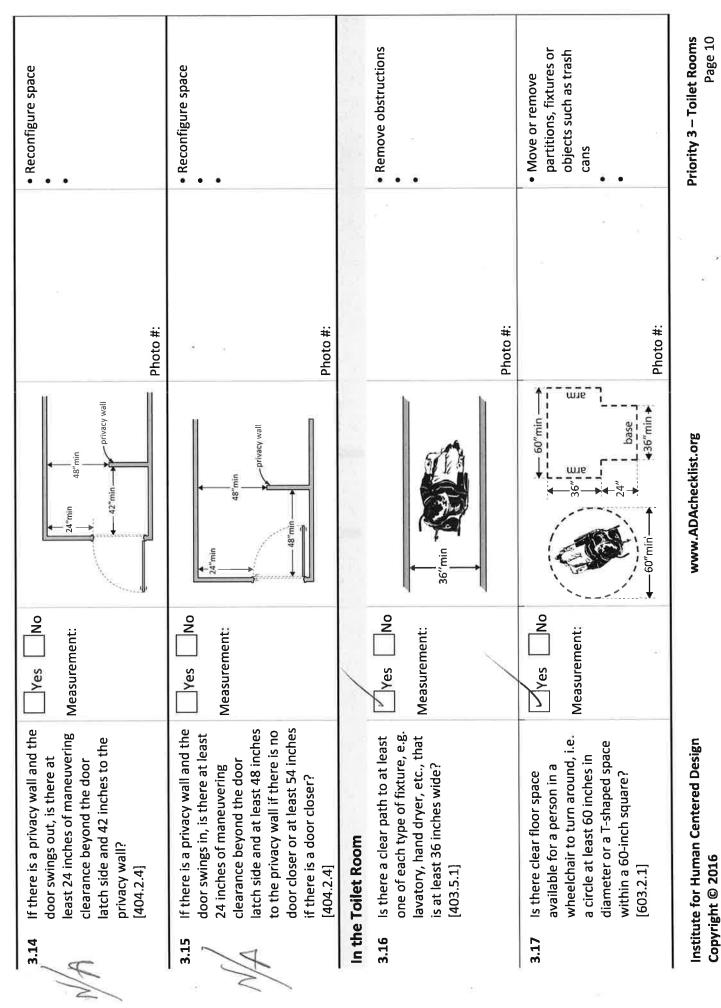
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ADA	しししししてしてしてしてして ADA Checklist for Existing Facilities	ccccc		0	Priority 3 – Toilet Rooms
3.18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]	√res _No Measurement:		Photo #:	<ul> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
3.19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?* [603.3]	Yes     No       Measurement:     No       Yes     No       Measurement:	40° max	Photo #: 6	* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required Lower the mirror • Add another mirror
3.20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?* [603.4]	Measurement:	48" max	Photo #:	<ul> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> <li>If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>

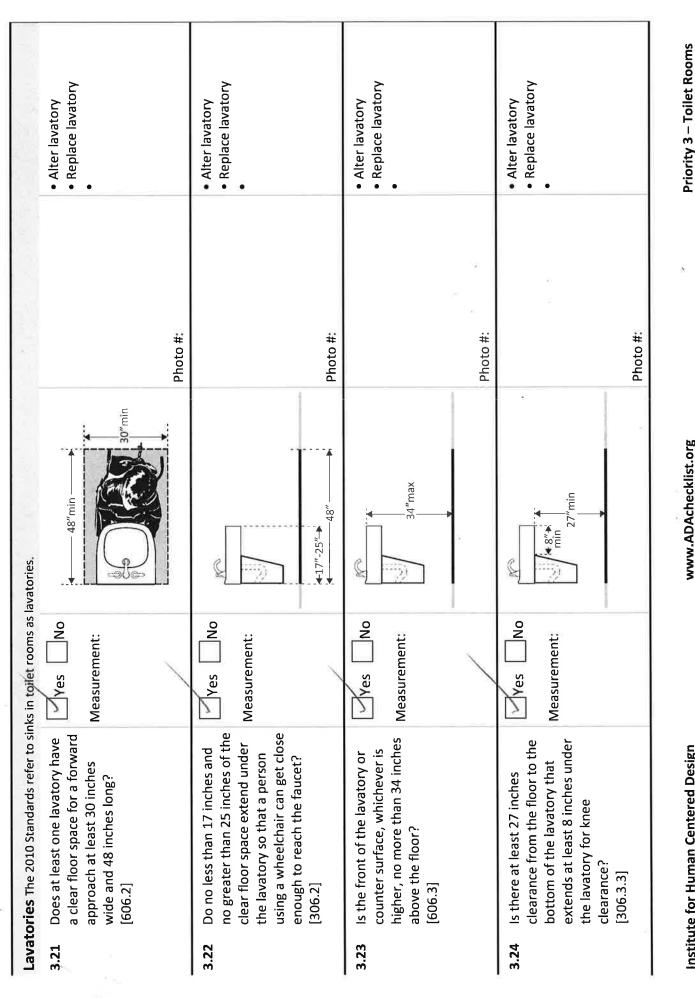
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		/			
3.25	Is there toe clearance at least 9 inches high? [306.3.3]	Measurement:			<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
	Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.		°	Photo #:	
3.26	Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]	Ves No			<ul> <li>Install insulation</li> <li>Install cover panel</li> <li></li> </ul>
				Photo #:	
3.27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	Yes No			<ul> <li>Adjust faucet</li> <li>Replace faucet</li> </ul>
	Is the force required to activate the faucet no greater than 5 pounds? [606.4]	Ves No		Photo #:	

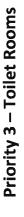
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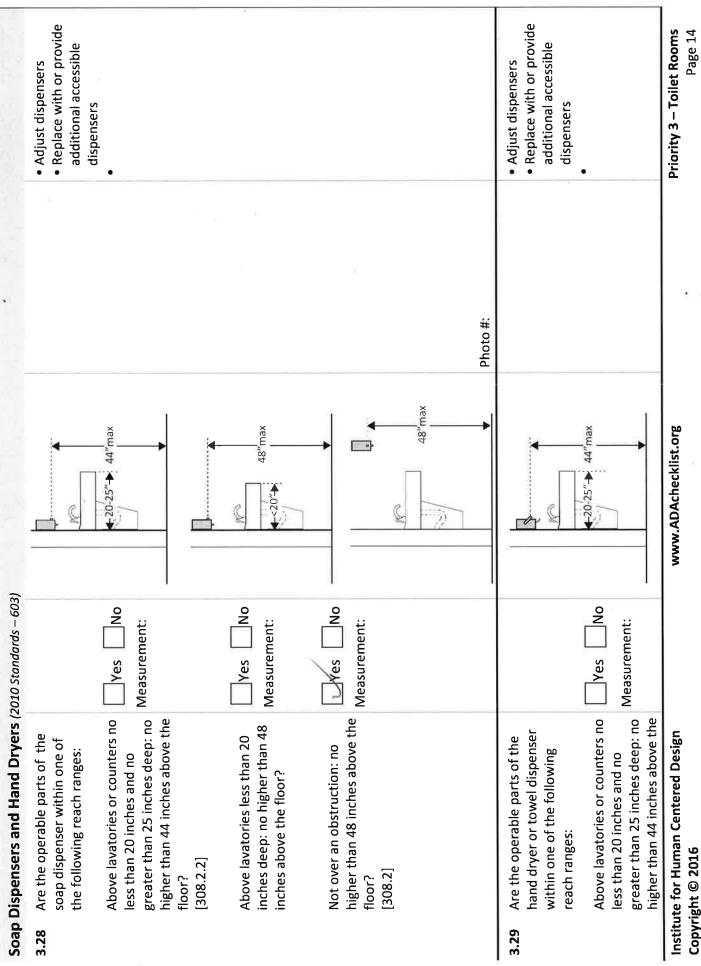
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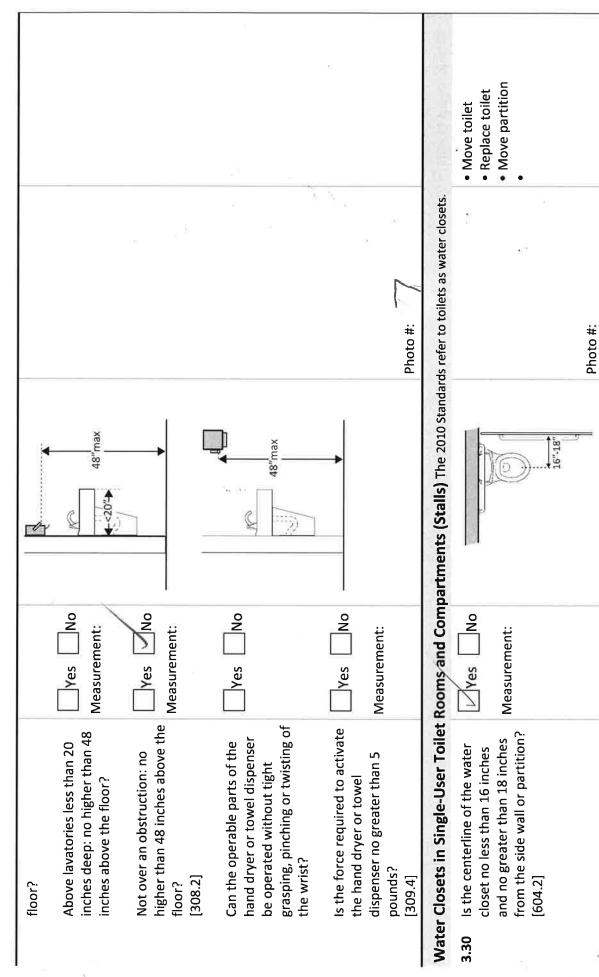
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* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet	<ul> <li>Alter room/compartment for clearance</li> </ul>	<ul> <li>Adjust toilet height</li> <li>Replace toilet</li> </ul>	Priority 3 – Toilet Rooms Page 16
	Photo #:	Photo #:	
56"min 60"min		"61-"LI	www.ADAchecklist.org
Aesurement:	_	√res □No Measurement:	
Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?* [604.3.1]		Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat? [604.4]	Institute for Human Centered Design Convright © 2016
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Priority 3 – Toilet Rooms

ADA Checklist for Existing Facilities

ADA	ADA Checklist for Existing Facilities	1		Pric	Priority 3 – Toilet Rooms
3.33	is there a grab bar at least 42 inches long on the side wall?	Ves No Measurement:			<ul> <li>Install grab bar</li> <li>Relocate grab bar</li> <li>Relocate objects</li> </ul>
	Is it located no more than 12 inches from the rear wall?	Yes No Measurement:	12" 54"min		•
	Does it extend at least 54 inches from the rear wall? [604.5.1]	Measurement:			
	Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]	Measurement:	39,-30,-		* If constructed before
	Is there at least 12 inches clearance between the grab bar and projecting objects above?*	Measurement:			3/ 12/ 2014 grap bars go not need to be relocated; there are no space requirements above and below grab bars in the
	Is there at least 1½ inches clearance between the grab bar and projecting objects below?*	Measurement:	12 <sup>n</sup> min		1991 Standards
	ls the space between the wall and the grab bar 1 ½ inches? [609.3]	Measurement:		Photo #:	

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not need to be relocated; requirements above and **Priority 3 – Toilet Rooms** 3/15/2012 grab bars do below grab bars in the \* If constructed before there are no space Relocate grab bar Relocate objects 1991 Standards Install grab bar • Photo #: 36″min \_\_\_\_\_\_ 1%"min 12"min 33"-36" No No °N N No S No 2 N Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Ves | Yes /Yes Yes Ves Yes Yes clearance between the grab bar clearance between the grab bar and protruding objects above?\* and projecting objects below?\* ADA Checklist for Existing Facilities inches and no greater than 36 Is the space between the wall Is there a grab bar at least 36 inches from the centerline of inches above the floor to the inches long on the rear wall? Is it mounted no less than 33 the water closet on one side Are there at least 1% inches and the grab bar 1% inches? top of the gripping surface? Are there at least 12 inches inches on the other (open) Does it extend at least 12 Does it extend at least 24 (side wall)? [604.5.2] 609.4] [609.3] side? 3,34

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Priority 3 – Toilet Rooms Page 18 (

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m _	3.35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]	Measurement:	48" max	Photo #:	<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>
m	3.36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]	Measurement:		Photo #:	Change control     Adjust control
m	3.37	ls the flush control on the open side of the water closet? [604.6]	Lytes No	- open side	Photo #:	• Move control •
m	3.38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]	Measurement:		00	* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet
= 0	Institu Copyr	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org		Priority 3 – Toilet Rooms Page 19

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**Priority 3 – Toilet Rooms** 

				Photo #:	Relocate dispenser     .
3.39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars? [604.7]	Measurement:	autiet 48" 148" min	Photo #:	Relocate dispenser
3.40	Does the dispenser allow continuous paper flow? [604.7]	Yes No		Photo #:	<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
3.41	<b>Toilet Compartments (Stalls)</b> <b>3.41</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]	Tyes No Measurement:	90 <sup>°</sup>	Photo #:	Widen door width

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C C C C ADA	ADA Checklist for Existing Facilities				Priority 3 – Toilet Rooms	
3.42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]	Measurement:	18"/min		Remove obstructions	
	Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		60°min	Photo #:		
3.43	Is the door self-closing? [604.8.1.2]	Ves		Photo #:	• Add closer • Replace door •	
3.44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?* [604.8.1.2]	Ves No		Photo #:	* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards • Replace hardware	

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Priority 3 – Toilet Rooms

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3.45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]	Ves No		Photo #:	• Replace lock
3.46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34", 48"	Photo #:	• Relocate hardware
3.47	ls the compartment at least 60 inches wide? [604.8.1.1]	Measurement:	60 <sup>m</sup> in	Photo #:	• Widen compartment
3.48	If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]	Measurement:	56°min	Photo #:	• Widen compartment

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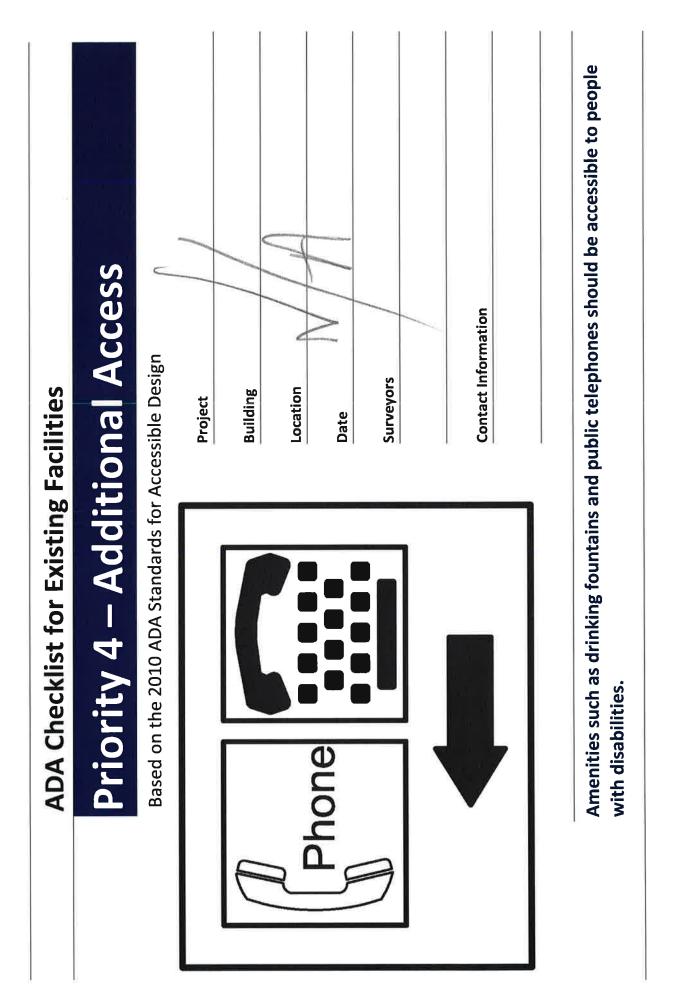
ADA	してしてしてしてしてして ADA Checklist for Existing Facilities	CCCCC	<pre>C C C C C C C C C C C C C C C C C C C</pre>	$\cap$	Priority 3 – Toilet Rooms
3.49	If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]	Measurement:	Power Powe Power Power P		• Alter compartment •
	-			Photo #:	
3.50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)?	Measurement:	60°min 56°or 59°min	Photo #1	<ul> <li>Reverse door swing</li> <li>Alter compartment</li> </ul>
		Ves No			
					•
				Photo #:	
		Ves No			
				Photo #:	
		Yes No			
					•
				Photo #:	

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Priority 4 – Additional Access			Comments	Possible Solutions
Drinking Fountains				
Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Measurement:	48"min 30"min	Photo #:	*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered • Alter space • Alter space • Relocate drinking fountain • Install a drinking fountain in another location
If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3] Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.	Measurement:	NJ-11-	Photo #:	<ul> <li>Alter space</li> <li>Replace drinking fountain</li> </ul>

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Page 4 **Priority 4 – Additional Access** 

ADA Checklist for Existing Facilities

	E			c	
	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Change control</li> <li>Adjust control</li> <li></li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	Priority 4 – Additional Access Page 5
	Photo #:	Photo #:	Photo #:	Photo #:	Pri
	and the second s	20"min to 25"max a 44" max		36" max	www.ADAchecklist.org
	Measurement:	Measurement:	Yes     No       Yes     No       Measurement:	Measurement:	
ADA UNECKIIST TOF EXISTING FACILITIES	If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]	If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]	Is the spout outlet no higher than 36 inches above the floor? [602.4]	Institute for Human Centered Design Copyright © 2016
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ADA Checklist for Existing Facilities

4.7	is the spout:				Adjust spout
	At least 15 inches from the rear of the drinking fountain?	Yes No			<ul> <li>Replace drinking fountain</li> </ul>
	No more than 5 inches from the front of the drinking fountain? [602.5]	Yes No Measurement:	o +5 <sup>2</sup> → 15"		
				Photo #:	
4.8	If there is more than one drinking fountain, is there at least one for standing persons?	Ves No	Ň		<ul> <li>Adjust drinking fountain</li> <li>Install new drinking fountain for standing</li> </ul>
	[ZIII.Z] Is the spout outlet no lower	Ves No	38" to 43"		•
	than 38 inches and no higher than 43 inches above the floor? [602.7]	Measurement:		Photo #:	
4.9	If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude	Yes No Measurement:			<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> <li>Add tactile warning such as permanent planter or</li> </ul>
	no more than 4 inches into the circulation path? [307.2]		>27" ************************************	Photo #:	partial walls

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[704.2.2] If the leading (bottom) edge of he telephone is higher than 27 the telephone is higher than 27	48"min 30"min Photo #:	30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]
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**Priority 4 – Additional Access** 

Priority 4 – Additional Access

ADA Checklist for Existing Facilities

is the volume control identified		Phi Press to Chande Volume 3 LEVELS	Photo #:	<ul> <li>Install volume control</li> <li>Replace telephone with one that has volume control</li> <li>Add pictogram</li> </ul>
by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3] Does at least one telephone have a TTY? [217.4.1]	Ves No		Photo #:	<ul> <li>Aud pictogram</li> <li>Install TTY</li> </ul>
Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot				

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Page 8 **Priority 4 – Additional Access** 

**Priority 4 – Additional Access** 

4.16	Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]	Yes No Measurement:			<ul> <li>Adjust height of TTY</li> <li>•</li> </ul>
	Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.		a4"min	Photo #:	
4.17	Is the TTY identified by the International Symbol of TTY? [703.7.2.2]	Yes No			• Add symbol
				Photo #:	
4.18	Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]	Yes No			• Add signs
4.19	Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]	Yes No			• Add signs •
				Photo #:	

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**Priority 4 – Additional Access** 

Fire Alarm Systems			
<ul> <li>4.20 If there are fire alarm systems, do they have both flashing lights and audible signals?</li> <li>[702.1]</li> </ul>	Yes No	• Install a alarms	<ul> <li>Install audible and visual alarms</li> </ul>
	Yes No		
	Ves No	Photo #:	
	No	Photo #:	
	Yes No	Photo #:	
		Photo #:	

**Priority 4 – Additional Access** 

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ing Facilities	Approach & Entrance ndards for Accessible Design	Project TOWN of WMDELL Building TOWN SQUARE	Location THIRD + CYPRESS Date 3-4-21	Surveyors BRYON HILL	Contact Information WITHERS RAVENEL	919-469-3340	An accessible route from site arrival points and an accessible entrance should be provided for everyone.
ADA Checklist for Existing Facilities	Priority 1 – Approach & Based on the 2010 ADA Standards for Accessible Design		36''min				An accessible route from site arrival poi everyone.

.\*



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Priority 1 – Approach & Entrance         This checklist for Existing Facilities         This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Euclarion, NIDRR grant number H133A060032-09A. However, the contracts do not necessity representing the policy of the Department of the ADA National Network. This checklist was developed under a grant from the Department of Euclarion, NIDRR grant number H133A060032-09A. However, the contract so not necessity representing the policy of the Department of Department of the Department of Department of the Department of Departmentof Department of Department of Department of D	Institute for Human Centered Design www.ADAchecklist.org Priority 1 – Approach & Entrance Page 3
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Prio	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
1.1	Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	Yes No If yes, location of route:			GAZEBO Photo #:	<ul> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Park	Parking Accessible parking spaces should be identified by size, access aisle and signage.	e identified by size, a	access aisle and signag	ge.		
1.2	If parking is provided for the	Ves No	Total Spaces	Accessible Spaces		<ul> <li>Reconfigure by repainting lines</li> </ul>
	of accessible spaces provided?	Total #·	1 - 25	£		
	[208.2]	Accessible #:	26 - 50	2		•
	11		51 - 75	3		
	NA		76 - 100	4		
~	. /		100+ see 2010 Standards 208.2	andards 208.2	Photo #:	
1.3	Of the accessible spaces, is at least one a van accessible	Ves No	*For every 6 or fraction of 6 parking spaces required by the table above,	ction of 6 parking / the table above,		* If constructed before 3/15/2012, parking is
	space : ** [208.2.4]		at reast 1 should be a vali accessible space.	ה מ עמוו מרנהאאוחוה		every 8 accessible spaces
	112					is van accessible
	W/H				Photo #:	<ul> <li>Reconfigure by repainting lines</li> </ul>

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Priority 1 – Approach & Entrance

<ul> <li>Reconfigure by repainting lines</li> </ul>	<ul> <li>Reconfigure to provide van-accessible space(s)</li> </ul>	<ul> <li>Reconfigure to provide van-accessible space(s)</li> </ul>
Photo #:	Photo #:	Photo #:
ariute state stat	-11'min -+&min -+&min -+	B <sup>u</sup> nin
Measurement:	Tyes No Measurement: Yes No Measurement:	Measurement:
Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3] Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]	Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]
1.4 M/A	1.5	1:6 A

Priority 1 – Approach & Entrance Page 5

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## Priority 1 – Approach & Entrance

1.7	Are the access aisles marked so as to discourage parking in them? [502.3.3]	Yes No			Mark access aisles
/.	Note: The marking method and color may be addressed by state/local requirements.		area to be marked	Photo #:	
1.8 MA	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	Tyes No Measurement:		Photo #:	Regrade surface
1.1 A	Do the access aisles adjoin an accessible route? [502.3]	Tes No		Photo #:	<ul> <li>Create accessible route</li> <li>Relocate accessible space</li> </ul>
1.10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility? Is the bottom of the sign at least 60 inches above the ground? [502.6]	Yes     No       Yes     No       Yes     No       Measurement:	60 <sup>min</sup>	(i · )	• Install signs
	Note: The International Symbol of Accessibility is not required on the ground.			Photo #:	

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Priority 1 – Approach & Entrance Page 6

	Are there signs reduing van accessible spaces? [502.6]	Yes No	VICE AND A	Photo #:	• Install signs
Of t the tot [20	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]	Yes No			Reconfigure spaces
Not enti sho	Note: If parking serves multiple entrances, accessible parking should be dispersed.			Photo #:	
ior /	Exterior Accessible Route	/ /			
ls l Slip [30	ls the route stable, firm and slip-resistant? [302.1]	Ves No	GAZERZO HAS ADA ROUTE STACLE DOESN'T HAVE ROUTE	STAGE RENTE Photo #:	<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> <li>Replace gravel with asphalt or other surface</li> </ul>
vi [46]	ls the route at least 36 inches wide? [403.5.1]	Measurement:	36"min		<ul> <li>Change or move landscaping, furnishings or other items</li> <li>Widen route</li> </ul>

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Priority 1 – Approach & Entrance

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Priority 1 – Approach & Entrance

	Widen route for passing     space	Replace or move grate	<ul> <li>Regrade to 1:20 max.</li> <li>.</li> </ul>	Priority 1 – Approach & Entrance Page 8
Photo #:	Photo #:	Photo #:	Photo #:	
4-24'max - 48''min - 4-24''max - 48''min - 48''min - 24''max - 48''max - 48''ma	36''min 60'min 60'min	1/2"		www.ADAchecklist.org
	Measurement:	Measurement: Yes No	Measurement:	
Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3] Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.	Institute for Human Centered Design Copyright © 2016
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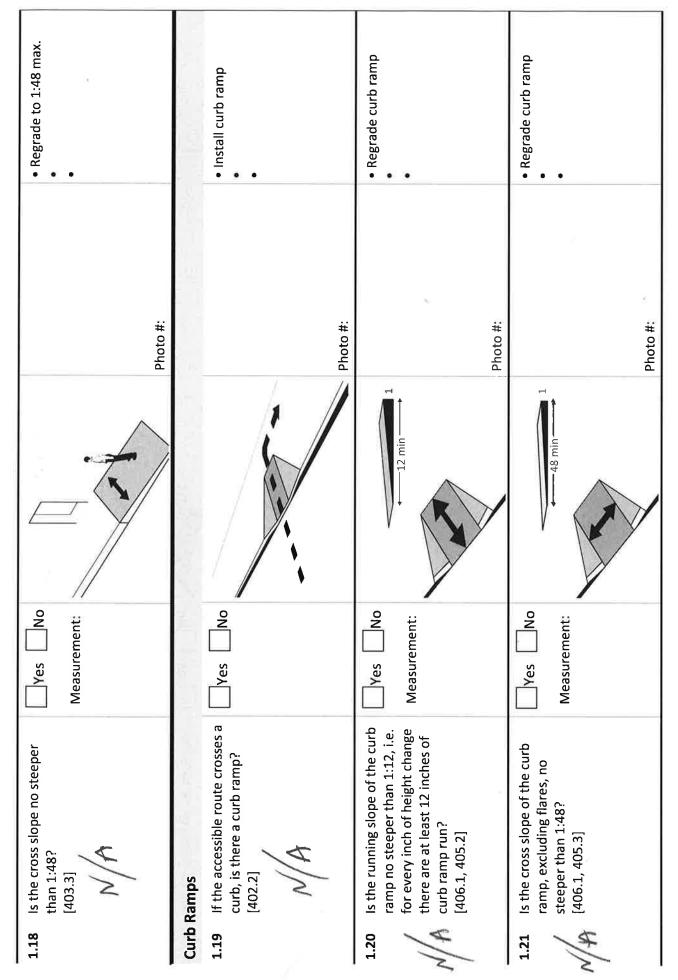
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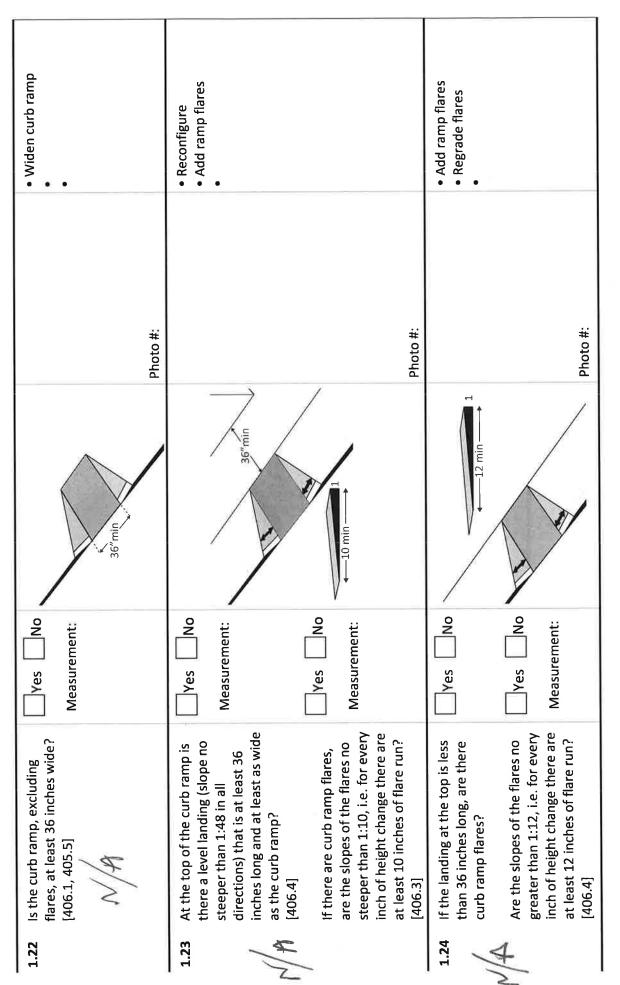
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Priority 1 – Approach & Entrance



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ADA	ADA Checklist for Existing Facilities	00000	0000000000	Priority 1 – Approach & Entrance	Approach & Entrance
Ram	Ramps If any portion of the accessible route is steeper than 1:20, it	e is steeper than 1:20	0, it should be treated as a ramp.	Seal of the seal	
1.25	If there is a ramp is it at least 36 inches wide?	Ves No			• Alter ramp
	[405.5]	Measurement:			
	Note: If there are handrails, measure between the		36" min.		
				Photo #:	
1.26	Is the surface stable, firm and slip resistant?	Tyes No		STAGE ROMP	Resurface ramp
	[405.4]				
		1		Photo #:	
1.27	For each section of the ramp, is the running slope no greater	Ves No		STAGE REND	Relocate ramp     In enother ramp to
	than 1:12, i.e. for every inch of	Measurement:			decrease slope
	height change there are at least				•
	[405.2]				
	Note: Rises no greater than 3				
	inches with a slope no steeper		12 min		
	than 6 inches with a slope no		1		
	steeper than 1:10 are				
	permitted when such slopes are				

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Photo #:

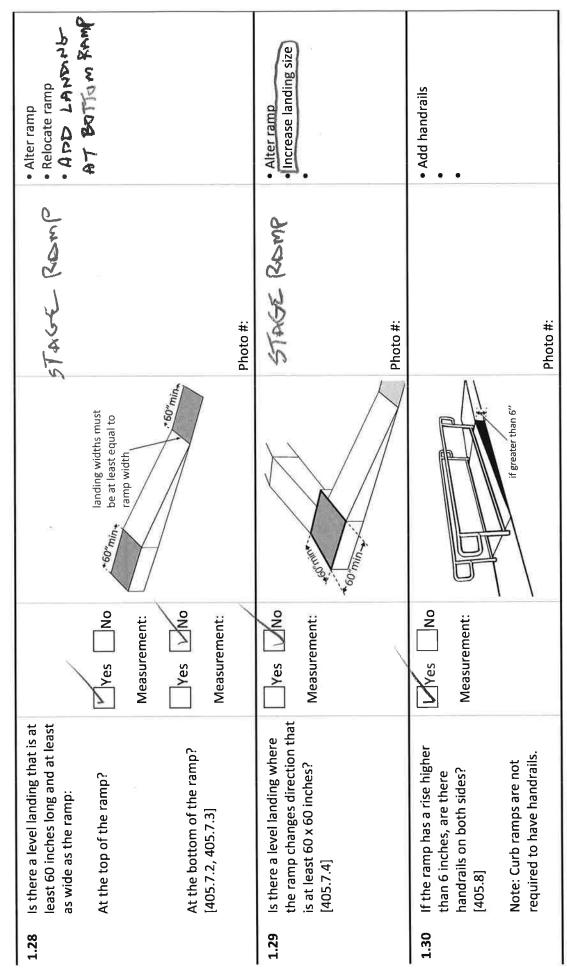
necessary due to space

limitations.

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y 1 – Approach & Entrance Page 13	Priority 1	www.ADAchecklist.org		Institute for Human Centered Design Copyright © 2016
	ji ji ja ji	4"-6 14" perimeter	Measurement:	ls the perimeter no less than 4 inches and no greater than 6¼ inches?
Replace handrails	STAFE RAMP			If the handrail gripping surface is non-circular:
	Photo #:			
<ul> <li>Replace handrails</li> <li></li> </ul>		(Z-MT)	Ves No Measurement:	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]
	Photo #:		Yes No Measurement:	If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]
<ul> <li>Reconfigure or replace handrails</li> </ul>			Ves	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]
0	Photo #:			
<ul> <li>Reconfigure or replace handrails</li> <li>Adjust handrail height</li> </ul>			Measurement:	ls the top of the handrail gripping surface no less than 34 inches and no greater than 38
– Approach & Entrance	Priority 1 – A			ADA Checklist for Existing Facilities
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and a second and a second a se			
Does the handrail:       Extend at least 12 inches         Extend at least 12 inches       No         horizontally beyond the top and bottom of the ramp?       Measurement:         Return to a wall, guard, or landing surface?       Measurement:         [505.10.1]       Measurement:         Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.       Measurement:         To prevent wheelchair casters and crutch tips from falling off:       Measurement:         Does the surface of the ramp extend at least 12 inches       No         beyond the inside face of the inside face of the ramp extend at least 12 inches       Measurement:		STACE REMP Photo #:	
Return to a wall, guard, or landing surface? [505.10.1] Note: If a 12 inch extension would be a hazard (in circulation path) it is not required. To prevent wheelchair casters and crutch tips from falling off: Does the surface of the extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that	- No . rement:	Alter handrails     .	ndrails
Note: If a 12 inch extension would be a hazard (in circulation path) it is not required. To prevent wheelchair casters and crutch tips from falling off: and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that	No		
To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that	min Photo #:	*	
surrace of the ramp Ares No least 12 inches Measurement: he inside face of the Measurement: curb or barrier that Area No		<ul> <li>Add curb</li> <li>Add barrier</li> <li>Extend ram</li> </ul>	<ul> <li>Add curb</li> <li>Add barrier</li> <li>Extend ramp width</li> </ul>
Vec No		•	
Measurement:	Irement: Photo #:		

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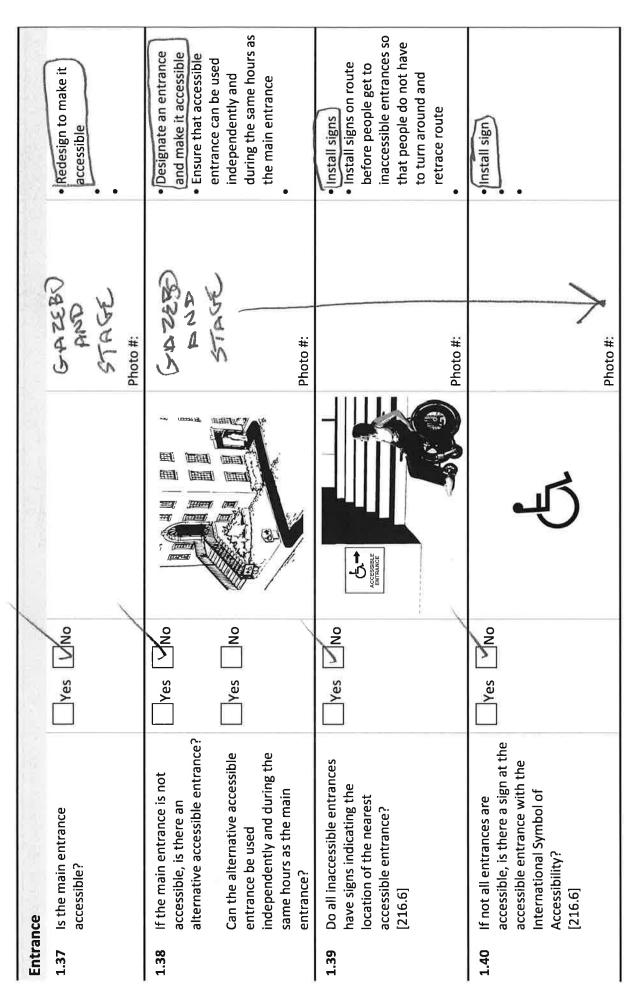
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## Priority 1 – Approach & Entrance

<ul> <li>Alter door</li> <li>Alter door</li> <li>Install offset hinges</li> <li>Photo #:</li> </ul>	Remove obstructions     Remove obstructions     Reconfigure walls     Add automatic door     opener	Photo #:	Remove or replace     threshold     .	it.org Priority 1 – Approach & Entrance Page 16
			1/4"max:	www.ADAchecklist.org
Tyes No Measurement:	Measurement:	Measurement:	Yes     No       Measurement:     No       Yes     No       Measurement:	
Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	If the threshold is vertical is it no more than ¼ inch high? Or No more than ¼ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or	Institute for Human Centered Design Convright © 2016
1.41	1.42		1.43	Institut Copyrie

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D D	after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.	Tytes No Measurement:	1/2"max-f		
1.44	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]	Ves No Yes No Yes No		Photo #:	<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>

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1.45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	Tyes No Measurement:	€ 34″-48″	Photo #:	Change hardware height
1.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]	Measurement:	300 All and a set of the set of t	Photo #:	• Adjust closer •
1.47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Measurement:	or or		Remove inner door     Change door swing
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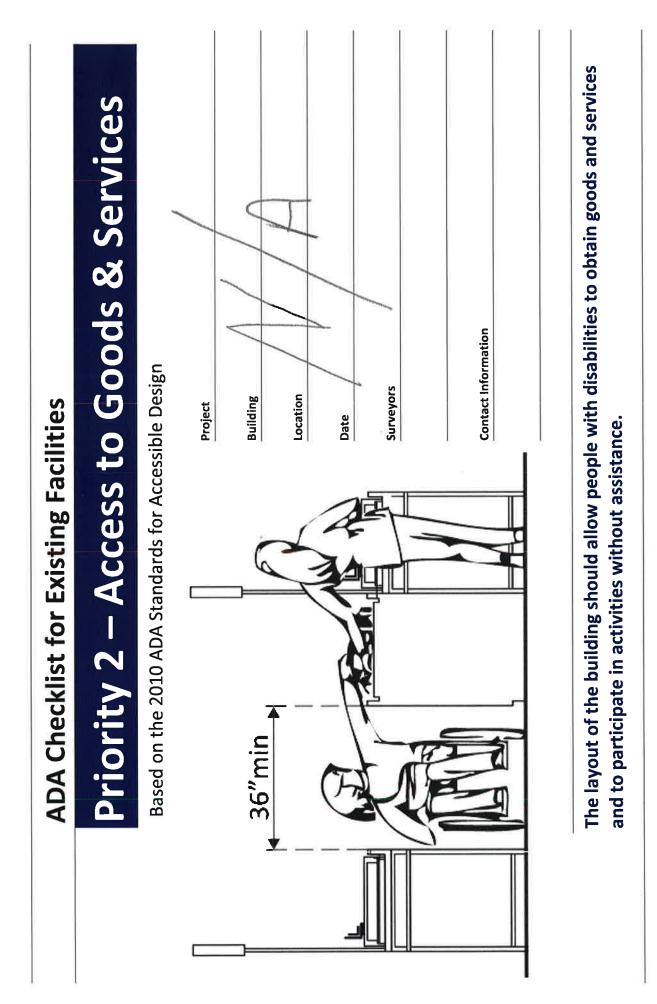
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			 Photo #:	
1.48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]	Measurement:	Photo #:	Replace or remove mats
1.49 M	Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]	Yes No	Photo #:	<ul> <li>Secure carpeting or mats at edges</li> <li>•</li> </ul>
		Tyes No	Photo #:	• • •
		Ves No		• • •
			Photo #:	

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

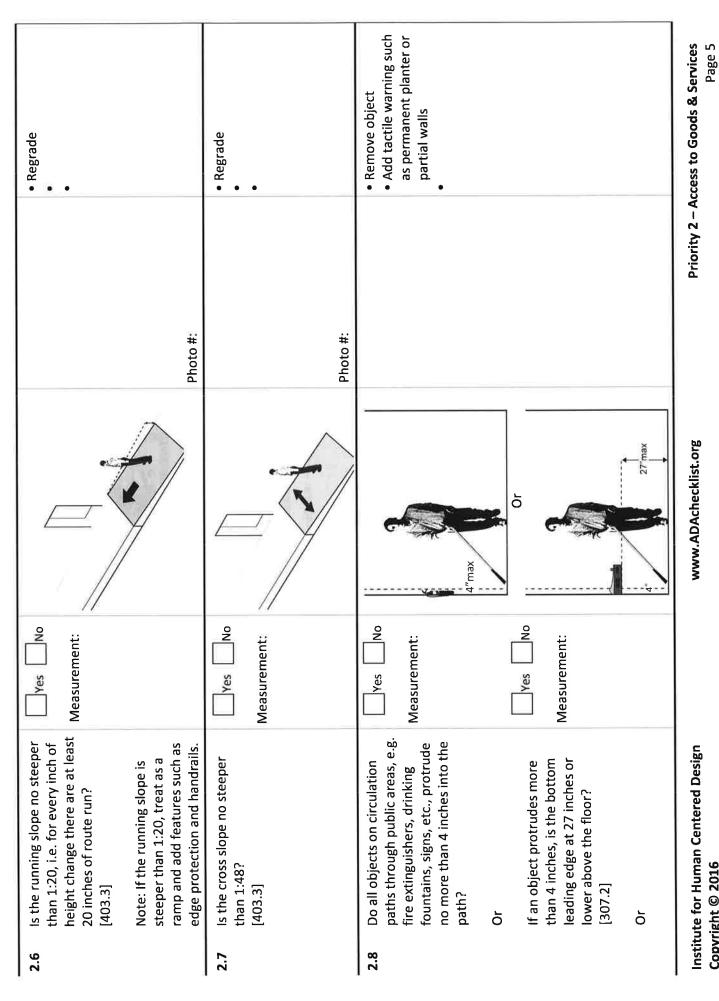
For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Prio	Priority 2 – Access to Goods & Services	k Services	Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	Yes No	Photo #:	Create accessible route
Intel Instit Copy	Interior Accessible Route Institute for Human Centered Design Copyright © 2016	www.ADAchecklist.org	Priority 2	Priority 2 – Access to Goods & Services Page 3

2.2	Are all public spaces on at least one accessible route? [206.2.4]	Yes No			Create accessible route
2.3	ls the route stable, firm and slip-resistant? [40.2, 302.1]	Ves No			<ul> <li>Repair uneven surfaces</li> <li>•</li> </ul>
2.4	Is the route at least 36 inches wide? [403.5.1] Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	Measurement:	36"min 36"min 24"max 48"min - 24"max 4	Photo #:	• Widen route
2.5	lf the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Measurement:	36''min 60''min	Photo #:	Widen route for passing     space

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 Offer goods and services on an accessible story Install if necessary Photo #: Photo #: um C ō ATHROOM Yes No ۶ Measurement: Yes required in new construction or Are there elevators or platform shopping center, shopping mall, 80 inches or higher above the professional office of a health terminal, state facility or local Is the bottom leading edge at than three stories or has less care provider, transportation alterations if a facility is less story, unless the facility is a Note: Vertical access is not than 3,000 square feet per lifts to all public stories? government facility [307.4] floor? 2.9

Ramps

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	• Alter ramp •		<ul> <li>Resurface ramp</li> <li>•</li> </ul>		<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>
ı		Photo #:		Photo #:	Photo #:
		36° minst			12 min
	Tyes No Measurement:		Yes No		Measurement:
)	If there is a ramp, is it at least 36 inches wide? [405.5]	Note: If there are handrails, measure between the handrails.	Is the surface stable, firm and slip resistant? [405.4]		For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2] Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 1:10 are permitted when due to space limitations.
	2.10		2.11		2.12

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 Increase landing size Relocate ramp Add handrails Alter ramp • • Photo #: Photo #: Photo #: \*60"min. if greater than 6" landing widths must be at least equal to ramp width \*60"min+ -uim'09 60"min Ñ Ves No °2 No Measurement: Measurement: Measurement: Measurement: Yes Yes Yes Is there a level landing that is at least 60 inches long and at least the ramp changes direction that Is there a level landing where At the bottom of the ramp? If the ramp has a rise higher is at least 60 x 60 inches? handrails on both sides? At the top of the ramp? than 6 inches are there as wide as the ramp: [405.7.2, 405.7.3] [405.7.4] [405.8] 2.13 2.14 2.15

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2.16	Is the top of the handrail				Adjust handrail height
	gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:	34"-38"	Photo #:	•
2.17	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]	Thes No No No Neasurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li></li> </ul>
2.18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Measurement:		Photo #:	<ul> <li>Replace handrails</li> <li></li> </ul>
2.19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches? Is the cross section no greater than 2¼ inches in diameter? [505.7.2]	Measurement: Measurement: Measurement: Measurement:	4"-6 ¼" perimeter	Photo #:	Replace handrails
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ADA (	ADA Checklist for Existing Facilities			Priority 2 – Acces	- Access to Goods & Services
2.20	Does the handrail:				Alter handrails
	Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Tes No Measurement:			
	Return to a wall, guard, or landing surface? [505.10.1]	Ves No			
	Note: If a 12" extension would be hazardous (in circulation path), it is not required.		nin	Photo #:	
2.21	To prevent wheelchair casters and crutch tips from falling off:				Add curb     Add barrier
	Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?	Yes No Measurement:	J <sup>12</sup> "min		<ul> <li>Extend ramp width</li> <li>•</li> </ul>
	Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere?	Tyes No Measurement:	less than 4"		
Eleva	[405.9.1, 405.9.2] Elevators – Full Size & LULA (limited use, limited appli	d use, limited ap	Photo #: pplication) LULA elevators are often used in alterations.	Photo #: d in alterations.	
2.22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]	Measurement:	54"max	0 +oto	Change call button height
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2.23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?* [407.3.3]	Ves No		Photo #:	<ul> <li>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</li> <li>• Install opener</li> <li>•</li> </ul>
2.24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2]	Time:		Photo #:	<ul> <li>Add power operated door</li> <li>Adjust opening time</li> </ul>
2.25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches? [407.4.1 Exception]	Measurement: Measurement: Ves No Measurement:	16 sq.ft.min 54"min	Photo #:	Replace elevator

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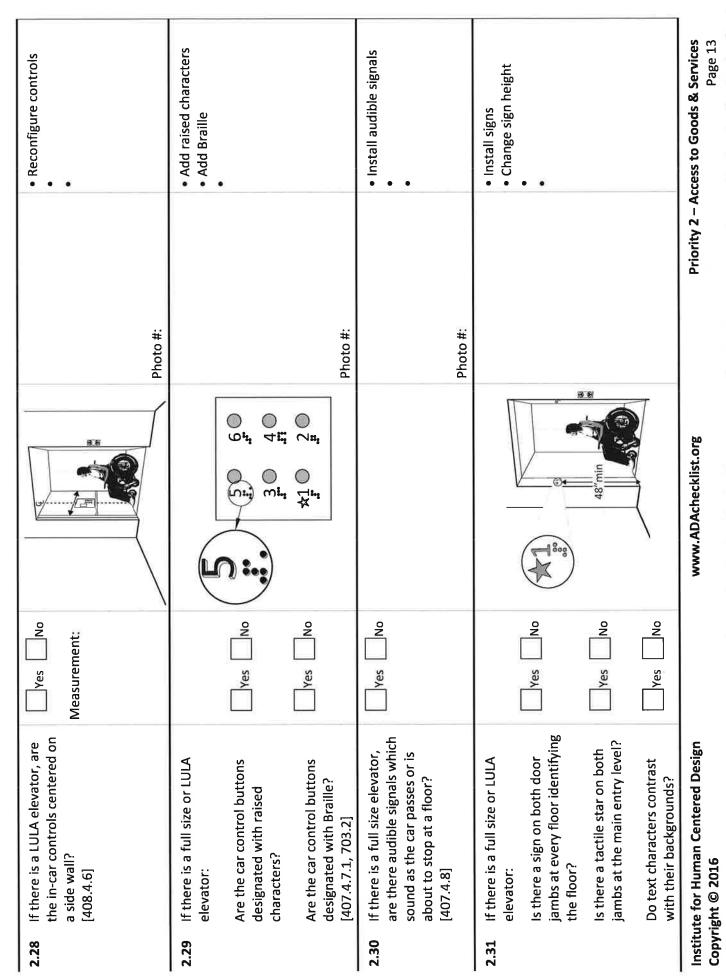


2.26	If there is a LULA elevator, is the interior:				Replace elevator
,	At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches? [408.4.1 Exceptions 1 and 2]	Measurement: Measurement: Measurement:	4 - 51"min - 54" min - 32"min + 32"mi	Photo #:	
2.27	If there is a full size or LULA elevator, are the in-car controls:		< ↓ • • • • • • • • • • • • •		<ul> <li>Change control height</li> <li>•</li> </ul>
	No less than 15 inches and no greater 48 inches above the floor?	Measurement:	48" max		
	Or		o		
	Up to 54 inches above the floor for a parallel approach? [408.4.6, 407.4.6.1]	Measurement:	54" max	Photo #:	

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ADA Checklist for Existing Facilities			Priority 2 – Access	Priority 2 – Access to Goods & Services
Are text characters raised? Is there Braille?	Ves No			
Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?* [407.2.3, 408.2.3]	Measurement:		Photo #:	* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required
Platform Lifts				というためで
<b>2.32</b> If a lift is provided, can it be used without assistance from others? [410.1]	Ves No			<ul> <li>Reconfigure so independently operable</li> <li>•</li> </ul>
			Photo #:	
<ul> <li>2.33 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?</li> <li>[410.5]</li> </ul>	Measurement:	30"min. 48"min	Photo #:	Remove obstructions

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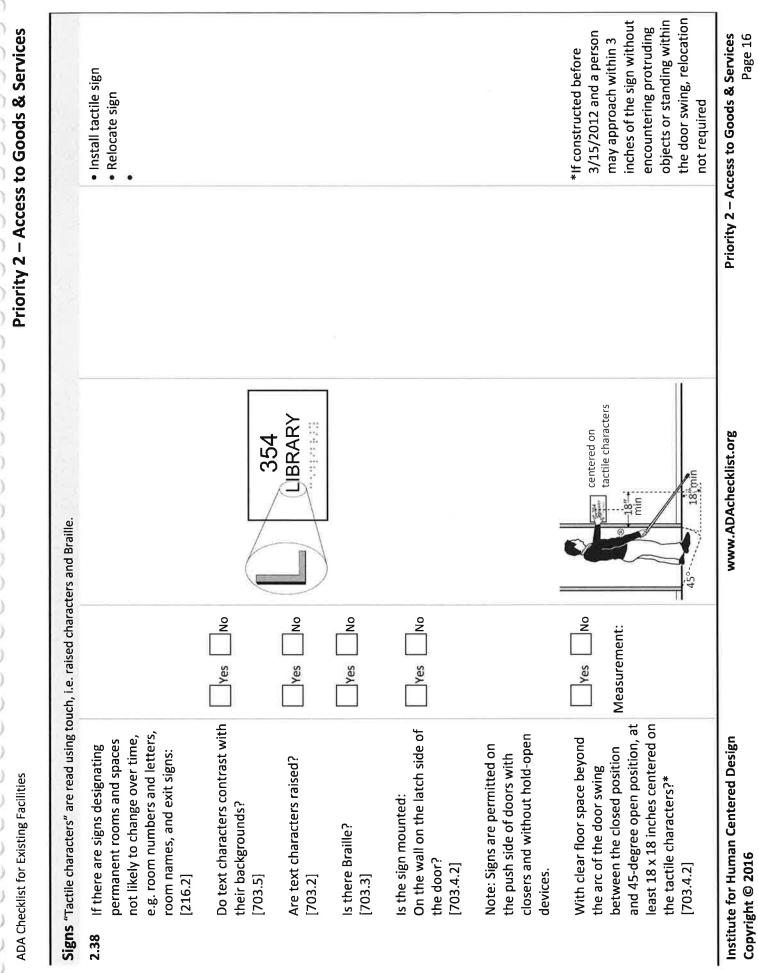
Priority 2 – Access to Goods & Services

2.34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]	Measurement:	Ph	Photo #:	Change control height
2.35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]	Measurement:	36 min 48" min	Photo #:	Replace lift
2.36	If there is an end door, is the clear opening width at least 32 inches? [410.6]	Measurement:	32°min 32°min	Photo #:	• Alter door width •
2.37	If there is a side door, is the clear opening width at least 42 inches? [410.6]	Measurement:	42 min	Photo #:	• Alter door width •

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*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required	<ul> <li>Install signs with contrasting characters</li> <li>Change sign height</li> </ul>
Photo #:	Photo #:
60° max	40°
Measurement:	Measurement:
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1] Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	<ul> <li>2.39 If there are signs that provide direction to or information about interior spaces:</li> <li>Do text characters contrast with their backgrounds?</li> <li>[703.5.1]</li> <li>Is the sign mounted so that characters are at least 40 inches above the floor?</li> <li>[703.5.6]</li> <li>Note: Raised characters and Braille are not required.</li> </ul>

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ADA C	ADA Checklist for Existing Facilities			Priority 2 – Acces	Priority 2 – Access to Goods & Services
Inter	Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.	dical exam room	s, conference rooms, etc.		
2.40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:		Photo #:	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door. On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Measurement: Measurement:	eou min		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
	[404.2.4]			Photo #:	

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Remove or replace	<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>	Priority 2 – Access to Goods & Services Page 19
	Photo #: Photo #:	
1/4"max	3/4"max-c	www.ADAchecklist.org
Yes     No       Measurement:     No       Yes     No       Measurement:     No       Measurement:     No       Measurement:     No	ves No Ves No	
<ul> <li>2.42 If the threshold is vertical is it no more than ¼ inch high?</li> <li>Or</li> <li>Or</li> <li>No more than ¼ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?</li> <li>Or</li> &lt;</ul>	<ul> <li>[404.2.5, 303.2]</li> <li>Note: The first ¼ inch of the ¼ or ¾ inch threshold may be vertical; the rest must be beveled.</li> <li>2.43 Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</li> <li>Door handle?</li> <li>Lock (if provided)?</li> <li>[404.2.7]</li> </ul>	Institute for Human Centered Design Copyright © 2016

ADA CI	ADA Checklist for Existing Facilities			Priority 2 – Access	Access to Goods & Services
2.44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34"-48"	Photo #:	Change hardware height
2.45	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.	Measurement:	S E E F	Photo #:	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
2.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Measurement:	Job Star	Photo #:	• Adjust closer •
Room 2.47	Rooms and Spaces – stores, supermarkets, libraries, etc.         2.47 Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?	<b>markets, libraries</b>	s, etc.	Photo #:	<ul> <li>Rearrange goods,</li> <li>equipment and furniture</li> </ul>
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Change floor surface     .	Replace carpet	• Change height of control • • • • • • • • • • • • • • • • • • •
Photo #:	Photo #:	es, etc. Photo #:
		ems, emergency/alarm box 48"max 30"min 48"max 48"max 48"min 48"max
Ves No	Thes No Measurement:	Ind intercom syst Measurement: Measurement: Measurement:
Are floor surfaces stable, firm and slip resistant? [302.1]	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges? [302.2]	Controls – light switches, security and intercom systems, emergency/alarm boxes, etc. 2.50 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? 48 inches long for a forward or parallel approach? 305.3] Measurement: 305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] [309.3, 308]
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2.51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]	Ves No		Photo #:	Replace control
Seati	Seating: Assembly Areas – theaters, auditoriums,		stadiums, theater style classrooms, etc.	s, etc.	
2.52	Are an adequate number of wheelchair spaces provided? [221.2.1]	Total #: Wheelchair #:	# of Seats         Wheelchair Spaces           4 - 25         1           26 - 50         2           51 - 150         4           151 - 300         5           300+ see 2010 Standards 221.2.1.	Photo #:	<ul> <li>Reconfigure to add</li> <li>wheelchair spaces</li> </ul>
2.53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]	Yes No		Photo #:	<ul> <li>Reconfigure to disperse</li> <li>wheelchair spaces</li> </ul>
2.54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]	Ves No		Photo #:	<ul> <li>Alter for line of sight</li> <li></li> </ul>
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2.55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]	Ves No			<ul> <li>Alter for line of sight</li> <li></li> </ul>
2.56	If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]	Tes No Measurement:		Photo #:	• Alter space
2.57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]	Measurement:		Photo #:	• Alter spaces
2.58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]	Measurement:	← 33" min → ← 33" min →	Photo #: Photo #:	• Alter space

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ADA C	ADA Checklist for Existing Facilities			LI 101114 2 - ALLEN	Priority 2 - Access to Goods & Services
2.59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]	Measurement:	60° min	Photo #:	• Alter space
2.60	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	Yes No	Accessibe Route	Photo #:	• Alter spaces
2.61	Is there at least one companion seat for each wheelchair space? [221.3]	Thes No		Photo #:	<ul> <li>Add companion seats</li> <li> <ul> <li></li></ul></li></ul>
2.62	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	Yes No		Photo #:	<ul> <li>Alter seating</li> <li></li> </ul>
2.63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	Ves No		Photo #:	<ul> <li>Add equivalent seating</li> <li></li> </ul>
Institu Copyr	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Priority 2 – Ao	Priority 2 – Access to Goods & Services Page 24

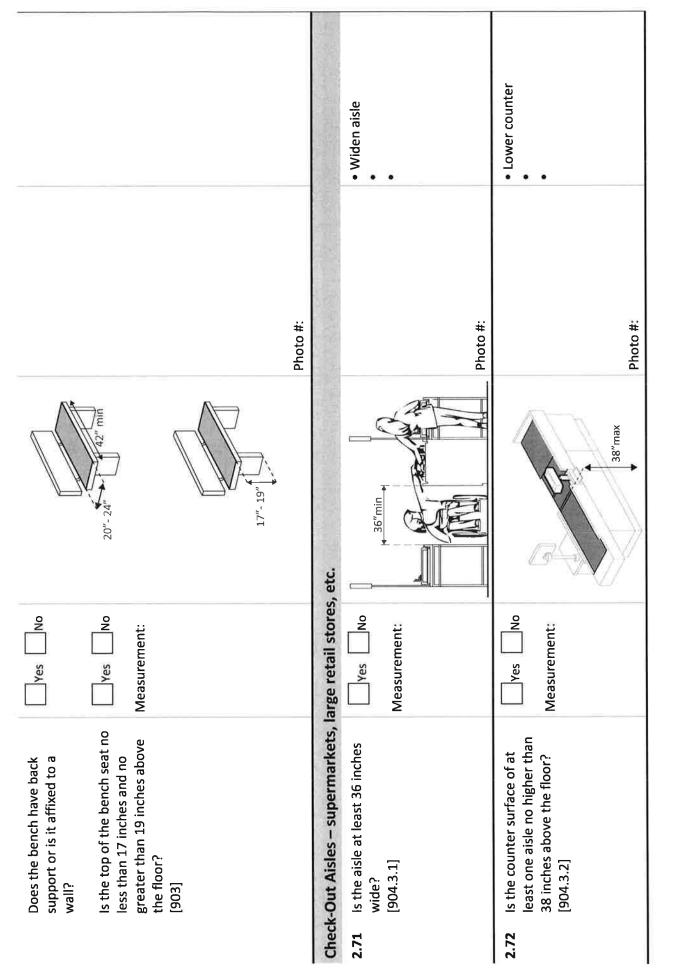
Seati	Seating: At dining surfaces (restaurants, cafeterias,	rants, cafeterias,	, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)	ork surfaces (libraries, confe	erence rooms, etc.)
2.64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Total #: Wheelchair #:		Photo #:	<ul> <li>Alter to provide accessible spaces</li> <li></li> </ul>
2.65	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	Measurement:	36°min	Photo #:	• Widen route •
2.66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3] Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.	Measurement:	28"-34"	Photo #:	<ul> <li>Alter surface height</li> <li></li> </ul>
2.67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3] Does it extend no less than 17 inches and no greater than 25 inches under the surface?	Measurement: Measurement:	30"48"		<ul> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> </ul>
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		<ul> <li>Move furniture and equipment to provide</li> <li>space</li> </ul>		「「「ない」」とないので、ないとう	• Add bench •	<ul> <li>Move bench</li> <li>Replace bench</li> <li>Affix bench to wall</li> <li></li> </ul>	Priority 2 – Access to Goods & Services Page 26
Photo #:			Photo #:	other bences.	Photo #:		
27"min 30"min 17"-25"	etc.	36"X48"		rooms This section does not apply to any other bences.		48" min 30" min	www.ADAchecklist.org
Measurement:	, waiting rooms,	Measurement:			Ves No	Yes     No       Measurement:     No       Yes     No       Measurement:	
Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3] Note: If for children, the knee space may be 24 inches high.	Seating: General – reception areas, waiting rooms,	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]		Benches – In locker rooms, dressing rooms, fitting	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?	Institute for Human Centered Design Copyright © 2016
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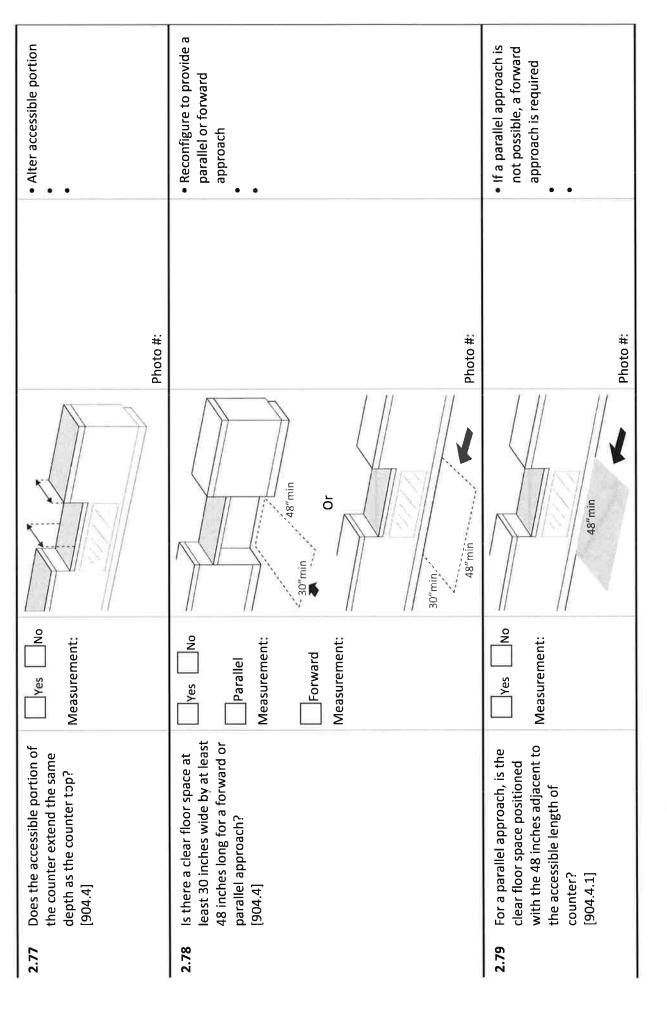
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2.73	Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]	Measurement:	\$ \$2"max	Photo #:	<ul> <li>Lower edge protection</li> </ul>
2.74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]	Measurement:	28"-34"	Photo #:	<ul> <li>Alter check writing surface</li> <li></li> </ul>
2.75	If there is more than one check- out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]	Tytes No	Ŀ	Photo #:	• Add sign •
Sales	& Service Counters – banks, s	stores, dry cleane	Sales & Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.	ıs, etc.	
2.76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]	The surement:	36"min 36"max	Photo #:	<ul> <li>Lower section of counter</li> <li>Lengthen section of counter</li> <li>counter</li> </ul>
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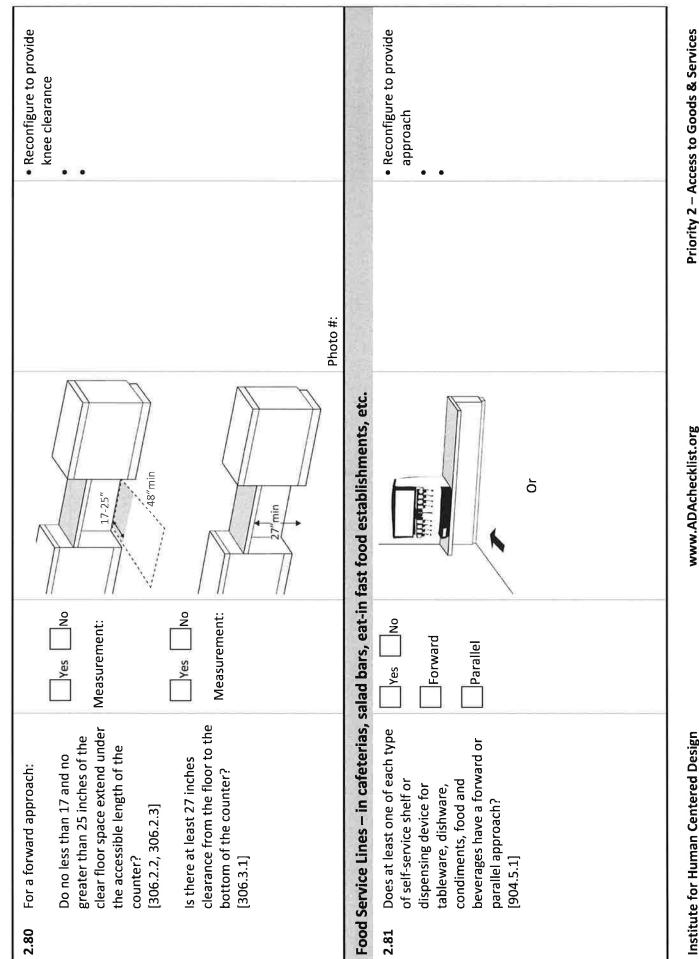
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ADA Checklist for Existing Facilities

## Priority 2 – Access to Goods & Services



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	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li></li> </ul>
Photo #:	Photo #:	Photo #:	Photo #:
	48" max	48° max	46° max
	Measurement:	Measurement:	Measurement:
	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]
	2.82	2.83	2.84

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## Priority 2 – Access to Goods & Services

ADA Checklist for Existing Facilities

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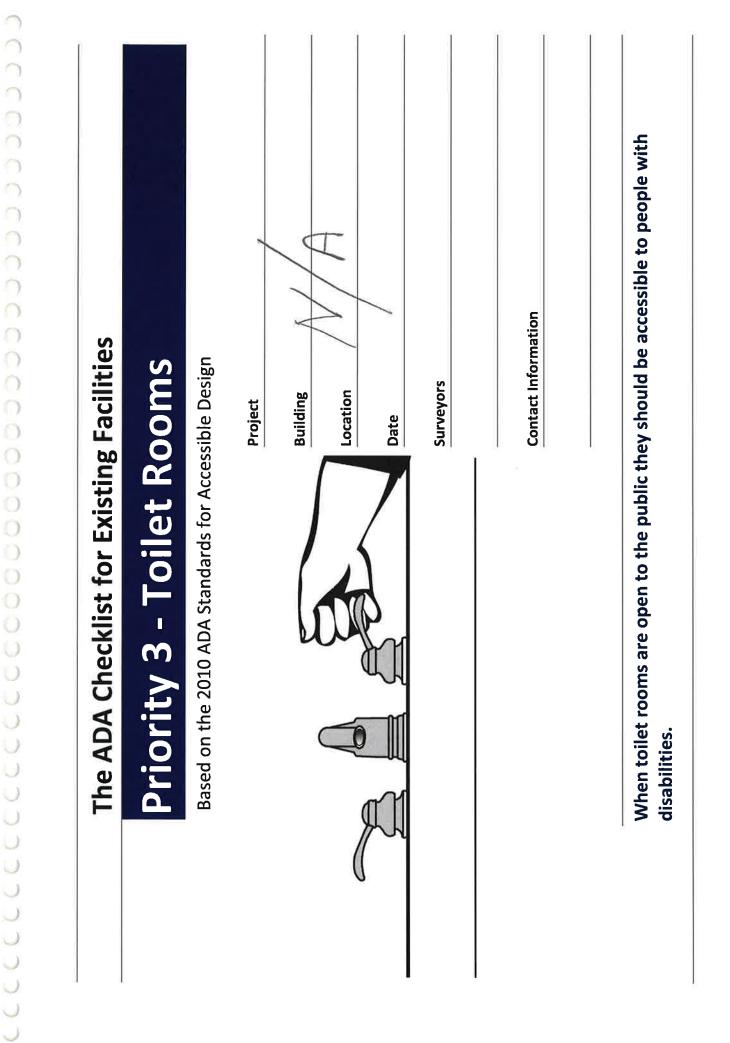
2.85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	Measurement:	48"max	Photo #:	<ul> <li>Lower shelf and/or dispensing device</li> </ul>
2.86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	The surement: Measurement: The surement: Measurement:	20"max 20"min. 20"min.		<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
2.87	[904.5.1] If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	The surement:	20"-25" 44" max	Photo #:	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
Institu Copyri	[904.5.1] Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Photo #: Priority 2 – A	Priority 2 – Access to Goods & Services Page 32

• Reconfigure	• • •		• •	•		•	• •				•	•	•	
Photo #:		Photo #:			Photo #:			Photo #:		Photo #:				Photo #:
28"-34"														
Measurement:			Yes No						Ves No		Ves No			
If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]														
2.88														

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Priority 3 – Toilet Rooms Page 2

C C C C C C C C C C C C C C C C C C C	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	w England ADA Center at 617-695-0085 voice/tty or	recreation facilities visit www.ADAchecklist.org.	Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute this content. Include proper attribution. But you must get permission before using this content as a fee-based product.			cklist.org Priority 3 – Toilet Rooms Page 3
CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	This checklist was produced by the New England ADA Center, a project of the Institute for Human Ce and a member of the ADA National Network. This checklist was developed under a grant from the De Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily repres the Department of Education, and you should not assume endorsement by the Federal Government.	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute th proper attribution. But you must get permission before using this content as a fee-based product.			Institute for Human Centered Design Copyright © 2016

Facilities
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Prio	Priority 3 – Toilet Rooms			Comments	Possible Solutions
3.1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Ves No			<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex</li> <li>accessible toilet room</li> </ul>
	Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.			Photo #:	
3.2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	Tyes No		Photo #:	<ul> <li>Install signs</li> <li>Install signs</li> </ul>
3.3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	Ves No	-J	Photo #:	<ul> <li>Install sign</li> <li>Install sign</li> </ul>
Acce 3.4	Accessible Route 3.4 Is there an accessible route to the accessible toilet room? [206.2.4]	Yes No		Photo #:	• Alter route
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Signs	Signs at Toilet Rooms			the second second second second
	Do text characters contrast with their backgrounds? [703.5]	Ves No		<ul> <li>Install tactile sign</li> <li>Relocate sign</li> </ul>
	Are text characters raised? [703.2]	Yes No	•	
	ls there Braille? [703.3]	Ves No		
	Is the sign mounted: On the wall on the latch side of the door? [703.4.2]	Yes No		
	Note: Signs are permitted on the push side of doors with closers and without hold-open devices.			
		Measurement:	centered on tactile characters	*lf constructed before 3/15/2012 and a person may approach within 3
	least 18 x 18 inches centered on the tactile characters? * [703.4.2]		45° 18 min	incres or the sign without encountering protruding objects or standing within
	So the baseline of the lowest	Tes No		ine door swing, relocation not required *If constructed before
	character is at least 48 inches above the floor and the		60° max	3/15/2012 and mounted no higher than 60 inches
	ç			to the centerline of the
	character is no more than 60			sign, relocation is not

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required		<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> </ul>	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>	Priority 3 – Toilet Rooms Page 6
	Photo #:		Photo #:	
		32" min	eeo"	www.ADAchecklist.org
		Tyes No Measurement:	Measurement:	
inches above the floor? * [703.4.1]	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	Ince Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door On both sides of the door, is the floor surface of the	Institute for Human Centered Design Copyright © 2016
		Entrance 3.6 Is t lea the sto deg deg	3.7	Instit Copyr

	maneuvering clearance level (no steeper than 1:48)? [404-2-4]	Measurement:			
	[+			Photo #:	
3.8	If the threshold is vertical is it no more than ${\it 14}$ inch high?	Measurement:			Remove or replace threshold
	Or		7		
	No more than $\mathcal{K}$ inch high with the top $\mathcal{K}$ inch beveled no steeper than 1:2, if the threshold was installed on or	Measurement:	1/4"max::		
	after the 1991 ADA Standards went into effect (1/26/93)?				
	o				
	No more than $\%$ inch high with the top $\%$ inch beveled no	Pes No Measurement:			
	steeper than 1:2, if the threshold was installed before		1/2"max[		
	the 1991 ADA Standards went into effect (1/26/93)?				
	[404.2.5, 303.2]		11 -		
	Note: The first $\%$ inch of the $\%$ or $\%$ inch threshold may be vertical: the rest must be				
	beveled.		and a second sec		

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<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>	Change hardware height	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
Photo #:	Photo #:	Photo #:
	<b>34</b> <sup>1,-</sup> 48 <sup>1,</sup>	Sibr
Ves No	Measurement:	Tyes No Measurement:
Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.
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Priority 3 – Toilet Rooms

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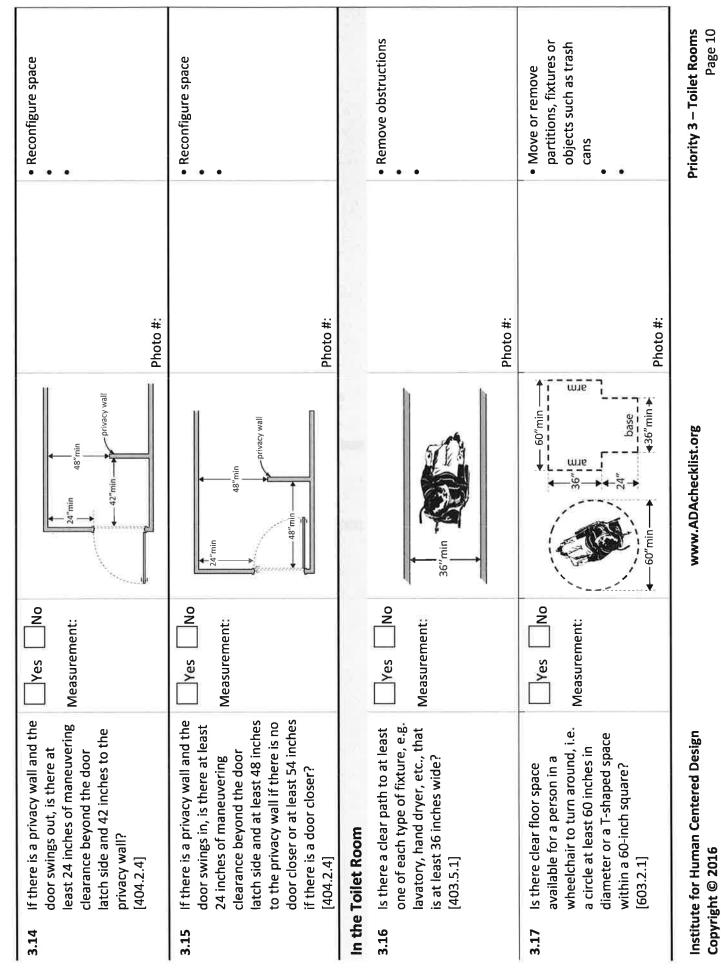
**Priority 3 – Toilet Rooms** Page 8

3.12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Tyes No Measurement:	Photo #:	• • •	• Adjust closer
3.13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Measurement:	a	• Cha	Remove inner door     Change door swing
			Photo #:		

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# Priority 3 – Toilet Rooms

3.18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a	Tes No Measurement:			<ul> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
	clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]			Photo #:	
3.19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above	Yes No Measurement:	1		* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no
	the floor? Or If the mirror is not over the lavatory or countertop, is the	Yes No Measurement:	Aor max		higher than 40 inches above the floor, lowering the mirror to 35 inches is not required
	bottom eage of the reflecting surface no higher than 35 inches above the floor?* [603.3]			Photo #:	<ul> <li>Lower the mirror</li> <li>Add another mirror</li> <li>•</li> </ul>
3.20	If there is a coat hook, is it no less than 15 inches and no	Tyes No			<ul> <li>Adjust hook</li> <li>Replace with or provide</li> </ul>
	greater than 48 inches above the floor?* [603.4]	Measurement:	2		additional accessible hook •
			48"max 15"min		* If installed before 3/15/2010 and the clear floor space allows a parallel approach, the
				Photo #:	coat hook may be 54 inches above the floor.

Priority 3 – Toilet Rooms Page 11

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Lavat	Lavatories The 2010 Standards refer to sinks in toilet rooms as		lavatories.		and the second
3.21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches lorg? [606.2]	Measurement:	48" min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]	Types No Measurement:	₩ +17"-25"+	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.23	Is the front of the lavatory or counter surface, which ever is higher, no more than 34 inches above the floor? [606.3]	Measurement:	34"max	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li></li> </ul>
3.24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]	Measurement:	27"min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>

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Priority 3 – Toilet Rooms Page 12

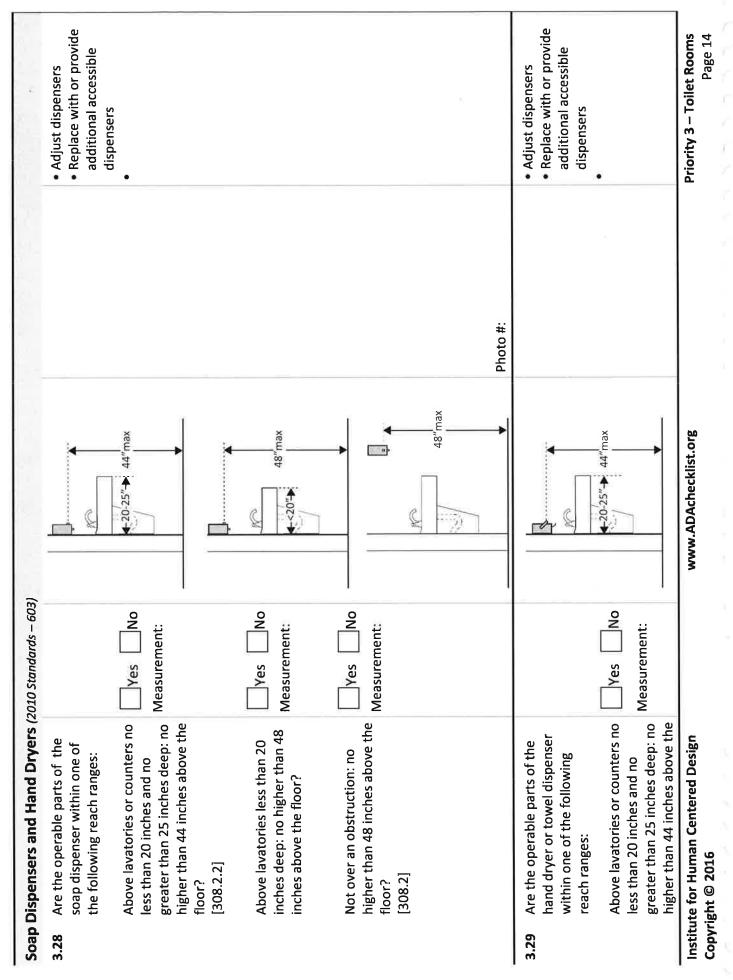
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3.25	ls there toe clearance at least 9 inches high? [306.3.3]	Tes No Measurement:			<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
	Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.		9,"," (+6%) min", max 4 *	Photo #:	
3.26	Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]	Yes No			<ul> <li>Install insulation</li> <li>Install cover panel</li> </ul>
				Photo #:	
3.27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	Tyes No			<ul> <li>Adjust faucet</li> <li>Replace faucet</li> </ul>
	Is the force required to activate the faucet no greater than 5 pounds? [606.4]	Tyes No		Photo #:	

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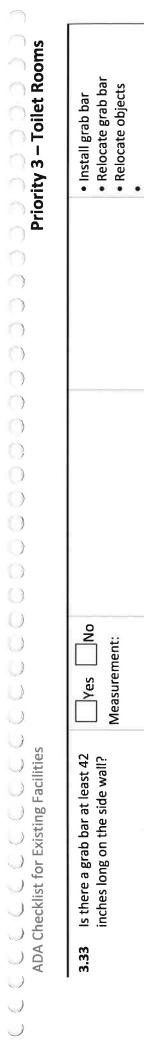
Priority 3 – Toilet Rooms CCCCCCCC  $\cap$ D Ô 0 Q U ADA Checklist for Existing Facilities

 Move partition Replace toilet Move toilet Water Closets in Single-User Toilet Rooms and Compartments (Stalls) The 2010 Standards refer to toilets as water closets Photo #: Photo #: max max 16"-18" 48, 18 <20" 5) 0 0N N ٩ ۷ No Yes No No Measurement: Measurement: Measurement: Measurement: Yes Yes Yes Yes higher than 48 inches above the grasping, pinching or twisting of Is the force required to activate inches deep: no higher than 48 from the side wall or partition? and no greater than 18 inches hand dryer or towel dispenser Can the operable parts of the Above lavatories less than 20 Is the centerline of the water closet no less than 16 inches dispenser no greater than 5 Not over an obstruction: no be operated without tight inches above the floor? the hand dryer or towel the wrist? pounds? [309.4] [308.2] [604.2] floor? floor? 3.30

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3.31	ls clearance provided around	Ves No			* If constructed before
	the water closet measuring at least 60 inches from the side	Measurement.			3/15/12, clearances around water closets in
	wall and at least 56 inches from				single user toilet rooms
	the rear wall?* IGOA 2 11	90-			can be 48 inches wide by 66 inches long or 48
					inches wide by 56 inches
					long (depending on the
					approach to the water closet see 1991
					Standards Figure 28) and
					the lavatory may overlap
					door to the room does
					not swing into the
					five terms of the first of the
					lavatories, water closet
					and urinals) and the
					edge of the lavatory is at
					least 18 inches from the
					centerline of the water closet
					Alter room/compartment
					for clearance
				Photo #:	
3.32	Is the height of the water closet no less than 17 inches and no	Ves No			<ul> <li>Adjust toilet height</li> <li>Replace toilet</li> </ul>
	greater than 19 inches above the floor measured to the top	Measurement:			•
	of the seat?				
	[604.4]			-	
				Photo #:	
Institu Copyr	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org		Priority 3 – Toilet Rooms Page 16

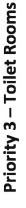


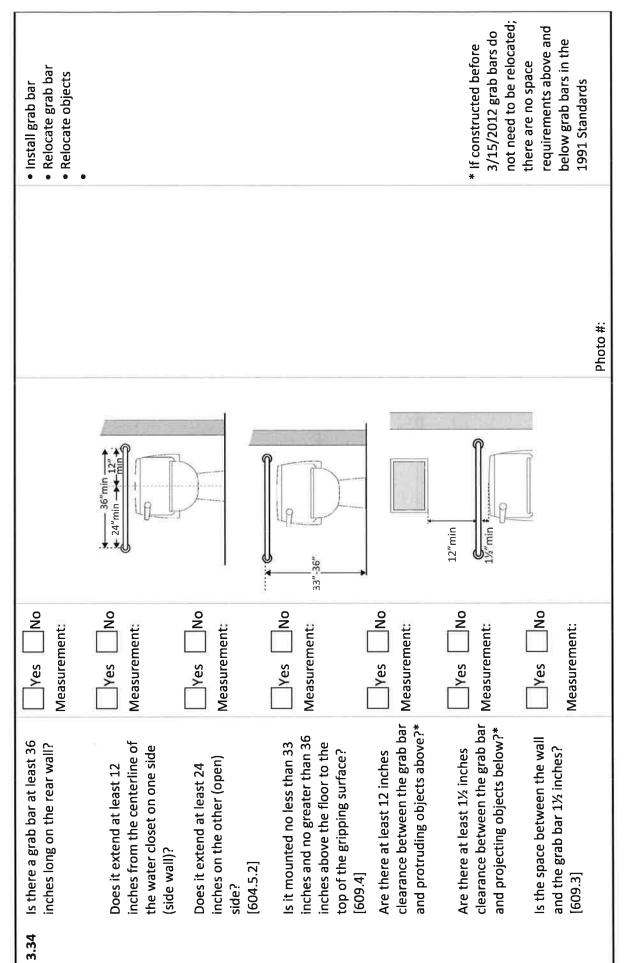
<ul> <li>Install grab bar</li> <li>Relocate grab bar</li> <li>Relocate objects</li> </ul>			* If constructed before	of 12/2012 grap bars up not need to be relocated; there are no space requirements above and helow grap hare in the	1991 Standards	
	12 <sup>m</sup> 54 <sup>m</sup> min 54 <sup>m</sup> min 42 <sup>m</sup> min 54 <sup>m</sup>		33"-36"		12"min 1½"min*	Photo #:
Measurement:	Yes No Measurement:	Yes No Measurement:	Pes No Measurement:	Yes No Measurement:	Measurement:	Measurement:
<b>3.33</b> Is there a grab bar at least 42 inches long on the side wall?	ls it located no more than 12 inches from the rear wall?	Does it extend at least 54 inches from the rear wall? [604.5.1]	Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]	Is there at least 12 inches clearance between the grab bar and projecting objects above?*	ls there at least 1½ inches clearance between the grab bar and projecting objects below?*	Is the space between the wall and the grab bar 1 $\%$ inches? [609.3]

Priority 3 – Toilet Rooms Page 17

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**Priority 3 – Toilet Rooms** CCCCCCCC  $\cap$ )  $\bigcirc$  $\bigcirc$  $\langle \rangle$  $\bigcirc$  $\bigcirc$  $\bigcirc$  $\bigcirc$ 000000000  $\bigcirc$ ADA Checklist for Existing Facilities ) )

Standards do not specify distance from the front Priority 3 – Toilet Rooms relocated if it is within higher than 48 inches \* If constructed before reach from the water 3/15/2012 dispenser closet seat; the 1991 does not need to be override button no of the water closet Install sensor with Change control Adjust control Move control Move control Photo #: Photo #: Photo #: www.ADAchecklist.org 10 48" max - open side 0N N ٥ ۷ ۶ No No Measurement: Measurement: Measurement: Yes Yes Yes Yes Yes is the force required to activate Is the flush control on the open Institute for Human Centered Design operated, is the operable part closet to the centerline of the and no greater than 9 inches ocated no less than 7 inches operated, can it be operated Is the toilet paper dispenser with one hand and without from the front of the water the flush control no greater tight grasping, pinching, or If the flush control is hand If the flush control is hand located no higher than 48 side of the water closet? inches above the floor? twisting of the wrist? than 5 pounds? dispenser?\* [604.6][605.4] [604.6] [604.7] 3.35 3.36 3.38 3.37

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				Photo #:	Relocate dispenser
3.39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars? [604.7]	Tyes No Measurement: Yes No	15" and the second seco	Photo #:	Relocate dispenser
3.40	Does the dispenser allow continuous paper flow? [604.7]	Ves No		Photo #:	<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
Toile 3.41	Toilet Compartments (Stalls)3.41Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?[604.8.1.2]	Measurement:	90 <sup>6</sup>	Photo #:	Widen door width

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Priority 3 – Toilet Rooms Page 20

3.42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2] Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance	Aes No Measurement:	18''min 60''min		Remove obstructions
	of the door and side approaches to the pull side of the door		Ľ	Photo #:	
3.43	Is the door self-closing? [604.8.1.2]	Ves No		Photo #:	<ul> <li>Add closer</li> <li>Replace door</li> <li></li> </ul>
3.44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?* [604.8.1.2]	□No			<ul> <li>* If constructed before</li> <li>3/15/2012 door pulls do</li> <li>not need to be added;</li> <li>door pulls are not</li> <li>required in the 1991</li> <li>Standards</li> <li>• Replace hardware</li> </ul>
			Ľ	Photo #:	•

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Page 21 **Priority 3 – Toilet Rooms** 

3.45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]	Ves No		Photo #:	Replace lock
3.46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34"-48"	Photo #:	• Relocate hardware •
3.47	ls the compartment at least 60 inches wide? [604.8.1.1]	Measurement:	60°°min	Photo #:	Widen compartment
3.48	If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]	Measurement:	56"min	Photo #:	Widen compartment

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3.49	If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]	Tyes No Measurement:	S9°min	Photo #:	<ul> <li>Alter compartment</li> <li></li> </ul>
3.50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]	Tyes No Measurement:	60"min 56"or 59"min	Photo #:	<ul> <li>Reverse door swing</li> <li>Alter compartment</li> <li></li> </ul>
		Yes No		Photo #:	• • •
		Yes No		Photo #:	
		Yes No		Photo #:	

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Facilities	- Additional Access	Standards for Accessible Design	Project	Building Location	Date	Surveyors	Contact Information	Amonition of drinking formations and multic telenhouse chould be acressible to neonle	אוות התחוור ובובהווסוובא אווסמות אב מריבאואוב יה הרההור
ADA Checklist for Existing Facilities	Priority 4 – Addit	Based on the 2010 ADA Standards for	Ŕ		Phone			Amonition of drinking foundaine	with disabilities.





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Page 2 **Priority 4 – Additional Access** 

Facilities
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Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Prio	Priority 4 – Additional Access			Comments	Possible Solutions
Drin	Drinking Fountains				
4.1	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Measurement:	48°min 30°min	Photo #:	*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered • Alter space • Relocate drinking fountain • Install a drinking fountain in another location
<b>4</b>	If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3] Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.	Measurement:	ast intervention	Photo #:	<ul> <li>Alter space</li> <li>Replace drinking fountain</li> </ul>

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Priority 4 – Additional Access Page 4

ADA Checklist for Existing Facilities

+ - Auditional Access	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Change control</li> <li>Adjust control</li> <li></li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
	Photo #:	Photo #:	Photo #:	
	20" max a	20"min to 25"max at 44" max		Xem 36"
	Ves No Measurement:	Yes No Measurement:	Yes     No       Yes     No       Measurement:	Measurement:
ADA Checklist for Existing Facilities	If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]	If the drinking fountair is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]	Is the spout outlet no higher than 36 inches above the floor? [602.4]
ADA	4.3	4.4	4.5	4.6

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Photo #:

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Priority 4 – Additional Access Page 5

**Priority 4 – Additional Access** 

ADA Checklist for Existing Facilities

4.7	Is the spout:				Adjust spout
	At least 15 inches from the rear of the drinking fountain?	Measurement:			<ul> <li>Replace drinking fountain</li> </ul>
	No more than 5 inches from the front of the drinking fountain? [602.5]	Yes No Measurement:	€ 5 <sup>4</sup> min		
				Photo #:	
4.8	If there is more than one drinking fountain, is there at least one for standing persons? [211.2]	Ves No			<ul> <li>Adjust drinking fountain</li> <li>Install new drinking fountain for standing height</li> </ul>
	Is the spout outlet no lower	Ves No	38" to 43"		•
	than 38 inches and no higher than 43 inches above the floor? [602.7]	Measurement:		Photo #:	
4.9	If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude	Yes No Measurement:			<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> <li>Add tactile warning such as permanent planter or</li> </ul>
	no more than 4 inches into the circulation path? [307.2]		"72"	Dhoto #:	partial walls

Priority 4 – Additional Access Page 6

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Publi	Public Telephones				
4.10	Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]	Ves No	30°min 48°min 48°min 30°min	Photo #:	<ul> <li>Move telephone</li> <li>Install new telephone for clear floor space</li> <li></li> </ul>
4.11	Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]	Yes No Measurement:	48° Handax	Photo #:	<ul> <li>Adjust telephone</li> <li></li> </ul>
4.12	If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]	Ves No Measurement:		Photo #:	<ul> <li>Adjust telephone</li> <li></li> </ul>

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Priority 4 – Additional Access	<ul> <li>Install volume control</li> <li>Replace telephone with one that has volume control</li> </ul>	• Add pictogram •	• Install TTY •
Priority 4	;# o	;# o	;# o
0	Photo #:	Photo #:	Photo #:
	D D D D D D D D D D D D D D D D D D D		
ŏ	NO	NO	N N
CCC	Yes	Yes	Yes
ADA Checklist for Existing Facilities	Does at least one telephone have a volume control? [704.3]	Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]	Does at least one telephone have a TTY? [217.4.1] Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.
ADA	4.13	4.14	4.15

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**Priority 4 – Additional Access** 

4.16	Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]	Yes No Measurement:			<ul> <li>Adjust height of TTY</li> <li>Adjust height of TTY</li> </ul>
	Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.		ad"min	Photo #:	
4.17	ls the TTY identified by the International Symbol of TTY? [703.7.2.2]	Ves No		5	• Add symbol
				Photo #:	
4.18	Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]	Ves No	Phone I		• Add signs
				Photo #:	
4.19	Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]	Yes No		Photo #:	• Add signs

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Fire Alarm Systems			
<ul> <li>4.20 If there are fire alarm systems, do they have both flashing lights and audible signals?</li> <li>[702.1]</li> </ul>	Vo	Photo #:	<ul> <li>Install audible and visual alarms</li> <li>Instant</li> </ul>
	Tyes No		
		Photo #:	•
	Yes No		
		Photo #:	•
	Yes No		
		Photo #:	
	Yes No		
		Photo #:	

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Surveyors	36"min 2-26-21 Date 2-26-21	Building WENDELL PARK	Project JOWN OF WENDELL	Priority 1 – Approacn & Entrance Based on the 2010 ADA Standards for Accessible Design	for
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Priority 1 – Approach & Entrance

Page 2

Priority 1 – Approach & Entrance	Institute for Human Centered Design der a grant from the Department of o not necessarily represent the policy of e Federal Government.	r at 617-695-0085 voice/tty or	sit www.ADAchecklist.org.	duce and distribute this content. Include s a fee-based product.		Priority 1 – Approach & Entrance Page 3
00000	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute this content. Include proper attribution. But you must get permission before using this content as a fee-based product.		www.ADAchecklist.org
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Prio	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
Ţ.	Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	If yes, location of route:		Б. — 1 -24	Photo #:	<ul> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Park	Parking Accessible parking spaces should be identified by size, access aisle and signage.	e identified by size, a	access aisle and signage	je.		
1.2	If parking is provided for the	No	Total Spaces	Accessible Spaces		<ul> <li>Reconfigure by repainting lines</li> </ul>
	of accessible spaces provided?	Total #・   ベフ	1 - 25	-		
	[208.2]	Accessible #: 7	26 - 50	2		•
		-	51 - 75	m		
			76 - 100	4		
			100+ see 2010 Standards 208.2	andards 208.2	Photo #:	
1.3	Of the accessible spaces, is at least one a van accessible space?* [208.2.4]	Ves No	*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.	ction of 6 parking the table above, e a van accessible		* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible
					Photo #:	<ul> <li>Reconfigure by repainting lines</li> </ul>

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<ul> <li>Reconfigure by repainting lines</li> <li></li> </ul>	<ul> <li>Reconfigure to provide van-accessible space(s)</li> <li></li> </ul>	<ul> <li>Reconfigure to provide van-accessible space(s)</li> <li></li> </ul>
Photo #:	Photo #:	Photo #:
ernin → Simin	-11'min →Smin → S'min → S'min →	nim"98"
Measurement:	Pres No Measurement: Pres No Measurement:	Measurement:
Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3] Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]	Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]
1.4	1.5	1.6

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Priority 1 – Approach & Entrance

1.7	Are the access aisles marked so as to discourage parking in them? [502.3.3]	Ves No			Mark access aisles
	Note: The marking method and color may be addressed by state/local requirements.		area to be marked	Photo #:	
1.8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	Yes No Measurement:	JAKE MAY FIELD COMMUNITY CENTER	TAXEN .	Regrade surface
	[5U2.4]			F11010 #.	
1.9	Do the access aisles adjoin an accessible route? [502.3]	Ves No		Photo #:	<ul> <li>Create accessible route</li> <li>Relocate accessible space</li> </ul>
1.10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?	Ves No	-0	Tennis court	<ul> <li>Install signs</li> <li>•</li> </ul>
	Is the bottom of the sign at least 60 inches above the ground? [502.6]	Aes No Measurement:	60°min		
	Note: The International Symbol of Accessibility is not required on the ground.			Photo #:	

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## Priority 1 – Approach & Entrance Page 6

ADA Checklist for Existing Facilities			Priority 1 – /	Priority 1 – Approach & Entrance
<ul> <li><b>1.11</b> Are there signs reading "van accessible" at van accessible spaces?</li> <li>[502.6]</li> </ul>	Ves No		Photo #:	<ul> <li>Install signs</li> <li>•</li> </ul>
<ul> <li>1.12 Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</li> <li>Note: If parking serves multiple entrances, accessible parking</li> </ul>	Ves No			Reconfigure spaces
Exterior Accessible Route	All house of the		r1000 #.	
<ul><li>1.13 Is the route stable, firm and slip-resistant?</li><li>[302.1]</li></ul>	Yes		Photo #:	<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> <li>Replace gravel with asphalt or other surface</li> </ul>
1.14 Is the route at least 36 inches wide? [403.5.1]	Measurement:	36"min		<ul> <li>Change or move landscaping, furnishings or other items</li> <li>Widen route</li> </ul>
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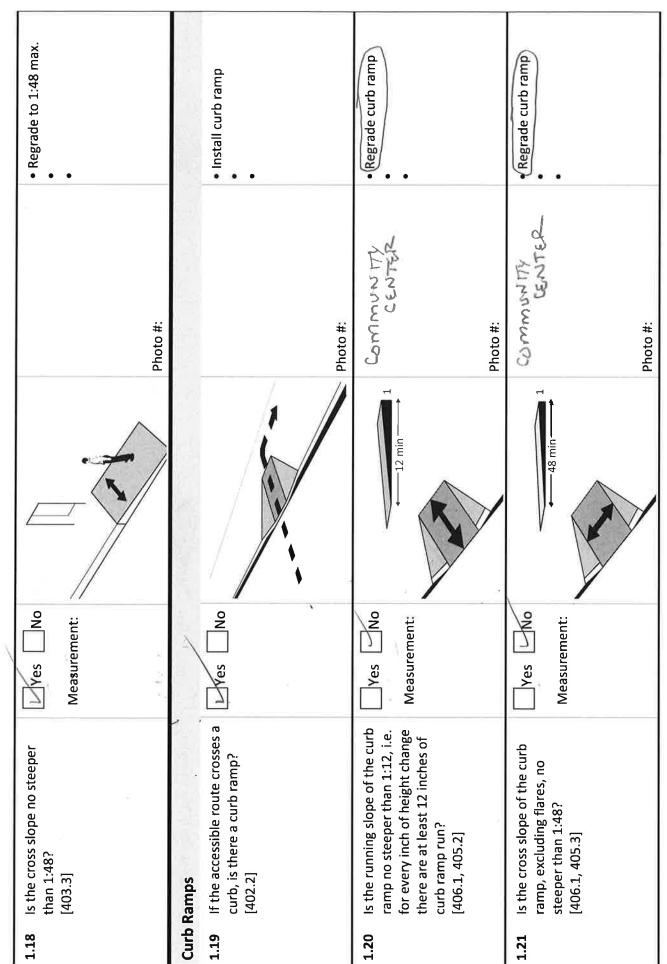
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Priority 1 – Approach & Entrance

	Widen route for passing     space	Replace or move grate	• Regrade to 1:20 max.	Priority 1 – Approach & Entrance Page 8
Photo #:	Photo #:	Photo #:	TENNIS COURT CONCESSION STAND JAKE MAY TOWER PLAY GROUND	Prio
4-24" max+14	36"min 60"min 60"min	XEEL		www.ADAchecklist.org
	Measurement:	Aes No Measurement: Yes No	Measurement:	
Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3] Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.	Institute for Human Centered Design Copyright © 2016
	1.15	1.16	1.17	Institu Copyri



N 1/Yes Is the cross slope no steeper than 1:48?



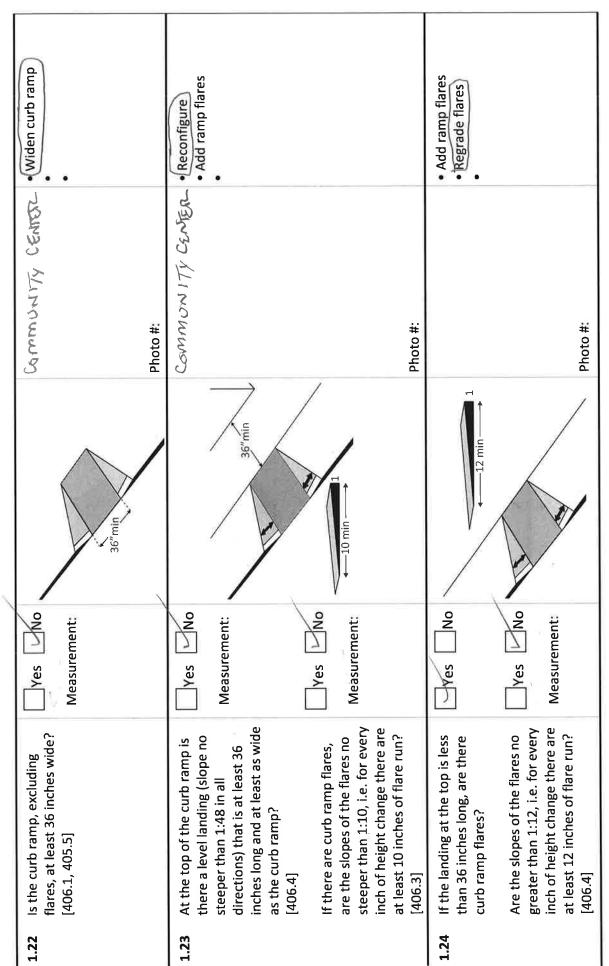
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Priority 1 – Approach & Entrance

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ADA (	ADA Checklist for Existing Facilities			Priority 1 – A	Priority 1 – Approach & Entrance
Ramp	Ramps If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.	e is steeper than 1:20	0, it should be treated as a ramp.		
1.25	If there is a ramp is it at least 36 inches wide? [405.5]	Measurement:			• Alter ramp
	Note: If there are handrails, measure between the handrails.	X	36" min	Photo #:	
1.26	ls the surface stable, firm and slip resistant? [405.4]	Ves No			• Resurface ramp •
	-			Photo #:	
1.27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]	Measurement:		PLAYGROVND CONTESSION STOND JAKE MAY TAWER	<ul> <li>Relocate ramp</li> <li>Lengthen ramp to decrease slope</li> </ul>
	Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no		1 12 min		
	steeper than 1:10 are permitted when such slopes are necessary due to space limitations.			Photo #:	

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Priority 1 – Approach & Entrance

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- Alter ramp - Relocate ramp AT TEP RAMP	<ul> <li>Alter ramp</li> <li>Increase landing size</li> </ul>	• Add handrails
PLAY GOUND	Photo #:	CONCESSION STAND Photo #:
anding widths must be at least equal to ramp width	eounter a second	if greater than 6"
Yes No Measurement: Yes No Measurement:	Tyes No Measurement:	Ves No Measurément:
ls there a level landing that is at least 60 inches long and at least as wide as the ramp: At the top of the ramp? At the bottom of the ramp? [405.7.2, 405.7.3]	Is there a level landing where the ramp changes direction that is at least 60 x 60 inches? [405.7.4]	If the ramp has a rise higher than 6 inches, are there handrails on both sides? [405.8] Note: Curb ramps are not required to have handrails.
1.28	1.29	1.30

Priority 1 – Approach & Entrance

ADA Checklist for Existing Facilities

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ADA	ADA Checklist for Existing Facilities	0000	000000000000000000000000000000000000000	Priority 1 – A	Approach & Entrance
1.31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:	34"-38"	Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li>Adjust handrail height</li> </ul>
1.32	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]	Measurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> </ul>
1.33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1] N/A	Measurement:	Pho	Photo #:	Replace handrails
1.34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	Ves No Measurement:	4"-6 ¼" perimeter	Ang Alaree My	Replace handrails
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	Is the cross section no greater than 2¼ inches? [505.7.2]	Yes No Measurement:		PLAY ERRUND JAKE MAY TOWER	
1.35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Yes No Measurement:			• Alter handrails
	Return to a wall, guard, or landing surface? [505.10.1]	Yes	List - List		
	Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.			Photo #:	
1.36	To prevent wheelchair casters and crutch tips from falling off:		ות	JAKE MAY TANER	<ul> <li>Add curb</li> <li>Add barrier</li> <li>Extend ramp width</li> </ul>
	Does the surrace of the ramp extend at least 12 inches beyond the inside face of the handrail? Or	Yes No Measurement:	.12"min		
	Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]	Yes No Measurement:	less than 4"	Photo #:	

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Priority 1 – Approach & Entrance

ADA Checklist for Existing Facilities

	Redesign to make it accessible	Photo #: • Designate an entrance and make it accessible • Ensure that accessible	entrance can be used independently and during the same hours as the main entrance	<ul> <li>Install signs</li> <li>Install signs on route</li> <li>Install signs on route</li> <li>before people get to</li> <li>inaccessible entrances so</li> <li>that people do not have</li> <li>to turn around and</li> <li>Photo #:</li> </ul>	• Install sign •
he main entrance be main entrance ressible? Assible for statue ressible, is there an ernative accessible entrance? In the alternative accessible trance be used ependently and during the rescible, is there an entrances are all inaccessible entrances for all inaccessible entrances for all entrances for all entrances are essible entrance with the ressible entrance with the ernational Symbol of cessibility? fo.6]			No	ON D	
	he main entrance cessible?		ssible as the	accessible entrances gns indicating the n of the nearest ole entrance?	gn at the th the f

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Priority 1 – Approach & Entrance Page 15

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Priority 1 – Approach & Entrance

			9		
1.41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	→ 32″ min→ 90°	Photo #:	<ul> <li>Alter door</li> <li>Install offset hinges</li> </ul>
1.42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Measurement:		WOMENS STALL	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		eour min		
	On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	
1.43	If the threshold is vertical is it no more than ¼ inch high? Or	Measurement:			<ul> <li>Remove or replace threshold</li> </ul>
	No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or	Measurement:	1/4"max:		
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Priority 1 – Approach & Entrance

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	<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>
Photo #:	Photo #:
1/2"max-f	
Tytes No Measurement:	Ves No Ves No
after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.	<ul> <li>1.44 Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</li> <li>Door handle?</li> <li>Lock (if provided)?</li> <li>[404.2.7]</li> </ul>

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ADA	ADA Checklist for Existing Facilities				Priority 1 – Approacn & Entrance
1.45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	Tyes No Measurement:		Pack Lucits Men's + wonchs Bathradms ANT Cancession Dudr	Change hardware height
1.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]	Measurement:	Jon Contraction of the second	Photo #:	• Adjust closer •
1.47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Measurement:	or or or		<ul> <li>Remove inner door</li> <li>Change door swing</li> </ul>
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ADA Checklist for Existing Facilities

					2
			€ 48"min → €	Photo #:	
1.48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]	Tyes No Measurement:			Replace or remove mats
	/			Photo #:	
1.49	Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]	Ves No		Photo #:	<ul> <li>Secure carpeting or mats at edges</li> </ul>
		Yes No			• • •
		Ves No		-+ 0001	
				Photo #:	

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ilities	Access to Goods & Services	Project	Building CONCESSION STAND	Location	Date Surveyors	Contact Information	should allow people with disabilities to obtain goods and services ties without assistance.
ADA Checklist for Existing Facilities	Priority 2 – Access to Go		36"min				The layout of the building should allow people wit and to participate in activities without assistance.



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Questions on the ADA 800-949-4232 voice/tty **ADA National Network** 

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

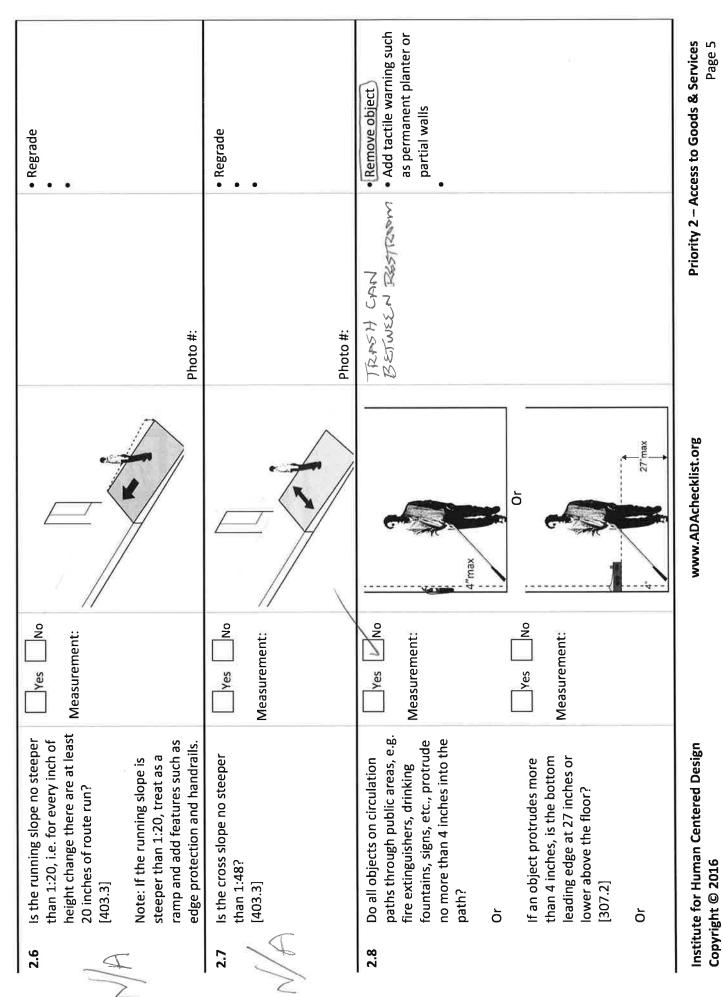
For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Prid	Priority 2 – Access to Goods & Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	Q	Photo #:	Create accessible route
Inte Insti Copy	Interior Accessible Route Institute for Human Centered Design Copyright © 2016	www.ADAchecklist.org	Priority 2 -	Priority 2 – Access to Goods & Services Page 3

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<ul> <li>Widen route for passing</li> <li>space</li> <li></li> </ul>	Photo #;	36''min 60''min 60''min	Measurement:	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]
• Widen route	Photo #:	36''min *24''max+ 32''min 32''min	Measurement:	Is the route at least 36 inches wide? [403.5.1] Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.
<ul> <li>Repair uneven surfaces</li> <li>•</li> </ul>	Photo #:		No No	ls the route stable, firm and slip-resistant? [40.2, 302.1]
Create accessible route     .	Photo #:		Ves No	Are all public spaces on at least one accessible route? [206.2.4]
2 – Access to Goods & Services	Priority 2			ADA Checklist for Existing Facilities

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Priority 2 – Access to Goods & Services			<ul> <li>Install if necessary</li> <li>Offer goods and services</li> </ul>		
Priority 2		Photo #:			Photo #:
000000000	Or Bartracoom				
00000	Measurement:	-	Ves No		
	Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Ŷ	Are there elevators or platform lifts to all public stories?	Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation	government facility
ADA C			2.9		

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Ramps

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Page 6 Priority 2 – Access to Goods & Services

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• Alter ramp •		Resurface ramp		<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>	•		
	Photo #:		Photo #:				Photo #:
	36"min-					12 min	
Tes No Measurement:	<u> </u>	Yes		Yes No			
If there is a ramp, is it at least 36 inches wide? [405.5] Note: If there are handrails,	measure between the handrails.	Is the surface stable, firm and slip resistant? [405.4]		For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of		Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no	steeper than 1:10 are permitted when due to space limitations.
2.10		2.11		2.12	A/2	14	

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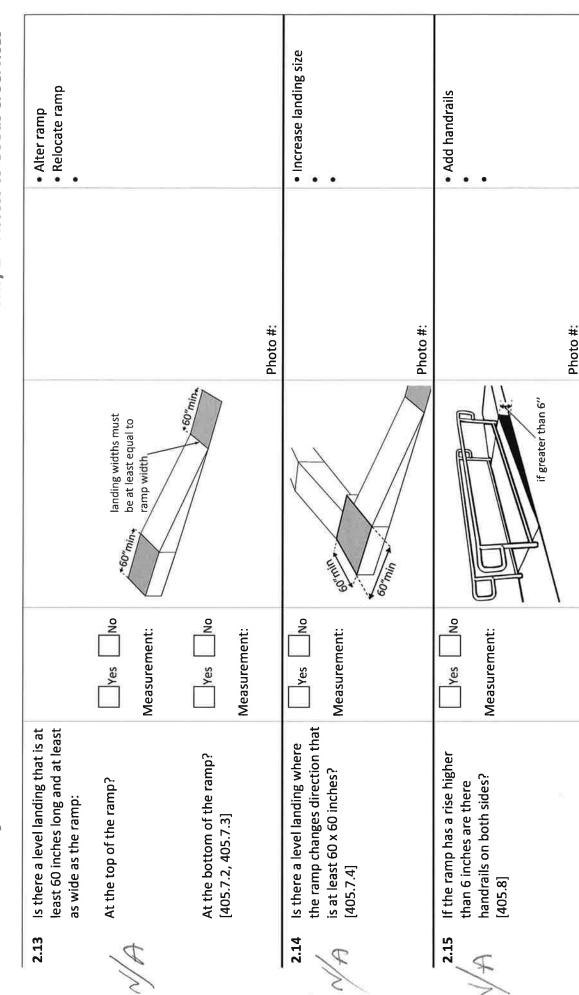
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<ul> <li>Adjust handrail height</li> <li>.</li> </ul>	<ul> <li>Reconfigure or replace</li> <li>handrails</li> </ul>	Replace handrails	Replace handrails	Priority 2 – Access to Goods & Services Page 9
Photo #:	Photo #:	Photo #:	perimeter Photo #:	st.org
		°	4"-6 W	www.ADAchecklist.org
Measurement:	The set of	Measurement:	Measurement: Measurement: Measurement: Measurement:	
Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches? Is the cross section no greater than 2¼ inches in diameter? [505.7.2]	Institute for Human Centered Design Copyright © 2016
2.16	2.17	2.18	2.19 AA	Institu Copyri

Extend at least 12 inches       We loss in the ramp?         Indicionatily beyond the top and heasurement:       Indicionatily beyond the top and heasurement:         Indicipation of the ramp?       Return to a wall, guard, or lading surface?         Indicipation of the ramp?       Indicipation of the ramp?         Indicipation of the ramp?       Indication of the ramp?         Indication of the ramp?       Indication         Indication of the ramp?       Indication         Indication of the ramp       Indication         Indication of the ramp       Indication         Indication of the ramp       Indication         Indication of the radia casters       Indication         Indication of the ramp       Indication         Indication       Does the surface of the ramp         Indication       Indication         <	2.20	Does the handrall:				
Return to a wall, guard, or landing surface? [505.10.1]       Return to a wall, guard, or landing surface? [505.10.1]       Image: Comparison of the comparison o	V	Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Measurement:			• •
Note: If a 12" extension would be hazardous (in circulation path), it is not required.       Photo #:         Path path), it is not required.       Photo #:         Photo #:       To prevent wheelchair casters and crutch tips from falling off:       Photo #:         Does the surface of the ramp extend at least 12 inclues beyond the inside face of the handrail?       Plete       No         Or       Dees the surface of the handrail?       Plete       No         Or       Dees the surface of the handrail?       Plete       No         Or       Cr       Plete       No       Plete         Or       Cr       Plete       No       Plete       Ploto #:         Or       Cr       Plete       No       Plete       Ploto #:         Andrail?       Plete       No       Plete       Ploto #:         Andrail?       Plete       No       Plete       Ploto #:         Andrail?       Plete is a full size or UU A       Plete       Ploto #:         Andrail?       Pleter is a full size or UU A       Pleter is a full size or UU A       Pleter is a full size or UU A         Pleter Pleter is a full size or UU A         Ploto?       Pleter ?       Pleter	7.	Return to a wall, guard, or landing surface? [505.10.1]				
To prevent wheelchair casters         and crutch tips from falling off:         Does the surface of the ramp extend at least 12 inches         Does the surface of the ramp extend at least 12 inches         beyond the inside face of the handrail?         Do         C         Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere?         AG5.9.1, 405.9.2]         Actors - Full Size & LULA (limited use, limited application) LULA elevators are often used in alterations.         If there is a full size or LULA inform	3	Note: If a 12" extension would be hazardous (in circulation path), it is not required.		щ	Photo #:	
Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrall?       Ves       No         Dor       Or       Neasurement:       Neasurement:         Nor       is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?       Ves       No         Inch diameter sphere?       Neasurement:       Pres       No       No         Inch diameter sphere?       Measurement:       Photo #:       Photo #:         Inch diameter sphere?       If there is a full size or LULA       No       No         If there is a full size or LULA       Ves       No       No         If there is a full size or LULA       Ves       No       No         Information?       If there is a full size or LULA       Nesurement:       No         Information?       If there is a full size or LULA       Nesurement:       No         Information?       Information shower the floor??       Information shower the floor?       Information shower the floor?         Information?       Information shower the floor?       Information shower the floor?       Information shower the floor?         Information?       Information shower the floor?       Information shower the floor?       Information shower the floor?         Information?       Information shower the floor?       Information sh	2.21	To prevent wheelchair casters and crutch tips from falling off:				Add curb     Add barrier
Inch diameter sphere?       Ido: 0.1, 405.9.2]       Photo #:         Iq05.9.1, 405.9.2]       Measurement:       Photo #:         Iq05.9.1, 405.9.2]       Photo #:       Photo #:         If there is a full size or LULA elevators are often used in alterations.       If there is a full size or LULA elevators are often used in alterations.         If there is a full size or LULA elevators are often used in alterations in the floor?       Image:	A	Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or	Measurement:			Extend ramp width
ators - Full Size & LULA (limited use, limited application)       LULA elevators are often used in alterations.         If there is a full size or LULA $\Box$ ves $\Box$ No         elevator, are the call buttons no $\Box$ ves $\Box$ No         higher than 54 inches above the       Measurement: $\frown$ ves         [407.2.1.1] $54"max$	7	prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]	Measurement:	Ň	Photo #:	Ţ
If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]	Eleva	itors – Full Size & LULA (limited	d use, limited ap	<b>oplication)</b> LULA elevators are often used	l in alterations.	
	2.22	e is a full size or LULA or, are the call buttons no than 54 inches above the .1.1]	Measuremen	54"max		Change call button height

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2.23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?* [407.3.3]	Ves No		<ul> <li>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</li> <li>Install opener</li> </ul>
			PIIULO #.	
2.24	If there is a LULA elevator with a swinging door:			<ul> <li>Add power operated door</li> </ul>
~//~	ls the door power- operated?	Yes No		<ul> <li>Adjust opening time</li> </ul>
4/21	Does the door remain open for at least 20 seconds when activated? [403.3.2]	Time:	Photo #:	
2.25	If there is a full size elevator:			Replace elevator
W/W	Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?	Measurement:		• •
2	ls the door opening width at least 32 inches? [407.4.1 Exception]	Measurement:		
			Photo #:	
1				

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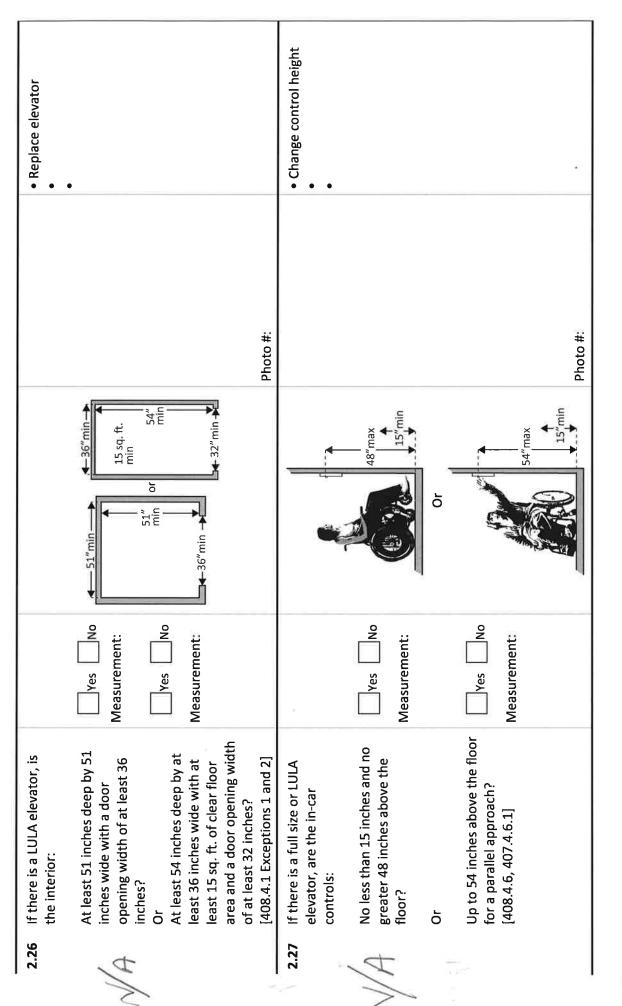
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ADA Checklist for Existing Facilities

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Reconfigure controls     .	Add raised characters     Add Braille	Install audible signals     .	<ul> <li>Install signs</li> <li>Change sign height</li> <li>An an an</li></ul>	Priority 2 – Access to Goods & Services Page 13
Photo #:		Photo #:	48"min 8.8	www.ADAchecklist.org
Measurement:	Ves No	L No	Yes No Yes No	
If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille?	[407.4.7.1, 703.2] If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds?	Institute for Human Centered Design Copyright © 2016
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ADA	ADA Unecklist for Existing Facilities			Priority 2 – Access to Goods & Services	
/	Are text characters raised? Is there Braille?	Ves No			
S/A	Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?* [407.2.3, 408.2.3]	Measurement:	5	Photo #:	<ul> <li>If constructed before</li> <li>3/15/2012 and mounted</li> <li>no higher than 60 inches</li> <li>to the centerline of the sign, relocation is not</li> </ul>
Platf	Platform Lifts				
2.32	If a lift is provided, can it be used without assistance from others? [410.1]	Yes No	e e	Photo #:	<ul> <li>Reconfigure so independently operable</li> </ul>
2.33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5]	Tyes No Measurement:	Bh Bh	Photo #:	Remove obstructions

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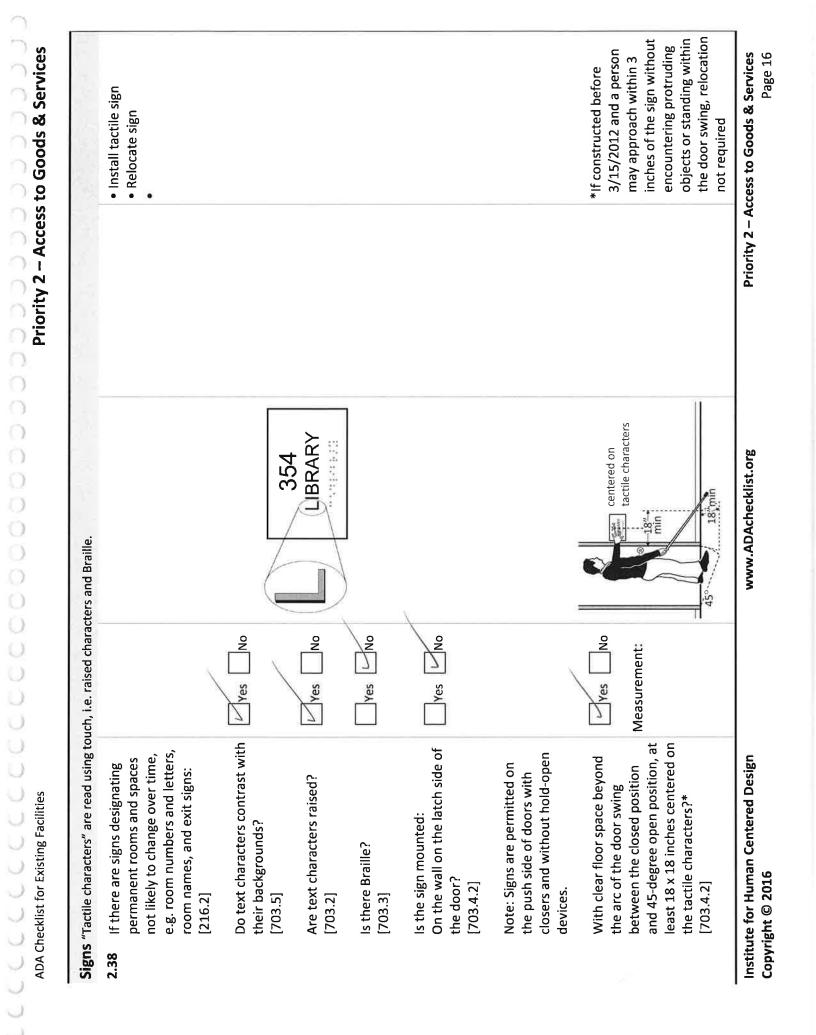
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2.34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?	Ves No Measurement:			Change control height
MH.	[410.5]		15" 48"	Photo #:	
2.35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift?	Yes No Measurement:	36 "min		<ul><li>Replace lift</li><li></li></ul>
MA				Photo #:	
2.36	If there is an end door, is the clear opening width at least 32 inches?	Measurement:			<ul> <li>Alter door width</li> <li>•</li> </ul>
N/A	[410.6]		32 <sup>m</sup> in		
2.37	If there is a side door, is the clear opening width at least 42	Yes No		Photo #:	Alter door width
A	inches? [410.6]	Measurement:	42"min		•
				Photo #:	

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*If constructed before 3/15/2012 and mounted no higher than 60 inches	sign, relocation not required	<ul> <li>Install signs with contrasting characters</li> <li>Change sign height</li> </ul>
RESTROOMS	Photo #:	Photo #:
60°max		
Measurement:		Measurement:
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]	doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	e with thes
		2.39

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• ر	ADA Checklist for Existing Facilities			Priority 2 – Access to Goods & Services	oods & Services
_	Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.	dical exam room	1s, conference rooms, etc.		
X	<ul> <li>2.40 Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?</li> <li>[404.2.3]</li> </ul>	Measurement:	32" min "32"	<ul> <li>Insta</li> <li>Alter</li> <li>Alter</li> <li>Photo #:</li> </ul>	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> </ul>
N +	<ul> <li>2.41 If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?</li> <li>Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door. is On both sides of the door. is</li> </ul>	Measurement:	60% min	Removing the second opener opene	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
I	the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	] men		Photo #:	

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2.42	If the threshold is vertical is it no more than ¼ inch high? Or	Measurement:			<ul> <li>Remove or replace threshold</li> </ul>
4/4	No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?	Measurement:	1/4"max		
	ō				
	No more than $\Re$ inch high with the top $\Re$ inch beveled no steeper than 1:2, if the threshold was installed before	Yes No Measurement:	1/2"max+[		
	the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]				
	Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be				
	beveled.		3/4" max +[	Photo #:	
2.43	Is the door equipped with hardware that is operable with	Ves No			Replace inaccessible knob with lever, loop or
MA	one hand and does not require tight grasping, pinching or twisting of the wrist?				<ul> <li>push hardware</li> <li>Add automatic door</li> <li>opener</li> </ul>
	Door handle?	Yes No			•
	Lock (if provided)? [404.2.7]	Ves No	_	Photo #:	
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2.44	Are the operable parts of the	Ves No			<ul> <li>Change hardware height</li> </ul>
t,	hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	men	Ŷ		
			34"-48"	Photo #:	
2.45	Can the door be opened easily (5 pounds maximum force)? [404.2.9]	Measurement:	S Ibf		<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or</li> </ul>
th and the second secon	Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.			Photo #:	automatic goor openers
2.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Measurement:			Adjust closer
Roon	Rooms and Spaces – stores, supermarkets, libraries, etc.	markets, libraries	s, etc.	Pnoto #:	
2.47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]	Measurement:			<ul> <li>Rearrange goods,</li> <li>equipment and furniture</li> <li>•</li> </ul>
			111	Photo #:	

Change floor surface     Photo #:	xí       *       •	Controls - light switches, security and intercom systems, emergency/alarm boxes, etc.         2.50 Is there a clear floor space at east 30 inches wide by at least 30 inches wide by at least 48 inches long for a forward or parallel approach?         2.50 Is there a clear floor space at the operation of the state and inches long for a forward or parallel approach?         As inches long for a forward or inches wide by at least 48 inches long for a forward or parallel approach?         305.3]         Are the operable parts no higher than 48 inches above the floor?*         Measurement:         303.3)         Are the operable parts no higher than 48 inches above the floor?*         Measurement:         303.3)         Are the operable parts no higher than 48 inches above the floor?*         Are the operable parts no higher than 48 inches above the floor?*         Are the operable parts no higher than 48 inches above the floor         approach is provided, controls can be 54 inches above the floor
Ves	Measurement:	nd intercom syst Measurement: Measurement: Measurement:
Are floor surfaces stable, firm and slip resistant? [302.1]	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges? [302.2]	ols – light switches, security a Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]
2.48	2.49	2.50

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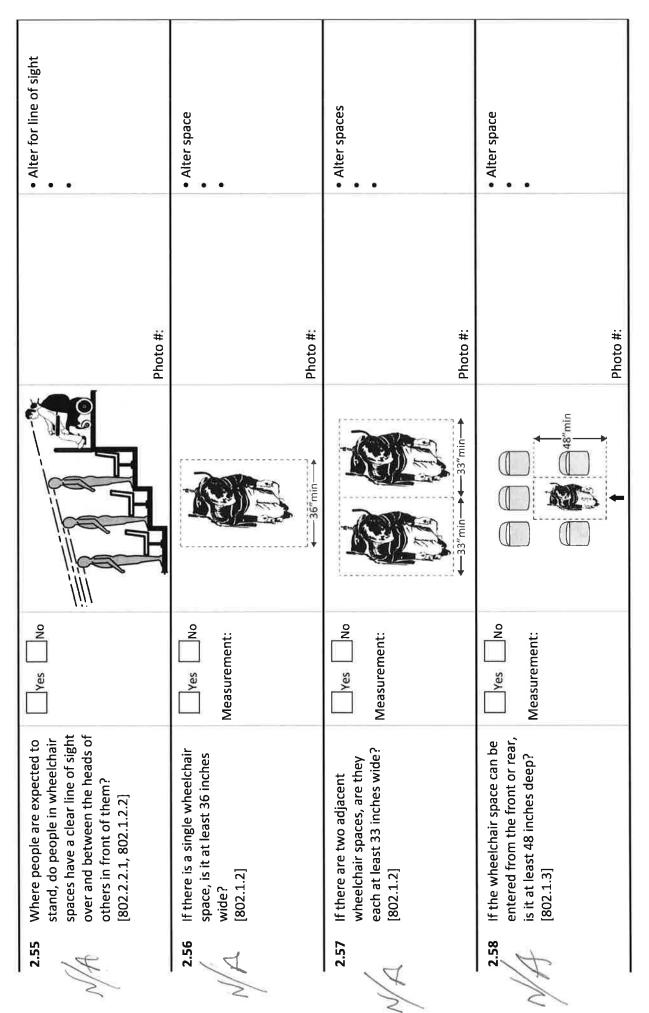
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2.51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]	Tyes No	Photo #-		Replace control
Seati	ng: Assembly Areas – theater	rs, auditoriums, s	Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.		のないという
2.52	Are an adequate number of wheelchair spaces provided? [221.2.1]	Total #: Wheelchair #:	# of Seats         Wheelchair Spaces           4 - 25         1           26 - 50         2           51 - 150         4           151 - 300         5           300+ see 2010 Standards 221.2.1.         Photo #:	#	<ul> <li>Reconfigure to add</li> <li>wheelchair spaces</li> </ul>
2.53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]	Vo Vo	Photo #:		<ul> <li>Reconfigure to disperse</li> <li>wheelchair spaces</li> </ul>
2.54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]	Ves No	Photo #:		<ul> <li>Alter for line of sight</li> </ul>
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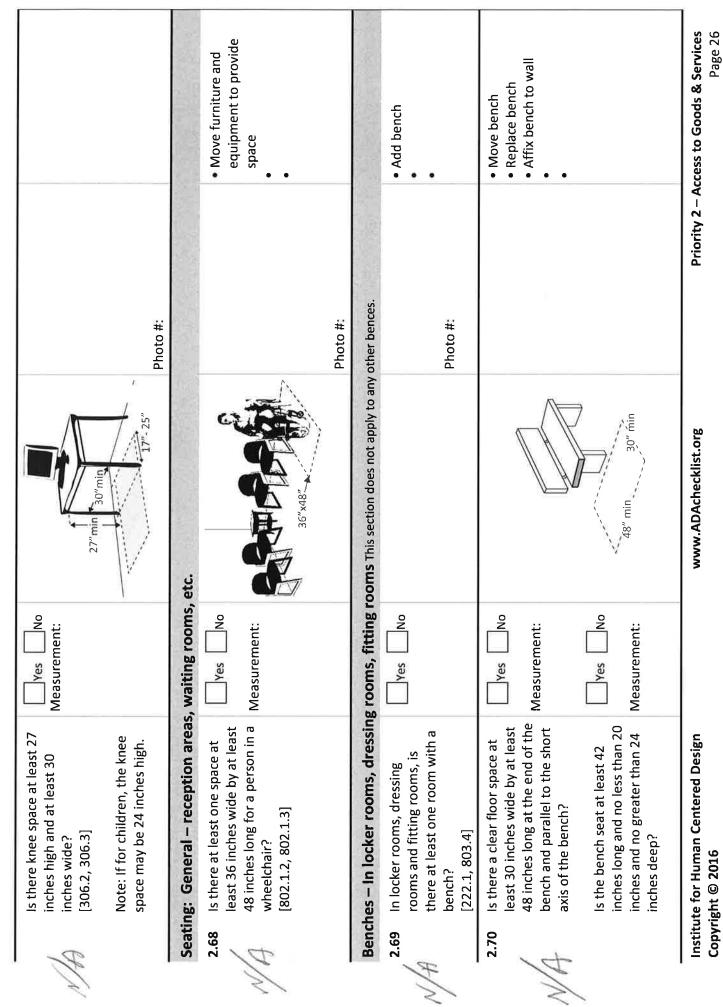
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Priority 2 – Access to Goods & Services Page 24	Prior	www.ADAchecklist.org		Institute for Human Centered Design	Institu
	Photo #:			[802.3.2]	
<ul> <li>Add equivalent seating</li> <li>•</li> </ul>			Yes No	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area?	2.63
	Photo #:				
Alter seating			Ves	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	2.62
	Photo #:				
<ul> <li>Add companion seats</li> <li> <ul> <li></li></ul></li></ul>			Yes No	Is there at least one companion seat for each wheelchair space? [221.3]	2.61
Alter spaces	Photo #:	Accessibe Route	Yes No	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	2.60
	Photo #:	60"min		[802.1.3]	
			Yes No Measurement:	If the wheelchair space can only be entered from the side, is it at least 60 inches deep?	2.59

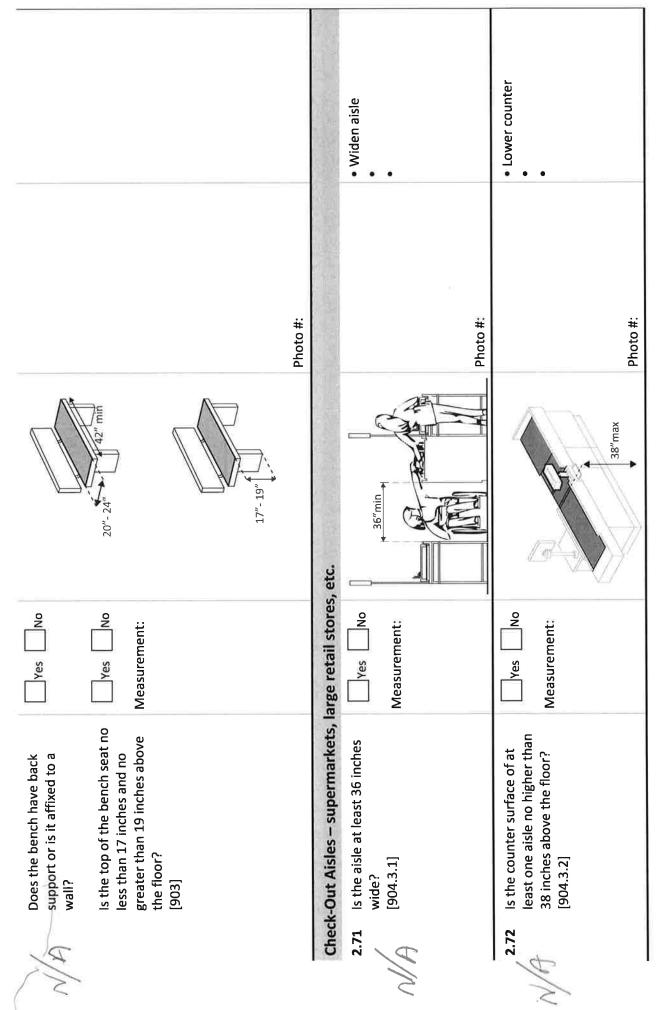
s (libraries, conference rooms, etc.)	<ul> <li>Alter to provide accessible spaces</li> <li>•</li> </ul>	• Widen route	Alter surface height	<ul> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> </ul>	Priority 2 – Access to Goods & Services Page 25
bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)	Photo #:	36"min Bhoto #:	28"-34" Photo #:	30 <sup>10</sup>	www.ADAchecklist.org
1 C 1 A 1	Total #: Wheelchair #:	Measurement:	Measurement:	Measurement: Measurement: Measurement: Measurement:	
Seating: At dining surfaces (restaurants, cafeterias,	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3] Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3] Does it extend no less than 17 inches and no greater than 25 inches under the surface?	Institute for Human Centered Design
Seatin	2.64	2.65	2.66	2.67	Institut

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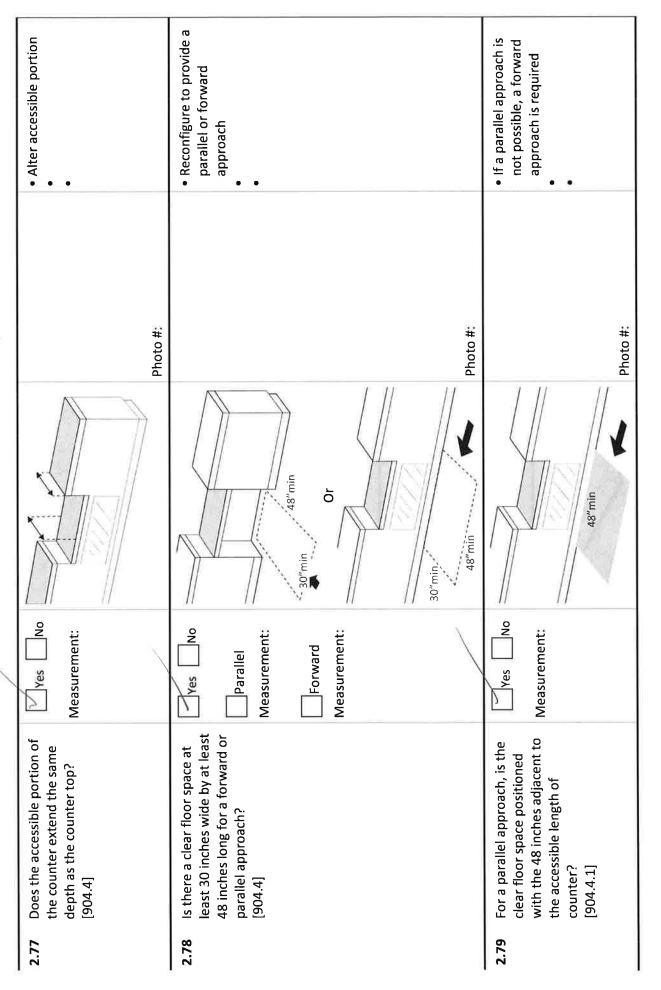
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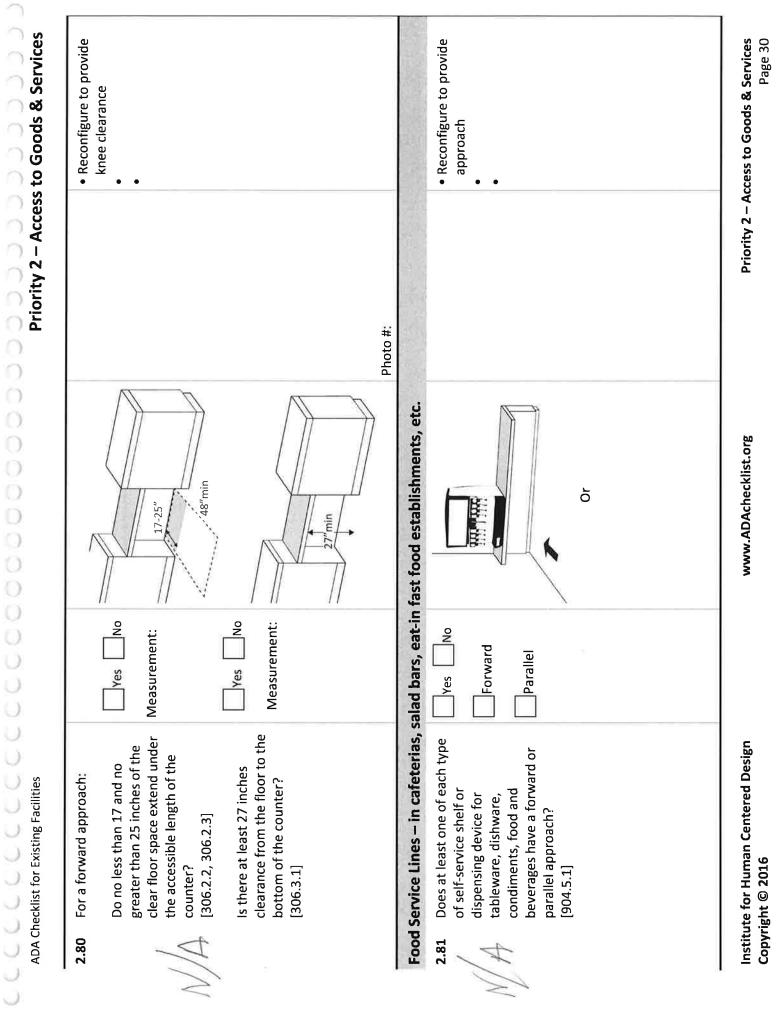
Is the top of the counter edge		
	Measurement:	<ul> <li>Lower edge protection</li> <li>.</li> </ul>
<ul> <li>2.74 If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]</li> </ul>	Measurement:	<ul> <li>Alter check writing surface</li> <li>*</li> </ul>
<ul> <li>2.75 If there is more than one check-out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle?</li> <li>[216.11]</li> </ul>	Yes No	• Add sign •
Sales & Service Counters – banks, stores, dry cleaners	dry cleaners, auto repair shops, fitness clubs, etc.	
<ul> <li>2.76 Is there a portion of at least one of each type of counter that is:</li> <li>No higher than 36 inches above the floor?</li> <li>At least 36 inches long?</li> <li>[904.4.1]</li> <li>Measu</li> </ul>	Ves No Measurement: Measurement: Measurement:	<ul> <li>Lower section of counter</li> <li>Lengthen section of counter</li> </ul>
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	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li></li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li></li> </ul>
Photo #:	48° max	48 <sup>°</sup> max Photo #:	46° max Photo #:
	Measurement:	Measurement:	Measurement:
	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]
	2.82	2.83	2.84

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2.85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	Measurement:	48"max	Photo #:	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>
2.86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]	The surement:	20'max 20'max 20'min	Photo #:	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
2:87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]	The surement:	20"-25" 44" max	Photo #:	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
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• Reconfigure •			• • •				• • •	• •	•
Photo #:		Photo #:		Photo #:		Photo #:			Photo #:
Measurement:	Yes No		Ves No		Tres No		yes No	Ves No	
<ul> <li><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</li> </ul>									

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list for Existing Facilities	Toilet Rooms	۰ Accessible Design	Project	Building CONCESSION STAND	Location	Date	Surveyors	Contact Information	open to the public they should be accessible to people with
The ADA Checklist for Exis	Priority 3 - Toilet	Based on the 2010 ADA Standards for Accessible Design							When toilet rooms are open to the pub disabilities.

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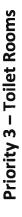
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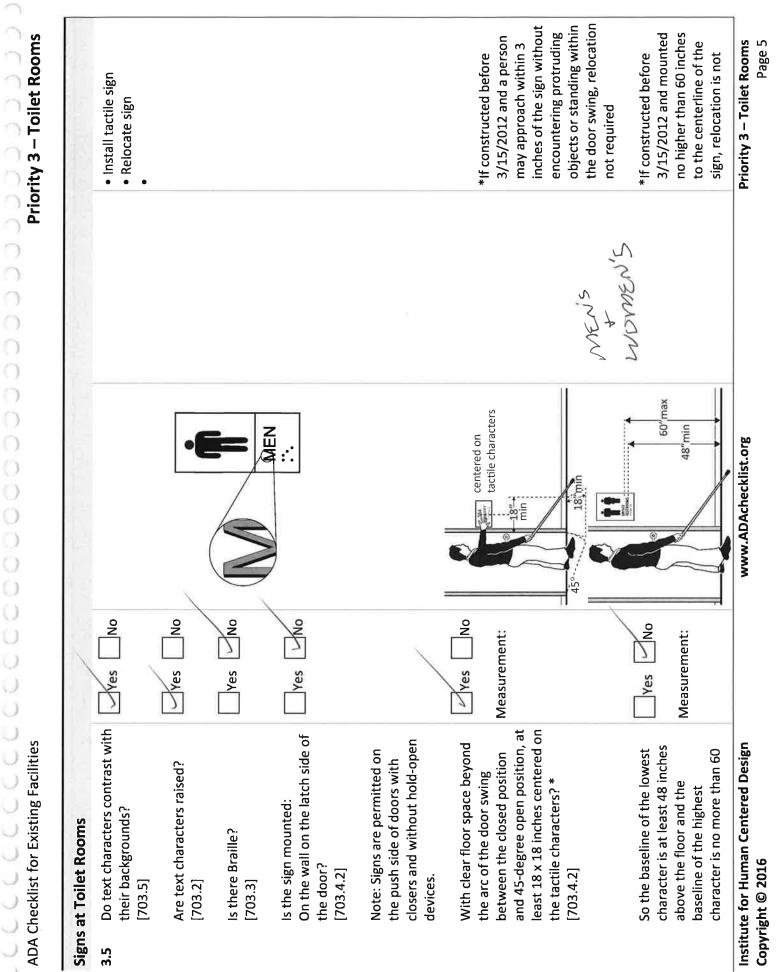
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CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute this content. Include proper attribution. But you must get permission before using this content as a fee-based product.	Ξ	Institute for Human Centered Design www.ADAchecklist.org Priority 3 – Toilet Rooms Copyright © 2016
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Prio	Priority 3 – Toilet Rooms			Comments	Possible Solutions
3.1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Ves No			<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
	Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.	а Т		Photo #:	
3.2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	Thes The No		Photo #:	• Install signs
3.3 W	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	Yes No	Ŀ	Photo #:	<ul> <li>Install sign</li> <li>•</li> </ul>
Acce: 3.4	Accessible Route 3.4 Is there an accessible route to the accessible toilet room? [206.2.4]	No No		Photo #:	• Alter route
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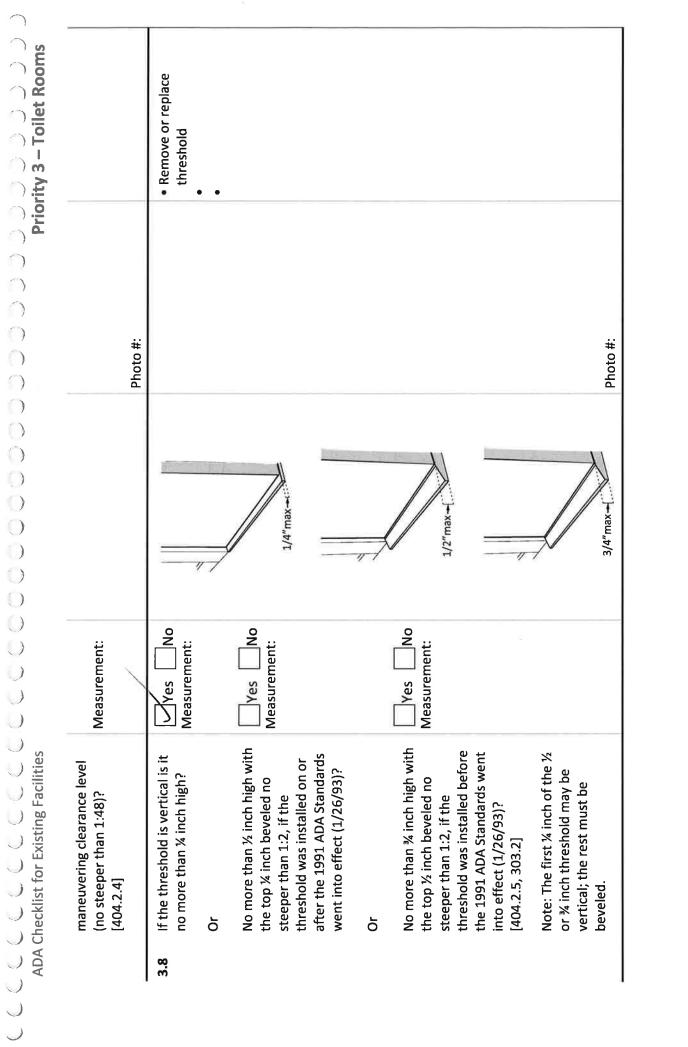


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	inches above the floor? <b>*</b> [703.4.1]				required	
	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.			Photo #:		
Entr	Entrance	/	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1			
3.6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	imim "22" min →		<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>	
		1		Photo #:		
3.7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Tes No Measurement:	uim'''start	WOMEN'S	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>	
	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		edur min			
	On both sides of the door, is the floor surface of the	Yes No				
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ADA Checklist for Existing Facilities



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3.9	Is the door equipped with hardware that is operable with one hand and does not require	Ves No				<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> </ul>
	tight grasping, pinching or twisting of the wrist?		-			<ul> <li>Add automatic door opener</li> </ul>
	Door handle?					
	Lock (if provided)? [404.2.7]		=	4	Photo #:	
3.10	Are the operable parts of the door hardware mounted no less	Yes No	L		SAND LOCK	• Change hardware height
	than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:		P	Ants where Edit	•
				34''- 48''		
				•	Photo #:	
3.11	Can the door be opened easily (5 pounds maximum force)?	Yes No		V		<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> </ul>
	[404.2.9]	Measurement:		S Ibf		<ul> <li>Install power-assisted or automatic door openers</li> </ul>
	Note: You can use a pressure					
	force. If you do not have one won will need to indee whether					
	the door is easy to open.		1		Photo #:	

**Priority 3 – Toilet Rooms** 

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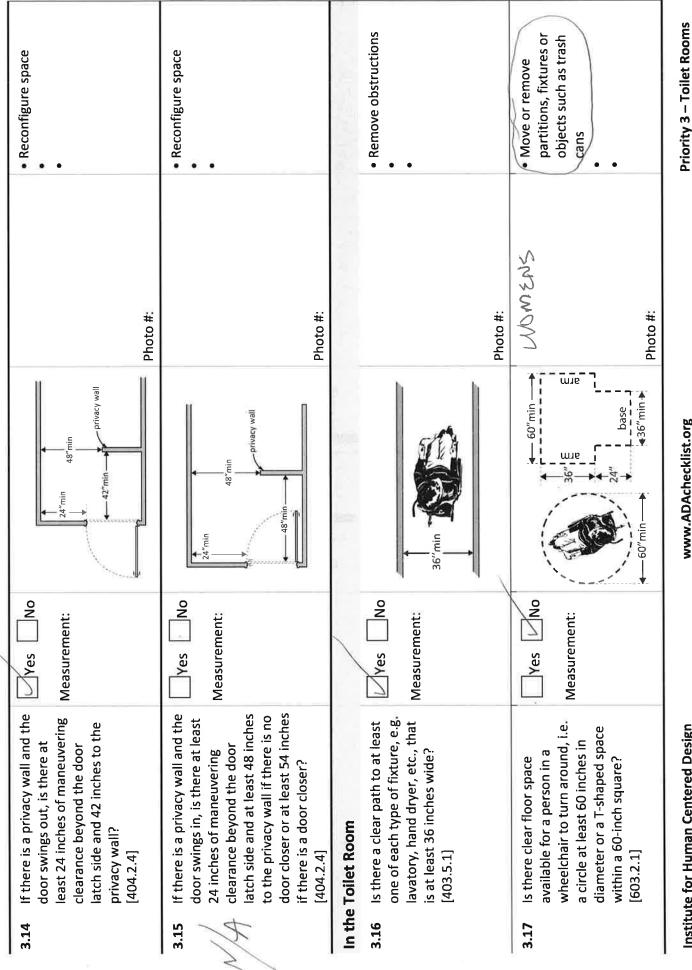
	• Adjust closer •	<ul> <li>Remove inner door</li> <li>Change door swing</li> </ul>
	Photo #:	Photo #:
	ALT AND A	$e_{1}$
/	Measurement:	Measurement:
	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the space? [404.2.6]
14	3.12	8. 13

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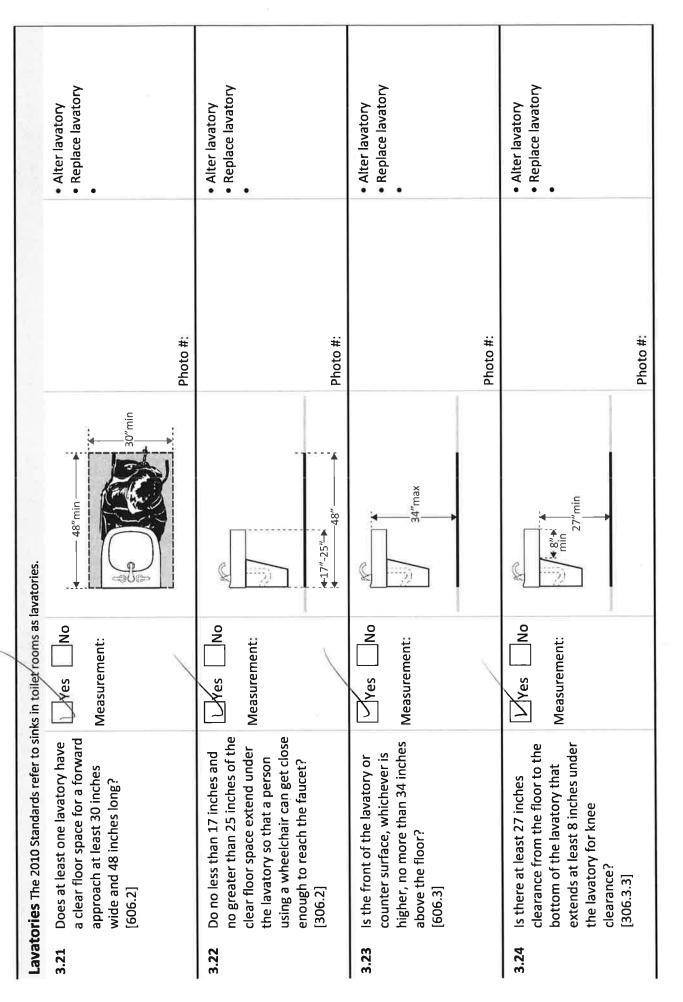
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ADA	ADA Checklist for Existing Facilities	C C C C C C C C C C C C C C C C C C C		0	Priority 3 – Toilet Rooms
3.18 M	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]	The No Measurement:		Photo #:	<ul> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
3.19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?* [603.3]	The No Measurement: Measurement: Measurement:	- 40 <sup>m</sup> max	Photo #:	<ul> <li>* If installed before</li> <li>3/15/2012 and the</li> <li>3/15/2012 and the</li> <li>bottom edge of the</li> <li>reflecting surface is no</li> <li>higher than 40 inches</li> <li>above the floor, lowering</li> <li>the mirror to 35 inches is</li> <li>not required</li> <li>Lower the mirror</li> <li>Add another mirror</li> </ul>
3.20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?* [603.4]	Measurement:	48" max 15" min	Photo #:	<ul> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> <li>If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>

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Priority 3 – Toilet Rooms



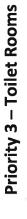
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Priority 3 – Toilet Rooms	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>		<ul> <li>Install insulation</li> <li>Install cover panel</li> </ul>		<ul> <li>Adjust faucet</li> <li>Replace faucet</li> </ul>	
Pric		Photo #:	MENS & WOMENS	Photo #:		Photo #:
000000000000000000000000000000000000000		9"", 4-6"+ min", 48" 48"				
	Vyes No Measurement:		Ves No		Ves No	L No
ADA Checklist for Existing Facilities	Is there toe clearance at least 9 inches high? [306.3.3]	Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.	Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]		Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	Is the force required to activate the faucet no greater than 5 pounds? [606.4]
ADAC	3.25		3.26		3.27	

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Soap	Soap Dispensers and Hand Dryers (2010 Standards – 603)	2010 Standards – 603,			
3.28	Are the operable parts of the soap dispenser within one of the following reach ranges:			,	<ul> <li>Adjust dispensers</li> <li>Replace with or provide additional accessible dispensers</li> </ul>
	Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the	Measurement:	₹20-25"→ 44"max		•
	floor? [308.2.2]				
	Above lavatories less than 20 inches deep: no higher than 48 inches above the floor?	Measurement:	48"max		
	Not over an obstruction: no higher than 48 inches above the floor?	Yes No Measurement:			
	[308.2]		48"max		
			•	Photo #:	
3.29	Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:				<ul> <li>Adjust dispensers</li> <li>Replace with or provide additional accessible dispensers</li> </ul>
	Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the	Yes No Measurement:	-20-25"+		•
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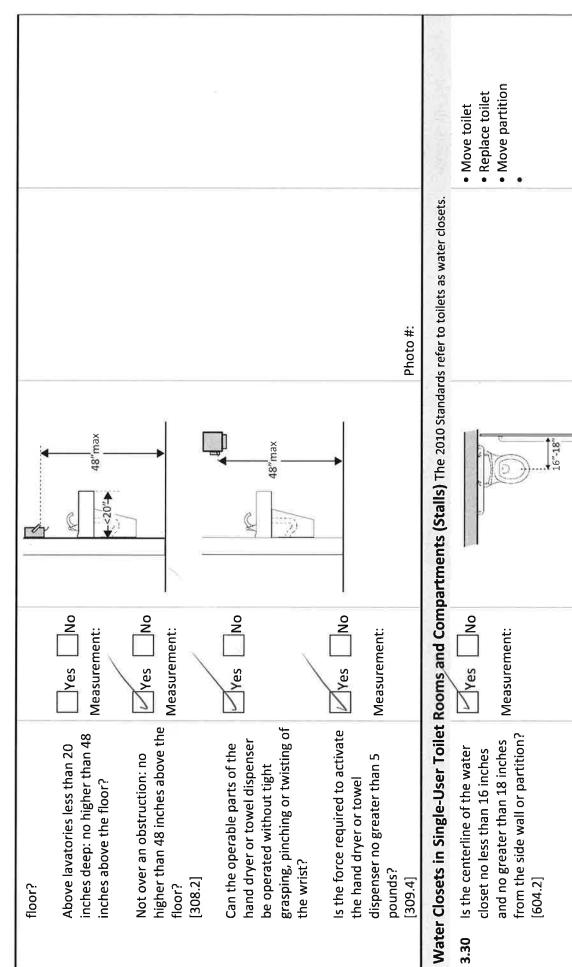
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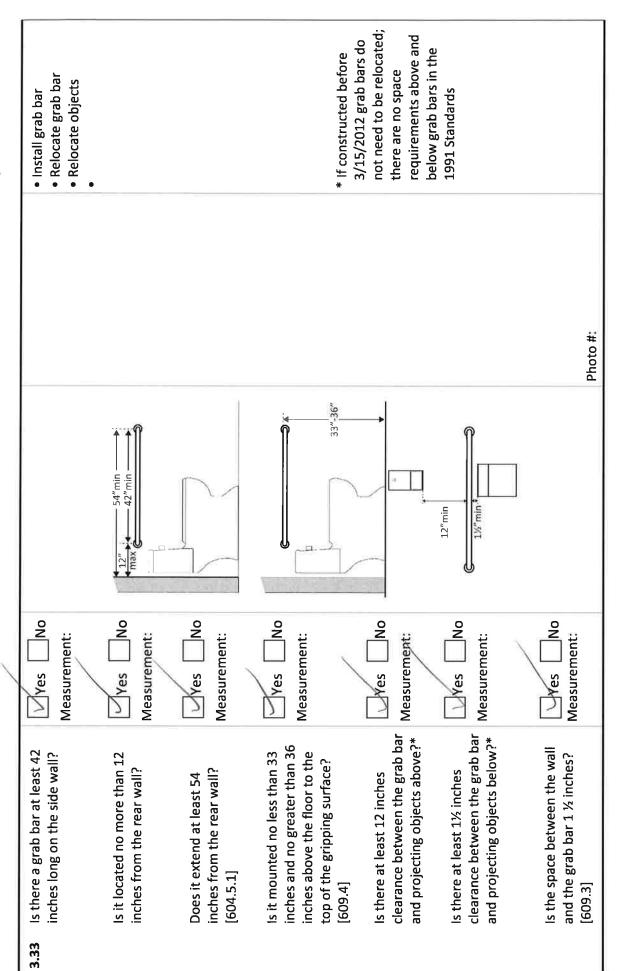
ADA	ADA Checklist for Existing Facilities			014	Priority 3 – 10liet Kooms
3.31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?* [604.3.1]	Measurement:	56'min 60'min-	χ	* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet
				Photo #:	<ul> <li>Alter room/compartment for clearance</li> <li>•</li> </ul>
3.32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat? [604.4]	Measurement:	"PL"	Photo #:	<ul> <li>Adjust toilet height</li> <li>Replace toilet</li> </ul>
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Priority 3 – Toilet Rooms

ADA Checklist for Existing Facilities

Priority 3 – Toilet Rooms Ō Ö Ô O Ö 0 ADA Checklist for Existing Facilities

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Install grab bar	•••						<ul> <li>* If constructed before 3/15/2012 grab bars do not need to be relocated;</li> </ul>	there are no space requirements above and below grab bars in the 1991 Standards	
2	MEN'S &								Photo #:
		36°min → 12°°			33"-36"		12"min 1%"min =		
Ves No	nen	Types No Measurement:	Yes No Measurement:	Ves No	Measurement:	Tyes No Measurement:	Yes No Measurement:	Yes No Measurement:	
is there a grab bar at least 36	inches long on the rear wall?	Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)?	Does it extend at least 24 inches on the other (open) side?	lou4.5.2) Is it mounted no less than 33	inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]	re at least 12 inches ce between the grab bar otruding objects above?*	Are there at least 1½ inches clearance between the grab bar and projecting objects below?*	ls the space between the wall and the grab bar 1½ inches? [609.3]	
3.34					4 V				

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Priority 3 – Toilet Rooms Page 18 î Î

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3.35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]	Measurement:	48°max	Photo #:	<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>
3.36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]	Measure/ment:		Photo #:	• Change control • Adjust control
3.37	Is the flush control on the open side of the water closet? [604.6]	Yes No	- open side	Photo #:	• Move control •
3.38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]	Measurement:			* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet
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					<ul> <li>Relocate dispenser</li> </ul>
				Photo #:	•
3.39	Is the outlet of the dispenser. Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars?	Measurement:	48' min		Relocate dispenser
	[604.7]		* *	Photo #:	
3.40	Does the dispenser allow continuous paper flow? [604.7]	Yes No		Photo #:	<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
Toile 3.41	Toilet Compartments (Stalls)3.41Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?[604.8.1.2]	Measurement:	90€ 100 min → 32"min →	Photo #:	• Widen door width

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Priority 3 – Toilet Rooms	Remove obstructions		• Add closer • Replace door	<ul> <li>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</li> <li>• Replace hardware</li> <li>•</li> </ul>
		Photo #:	MEN'S & WOMENS	Photo #:
000000000	18" min	60''min		
	Measurement:		Yes	Yes No
ししししてしてしてしてして ADA Checklist for Existing Facilities	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]	Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	ls the door self-closing? [604.8.1.2]	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?* [604.8.1.2]
ADA CI	3.42		3.43	3.44

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Priority 3 – Toilet Rooms

	Replace lock	• Relocate hardware	Widen compartment	• Widen compartment
	MENS thereon .	<ul> <li>•</li> <li>Photo #:</li> </ul>	MEN'S & DMEN'S .	Photo #:
		34"+48"	60°min	56"min
/	Ves VNo	Measurement:	Yes No Measurement:	Measurement:
	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	ls the compartment at least 60 inches wide? [604.8.1.1]	If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]
	3.45	3.46	3.47	3.48

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If the water closet is floor	Ves No			Alter compartment
inounceu, is the compartment at least 59 inches deep? [604.8.1.1]	Measurement:			•
			Photo #:	
If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]	Measurement:	60° min 56°or 59° min	MEN'S + WOMEN'S Photo #:	<ul> <li>Reverse door swing</li> <li>Alter compartment</li> <li>Instant</li> </ul>
	Yes No			• • •
			Photo #:	
	Yes No			• • •
			Photo #:	
	Yes No			
		<u>8</u>	Photo #:	

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Amenities such as drinking fountains and public telephones should be accessible to people **Priority 4 – Additional Access Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors **ADA Checklist for Existing Facilities** Location Building Project Date with disabilities. Phone



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Questions on the ADA 800-949-4232 voice/tty **ADA National Network** 

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Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Priority 4 – Additional Access Page 3

Priorit	Priority 4 – Additional Access			Comments	Possible Solutions
Drinkin	Drinking Fountains				
4. 1. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7.	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Types No Measurement:	48"min 30"min	Photo #:	*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered entered • Alter space • Relocate drinking fountain • Install a drinking fountain in another location
4. 4. 4. 4. 4. 4. 4. 4. 4. 4.	If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3] Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.	Tyes No Measurement:	*SZ ALT	Photo #:	<ul> <li>Alter space</li> <li>Replace drinking fountain</li> </ul>

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## ADA Checklist for Existing Facilities

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<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Change control</li> <li>Adjust control</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
Photo #:	Photo #:	Photo #:	Photo #:
and the second s	20"min to 25"max line and a date max		36" max
Measurement:	Yes No Measurement:	The No No Ne No Measurement:	Tyes No Measurement:
If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]	If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]	Is the spout outlet no higher than 36 inches above the floor? [602.4]
4.3	4.4	4.5 2/ AZ	4.6

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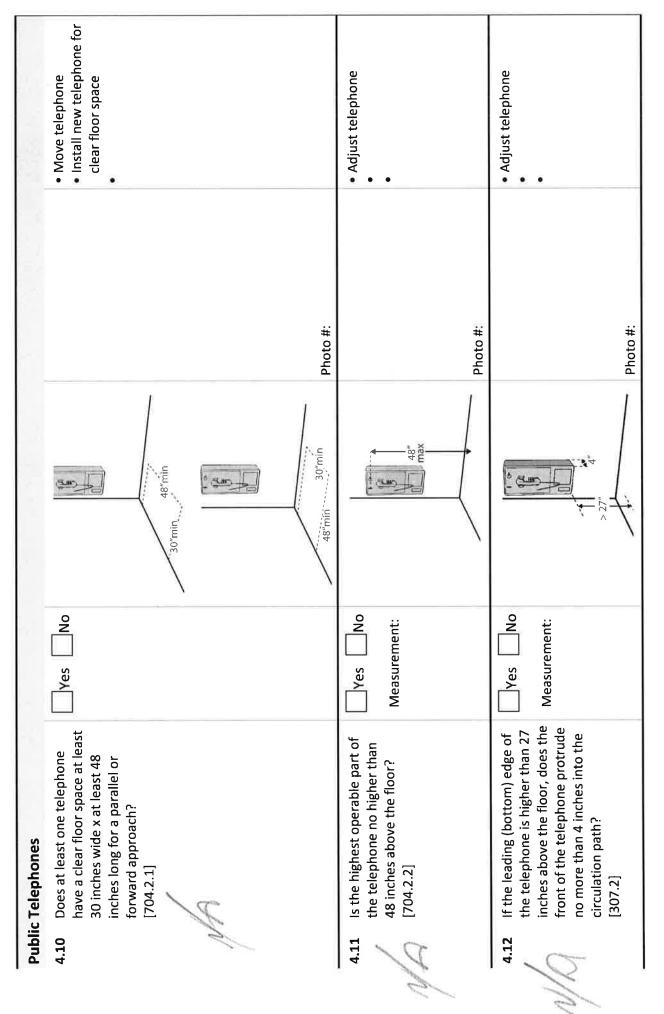
4.7	ls the spout:				Adjust spout
1	At least 15 inches from the rear of the drinking fountain?	Ves No			<ul> <li>Replace drinking fountain</li> </ul>
4/2		Measurement:	•		
	No more than 5 inches from the front of the drinking fountain?	Ves No			
	[602.5]	Measurement:	maxi min		
				Photo #:	
4.8	If there is more than one drinking fountain, is there at	Ves No			<ul> <li>Adjust drinking fountain</li> <li>Install new drinking</li> </ul>
9	least one for standing persons?				fountain for standing
St		Ves No	38" to 43"		
	Is the spout outlet no lower than 38 inches and no higher	Maasuramant.			
	than 43 inches above the floor?			Photo #:	
4.9	If the leading (bottom) edge of				Adjust drinking fountain
L'A	the fountain is higher than 27 inches above the floor, does the	eme			<ul> <li>Replace drinking fountain</li> <li>Add tactile warning such</li> </ul>
	front of the fountain protrude no more than 4 inches into the				as permanent planter or
	circulation path?		>27"		
	[z. /oc]		4"max *	Photo #:	

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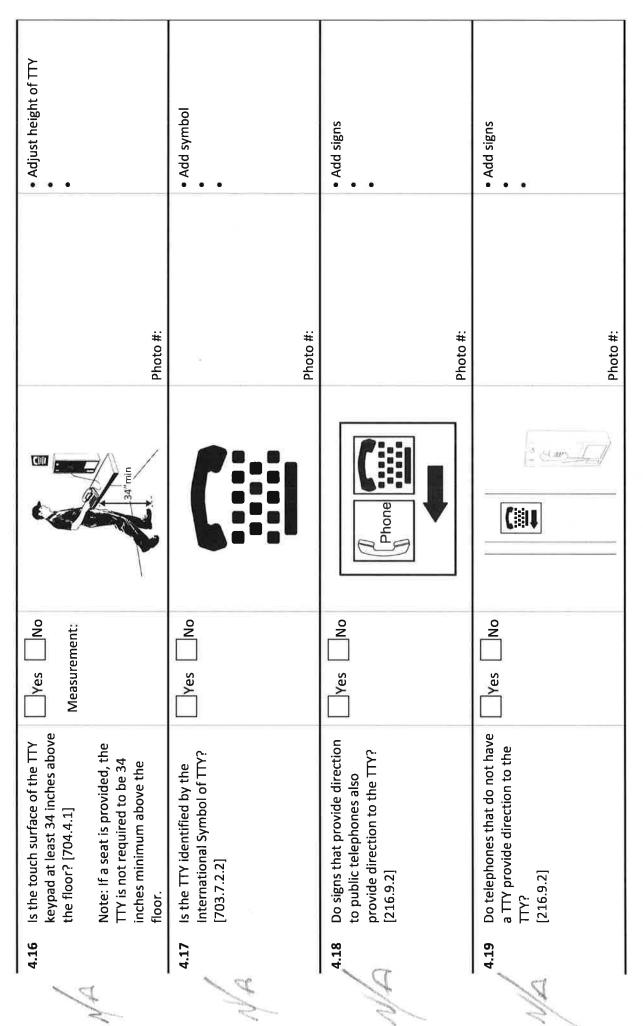
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Priority 4 – Additional Access	<ul> <li>Install volume control</li> <li>Replace telephone with one that has volume control</li> <li></li> </ul>	Add pictogram	• Install TTY •
000	Photo #:	Photo #:	Photo #:
000000000	B B B B B B B B B B B B B B B B B B B		
000	Ves 🗌	Ves 🗌	Yes No
ADA Checklist for Existing Facilities	Does at least one telephone have a volume control? [704.3]	Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]	Does at least one telephone have a TTY? [217.4.1] Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.
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**Priority 4 – Additional Access** 



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Fire Alarm Systems			
<b>4.20</b> If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	Yes	Photo #:	<ul> <li>Install audible and visual alarms</li> <li>alarms</li> </ul>
	Yes No		
		Photo #:	
	Thes No		
		Photo #:	
	Types No		
		Photo #:	
	yes No		•••
		Photo #:	

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Based on the 2010 ADA Standards for Accessible Design         Project Town         Building Comm         Date 3 - 1 - 2         Building Surveyors Bay         MNKE         Contact Information	I	sh & Entrance
Project Town Building Comm Date 3-1-2 Surveyors BRVA MIXE Contact Information	Based on the 2010 ADA Standards for Access	ible Design
Building Common Location WENT Date 3 - 1 - 2 Burveyors BRYA MINE Contact Information		Town
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nd ADA Center at 617-695-0085 voice/tty or	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	Questions or c ADAinfo@New
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Prio	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
1.1	ls there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	Myes No If yes, location of route: EAデ ちょつした			Photo #:	<ul> <li>Add a ramp</li> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Park	Parking Accessible parking spaces should be identified by size, access aisle and signage.	ie identified by size, a	access aisle and sign	lage.		
1.2	If parking is provided for the	Ves No	Total Spaces	Accessible Spaces		<ul> <li>Reconfigure by repainting lines</li> </ul>
	of accessible spaces provided?	Total #: 22-	1 - 25	-		
	[208.2]	Accessible #:	26 - 50	2		•
		-	51 - 75	ß		
			76 - 100	4		
			100+ see 2010 \$	100+ see 2010 Standards 208.2	Photo #:	
1.3	Of the accessible spaces, is at least one a van accessible	Wes No	*For every 6 or f spaces required at least 1 should	*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible		* If constructed before 3/15/2012, parking is compliant if at least 1 in
	[208.2.4]		space.			every 8 accessible spaces is van accessible
					Photo #:	<ul> <li>Reconfigure by repainting lines</li> </ul>

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Priority 1 – Approach & Entrance

1.4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3] Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.	Measurement:	A <sup>−</sup> 8'min	Photo #:	<ul> <li>Reconfigure by repainting lines</li> </ul>
1.5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]	Yes No Measurement:	-11'min -+6'min. +8'min-+8'min-+	Photo #:	<ul> <li>Reconfigure to provide van-accessible space(s)</li> </ul>
1.6	Is at least 98 inches of vertical clearance provided for the van accessible space? [502.5]	Yes No Measurement:	rim"48	Photo #:	<ul> <li>Reconfigure to provide van-accessible space(s)</li> <li></li> </ul>

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1:7	Are the access aisles marked so as to discourage parking in them? [502.3.3]	Yes No			<ul> <li>Mark access aisles</li> <li> <ul> <li></li></ul></li></ul>
	Note: The marking method and color may be addressed by state/local requirements.		area to be marked	Photo #:	
1.8	ls the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all	Yes No Measurement:		VAN ACC SPACE	Regrade surface
	directions? [502.4]	1		Photo #:	
1.9	Do the access aisles adjoin an accessible route? [502.3]	Ves No	The second se		Create accessible route     Relocate accessible space     .
				Photo #:	
1.10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?	L Ves No			<ul><li>Install signs</li><li></li></ul>
	Is the bottom of the sign at least 60 inches above the ground? [502.6]	Measurement:	60"min		
	Note: The International Symbol of Accessibility is not required on the ground.			Photo #:	

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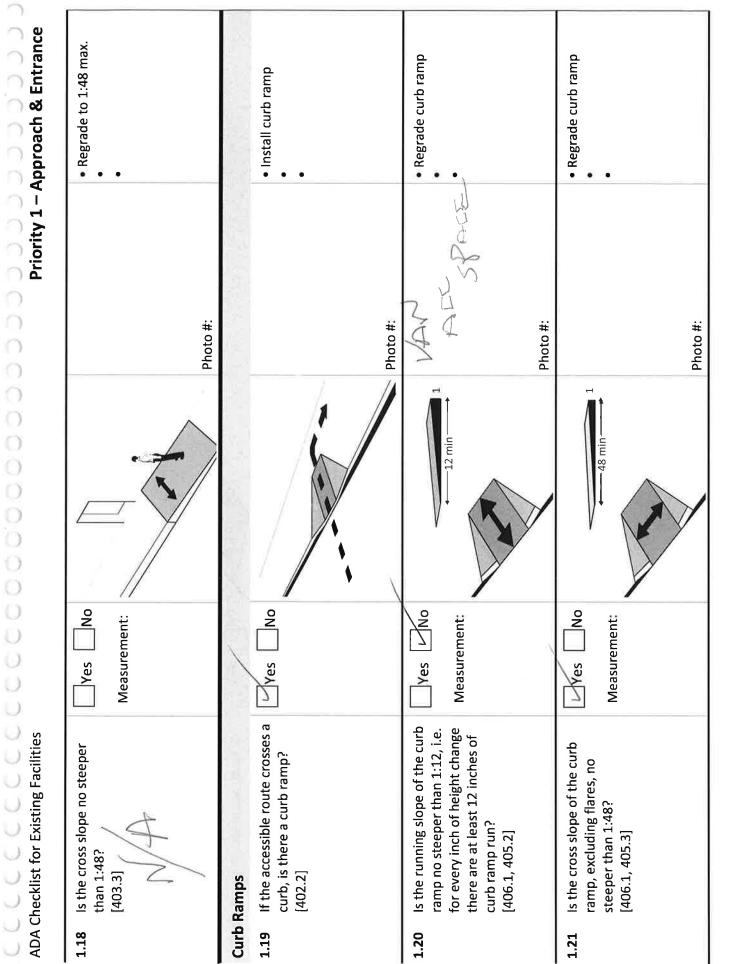
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ADA	ADA Checklist for Existing Facilities	2000	000000000000000000000000000000000000000	000	Priority 1 – Approach & Entrance
1.11	Are there signs reading "van accessible" at van accessible spaces? [502.6]	Lytes No	ACCESSION AND AND AND AND AND AND AND AND AND AN	Photo #:	<ul> <li>Install signs</li> <li>Install signs</li> </ul>
1.12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1] Note: If parking serves multiple	Wes No			Reconfigure spaces
	should be dispersed.			Photo #:	
Exter	Exterior Accessible Route				Jundres Strates
1.13	ls the route stable, firm and slip-resistant? [302.1]	Ves No		Photo #:	<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> <li>Replace gravel with asphalt or other surface</li> </ul>
1.14	ls the route at least 36 inches wide? [403.5.1]	Measurement:	36"min		<ul> <li>Change or move landscaping, furnishings or other items</li> <li>Widen route</li> </ul>
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	Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.		424"max+4-48"min -24"max+	Photo #:	
1.15	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Measurement:	36'min 60'min 60'min	Photo #:	<ul> <li>Widen route for passing</li> <li>space</li> </ul>
1.16	If there are grates or openings on the route, are the openings no larger than ¼ inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]	Measurement: Yes No	Xeure Andrew	Photo #:	Replace or move grate
LLI TLI	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3] Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.	Measurement:		Photo #:	• Regrade to 1:20 max. •
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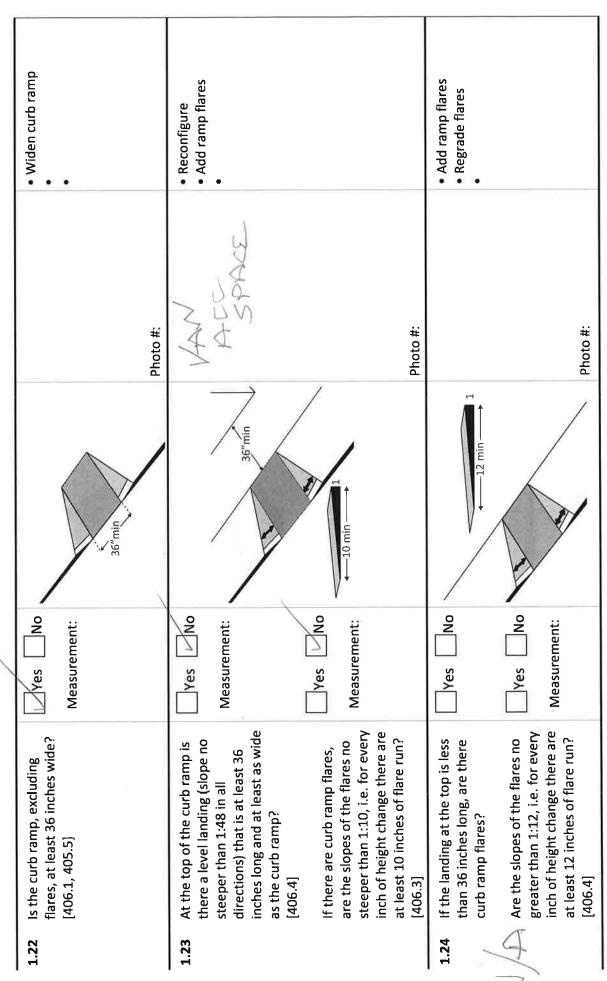
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Ram	Ramps If any portion of the accessible route is steeper than 1:20, it	e is steeper than 1:20	0, it should be treated as a ramp.		
1.25	If there is a ramp is it at least 36 inches wide? [405.5] Note: If there are handrails, measure between the handrails.	Tes No Measurement:	36''min	Photo #:	• Alter ramp •
1,26	ls the surface stable, firm and slip resistant? [405.4]	Tes No			Resurface ramp
				Photo #:	
1.27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]	Measurement:			<ul> <li>Relocate ramp</li> <li>Lengthen ramp to decrease slope</li> </ul>
	Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.		1 12 min	Photo #:	

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1.28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp:				<ul> <li>Alter ramp</li> <li>Relocate ramp</li> </ul>
4/1-	At the top of the ramp?	Ves No	landing widths must be at least equal to		
12		Measurement:	ramp width		
	At the bottom of the ramp?	Ves No	*60°min.		
	[405.7.2, 405.7.3]	Measurement:	7		
			Ph	Photo #:	
1.29	Is there a level landing where the ramp changes direction that	Ves No	X		<ul> <li>Alter ramp</li> <li>Increase landing size</li> </ul>
AP	is at least 60 x 60 inches? [405.7.4]	Measurement:	Anthe 1994		
			*60 min+		
			H	Photo #:	
1.30	If the ramp has a rise higher than 6 inches are there	□_Yes □_No			<ul> <li>Add handrails</li> </ul>
A.	handrails on both sides? [405.8]	Measurement:			•
8	Note: Curb ramps are not		if greater than 6"		
				Photo #:	

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A/N	gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:	34","38"		<ul> <li>Adjust handrail height</li> </ul>
				Photo #:	
1.32	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]	yes No			<ul> <li>Reconfigure or replace handrails</li> </ul>
	If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]	Tyes No Measurement:		Photo #:	
1.33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Measurement:	J.W.T.		<ul> <li>Replace handrails</li> <li>The second seco</li></ul>
				Photo #:	
1.34	If the handrail gripping surface is non-circular:				Replace handrails
A	ls the perimeter no less than 4 inches and no greater than 6¼ inches?	Yes No Measurement:	4"-6 ¼" perimeter		
Institu Copyr	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Priority	Priority 1 – Approach & Entrance Page 13
	)				

	<ul> <li>Alter handrails</li> <li>Alter handrails</li> </ul>			<ul> <li>Add curb</li> <li>Add barrier</li> <li>Extend ramp width</li> </ul>			
Photo #:			Photo #:				Photo #:
		min	цш		-12"min	less than 4"	
Yes No Measurement:	Yes No Measurement:	Ves No			Pes No Measurement:	Ves No	Measurement:
Is the cross section no greater than 2¼ inches? [505.7.2]	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Return to a wall, guard, or landing surface? [505.10.1]	Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.	To prevent wheelchair casters and crutch tips from falling off:	Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?	Or Is there a curb or barrier that prevents the passage of a 4-	inch diameter sphere? [405.9.1, 405.9.2]
WA.	1.35	° , ()		1.36	A/V		

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Priority 1 – Approach & Entrance Page 14

Entrance	nce	/			
1.37	ls the main entrance accessible?	Ves No			<ul> <li>Redesign to make it accessible</li> </ul>
1.38	If the main entrance is not accessible, is there an alternative accessible entrance?	Yes No		Photo #:	<ul> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible</li> </ul>
H	Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	Yes No		Photo #:	entrance can be used independently and during the same hours as the main entrance
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	yes No		Photo #:	<ul> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	Ves No	-Ľ)		• Install sign •

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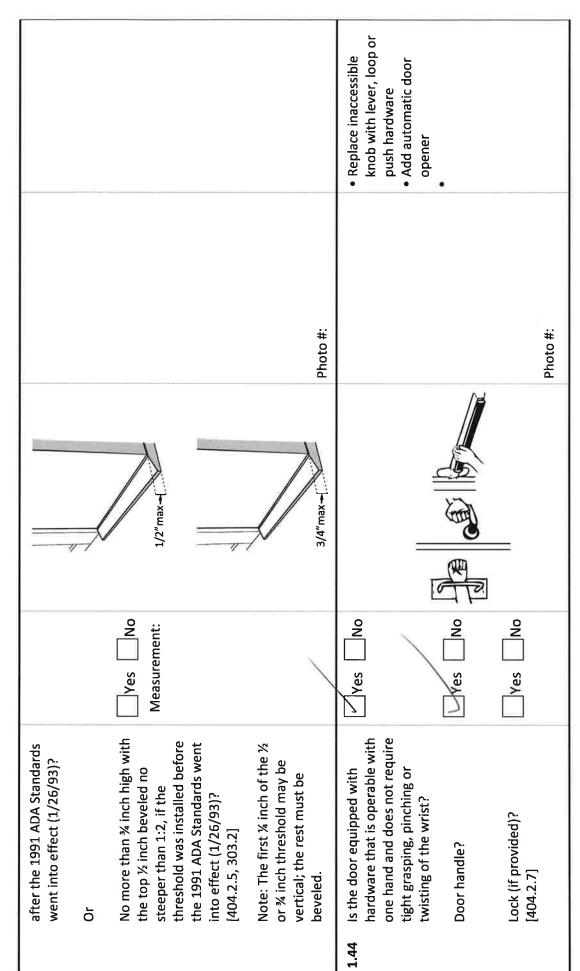
				- Altar door
Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	32" mim "32"	Photo #:	<ul> <li>Alter door</li> <li>Install offset hinges</li> </ul>
If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Measurement:			<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		Ig <sup>6</sup> rnin		
On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	
If the threshold is vertical is it London to more than ¼ inch high?	Ves No Measurement:			Remove or replace threshold
No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or	YesNo Measurement:	1/4"max		
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ADA Checklist for Existing Facilities

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( ) I	ADA Checklist for Existing Facilities			Priority 1 – A	Priority 1 – Approach & Entrance
Are doo inch inch grou [404	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	Measurement:	34"-48"	Photo #:	Change hardware height
If th take fron deg deg [40.	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]	Measurement:	900 112°	FRANT DGOPS SIDE Photo#: DUNF	• Adjust closer
dist dist lease into f f 0 f t 0 f t 0 f t	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Measurement:	or or		<ul> <li>Remove inner door</li> <li>Change door swing</li> </ul>
ute fo ight	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Priority	Priority 1 – Approach & Entrance Page 18

			48"min → 18"	Photo #:	
1.48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]	Measurement:	With the second		Replace or remove mats
		X		Photo #:	
1.49	Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]	Yes No		Photo #:	<ul> <li>Secure carpeting or mats</li> <li>at edges</li> </ul>
		Ves No			
				Photo #:	
		Yes No			
				Photo #:	

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Priority 2 – Access to Goods & Services **Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors Location Building Project Date 36"min

**ADA Checklist for Existing Facilities** 

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.

## Priority 2 – Access to Goods & Services

ADA Checklist for Existing Facilities



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Questions on the ADA 800-949-4232 voice/tty **ADA National Network** 

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

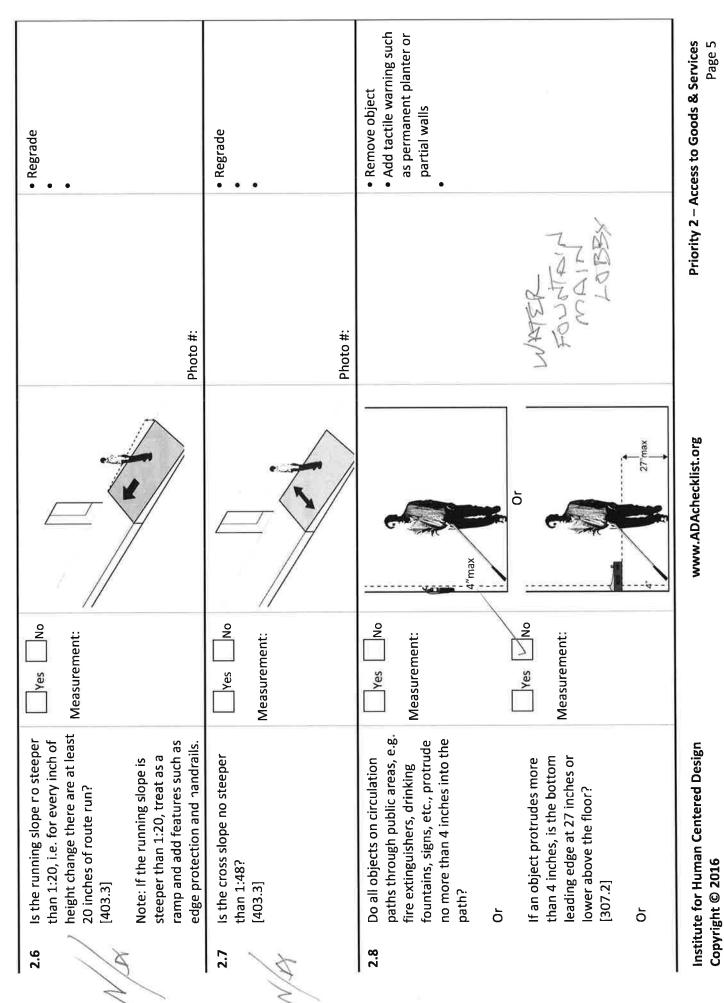
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Prior	Priority 2 – Access to Goods & Services	t Services	Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	Ves No	Photo #:	Create accessible route
Interi Institu Copyri	Interior Accessible Route Institute for Human Centered Design Copyright © 2016	www.ADAchecklist.org	Priority 2 -	Priority 2 – Access to Goods & Services Page 3

ADA	ADA Checklist for Existing Facilities			Priority 2 – Access	Priority 2 – Access to Goods & Services
2.2	Are all public spaces on at least one accessible route? [206.2.4]	Ves No			Create accessible route
2.3	ls the route stable, firm and slip-resistant? [40.2, 302.1]	Ves No		Photo #:	<ul> <li>Repair uneven surfaces</li> <li>•</li> </ul>
2.4	Is the route at least 36 inches wide? [403.5.1] Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	Measurement:	36 <sup>°</sup> min 36° <sup>°</sup> min 36° <sup>°</sup> min 32° <sup>°</sup> min 32 <sup>°</sup> <sup>°</sup> min 32 <sup>°</sup> <sup>°</sup> min 32 <sup>°</sup> <sup>°</sup> min	Photo #:	• Widen route
2.5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Measurement:	36''min 60''min	Photo #:	<ul> <li>Widen route for passing</li> <li>space</li> </ul>
   Insti	Institute for Human Centered Design		www.ADAchecklist.org	Driority 7 – Ac	Priority 2 - Acrees to Goods & Samiras



	Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Measurement:	Or Bormin Bormin	Photo #:	
2.9	Are there elevators or platform lifts to all public stories?	Yes No			<ul><li>Install if necessary</li><li>Offer goods and services</li></ul>
A.M.	Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility			Photo #:	•

Ramps

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Priority 2 – Access to Goods & Services

• Alter ramp •		Resurface ramp		<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>	
	Photo #:		Photo #:		Photo #:
	36 <sup>°</sup> mim				12 min
Yes No Measurement:		Ves No		Measurement:	5
lf there is a ramp, is it at least 36 inches wide? [405.5]	Note: If there are handrails, measure between the handrails.	Is the surface stable, firm and slip resistant? [405.4]		For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]	Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.
2.10	YA	2.11 A		2:12	ł

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Checklist for Existing Facilities			Priority 2 – Access	Priority 2 – Access to Goods & Services
<ul> <li>Is there a level landing that is at least 60 inches long and at least as wide as the ramp:</li> </ul>				<ul> <li>Alter ramp</li> <li>Relocate ramp</li> </ul>
At the top of the ramp?	Tes No	landing widths must		
	Measurement:			
At the bottom of the ramp?	Ves No	*60°min.		
[c./.c04, /z./.c04]	Measurement:			
			Photo #:	
Is there a level landing where the ramp changes direction that	Ves No	X		<ul> <li>Increase landing size</li> </ul>
is at least 60 x 60 inches? [405.7.4]	Measurement:	Communication of the second se		•
		60°min		

2.14

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if greater<sup>\*</sup>than 6" g Measurement; Yes If the ramp has a rise higher handrails on both sides? than 6 inches are there [405.8] 2.15

Add handrails

Photo #:

•

Photo #:

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<ul> <li>Adjust handrail height</li> <li></li> </ul>	<ul> <li>Reconfigure or replace</li> <li>handrails</li> </ul>	Replace handrails	Replace handrails	Priority 2 – Access to Goods & Services Page 9
Photo #:	Photo #:	Photo #:	Photo #:	-
38, 38,			4"-6 %" perimeter	www.ADAchecklist.org
Measurement:	Thes No No Nesurement:	Measurement:	Measurement:	
Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches? Is the cross section no greater than 2¼ inches in diameter? [505.7.2]	Institute for Human Centered Design Copyright © 2016
2.16	2.17 A	2.18	2.19	Institu Copyri

 Change call button height Priority 2 – Access to Goods & Services Extend ramp width Alter handrails 0000000 Add barrier Add curb 0000 Elevators – Full Size & LULA (limited use, limited application) LULA elevators are often used in alterations. Photo #: Photo #: 0 O D ц, Ц L2"min Ò Ö 0 0 Ò O Q Ö 0 No No Ñ No No Measurement: horizontally beyond the top and Measurement: Measurement: O υ Yes Yes Yes Yes Yes U U U elevator, are the call buttons no and crutch tips from falling off: Note: If a 12" extension would To prevent wheelchair casters Does the surface of the ramp beyond the inside face of the Is there a curb or barrier that U prevents the passage of a 4-If there is a full size or LULA be hazardous (in circulation Return to a wall, guard, or Extend at least 12 inches extend at least 12 inches Ŭ ADA Checklist for Existing Facilities path), it is not required. inch diameter sphere? bottom of the ramp? Does the handrail: 405.9.1, 405.9.2] anding surface? 000 [505.10.1] handrail? U ٥ 0 2.22 2.20 2.21

higher than 54 inches above the Measurement:

floor?

407.2.1.1]

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Photo #:

max

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## Priority 2 – Access to Goods & Services

2.23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?* [407.3.3]	Kes L		Photo #:	<ul> <li>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</li> <li>Install opener</li> </ul>
2.24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2]	Time:		Photo #:	<ul> <li>Add power operated door</li> <li>Adjust opening time</li> </ul>
2.25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches? [407.4.1 Exception]	Measurement: Measurement: Measurement:	- 36" min→ 16 sq.ft.min 54" min	Photo #:	• Replace elevator

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2.26	If there is a LULA elevator, is the interior:				Replace elevator
X	At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches? [408.4.1 Exceptions 1 and 2]	The surement:	4 - 51'' min - 51'' min - 51'' min - 51'' min - 54'' min - 56'' min - 56'''	Photo #:	•
2.27	If there is a full size or LULA elevator, are the in-car controls:				Change control height
A	No less than 15 inches and no greater 48 inches above the floor?	Yes No Measurement:	48"max		
	Or		or		
	Up to 54 inches above the floor for a parallel approach? [408.4.6, 407.4.6.1]	Measurement:	54"max		

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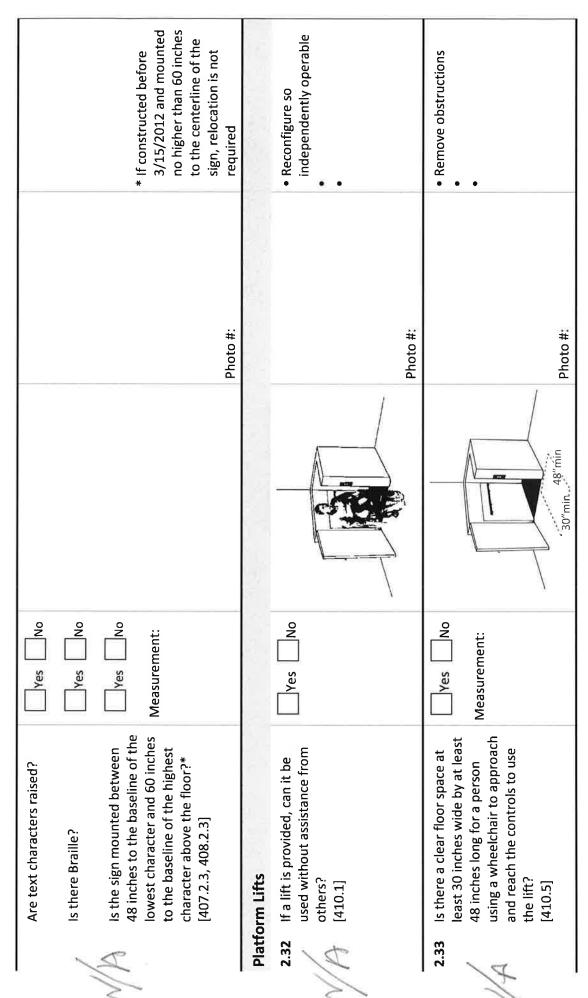
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<ul> <li>2.29 If there is a full size or LULA elevator:</li> <li>Are the car control buttons designated with raised characters?</li> <li>Are the car control buttons designated with Braille? [407.4.7.1, 703.2]</li> <li>2.30 If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]</li> </ul>	Accession No		Photo #:	
	r			<ul> <li>Add raised characters</li> <li>Add Braille</li> <li></li> </ul>
			Photo #:	
	Yes No		Photo #:	<ul> <li>Install audible signals</li> <li> <ul> <li>Install audible signals</li> <li>Install audible signals</li> <li>Install audible signals</li> </ul> </li> </ul>
2.31 If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor2	Ves No			<ul> <li>Install signs</li> <li>Change sign height</li> <li></li> </ul>
Is there a tactile star on both jambs at the main entry level? Do text characters contrast	Yes No	48"min		
with their backgrounds? Institute for Human Centered Design		www.ADAchecklist.org	Priority 2	Priority 2 – Access to Goods & Services

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ADA Checklist for Existing Facilities

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2.34	Are the lift controls ro less than 15 inches and no greater than 48 inches above the floor? [410.5]	Measurement:	15"48"	Photo #:	Change control height
2:35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]	Measurement:	36 "min 48" min	Photo #:	• Replace lift •
2.36	If there is an end door, is the clear opening width at least 32 inches? [410.6]	Measurement:	32 <sup>m</sup> min	Photo #:	• Alter door width •
2.37	If there is a side door, is the clear opening width at least 42 inches? [410.6]	Measurement:	42 <sup>min</sup>	Photo #:	• Alter door width •

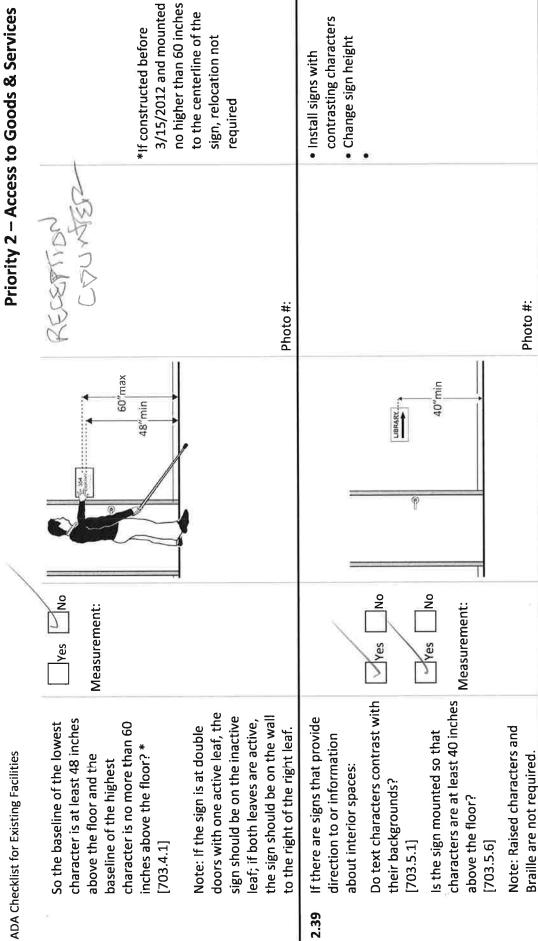
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2.38 If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs:	Signs "Tactile characters" are read using touch, i.e. raised characters and Braille.		1
[216.2]		a rock and	<ul> <li>Install tactile sign</li> <li>Relocate sign</li> </ul>
Do text characters contrast with Ves No their backgrounds? [703.5]	°	COUNTER	
Are text characters raised?		LOBBY	
Is there Braille? [703.3]			
Is the sign mounted: On the wall on the latch side of the door? [703.4.2]	0		
Note: Signs are permitted on the push side of doors with closers and without hold-open devices.			
With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?*	centered on tactile characters		*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing relocation

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Inter	Interior Doors – to classrooms, medical exam rooms,	dical exam room	is, conference rooms, etc.	and the second second	
2.40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	→ <sup>20</sup> mim "25	Photo #:	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Measurement:	2. ]		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.		eo'' min		
	On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	

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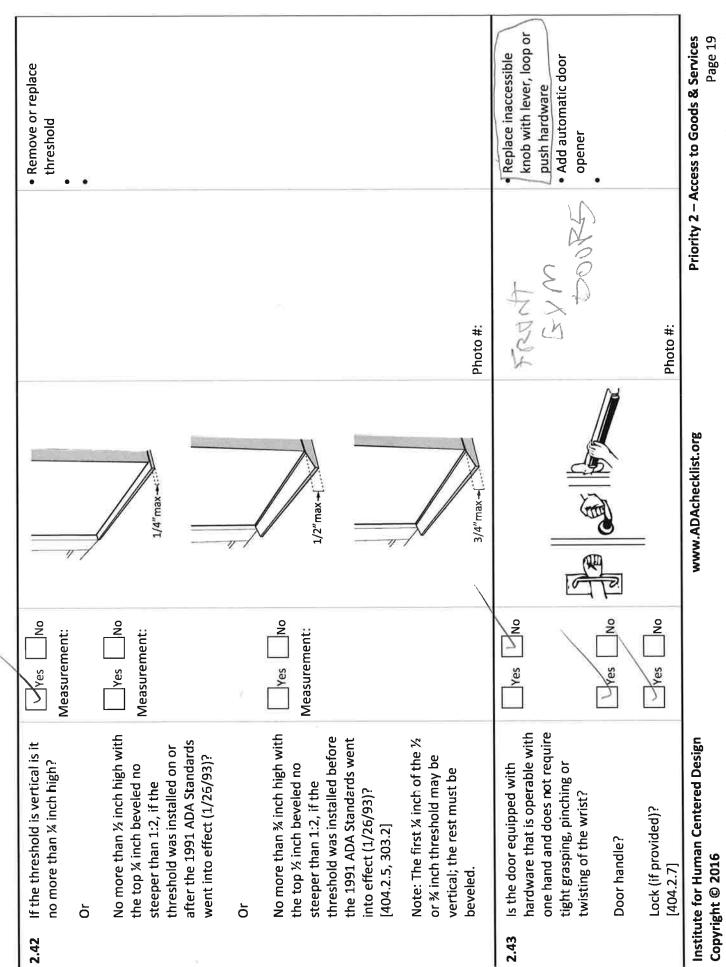
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ADA	ADA Checklist for Existing Facilities	1		Priority 2 – Acce	Priority 2 – Access to Goods & Services
2.44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34"-48"	Photo #:	Change hardware height
2.45	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.	Measurement:	S Ibr	Photo #;	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
2.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Measurement:	HILL Solution	FRENT HIM	• Adjust closer
Roo	Rooms and Spaces – stores, supermarkets, libraries, etc.	markets, librarie:	s, etc.		下においていたというと
2.47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]	Measurement:		Photo #:	<ul> <li>Rearrange goods,</li> <li>equipment and furniture</li> <li></li> </ul>
 Incti	Institute for Human Centered Design		www ADAchecklist org	Driority 2 -	Briotin 2 - Acces to Goods & Continue

<ul> <li>Change floor surface</li> <li>•</li> </ul>	Replace carpet	<ul> <li>Change height of control</li> <li>If constructed before</li> <li>3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</li> </ul>
ī	Photo #:	Photo #:
	۶٬۰۳۰ المرابع ا	Controls – light switches, security and intercom systems, emergency/alarm boxes, etc. 2.50 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] PI
Ves	Measurement:	nd intercom syst Ves No Measurement: Measurement:
Are floor surfaces stable, firm and slip resistant? [302.1]	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges? [302.2]	ols – light switches, security a Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]
2.48	2.49	Contro 2.50

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	ADA Checklist for Existing Facilities	0000	0000000000	Priority 2 – Access	Priority 2 – Access to Goods & Services
2.51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]	Ves No	Pho	Photo #:	Replace control
Seat	ing: Assembly Areas – theater	s, auditoriums, s	Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.	tc.	
2.52	Are an adequate number of wheelchair spaces provided? [221.2.1]	Total #: Wheelchair #:	# of Seats         Wheelchair Spaces           4 - 25         1           26 - 50         2           51 - 150         4           151 - 300         5           300+ see 2010 Standards 221.2.1.         Phc	Photo #:	<ul> <li>Reconfigure to add</li> <li>wheelchair spaces</li> <li>•</li> </ul>
2.53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]	Lives No	Pho	Photo #:	<ul> <li>Reconfigure to disperse</li> <li>wheelchair spaces</li> </ul>
2.54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]	Ves No	Pho	Photo #:	<ul> <li>Alter for line of sight</li> <li></li> </ul>
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<ul> <li>2.55 Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]</li> <li>2.56 If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]</li> </ul>			33		
	e expected to in wheelchair sar line of sight in the heads of f them? 2.2]	Ves No		Photo #:	<ul> <li>Alter for line of sight</li> </ul>
		Measurement:	e <sup>™in</sup>	Photo #:	• Alter space
<b>2.57</b> If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]		Measurement:		Photo #:	• Alter spaces
<ul> <li>2.58 If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]</li> </ul>	······································	Measurement:		Photo #:	• Alter space •

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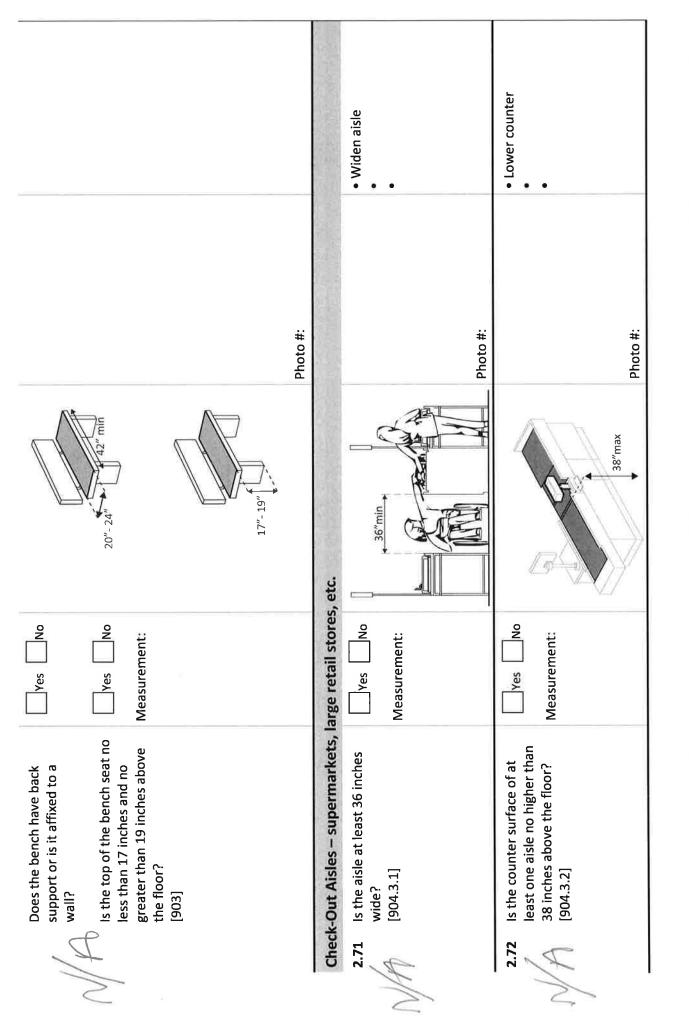
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2.59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]	Measurement:	60°°min	Photo #:	• Alter space •
2.60	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	Ves No	Accessibe Route	Photo #:	• Alter spaces •
2.61	Is there at least one companion seat for each wheelchair space? [221.3]	Lyes No		Photo #:	<ul> <li>Add companion seats</li> <li></li> </ul>
2.62	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	Lives No		Photo #:	• Alter seating •
2.63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	No No		Photo #:	<ul> <li>Add equivalent seating</li> <li></li> </ul>
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Seati	Seating: At dining surfaces (restaurants, cafeterias,	irants, cafeterias,	, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)	ork surfaces (libraries, confe	erence rooms, etc.)
2.64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Total #: Wheelchair #:		Photo #:	<ul> <li>Alter to provide accessible spaces</li> <li></li> </ul>
2.65	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	Measurement:	36°min	Photo #:	• Widen route •
2.66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3] Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.	Measurement:	28"-34"	Photo #:	<ul> <li>Alter surface height</li> <li></li> </ul>
2.67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3] Does it extend no less than 17 inches and no greater than 25 inches under the surface?	Measurement: Measurement: Measurement:	30"-48"		<ul> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> </ul>
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ADAC	ADA Checklist for Existing Facilities		000000000	Priority 2 – Access	Priority 2 – Access to Goods & Services
A	Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]	Measurement:	27" min 30" min		
*	Note: If for children, the knee space may be 24 inches high.		17"- 25"	Photo #:	
Seati	Seating: General – reception areas, waiting rooms, etc.	, waiting rooms,	etc.		
5.68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]	Measurement:	36"×48"		<ul> <li>Move furniture and equipment to provide space</li> </ul>
,				Photo #:	
Benc	ches – In locker rooms, dressin	g rooms, fitting r	Benches – In locker rooms, dressing rooms, fitting rooms This section does not apply to any other bences.	other bences.	
2.69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]	Ves No		Photo #:	Add bench
2.70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?	Tyes No Measurement:			<ul> <li>Move bench</li> <li>Replace bench</li> <li>Affix bench to wall</li> <li>•</li> </ul>
	Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?	Measurement:	48" min		
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ADA (	ADA Checklist for Existing Facilities			Priority 2 – Access	Priority 2 – Access to Goods & Services
2.73	Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]	Measurement:	2"max	Photo #:	Lower edge protection
2.74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]	Measurement:	28"-34"	Photo #:	<ul> <li>Alter check writing surface</li> <li>•</li> </ul>
2.75	If there is more than one check- out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]	Ves No	Ŀ	Photo #:	• Add sign •
Sales	s & Service Counters – banks, s	stores, dry cleane	Sales & Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.	s, etc.	
2.76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]	Measurement: Measurement: Ves No	36°min 36°max		<ul> <li>Lower section of counter</li> <li>Lengthen section of counter</li> </ul>
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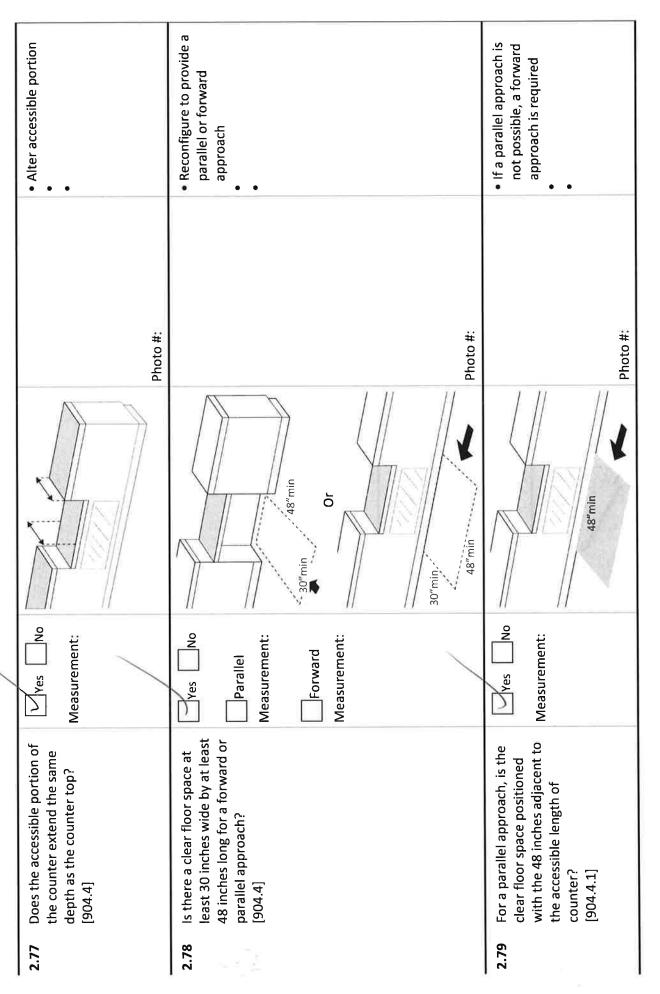
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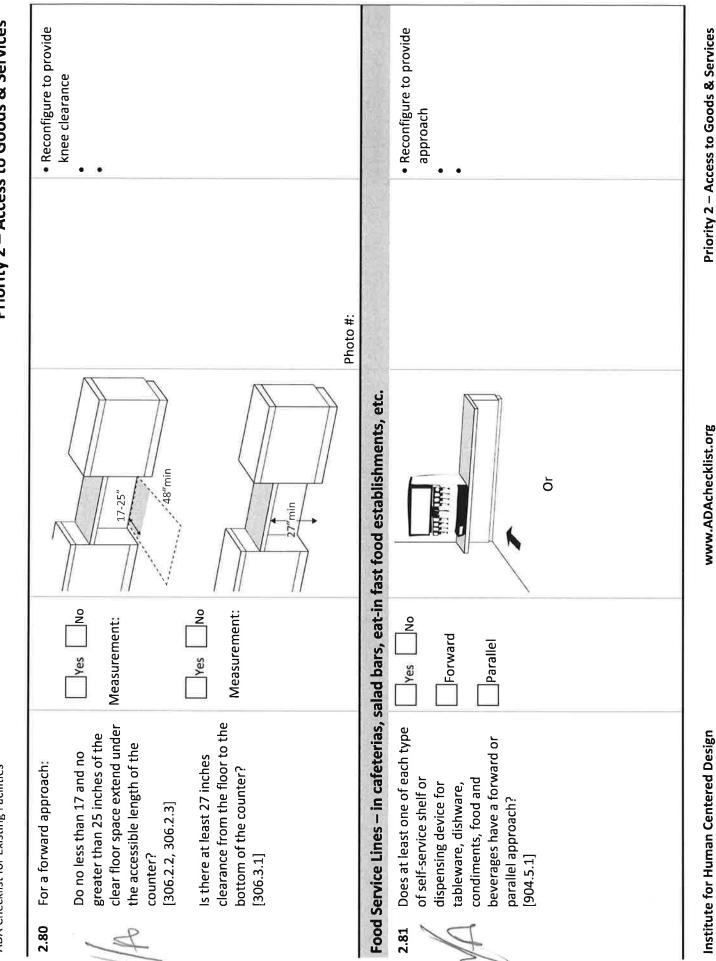
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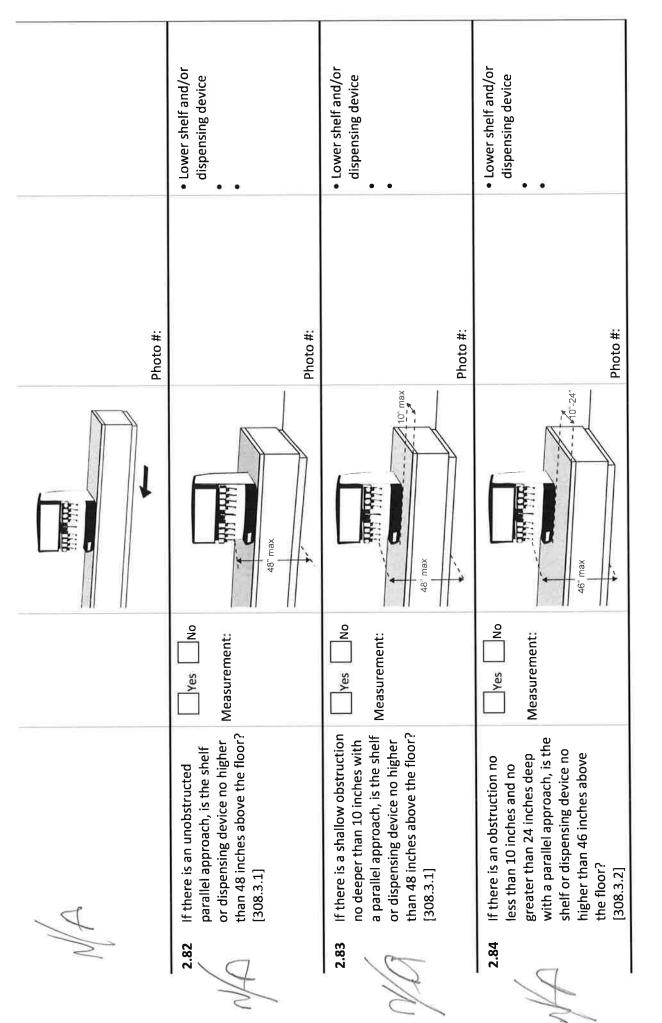
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2.85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	Measurement:	48"max	Photo #:	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>
2.86	If there is an obstruction no deeper than 20 inches with a forward approach:		Ē		<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or</li> </ul>
$\square$	Does clear floor space extend under the obstruction that is at least the same depth as the obstruction?	Measurement:	20"max48" max		• •
	Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]	Measurement:		Photo #:	
2.87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach:				<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
4	Does clear floor space extend under the obstruction that is at least the same depth as the obstruction?	Measurement:	20"-25"		•
	Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]	Measurement:	· ····································	Photo #:	

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<ul> <li><b>2.88</b> If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]</li> </ul>	Measurement:	28"-34"	Photo #:	Reconfigure
	Ves No			• •
	Tyes No			
			Photo #:	
	Yes No			• • •
			Photo #:	
	Yes No			
			Photo #:	
	yes No			
			Photo #:	
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ist for Existing Facilities	<b>Toilet Rooms</b>	Based on the 2010 ADA Standards for Accessible Design	Project	Building	Date	Surveyors	Contact Information	open to the public they should be accessible to people with
The ADA Checklist f	Priority 3 - T	Based on the 2010 ADA Stan						When toilet rooms are open

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Priority **3 – Toilet Rooms** Page 2

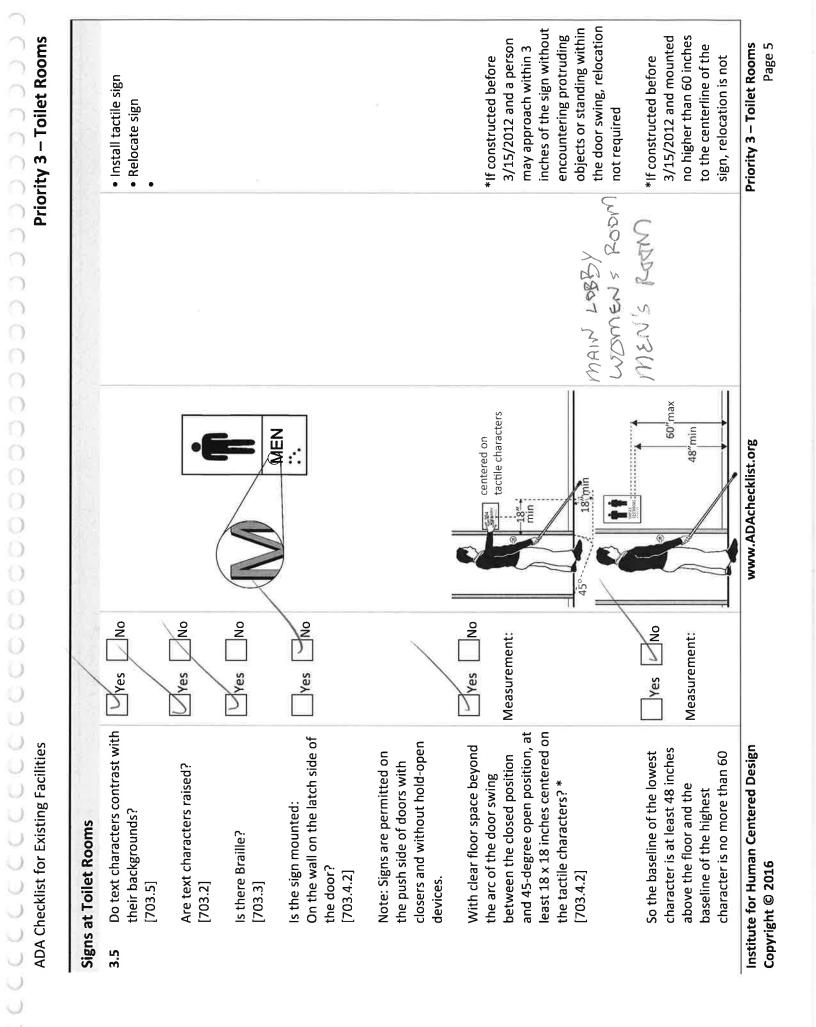
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This checklist was produce and a member of the ADA I Education, NIDRR grant nui the Department of Educati	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.
Questions or comments on the ADAinfo@NewEnglandADA.org	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org
For the full set of checklists	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.
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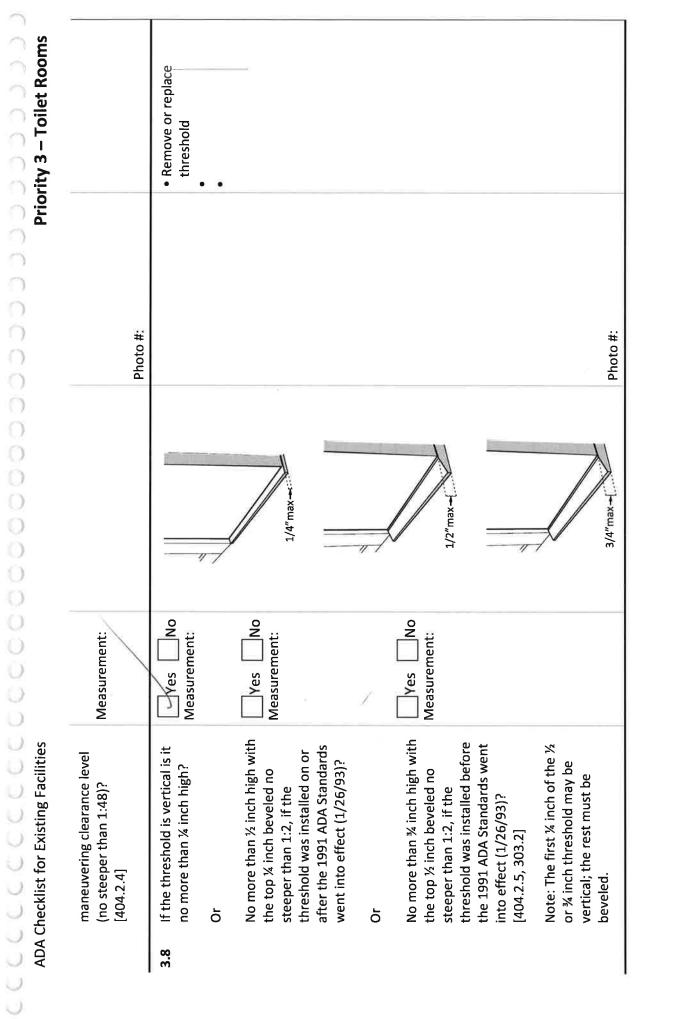
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	<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex accessible toilet room</li> </ul>		<ul> <li>Install signs</li> <li></li> </ul>	• Install sign •		• Alter route •	Priority 3 – Toilet Rooms
		Photo #:	-	Photo #:		Photo #:	11
							www.ADAchecklist.org
	Ves No		Ves No	Ves No	/	Ves No	
	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	Accessible Route	ls there an accessible route to the accessible toilet room? [206.2.4]	Institute for Human Centered Design
5	3.1		3.2	3.3	Acces	3.4	Institu



Priority 3 – Toilet Rooms	required			<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>		<b>Priority 3 – Toilet Rooms</b> Page 6
		Photo #:		Times	Photo #:			
			A MAR	1 1 1 1 1 1 1 1 1 1 1 1 1 1	ſ	660' min		www.ADAchecklist.org
			/	Measurement:			Yes No	
ADA Checklist for Existing Facilities	inches above the floor? * [703.4.1]	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	Entrance	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]		If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door is the	floor surface of the	Institute for Human Centered Design Copyright © 2016
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	[		1 1000	Priority 3 – Toilet Rooms
Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?	Yes		MENT RAUM	<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>
Lock (if provided)? [404.2.7]	/	=	Photo #:	
Are the operable parts of the door hardware mounted no less than 34 inches and no greater	Measurement:			Change hardware height
		<b>3</b> 4″-48″		
	[		Photo #:	-
Can the door be opened easily (5 pounds maximum force)? [404.2.9]	Measurement:	s lbf		<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.			Photo #:	

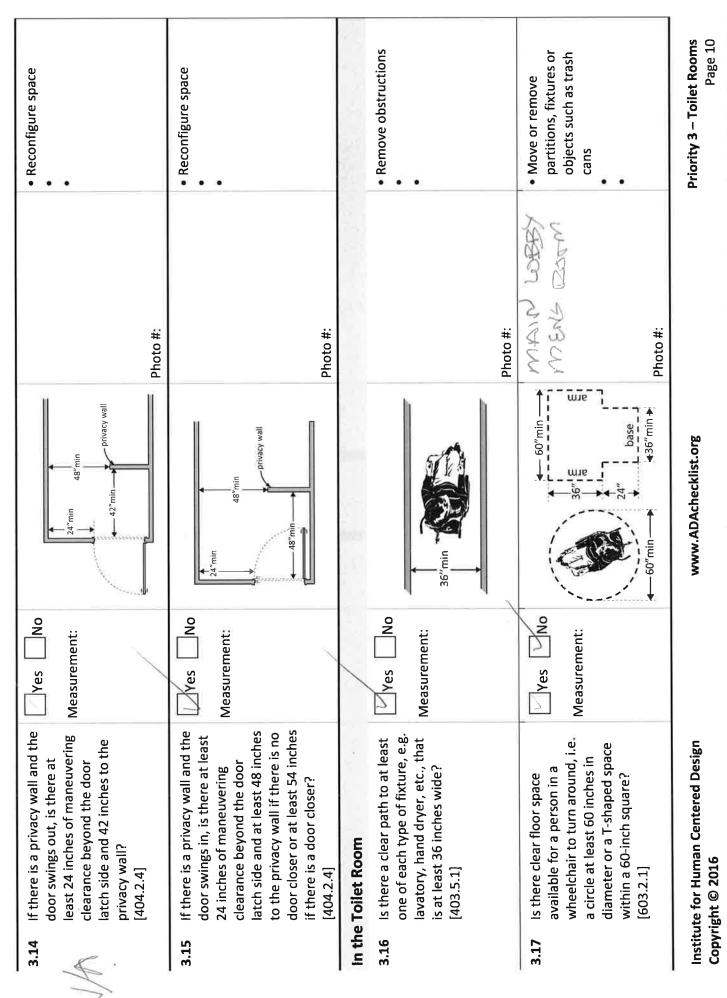
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Priority 3 – Toilet Rooms	• Adjust closer	<ul> <li>Remove inner door</li> <li>Change door swing</li> </ul>
	MAIN LOBEN WOMENS RADM MENS ROOM	Photo #:
cccccccccccccccccccccccccccccccccccccc	The second secon	or $dg''min \rightarrow 4g''min \rightarrow 0$
00000	Tyes No Measurement:	Measurement:
CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]
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3.18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]	Measurement:		Photo #:	<ul> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
3.19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?* [603.3]	Measurement: Measurement: Measurement:		Photo #:	<ul> <li>* If installed before</li> <li>3/15/2012 and the</li> <li>bottom edge of the</li> <li>reflecting surface is no</li> <li>higher than 40 inches</li> <li>above the floor, lowering</li> <li>the mirror to 35 inches is</li> <li>not required</li> <li>Lower the mirror</li> <li>Add another mirror</li> </ul>
3.20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?* [603.4]	Measurement:	48" max 15" min	MAIN LARCY WOMEN'S BOLM	<ul> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> <li>If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>

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AUA	ADA Checklist Iof Existing Facilities	5			
Lavat	Lavatories The 2010 Standards refer to sinks in toilet rooms as lavatories.	iks in toilet rooms as	lavatories.		
3.21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]	Measurement:	48"min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]	Measurement:	€ €17"-25"→ 48"	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]	Measurement:	34"max	MANN WEBY WONENS REUM MENSFROM	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]	Measurement:	27"min	MAIN LOCEY WOWNEN'S REDM MEN'S REDM	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li></li> </ul>
	Institute for Human Centered Design	R <sup>1</sup>	www.ADAchecklist.org		Priority 3 – Toilet Rooms

**Priority 3 – Toilet Rooms** 

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		/			
3.25	Is there toe clearance at least 9 inches high? [306.3.3]	Measurement:			<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
	Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.		g", ←6", min", [max + -6", + -6", + -6", + -6", + -6", + -6", + -6", + -6", + -6", + -6", + -6", + -6", + -6", + -	Photo #:	
3.26	Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]	Ves No			<ul> <li>Install insulation</li> <li>Install cover panel</li> </ul>
		/		Photo #:	
3.27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	C Yes No			<ul> <li>Adjust faucet</li> <li>Replace faucet</li> </ul>
	Is the force required to activate the faucet no greater than 5 pounds? [606.4]	Ves		Photo #:	

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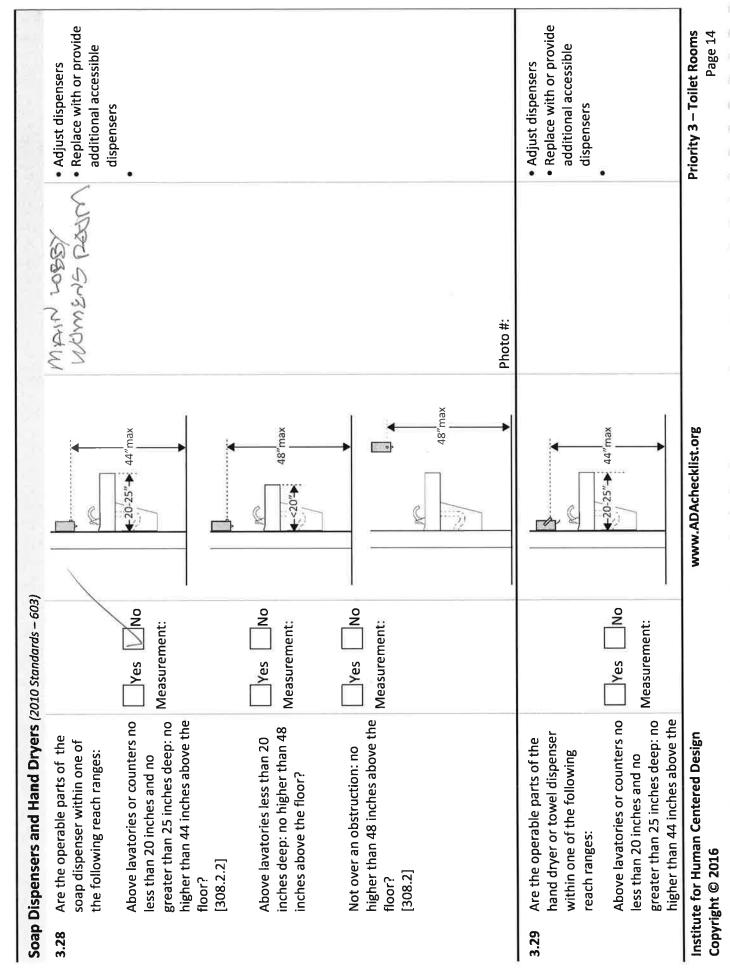
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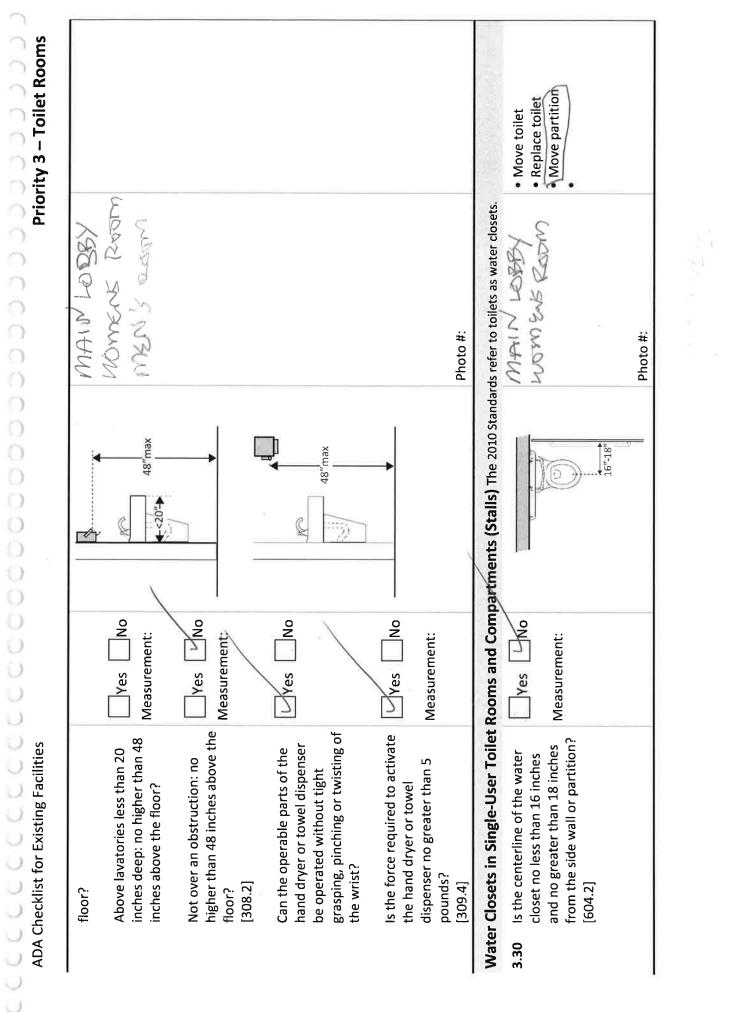
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Priority 3 – Toilet Rooms	<ul> <li>Install grab bar</li> <li>Relocate grab bar</li> <li>Relocate objects</li> </ul>	* If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards	Priority 3 – Toilet Rooms
Prio	MANN LARY	Photo #	
		33"36" min 33"36" i 12" min 12" min 12" min 12" min 12" min 12" min 12" min 12" min 13" min	www.ADAchecklist.org
/	Measurement:	Yes       No         Measurement:       No	
ADA Checklist for Existing Facilities	Is there a grab bar at least 36 inches long on the rear wall?	Does it extend at least 12 inches from the centerline of the water closet on one side (side wall)? Does it extend at least 24 inches on the other (open) side? [604.5.2] Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4] Are there at least 12 inches inches dove the grab bar and protruding objects above?* Are there at least 1½ inches clearance between the grab bar and projecting objects below?* Is the space between the wall and the grab bar 1½ inches? [609.3]	Institute for Human Centered Design
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C C ( Ada	ししししてしてしてしてして	cccc	000000000000000000000000000000000000000	$\bigcirc$	Priority 3 – Toilet Rooms
3.35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]	Measurement:	48"max	Photo #:	<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>
3.36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]	Measurement:		Photo #:	<ul> <li>Change control</li> <li>Adjust control</li> </ul>
3.37	Is the flush control on the open side of the water closet? [604.6]	Aves No	- open side	Photo #:	Move control
3.38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]	Measurement:			* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet
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Priority 3 – Toilet Rooms

3.39       Is the outlet of the dispenser:       Photo #:         Jocated no less than 15 inches and no greater than 48 inches above the floor?       Most preater than 48 inches above the floor?       Most preater than 48 inches above the floor?         Not located behind grab bars?       Most located behind grab       Most located behind grab       Most located behind grap       Most located beh						Relocate dispenser
Is the outlet of the dispenser: Located no less than 15 inches above the floor? Not located behind grab bars? [604.7] Does the dispenser allow continuous paper flow? [604.7] Does the dispenser allow continuous paper flow? [604.7] Boes Tow? [604.7] Boes the dispenser allow continuous paper flow? [604.7] Boes the dispenser allow continuous paper flow? [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.7] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1] [604.1]					Photo #:	•
Not located behind grab bars? [604.7] [604.7] Does the dispenser allow continuous paper flow? [604.7] [604.7] [504.7] Is the door opening width at le st a2 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]	3.39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor?	Weasurement:	48" autiet		Relocate dispenser
Does the dispenser allow? continuous paper flow? [604.7] [604.7] Education of the door and the stop, when the door and the stop, when the door is open 90 degrees? [604.8.1.2]		Not located behind grab bars? [604.7]	$\Box$		Photo #:	
at le Measurement:	3.40	Does the dispenser allow continuous paper flow? [604.7]				<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
at Avea No veen he Measurement:				5	Photo #:	
Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]	Toile	t Compartments (Stalls)	/			
	3.41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]	Measurement:			Widen door width

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Priority 3 – Toilet Rooms Page 20

		>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>			
eckli	ADA Checklist for Existing Facilities	/		Prio	Priority 3 – Toilet Rooms
f the here nan he l lear foo4	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]	Measurement:	18 <sup>77</sup> min		Remove obstructions
Vot 504 504 he he	Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		60'min	Photo #:	
6(0	Is the door self-closing? [604.8.1.2]	Les Les		MANN LOBBY WENENS ROUM MEN'S ROUM	Add closer     Replace door
	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?* [604.8.1.2]	Yes		Photo #:	<ul> <li>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</li> <li>• Replace hardware</li> </ul>

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**Priority 3 – Toilet Rooms** 

ADA (	ADA Checklist for Existing Facilities	/		Pri	Priority 3 – Toilet Rooms
3.45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]	Tyes No		Photo #:	Replace lock
3.46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34"-48"	Photo #:	Relocate hardware
3.47	Is the compartment at least 60 inches wide? [604.8.1.1]	Measurement:	60°°°°in	MAIN LOBEY MENS RECOM	Widen compartment
3.48	If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]	Measurement:	56"min	Photo #:	Widen compartment

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3.49	If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]	Measurement:		Photo #:	• Alter compartment •
3.50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]	Measurement:	60"min 56"or 59"min	Photo #:	<ul> <li>Reverse door swing</li> <li>Alter compartment</li> </ul>
		Yes No			• • •
				Photo #:	
		Yes No			<b>0</b> 2 10 201
				Photo #:	
		Yes No			
				Photo #:	

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Amenities such as drinking fountains and public telephones should be accessible to people **Priority 4 – Additional Access Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors **ADA Checklist for Existing Facilities** Building Location Project Date with disabilities. Phone



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Questions on the ADA 800-949-4232 voice/tty **ADA National Network** 

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Page 2 **Priority 4 – Additional Access** 

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Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Priority 4 – Additional Access

Prio	Priority 4 – Additional Access			Comments	Possible Solutions
Drinl	Drinking Fountains				
4.1	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Measurement:	48°min 30°min	Photo #:	<ul> <li>*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered</li> <li>Alter space</li> <li>Alter space</li> <li>Relocate drinking fountain</li> <li>Install a drinking fountain in another location</li> </ul>
4.2	If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3] Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.	Measurement:	ase as a second se	MAIN LOBEY FUNTAIN GYM FUNTAIN	• Alter space • Replace drinking fountain

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Priority 4 – Additional Access Page 4

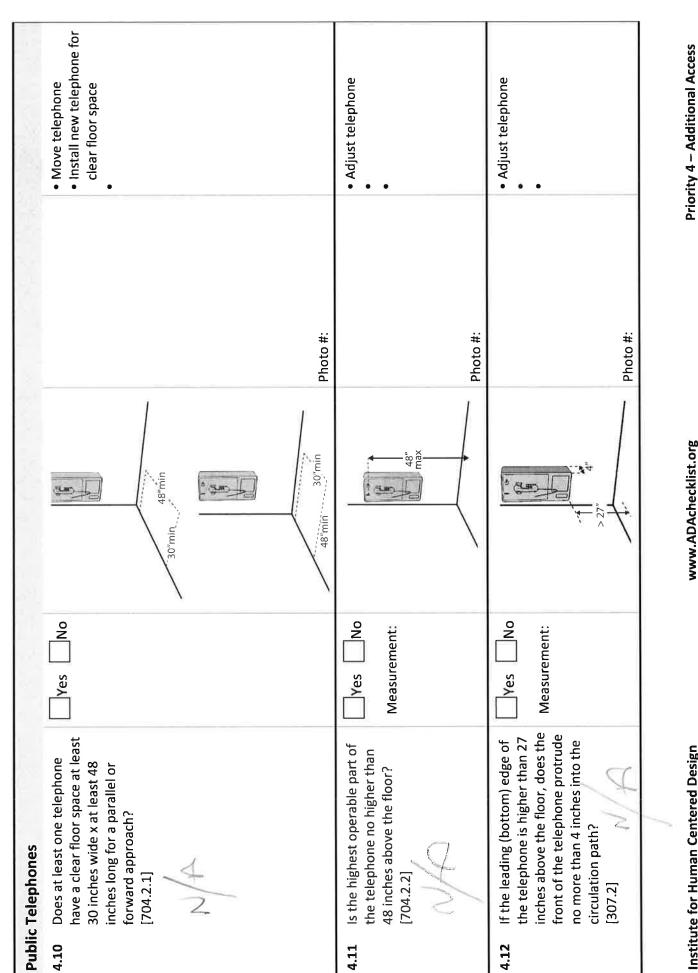
ADA	ADA Checklist for Existing Facilities			Priority	Priority 4 – Additional Access
4.3	If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]	Measurement:	tax 48'' tax	Photo #:	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
4.4	If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	Measurement:	20"min to 25"max to 25"max at max	Photo #:	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
4.5	Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]	Yes No Yes No Measurement:		Photo #:	Change control     Adjust control
4.6	ls the spout outlet no higher than 36 inches above the floor? [602.4]	Measurement:	36" max	Photo #:	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
stit	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Pric	Priority 4 – Additional Access Page 5

4.7	Is the spout: At least 15 inches from the rear of the drinking fountain? No more than 5 inches from the				<ul> <li>Adjust spout</li> <li>Replace drinking fountain</li> </ul>
,	front of the drinking fountain? [602.5]	Measurement:	tem max, min	Photo #:	
4.8	If there is more than one drinking fountain, is there at least one for standing persons? [211.2]	Ves No	38" to 43"		<ul> <li>Adjust drinking fountain</li> <li>Install new drinking fountain for standing height</li> </ul>
ļ	Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]			Photo #:	
4.9	If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path?	Measurement:			<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> <li>Add tactile warning such as permanent planter or partial walls</li> </ul>
	[307.2]		4"max	Photo #:	

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**Priority 4 – Additional Access** 

4.13	Does at least one telephone				<ul> <li>Install volume control</li> </ul>
	have a volume control? [704.3]		STANT STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STANTS STA	Photo #:	<ul> <li>Replace telephone with one that has volume control</li> </ul>
4.14	Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]	Yes No		Photo to #:	Add pictogram
4.15	Does at least one telephone have a TTY? [217.4.1]	Yes No			• Install TTY
A	Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.			Photo #:	

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floor. Is the TTY identified by the International Symbol of TTY? [703.7.2.2] Do Signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]	Measurement:	Photo #: Photo #:	• Add symbol • Add signs
Do telephones that co not have a TTY provide direction to the TTY? [216.9.2]	No	Photo #: Photo #:	• Add signs

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Priority 4 – Additional Access Page 9

ADA Checklist for Existing Facilities		Priority	Priority 4 – Additional Access
Fire Alarm Systems	/		
<b>4.20</b> If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	Ves No	-	<ul> <li>Install audible and visual alarms</li> <li>alarms</li> </ul>
	Ves No	Photo #:	
		Photo #:	
	Ves No		•••
		Photo #:	
	Yes No		•••
		Photo #:	
	Tyes No		• •
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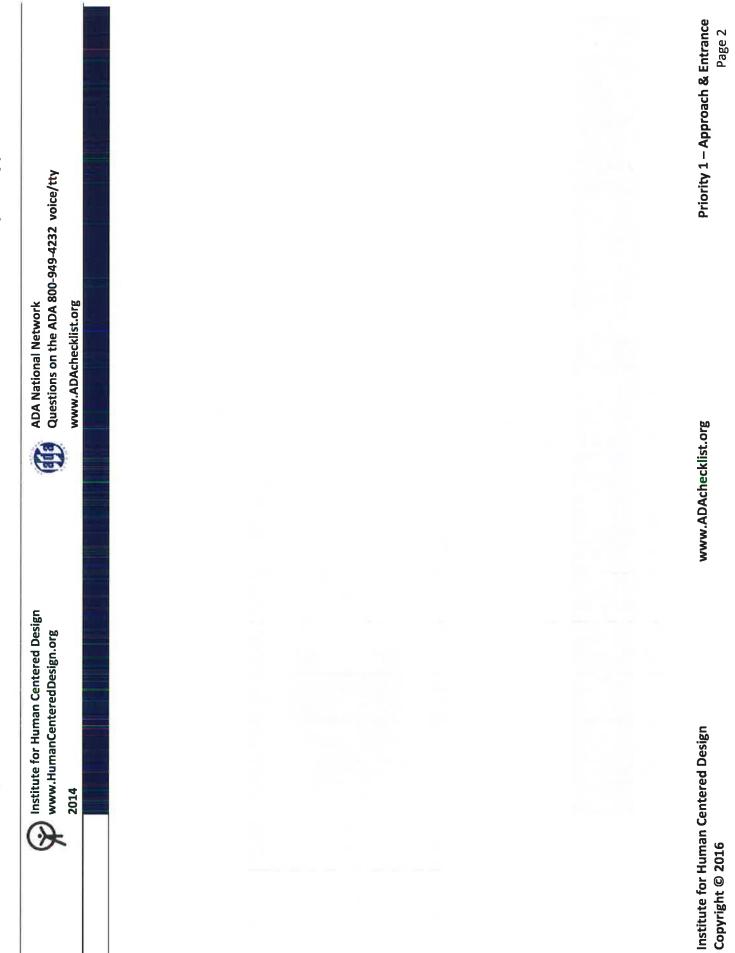
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In the second se	st for Existing Facilities <b>1 – Approach &amp;</b> 0 ADA Standards for Accessible Designed Project Building Location Date Surveyors e from site arrival points and an acce	Entra	EAST WAY B		919-489-	essible entrance should
	st for Existi 1 – App O ADA Standards	S. I		<b>Xors</b>	Contact In	al points and an acce



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Prio	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
1.1	Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	If yes, location of route:			Photo #:	<ul> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Park	Parking Accessible parking spaces should be identified by size, access aisle and signage.	e identified by size, a	access aisle and signa	ge.		
1.2	If parking is provided for the public, are an adequate number of accessible spaces provided?	Total #: 25	Total Spaces 1 - 25	Accessible Spaces 1		<ul> <li>Reconfigure by repainting lines</li> </ul>
	[208.2]	Accessible #:	26 - 50	2		•
			51 - 75	r		
			76 - 100	4		
			100+ see 2010 Standards 208.2	andards 208.2	Photo #:	
1.3	Of the accessible spaces, is at least one a van accessible space?* [208.2.4]	Ves No	*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.	*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.		<ul> <li>* If constructed before</li> <li>3/15/2012, parking is</li> <li>compliant if at least 1 in</li> <li>every 8 accessible spaces</li> <li>is van accessible</li> </ul>
					.+	Reconfigure by
						repainting lines

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Priority 1 – Approach & Entrance Page 4

# Priority 1 – Approach & Entrance

ADA Checklist for Existing Facilities

Priority 1 – Approach & Entrance	<ul> <li>Reconfigure by repainting lines</li> </ul>		Reconfigure to provide	•			<ul> <li>Reconfigure to provide van-accessible space(s)</li> <li>•</li> </ul>
Priority 1 – A	PRINTLED LINES	Photo #:				Photo #:	Photo #:
		4−− 8°min►				← uiu g→+ uiu g→ →iiuuG+- uiu IT	nim*86
	Pres No Measurement:		/	Ves No Measurement:	Yes No	Medaurement.	Measurement:
ADA Checklist for Existing Facilities	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]	Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.	Is the van accessible space:	At least 11 feet wide with an access aisle at least 5 feet wide?	Or At least 8 feet wide with an access aisle at least 8 feet	wige: [502.2]	ls at least 98 inches of vertical clearance provided for the van accessible space? [502.5]
ADA (	1.4		1.5				1.6

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 Create accessible route
 Relocate accessible space Priority 1 – Approach & Entrance Mark access aisles Regrade surface Install signs 4 FADED PAIN 3015 SPACE SPACE としい BELOW 60 TAL 1025 400 BUDG Photo #: Photo #: Photo #: ALLA Photo #: 41-L ALL area to be marked 60"min No ZNo No Yes No ٩ ۷ Measurement: Measurement: Yes Yes Yes Tres Are the access aisles marked so parking spaces and access aisles Are accessible spaces identified Note: The marking method and Note: The International Symbol ADA Checklist for Existing Facilities of Accessibility is not required Do the access aisles adjoin an Is the slope of the accessible with a sign that includes the Is the bottom of the sign at as to discourage parking in color may be addressed by no steeper than 1:48 in all least 60 inches above the state/local requirements. International Symbol of accessible route? on the ground. Accessibility? directions? [502.3.3] ground? [502.4] them? [502.6] [502.3] 1.10 1.9 1.7 1.8

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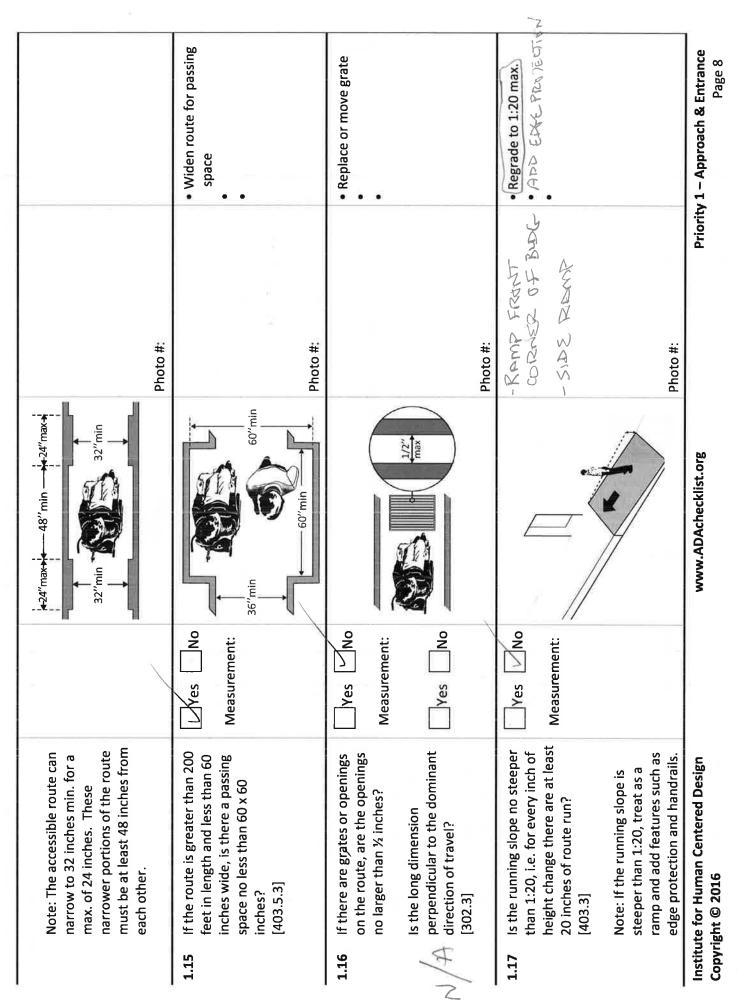
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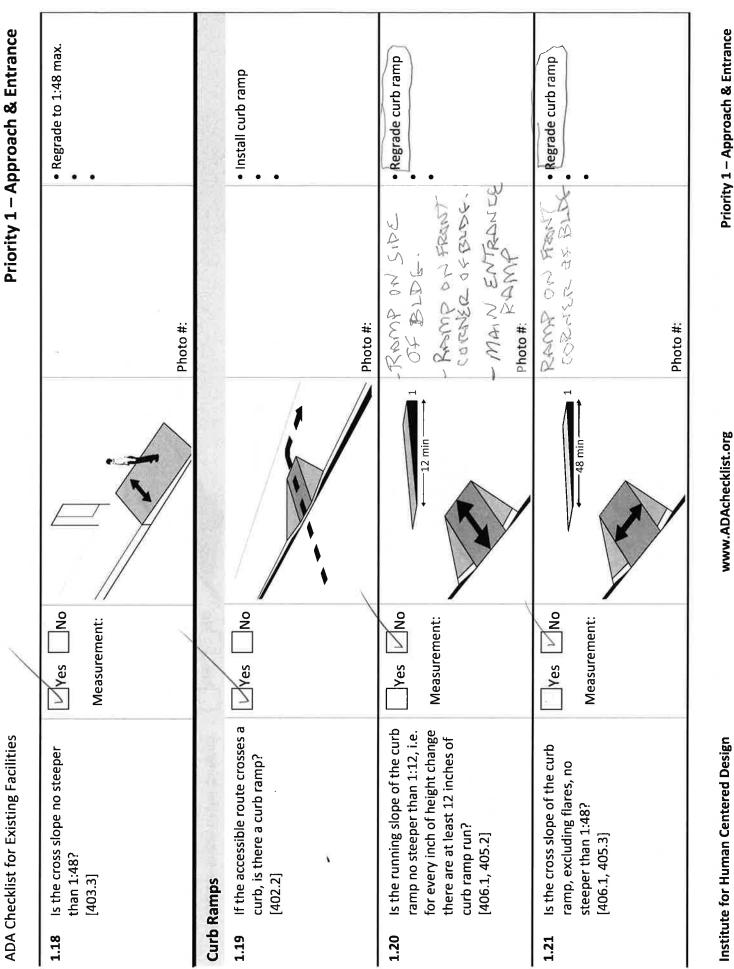
Priority 1 – Approach & Entrance Page 6

ADA	ADA Checklist for Existing Facilities	``		Priority 1 – A	Priority 1 – Approach & Entrance
1.11	Are there signs reading "van accessible" at van accessible spaces? [502.6]	Tyes No	TCCCESSING	NO VAN SPACES	<ul> <li>Install signs</li> <li>Install signs</li> </ul>
1.12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1] Note: If parking serves multiple entrances, accessible parking should be dispersed.	I Ves No		Photo #:	Reconfigure spaces
Exte	Exterior Accessible Route				
1.13	ls the route stable, firm and slip-resistant? [302.1]	Leves No		Photo #:	<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> <li>Replace gravel with asphalt or other surface</li> </ul>
1.14	ls the route at least 36 inches wide? [403.5.1]	Measurement:	36"min		<ul> <li>Change or move landscaping, furnishings or other items</li> <li>Widen route</li> </ul>
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ADA Checklist for Existing Facilities

Priority 1 – Approach & Entrance



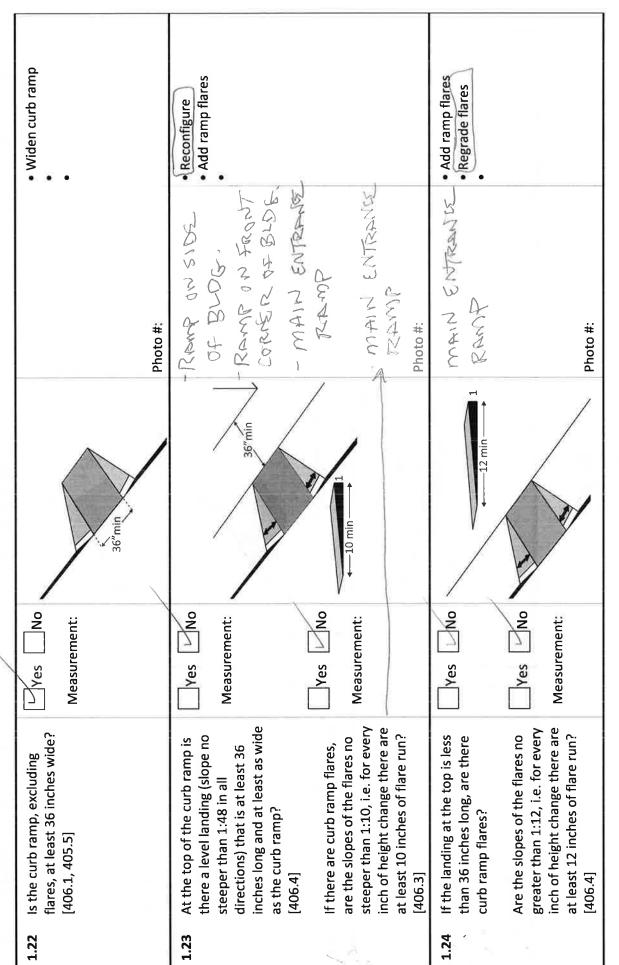


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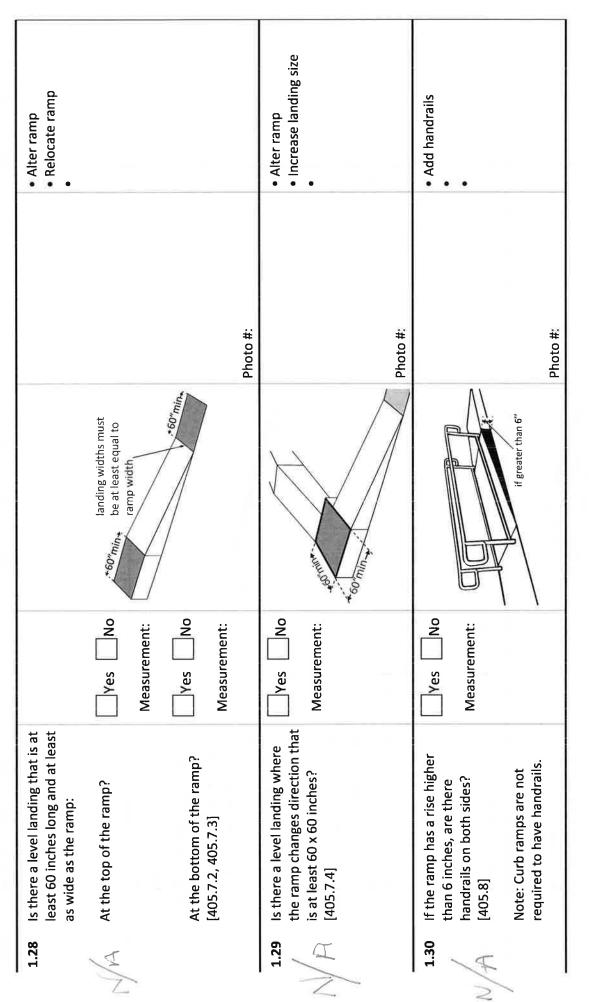
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-		e is steeper than 1:2(	<b>Adilips</b> If any portion of the accessible route is steeper than 1.20, it should be treated as a ramp.		
57 ×	If there is a ramp is it at least 36 inches wide? [405.5]	Measurement:			• Alter ramp
	Note: If there are handrails, measure between the handrails.		36"min	Photo #:	
1.26	ls the surface stable, firm and slip resistant? [405.4]	Tyes No			Resurface ramp
				Photo #:	
1.27	For each section of the ramp, is the running slope no greater	Ves No			<ul> <li>Relocate ramp</li> <li>Lengthen ramp to</li> </ul>
Λ	than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]	Measurement:			<ul> <li>decrease slope</li> </ul>
	Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no		1 12 min		
	steeper than 1:10 are permitted when such slopes are necessary due to space limitations.			Photo #	-

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Priority 1 – Approach & Entrance



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	)				:
gr in [5	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:	34"."36"	Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li>Adjust handrail height</li> <li>Adjust handrail height</li> </ul>
C 20 pt = 2 al C ≥	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]	Thes No Ves No Measurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li></li> </ul>
Finitian in the second se	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Measurement:		Photo #:	Replace handrails
in is is	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	Tyes No Measurement:	4"-6 ¼" perimeter		Replace handrails
<sup>gh</sup> te	Institute for Human Centered Design Copyright © 2016	-	www.ADAchecklist.org	Priori	Priority 1 – Approach & Entrance Page 13

ADA Checklist for Existing Facilities

Priority 1 – Approach & Entrance

	<ul> <li>Alter handrails</li> </ul>					Add curb     Add barrier	• Extend ramp width •		
Photo #:					Photo #:				Photo #:
				min	ш		J 12"min	less than 4"	
Ves No Measurement:		Yes	Measurement:	Ves No			Yes No Measurement:	Types No	Measurement:
ls the cross section no greater than 2¼ inches? [505.7.2]	Does the handrail:	Extend at least 12 inches horizontally beyond the top and	bottom of the ramp?	Return to a wall, guard, or landing surface? [505.10.1]	Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.	To prevent wheelchair casters and crutch tips from falling off:	Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?	Or Is there a curb or barrier that prevents the passage of a 4-	inch diameter sphere? [405.9.1, 405.9.2]
A/V	1.35		A/N			1.36	¥		

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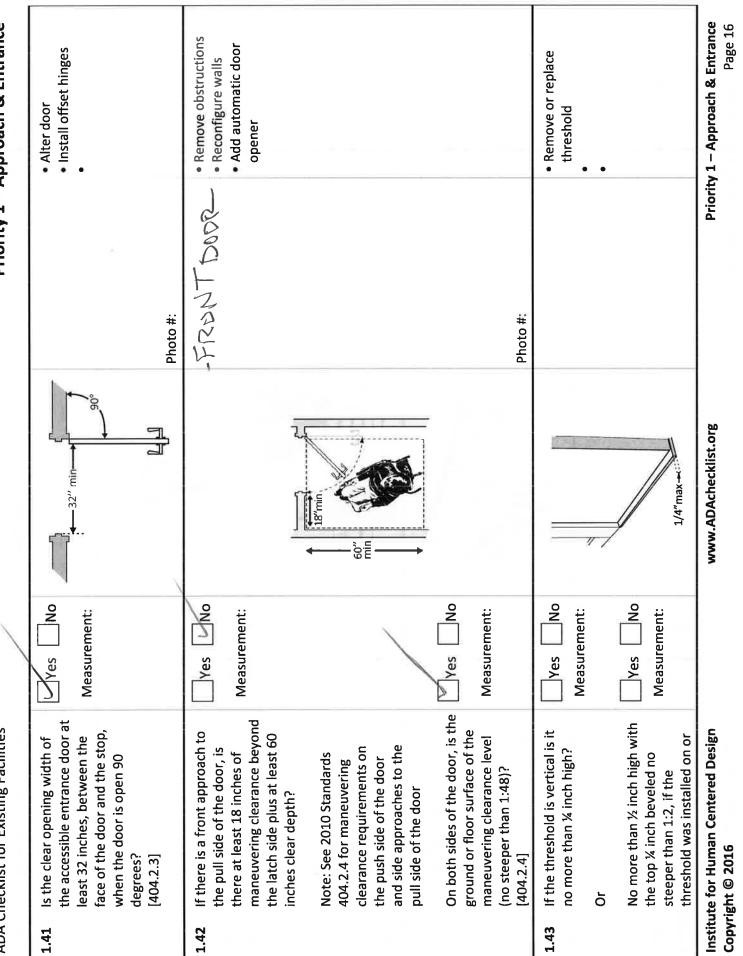
1.37       Is the main entrance accessible?       Ves       No         accessible?       is the main entrance       Photon#:         1.38       if the main entrance is not accessible is there an atemative accessible is there an atemative accessible is there an atemative accessible entrance?       Photon#:         1.38       if the main entrance is not atemative accessible entrance?       Pres       No         1.39       Do all inaccessible entrance?       Pres       No         1.40       if not all entrance?       Processible is there are sign at the accessible entrance?       Processible entrance?         1.40       if not all entrances are accessible entrance?       Pres       No         Accessible entrance are with the interance are sign at the accessible entrance?       Processible entrance?       Processible entrance?         1.40       if not all entrances are accessible entrance?       Processible entrance?       Processible entrance?         1.40       if not all entrances are accessible entrance?       Processible entrance?       Processible entrance?	Entrance	nce	/			
<ul> <li>38 If the main entrance is not accessible, is there an alternative accessible entrance?</li> <li>38 If the main entrance is not accessible is there an alternative accessible entrance?</li> <li>39 Do all independently and during the entrance?</li> <li>39 Do all inaccessible entrance?</li> <li>30 Do all inaccessible entrance?</li> <li>31 Do all inaccessible entrance?</li> <li>32 Do all inaccessible entrance?</li> <li>33 Do all inaccessible entrance?</li> <li>34 Do all inaccessible entrance?</li> <li>35 Do all inaccessible entrance?</li> <li>36 Do all inaccessible entrance?</li> <li>37 Do all inaccessible entrance?</li> <li>38 Do all inaccessible entrance?</li> <li>39 Do all inaccessible entrance?</li> <li>30 Do all inaccessible entrance?</li> <li>31 Do all inaccessible entrance?</li> <li>32 Do all inaccessible entrance?</li> <li>33 Do all inaccessible entrance?</li> <li>34 Do all inaccessible entrance?</li> <li>35 Do all inaccessible entrance?</li> <li>36 Do all inaccessible entrance?</li> <li>37 Do all inaccessible entrance?</li> <li>38 Do all inaccessible entrance?</li> <li>39 Do all inaccessible entrance?</li> <li>30 Do all inaccessible entrance?</li> <li>31 Do all inaccessible entrance?</li> <li>31 Do all inaccessible entrance?</li> <li>31 Do all inaccessible entrance?</li> <li>38 Do all inaccessible entrance?</li> <li>39 Do all inaccessible entrance?</li> <li>30 Do all inaccessible entrance?</li> <li>31 Do all inaccessible entrance?</li> <li>32 Do all inaccessible entrance?</li> <li>33 Do all inaccessible entrance?</li> <li>34 Do all inaccessible</li></ul>	1.37	ls the main entrance accessible?				<ul> <li>Redesign to make it accessible</li> </ul>
<ul> <li>38 If the main entrance is not accessible, is there an alternative accessible entrance?</li> <li>Can the alternative accessible entrance?</li> <li>Can the alternative accessible entrance?</li> <li>Can the alternative accessible entrance?</li> <li>39 Do all inaccessible entrance?</li> <li>30 Do all inaccessible entrance?</li> <li>30 Do all inaccessible entrance?</li> <li>31 Do all inaccessible entrance?</li> <li>32 Do all inaccessible entrance?</li> <li>33 Do all inaccessible entrance?</li> <li>34 Do all inaccessible entrance?</li> <li>35 Do all inaccessible entrance?</li> <li>36 Do all inaccessible entrance?</li> <li>37 Do all inaccessible entrance?</li> <li>38 Do all inaccessible entrance?</li> <li>39 Do all inaccessible entrance?</li> <li>30 Do all inaccessible entrance?</li> <li>31 Do all inaccessible entrance?</li> <li>32 Do all inaccessible entrance?</li> <li>33 Do all inaccessible entrance?</li> <li>34 Do all inaccessible entrance?</li> <li>35 Do all inaccessible entrance?</li> <li>36 Do all inaccessible entrance?</li> <li>37 Do all inaccessible entrance?</li> <li>38 Do all inaccessible ent</li></ul>					Photo #:	•
Can the alternative accessible entrance be used independently and during the same hours as the main entrance?  39 Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?  40 If not all entrances are accessible entrances with the accessible entrance with the acc	1.38	If the main entrance is not accessible, is there an alternative accessible entrance?				<ul> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible</li> </ul>
<ul> <li>39 Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]</li> <li>40 If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?</li> </ul>	4	Can the alternative accessible entrance be used independently and during the same hours as the main entrance?			Photo #:	entrance can be used independently and during the same hours as the main entrance
If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility?	1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]			Photo #:	<ul> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
	1.40			ل ل ل		• Install sign •

ADA Checklist for Existing Facilities

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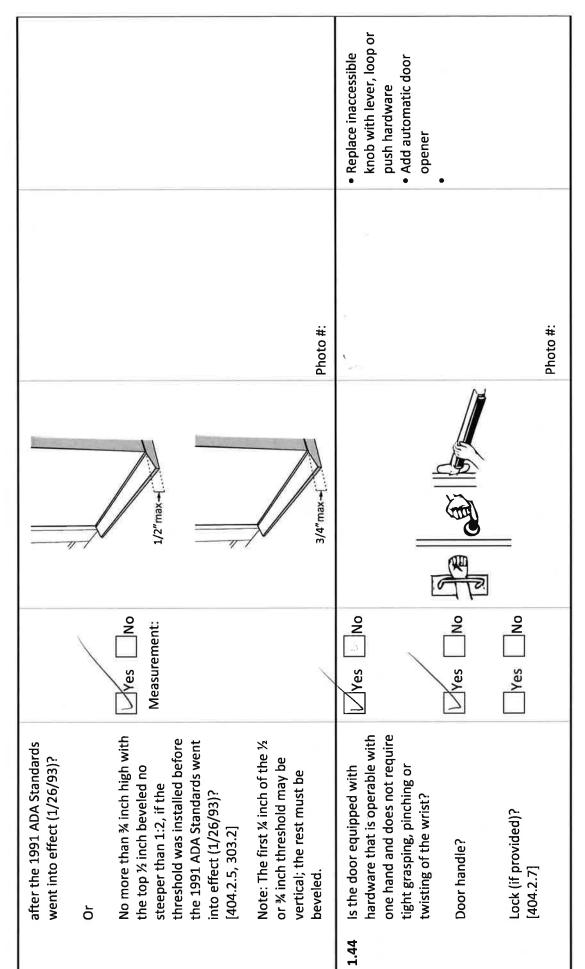
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 Change hardware height Priority 1 – Approach & Entrance Page 18 Priority 1 – Approach & Entrance Change door swing Remove inner door Adjust closer Photo #: Photo #: 34''- 48'' www.ADAchecklist.org 54- 48"min →6 48" min Ы Ы 5 No ٥ ۷ No Measurement: Measurement: Measurement: Yes Yes Yes If the door has a closer, does it take at least 5 seconds to close door hardware no less than 34 distance between the doors at ADA Checklist for Existing Facilities inches and no greater than 48 least 48 inches plus the width **Institute for Human Centered Design** Are the operable parts of the from an open position of 90 of the doors when swinging series, e.g. vestibule, is the degrees to a position of 12 If there are two doors in a inches above the floor or degrees from the latch? ground surface? into the space? Copyright © 2016 [404.2.7] [404.2.8] [404.2.6] 1.45 1.46 1.47

Priority 1 – Approach & Entrance

	Replace or remove mats	<ul> <li>Secure carpeting or mats at edges</li> <li>•</li> </ul>		
Photo #:	Photo #:	FRAWT BOOR	Photo #:	Photo #:
48'min	12"max			
	Leres No Measurement:	Yes No	Tyes No	Yes No
	1.48 If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]	<ul> <li><b>1.49</b> Are edges of carpets or mats securely attached to minimize tripping hazards?</li> <li>[302.2]</li> </ul>		

Priority 1 – Approach & Entrance Page 19

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Priority 2 – Access to Goods & Services **Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors Location **ADA Checklist for Existing Facilities** Building Project Date 36"min

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.





ADA National Network Questions on the ADA 800-949-4232 voice/tty

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

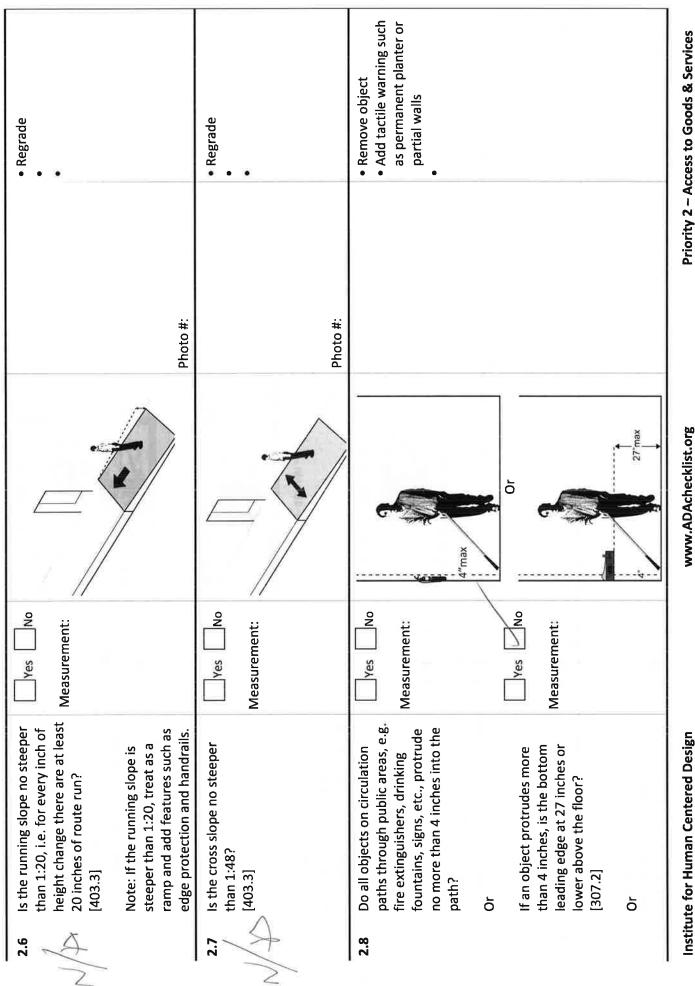
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Pri	Priority 2 – Access to Goods & Services	Services	Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	Yes No	Photo #:	Create accessible route
Inte Insti Copy	Interior Accessible Route Institute for Human Centered Design Copyright © 2016	www.ADAchecklist.org	Priority 2	Priority 2 – Access to Goods & Services Page 3

Are all nublic snaces on at least	[			
one accessible route? [206.2.4]	No No		Photo #:	Create accessible route
ls the route stable, firm and slip-resistant? [40.2, 302.1]	Ves No		Photo #:	<ul> <li>Repair uneven surfaces</li> <li></li> </ul>
Is the route at least 36 inches wide? [403.5.1] Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other. each other. If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Measurement: Measurement: 36''min Measurement: 36''min Measurement:	in 24"max 4 48"min 24"max 4 32"min 60"min 60"min	Photo #	<ul> <li>Widen route</li> <li>Widen route for passing</li> <li>space</li> </ul>



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Priority 2 – Access to Goods & Services

	<ul> <li>Install if necessary</li> <li>Offer goods and services on an accessible story</li> </ul>
Photo #:	Photo #:
Por Bornin Bornin	
Measurement:	Ves No
Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Are there elevators or platform lifts to all public stories? Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility
	2.9

Ramps

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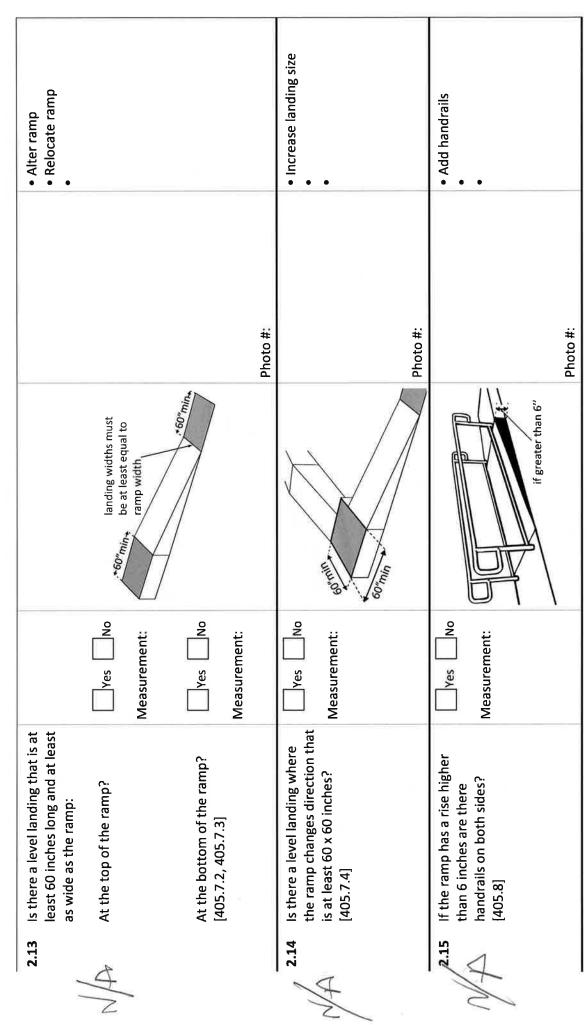
• Alter ramp	• Resurface ramp •	<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>
Photo #:	Photo #:	Photo #:
36' min		12 min
Measurement:	Yes No	Measurement:
If there is a ramp, is it at least 36 inches wide? [405.5] Note: If there are handrails, measure between the handrails.	ls the surface stable, firm and slip resistant? [405.4]	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2] Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 1:8 and rises no greater than 1:8 and rises no greater than 1:10 are permitted when due to space limitations.
2.10	2.11	5:12

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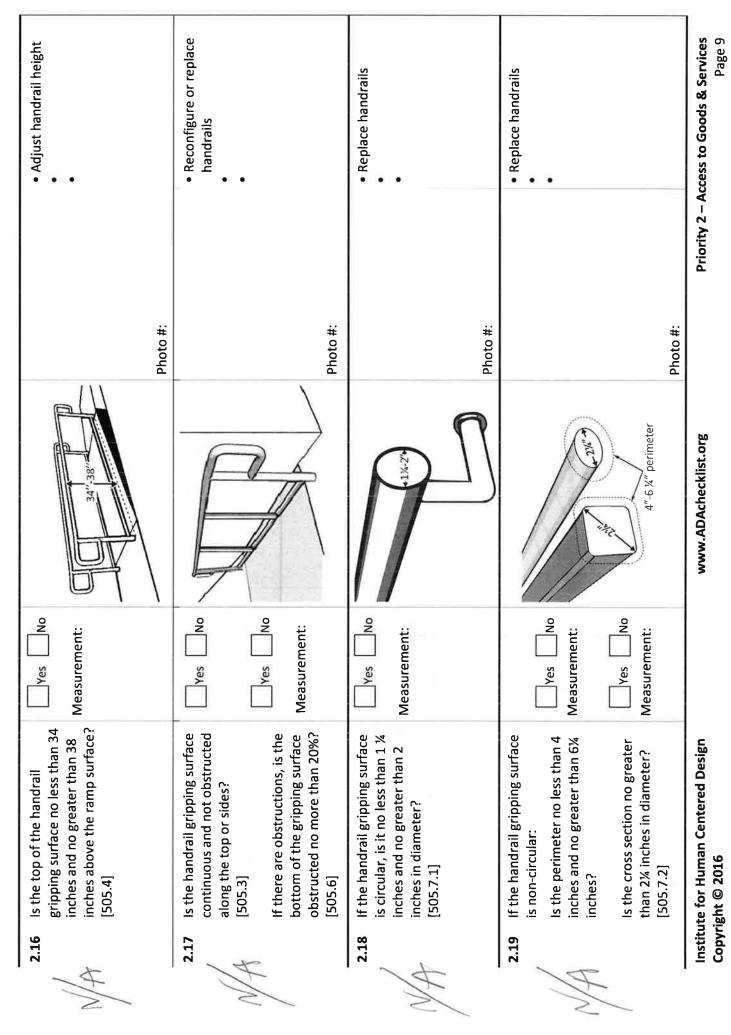


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Priority 2 – Access to Goods & Services



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						1	
Alter handrails			Add curb     Add barrier	• Extend ramp width •			Change call button height
		Photo #:			; ; ; ; ;	alterations.	Photo #:
		min		У Л I <sup>2</sup> min	less than 4"	plication) LULA elevators are often used in alterations.	54"max
Ves No Measurement:				Measurement:	Ves No Measurement:	l use, limited appl	Measurement:
Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Return to a wall, guard, or landing surface? [505.10.1]	Note: If a 12" extension would be hazardous (in circulation path), it is not required.	To prevent wheelchair casters and crutch tips from falling off:	Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?	Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere?	Elevators – Full Size & LULA (limited use, limited ap	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]
2.20	4		2.21	A	~ ~ ~	Elevato	2.22

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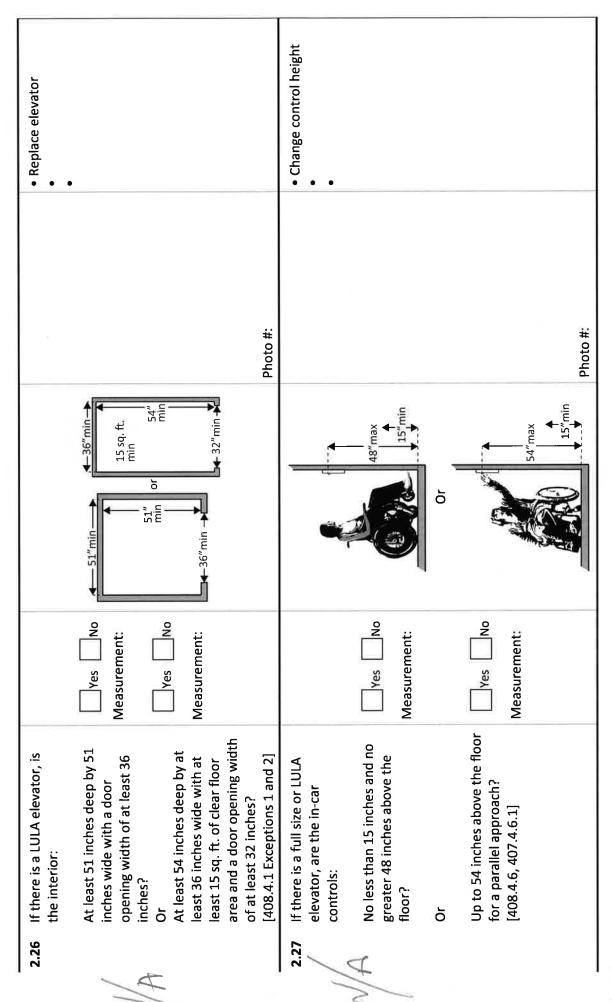
<ul> <li>* If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically</li> <li>• Install opener</li> </ul>	<ul> <li>Add power operated door</li> <li>Adjust opening time</li> </ul>	• Replace elevator
Photo #:	Photo #:	Photo #:
		16 sq.ft.min 54"min 54"min 4000 1000 1000 1000 1000 1000 1000 100
Ves No	Time:	Measurement: Measurement: Measurement:
If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?* [407.3.3]	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2]	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches? [407.4.1 Exception]
2.23	2.24	2.25

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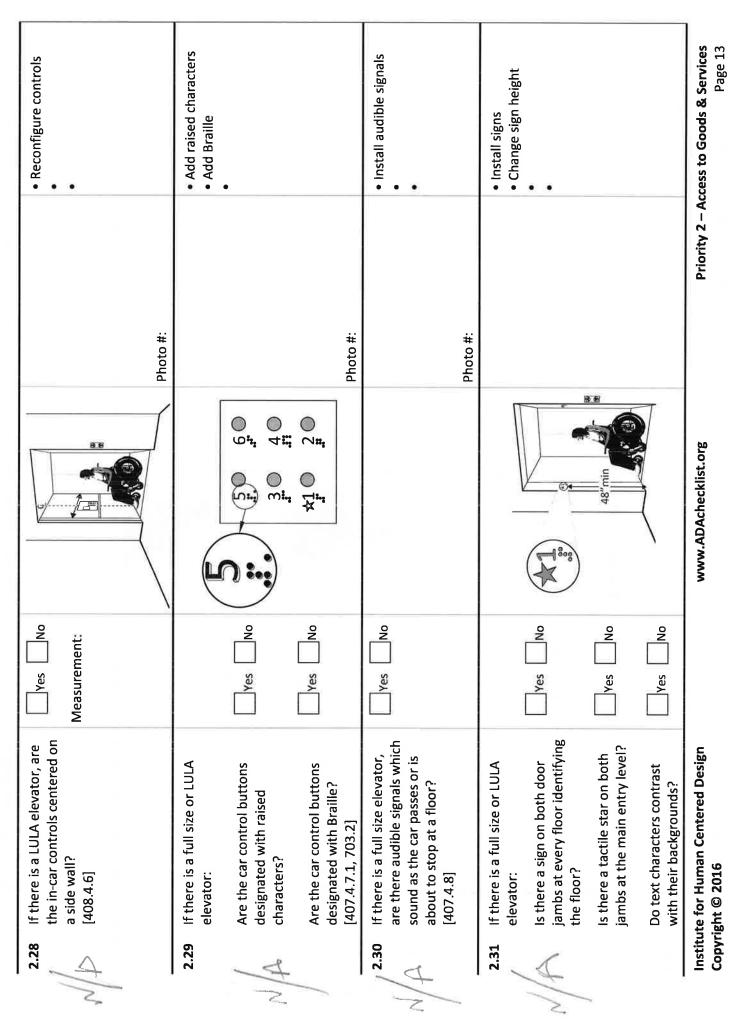


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	Are text characters raised?	Ves No			
~	Is there Braille?	Yes No			
Ŧ	Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?*	Measurement:		*	<ul> <li>If constructed before</li> <li>3/15/2012 and mounted</li> <li>no higher than 60 inches</li> <li>to the centerline of the</li> </ul>
	[407.2.5, 408.2.5]		Photo #:		sign, relocation is not required
Platfc	Platform Lifts				
2:32	If a lift is provided, can it be used without assistance from others? [410.1]	Ves No	Photo #:		<ul> <li>Reconfigure so</li> <li>independently operable</li> </ul>
233	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach	Tyes No Measurement:			Remove obstructions
	and reach the controls to use the lift? [410.5]		30°min. 48°min.		

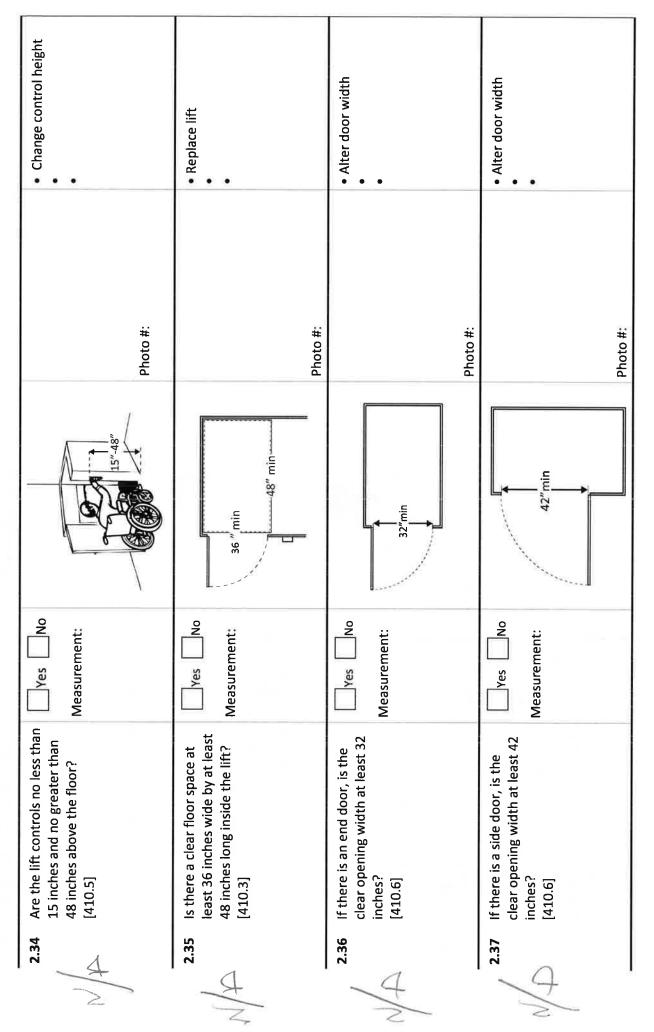
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ADA Checklist for Existing Facilities



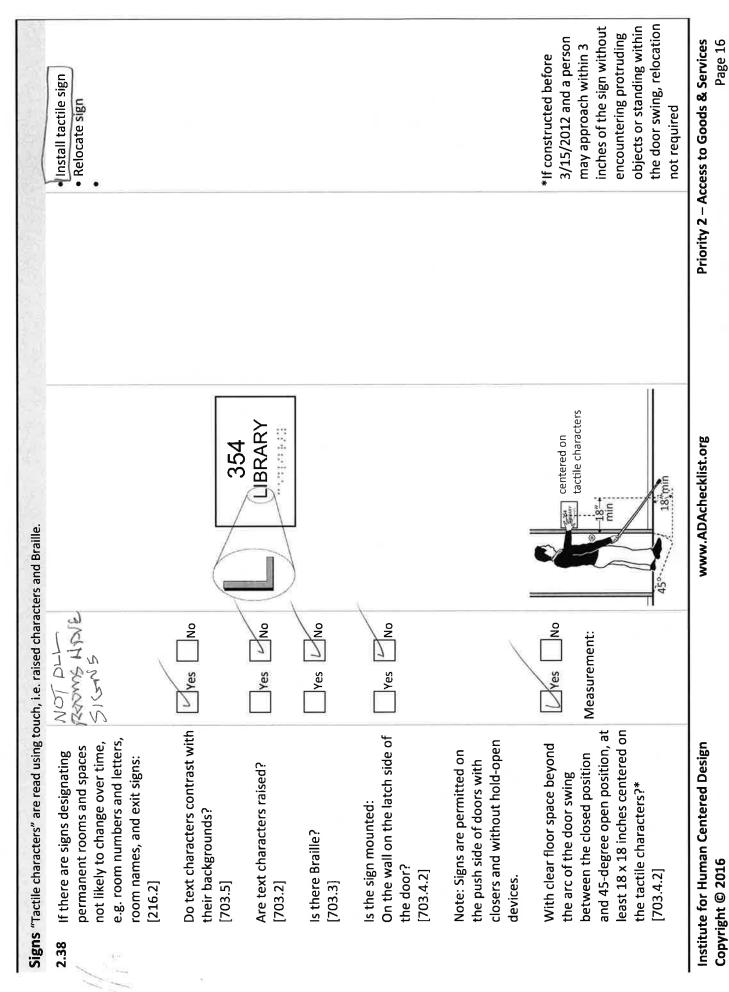
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*If constructed before 3/15/2012 and mounted no higher than 60 inches	to the centerline of the sign, relocation not required	<ul> <li>Install signs with contrasting characters</li> <li>Change sign height</li> </ul>	•	
ALL SIGNS	Photo #:			Photo #:
48 <sup>min</sup>		_	40 <sup>m</sup> min	
Measurement:			Tes No Yes No Measurement:	
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1]	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	If there are signs that provide direction to or information about interior spaces:	Do text characters contrast with their backgrounds? [703.5.1] Is the sign mounted so that characters are at least 40 inches above the floor?	[703.5.6] Note: Raised characters and Braille are not required.
		2.39	× ×	

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## Priority 2 – Access to Goods & Services

Interi	Interior Doors – to classrooms, medical exam rooms,	dical exam room	is, conference rooms, etc.		
2.40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	→ 32" min→ 90°	Photo #:	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li>Instant the doorway</li> </ul>
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Measurement:		MULTI PORPOSE 2000 Borth POURS	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.		Bonin min Min Min Min Min Min Min Min Min Min M		
	On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	

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knob with lever, loop or Priority 2 – Access to Goods & Services Page 19 Replace inaccessible Add automatic door Remove or replace push hardware threshold opener ALL INTERITY TYPE HANDLES ARE ~VED Photo #: Photo #: www.ADAchecklist.org 1/4"max-3/4"max+ 1/2" max 🔸 g Ŷ Ŷ °N N No. 2 Z Measurement: Measurement: Measurement: Yes Yes Yes 1 Yes Yes Yes 7 No more than ½ inch high with No more than ¾ inch high with one hand and does not require hardware that is operable with threshold was installed before the 1991 ADA Standards went Note: The first  $\ensuremath{\mathbb{X}}$  inch of the  $\ensuremath{\mathbb{X}}$ If the threshold is vertical is it after the 1991 ADA Standards Institute for Human Centered Design threshold was installed on or went into effect (1/26/93)? or ¾ inch threshold may be no more than ¼ inch high? the top  $\mbox{\ensuremath{\mathcal{X}}}$  inch beveled no the top ½ inch beveled no Is the door equipped with tight grasping, pinching or vertical; the rest must be steeper than 1:2, if the steeper than 1:2, if the into effect (1/26/93)? twisting of the wrist? Lock (if provided)? [404.2.5, 303.2] Door handle? Copyright © 2016 beveled. [404.2.7] ò ō 2.42 2.43

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ADA Checklist for Existing Facilities

ADA C	ADA Checklist for Existing Facilities	/		Priority 2 – Access	Priority 2 – Access to Goods & Services
2.44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34"-48"	Photo #:	Change hardware height
2.45	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.	Measurement:	s lbf	-MULTI PURPASK IZON BOTH DOOR 5 Photo #:	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
2.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Measurement:	and the second s	-DAY CARE ROOM 1 - CRAFT ROOM 1 - MULTI RURPOSE ROUM	Adjust closer
Roor	Rooms and Spaces – stores, supermarkets, libraries,	narkets, libraries	i, etc.		
2.47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]	Measurement:	Land Land Land Land Land Land Land Land	Photo #:	<ul> <li>Rearrange goods,</li> <li>equipment and furniture</li> </ul>
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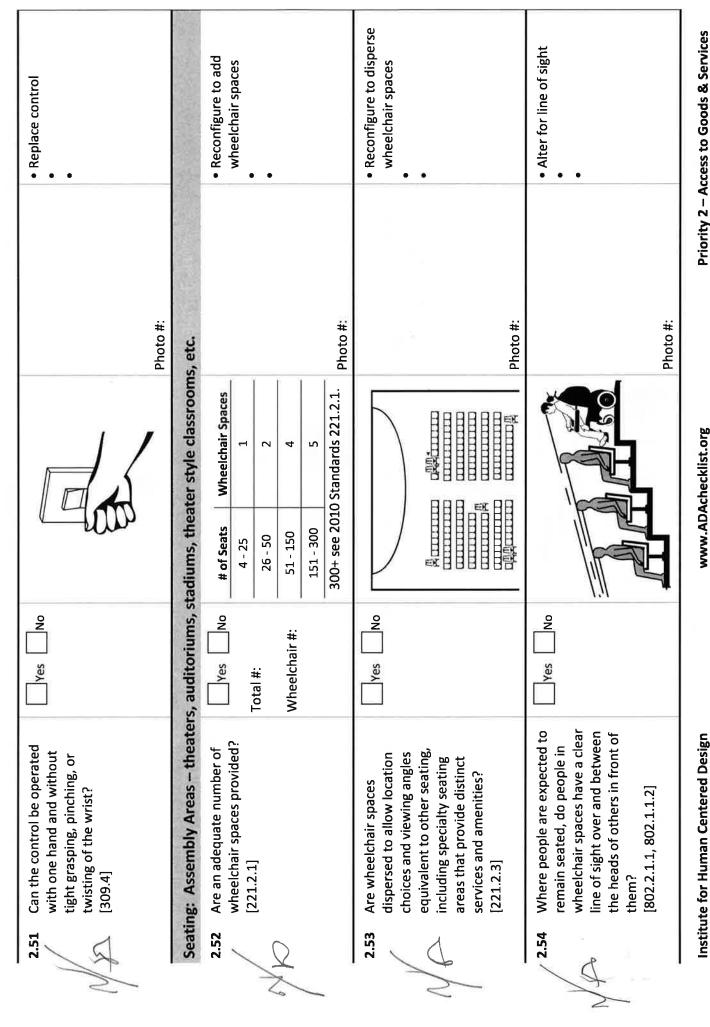
Change floor surface	Replace carpet	<ul> <li>Change height of control</li> <li>Change height of control</li> <li>*If constructed before</li> <li>3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</li> </ul>
Photo #:	Photo #:	Photo #:
		Controls – light switches, security and intercom systems, emergency/alarm boxes, etc. 2.50 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? 48 inches long for a forward or measurement: arrange and intercom systems, emergency/alarm boxes, etc. 2.50 Is there a clear floor space at least 30 inches wide by at least 30 inches above higher than 48 inches above the floor?* [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Preside that a securement: [309.3, 308]
Tyes No	Tes No Measurement: Yes No	Ind intercom syst Measurement: Measurement: Measurement:
Are floor surfaces stable, firm and slip resistant? [302.1]	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges? [302.2]	ols – light switches, security a Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]
2.48	2.49	2.50

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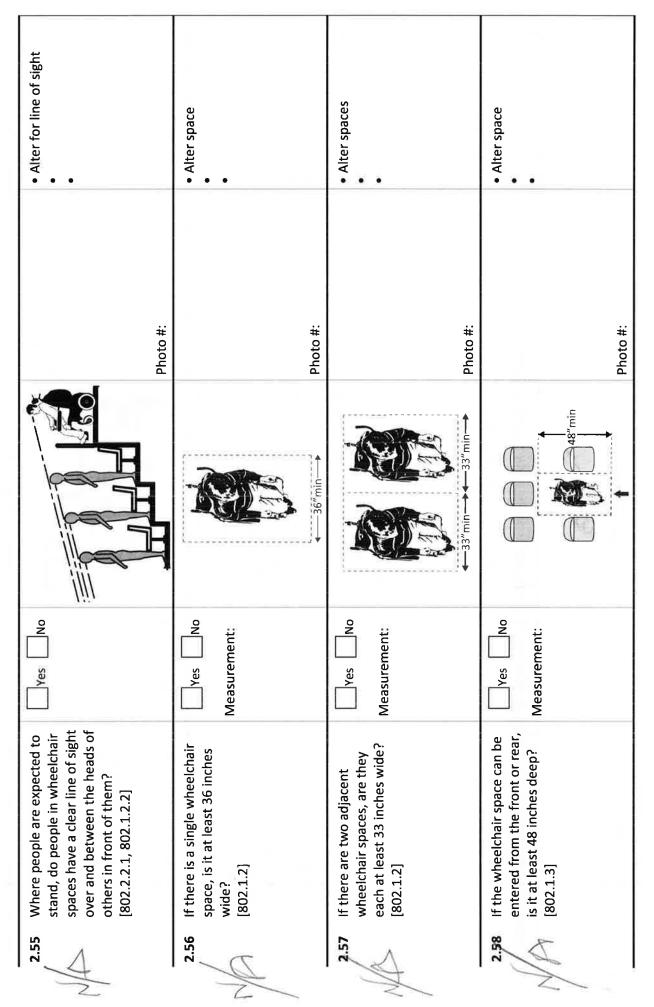
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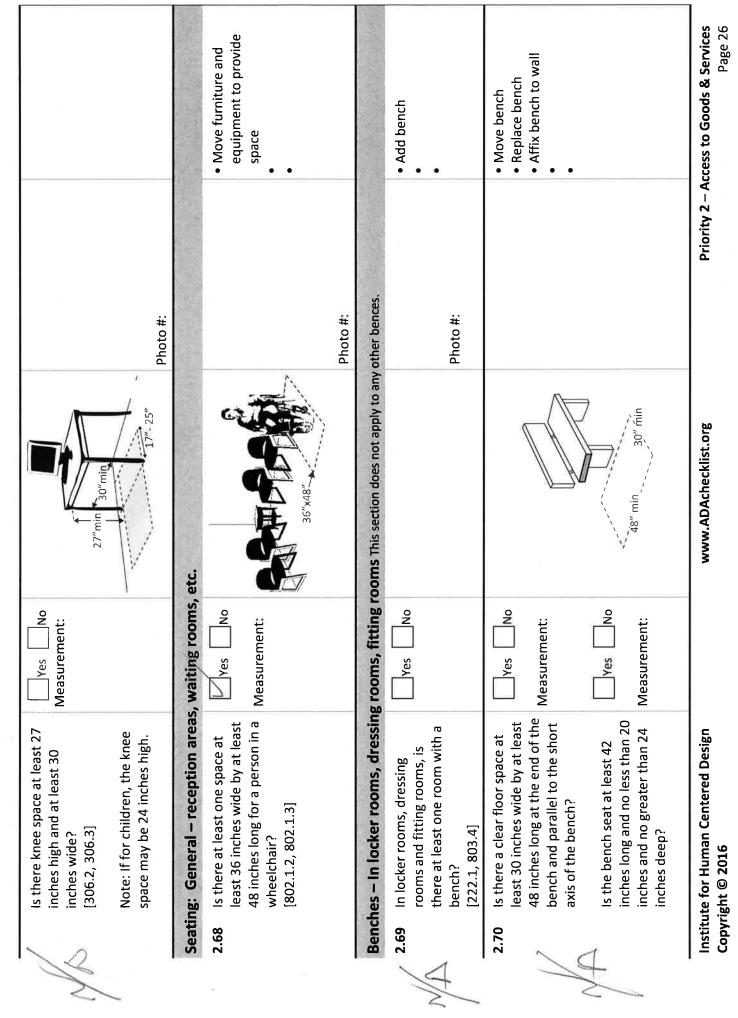
A	only be entered from the side, is it at least 60 inches deep? [802.1.3]	Measurement:	60'min		
				Photo #:	-
2.60	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	Ves No	Accessibe Route	Photo #:	<ul> <li>Alter spaces</li> <li></li> </ul>
2.61	Is there at least one companion seat for each wheelchair space? [221.3]	Ves No		5	Add companion seats
				Photo #:	
2.62	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	Tres No		Photo #.	<ul> <li>Alter seating</li> <li></li> </ul>
2.63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	Ves No		Photo #:	<ul> <li>Add equivalent seating</li> <li></li> </ul>

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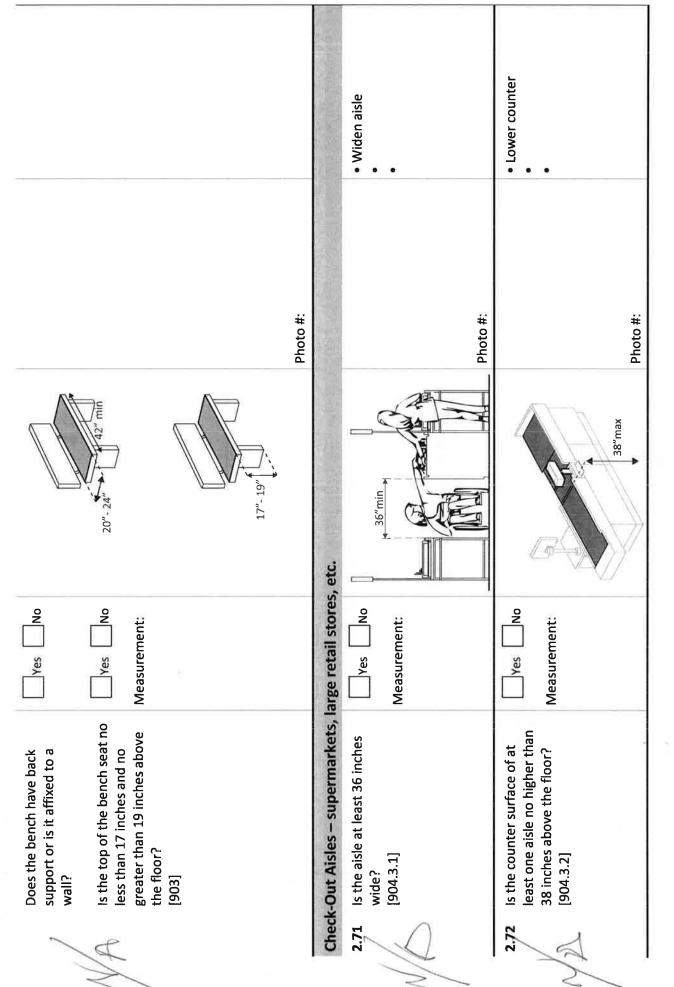
<ul> <li>Alter to provide accessible spaces</li> <li>Photo #:</li> </ul>	• Widen route •	• Alter surface height •	<ul> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> </ul>
	36"min	28"-34"	30'' 48"
Total #: Wheelchair #:	Measurement:	Measurement:	Measurement: Measurement: Measurement: Measurement:
<ul> <li>2.64 Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]</li> <li>2.64 Are at least 5%, but no fewer fewer</li></ul>	is there a route at least 36 inches wide to accessible seating? [403.5.1]	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3] Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3] Does it extend no less than 17 inches and no greater than 25 inches under the surface?
2.64	2.65	<b>3.66</b>	2.67

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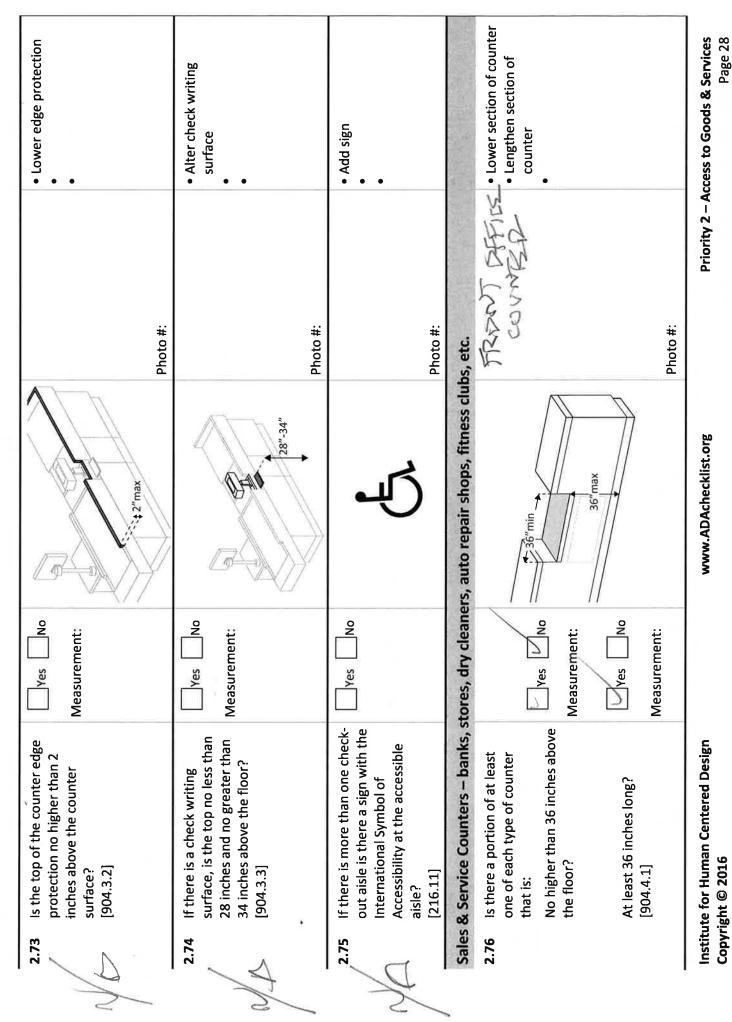


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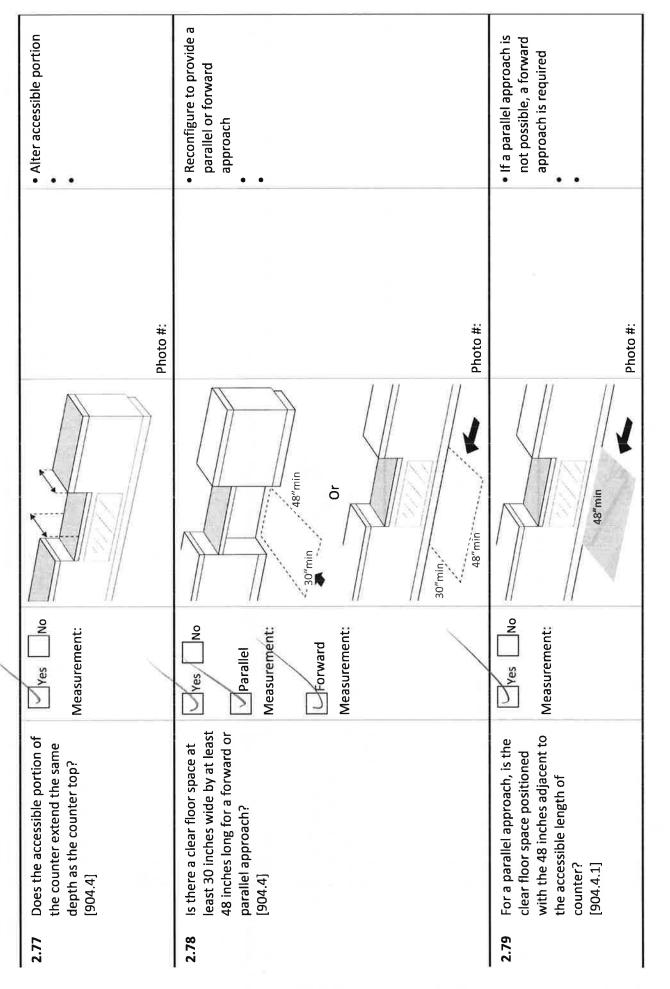
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Priority 2 – Access to Goods & Services





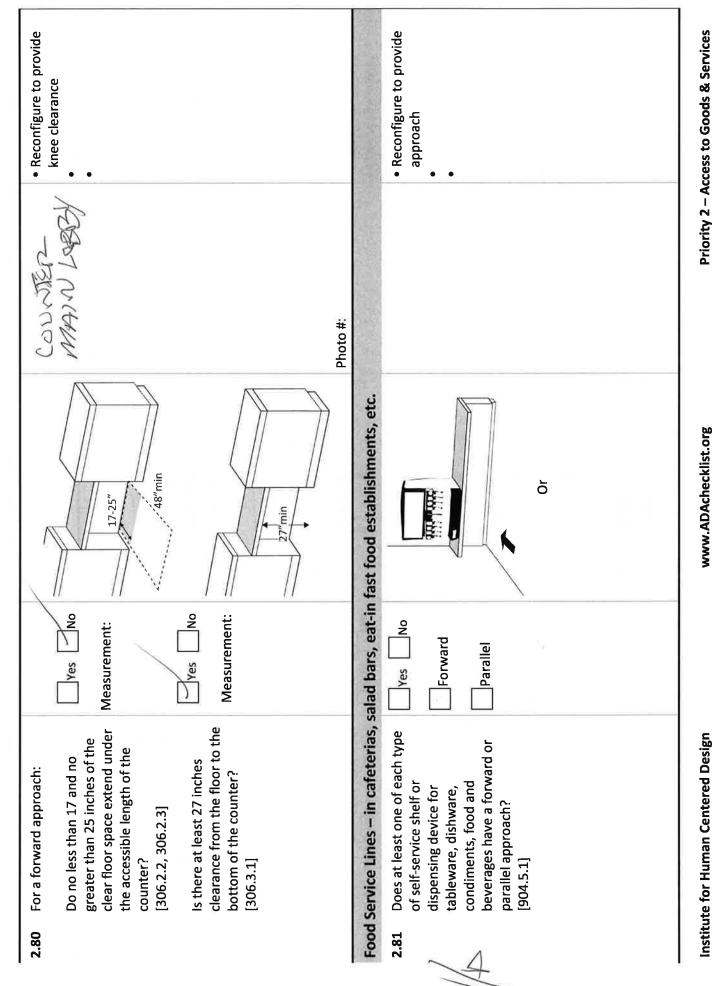


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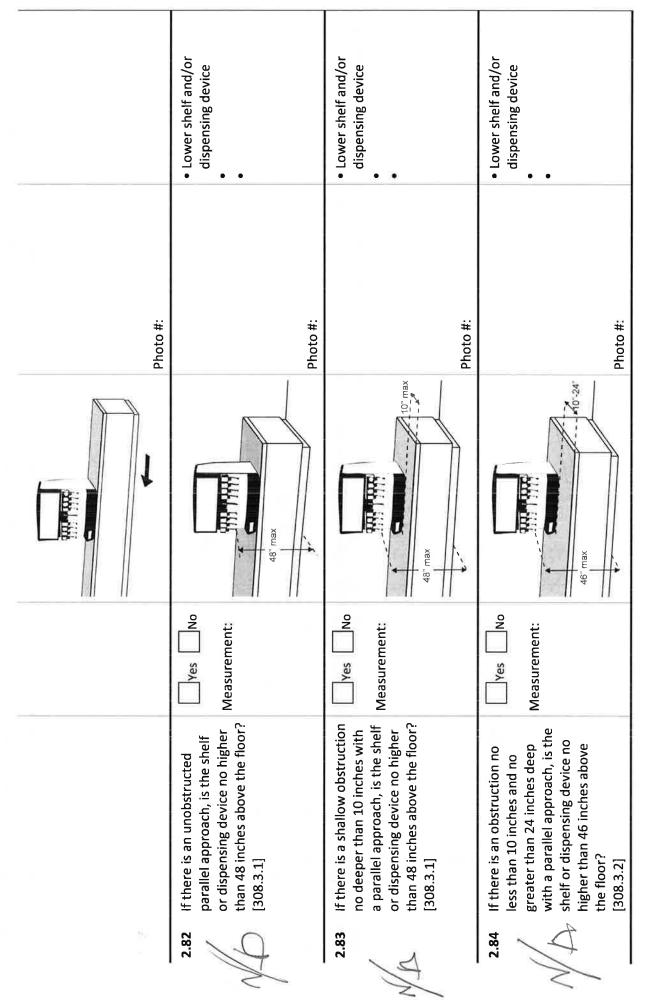
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## Priority 2 – Access to Goods & Services

e is an unobstructed d approach, is the shelf and/or ensing device no higher 3 inches above the floor? 1] Photo #:		lear floor space extend the obstruction that is at Measurement: Measurement: 20 <sup>mmax</sup> 14 <sup>8mmax</sup> 48 <sup>mmax</sup> 48 <sup>mma</sup>	f or dispensing device	bstruction is no less       • Reconfigure to provide         0 inches and no greater       • Reconfigure to provide         5 inches deep with a       • Lower shelf and/or         d approach:       • Lower sing device	lear floor space extend Yes No 20"-25" The obstruction that is at
If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	lf there is an obstruction no deeper than 20 inches with a forward approach:	Does clear floor space extend under the obstruction that is at least the same depth as the obstruction?	Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach:	Does clear floor space extend under the obstruction that is at least the same depth as the
2.85 ft ft	<b>2.86</b> If	A A	~ = = = = =	2.87 If	

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• Reconfigure	••	•	•	•		•	• • •		• • •	
Photo #:		Photo #:		Photo #:		Photo #:		Photo #:		Photo #:
28"-34"										
Measurement:	Yes No		Ves No		Yes No		Ves No		Yes No	
If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]										
2.88 A						5				Į

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Priority 2 – Access to Goods & Services Page 33

When toilet rooms are open to the public they should be accessible to people with **Contact Information** The ADA Checklist for Existing Facilities **Priority 3 - Toilet Rooms** Based on the 2010 ADA Standards for Accessible Design Surveyors Location Building Project Date disabilities. 





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Questions on the ADA 800-949-4232 voice/tty www.ADAchecklist.org **ADA National Network** 

Page 2 **Priority 3 – Toilet Rooms** 

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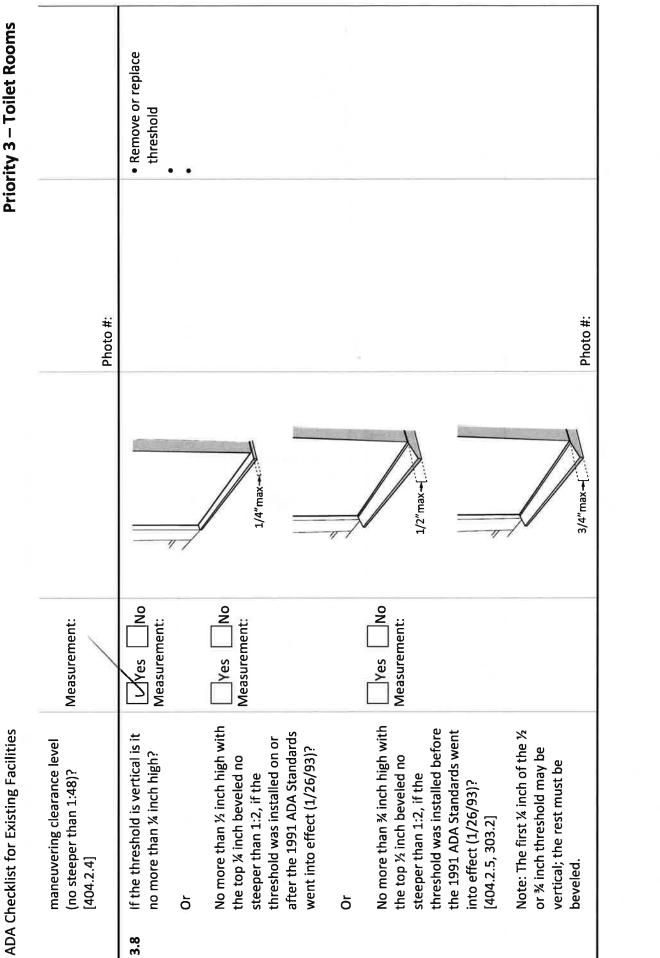
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Prio	Priority 3 – Ioilet Rooms			Comments	Possible Solutions
3.1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Lytes No			<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
β. u	Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.		ı B	Photo #:	5
3.2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	Yes No		Photo #:	Install signs
3.3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	Ves No	J.	Photo #:	<ul> <li>Install sign</li> <li>Install sign</li> </ul>
Acces 3.4	Accessible Route 3.4 Is there an accessible route to the accessible toilet room? [206.2.4]	Yes No		Photo #:	• Alter route •
Institu	Institute for Human Centered Design		www.ADAchecklist.org		Drinrity 3 – Toilet Boome

the door swing, relocation inches of the sign without objects or standing within no higher than 60 inches encountering protruding 3/15/2012 and mounted Page 5 Priority 3 – Toilet Rooms 3/15/2012 and a person Priority 3 – Toilet Rooms may approach within 3 to the centerline of the sign, relocation is not \*If constructed before \*If constructed before Install tactile sign Relocate sign not required UNI-SEX MDMINS MAIN MAIN MEN'5 + 60",max tactile characters 48"min NEN NEN centered on www.ADAchecklist.org 8 No 8 N ۶ ٤ °N N Measurement: Measurement: Ves L'Yes Yes V Yes </ Yes Yes Do text characters contrast with least 18 x 18 inches centered on and 45-degree open position, at On the wall on the latch side of closers and without hold-open ADA Checklist for Existing Facilities With clear floor space beyond Institute for Human Centered Design character is at least 48 inches So the baseline of the lowest character is no more than 60 Note: Signs are permitted on between the closed position the push side of doors with Are text characters raised? the arc of the door swing the tactile characters? \* above the floor and the baseline of the highest Is the sign mounted: their backgrounds? Signs at Toilet Rooms Is there Braille? Copyright © 2016 the door? [703.4.2] [703.4.2] devices. [703.5] [703.3] [703.2] 3.5

Priority 3 – Toilet Rooms	required	Photo #:	and a to one and to the other	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>	Photo #:	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>			Priority 3 – Toilet Rooms Page 6
			1	→ 32″ min → 32″		as'min	min film		www.ADAchecklist.org
			/	Measurement:		Measurement:		Ves No	
ADA Checklist for Existing Facilities	inches above the floor? * [703.4.1]	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	Entrance	<b>3.6</b> Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]		<b>3.7</b> If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	On both sides of the door, is the floor surface of the	Institute for Human Centered Design Copyright © 2016



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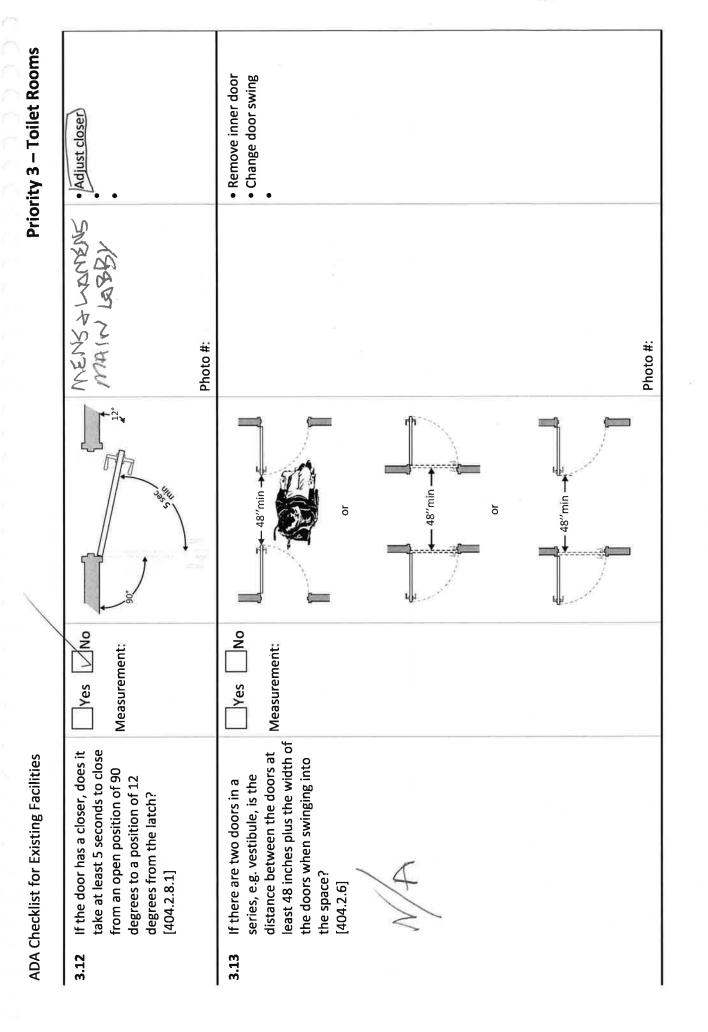
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Page 7 **Priority 3 – Toilet Rooms** 

<ul> <li>3.9 Is the door equippe hardware that is of one hand and does tight grasping, pind twisting of the wristwisting of the wristwisting of the wristing of the wristwisting of the wristwister and the the operable provided of the operable provided prov</li></ul>	Is the door equipped with				
	hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?	Ves No			<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>
	lle?				•
	ovided)?			Photo #:	
than 34 ir than 48 ir	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Measurement:			Change hardware height     .
[404.2.7]			34"-48"	Photo #:	
<b>3.11</b> Can the d (5 pounds [404.2.9]	Can the door be opened easily (5 pounds maximum force)? [404.2.9]	Yes No Measurement:	Slbf	MENS + MAIN LORG	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
Note: You gauge or force. If y you will n the door i	Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.			Photo #:	

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Priority 3 – Toilet Rooms Page 9

ADA	ADA Checklist for Existing Facilities	/		Pri	Priority 3 – Toilet Rooms
3.14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]	Measurement:	24 min 24 min 48 min 42 min privacy wall	Photo #:	Reconfigure space
3.15	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]	Tyes No Measurement:	24°min 48°min 48°min 48°min	Photo #:	Reconfigure space
In th	In the Toilet Room	/			
3.16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]	Measurement:	36"min		Remove obstructions
				Photo #:	
3.17	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]	Measurement:	60"min→ 36" E ase ase ase ase ase	MENS RATIN MAIN LABSY WOMENS MAIN	Move or remove partitions, fixtures or objects such as trash cans
Insti <sup>i</sup> Copy	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org		<b>Priority 3 – Toilet Rooms</b> Page 10

<ul> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>	* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required Add another mirror	<ul> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> <li>If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>
Photo #:	MEND REEM MAIN LOBEN UNISEX	MAI N WENENS Photo #:
	40° max	48 <sup>°</sup> max 15 <sup>°°min</sup>
Measurement:	Measurement: Measurement: Measurement:	Measurement:
In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?* [603.3]	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?* [603.4]
3.18	3.19	3.20

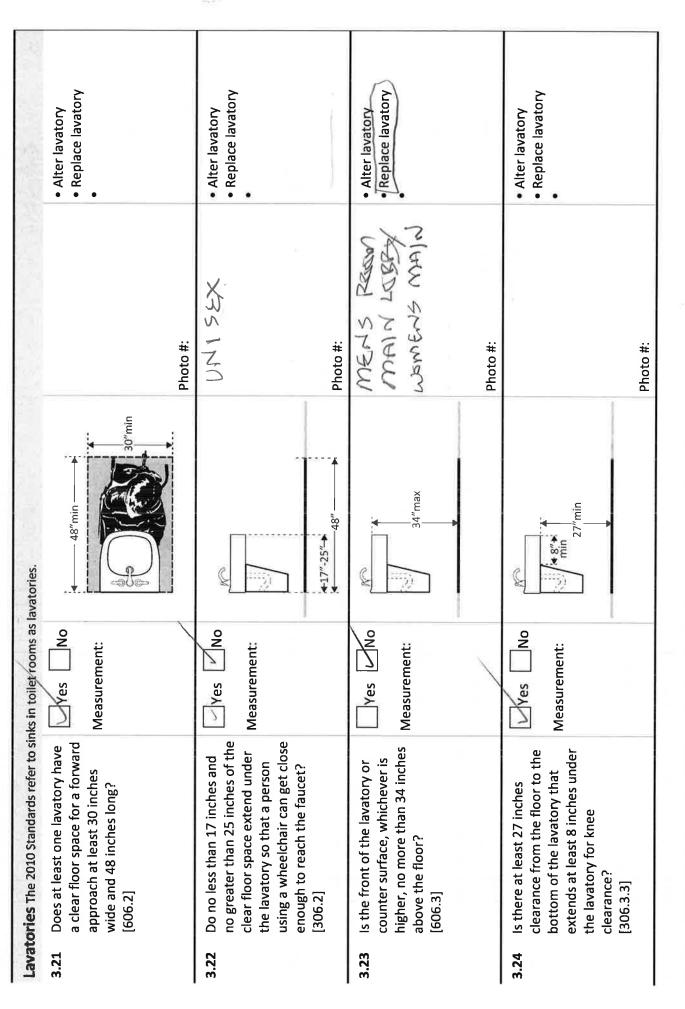
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**Priority 3 – Toilet Rooms** 



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Priority 3 – Toilet Rooms

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3.25	Is there toe clearance at least 9 inches high? [306.3.3]	Measurement:			<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
	Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.		er	Photo #:	5.
3.26	Are pipes below the lavatory insulated or otherwise configured to protect against contact?	Ves		WONENS MAIN	<ul> <li>Install insulation</li> <li>Install cover panel</li> </ul>
	[c-200]			Photo #:	
3.27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	Yes No		MENS MAIN LOBBY WOMENS MAIN	Adjust faucet     Replace faucet
	Is the force required to activate the faucet no greater than 5 pounds? [606.4]	Yes No		UNISEX Photo #:	

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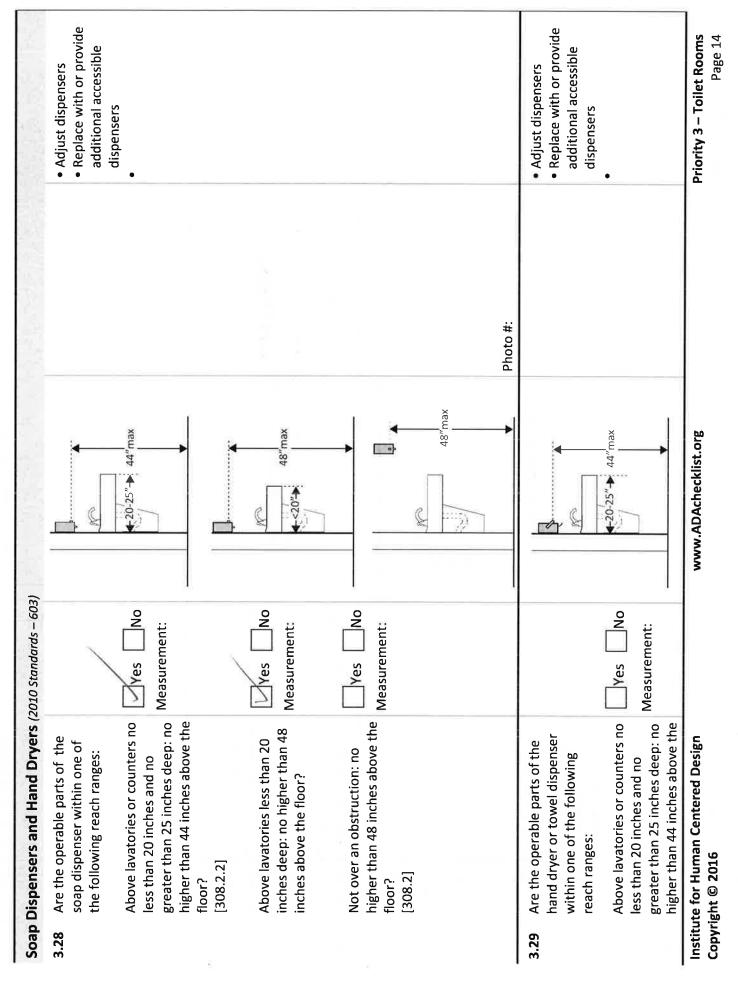
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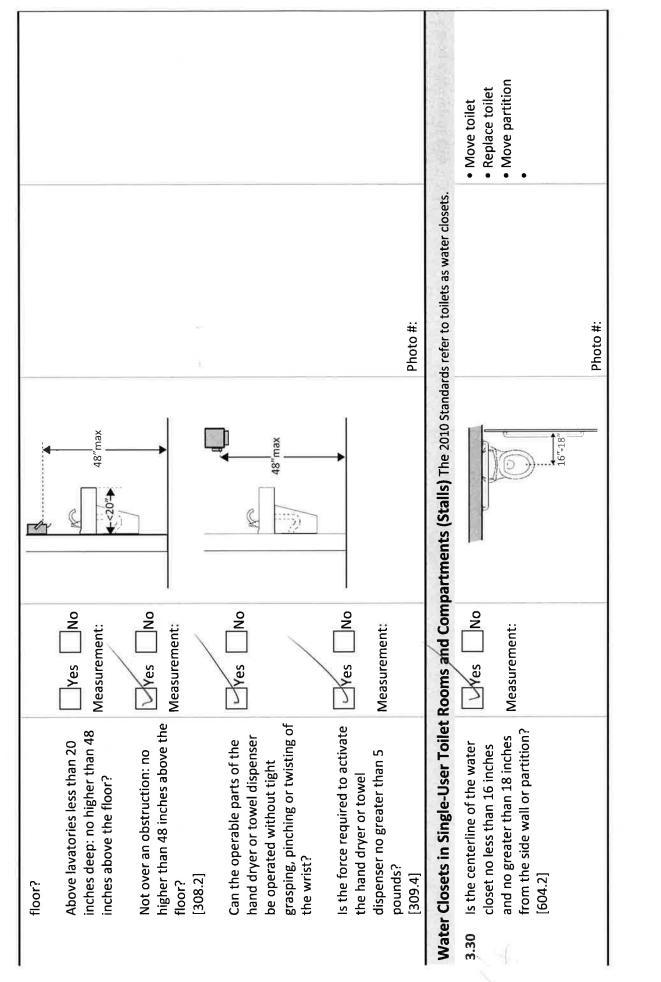
Priority 3 – Toilet Rooms

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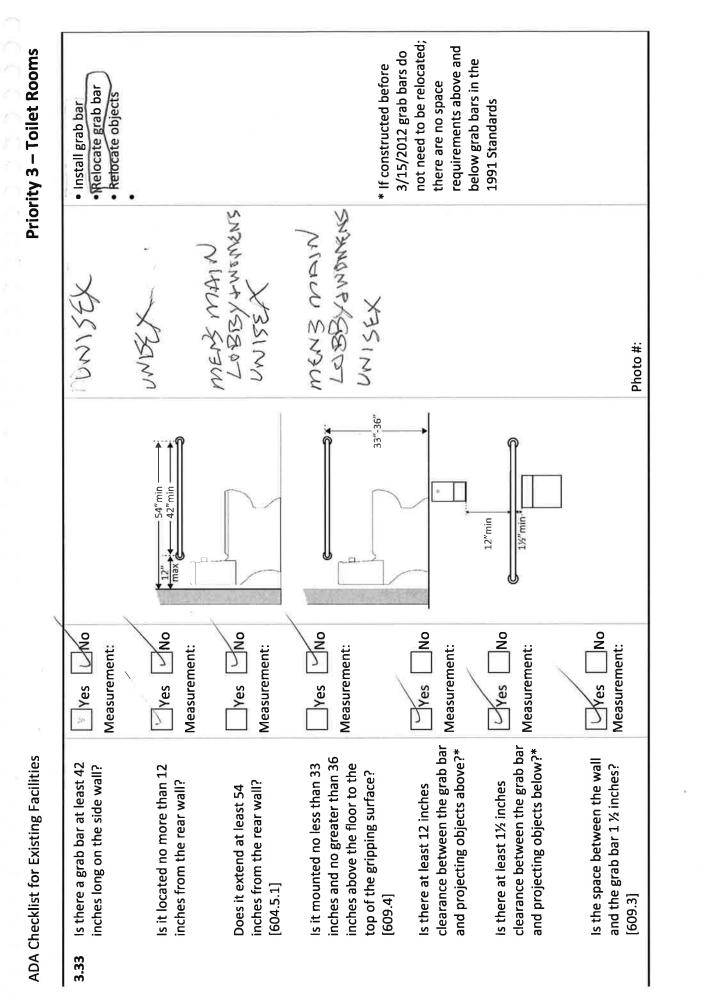


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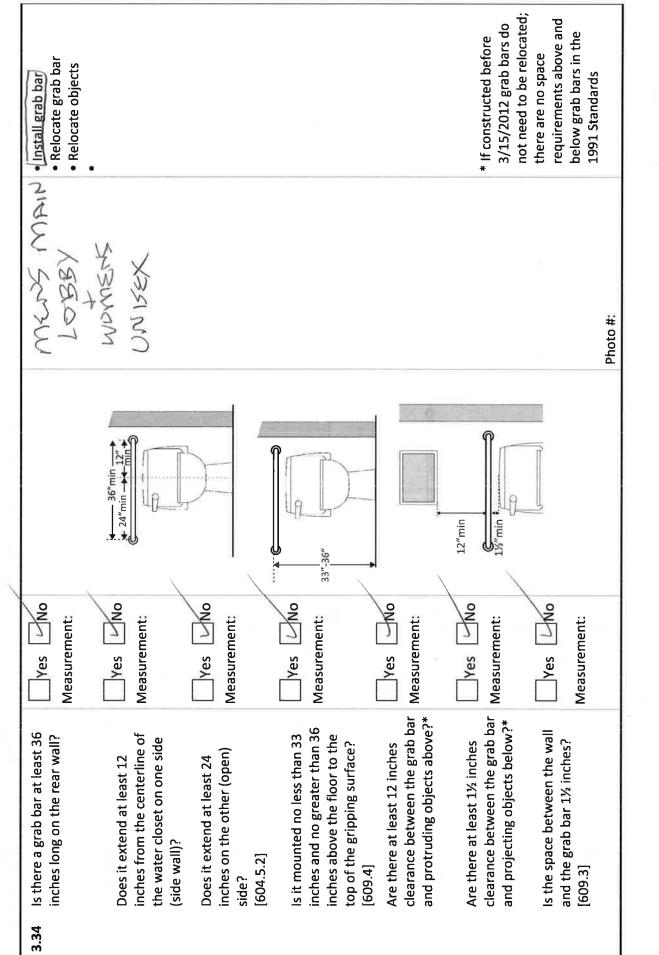
AUA	ADA URECKIIST TOF EXISTING FACILITIES				Priority 3 – I ollet kooms
3.31	Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?* [604.3.1]	Measurement:		MENS + WOMEN	* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991
			56"min 60"min		Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet
				Photo #:	<ul> <li>Alter room/compartment for clearance</li> <li> <ul> <li></li></ul></li></ul>
3.32	Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat? [604.4]	Measurement:		Photo #:	<ul> <li>Adjust toilet height</li> <li>Replace toilet</li> </ul>
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**Priority 3 – Toilet Rooms** 

ADA (	ADA Checklist for Existing Facilities			Prio	Priority 3 – Toilet Rooms
3.35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]	Measurement:	48" max	Photo #:	<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>
3.36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]	Measurement:		Photo #:	<ul> <li>Change control</li> <li>Adjust control</li> </ul>
3.37	Is the flush control on the open side of the water closet? [604.6]	Lyes 440	- open side -	UNISEX Photo #:	• Move control
3.38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]	Measurement:		UNISEX	* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet
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<ul> <li>3.39 Is the outlet of the dispenser</li> <li>3.39 Is the outlet of the dispenser</li> <li>1.33 Loade to less than 15 inches and no greater than 48 inches hear and the face of the door is open 90 hear and the face of the door is open 90 hear and the degree than 48 inches hear and the door is open 90 hear and the degree than 48 inches hear and 48 inches hear a</li></ul>						
Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars? Not locate						Relocate dispenser
Is the outlet of the dispenser: Located no less than 15 intrees and no greater than 48 inches above the floor? Not located behind grab bars? [604.7] Des the dispenser allow continuous paper flow? [604.7] State des penser allow continuous paper flow? [604.7] Deb penser State des penser (604.8.1.2]					Photo #:	
Dees the dispenser allow continuous paper flow? [604.7]       Image: Continuous paper flow? [604.7]       Image: Continuous paper flow? [604.7]       Image: Continuous paper flow? Continuous paper flow?       Image: Continuous paper flow? Continuous paper flow?       Image: Continuous paper flow?         Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]       Image: Continuous paper flow?       Image: Continuous paper flow?	3.39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars? [604.7]	Measurement:	outlet 15* min	Photo #:	<ul> <li>Relocate dispenser</li> <li></li> </ul>
et Compartments (Stalls) Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]	3.40	Does the dispenser allow continuous paper flow? [604.7]			Photo #:	<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> <li></li> </ul>
	Toile 3.41	et Compartments (Stalls) Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]	Measurement:	90° → 32" min →	Photo #:	• Widen door width •

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Remove obstructions	Replace door	<ul> <li>* If constructed before</li> <li>3/15/2012 door pulls do</li> <li>not need to be added;</li> <li>door pulls are not</li> <li>required in the 1991</li> <li>Standards</li> <li>• Replace hardware</li> <li>•</li> </ul>
Photo #:	MEN'S MAIN LOBERT-WOMENS	MENS MAIN LOBEY + WOMENS Photo #:
18"'min 60"min		
Measurement:	Ves No	Ves LNo
If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2] Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	Is the door self-closing? [604.8.1.2]	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?* [604.8.1.2]
3.42	3.43	3.44

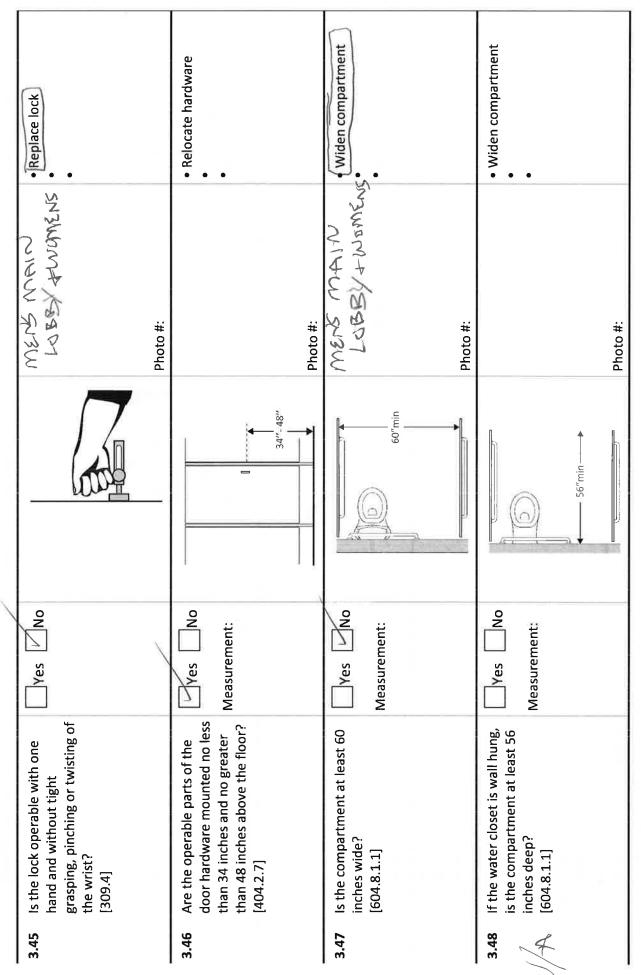
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ì					
	<ul> <li>Alter compartment</li> <li></li> </ul>	<ul> <li>Reverse door swing</li> <li>Alter compartment</li> </ul>	• • •	• • •	
	Photo #:	MENS MOIN LOBBY + WONENS	Photo #:	Photo #:	Photo #:
	59"min	60°min - 56°or 59°min			
/	Measurement:	Measurement:	Tyes No	Yes No	Yes No
AUA CIECKIISI IOI EXISTING FACIILIES	If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]			
AUA	3.49	3.50		···	

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Priority 3 – Toilet Rooms Page 23

**Priority 4 – Additional Access Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors **ADA Checklist for Existing Facilities** Location Building Project Date Phone

Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.





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Questions on the ADA 800-949-4232 voice/tty **ADA National Network** 

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**Priority 4 – Additional Access** 

Prio	Priority 4 – Additional Access			Comments	Possible Solutions
Drink	Drinking Fountains	/		Sugar Lines	
4.1	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Measurement:	48°rmin 30°rmin	Photo #:	*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered • Alter space • Alter space • Relocate drinking fountain • Install a drinking fountain in another location
4.2	If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3] Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.	Measurement:	NO TO A	MAIN LOBEY	<ul> <li>Alter space</li> <li>Replace drinking fountain</li> </ul>

Priority 4 – Additional Access Page 4

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Priority 4 – Additional Access	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	Change control     Adjust control	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
Prio	Photo #:	Photo #;	Photo #:	Photo #:
	and the second s	20"min to 25"max a 44"		96° max
/	Measurement:	Measurement:	Yes No Yes No Measurement:	Measurement: No
ADA Checklist for Existing Facilities	If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]	If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]	Is the spout outlet no higher than 36 inches above the floor? [602.4]
ADA	4.3	4.4	4.5	4.6

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Access
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4.7	Is the spout:			MAIN LABBY	Adjust spout
	At least 15 inches from the rear	Ves No			Replace drinking fountain
		Measurement:			
	No more than 5 inches from the	Yes No			
	front of the drinking fountain? [602.5]	Measurement:	maxi min		
				Photo #:	
4.8	If there is more than one drinking fountain. is there at	Ves No			<ul> <li>Adjust drinking fountain</li> <li>Install new drinking</li> </ul>
	least one for standing persons?				fountain for standing height
~		Ves No	38" to 43"		•
	than 38 inches and no higher	Measurement:			
	[602.7]			Photo #:	
4.9	If the leading (bottom) edge of	Ves No	6		Adjust drinking fountain     Developed drinking fountain
V	inches above the floor, does the front of the fountain protrude	Measurement:			<ul> <li>Replace unifield foundain</li> <li>Add tactile warning such as permanent planter or</li> </ul>
	no more than 4 inches into the				partial walls
	circulation path? [307.2]		27"		
			4° max	Photo #:	

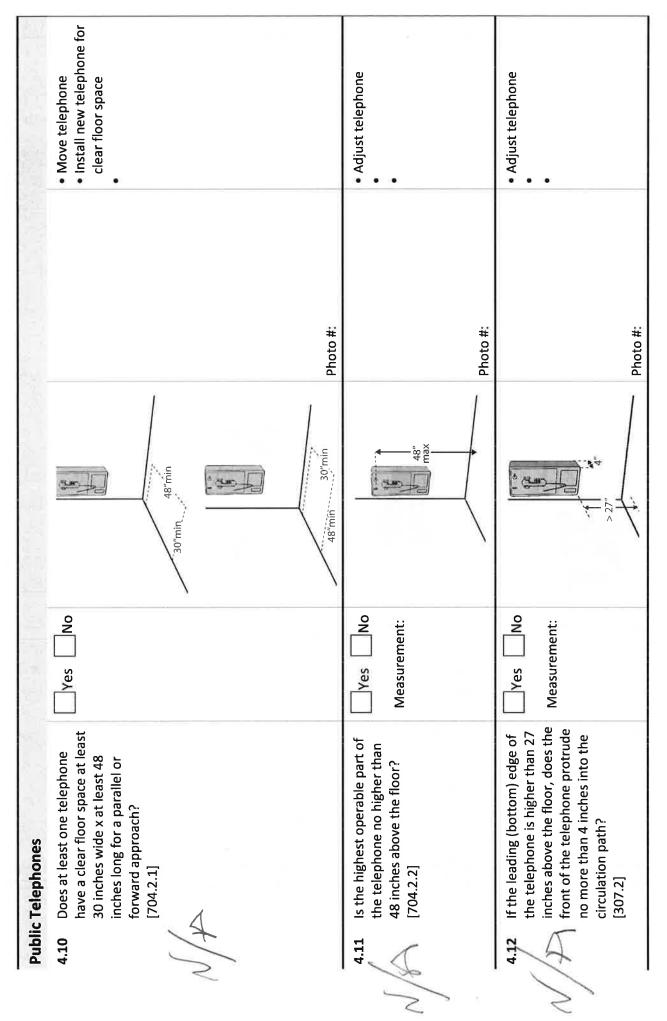
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<b>4.13</b> Does at least one telephone	Ves No			Install volume control
have a volume control? [704.3]		PRESS TO PRESS TO CHANGE CLANGE LEVELLS		<ul> <li>Replace telephone with one that has volume control</li> </ul>
		E	Photo #:	
<b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]				<ul> <li>Add pictogram</li> <li></li> </ul>
			Photo #:	
<b>4.15</b> Does at least one telephone have a TTY? [217.4.1]	Ves No			• Install TTY •
Note: TTY's are devices that employ interactive text-based communication through the				
transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot				

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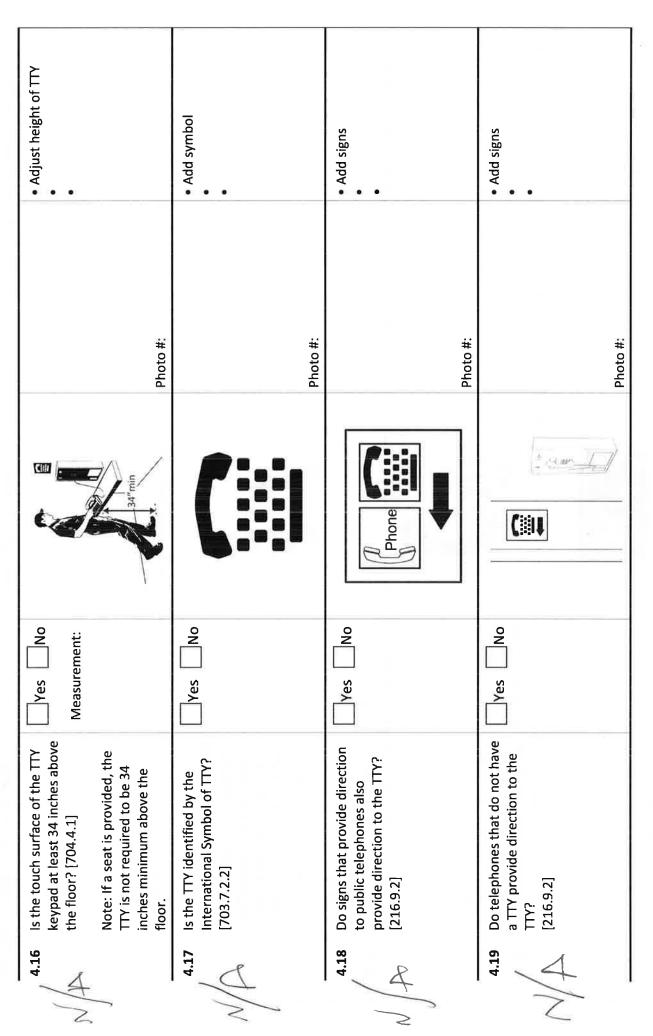
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**Priority 4 – Additional Access** 

ADA Checklist for Existing Facilities





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Priority 4 – Additional Access Page 9

		Yes No MAIN AN Install audible and visual alarms	Yes No	Photo #:	Yes No	Photo #:	Yes No	Photo #:	Ves No
בשווויבוים ומוויבוים וסו זבוויאסיויס עסר	Fire Alarm Systems	If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]							

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Priority 4 – Additional Access

ADA Checklist for Existing Facilities

Existing Facilities Approach & Entrance	Project T T J J J J J J J J J J J J J J J J J	Building MUSEUM	Location 122 W, SECOND STREET Date 3-30-21	Surveyors BRYAN HILL	Contact Information WITHERS RAVENEL	919-469-3340	An accessible route from site arrival points and an accessible entrance should be provided for everyone.
 ADA Checklist for Existing Facilities <b>Priority 1 – Approach 8</b>	Based on the 2010 ADA Standards for Accessible Design		36"min				An accessible route from site arrival points everyone.



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Priority 1 – Approach & Entrance Page 2

Priority 1 – Approach & Entrance	Institute for Human Centered Design der a grant from the Department of o not necessarily represent the policy of e Federal Government.	r at 617-695-0085 voice/tty or	sit www.ADAchecklist.org.	Existing Materials. You can freely reproduce and distribute this content. Include t permission before using this content as a fee-based product.		Priority 1 – Approach & Entrance Page 3
	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute th proper attribution. But you must get permission before using this content as a fee-based product.		www.ADAchecklist.org
ADA Checklist for Existing Facilities	This checklist was prov and a member of the Education, NIDRR gran the Department of Ed	Questions or comments on the ADAinfo@NewEnglandADA.org	For the full set of chec	Copyright © 2016 ADA Checklist for proper attribution. But you must get		Institute for Human Centered Design Copyright © 2016

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Prio	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
1.1	Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	Lyes No If yes, location of route:			Photo #:	<ul> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Park	Parking Accessible parking spaces should be identified by size, access aisle and signage.	e identified by size, a	iccess aisle and signag	ge.		
1.2	If parking is provided for the	No No	Total Spaces	Accessible Spaces		<ul> <li>Reconfigure by repainting lines</li> </ul>
	of accessible spaces provided?	Total #: H	1 - 25	-		•
	[208.2]	Accessible #: 7	26 - 50	2		
			51 - 75	Э		
		S	76 - 100	4		
			100+ see 2010 Standards 208.2	andards 208.2	Photo #:	
1.3	Of the accessible spaces, is at least one a van accessible space?* [208.2.4]	Yes No	*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.	ction of 6 parking / the table above, e a van accessible		* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible
					Photo #:	<ul> <li>Reconfigure by repainting lines</li> </ul>

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Priority 1 – Approach & Entrance Page 4

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Priority 1 – Approach & Entrance

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1.4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3] Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.	Measurement:	e contraction de la contractio	Photo #:	<ul> <li>Reconfigure by repainting lines</li> </ul>
1.5	Is the van accessible space: At least 11 feet wide with an access aisle at least 5 feet wide? Or At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]	Yes     No       Measurement:     No       Yes     No       Measurement:	-11'min -+&min -+&min -+&min -+	Photo #:	<ul> <li>Reconfigure to provide van-accessible space(s)</li> <li></li> </ul>
1.6 N	ls at least 98 inches of vertical clearance provided for the van accessible space? [502.5]	Measurement:	98"min	Photo #:	<ul> <li>Reconfigure to provide van-accessible space(s)</li> <li></li> </ul>

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Priority 1 – Approach & Entrance	Mark access aisles		• Regrade surface	Create accessible route     Relocate accessible space     e	Install signs     .		
		Photo #:	Dhoto #:	Photo #:			Photo #:
		area to be marked				60° min	
/	Yes No		Yes No Measurement:	Ves No	Ves No	Measurement:	
ADA Checklist for Existing Facilities	Are the access aisles marked so as to discourage parking in them? [502.3.3]	Note: The marking method and color may be addressed by state/local requirements.	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	Do the access aisles adjoin an access aisles adjoin an accessible route? [502.3]	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?	Is the bottom of the sign at least 60 inches above the ground? [502.6]	Note: The International Symbol of Accessibility is not required on the ground.
ADA (	1.7		1.8	1.9	1.10		

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ADA	ADA Checklist for Existing Facilities	~		Priority 1 – A	Priority 1 – Approach & Entrance
1.11	Are there signs reading "van accessible" at van accessible spaces? [502.6]	Ves No	The second secon	Photo #:	<ul> <li>Install signs</li> <li>Install signs</li> </ul>
1.12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1] Note: If parking serves multiple entrances, accessible parking should be dispersed.	No		Photo #:	Reconfigure spaces
Exter	Exterior Accessible Route				
1.13	ls the route stable, firm and slip-resistant? [302.1]	No No		Photo #:	<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> <li>Replace gravel with asphalt or other surface</li> </ul>
1.14	Is the route at least 36 inches wide? [403.5.1]	Measurement:	36"min		<ul> <li>Change or move landscaping, furnishings or other items</li> <li>Widen route</li> </ul>
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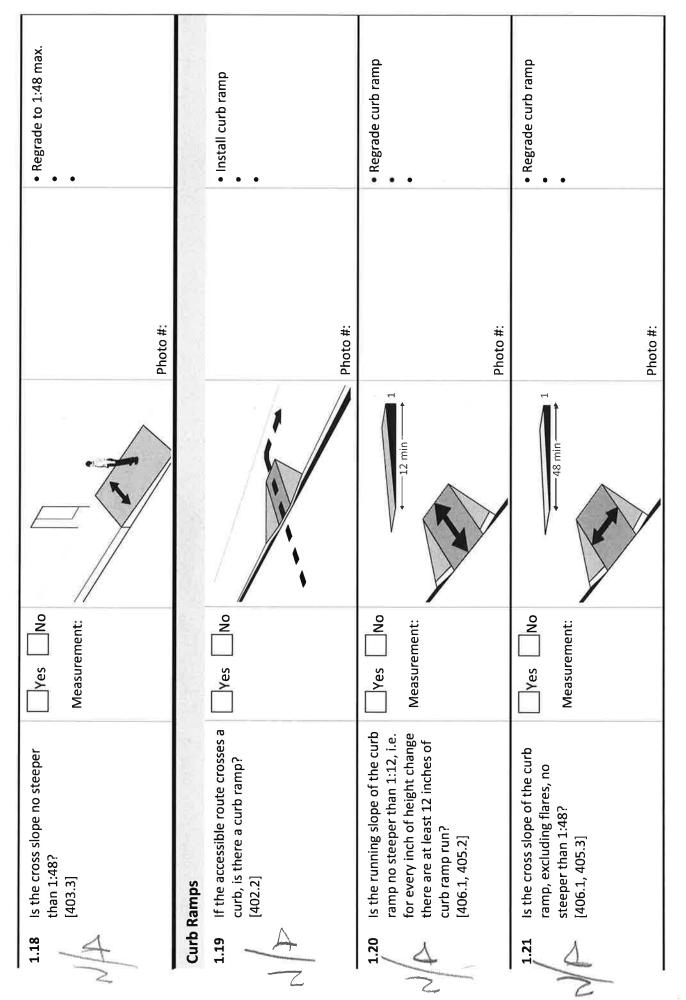
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	Widen route for passing space     space	Replace or move grate	Regrade to 1:20 max.	Priority 1 – Approach & Entrance Page 8
Photo #:	Photo #:	Photo #	Photo #:	
32"/min 32"/min 32"/min	36"min 60"min 60"min	xeu "Zft		www.ADAchecklist.org
	Tyes No Measurement:	Tyes No Measurement:	Measurement:	
Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3] Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.	Institute for Human Centered Design Coovright © 2016
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ADA Checklist for Existing Facilities

### Priority 1 – Approach & Entrance

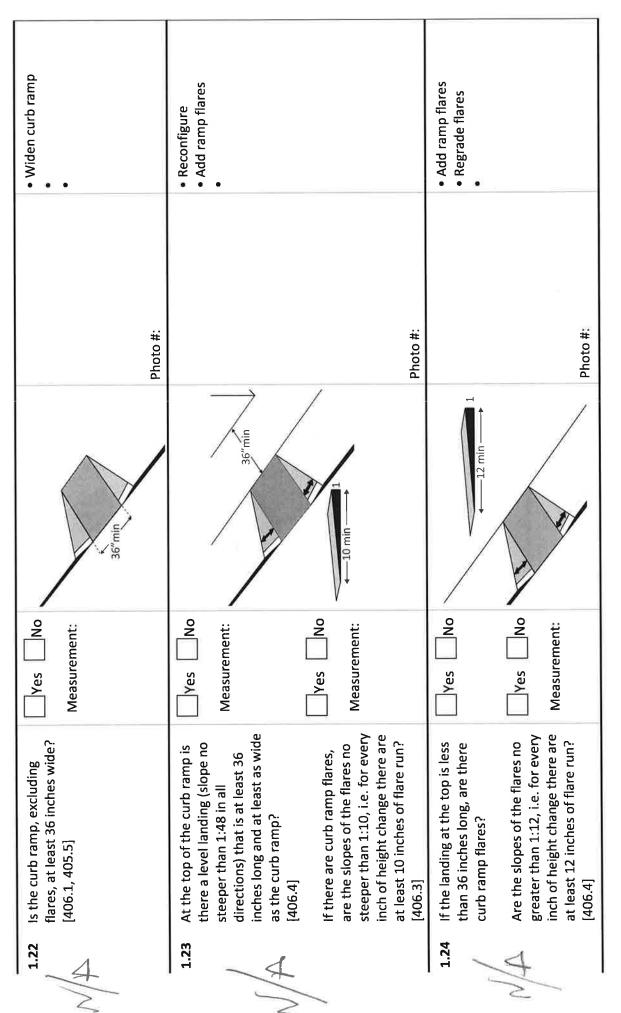


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Ramp	Ramps If any portion of the accessible route is steeper than 1:20, it	is steeper than 1:20	), it should be treated as a ramp.		
1.25	If there is a ramp is it at least 36 inches wide? [405.5]	Measurement:			• Alter ramp
	Note: If there are handrails, measure between the handrails.		36"min	Photo #:	
1.26	ls the surface stable, firm and slip resistant? [405.4]	Ves No			Resurface ramp
				Photo #: Z	
1.27	For each section of the ramp, is the running slope no greater	Ves No			Relocate ramp     Icengthen ramp to
	than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run?	Measurement:			decrease slope
	[405.2]				
	Note: Rises no greater than 3 inches with a slope no steeper	i.	.12 min		
	than 6 inches with a slope no		ſ		
	steeper than 1:10 are permitted when such slopes are				
	necessary due to space limitations.			Photo #:	

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1.28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp:				<ul> <li>Alter ramp</li> <li>Relocate ramp</li> </ul>
	At the top of the ramp?	Ves No	landing widths must $60^{\circ}m_{in_{\star}}$ be at least equal to		
	C	Measurement:	*60"min		
	At the pottom of the famp: [405.7.2, 405.7.3]	Measurement:	7		
				Photo #:	
1.29	Is there a level landing where the ramp changes direction that	Yes No	X		<ul><li>Alter ramp</li><li>Increase landing size</li></ul>
	is at least 60 x 60 inches? [405.7.4]	Measurement:			•
			*60 min+		
		/	Y	Photo #:	
1.30	If the ramp has a rise higher than 6 inches, are there	Ves No			Add handrails
	handrails on both sides? [405.8]	Measurement:			•
	Note: Curb ramps are not required to have handrails.		if greater than 6"	-	
				Photo #:	

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Priority 1 – Approach & Entrance Page 12

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90	ADA Checklist for Existing Facilities	/		Priority 1 – <i>A</i>	Priority 1 – Approach & Entrance
1.31	1 Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:	34" "38" "	Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li>Adjust handrail height</li> </ul>
1.32	<ul> <li>2 Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3]</li> <li>If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]</li> </ul>	Ares No Ves No Measurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> </ul>
1.33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Types No Measurement:	- AL	Photo #:	Replace handrails
1.34	<ul> <li>4 If the handrail gripping surface is non-circular:</li> <li>1s the perimeter no less than 4 inches and no greater than 6¼ inches?</li> </ul>	Measurement:	4"-6 ¼" perimeter		<ul> <li>Replace handrails</li> <li>Image: A start of the star</li></ul>
Cop.	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Priority	Priority 1 – Approach & Entrance Page 13

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ADA (	ADA Checklist for Existing Facilities	/		Priority 1 – /	Priority 1 – Approach & Entrance
	Is the cross section no greater than 2¼ inches? [505.7.2]	Measurement:		Photo #:	
1.35	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Measurement:			<ul> <li>Alter handrails</li> <li></li> </ul>
	Return to a wall, guard, or landing surface? [505.10.1]	No No	1.12 <sup>1</sup>		
-	Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.		Ē	Photo #:	
1.36	To prevent wheelchair casters and crutch tips from falling off:				<ul> <li>Add curb</li> <li>Add barrier</li> <li>Extend ramp width</li> </ul>
	Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?	Measurement:	12"min		
	of Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]	Measurement:	less than 4"	Photo #:	

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Priority 1 – Approach & Entrance Page 14

CCC	ADA C	ADA Checklist for Existing Facilities	00000	0	Priority 1 – Approach & Entrance	Priority 1 – Approach & Entrance
	Entrance	Ince	/			
	1.37	ls the main entrance accessible?	Ves No			Redesign to make it accessible
			×		Photo #: $\mathcal S$	
	1.38	If the main entrance is not accessible, is there an alternative accessible entrance?	Yes No			<ul> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible</li> </ul>
		Can the alternative accessible	Ves No	E		entrance can be used independently and
		entrance be used independently and during the				during the same hours as the main entrance
		same hours as the main entrance?			Photo #:	•
	1.39	Do all inaccessible entrances have signs indicating the	Yes No			Install signs     Install signs on route
		location of the nearest accessible entrance?		Accesse		before people get to inaccessible entrances so
		[216.6]				that people do not have to turn around and
					Photo #: ${\mathscr S}$	retrace route
	1.40	If not all entrances are	Yes No			Install sign
		accessible, is there a sign at the accessible entrance with the				

\*e

accessible entrance with the International Symbol of

Accessibility? [216.6] 7

Photo #:

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### Priority 1 – Approach & Entrance Page 15

ADA	ADA Checklist for Existing Facilities		Priority 1 –	Priority 1 – Approach & Entrance
1.41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	 Photo #:	<ul> <li>Alter door</li> <li>Install offset hinges</li> </ul>
1.42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	Measurement:		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>

	lo 1/4"max	www.ADAchecklist.org
Yes No Measurement:	Tes Mo Measurement:	
1.43 If the threshold is vertical is it no more than ¼ inch high? Or	No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or	Institute for Human Centered Design Copyright © 2016
1.43		Institu Copyri

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Remove or replace

Photo #:

Ves No

On both sides of the door, is the ground or floor surface of the

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Measurement:

maneuvering clearance level (no steeper than 1:48)?

[404.2.4]

threshold

• .

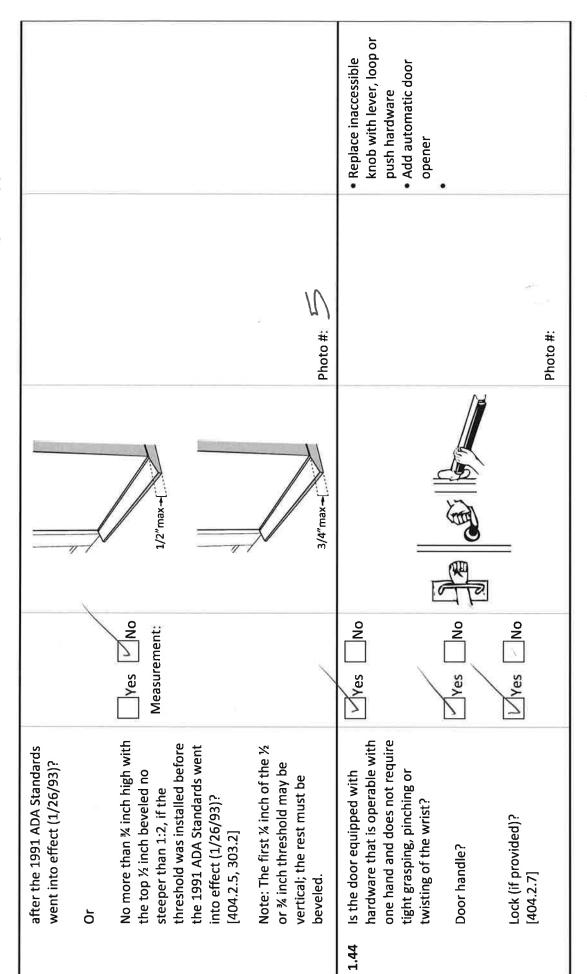
Page 16 Priority 1 – Approach & Entrance

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ADA Checklist for Existing Facilities

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Priority 1 – Approach & Entrance



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Priority 1 – Approach & Entrance Page 17

Change hardware height	Adjust closer	Remove inner door Change door swing	Priority 1 – Approach & Entrance Page 18
Photo #:	Photo #:		Prior
34/, 48/	BOC STATES	or or or	www.ADAchecklist.org
Measurement:	Ves No Measurement:	Tyes No Measurement:	
Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Institute for Human Centered Design Copyright © 2016
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Priority 1 – Approach & Entrance

ADA Checklist for Existing Facilities

Priority 1 – Approach & Entrance

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			48"/min	Photo #;	-
1.48	If provided at the building entrance, are carpets or mats no higher than ¼ inch thick? [302.2]	Measurement:		Photo #:	Replace or remove mats
1.49	Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]	Ves No		Photo #:	<ul> <li>Secure carpeting or mats at edges</li> </ul>
		Ves No		Photo #:	
		Ves No		Photo #:	• • •

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Priority 1 – Approach & Entrance Page 19

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The layout of the building should allow people with disabilities to obtain goods and services Priority 2 – Access to Goods & Services **Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors Location Building **ADA Checklist for Existing Facilities** Project Date 36"min

and to participate in activities without assistance.



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ADA National Network Questions on the ADA 800-949-4232 voice/tty

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Page 2 Priority 2 – Access to Goods & Services

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

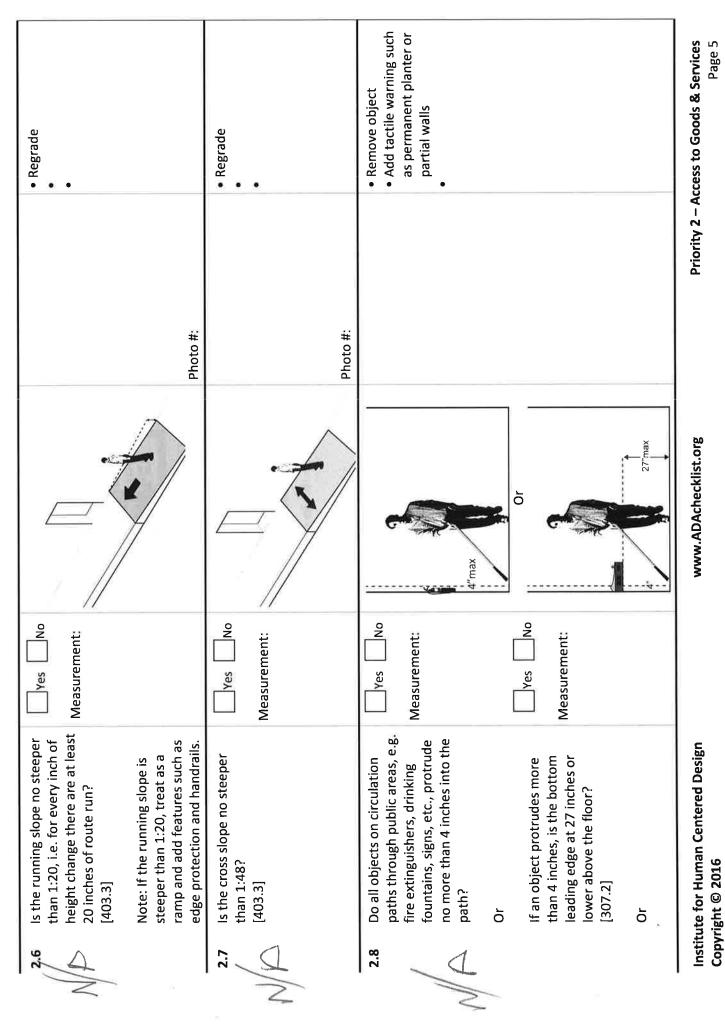
For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Priority 2 – Access to Goods & Services	Comments	Possible Solutions
<ul> <li>2.1 Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]</li> </ul>	Photo #:	Create accessible route
Interior Accessible Route Institute for Human Centered Design Copyright © 2016	www.ADAchecklist.org	Priority 2 – Access to Goods & Services Page 3

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Priority 2 – Access to Goods & Services Page 4		www.ADAchecklist.org		Institute for Human Centered Design Copyright © 2016	Instil Copy
Widen route for passing     space	Photo #:	36"min 60"min 60"min	Measurement:	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	2.5 V
• Widen route	Photo #:	36'min 24'max+ -24'max+ -24'max+ -24'max+ -32'min 32'min	Measurement:	Is the route at least 36 inches wide? [403.5.1] Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	2.4
Repair uneven surfaces	Photo #:		Ves No	ls the route stable, firm and slip-resistant? [40.2, 302.1]	2.3
Create accessible route	Photo #:		Ves No	Are all public spaces on at least one accessible route? [206.2.4]	2.2
Priority 2 – Access to Goods & Services	Prio	00000000	0000	ADA Checklist for Existing Facilities	C C C (



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Priority 2 – Access to Goods & Services

	<ul> <li>Install if necessary</li> <li>Offer goods and services on an accessible story</li> </ul>
Dr B0 <sup>min</sup> 80 <sup>min</sup> Photo #:	Photo #:
Measurement:	Ves No
Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Are there elevators or platform lifts to all public stories? Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility
A-	5

Ramps

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Priority 2 – Access to Goods & Services

• Alter ramp •	<ul> <li>Resurface ramp</li> <li></li> </ul>	<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>
Photo #:	Photo #:	Photo #:
36'min		12 min
Measurement:	Yes No	Measurement:
If there is a ramp, is it at least 36 inches wide? [405.5] Note: If there are handrails, measure between the handrails.	Is the surface stable, firm and slip resistant? [405.4]	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2] Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 1:8 and rises no greater than 1:10 are permitted when due to space limitations.
2.10	2.11	2.12

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<ul> <li>Alter ramp</li> <li>Relocate ramp</li> </ul>						<ul> <li>Increase landing size</li> </ul>	•		Add handrails	•	
					Photo #:			Photo #:	-		Photo #:
	landing widths must	1	*60°min.			X	um 99	60°min		if greater than 6"	
	Yes No	Measurement:	Yes No	Measurement:		Ves No	Measurement:		Ves No	Measurement:	
Is there a level landing that is at least 60 inches long and at least as wide as the ramp:	At the top of the ramp?		At the bottom of the ramp?			Is there a level landing where the ramp changes direction that	_		If the ramp has a rise higher than 6 inches are there	handrails on both sides? [405.8]	
2.13	A	-				2.14			2.15		>

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2.16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:	34".38"	Photo #:	Adjust handrail height
2.17	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]	Tes No Measurement:		Photo #:	Reconfigure or replace     handrails
2.18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Measurement:		Photo #:	Replace handrails
2.19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches? Is the cross section no greater than 2¼ inches in diameter? [505.7.2]	Thes No Measurement:	4"-6 %" perimeter	Photo #:	Replace handrails
Instit	Institute for Human Centered Design		www.ADAchecklist.org	Priority 2 –	Priority 2 – Access to Goods & Services

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ADA Checklist for Existing Facilities

## Priority 2 – Access to Goods & Services

Extend at least 12 inches       Image: Constraint of the const	2.20	Does the handrail:				<ul> <li>Alter handrails</li> </ul>
Return to a wall, guard, or landing surface? [505.10.1]       Return to a wall, guard, or landing surface? [505.10.1]       Note: If a 12" extension would be hazardous (in circulation pethods in circulation pethods in circulation and crutch tips from falling off:       Mos       Moto #: min.         Note: If a 12" extension would be hazardous (in circulation pethods in circulation pethods in circulation pervents the paraters and crutch tips from falling off:       Image: Image in the image in the inside stend at least 12 inches       Image in the image in the image in the inside face of the mode at least 12 inches       Image in the image in the image in the inside face of the imade in the inside face of the imade in the imade in the inside face of the imade in the inside in the inside in the imade in the inside in the inside in the inside in the imade in the inside in the inside in the inside in the inside in the imade in the inside in the inside in the inside in the inside in the imade in the inside in		Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Measurement:			
Note: If a 12" extension would be hazardous (in circulation path), it is not required.       Note: If a 12" extension would be hazardous (in circulation path), it is not required.       Photo #:         To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrali? Or is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? (a05.9.1, 405.9.2)       Photo #:         Andrali? Or is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? (a05.9.1, 405.9.2)       Measurement: (a05.9.1, 405.9.2)       Photo #:         Andrali? Or inch diameter sphere? (a05.9.1, 405.9.2)       Measurement: (a05.9.1, 405.9.2)       Photo #:       Photo #:         Andrali? Or inch diameter sphere? (a05.9.1, 405.9.2)       Measurement: (a05.9.1, 405.9.2)       Photo #:       Photo #:		Return to a wall, guard, or landing surface? [505.10.1]		THE REAL PROPERTY IN		
To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inchess beyond the inside face of the handral? Or is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? (405.9.1, 405.9.2) Additionation inches above the inch diameter sphere? (405.9.1, 405.9.2) Additionation inches above the Measurement: (405.9.1, 405.9.2) Additionation inches above the Measurement: (407.2.1.1)		Note: If a 12" extension would be hazardous (in circulation path), it is not required.		min	Photo #:	
Does the surface of the ramp extend at least 12 inches       Does the surface of the ramp extend at least 12 inches         beyond the inside face of the handrall?       Does the surface of the handrall?         Dor       Imadrall?         Or       Is there a curb or barrier that prevents the passage of a 4-inch diameter sphere?         DoS.9.1, 405.9.2]       Measurement:         Photo #:       Photo #:         Address of the react of the is a full size or LULA elevators are often used in alterations.       Photo #:         If there is a full size or LULA elevators are often used in alterations.       Measurement:         If there is a full size or LULA elevators are often used in alterations.       Measurement:         If there is a full size or LULA elevators are often used in alterations.       Measurement:         If on??       Idon?       Measurement:	2.21	To prevent wheelchair casters and crutch tips from falling off:				Add curb     Add barrier
Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2] Action 405.9.2] Measurement: [405.9.1, 405.9.2] Action 405.9.2] Photo #: Photo #: Photo #: Photo #: Photo #: Photo #: Photo #: Photo #: Photo #: [407.2.1.1] [407.2.1.1]		Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?	Tes No Measurement:	J <sup>2</sup> min		• Extend ramp width •
inch diameter sphere? [405.9.1, 405.9.2] <b>ators – Full Size &amp; LULA (limited use, limited application)</b> LULA elevators are often used in alterations. If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]		Or Is there a curb or barrier that prevents the passage of a 4-		less than 4"		
ators – Full Size & LULA (limited use, limited application)       LULA elevators are often used in alterations.         If there is a full size or LULA $\Box_{Ves}$ $\Box_No$ elevator, are the call buttons no higher than 54 inches above the floor? $\Box_{Ves}$ $\Box_No$ [407.2.1.1] $[407.2.1.1]$ $54^{"max}$		inch diameter sphere? [405.9.1, 405.9.2]	Measurement:		Photo #:	
If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the Measurement: floor? [407.2.1.1]	Eleva	itors – Full Size & LULA (limited	d use, limited ap	oplication) LULA elevators are often used	l in alterations.	
	2.22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]	Measurement:	54"max		Change call button height

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Photo #:

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### Priority 2 – Access to Goods & Services

Photo #: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measur	/	2.23	If there is a full size or LULA elevator. does the sliding door	Yes No			* If constructed before 3/15/2012 and manually
If there is a ULA elevator with a swinging door:       Photo #:         If there is a ULA elevator with a swinging door:       Photo #:         Is the door nower-operated?       Ves       No         Does the door remain open for at least 20 seconds when activated?       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       Photo #:       Photo #:         If there is a full size elevator:       <	4		reopen automatically when obstructed by an object or person?*				operated, the door is not required to reopen automatically
If there is a LULA elevator with a swinging door:       If there is a LULA elevator with a swinging door:         Is the door power-operated?       Ives       Ives         Does the door remain open for at least 20 seconds when activated?       Ives       Ives         Time:       Ime:       Ime:       Ime:         (403.3.2)       Time:       Ime:       Ime:         If there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if there is a full size elevator:       Ime:       Ime:       Ime:         if the inte	_		[c.c./04]			Photo #:	<ul> <li>Install opener</li> </ul>
Is the door power-operated?       Ves       No         Does the door remain open for at least 20 seconds when activated?       Ves       No         If there is a full size elevator:       Time:       Photo #:         If there is a full size elevator:       Ves       No         If there is a full size elevator:       Ves       No         If there is a full size elevator:       Ves       No         If there is a full size elevator:       Ves       No         If there is a full size elevator:       Ves       No         If there is a full size elevator:       Ves       No         If there is a full size elevator:       Ves       No         If there is a full size elevator:       Ves       No         If there is a full size elevator:       Ves       No         If there is a full size elevator:       If the interior at least 36 inches wide       Measurement:         If oor area?       If so, ft. of clear       Nessurement:       If so, ft. in the full size size inches?         Is the door opening width at least 16 sq. ft. of clear       If so, ft. in the full size inches?       If so, ft. in the full size inches?         If oor area??       If so sit inches??       If so sit in the full size inches?       If so sit in the full size inches         If oor area??       If		2.24	If there is a LULA elevator with a swinging door:				Add power operated door
Does the door remain open for at least 20 seconds when activated?       Tme:       Photo #:         [403.3.2]       Time:       Photo #:         [403.3.2]       Time:       Photo #:         [403.3.2]       Time:       Photo #:         [403.3.2]       Time:       Photo #:         [407.4.1 Exception]       Measurement:       If she interior at least 36 inches wide with at least 16 sq. ft. of clear         Is the door opening width at least 32 inches?       Photo #:       Photo #:			ls the door power- operated?				<ul> <li>Aajust opening time</li> </ul>
activated? Time: Photo #: [403.3.2] If there is a full size elevator: If there is a full size elevator: Is the interior at least 54 inches wide deep by at least 16 sq. ft. of clear deep by at least 16 sq. ft. of clear floor area? If oor area? If a door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15 sq. ft. of clear the door opening width at least 15			Does the door remain open for at least 20 seconds when				
If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches? [407.4.1 Exception] Measurement: Photo #:			activated? [403.3.2]	Time:		Photo #:	
Measurement: Measurement: Measurement: Measurement: Measurement: Measurement:	_	2.25	If there is a full size elevator:				Replace elevator
Measurement: 16 sq.ft.min 54"min Measurement:			Is the interior at least 54 inches deep by at least 36 inches wide				•
∏yes □No Measurement:	$\rightarrow$		with at least 16 sq. ft. of clear floor area?	Measurement:			
Measurement:			Is the door opening width at least 32 inches?				
Photo #:			[407.4.1 Exception]	Measurement:	<b>1</b> 4+ 32″min <b>→</b>		
						Photo #:	

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### Priority 2 – Access to Goods & Services

2.26	If there is a LULA elevator, is the interior:				<ul> <li>Replace elevator</li> </ul>
	At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches? [408.4.1 Exceptions 1 and 2]	Measurement: Measurement: Measurement:	$4 - 51^{min} - 51^{min}$	Photo #:	•
2.27	If there is a full size or LULA elevator, are the in-car controls:				Change control height
	No less than 15 inches and no greater 48 inches above the floor?	Tyes No Measurement:	48"max		
	Or Up to 54 inches above the floor for a parallel approach? [408.4.6, 407.4.6.1]	Ves No	o		
			54"max 15"min	Photo #:	

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A	2.28	If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]	Measurement:		Photo #:	Reconfigure controls
	2.29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons	Yes No			<ul> <li>Add raised characters</li> <li>Add Braille</li> </ul>
I	2.30	[407.4.7.1, 703.2] If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]	Ves No		Photo #: Photo #:	<ul> <li>Install audible signals</li> <li>•</li> </ul>
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	2.31	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both		48 <sup>min</sup>		<ul> <li>Install signs</li> <li>Change sign height</li> <li></li> </ul>
		jambs at the main entry level? Do text characters contrast with their backgrounds?		With ADAchacklist are	Brinrity 2 –	Acress to Goods & Services
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2.34	Are the lift controls no less than				Change control height
R	15 inches and no greater than 48 inches above the floor? [410.5]	mer	IS"-48"	Photo #:	•
2.35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]	Measurement:	36 "min 48" min	Photo #:	• Replace lift •
2.36	If there is an end door, is the clear opening width at least 32 inches? [410.6]	Measurement:	32°min	Photo #:	• Alter door width •
2.37	If there is a side door, is the clear opening width at least 42 inches? [410.6]	Measurement:	42" min	Photo #:	Alter door width

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<ul> <li>2.38 If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]</li> <li>Do text characters contrast with their backgrounds? [703.5]</li> <li>Are text characters raised? [703.2]</li> <li>Is there Braille? [703.3]</li> <li>Is the sign mounted: On the latch side of the door? [703.4.2]</li> <li>Note: Signs are permitted on the push side of doors with closers and without hold-open devices.</li> <li>With clear floor space beyond the arc of the door swing between the closed position</li> </ul>	Signs Tractile characters" are read using touch, i.e. raised characters and Braille.          2.38       If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]         2.16.2]       Do text characters contrast with their backgrounds? [703.5]         Are text characters raised? [703.2]       Pres         Is there Braille? [703.3]       Is there Braille? [703.3]         Is there Braille? [703.3]       Pres         With clear floor space beyond evices.       Pres         With clear floor swing the push side of doors with closers and without hold-open devices.       Pres         With clear floor swing between the closed position       Pres	* *	<ul> <li>Install tactile sign</li> <li>Relocate sign</li> <li>Relocate sign</li> <li>Relocate and a person</li> </ul>
l, at l on	45°	inche enco objec the d	inches of the sign without encountering protruding objects or standing within the door swing, relocation

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*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required	<ul> <li>Install signs with contrasting characters</li> <li>Change sign height</li> </ul>
Photo #:	Photo #:
48°min	40" min
Measurement:	Tyes No Yes No Measurement:
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1] Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? [703.5.1] Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6] Note: Raised characters and Braille are not required.
×	2:39

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07 0	Interior Doors – to classrooms, medical exam rooms,	edical exam room	s, conference rooms, etc.		
	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	1 22″ mim 1 2000		<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> </ul>
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Measurement:	Ī	TWERNER DER	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.		60°°° minin		
	On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	

J J Priority 2 – Access to Goods & Services knob with lever, loop or Page 19 Priority 2 – Access to Goods & Services Replace inaccessible Add automatic door Remove or replace push hardware threshold opener • Photo #: Photo #: www.ADAchecklist.org 1/4" max + 3/4" max -1/2"max + Ŷ Ŷ å 2 N 20 Measurement: Measurement: Measurement: Yes Yes Yes Yes D<sub>Yes</sub> Yes one hand and does not require No more than  ${\cal H}$  inch high with No more than ¾ inch high with hardware that is operable with threshold was installed before Note: The first  ${\it M}$  inch of the  ${\it M}$ the 1991 ADA Standards went Institute for Human Centered Design If the threshold is vertical is it after the 1991 ADA Standards threshold was installed on or went into effect (1/26/93)? or ¾ inch threshold may be no more than ¼ inch high? tight grasping, pinching or the top  ${\mathcal H}$  inch beveled no Is the door equipped with the top ¼ inch beveled no vertical; the rest must be ADA Checklist for Existing Facilities steeper than 1:2, if the steeper than 1:2, if the into effect (1/26/93)? twisting of the wrist? Lock (if provided)? [404.2.5, 303.2] Door handle? Copyright © 2016 [404.2.7] beveled. ò ō 2.43 2.42

ADA (	ADA Checklist for Existing Facilities	1		Priority 2 – Access	Priority 2 – Access to Goods & Services
2.44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34"- 48"	Photo to t:	Change hardware height
2.45	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.	Measurement:	SHE	Photo #:	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
2.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Measurement:	John States	Photo #:	Adjust closer
R001 2.47	Rooms and Spaces – stores, supermarkets, libraries, el         2.47       Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide?         [403.5.1]	markets, fibraries	s, etc.	Photo #:	<ul> <li>Rearrange goods,</li> <li>equipment and furniture</li> </ul>
 Instit	Institute for Human Centered Design	-	www.ADAchecklist.org	Priority 2 – A	Priority 2 – Access to Goods & Services

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### Priority 2 – Access to Goods & Services

2.48	Are floor surfaces stable, firm and slip resistant? [302.1]	Ves No		Photo #-	Change floor surface
<u>, 2.49</u>	If there is carpet:				Replace carpet
A	is it no higher than ½ inch?	Measurement:			
	Is it securely attached along the edges? [302.2]	Ves No		Photo #:	
Cont	rols – light switches, security a	nd intercom syst	Controls – light switches, security and intercom systems, emergency/alarm boxes, etc.	ic.	
2.50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]	Measurement: Measurement: Measurement:	48"max 30"min 48"min 48"min 30"min	Photo #:	Change height of control *If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor

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5.5	ADA CI	ADA Checklist for Existing Facilities	ccccc	Priority 2	ity 2 – Access to Goods & Services
	2.51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]	Ves No	Photo #:	Replace control     .
	Seati	ng: Assembly Areas – theater	s, auditoriums, s	Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.	
K -	2.52	Are an adequate number of wheelchair spaces provided? [221.2.1]	Total #: Wheelchair #:	# of Seats         Wheelchair Spaces           4 - 25         1           26 - 50         2           51 - 150         4           151 - 300         5           300+ see 2010 Standards 221.2.1.         Photo #:	<ul> <li>Reconfigure to add</li> <li>wheelchair spaces</li> <li></li> </ul>
	2.53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]	Thes No	Photo #:	<ul> <li>Reconfigure to disperse</li> <li>wheelchair spaces</li> </ul>
	2.54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]	Ves No	Photo #:	Alter for line of sight     .
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A-	2.55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]	Yes No			• Alter for line of sight •
	2.56	If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]	Tyes No Measurement:		Photo #: Photo #:	• Alter space
	2.57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]	Measurement:	● 1000 - 100	Photo #:	Alter spaces
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	2.58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]	Measurement:		Photo #:	• Alter space

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1	In the wheekchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]	Measurement:	60"min →		
				Photo #:	
2.60	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	Aes	Accessibe Route		• Alter spaces •
2.61	Is there at least one companion seat for each wheelchair space? [221.3]	Yes		÷ 000	Add companion seats     .
				Photo #:	
2.62	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	Yes No		Photo #	<ul> <li>Alter seating</li> <li>Alter seating</li> </ul>
2.63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	Ves No		Photo #:	Add equivalent seating

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bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)	<ul> <li>Alter to provide accessible spaces</li> <li>Photo #:</li> </ul>	• Widen route • Photo #:	<ul> <li>Alter surface height</li> <li>Photo #:</li> </ul>	<ul> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> </ul>	Priority 2 – Access to Goods & Services
bars, etc.) and non-employee wo		36"min	28"-34"	30"48"	www.ADAchecklist.org
	Total #: Wheelchair #:	Measurement:	Measurement:	Measurement: Measurement: Measurement:	
Seating: At dining surfaces (restaurants, cafeterias,	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3] Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3] Does it extend no less than 17 inches and no greater than 25 inches under the surface?	Institute for Human Centered Design
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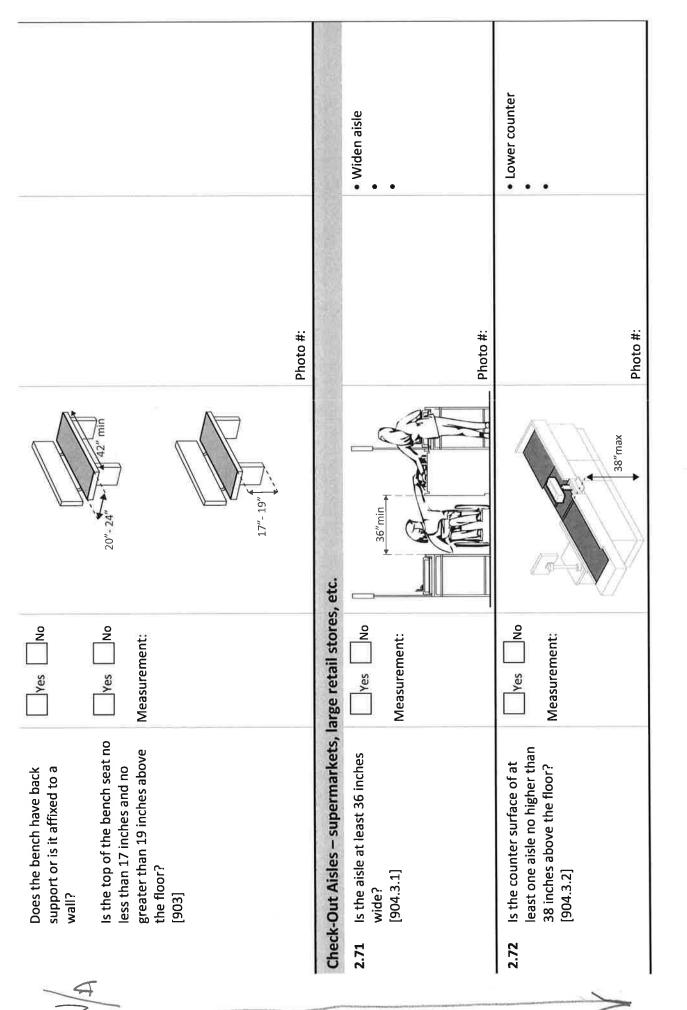
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2	Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]	Measurement:	27"min 30"min		
	Note: If for children, the knee space may be 24 inches high.		17"- 25"	Photo #:	
Seati	Seating: General – reception areas, waiting rooms,	ALC: NOT THE OWNER.	etc.		
2.68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]	Measurement:	36"X48"		<ul> <li>Move furniture and equipment to provide space</li> </ul>
				Photo #:	
Benc	Benches – In locker rooms, dressing rooms, fitting	and the second sec	<b>coms</b> This section does not apply to any other bences.	other bences.	
2.69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]	Ves		Photo #:	• Add bench
2.70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench?	Measurement:			<ul> <li>Move bench</li> <li>Replace bench</li> <li>Affix bench to wall</li> </ul>
	Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?	Tes No Measurement:	48" min 30" min		
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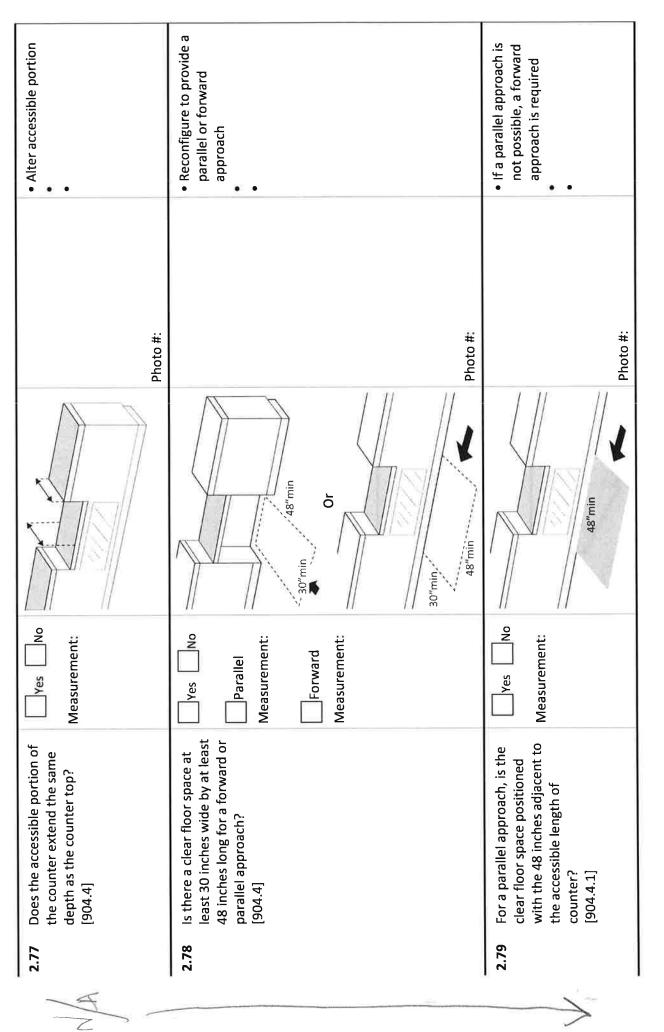
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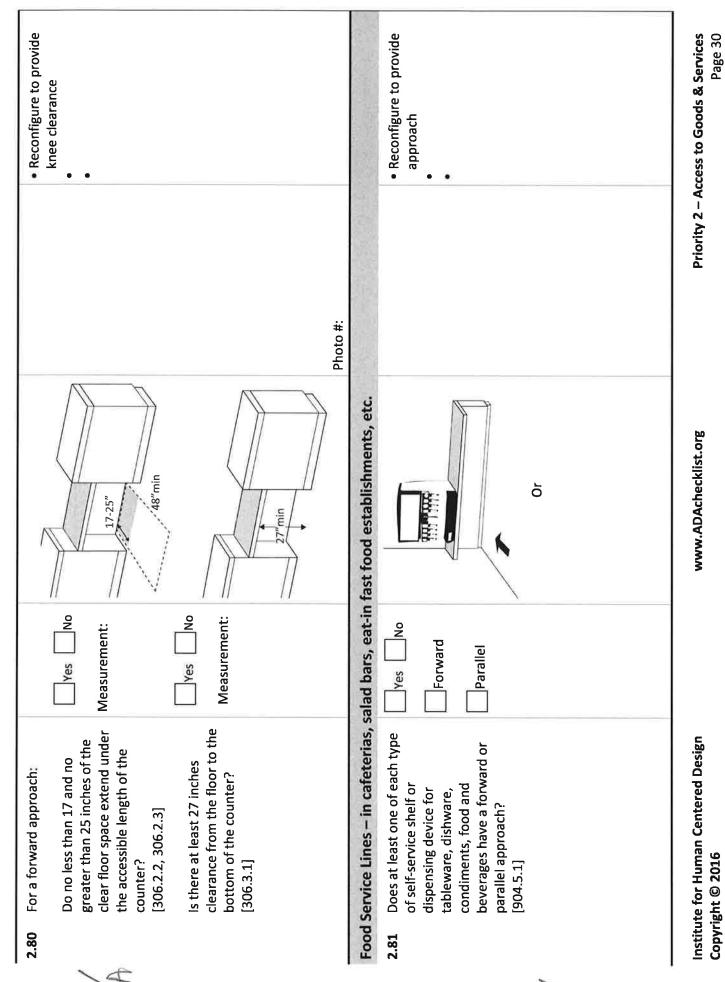
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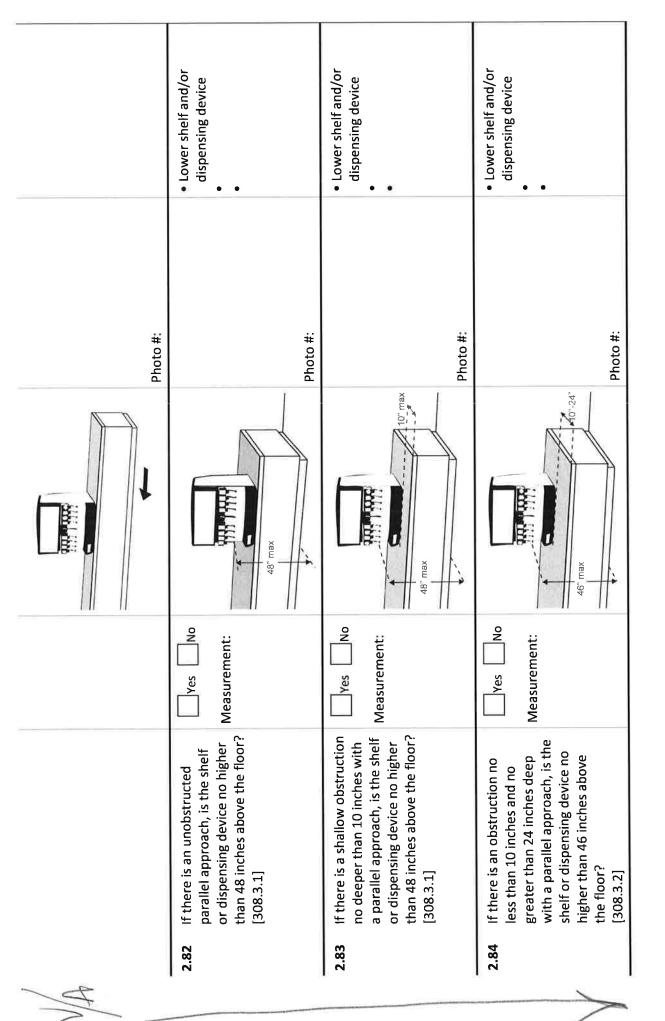
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## Priority 2 – Access to Goods & Services

<ul> <li>Lower shelf and/or dispensing device</li> <li></li> </ul>	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
Photo #:	Photo #:	Photo #:
48"max	20" max 20" max 20" min	20 <sup>n-25</sup> " 44" max
Measurement:	The No Measurement:	Thes No Measurement: Measurement: Measurement:
If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]
2.85	2.86	2.87

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## Priority 2 – Access to Goods & Services

• Reconfigure •		•••		• • •		
Photo #:		Photo #:				
28"-34"						
Measurement:	Yes No	Yes No	Ves No	Ves No	Yes No	
If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]						
2.88						

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ilities	ms	Jesign	Ŧ	ß	Ч		lors		open to the public they should be accessible to people with
The ADA Checklist for Existing Facilities	Priority 3 - Toilet Rooms	Based on the 2010 ADA Standards for Accessible Design	Project	Building	Location	Date	Surveyors		When toilet rooms are open to the public they she

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**Priority 3 – Toilet Rooms** 





ADA National Network Questions on the ADA 800-949-4232 voice/tty

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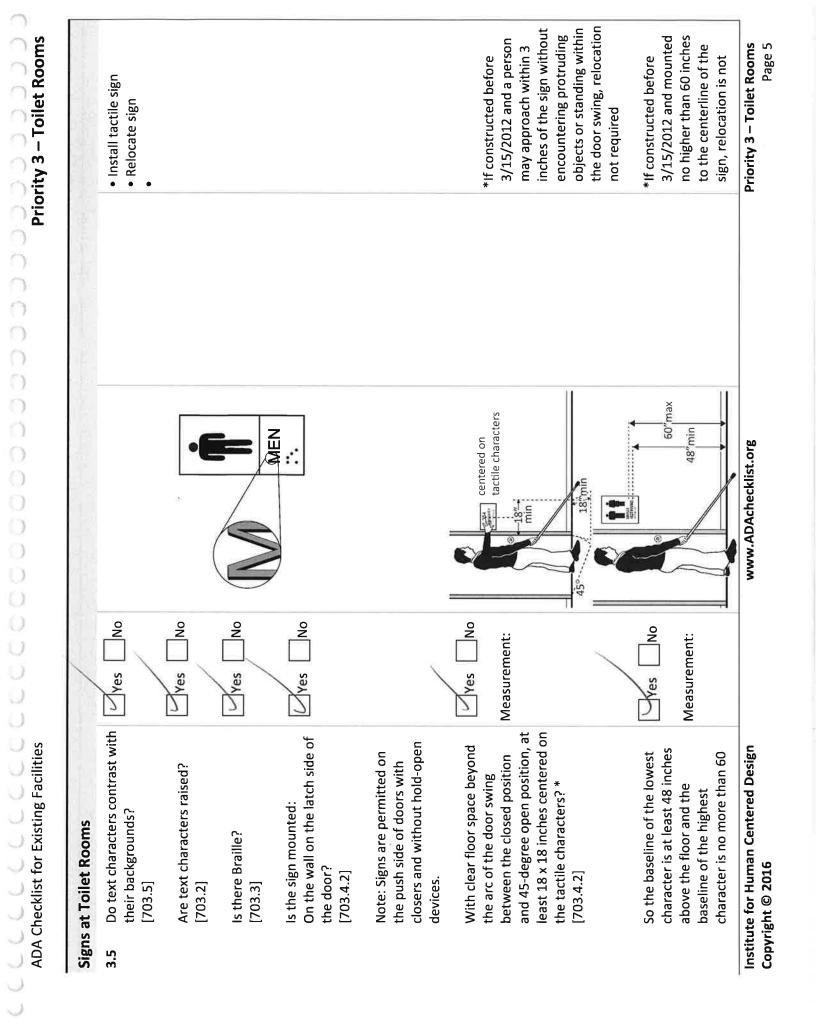
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facilities visit www.ADAchecklist.org.	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	For the full set
ADA Center at 617-695-0085 voice/tty or	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	Questions or co ADAinfo@Newl
v England ADA Center, a project of the Institute for Human Centered Design work. This checklist was developed under a grant from the Department of 060092-09A. However the contents do not necessarily represent the policy of should not assume endorsement by the Federal Government.	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	This checklist w and a member Education, NIDI the Departmen
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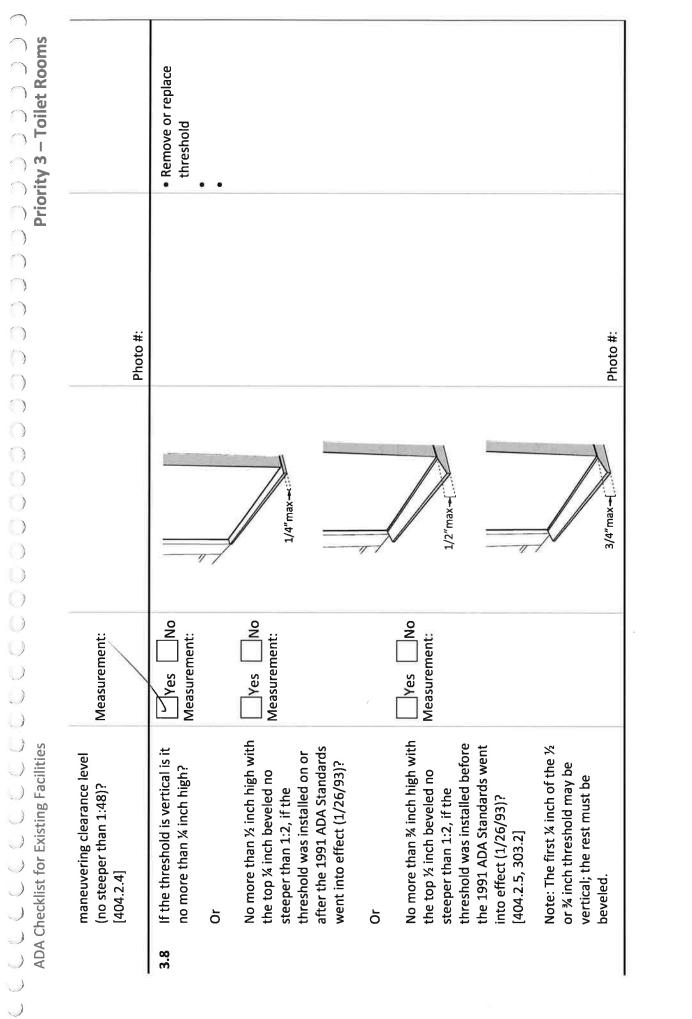
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Facilities
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Prio	$r_{10}$				
3.1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Ves No			<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
	Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.			Photo #:	
1 33	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	Tyes No			<ul> <li>Install signs</li> <li>Install signs</li> </ul>
r. K	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	Ves No	ب ب	Photo #:	<ul> <li>Install sign</li> <li></li> </ul>
Acce	Accessible Route	/			
3.4	Is there an accessible route to the accessible toilet room? [206.2.4]	Ves No			• Alter route •
				Photo #:	
Instit	Institute for Human Centered Design		www.ADAchecklist.org		Priority 3 – Toilet Rooms



ADA Checklist for Existing Facilities	Existing Facilities			Pri	Priority 3 – Toilet Rooms	
inches abov [703.4.1]	inches above the floor? * [703.4.1]				required	
Note: If the doors with sign should leaf; if both the sign shc to the right	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.			Photo #:		
Entrance	a stranger		and the second s		A salid operation from a sale	
<b>3.6</b> Is the door least 32 incleast 32 incleast 32 incleast 32 inclease of the face of the stop, when degrees? [404.2.3]	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	a2''min - 32''min - 32''mi	4 5 0 0	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>	
<ul> <li>3.7 If there is a front app the pull side of the d at least 18 inches of maneuvering clearar the latch side plus 60 clear depth?</li> <li>Note: See 2010 Stan 404.2.4 for maneuve clearance requireme the push side of the and side approaches pull side of the door</li> <li>On both sides of the</li> </ul>	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door On both sides of the door, is the	Mo Mo	eo," Bo," min for for for for for for for for for for		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>	
floor surface of the	te of the	]				
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ADA (	ADA Checklist for Existing Facilities			Prio	Priority 3 – Toilet Rooms
6. 6.	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?	TYPES NO			<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>
	Door handle?				
	Lock (if provided)? [404.2.7]	/		Photo #:	
3.10	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	Measurement:			Change hardware height
	[404.2.7]		34"-48"	Photo #:	
3.11	Can the door be opened easily (5 pounds maximum force)? [404.2.9]	Measurement:	S lbf		<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
	Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.			Photo #:	

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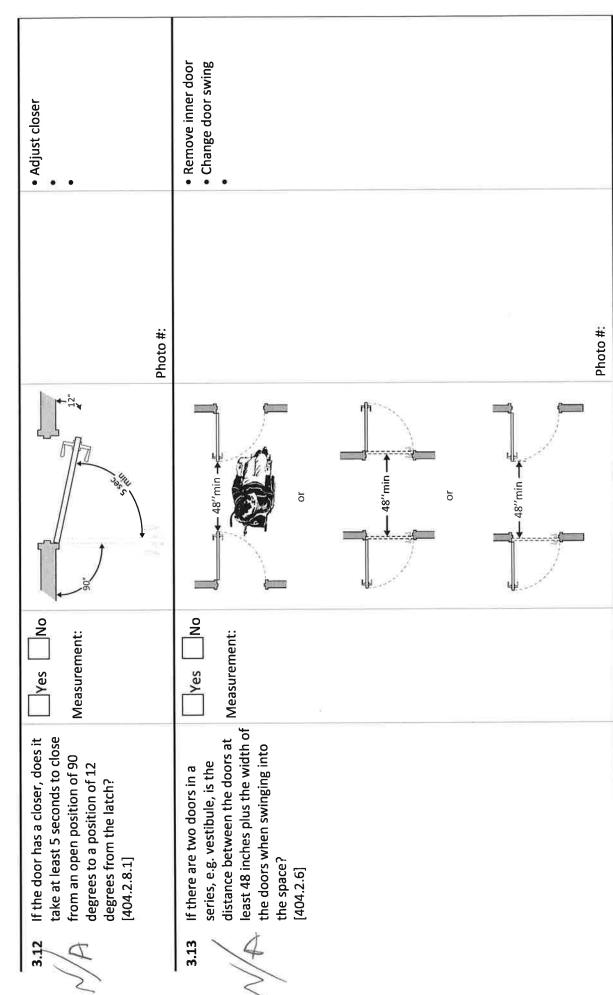
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3.14	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]	Thes No Measurement:	24"min 24"min 48"min 48"min Privacy wall	Photo #:	Reconfigure space
3.15 NA	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]	Tyes No Measurement:	24 min 24 min 48 min 48 min 48 min 48 min 60 min 70 min	Photo #:	Reconfigure space
In the	In the Toilet Room		A B CONTRACT		A spin of the second second
3.16	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]	Measurement:	36"min	Photo tot	Remove obstructions
3.17	ls there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]	Ves No Measurement:	60°min → 60	Photo #:	<ul> <li>Move or remove partitions, fixtures or objects such as trash cans</li> </ul>
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**Priority 3 – Toilet Rooms** 

ADA Checklist for Existing Facilities

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A	ADA C	ADA Checklist for Existing Facilities	~		Pric	Priority 3 – Toilet Rooms
m	3.18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]	Measurement:		Photo #:	<ul> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>
m	3.19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?* [603.3]	Yes No Measurement: Yes No Measurement:	- 40° max	Photo #:	* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required • Lower the mirror • Add another mirror
οz.ε	3.20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?* [603.4]	Measurement:	48" max 15" min	Photo #:	<ul> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> <li>If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>

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3.1       Des at least one lavatory have a growth at least one lavatory have a growth at least 30 inches long?       After lavatory at least 30 inches long?       After lavatory at least 30 inches long?         a clean time state 30 inches long?       des unches long?       Messurement:       After lavatory inches long?         3.22       Do no less than 17 inches and de inches long?       Messurement:       After lavatory inches long?       After lavatory inches long?         3.23       Do no less than 17 inches and de inches of the lavatory so that a person ince at the lavatory so that a person include inches long increater than 25 inches of the lavatory so that a person include inches of the lavatory so that a person include inches of the lavatory so that a person include inches of the lavatory so that a person include inches of the lavatory inches of the lavatory so that a person include inches of the lavatory inches of th	Lava	Lavatories The 2010 Standards refer to sinks in tojiet rooms as lavatories.	ks in tojlet rooms as l	avatories.		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2] Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3] Is there at least 27 inches bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3]	3.21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]	Measurement:		Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li>Image: Alter lavatory</li> </ul>
Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches been above the floor? [606.3] Measurement: [606.3] [606.3] Ethere at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3] Photo #:	3.22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]	Measurement:		Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]	3.23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]	Measurement:		Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
	3.24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]	Measurement:	₩.* min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>

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ADA	ADA Checklist for Existing Facilities	/		Prio	Priority 3 – Toilet Rooms
3.25	ls there toe clearance at least 9 inches high? [306.3.3]	Measurement:	N.		<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
	Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.		et the second s	Photo #:	
3.26	Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]	Ves No			<ul> <li>Install insulation</li> <li>Install cover panel</li> </ul>
		/		Photo #:	
3.27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	Ves No			<ul> <li>Adjust faucet</li> <li>Replace faucet</li> </ul>
	Is the force required to activate the faucet no greater than 5 pounds? [606.4]	Ves No		Photo #:	

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Dispensers and Hand Dryers (2010         Are the operable parts of the soap dispenser within one of the following reach ranges:         Above lavatories or counters no less than 20 inches and no greater than 44 inches above the floor?         [308.2.2]         Above lavatories less than 20 inches above the floor?         [308.2.2]         Not over an obstruction: no higher than 48 inches above the floor?         [308.2.2]         Above lavatories less than 20 inches above the floor?         [308.2.2]         Above lavatories less than 20 inches above the floor?         Not over an obstruction: no higher than 48 inches above the floor?         [308.2.2]         Above lavatories less than 20 inches above the floor?         Refloor?         [308.2]         Above lavatories less than 20 inches above the floor?         [308.2]         Are the operable parts of the floor?         [308.2]         Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:         Above lavatories or counters no less than 20 inches and no greater than 41 inches above the higher than 44 inches above the higher than	Standards – 603)	Adjust dispensers     Replace with or provide     additional accessible     dispensers	Measurement:	Yes     No       Measurement:     48"max	Measurement:	◆ Photo #:	<ul> <li>Adjust dispensers</li> <li>Replace with or provide additional accessible dispensers</li> <li>Measurement:</li> </ul>	
e the ser la contraction de la	indards – 603)					•		www.ADAchacklist are
	<b>Dispensers and Hand Dryers</b> (2010 Sta	Are the operable parts of the soap dispenser within one of the following reach ranges:	lavatories or counters no an 20 inches and no r than 25 inches deep: no than 44 inches above the .2]		er an obstruction: no than 48 inches above the ]			

Priority 3 – Toilet Rooms Move partition Replace toilet Move toilet • Water Closets in Single-User Toilet Rooms and Compartments (Stalls) The 2010 Standards refer to toilets as water closets. Photo #: Photo #: n 0 Ö D max 00 16"-18" 48"max å 0 <20" 00 5 D O 2 N No ٩ ۷ No 0 N Measurement: Measurement: Measurement: Measurement: Ο Yes Yes [ Yes Yes U Yes U U higher than 48 inches above the Is the force required to activate grasping, pinching or twisting of inches deep: no higher than 48 from the side wall or partition? ADA Checklist for Existing Facilities and no greater than 18 inches hand dryer or towel dispenser Can the operable parts of the Above lavatories less than 20 Is the centerline of the water closet no less than 16 inches Not over an obstruction: no dispenser no greater than 5 be operated without tight inches above the floor? the hand dryer or towel the wrist? pounds? [309.4] [308.2] [604.2] floor? floor? 3.30

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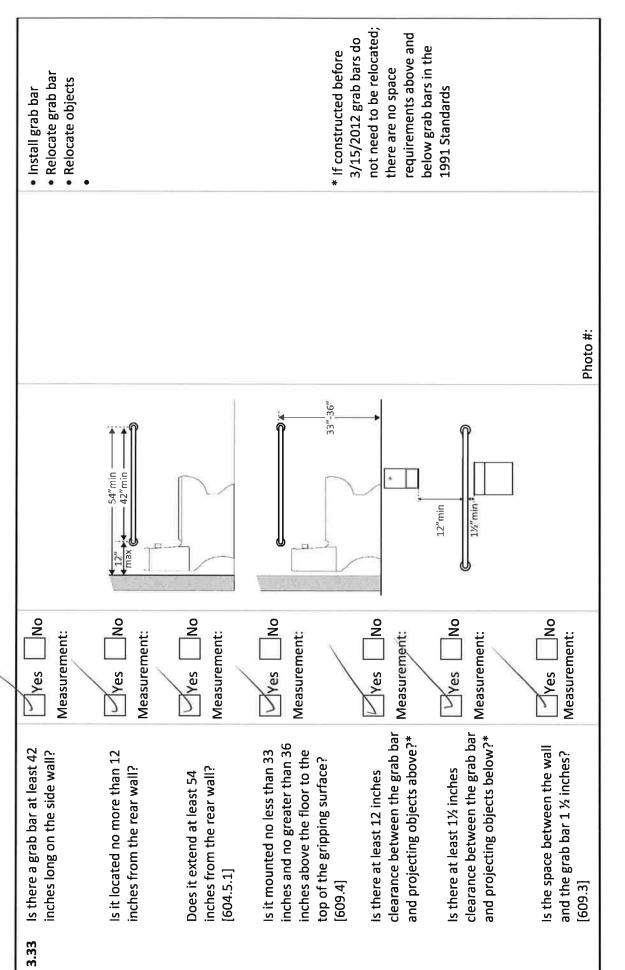
Priority 3 – Toilet Rooms

Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?* [604.3.1]	Measurement:	56" min 60"min	Photo #:	<ul> <li>If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</li> <li>Alter room/compartment for clearance</li> </ul>
is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat? [604.4]	Measurement:	*6F-""	Photo #:	<ul> <li>Adjust toilet height</li> <li>Replace toilet</li> </ul>
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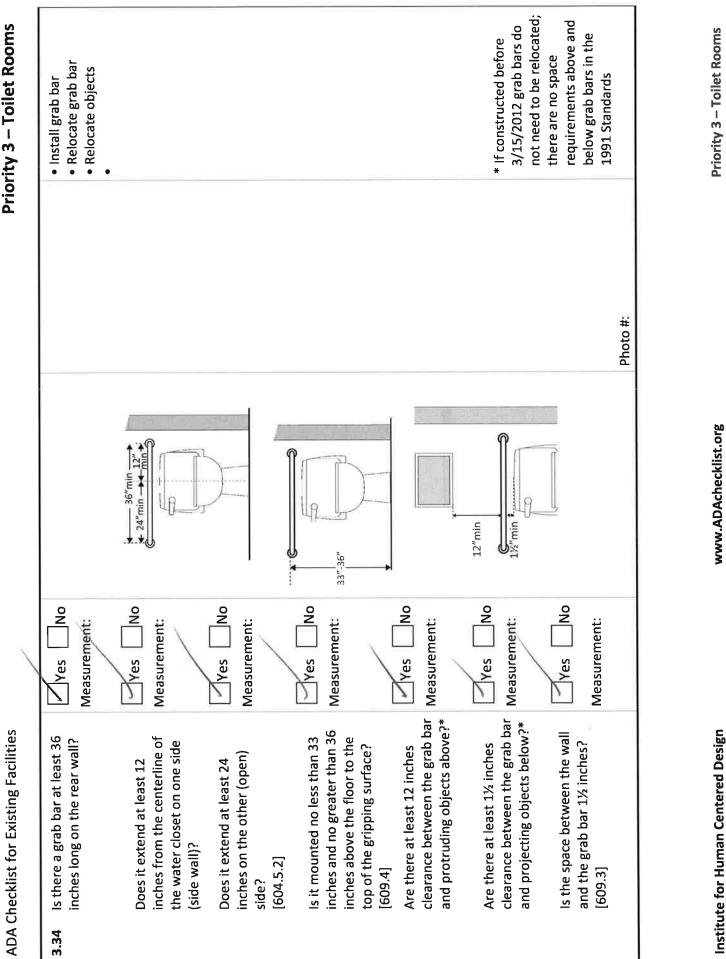
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ADA	ししししてしてしてしてい	50000 /		Prio	Priority 3 – Toilet Rooms
3.35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]	Measurement:	48° max	Photo #:	<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>
3.36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]	Yes No Yes No Measurement:		Photo #:	• Change control • Adjust control •
3.37	Is the flush control on the open side of the water closet? [604.6]	No Inc	- open side	Photo #:	• Move control •
3.38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]	Measurement:			* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet
Institu Copyr	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org		Priority 3 – Toilet Rooms Page 19

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					Relocate dispenser
				Photo #:	• •
3.39	Is the outlet of the dispenser:		•		<ul> <li>Relocate dispenser</li> </ul>
	Located no less than 15 inches and no greater than 48 inches above the floor?	Measurement:			•
	Not located behind grab bars? [604.7]	Yes No	15° (internet internet interne	Photo #:	
3.40	Does the dispenser allow continuous paper flow? [604.7]	Yes No			<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
			5	Photo #:	
Toile	Toilet Compartments (Stalls)				
3.41 M	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]	Measurement:	90 <sup>°</sup>		Widen door width
				Photo #:	

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**Priority 3 – Toilet Rooms** Page 20

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3	ADA (	ADA Checklist for Existing Facilities			Prio	Priority 3 – Toilet Rooms
Z	3.42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]	Aes No Measurement:	18''min		Remove obstructions
		Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		60° min	Photo #:	
	3.43	Is the door self-closing? [604.8.1.2]	Ves No		Photo #:	<ul> <li>Add closer</li> <li>Replace door</li> </ul>
~	3.44	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?* [604.8.1.2]	Types No		Photo #:	<ul> <li>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</li> <li>• Replace hardware</li> <li>•</li> </ul>

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Priority 3 – Toilet Rooms

3.45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]	Ves No		Photo #:	Replace lock
3.46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34"-48"	Photo #:	• Relocate hardware •
28.8/0.23.9291-0-04026-0-1026-0-023-04-0-0510-04-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-	ls the compartment at least 60 inches wide? [604.8.1.1]	Measurement:	60° min	Photo #:	Widen compartment
3.48	If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]	Tyes No Measurement:	56"min	Photo #:	<ul> <li>Widen compartment</li> </ul>

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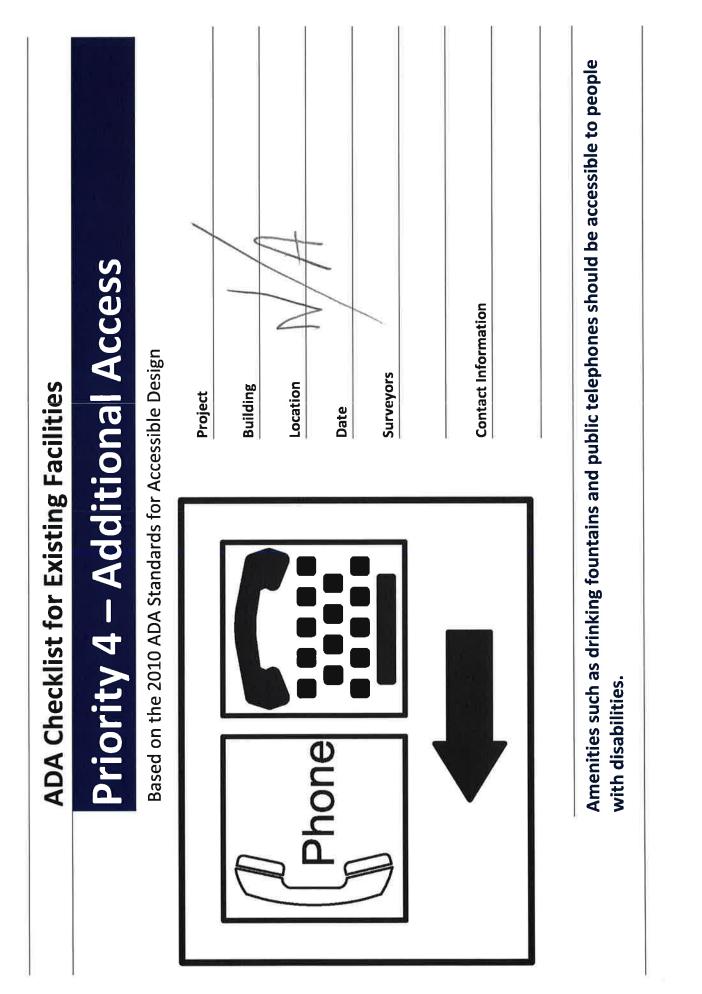
3.49 M/V	If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]	Pes No Measurement:			Alter compartment
			€59"min	Photo #:	
3.50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]	Measurement:	60°min 56°or 59°min	Photo #:	<ul> <li>Reverse door swing</li> <li>Alter compartment</li> </ul>
		Tyes No			
ļ				Photo #:	
		Yes No			
c				Photo #:	
		Ves No			
				Photo #:	

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Page 2 Priority 4 – Additional Access

Facilities
Existing
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Checklist
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Priority 4 – Additional Access Page 3

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Prio	Priority 4 – Additional Access			Comments	Possible Solutions
Drin	Drinking Fountains		And		
4.1	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Measurement:	48"min 30"min	Photo #:	<ul> <li>*If installed before</li> <li>3/15/2012, a parallel</li> <li>approach is permitted</li> <li>and the clear floor space</li> <li>is not required to be</li> <li>centered</li> <li>Alter space</li> <li>Alter space</li> <li>Relocate drinking</li> <li>fountain</li> <li>Install a drinking fountain</li> <li>in another location</li> </ul>
4.2	If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3] Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.	Tyes No Measurement:		Photo #:	<ul> <li>Alter space</li> <li>Replace drinking fountain</li> </ul>

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Priority 4 – Additional Access	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	Change control     Adjust control	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
	Photo #:	Photo #:	Photo #:	Photo #:
	20" Haw asr	20"min x to 25"max		36" max
	Ves No Measurement:	Yes No Measurement:	Yes   No     Yes   No     Measurement:	Measurement:
ADA Checklist for Existing Facilities	If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]	If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]	Is the spout outlet no higher than 36 inches above the floor? [602.4]
ADA	4.3	4.4	4.5	4.6

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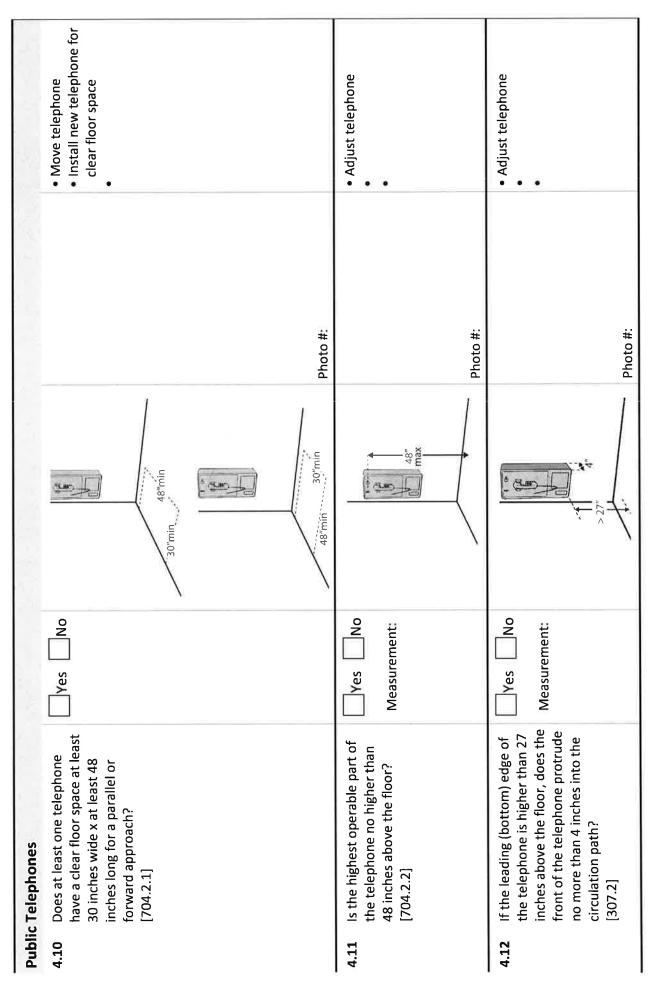
4.7	Is the spout: At least 15 inches from the rear of the drinking fountain? No more than 5 inches from the front of the drinking fountain? [602.5]	Tyes No Measurement: Yes No Measurement:	o e e e e e e e e e e e e e		<ul> <li>Adjust spout</li> <li>Replace drinking fountain</li> </ul>
				Photo #:	
4.8	If there is more than one drinking fountain, is there at least one for standing persons? [211.2] Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]	Yes     No       Yes     No       Measurement:	38" to 43"	Photo #:	<ul> <li>Adjust drinking fountain</li> <li>Install new drinking fountain for standing height</li> </ul>
4 0.	If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]	Measurement:	27 <sup>n</sup> 4 <sup>m</sup> max	Photo #:	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> <li>Add tactile warning such as permanent planter or partial walls</li> </ul>

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**Priority 4 – Additional Access** 

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#### Priority 4 – Additional Access

4.13	Does at least one telephone have a volume control? [704.3]	No	D C C C C C C C C C C C C C C C C C C C		<ul> <li>Install volume control</li> <li>Replace telephone with one that has volume control</li> </ul>
				Photo #:	
4.14	Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]	Ves			• Add pictogram •
				Photo #:	
4.15	Does at least one telephone have a TTY? [217.4.1]	Tyes No			• Install TTY •
	Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.			Photo #:	

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**Priority 4 – Additional Access** 

4.16	Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1] Note: If a seat is provided, the	Measurement:			• Adjust height of TTY •
	TTY is not required to be 34 inches minimum above the floor.		34"min	Photo #:	
4.17	ls the TTY identified by the International Symbol of TTY? [703.7.2.2]	Ves No			• Add symbol
				Photo #:	
4.18	Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]	Yes No			Add signs
				Photo #:	
4.19	Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]	Ves No		Photo #:	• Add signs

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ADA Checklist for Existing Facilities		Priority	Priority 4 – Additional Access
Fire Alarm Systems			and the second second
<b>4.20</b> If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	Ves No	-	<ul> <li>Install audible and visual alarms</li> <li>Instant</li> </ul>
		Photo #:	
	Ves No		• •
			•
		Photo #:	
	Ves No		
			•
		Photo #:	
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		Photo #:	
	Ves   No		
	J		• •
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Priority 1 – Approach & Entrance Page 2

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#### ADA Checklist for Existing Facilities

### Priority 1 – Approach & Entrance

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Existing Fa
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Prio	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
1.1	ls there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	Ves No If yes, location of route:			Photo #:	<ul> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Parki	Parking Accessible parking spaces should be identified by size, access aisle and signage.	e identified by size, a	access aisle and signa	lge.		
1.2	If parking is provided for the	Lyes No	Total Spaces	Accessible Spaces		<ul> <li>Reconfigure by repainting lines</li> </ul>
	of accessible spaces provided?	Total #: <b>  2</b>	1 - 25	1		•
	[208.2]	Accessible #: 2	26 - 50	2		•
			51 - 75	ß		
			76 - 100	4		
			100+ see 2010 Standards 208.2	tandards 208.2	Photo #:	
1.3	Of the accessible spaces, is at least one a van accessible space?* [208.2.4]	Ves	*For every 6 or fra spaces required b at least 1 should t space.	*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.	HC SPACES	* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible
					Photo #:	Reconfigure by     repainting lines

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Priority 1 – Approach & Entrance Page 4

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Priority 1 – Approach & Entrance	<ul> <li>Reconfigure by repainting lines</li> </ul>	9. 	Reconfigure to provide	van-accessible space(s) •			<ul> <li>Reconfigure to provide van-accessible space(s)</li> </ul>	• •
0		Photo #:				Photo #:		
C C C C C C C C C C C C C C C C C C C		8'min				←11'min→5min→ +8'min→6'min→		
20000	Measurement:			Yes No Measurement:	Yes No	Measurement:	Ves No	Measurement:
CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]	Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.	Is the van accessible space:	At least 11 feet wide with an access aisle at least 5 feet	wider Or At least 8 feet wide with an	access aisle at least 8 feet wide? [502.2]	Is at least 98 inches of vertical clearance provided for the van	accessible space? [502.5]
	1.4		1.5	A/N	<b>f</b>		1.6	A/V

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ADA	ADA Checklist for Existing Facilities	1		Priority 1 – A	Priority 1 – Approach & Entrance
1.7	Are the access aisles marked so as to discourage parking in them? [502.3.3]	Ves No			<ul> <li>Mark access aisles</li> <li>•</li> </ul>
	Note: The marking method and color may be addressed by state/local requirements.		area to be marked	Photo #:	
1.8	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	Yes No Measurement:		HC SPACES	<ul> <li>Regrade surface</li> <li>•</li> </ul>
	[502.4]			Photo #:	
1.9	Do the access aisles adjoin an accessible route? [502.3]	Ves No	A CONTRACT OF A	Photo #:	<ul> <li>Create accessible route</li> <li>Relocate accessible space</li> </ul>
1.10	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?	Ves No	-√ -0 +	HC SPACES	<ul> <li>Install signs</li> <li>Install signs</li> </ul>
	Is the bottom of the sign at least 60 inches above the ground? [502.6]	Yes No Measurement:	60"min		
	Note: The International Symbol of Accessibility is not required on the ground.			Photo #:	

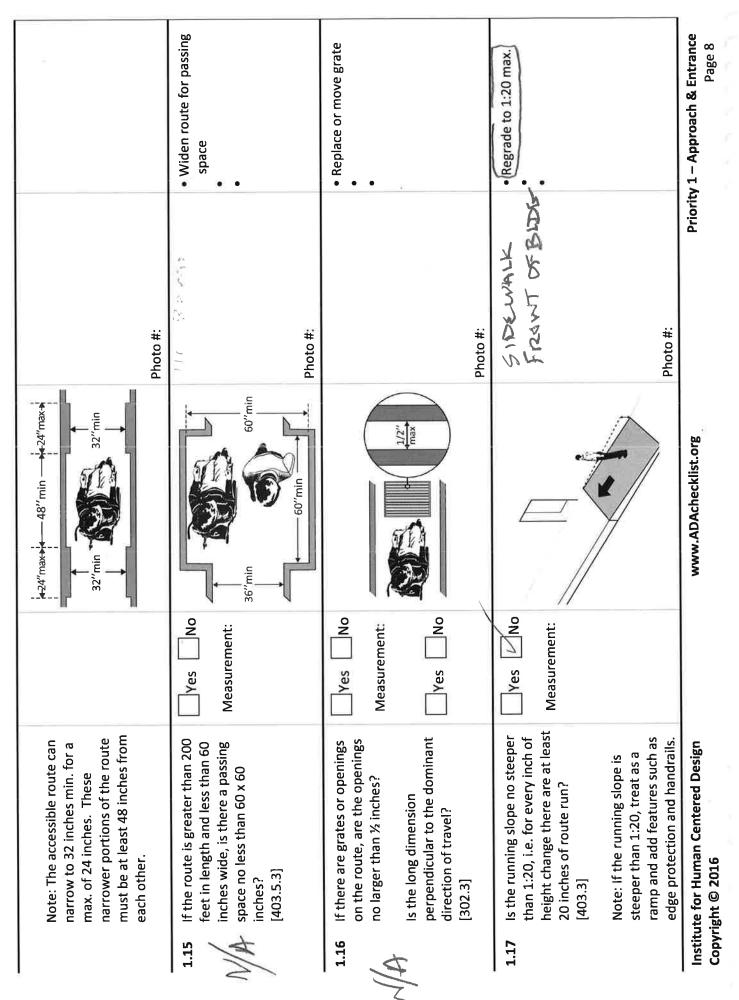
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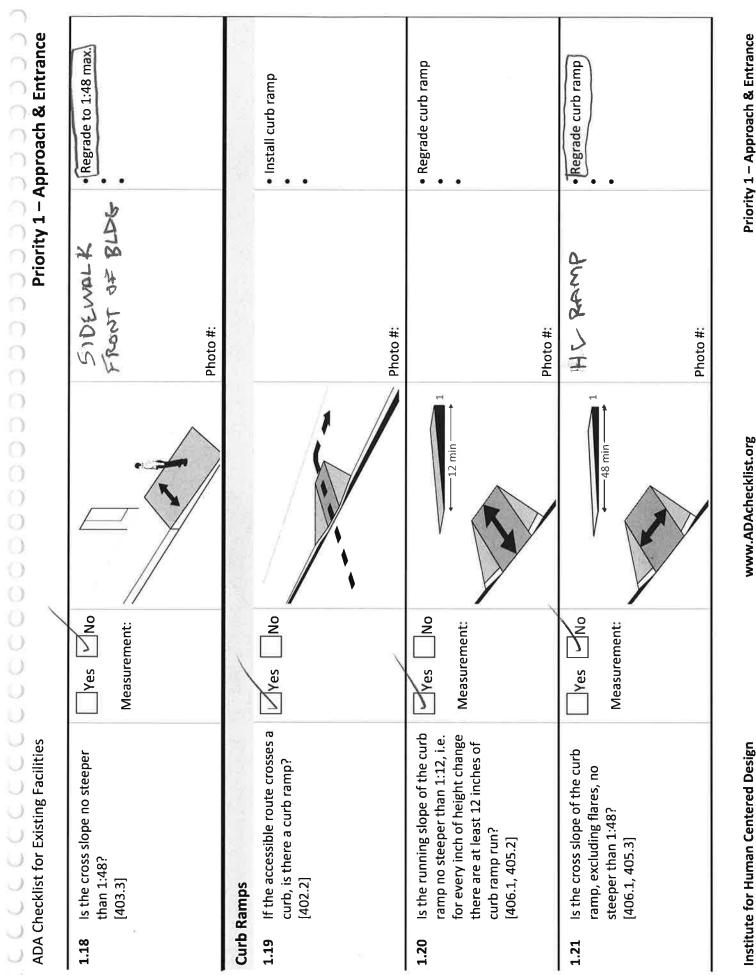
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1.11 A/M	Are there signs reading "van accessible" at van accessible spaces? [502.6]	Types No		Photo #:	• Install signs
1.12	Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1] Note: If parking serves multiple entrances, accessible parking should be dispersed.	Wes No		Photo #:	Reconfigure spaces
Exter	Exterior Accessible Route	/			
1.13	ls the route stable, firm and slip-resistant? [302.1]	Ves No		Photo #:	<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> <li>Replace gravel with asphalt or other surface</li> </ul>
1.14	ls the route at least 36 inches wide? [403.5.1]	Measurement:	36"min		<ul> <li>Change or move landscaping, furnishings or other items</li> <li>Widen route</li> </ul>
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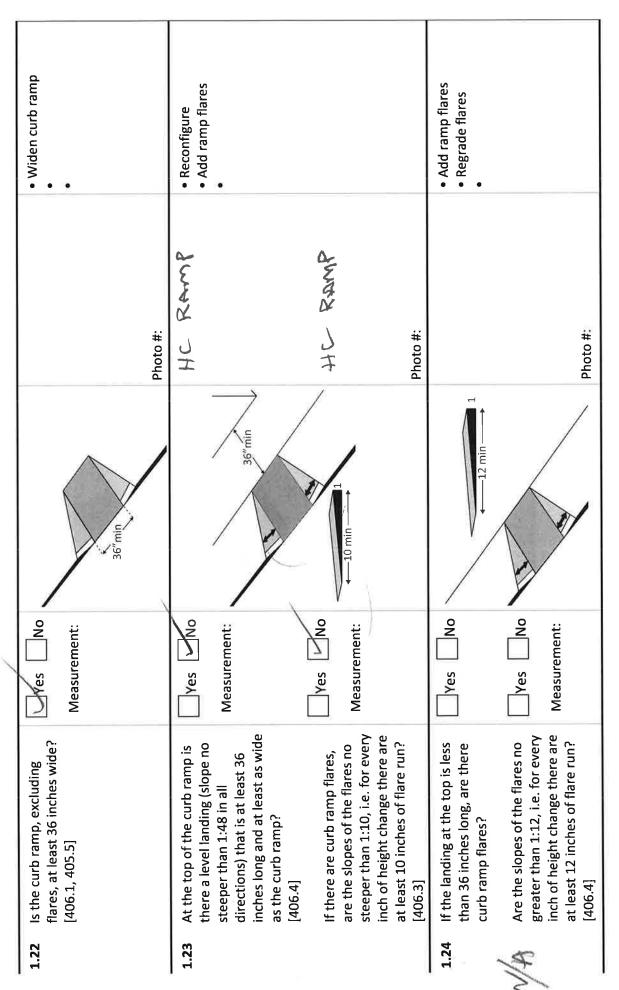
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Ram	Ramps If any portion of the accessible route is steeper than 1:20, it	te is steeper than 1:20	0, it should be treated as a ramp.		
1.25	If there is a ramp is it at least 36 inches wide? [405.5] Note: If there are handrails, measure between the	Tes No Measurement:	Market and Andrews		• Alter ramp •
	handrails.			Photo #:	
A 1.26	ls the surface stable, firm and slip resistant? [405.4]	Yes No			Resurface ramp
				Photo #:	
1.27 Å	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]	Measurement:		5	<ul> <li>Relocate ramp</li> <li>Lengthen ramp to decrease slope</li> </ul>
	Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are		12 min		
	necessary due to space			Dhoto #·	

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#### Priority 1 – Approach & Entrance

1.28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp:				<ul> <li>Alter ramp</li> <li>Relocate ramp</li> </ul>
A/A	At the top of the ramp?	yes No	landing widths must be at least equal to		
r Masula B		Measurement:			
	At the bottom of the ramp?	Types No	*60°min.		
	[405.7.2, 405.7.3]	Measurement:			
			F	Photo #:	
1.29	Is there a level landing where the ramp changes direction that	Tyes No	X		<ul> <li>Alter ramp</li> <li>Increase landing size</li> </ul>
N/M	is at least 60 x 60 inches? [405.7.4]	Measurement:	- Annual Color		•
-			*60 min +		
			4	Photo #:	
1.30	If the ramp has a rise higher	Ves No			Add handrails
N/A	than 6 inches, are there handrails on both sides? [405_8]	Measurement:			•
	Note: Curb ramps are not		if greater than 6"		
	required to have handrails.			Photo #:	

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1.31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li>Adjust handrail height</li> </ul>
1.32	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]	Yes   No     Yes   No     Measurement:		Photo #:	Reconfigure or replace     handrails
1.33	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Measurement:	(1)4-Z	Photo #:	Replace handrails
1.34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6% inches?	YesNo Measurement:	4"-6 ¼" perimeter		• Replace handrails •
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bottom of the ramp? bottom of the ramp? Return to a wall, guard, or landing surface? [505.10.1] Note: If a 12 inch extension would be a hazard (in circulation path) it is not required. To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or
beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere?

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Entrance	nce	/			
1.37	Is the main entrance accessible?	Ves No			<ul> <li>Redesign to make it accessible</li> </ul>
				Photo #:	•
1.38	If the main entrance is not accessible, is there an alternative accessible entrance?	Ves No			<ul> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible</li> </ul>
	Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	Yes No		Photo #:	endance can be used independently and during the same hours as the main entrance
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	yes No		4 + + +	<ul> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	Yes	J.	FROWT DOUR	• Install sign
				Photo #·	

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Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	→ 32″ min min "50 min "50 min "50 min "50 min"	Photo #:	<ul> <li>Alter door</li> <li>Install offset hinges</li> </ul>
If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Measurement:			<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		Eleveration of the second seco		
On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:	*	Photo #:	
If the threshold is vertical is it no more than ¼ inch high? Or	Measurement:			<ul> <li>Remove or replace threshold</li> <li>•</li> </ul>
No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or	Ves No Measurement:	1/4"max		
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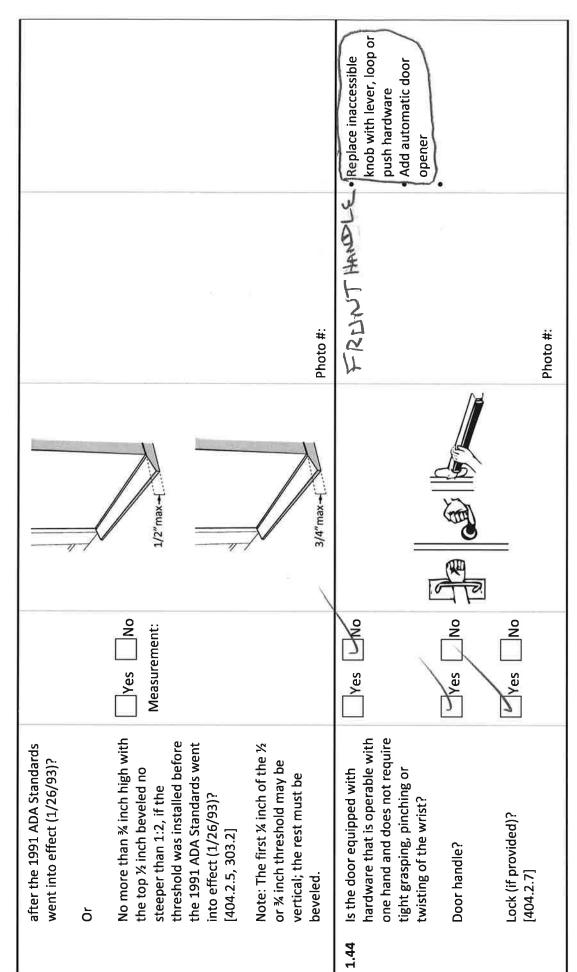
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1.45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	Tyes No Measurement:		FRONT LOCK	• Change hardware height •
1.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]	Measurement:	Douglassian and the second sec	Photo #:	• Adjust closer
1.47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Measurement:	or or		Remove inner door     Change door swing
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				Photo #:	
1.48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]	Measurement:		Photo #:	<ul> <li>Replace or remove mats</li> <li></li> </ul>
1.49	Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]	Ves No	5 5	FRANT DOVP	<ul> <li>Secure carpeting or mats at edges</li> </ul>
5		Tyes No		Photo #:	• • •
2		Yes No			
				Photo #:	4

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Priority 1 – Approach & Entrance

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Priority 2 – Access to Goods & Services **Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors Location Building Project Date 36"min

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.

ADA Checklist for Existing Facilities

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**ADA National Network** 

Questions on the ADA 800-949-4232 voice/tty

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Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

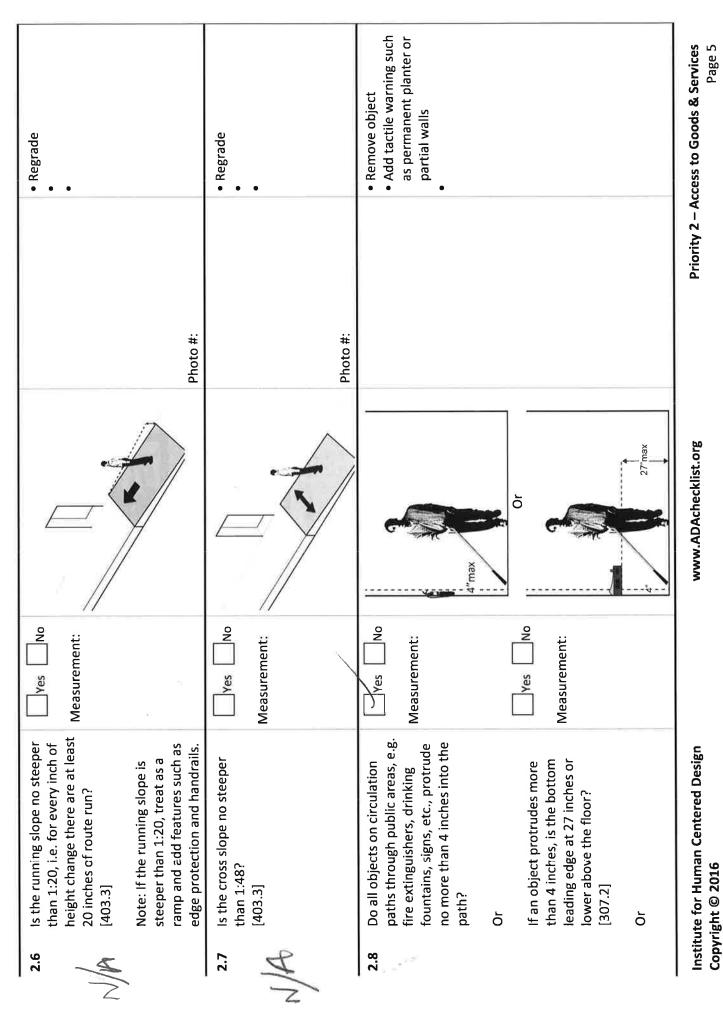
For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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2.2	Are all public spaces on at least one accessible route? [206.2.4]	Xes Ves		Photo #:	Create accessible route
2.3	ls the route stable, firm and slip-resistant? [40.2, 302.1]	Ves No		Photo #:	<ul> <li>Repair uneven surfaces</li> <li></li> </ul>
2.4	Is the route at least 36 inches wide? [403.5.1] Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	Measurement:	32"min 32"min 32"min	Photo #:	• Widen route
2.5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Measurement:	36'min 60'min	Photo #:	<ul> <li>Widen route for passing space</li> <li></li> </ul>
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j.	Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Measurement:	BATTHROOM BATTHROOM 80 min	Photo #:	
2.9	Are there elevators or platform lifts to all public stories?	Yes No			<ul> <li>Install if necessary</li> <li>Offer goods and services on an accessible story</li> </ul>
A	Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall,				•
A 14	professional office of a health care provider, transportation terminal, state facility or local government facility	÷.		Photo #:	

Ramps

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• Alter ramp	• Resurface ramp •	<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>
Photo #:	Photo #:	Photo #:
36'min		12 min
Measurement:	Yes No	Measurement:
If there is a ramp, is it at least 36 inches wide? [405.5] Note: If there are handrails, measure between the handrails.	ls the surface stable, firm and slip resistant? [405.4]	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches cf ramp run? [405.2] Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.
2.10 N/M	2.11 MM	2.12

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2.13 Is there a level landing th	is there a level landing that is at				• Alter ramp
least 60 inches long a as wide as the ramp:	least 60 inches long and at least as wide as the ramp:				Relocate ramp
At the top of the ramp?	the ramp?	Ves No	landing widths must $4^{-60}$ min. The at least equal to		
		Measurement:	1		
At the bottom of [405.7.2, 405.7.3]	At the bottom of the ramp? [405.7.2, 405.7.3]	Yes No	*60°min.		
		Measurement:		Photo #:	
ls there a lev the ramp ch	Is there a level landing where the ramp changes direction that	Ves No	X		<ul> <li>Increase landing size</li> </ul>
is at least 60 x 60 inches? [405.7.4]	x 60 inches?	Measurement:	UIII.00		•
			60 <sup>min</sup>	Photo #:	
If the ramp has a rise hig than 6 inches are there handrails on both sides?	If the ramp has a rise higher than 6 inches are there handrails on both sides?	Yes No			• Add handrails •
[405.8]			if greater than 6"		
				Photo #:	

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2.16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:		Photo #:	<ul> <li>Adjust handrail height</li> <li></li> </ul>
2117	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]	Tyes No Ves No Measurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> </ul>
2.18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Measurement:		Photo #:	Replace handrails
2.19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches? Is the cross section no greater than 2¼ inches in diameter? [505.7.2]	Yes     No       Measurement:     No       Yes     No       Measurement:	P	Photo #:	Replace handrails
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2.20	Does the handrail:				<ul> <li>Alter handrails</li> </ul>
A//*	Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Measurement:			
	Return to a wall, guard, or landing surface? [505.10.1]	Yes No			
_	Note: If a 12" extension would be hazardous (in circulation path), it is not required.		min	Photo #:	
2.21	To prevent wheelchair casters and crutch tips from falling off:				Add curb     Add barrier
No	Does the surface of the ramp extend at least 12 inches hevond the inside face of the	Yes No Measurement:	2		<ul> <li>Extend ramp width</li> <li>•</li> </ul>
/	bandrail? Or Is there a rurh or harrier that		12"min		
	prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]	Measurement:	less than 4"	Photo #:	
Eleva	ators – Full Size & LULA (limited	l use, limited ap	Elevators – Full Size & LULA (limited use, limited application) LULA elevators are often used in alterations.	in alterations.	
2.22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the	Measurement:	<b>↓</b> ]],,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		Change call button height
A	floor? [407.2.1.1]		54 <sup>max</sup>	Dhoto #.	
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2.23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?* [407.3.3]	Ves No		Photo #:	<ul> <li>* If constructed before</li> <li>3/15/2012 and manually operated, the door is not required to reopen automatically</li> <li>• Install opener</li> </ul>
2.24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2]	Time:		Photo #:	<ul> <li>Add power operated door</li> <li>Adjust opening time</li> </ul>
2.25	If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches? [407.4.1 Exception]	Measurement: Measurement: Measurement:	- 36" min→ 16 sq.ft.min 54" min	Photo #:	Replace elevator

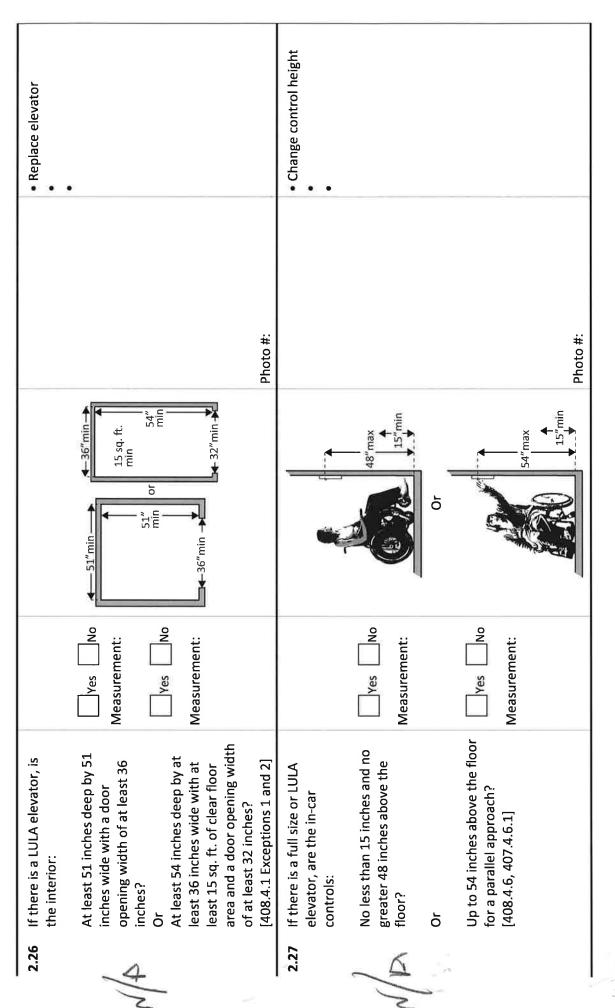
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ADA Checklist for Existing Facilities

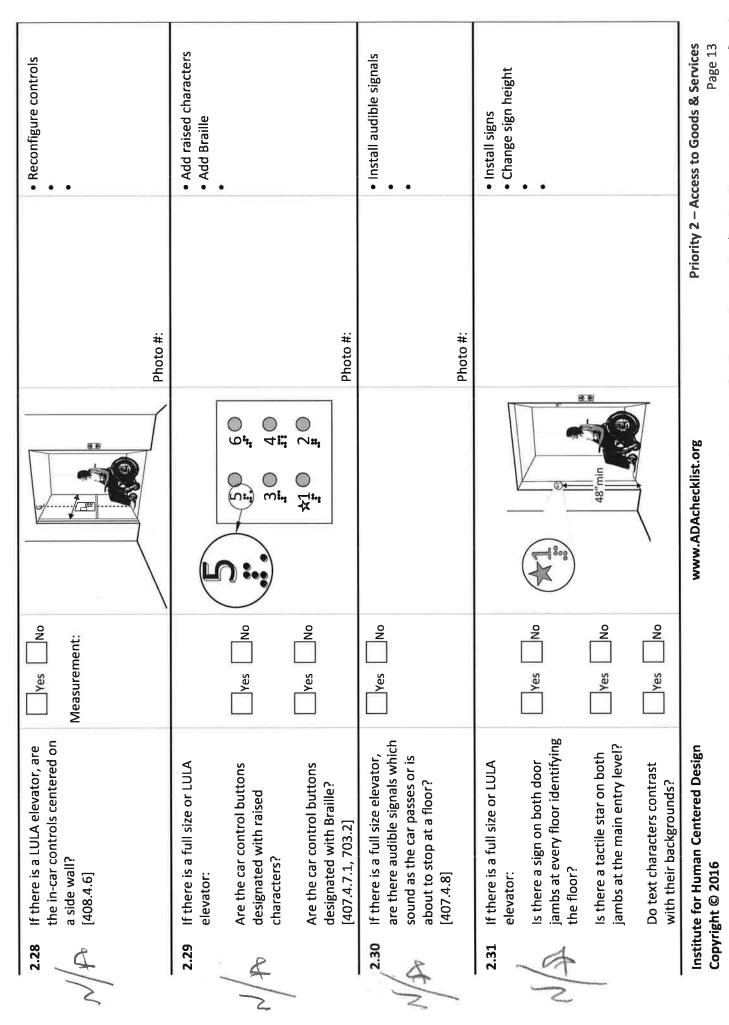
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Are text characters raised? Are text characters raised? Is there Braille? Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?* [407.2.3, 408.2.3] Platform Lifts Platform Lifts 2.32 If a lift is provided, can it be used without assistance from others? [410.1]	YesNo		
Braille ? In mounted between s to the baseline of the haracter and 60 inches aseline of the highest saseline of the floor?* , 408.2.3] , 408.2.3] , provided, can it be hout assistance from			
s to the baseline of the haracter and 60 inches aseline of the highest ir above the floor?* , 408.2.3] , 408.2.3] , provided, can it be thout assistance from	Yes No	×	8
provided, can it be hout assistance from	] men		* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the
provided, can it be hout assistance from		Photo #:	sign, relocation is not required
If a lift is provided, can it be used without assistance from others? [410.1]	a		
a.			<ul> <li>Reconfigure so independently operable</li> </ul>
		Photo #:	
2.33 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person wising a wheelchair to approach and reach the controls to use the lift? [410.5]	Measurement:	ao <sup>min</sup> , 48 <sup>min</sup>	Remove obstructions

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2.34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]	Measurement:	15"-48"	Photo #:	Change control height
2:35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]	Measurement:	36 "min 48" min	Photo #:	• Replace lift •
2.36	If there is an end door, is the clear opening width at least 32 inches? [410.6]	Measurement:	32 <sup>min</sup>	Photo #:	• Alter door width •
2.37	If there is a side door, is the clear opening width at least 42 inches? [410.6]	Measurement:	42°min	Photo #:	• Alter door width •

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ign	Signs "Tactile characters" are read using touch, i.e. raised charact	uch, i.e. raised chara	icters and Braille.	
2.38	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]			<ul> <li>Install tactile sign</li> <li>Relocate sign</li> </ul>
SP .	Do text characters contrast with their backgrounds? [703.5]	Yes No	351	
	Are text characters raised? [703.2]	Yes No	UBRARY	
	ls there Braille? [703.3]	Yes No		
	Is the sign mounted: On the wall on the latch side of the door? [703.4.2]	yes No		
	Note: Signs are permitted on the push side of doors with closers and without hold-open devices.			
3	With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* [703.4.2]	The surement:	centered on tactile characters	*If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required
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*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required	<ul> <li>Install signs with contrasting characters</li> <li>Change sign height</li> </ul>
Photo #:	Photo #:
48°min	een and a second a
Measurement:	Tyes No No Measurement:
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1] Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? [703.5.1] Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6] Note: Raised characters and Braille are not required.
N	2.39

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	Interior Doors – to classrooms, medical exam rooms, (	dical exam room	s, conference rooms, etc.		
2.40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:		Photo #:	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Measurement:			<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.		60'' min		
	On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	

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## Priority 2 – Access to Goods & Services

2.42	If the threshold is vertical is it no more than ¼ inch high? Or	Ves No Measurement:			<ul> <li>Remove or replace threshold</li> </ul>
2/2	No more than $\%$ inch high with the top $\%$ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?	The And Mo Measurement:	1/4" max:		
	Or No more than ¾ inch high with the top ⅓ inch beveled no steeper than 1:2, if the threshold was installed before	Thes No Measurement:	1/2" max –[		
	the 1991 ADA Standards went into effect $(1/26/93)$ ? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be				
	vertical; the rest must be beveled.		3/4" max +{	Photo #:	
2.43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or	Ves No			<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door</li> </ul>
	twisting of the wrist? Door handle?	Yes No			opener.
	Lock (if provided)? [404.2.7]	Yes No	-	Photo #:	
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2.44	Are the operable parts of the				• Change hardware height
A l	hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34,48"	Photo #	
2.45	Can the door be opened easily (5 pounds maximum force)? [404.2.9]	Yes No Measurement:	S lbf		<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or</li> </ul>
¥/	Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.			Photo #:	
2.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Measurement:	Jon	Photo #:	• Adjust closer •
Roon	Rooms and Spaces – stores, supermarkets, libraries, etc.	narkets, libraries	s, etc.	大学の日本のため	
2.41	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]	Measurement:	Line Line Line Line Line Line Line Line	Photo #:	<ul> <li>Rearrange goods,</li> <li>equipment and furniture</li> <li></li> </ul>

Priority 2 – Access to Goods & Services

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## Priority 2 – Access to Goods & Services

<ul> <li>Change floor surface</li> <li>•</li> </ul>	Replace carpet	<ul> <li>Change height of control</li> <li>F constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</li> </ul>
Photo #:	Photo #:	tc. Photo #:
		Controls – light switches, security and intercom systems, emergency/alarm boxes, etc. 2.50 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] PF
Yes No	Thes No Measurement:	nd intercom syst Ves No Measurement: Measurement:
Are floor surfaces stable, firm and slip resistant? [302.1]	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges? [302.2]	ols – light switches, security a Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]
2.48	2.49	Contro 2.50

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ADA Checklist for Existing Facilities		000000000	Priority 2 – Acces	Priority 2 – Access to Goods & Services
<ul> <li>2.51 Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist?</li> <li>[309.4]</li> </ul>	Ves No		Photo #:	Replace control
Seating: Assembly Areas – theaters, auditoriums, stadiums, theater style classrooms, etc.	ers, auditoriums, s	tadiums, theater style classroom	s, etc.	
<b>2.52</b> Are an adequate number of wheelchair spaces provided? [221.2.1]	Total #: Wheelchair #:	# of Seats         Wheelchair Spaces           4 - 25         1           26 - 50         2           51 - 150         4           151 - 300         5           300+ see 2010 Standards 221.2.1.	Photo #:	<ul> <li>Reconfigure to add</li> <li>wheelchair spaces</li> </ul>
<b>2.53</b> Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]	Ves No		Photo #:	<ul> <li>Reconfigure to disperse</li> <li>wheelchair spaces</li> </ul>
<ul> <li>2.54 Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them?</li> <li>[802.2.1.1, 802.1.1.2]</li> </ul>	Ves No		Photo #:	<ul> <li>Alter for line of sight</li> <li>.</li> </ul>
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2.55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]	Ves No		Photo #:	<ul> <li>Alter for line of sight</li> <li></li> </ul>
2.56	If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]	Measurement:	et al a contraction de la con	Photo #:	• Alter space
2.57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]	Measurement:	min — 33" min —	Photo #:	• Alter spaces
2.58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]	Measurement:	the second secon	Photo #:	• Alter space

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<ul> <li>Add equivalent seating</li> <li></li> </ul>	Photo #:		Yes No	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	2.63
<ul> <li>Alter seating</li> <li></li> </ul>	Photo #:		Yes No	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	2.62
Add companion seats	Photo #:		Yes No	ls there at least one companion seat for each wheelchair space? [221.3]	2.61
Alter spaces	Photo #:	Accessibe Route	Yes No	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	2.60
• Alter space	Photo #:	60 <sup>min</sup> +	Measurement:	If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]	2.59
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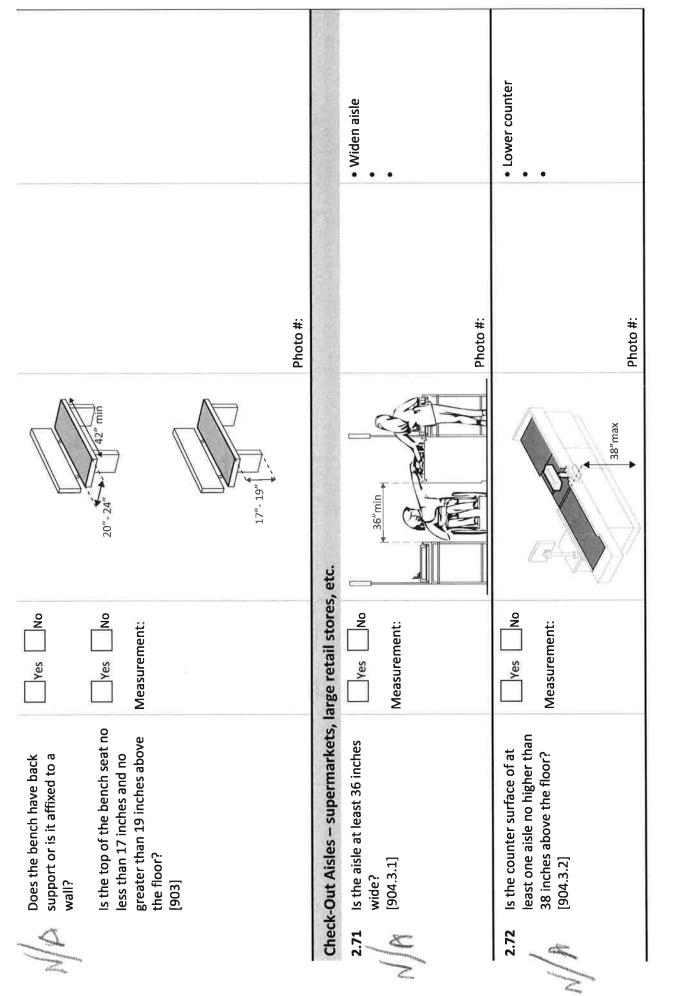
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ADA CI	ADA Checklist for Existing Facilities			Priority 2 – Access	Access to Goods & Services
H/N	Is there knee space at least 27 inches high and at least 30 inches wide? [306.2, 306.3]	Measurement:	27" min "30" min		
	Note: If for children, the knee space may be 24 inches high.		17"-25"	Photo #:	
Seati	Seating: General – reception areas, waiting rooms,	, waiting rooms,	etc.		
2.68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]	Measurement:	36"%48"		<ul> <li>Move furniture and equipment to provide space</li> </ul>
				Photo #:	
Benc	Benches – In locker rooms, dressing rooms, fitting ro	g rooms, fitting r	ooms This section does not apply to any other bences.	other bences.	のないであるというである
N/A	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a	Yes No		-	Add bench
	bench? [222.1, 803.4]			Photo #:	
2.70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short	Measurement:			<ul> <li>Move bench</li> <li>Replace bench</li> <li>Affix bench to wall</li> </ul>
N/A	axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep?	Tes No Measurement:	48" min30" min		•
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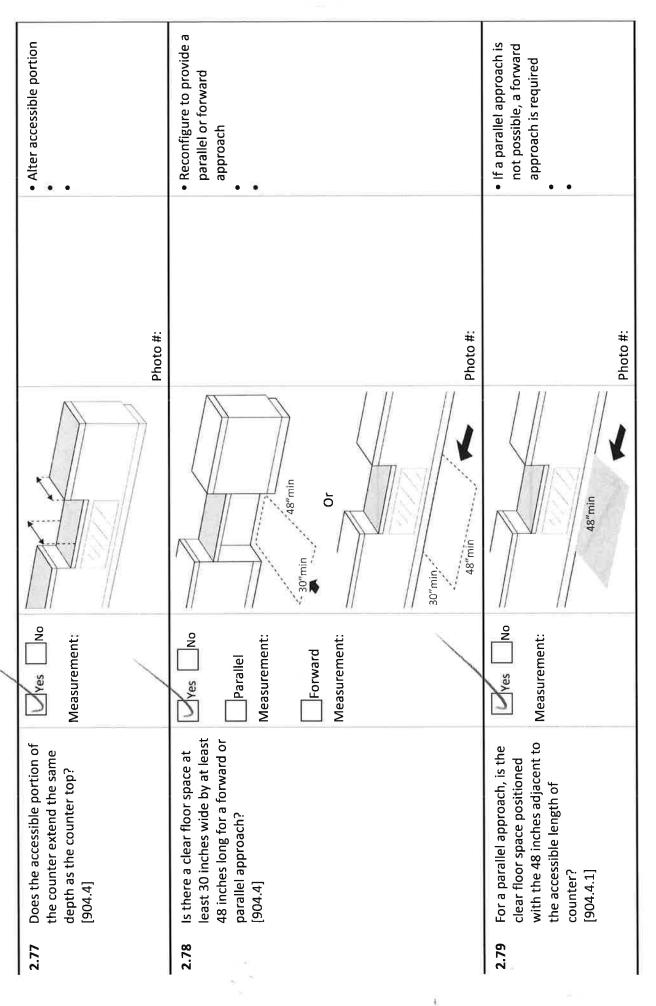
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2.73	Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]	Measurement:	xem"12*	Photo #:	Lower edge protection
2.74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]	Measurement:		Photo #:	<ul> <li>Alter check writing surface</li> <li></li> </ul>
75	If there is more than one check- out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]	Ves No	Ъ	Photo #:	• Add sign •
es	& Service Counters – banks, s	stores, dry cleane	Sales & Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.	os, etc.	
2.76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]	Measurement:	36"min		<ul> <li>Lower section of counter</li> <li>Lengthen section of counter</li> </ul>
				Photo #:	
				riuto #.	

ADA Checklist for Existing Facilities





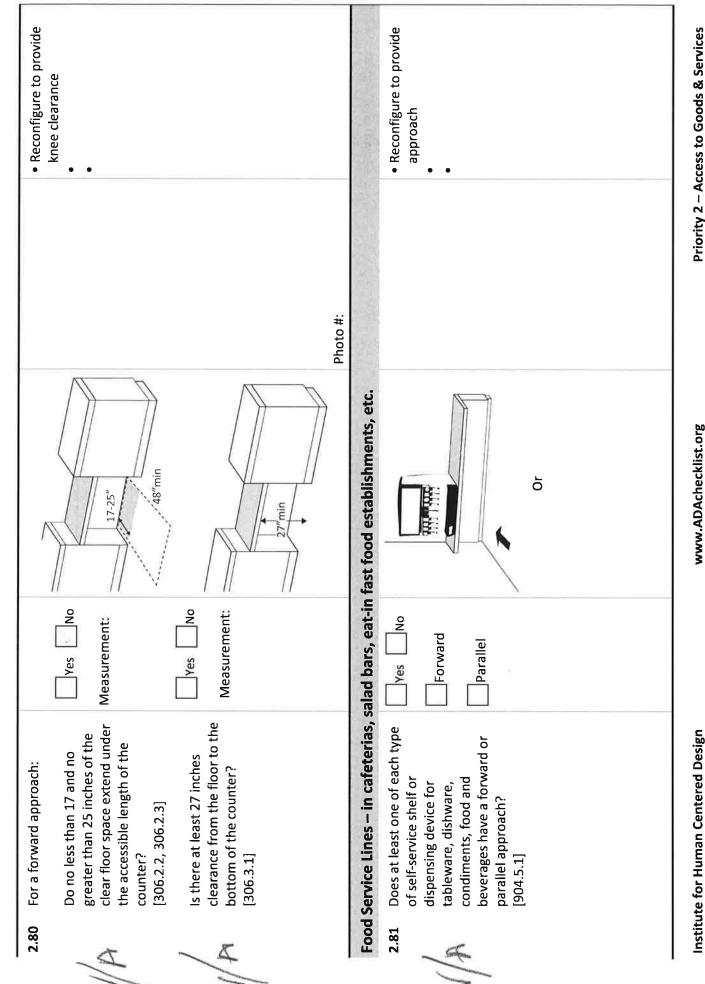
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ADA Checklist for Existing Facilities

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	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li></li> </ul>
Photo #:	Photo #:	Photo #:	Photo #:
	48 <sup>°</sup> max	48° max	46" max
	Measurement:	Measurement:	Measurement:
	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]
	2.82	2.83	2.84

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2.85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	Measurement:	48"max	Photo #:	<ul> <li>Lower shelf and/or dispensing device</li> </ul>
2.86 P	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]	The surement:	20"max 20"min 20"min	Photo #:	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
2.87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]	Thes No Measurement: Thes No Measurement:	20"-25" 44" max	Photo #:	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
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• Reconfigure	• • •		• • •				• • •		• • •	
Photo #:		Photo #:		Photo #:		Photo #:		Photo #:		Photo #:
28"-34"										
Tyes No Measurement:	Yes No									
If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]										
2.88										

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g Facilities	ooms	ssible Design Project	Building	Location Date	Surveyors	Contact Information		open to the public they should be accessible to people with
The ADA Checklist for Existing Facilities	Priority 3 - Toilet Rooms	Based on the 2010 ADA Standards for Accessible Design Project				A NO PUBLIC TOILET ROOMS &	H/V	When toilet rooms are open to the public tl disabilities.

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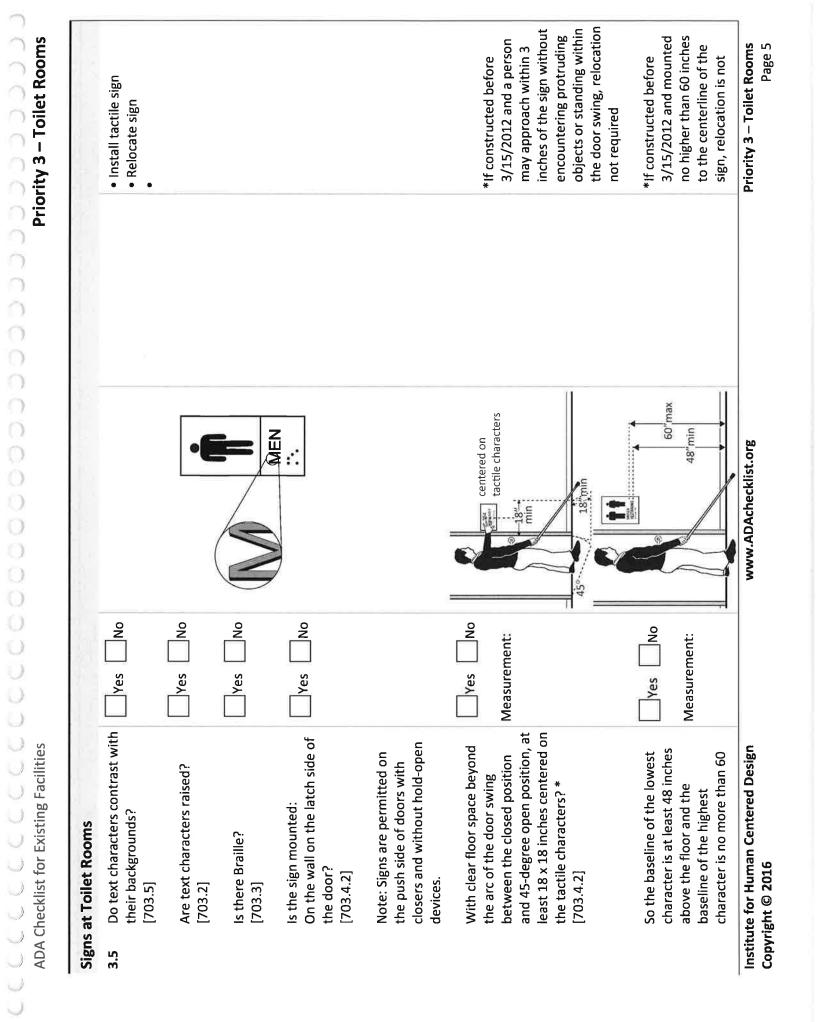
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Priority 3 – Toilet Rooms Page 2

r Existing Facilities	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute this content. Include proper attribution. But you must get permission before using this content as a fee-based product.	in Centered Design www.ADAcnecklist.org Priority 3 – Toliet Kooms Priority 3 – Toliet Kooms Page 3
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Prio	Prinrity 3 – Toilet Rooms			Comments	Possible Solutions
3.1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Yes No			<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
-	Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.			Photo #:	
3.2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	Ves No		Photo #:	<ul> <li>Install signs</li> <li>Install signs</li> </ul>
3.3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	Tyes No	Ŀ	Photo #:	• Install sign
Acce. 3.4	Accessible Route 3.4 Is there an accessible route to the accessible toilet room? [206.2.4]	Yes No		Photo #:	• Alter route
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ADA (	ADA Checklist for Existing Facilities			Pri	Priority 3 – Toilet Rooms	
	inches above the floor? * [703.4.1]				required	
	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.			Photo #:		
Entrance	Ince		San Start		the state of the state of the	
3.6	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	32''min 90°		<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>	
				Photo #:		
3.7	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Measurement:	Tarimin and the second se		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>	
	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	2	eo'			
	On both sides of the door, is the floor surface of the	Tyes No				
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	maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	
8. 8.	If the threshold is vertical is it no more than ¼ inch high? Or	Yes No Measurement:			Remove or replace     threshold     .
	No more than $\mathcal{Y}$ inch high with the top $\mathcal{X}$ inch beveled no steeper than 1:2, if the threshold was installed on or	Measurement:	1/4"max-c::		
	after the 1991 ADA Standards went into effect (1/26/93)?				
	o		Ļ		
	No more than $\Re$ inch high with the top $\Im$ inch beveled no steeper than 1:2, if the threshold was installed before	Yes No Measurement:	1/2"max-[		
	the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]				
	Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be				
	beveled.		3/4" max + [	Dhoto 4.	

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<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>			Change hardware height     .		Adjust or replace closers     Install lighter doors	<ul> <li>Install power-assisted or automatic door openers</li> </ul>	
	<u>د</u> ر	Photo #:		Photo #:			Photo #:
		:		34''-48''		SIB	
Ves			Yes No Measurement:		Ves No	Measurement:	
Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?	Door handle?	Lock (if provided)? [404.2.7]	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor?	[404.2.7]	Can the door be opened easily (5 pounds maximum force)?	[404.2.9] Note: You can use a pressure	gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.
3.9			3.10		3.11		

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Priority 3 – Toilet Rooms

ADA Checklist for Existing Facilities

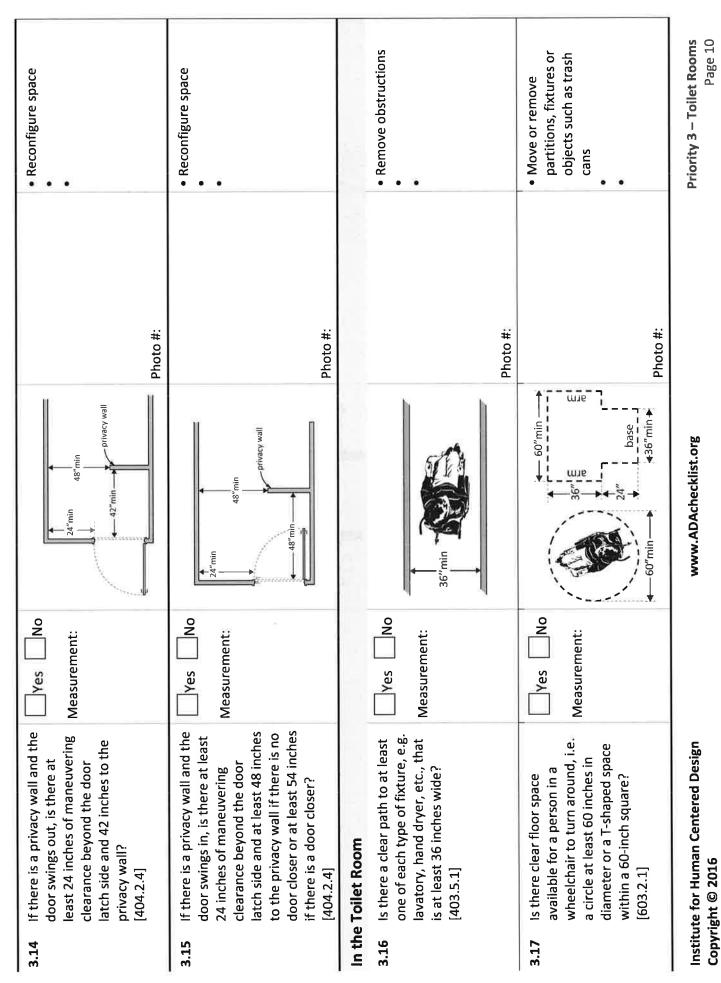
3.12	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 Measu degrees to a position of 12 degrees from the latch? [404.2.8.1]	Types No Measurement:	Photo #:	• Adjust closer •
3.13	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Ves No Measurement:	or	<ul> <li>Remove inner door</li> <li>Change door swing</li> </ul>
			ar or	
			48'min 48'min Photo #:	

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**Priority 3 – Toilet Rooms** 



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### Priority 3 – I ollet Kooms

### ADA Checklist tor Existing Facilities

3.18	In a single user toilet room if the door swings in and over a	Yes No			<ul><li>Reverse door swing</li><li>Alter toilet room</li></ul>
	clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door?	Measurement:			•
3.19	If the mirror is over a lavatory or countertop, is the bottom	Yes No			* If installed before 3/15/2012 and the
	eage of the reflecting surface no higher than 40 inches above the floor?	Measurement:			bottom edge of the reflecting surface is no higher than 40 inches
	Or If the mirror is not over the	Ves No			above the floor, lowering the mirror to 35 inches is
	lavatory or countertop, is the bottom edge of the reflecting	Measurement:	40 <sup>°</sup>		not required
	surface no higher than 35 inches above the floor?*				<ul> <li>Lower the mirror</li> <li>Add another mirror</li> </ul>
	[603.3]			Photo #:	•
3.20	If there is a coat hook, is it no less than 15 inches and no	Ves No			<ul><li>Adjust hook</li><li>Replace with or provide</li></ul>
	greater than 48 inches above	Measurement:	-		additional accessible
	the floor :** [603.4]		~		hook
					* 15 ما امنامنا 15
			48"max		3/15/2010 and the clear
			15"min		floor space allows a
			→		parallel approach, the
					coat hook may be 54
				Photo #:	inches above the floor.

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Lavat	Lavatories The 2010 Standards refer to sinks in toilet rooms as lavatories.	ks in toilet rooms as	lavatories.		
3.21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]	Ves No Measurement:	48"min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li></li> </ul>
3.22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]	Tyes No Measurement:	€	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]	Yes No Measurement:	34"max	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]	Tyes No Measurement:	₹ min 27"min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li></li> </ul>
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**Priority 3 – Toilet Rooms** 

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3.25	<ul> <li>Is there toe clearance at least 9 inches high?</li> <li>[306.3.3]</li> </ul>	Yes No Measurement:		Alter lavatory     Replace lavatory
	Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.		Photo #:	
3.26	Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]	YesNo		<ul> <li>Install insulation</li> <li>Install cover panel</li> </ul>
			Photo #:	
3.27	Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	Yes No		<ul> <li>Adjust faucet</li> <li>Replace faucet</li> </ul>
	Is the force required to activate the faucet no greater than 5 pounds? [606.4]	Ves No	Photo #:	

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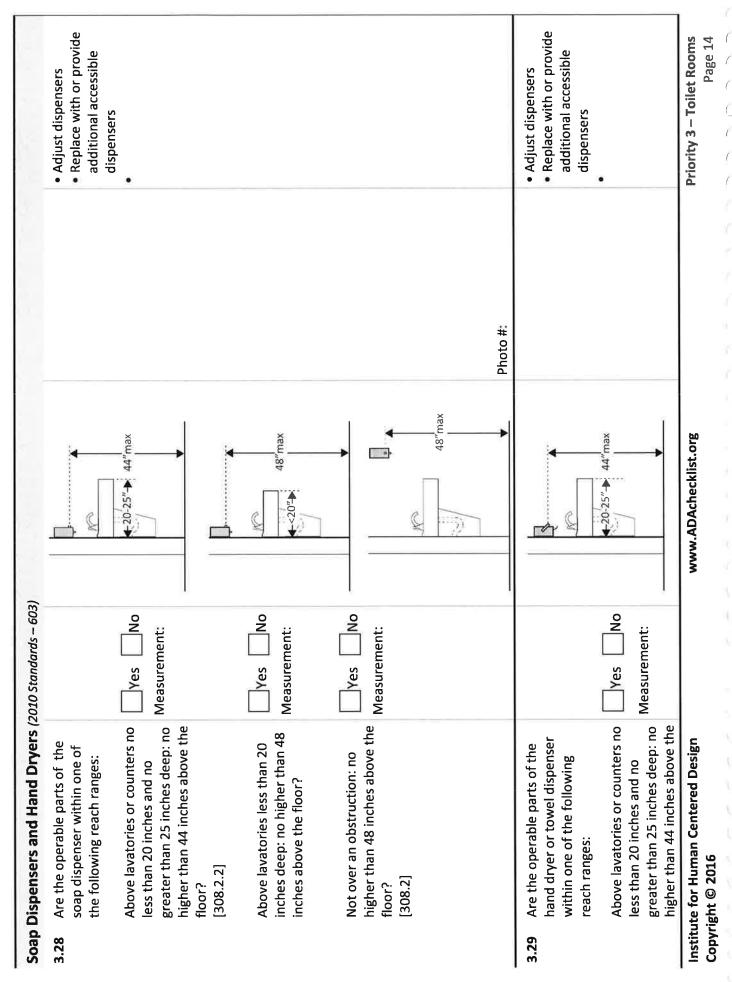
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### Priority 3 – Toilet Rooms



Priority 3 – Toilet Rooms Move partition Replace toilet Move toilet . Water Closets in Single-User Toilet Rooms and Compartments (Stalls) The 2010 Standards refer to toilets as water closets. Photo #: Photo #: 48"max 16"-18" 48"max -<20" 51 No No No No No Measurement: Measurement: Measurement: Measurement: Yes Yes Yes Yes Yes is the force required to activate higher than 48 inches above the grasping, pinching or twisting of inches deep: no higher than 48 from the side wall or partition? ADA Checklist for Existing Facilities and no greater than 18 inches hand dryer or towel dispenser Above lavatories less than 20 Can the operable parts of the Is the centerline of the water closet no less than 16 inches Not over an obstruction: no dispenser no greater than 5 be operated without tight the hand dryer or towel inches above the floor? the wrist? 2spunod [309.4] [308.2] [604.2] floor? floor? 3.30

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## Priority 3 – Toilet Rooms

3.31	ls clearance provided around	Ves No			* If constructed before
	the water closet measuring at least 60 inches from the side	Moocuromont:			3/15/12, clearances around water closets in
	wall and at least 56 inches from	ואובמסמו בווובוור.			single user toilet rooms
	the rear wall?*				can be 48 inches wide by
	[604.3.1]				66 inches long or 48
					inches wide by 56 inches
					long (depending on the
					approach to the water
					closet, see 1991
					Standards Figure 28) and
			A A A A A A A A A A A A A A A A A A A		the lavatory may overlap
			C		that clearance if the
			56"min		door to the room does
					required clearances at
			60"min		tixtures (such as
					lavatories, water closet
					and urinals) and the
					edge of the lavatory is at
					least 18 inches from the
					centerline of the water
					closet
					-
					<ul> <li>Alter room/compartment</li> </ul>
					for clearance
					•
				Photo #:	•
3.32	Is the height of the water closet	Ves No			<ul> <li>Adjust toilet height</li> <li>Replace toilet</li> </ul>
	preater than 19 inches above	Moosi romont.			•
	the floor measured to the top	INIEdSULERITERIL.			
	of the seat?				
	[604.4]		"17"-19"		
				Photo #:	
Instit. Convi	Institute for Human Centered Design Convright © 2016		www.ADAchecklist.org		Priority 3 – Toilet Rooms Page 16
(doo					

3.33	Is there a grab bar at least 42 inches long on the side wall?	Yes No Measurement:			<ul> <li>Install grab bar</li> <li>Relocate grab bar</li> <li>Relocate objects</li> </ul>
	ls it located no more than 12 inches from the rear wall?	Yes No Measurement:	12" 54" min		•
	Does it extend at least 54 inches from the rear wall? [604.5.1]	Yes No Measurement:			
	Is it mounted no less than 33 inches and no greater than 36 inches above the floor to the top of the gripping surface? [609.4]	Tes No Measurement:	33"-36"		* If constructed before
	Is there at least 12 inches clearance between the grab bar and projecting objects above?*	Yes No Measurement:			3/15/2012 grab bars do not need to be relocated; there are no space requirements above and
	Is there at least 1½ inches clearance between the grab bar and projecting objects below?*	Pes No Measurement:	12"min		1991 Standards
	ls the space between the wall and the grab bar 1 ½ inches? [609.3]	Tyes No Measurement:		Photo #:	

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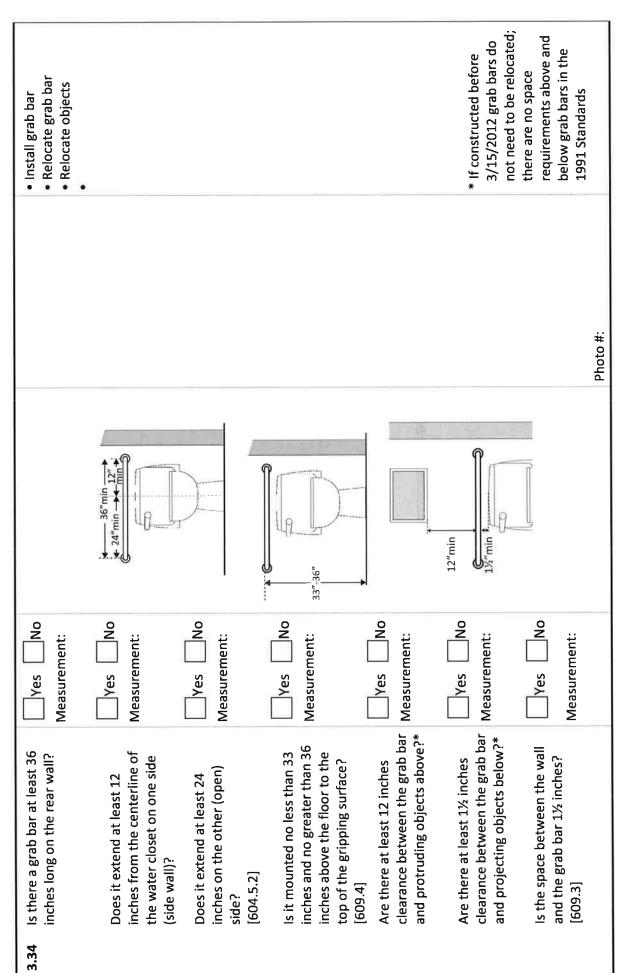
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**Priority 3 – Toilet Rooms** 

ADA (	ADA Checklist for Existing Facilities			Prior	Priority 3 – Toilet Rooms
3.35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]	Ves No Measurement:	48"max	Photo #:	<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>
3.36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]	Yes     No       Yes     No       Yes     No       Measurement:		Photo #:	Change control     Adjust control
3.37	Is the flush control on the open side of the water closet? [604.6]	Ves No	- open side	Photo #:	• Move control •
3.38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]	Tyes No Measurement:			* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet
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**Priority 3 – Toilet Rooms** 

					Relocate dispenser
				Photo #:	•
3.39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor?	Yes No Measurement:			Relocate dispenser
	Not located behind grab bars? [604.7]	Yes No	15* Ist	Photo #:	2
3.40	Does the dispenser allow continuous paper flow? [604.7]	Yes No		Photo #.	<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> <li></li> </ul>
Toile	Toilet Compartments (Stalls)				
3.41	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [604.8.1.2]	Measurement:	90 <sup>0</sup>	Photo #:	• Widen door width •

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Priority **3 – Toilet Rooms** Page 20

3			
Priority 3 – Toilet Rooms	Remove obstructions	<ul> <li>Add closer</li> <li>Replace door</li> <li></li> </ul>	<ul> <li>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</li> <li>• Replace hardware</li> <li>•</li> </ul>
ccccc	Photo #:	Photo #:	Photo #:
c c c c c c c c c c c c c c c c c c c	18"min 60"min		C
CCCCCC	Measurement:	Ves No	Ves No
ADA Checklist for Existing Facilities	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2] Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	Is the door self-closing? [604.8.1.2]	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?* [604.8.1.2]
L C ADA C	3.42	3.43	3.44
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Priority 3 – Toilet Rooms Page 21

**Priority 3 – Toilet Rooms** 

3.45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]	Ves No			Replace lock
		[		Photo #:	-
3.46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Measurement:	34",48"		Relocate hardware
				PfI010 #:	
3.47	ls the compartment at least 60 inches wide? [604.8.1.1]	Measurement:	eo"min	Photo #:	• Widen compartment •
3.48	If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]	Yes No Measurement:	56"min		<ul> <li>Widen compartment</li> <li>•</li> </ul>
				Photo #:	

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Priority 3 – Toilet Rooms

Priority 3 – Toilet Rooms

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 Reverse door swing Alter compartment Alter compartment • • . • . . Photo #: Photo #: Photo #: Photo #: 60"min -59"min . - 56"or 59"min °N N ٩ ٥ ۷ å <mark>۷</mark> Measurement: Measurement: Yes Yes Yes Yes Yes closet is wall hung or 59 inches mounted, is the compartment (60 inches x 56 inches if water beyond the swing of the door compartment area provided If the door swings in, is the If the water closet is floor at least 59 inches deep? if water closet is floor minimum required mounted)? [604.8.1.1] [604.8.1.1] 3.49 3.50

Priority **3 – Toilet Rooms** Page 23

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Photo #:

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Amenities such as drinking fountains and public telephones should be accessible to people Priority 4 – Additional Access **Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors **ADA Checklist for Existing Facilities** Location Building Project Date with disabilities. Phone



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Questions on the ADA 800-949-4232 voice/tty **ADA National Network** 

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

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Prid	Priority 4 – Additional Access			Comments	Possible Solutions
Drin	Drinking Fountains				
4.1	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Measurement:	48°min 30°min	Photo #:	*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered • Alter space • Relocate drinking fountain • Install a drinking fountain in another location
4.2 N/M	If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3]	Tytes No Measurement:			<ul> <li>Alter space</li> <li>Replace drinking fountain</li> </ul>
	Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.			Photo #:	

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Priority 4 – Additional Access Page 4

deeper than 20 inches, are the vertice operable parts no higher than Measurement: 48 inches above the floor? [308.2.2]		
	Photo #:	Replace drinking fountain
If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	20"min to 25"max to 25"max at 44" max max	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? Measurement: [309.4]	Photo#	<ul> <li>Change control</li> <li>Adjust control</li> <li>Adjust control</li> </ul>
ls the spout outlet no higher than 36 inches above the floor? [602.4] Measurement:	36" max Bhoto #:	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>

**Priority 4 – Additional Access** 

ADA Checklist for Existing Facilities

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A//A	At least 15 inches from the rear of the drinking fountain?	Yes No Measurement:			<ul> <li>Adjust spout</li> <li>Replace drinking fountain</li> <li></li> </ul>
-	No more than 5 inches from the front of the drinking fountain? [602.5]	Yes No Measurement:	Strington 15"		
4.8 M	If there is more than one drinking fountain, is there at least one for standing persons? [211.2] Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor?	Yes     No       Yes     No       Yes     No       Measurement:	38" to 43"		<ul> <li>Adjust drinking fountain</li> <li>Install new drinking fountain for standing height</li> </ul>
4.9 A	If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]	Tyes No Measurement:		Photo #:	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> <li>Rodd tactile warning such as permanent planter or partial walls</li> </ul>

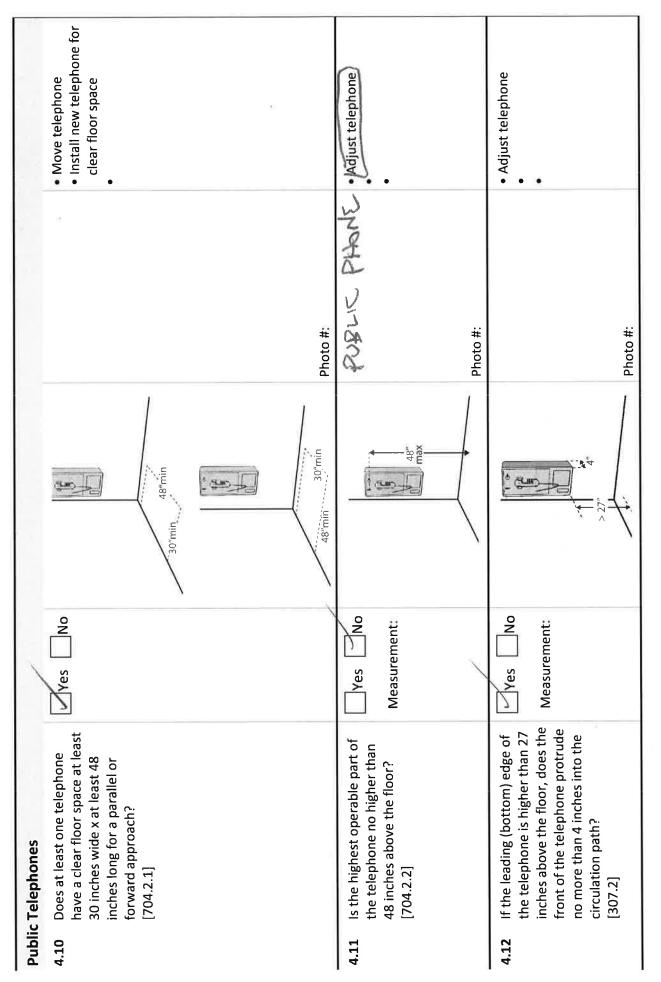
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**Priority 4 – Additional Access** 

ADA	ADA Checklist for Existing Facilities			Priority	Priority 4 – Additional Access
4.13	Does at least one telephone have a volume control? [704.3]	Ves	DOC CHARSE TO CHARGE TO COLANSE LEVELS	Public Photo #:	<ul> <li>Install volume control</li> <li>Replace telephone with one that has volume control</li> </ul>
4.14	Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]	Ves		Public Photo #:	• Add pictogram
4.15	Does at least one telephone have a TTY? [217.4.1] Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.	Ves Chro		PUBLIC PHINE Photo#:	• Install TTY

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Priority 4 – Additional Access Page 8



4.16	is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]	Measurement:			<ul> <li>Adjust height of TTY</li> <li>Adjust height of TTY</li> </ul>
	Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.		ad <sup>e</sup> nin	Photo #:	
4.17	ls the TTY identified by the International Symbol of TTY? [703.7.2.2]	Yes No		Photo #:	• Add symbol
4.18 N/A	Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]	Ves No		Photo #:	• Add signs
4.19	Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]	Ves No		Photo #:	• Add signs

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**Priority 4 – Additional Access** 

ADA Checklist for Existing Facilities		Priority	Priority 4 – Additional Access
Fire Alarm Systems		1	
<b>4.20</b> If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	Ves No		<ul> <li>Install audible and visual alarms</li> <li>Instant</li> </ul>
	Yes No	F1000 #:	
			•
		Photo #:	
	Yes No		
		Photo #:	
	Yes		• *• •*
		Photo #:	
	Yes No		
		Photo #:	

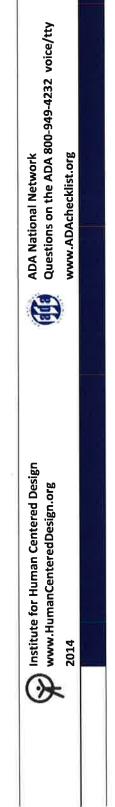
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Priority 4 – Additional Access Page 10

Checklist for Existing Facilities Ority 1 – Approach & on the 2010 ADA Standards for Accessible De Project Project Buildin Buildin Buildin Contac Contac Contac Contac	Existing Facilities Approach & Entrance	Project TOWN OF WENDELL	Building RUBLIC LUDRES BLDG LOCATION 250 LAKE GLAD R Date 3-29-2)		ו accessible entrance should be provided for
ADA Based ADA An acce	ADA Checklist for Existing Faciliti Priority 1 – Approach	Based on the 2010 ADA Standards for Accessible Design	Sur Ba Io Bu	S S	An accessible route from site arrival points and an accessible entrance should be provided for everyone.

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Priority 1 – Approach & Entrance Page 2

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OCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	Vew England ADA Center, a project of the Institute for Human Centered Design Network. This checklist was developed under a grant from the Department of 33A060092-09A. However the contents do not necessarily represent the policy of ou should not assume endorsement by the Federal Government.	0A Center at 617-695-0085 voice/tty or	g the checklists for recreation facilities visit www.ADAchecklist.org.	ly reproduce and distribute this content. Include ontent as a fee-based product.	Priority 1 – Approach & Entrance Page 3
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ADA Checklist for Existing Facilities	This checklist was produced by the I and a member of the ADA National Education, NIDRR grant number H15 the Department of Education, and y	Questions or comments on the ADAinfo@NewEnglandADA.org	For the full set of checklists, includin	Copyright © 2016 A proper attribution.	Institute for Human Centered Design Copyright © 2016

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Pric	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
<b>T:</b>	Is there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	If yes, location of route:			Photo #:	<ul> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Park	Parking Accessible parking spaces should be identified by size, access aisle and signage.	e identified by size, a	access aisle and signa	ge.		
1.2	If parking is provided for the	Ves No	Total Spaces	Accessible Spaces		<ul> <li>Reconfigure by repainting lines</li> </ul>
	of accessible spaces provided?	Total #· )9	1 - 25	Ŧ		-
	[208.2]	Accessible #: 1	26 - 50	7		•
			51 - 75	ß		
			76 - 100	4		
		/	100+ see 2010 Standards 208.2	andards 208.2	Photo #:	
1.3	Of the accessible spaces, is at least one a van accessible space?* [208.2.4]	Ves No	*For every 6 or fraction of 6 parking spaces required by the table above, at least 1 should be a van accessible space.	iction of 6 parking y the table above, e a van accessible		* If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible
					Photo #:	<ul> <li>Reconfigure by repainting lines</li> </ul>

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ADA Checklist for Existing Facilities
Measurement:
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Yes
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	ADA Checklist for Existing Facilities				Priority 1 – Approach & Entrance
Are the a as to disc them? [502.3.3]	Are the access aisles marked so as to discourage parking in them? [502.3.3]	Yes No			Mark access aisles
Note: color state/	Note: The marking method and color may be addressed by state/local requirements.		area to be marked	Photo #:	
ls the parki no st	Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all	Ves No Measurement:			Regrade surface
directic [502.4]	directions? [502.4]			Photo #:	
Do the accessib [502.3]	Do the access aisles adjoin an accessible route? [502.3]	Tyes No	A CALL		<ul> <li>Create accessible route</li> <li>Relocate accessible space</li> </ul>
		/	T A A A	Photo #:	
Are with Intel Acce	Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?	Littes No	4		<ul> <li>Install signs</li> <li>Install signs</li> </ul>
ls the b least 60 ground <sup>[</sup> [502.6]	ls the bottom of the sign at least 60 inches above the ground? [502.6]	Measurement:	60"min		
Note of Ac on th	Note: The International Symbol of Accessibility is not required on the ground.			Photo #:	

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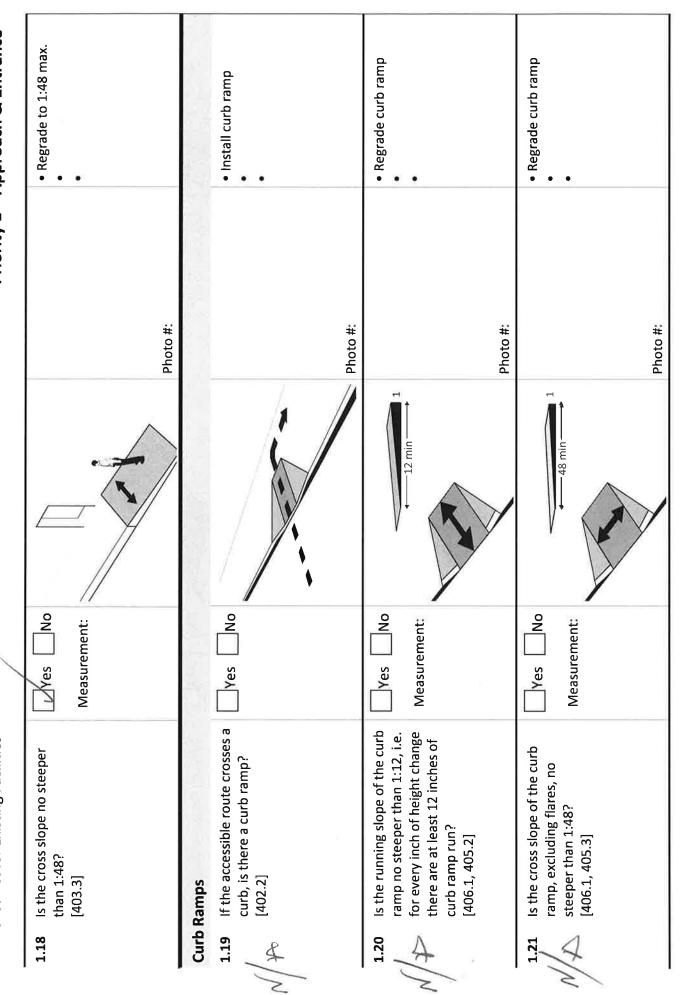
Priority 1 – Approach & Entrance Page 6

Priority 1 – Approach & Entrance Page 7		www.ADAchecklist.org		Institute for Human Centered Design Copyright © 2016
<ul> <li>Change or move landscaping, furnishings or other items</li> <li>Widen route</li> </ul>		36"min	Measurement:	1.14 Is the route at least 36 inches wide? [403.5.1]
<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> <li>Replace gravel with asphalt or other surface</li> </ul>	Photo #:		Ves No	1.13 Is the route stable, firm and slip-resistant? [302.1]
				Exterior Accessible Route
	Photo #:			Note: If parking serves multiple entrances, accessible parking should be dispersed.
Reconfigure spaces			Ves No	<ul> <li>1.12 Of the total parking spaces, are the accessible spaces located on the closest accessible route to the accessible entrance(s)? [208.3.1]</li> </ul>
<ul> <li>Install signs</li> <li>Install signs</li> </ul>	Photo #:	The second secon	Ves No	<ul> <li>1.11 Are there signs reading "van accessible" at van accessible spaces?</li> <li>[502.6]</li> </ul>
Priority 1 – Approach & Entrance			00000	ADA Checklist for Existing Facilities

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	<ul> <li>Widen route for passing</li> <li>space</li> <li>•</li> </ul>	Replace or move grate	• Regrade to 1:20 max.	Priority 1 – Approach & Entrance Page 8
Photo #:	n Photo #:	Photo #:	Photo #:	
-24"max+	36"min 60"min 60"min	TITE T		www.ADAchecklist.org
	Measurement:	Measurement: Measurement: Mes No	Measurement:	
Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3] Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.	Institute for Human Centered Design Copyright © 2016
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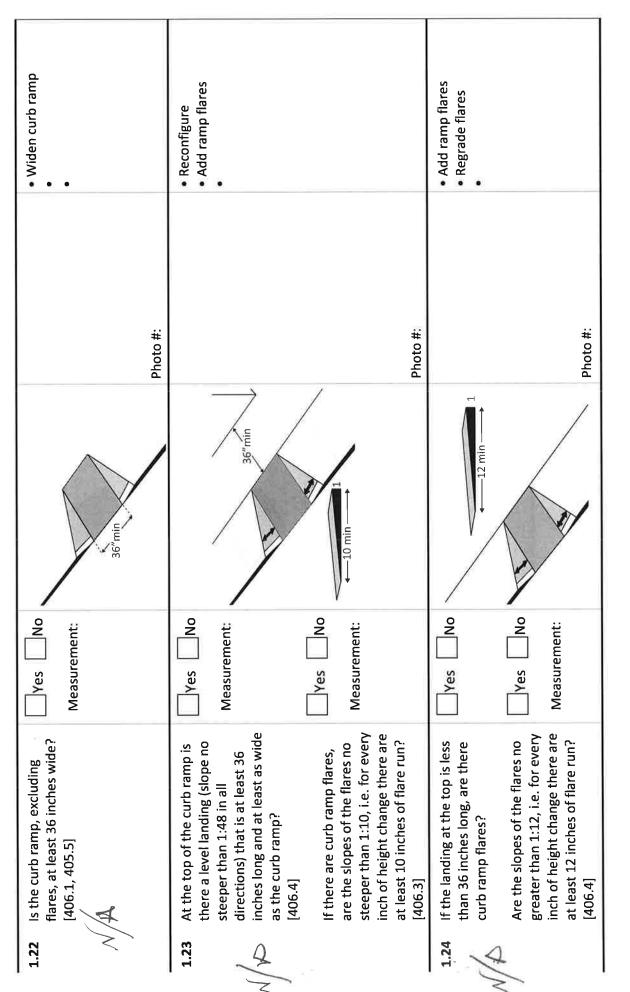
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ADA	ADA Checklist for Existing Facilities			Priority 1 – J	Priority 1 – Approach & Entrance
Ram	Ramps If any portion of the accessible route is steeper than 1:20, it should be treated as a ramp.	e is steeper than 1:20	0, it should be treated as a ramp.		
1.25 MP	If there is a ramp is it at least 36 inches wide? [405.5] Note: If there are handrails, measure between the handrails.	Types No Measurement:	36" min-	Photo #:	• Alter ramp
1.26	Is the surface stable, firm and slip resistant? [405.4]	Yes No			Resurface ramp
1				Photo #:	
1.27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]	Yes No Measurement:			<ul> <li>Relocate ramp</li> <li>Lengthen ramp to decrease slope</li> </ul>
-	Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are necessary due to space limitations.	-	12 min	Photo #:	

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Priority 1 – Approach & Entrance

1.28	Is there a level landing that is at least 60 inches long and at least as wide as the ramp:			Alter ramp     Relocate ramp	np : ramp
₩,	At the top of the ramp?	Ves No	*60"min-		
1		Measurement:	lamp wath		
	At the bottom of the ramp?	Ves No	*60° min.		
	[405.7.2, 405.7.3]	Measurement:	Photo #:		
1.29	Is there a level landing where the ramp changes direction that	Yes No	X	Alter ramp     Increase la	Alter ramp     Increase landing size
<i>√</i> √	is at least 60 x 60 inches? [405.7.4]	Measurement:		•	
~			Photo #:		
1.30	If the ramp has a rise higher	Ves No	1	Add handrails	drails
All	than 6 inches, are there handrails on both sides? [405.8]	Measurement:		• •	
_	Note: Curb ramps are not required to have handrails		if greater than 6"		
			Photo #:		

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1.31	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Measurement:	34"-38"		<ul> <li>Reconfigure or replace handrails</li> <li>Adjust handrail height</li> <li>•</li> </ul>
1.32	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than	Tyes No See No Measurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li></li> </ul>
1.33 M	<ul> <li>[505.6]</li> <li>If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter?</li> <li>[505.7.1]</li> </ul>	Tes No Measurement:	(J. S.	Photo #:	Replace handrails
1.34	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	YesNo Measurement:	4"-6 ¼" perimeter	.* 0001	Replace handrails
nstitu Copyri	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	L C	Priority 1 – Approach & Entrance Page 13

	• Alter handrails	Add curb     Add barrier     Extend ramp width
Photo #:		Photo #:
	Titer and the second seco	less than 4"
Tes No Measurement:	Tyes No Measurement: Yes No	Tyes No Measurement: Measurement: Measurement:
Is the cross section no greater than 2¼ inches? [505.7.2]	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface? [505.10.1] Note: If a 12 inch extension would be a hazard (in circulation path) it is not	Tequired. To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]
AN	1.35	1.36

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Priority 1 – Approach & Entrance

	Entrance	/			
1.37	ls the main entrance accessible?	Ves No			<ul> <li>Redesign to make it accessible</li> </ul>
				Photo #:	•
1.38	If the main entrance is not accessible, is there an alternative accessible entrance?	Yes No			<ul> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible</li> </ul>
+	Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	Ves No		Photo #:	entrance can be used independently and during the same hours as the main entrance
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	Tres No			<ul> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so</li> </ul>
	[216.6]			Photo #:	that people do not have to turn around and retrace route
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of	Yes No	•	2	Install sign
	Accessibility? [216.6]		J		

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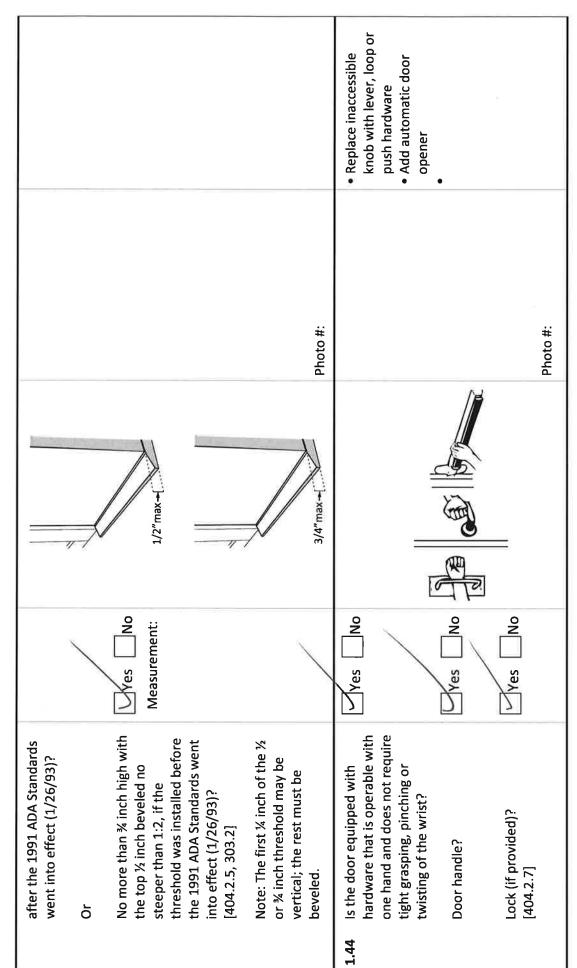
Priority 1 – Approach & Entrance

	<ul> <li>Alter door</li> <li>Install offset hinges</li> </ul>	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>			<ul> <li>Remove or replace</li> <li>threshold</li> <li>.</li> </ul>		Priority 1 – Approach & Entrance Page 16
	Photo #:			Photo #:			Pric
	→ 32″ min → 1000 min → 10000 min → 1000 min → 10000 min → 100000 min → 100000 min → 100000 min → 100000000000000000000000000000000000		60'' min	- G		1/4"max	www.ADAchecklist.org
/	Measurement:	Ares No Measurement:		Measurement:	Yes No Measurement:	Yes No Measurement:	
	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth?	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	If the threshold is vertical is it no more than ¼ inch high? Or	No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or	Institute for Human Centered Design Copyright © 2016
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ADA Checklist for Existing Facilities

Priority 1 – Approach & Entrance



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	ADA Checklist for Existing Facilities				
1.45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	Measurement:	● 34″-48″ Photo #:		Change hardware height
1.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]	Measurement:	Photo #:		• Adjust closer
1.47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Measurement:	ar ar an ar	•••	<ul> <li>Remove inner door</li> <li>Change door swing</li> </ul>
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Priority 1 – Approach & Entrance

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	Replace or remove mats		<ul> <li>Secure carpeting or mats at edges</li> </ul>			1.	
Photo #:	-	Photo #:	Photo #:		Photo #:		Photo #:
- 48° min →							
	Measurement:	X	Yes Vo	Yes No		Yes No	
	If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]		Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]				
	1.48		1.49				

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**Institute for Human Centered Design** Copyright © 2016 Priority 2 – Access to Goods & Services **Contact Information** Based on the 2010 ADA Standards for Accessible Design Surveyors Location Building Project Date 36"min

**ADA Checklist for Existing Facilities** 

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.





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Questions on the ADA 800-949-4232 voice/tty ADA National Network

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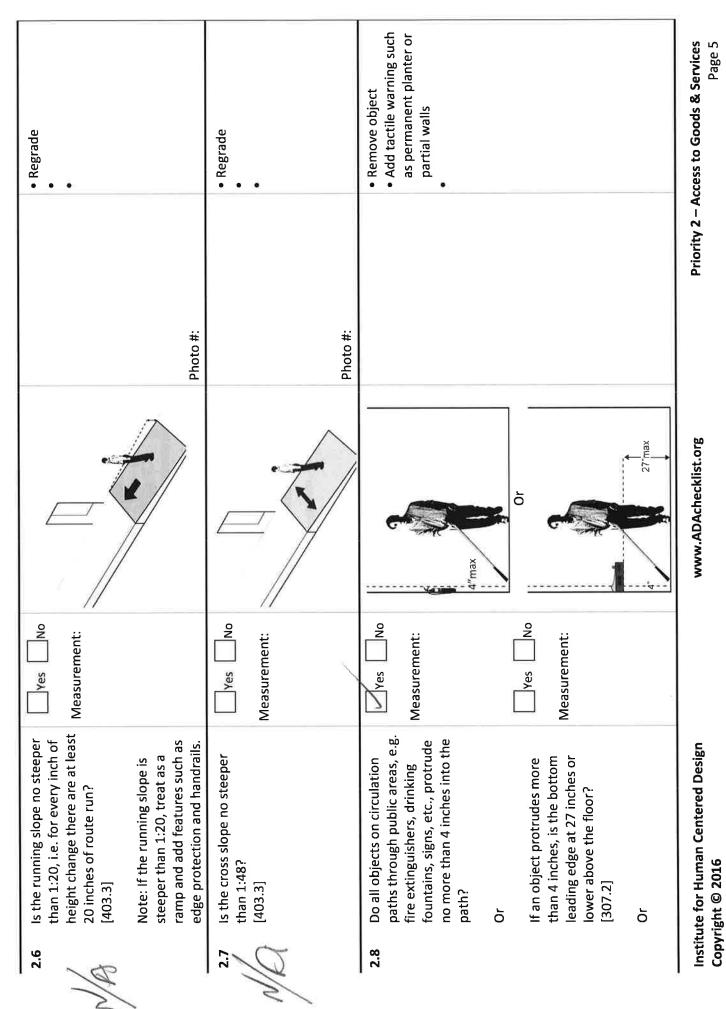
Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

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Priority 2 – Access to Goods & Services	ces	Comments	Possible Solutions
<ul> <li>2.1 Does the accessible entrance provide direct access to the main floor, lobby and elevator?</li> <li>[See 2010 ADA Standards for Accessible Design – 206.4]</li> </ul>	Q	Photo #:	Create accessible route
Interior Accessible Route Institute for Human Centered Design Copyright © 2016	www.ADAchecklist.org	Priority 2 – A	Priority 2 – Access to Goods & Services Page 3

Priority 2 – Access to Goods & Services		www.ADAchecklist.org		Institute for Human Centered Design
Widen route for passing     space	Photo #:	36"min 60"min 60"min	Measurement:	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]
	Photo #:			
		36"/min		Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.
Widen route	a.		Messurement:	ls the route at least 36 inches wide? [403.5.1]
<ul> <li>Repair uneven surfaces</li> <li>•</li> </ul>	Photo #:		Ves No	ls the route stable, firm and slip-resistant? [40.2, 302.1]
	Photo #:		/	
Create accessible route			Ves No	Are all public spaces on at least one accessible route? [206.2.4]
Priority 2 – Access to Goods & Services	Priority 2 -			ADA Checklist for Existing Facilities



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Priority 2 – Access to Goods & Services

	<ul> <li>Install if necessary</li> <li>Offer goods and services</li> </ul>	on an accessible story			
Photo #:					Photo #:
Bornin Bornin					
Measurement:	Ves No				
Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Are there elevators or platform lifts to all public stories?	Note: Vertical access is not required in new construction or alterations if a facility is less	than three stories or has less than 3,000 square feet per story, unless the facility is a	shopping center, shopping mall, professional office of a health	care provider, transportation terminal, state facility or local government facility
	2.9	A			

Ramps

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Priority 2 – Access to Goods & Services

• Alter ramp	• Resurface ramp •	<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>
Photo #:	Photo #:	Photo #:
36''min		12 min
Measurement:	Ves No	Measurement:
If there is a ramp, is it at least 36 inches wide? [405.5] Note: If there are handrails, measure between the handrails.	ls the surface stable, firm and slip resistant? [405.4]	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2] Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 1:8 and rises no greater than 1:8 and rises no greater than 1:10 are permitted when due to space limitations.
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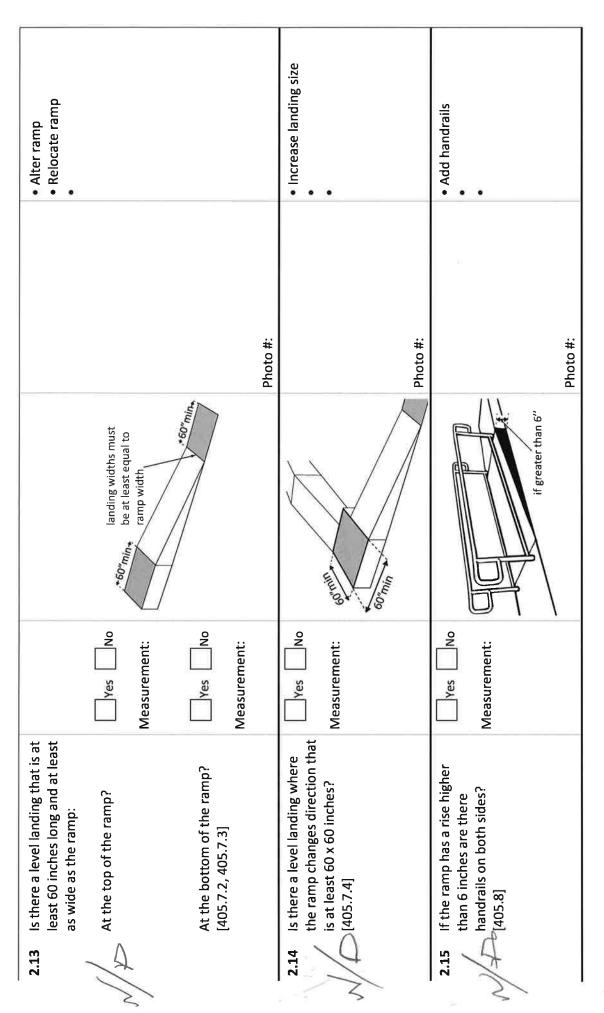
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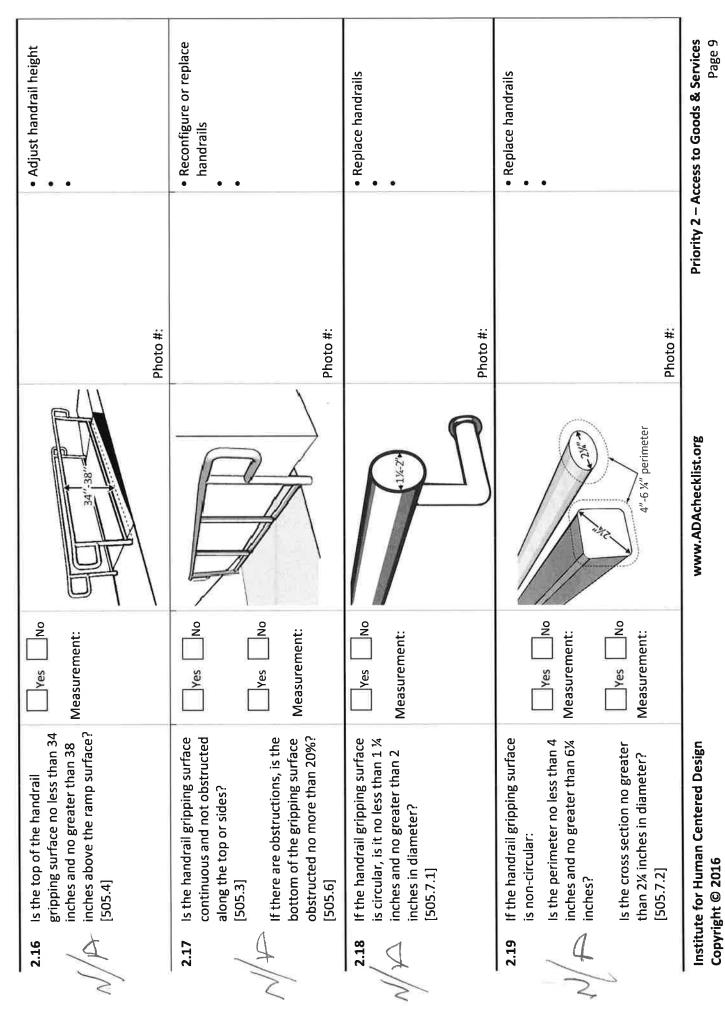
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Change call button height	54"max Photo #:	Measurement:	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]	2.22
State of the second	Elevators – Full Size & LULA (limited use, limited application) LULA elevators are often used in alterations.	d use, limited app	ators – Full Size & LULA (limited	Eleva
	ess than 4" 12" min	Measurement:	beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]	
<ul> <li>Add curb</li> <li>Add barrier</li> <li>Extend ramp width</li> </ul>	<u>ש</u>	L Aes	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches	2.21
	Photo #:		Note: If a 12" extension would be hazardous (in circulation path), it is not required.	
	min min	Aes Sector	Return to a wall, guard, or landing surface? [505.10.1]	MA
• •		Measurement:	Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	1
Alter handrails			Does the handrail:	2.20
Priority 2 – Access to Goods & Services	Priority 2 – Acces		ADA Checklist for Existing Facilities	ADAC
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2.23	If there is a full size or LULA elevator choes the sliding choor	Yes			* If constructed before 3/15/2012 and manually
A/J	reopen automatically when obstructed by an object or person?*				operated, the door is not required to reopen automatically
,	[c.c. /0+]			Photo #:	<ul> <li>Install opener</li> </ul>
2.24	If there is a LULA elevator with a swinging door:				Add power operated     door
/	Is the door power- operated?	Yes No			<ul> <li>Adjust opening time</li> </ul>
4	Does the door remain open for at least 20 seconds when	Yes No			
	activated? [403.3.2]	Time:		Photo #:	
2.25	If there is a full size elevator:				Replace elevator
A.	Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?	Measurement:	← 36" min →		• •
	Is the door opening width at least 32 inches?		11111 ₽c		
				Photo #:	

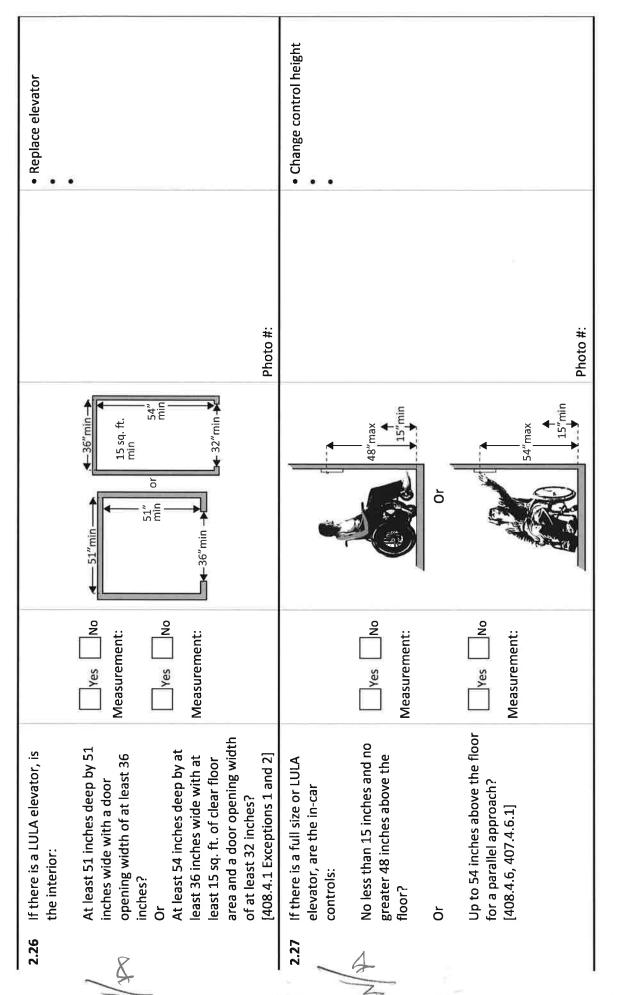
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<ul> <li>Reconfigure controls</li> <li></li> </ul>	Add raised characters     Add Braille	<ul> <li>Install audible signals</li> <li></li> </ul>	<ul> <li>Install signs</li> <li>Change sign height</li> <li></li> </ul>	Priority 2 – Access to Goods & Services Page 13
Photo #:	Photo #:	Photo #:		Priority 2 -
			48"min	www.ADAchecklist.org
Measurement:	Yes No	Yes No	The No	
If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille? [407,4.7.1, 703.2]	If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]	If there is a full size or LULA elevator: Is there a sign on both door jambs at every floor identifying the floor? Is there a tactile star on both jambs at the main entry level? Do text characters contrast with their backgrounds?	Institute for Human Centered Design Copyright © 2016
82.2	2.29	2:30	2:31	Institu Copyri

5					
/ '	Is there Braille?				
Å.	Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?* [407.2.3, 408.2.3]				<ul> <li>* If constructed before</li> <li>3/15/2012 and mounted</li> <li>no higher than 60 inches</li> <li>to the centerline of the</li> <li>sign, relocation is not</li> </ul>
				Photo #:	required
Platf	Platform Lifts				
2.32	If a lift is provided, can it be used without assistance from others? [410.1]	Ves No		Photo #:	<ul> <li>Reconfigure so independently operable</li> </ul>
2.33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5]	Measurement:	30"min.	Photo #:	Remove obstructions

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2.34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]	Aes No Measurement:	IS" 48"	Photo #:	Change control height
2.35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]	Measurement:	36 "min 48" min	Photo #:	• Replace lift •
2.36	If there is an end door, is the clear opening width at least 32 inches? [410.6]	Measurement:	32 <sup>m</sup> min	Photo #:	• Alter door width •
2.37	If there is a side door, is the clear opening width at least 42 inches? [410.6]	Measurement:	42 min	Photo #:	• Alter door width •

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Signs "Tactile characters" are read using touch, i.e. raised characters and Braille.	ı, i.e. raised charact	ers and Braille.		
If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: [216.2]			<ul> <li>Install tactile sign</li> <li>Relocate sign</li> </ul>	ttile sign sign
Do text characters contrast with their backgrounds? [703.5]	Yes No	354		
Are text characters raised? [703.2]	Yes No	UBRARY		
ls there Braille? [703.3]	Yes			
Is the sign mounted: On the wall on the latch side of the door? [703.4.2]	Yes No			
Note: Signs are permitted on the push side of doors with closers and without hold-open devices.				
With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters?* [703.4.2]	Measurement:	centered on tactile characters	*If constructed before 3/15/2012 and a pers may approach within inches of the sign wit encountering protrud objects or standing w the door swing, reloc not required	If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required
Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org	Priority 2 – Access to Goods & Services Page 16	<b>ds &amp; Services</b> Page 16

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*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required	<ul> <li>Install signs with contrasting characters</li> <li>Change sign height</li> </ul>
Photo #:	Photo #:
60°max	40°min
Measurement:	The No Measurement:
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1] Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	If there are signs that provide direction to or information about interior spaces: Do text characters contrast with their backgrounds? [703.5.1] Is the sign mounted so that characters are at least 40 inches above the floor? [703.5.6] Note: Raised characters and Braille are not required.
A	2.39

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2.40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	1 − nim "22" 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 1000 100	Photo #:	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> </ul>
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side	Measurement:	60" min		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
	approaches to the pull side of the door. On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)?	Ves No Measurement:		Photo #:	

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					1		1
	Remove or replace threshold				<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>	.•	Priority 2 – Access to Goods & Services Page 19
				Photo #:		Photo #:	Priority 2 -
		1/4"max	1/2"max-f	3/4" max-			www.ADAchecklist.org
/	Measurement:	Measurement:	The No Measurement:		Aes No	Ves No	
)	2.42 If the threshold is vertical is it no more than ¼ inch high? Or	No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?	Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went	[404.2.5, 303.2] Note: The first $\chi$ inch of the $\chi$ or $\Re$ inch threshold may be vertical; the rest must be beveled.	<ul> <li>2.43 Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist?</li> </ul>	Door handle? Lock (if provided)? [404.2.7]	Institute for Human Centered Design Copyright © 2016

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Priority 2 – Access to Goods & Services	Change hardware height	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>	Adjust closer	<ul> <li>Rearrange goods, equipment and furniture</li> </ul>	Priority 2 – Access to Goods & Services Page 20
	34", 48"	s bit Photo #:	Photo #:	Photo #:	www.ADAchecklist.org
~~~~	Measurement:	Measurement:	Measurement:	arkets, libraries, et Pres No Measurement:	
ADA Checklist for Existing Facilities	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Can the door be opened easily (5 pounds maximum force)? [404.2.9] N Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8.1]	Rooms and Spaces – stores, supermarkets, libraries, etc.         2.47 Are aisles and pathways to goods and services, and to one of each type of sales and services, at least 36 inches wide?         [403.5.1]	Institute for Human Centered Design Copyright © 2016
ADA Chei	2.44 A	2.45 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	2.46	Rooms 2.47 b 2.47 b 2.47 b 2.67 b 1 1	Instituté Copyrigl

<ul> <li>Change floor surface</li> <li>•</li> </ul>	<ul> <li>Replace carpet</li> <li></li> </ul>	<ul> <li>Change height of control</li> <li>Fif constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</li> </ul>
Photo #:	Photo #:	etc. Photo #:
	32"max 1000000000000000000000000000000000000	Controls – light switches, security and intercom systems, emergency/alarm boxes, etc. 2.50 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] PI
Yes No	The surement:	Ind intercom syst Measurement: Measurement: Measurement:
Are floor surfaces stable, firm and slip resistant? [302.1]	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges? [302.2]	ols – light switches, security a Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]
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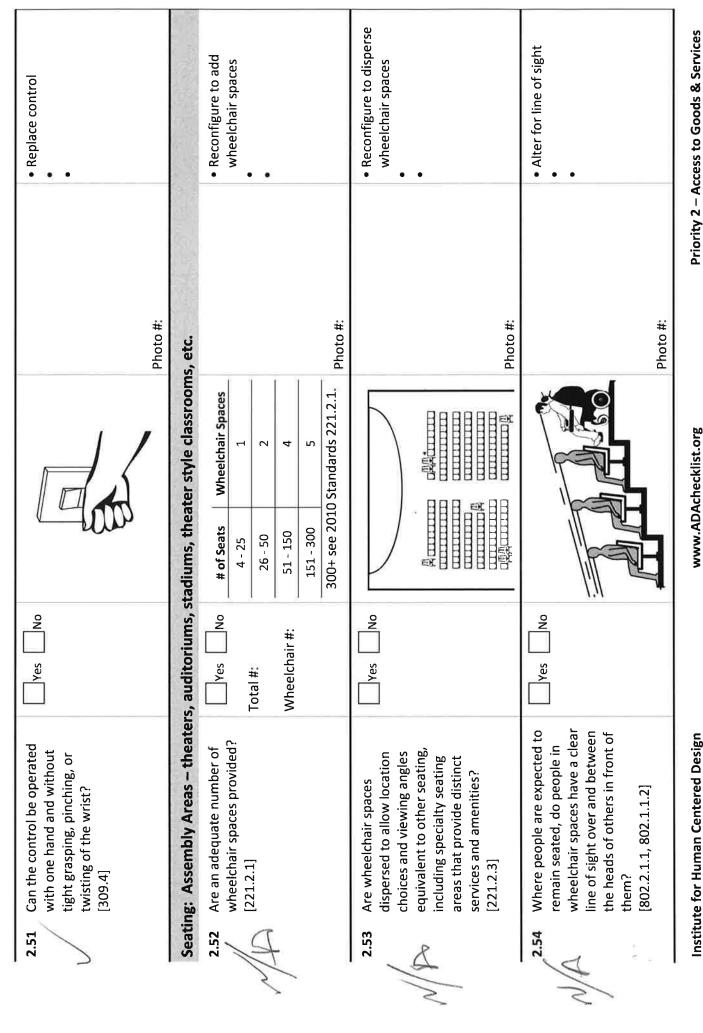
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2.55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]	Ves No		Photo #:	<ul> <li>Alter for line of sight</li> <li></li> </ul>
2.56	If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]	Measurement:	36" min	Photo #:	• Alter space
2.57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]	Measurement:	et a3" min → 33" min →	Photo #:	• Alter spaces •
2.58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]	Measurement:	<pre>48<sup>min</sup></pre>	Photo #:	• Alter space

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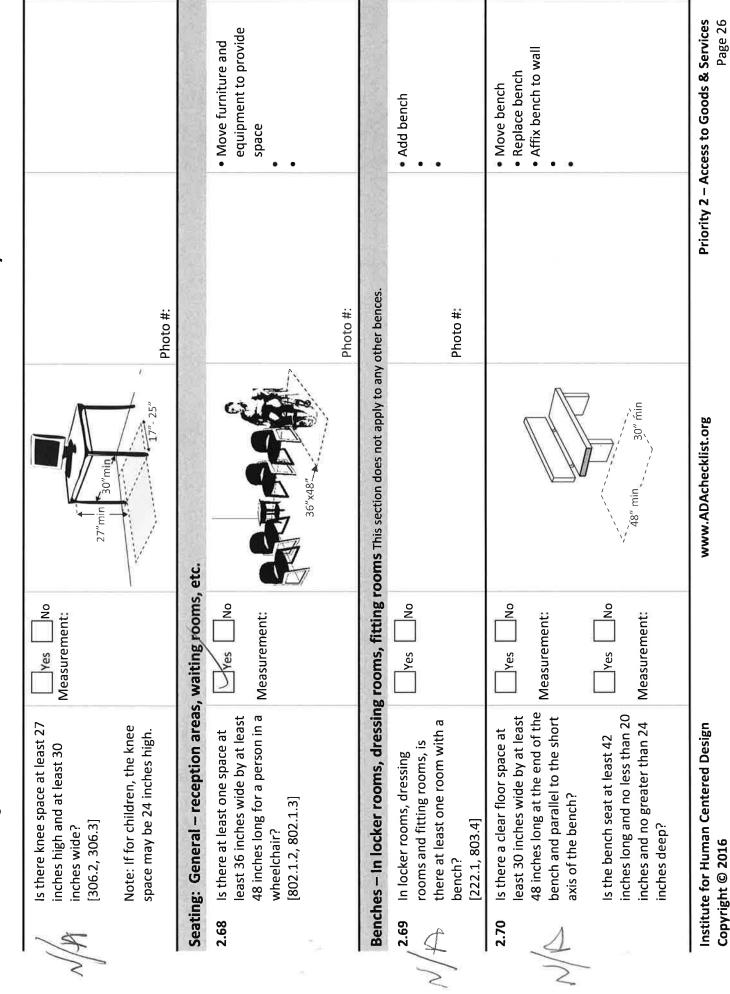
2.59	If the wheelchair space can	Yes No			Alter space
	only be entered from the slae, is it at least 60 inches deep? [802.1.3]	Measurement:	60 <sup>m</sup> min →		•
			}	Photo #:	
2.60	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	Ves	Accessibe Route	Photo #:	• Alter spaces
2.61	Is there at least one companion seat for each wheelchair space? [221.3]	Yes No		Photo #:	<ul> <li>Add companion seats</li> <li></li> </ul>
2.62	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	Yes No		Photo #:	Alter seating
2.63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	Yes No		Photo #:	<ul> <li>Add equivalent seating</li> <li>•</li> </ul>

Seati	ing: At dining surfaces (restau	urants, cafeterias,	Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)	ork surfaces (libraries, confe	rence rooms, etc.)
2.64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Total #: Wheelchair #:		Photo #:	<ul> <li>Alter to provide accessible spaces</li> <li></li> </ul>
2.65	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	Measurement:	36°min	Photo #:	• Widen route
2.66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3] Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.	Measurement:	28"-34"	Photo #:	<ul> <li>Alter surface height</li> <li></li> </ul>
2.67	ls there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3] Does it extend no less than 17 inches and no greater than 25 inches under the surface?	Measurement: Measurement: Measurement: Measurement:	30 <sup>m</sup> -48 <sup>m</sup>		<ul> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> </ul>
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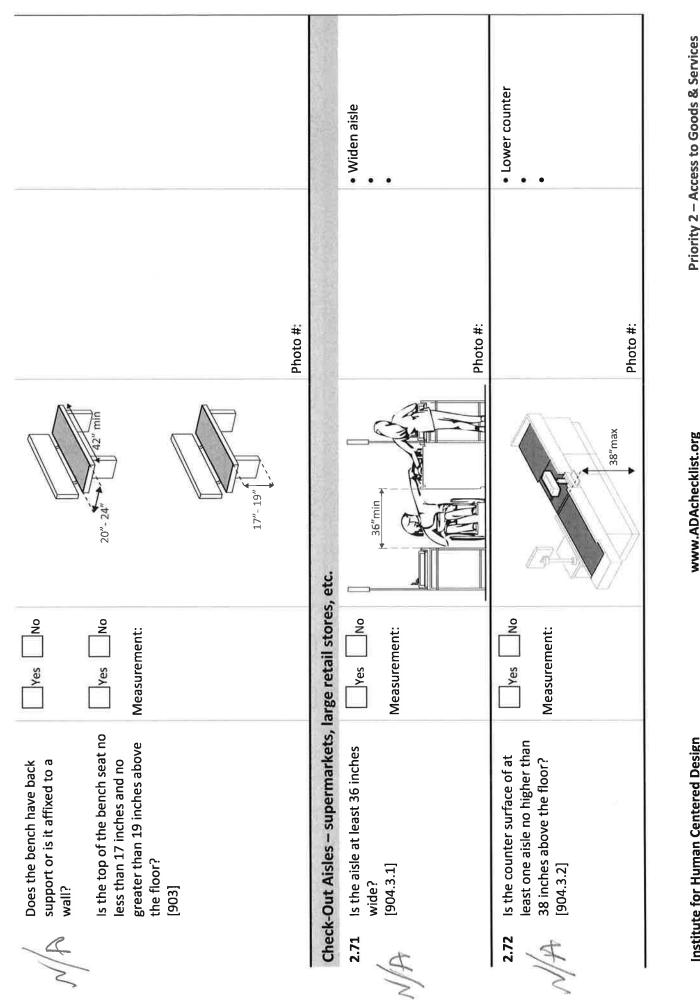
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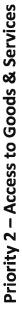
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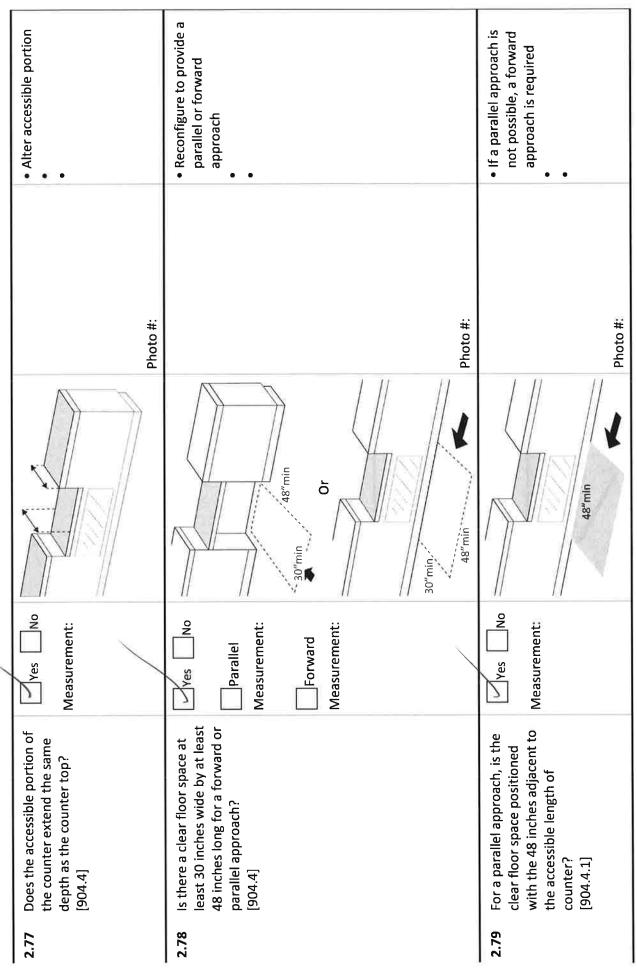
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Ic the to	2 13 Is the ton of the counter edge			• Towner address service	outer order protocol
is the top of the counter eq protection no higher than 2 inches above the counter surface? [904.3.2]	le counter eage higher than 2 he counter	Measurement:	tho	Photo #:	Lower edge protection
If there is a check writing surface, is the top no less 28 inches and no greater 34 inches above the floor [904.3.3]	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]	Measurement:	28"-34"	• A su •	<ul> <li>Alter check writing</li> <li>surface</li> </ul>
If there is more than on out aisle is there a sign v International Symbol of Accessibility at the acce aisle? [216.11]	If there is more than one check- out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]	Yes No	Photo Photo	• A • Photo #:	• Add sign
k Service Co	ounters – banks, s	stores, dry cleane	Sales & Service Counters – banks, stores, dry cleaners, auto repair shops, fitness clubs, etc.	tc.	•
Is there a p one of each that is: No higher t the floor? At least 36 F904 4 11	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long?	Measurement:	36"min	• • •	<ul> <li>Lower section of counter</li> <li>Lengthen section of counter</li> </ul>
[+····oc]		Measurement:	Pho	Photo #:	
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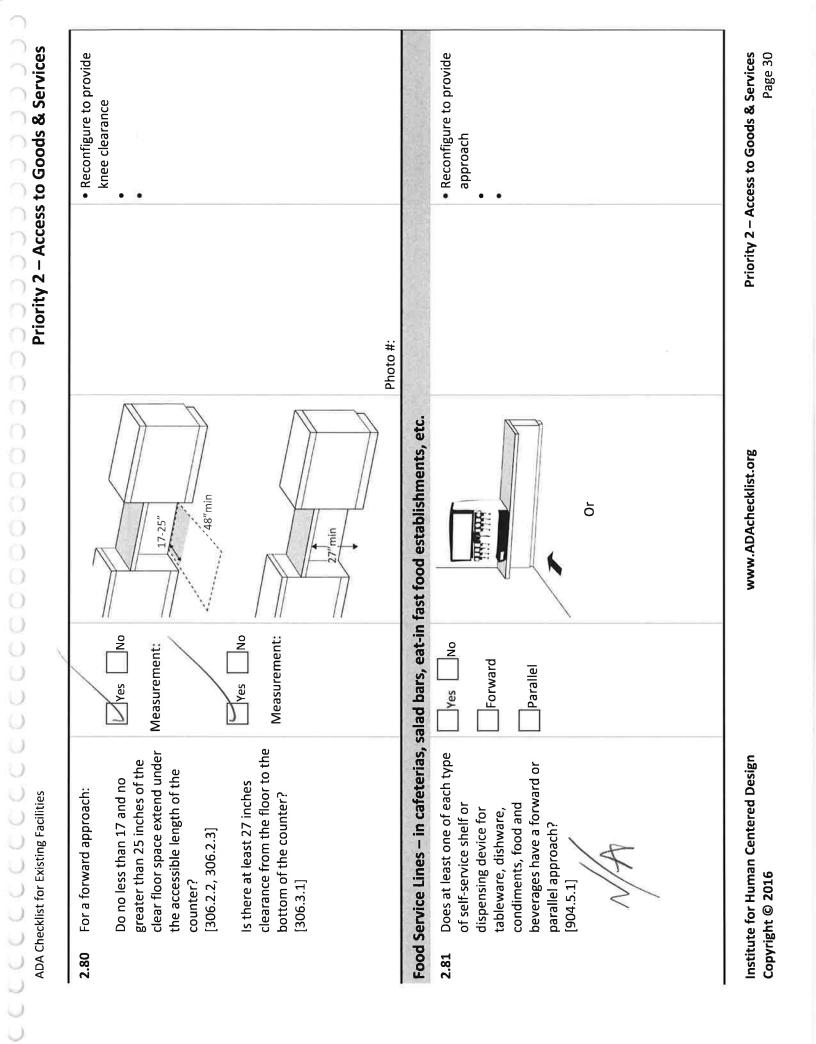






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	<ul> <li>Lower shelf and/or dispensing device</li> <li></li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li></li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li></li> </ul>
Photo #:	Photo #:	Photo #:	Photo #:
	48 <sup>°</sup> max	48° max	46 max
	Measurement:	Measurement:	Measurement:
	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]
	2.82	2.83	2.84

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D	or dispensing device no higher than 48 inches above the floor? [308.2.1]	Measurement:	48"max	Photo #:	dispensing device
2.86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor?	Measurement: Measurement: Measurement: Measurement:	20' max 20' min		<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
2.87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor?	The surement:	20"-25" 44" max	Photo #:	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>

2.88	If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.5.2]	Measurement:	28"-34"	Photo #:	• Reconfigure •
		Ves No			• • •
				Photo #:	
		Ves No			
				Photo #:	
		Ves No			•••
				Photo #:	
		Ves No			-
				Photo #:	
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				Photo #:	
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ist for Existing Facilities	oilet Rooms	r Accessible Design	Project	Building	Location	Date	Surveyors	Contact Information	open to the public they should be accessible to people with
The ADA Checklist for Exis	Priority 3 - Toilet	Based on the 2010 ADA Standards for Accessible Design							When toilet rooms are open to the pu disabilities.

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Priority **3 – Toilet Rooms** Page 2

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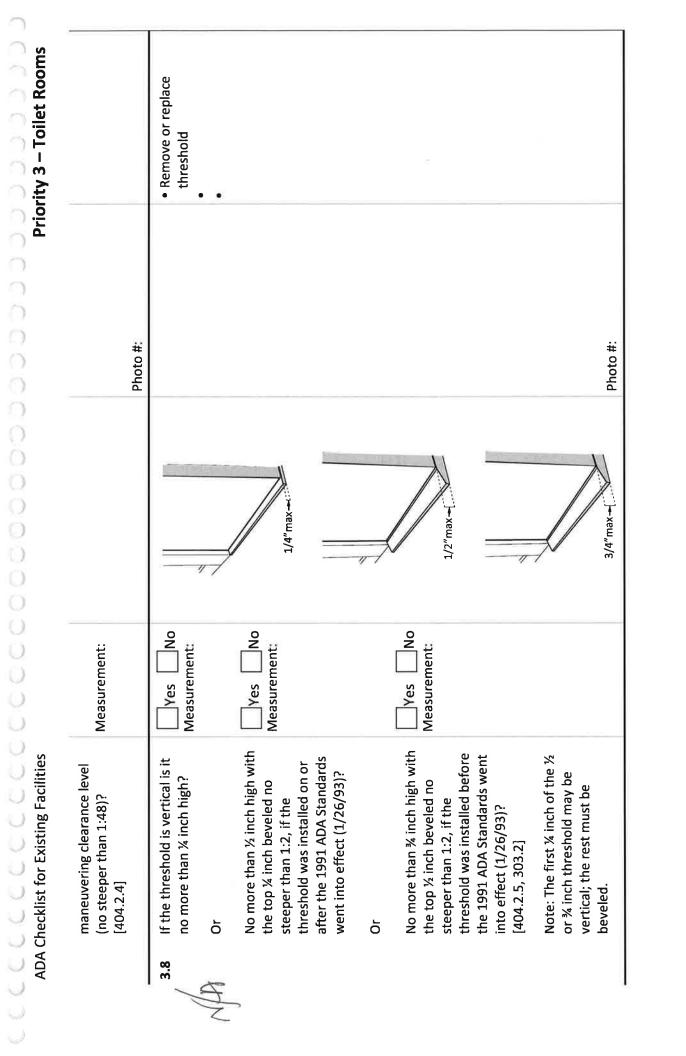
Priority 3 – Toilet Rooms	ne Institute for Human Centered Design under a grant from the Department of do not necessarily represent the policy of the Federal Government.	ter at 617-695-0085 voice/tty or	visit www.ADAchecklist.org.	Existing Materials. You can freely reproduce and distribute this content. Include : permission before using this content as a fee-based product.		Priority 3 – Toilet Rooms Page 3
	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	ADA Checklist for Existing Materials. You can freely reproduce and distribute th . But you must get permission before using this content as a fee-based product.		www.ADAchecklist.org
ADA Checklist for Existing Facilities	This checklist was J and a member of t Education, NIDRR <sub>6</sub> the Department of	Questions or comments on the ADAinfo@NewEnglandADA.org	For the full set of c	Copyright © 2016 ADA Checklist for l proper attribution. But you must get		Institute for Human Centered Design Copyright © 2016

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Prio	Priority 3 – Toilet Rooms	N.		Comments	Possible Solutions
3.1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Yes No			<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex accessible toilet room</li> </ul>
,	Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.			Photo #:	
3.2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	Ves No		Photo #:	<ul> <li>Install signs</li> <li></li> </ul>
8. 3.3	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	Ves No	Ъ	Photo #:	<ul> <li>Install sign</li> <li></li> </ul>
Acce 3.4	Accessible Route 3.4 Is there an accessible route to the accessible toilet room? [206.2.4]	No		Photo #:	• Alter route
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Signs at Toilet Rooms		
Do text characters contrast with their backgrounds? [703.5]	Ves No	<ul> <li>Install tactile sign</li> <li>Relocate sign</li> </ul>
Are text characters raised? [703.2]	Ves No	
ls there Braille? [703.3]	Yes No	
Is the sign mounted: On the wall on the latch side of the door? [703.4.2]	Ves No	
Note: Signs are permitted on the push side of doors with closers and without hold-open devices.		
	Measurement:	*If constructed before 3/15/2012 and a person may approach within 3
least 18 x 18 inches centered on the tactile characters? * [703.4.2]	45° 18, min	inches of the sign without encountering protruding objects or standing within
		the door swing, relocation not required
So the baseline of the lowest character is at least 48 inches	Types No 60° max	*If constructed before 3/15/2012 and mounted
above the floor and the M baseline of the highest	Measurement:	no higher than 60 inches to the centerline of the
character is no more than 60		sign, relocation is not

ADA Checkli	ADA Checklist for Existing Facilities			Pric	Priority 3 – Toilet Rooms
inches ab [703.4.1]	inches above the floor? * [703.4.1]				required
Note door sign s leaf the si to the	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.			Photo #:	
Entrance	studies and the state	/	Att I	Strates - 2 have - 1	The second is a second second
<b>3.6</b> Is the doc least 32 in the face o stop, whe degrees? [404.2.3]	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	32″min →		<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>
				Photo #:	
3.7 If the p the p at lea	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Measurement:	18" min		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
Note 404.í clear the p and s pull s	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		eou		
On b floor	On both sides of the door, is the floor surface of the	Ves No			
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<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>		Change hardware height	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
	Photo #:	Photo #:	Photo #:
		34"-48"	s list
Wyes No		Measurement:	Measurement:
Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle?	Lock (if provided)? [404.2.7]	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.
ດ. ເ		3.10	3.11

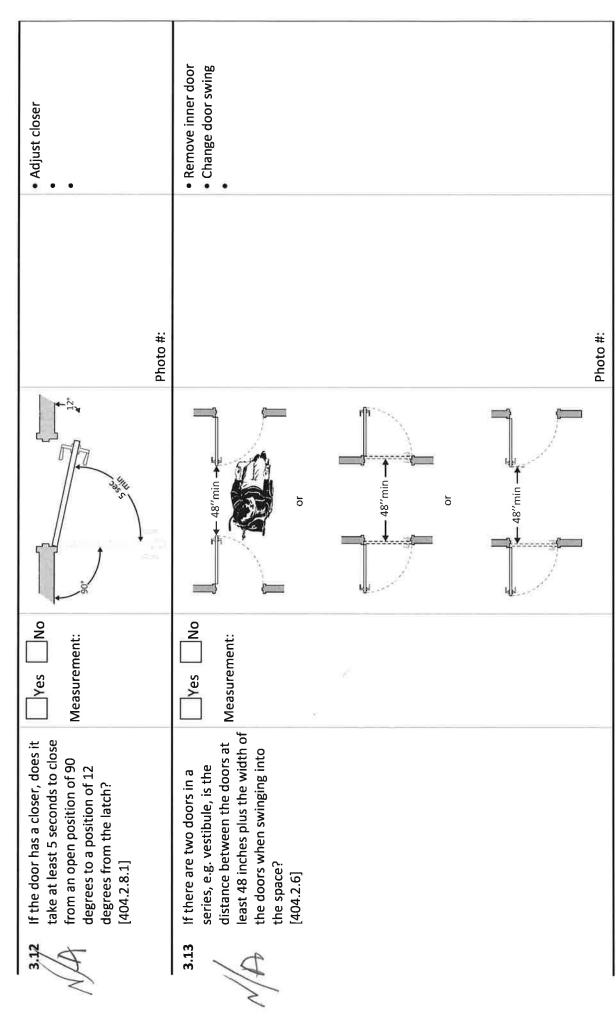
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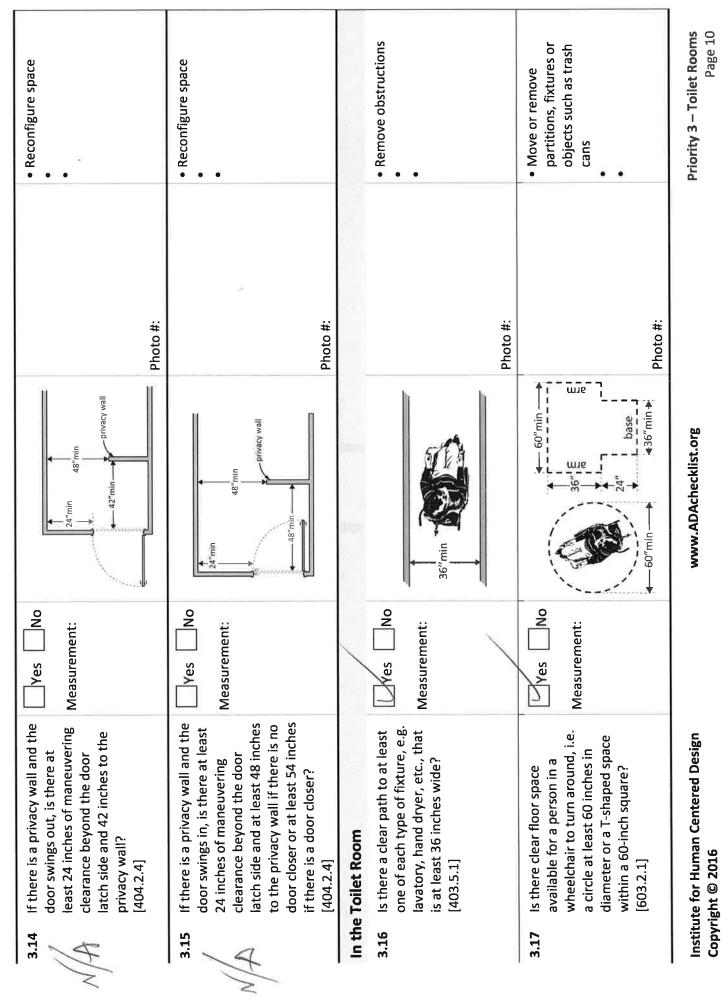


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0	ADA (	CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	00000	600000000	D D D D D D D D D D D D D D D D D D D	Priority 3 – Toilet Rooms
	3.18	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]	Tyes No Measurement:		Photo #:	Reverse door swing     Alter toilet room
	3.19	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?* [603.3]	Thes No Measurement: Measurement: Measurement:	- 40 <sup>m</sup> max	Photo #:	* If installed before 3/15/2012 and the bottom edge of the reflecting surface is no higher than 40 inches above the floor, lowering the mirror to 35 inches is not required Add another mirror
	3.20	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?* [603.4]	Measurement:	48" max 15" min	Photo #:	<ul> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> <li>If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>

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Lavat	Lavatories The 2010 Standards refer to sinks in tojlet rooms as lavatories.	ks in tojlet rooms as l	avatories.		
3.21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]	Measurement:	48"min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li>Image: Alter and the second second</li></ul>
3.22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]	Ves No Measurement:	۲۰۰۰ ۲۰۰۰ ۲۰۰۰ ۲۰۰۰ ۲۰۰۰ ۲۰۰۰ ۲۰۰۰ ۲۰۰	Photo #:	Alter lavatory     Replace lavatory
3.23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]	Measurement:	34"max	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]	Measurement:	27"min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>

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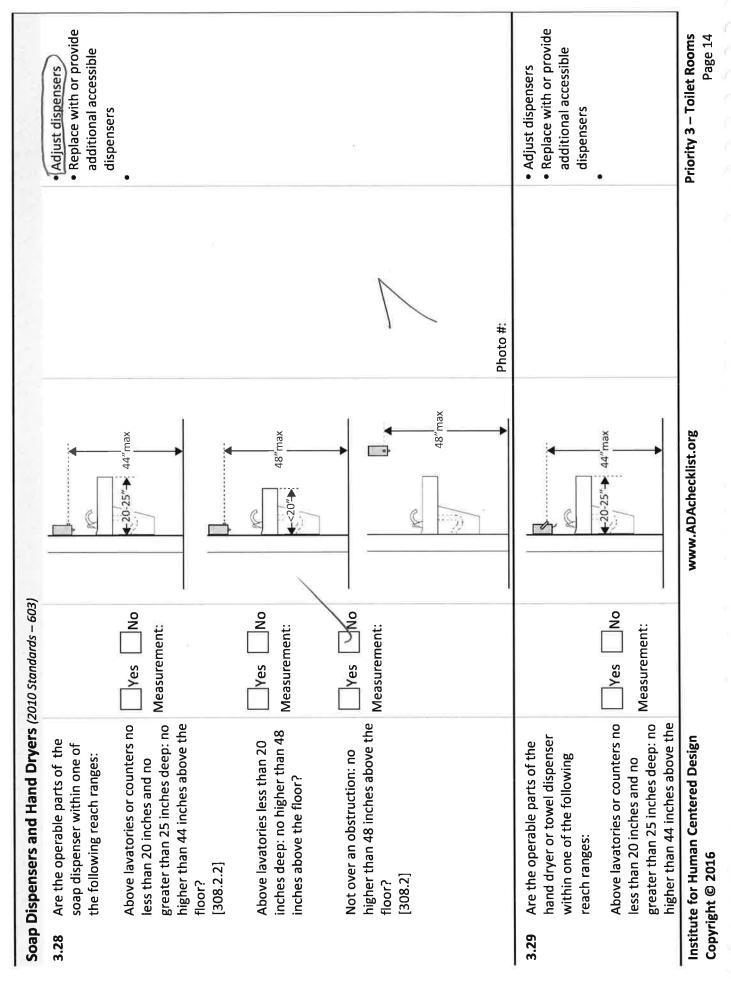
ADA CITECKIISI IVI EXISTITIS FAUILLIES	/			
Is there toe clearance at least 9 inches high? [306.3.3]	Measurement:			<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li></li> </ul>
Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.		e <sup>w</sup> ." ←6"+ min",	Photo #:	
Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]	Ves No			<ul> <li>Install insulation</li> <li>Install cover panel</li> </ul>
		9.	Photo #:	
Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	Ves No			<ul> <li>Adjust faucet</li> <li>Replace faucet</li> </ul>
Is the force required to activate the faucet no greater than 5 pounds? [606.4]	Wes No		Photo #:	

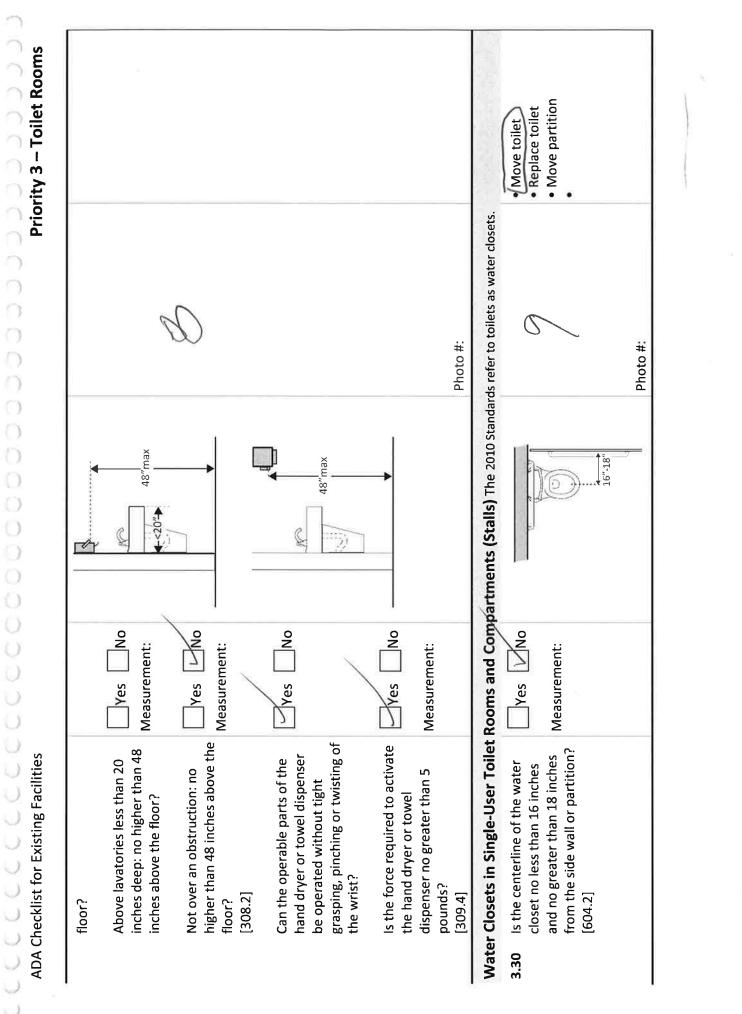
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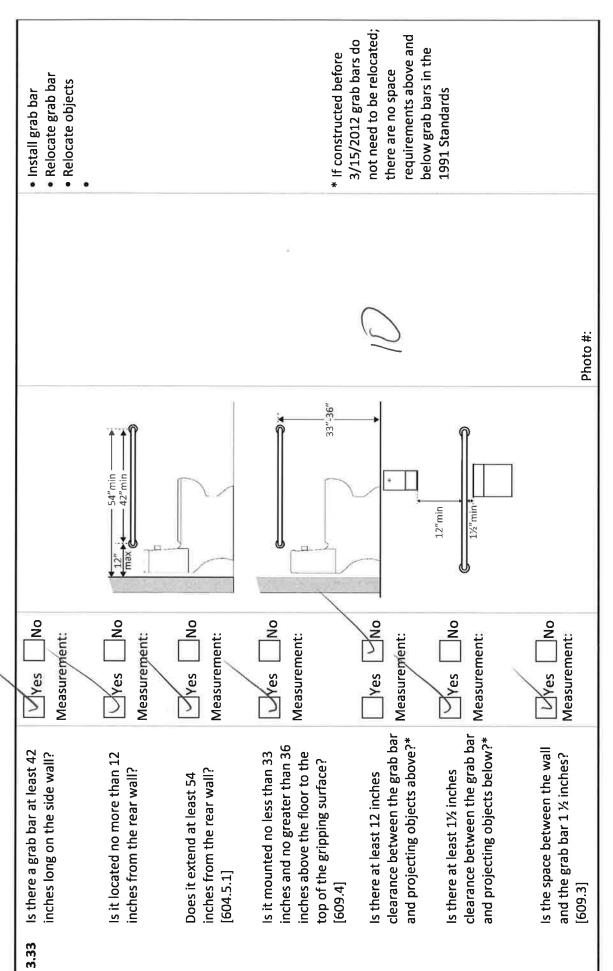




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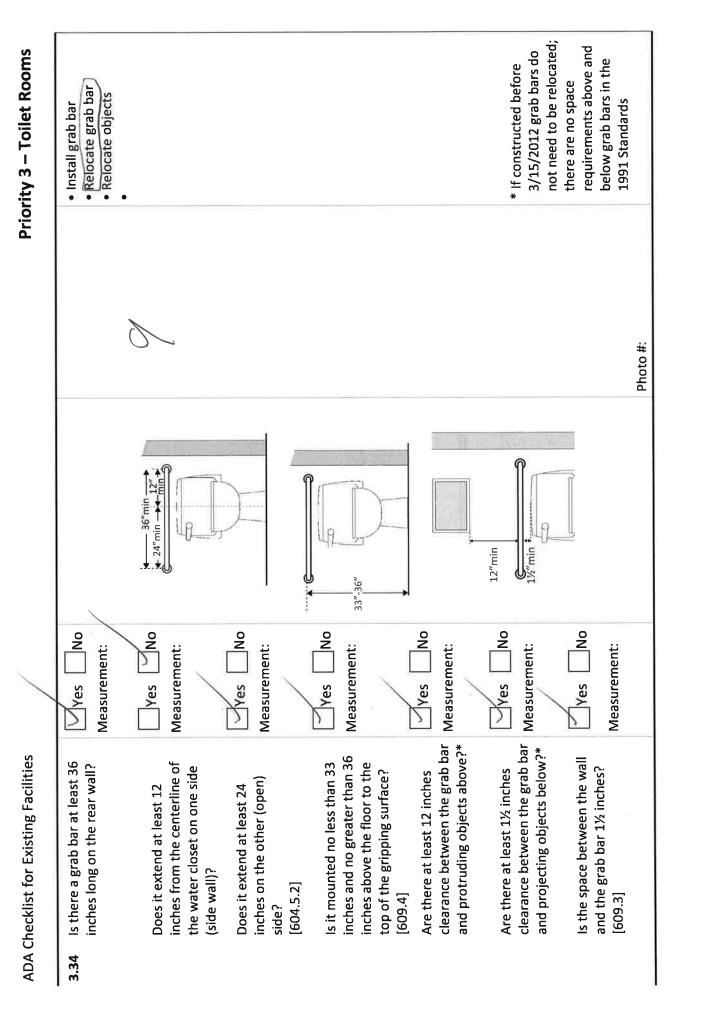
ADA Checklist for Existing Facilities	/			Priority 3 – Toilet Rooms
<ul> <li><b>3.31</b> Is clearance provided around the water closet measuring at least 60 inches from the side wall and at least 56 inches from the rear wall?*</li> <li>[604.3.1]</li> </ul>	Measurement:	56"min	P to #	<ul> <li>* If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet</li> <li>• Alter room/compartment for clearance</li> </ul>
<ul> <li>3.32 Is the height of the water closet no less than 17 inches and no greater than 19 inches above the floor measured to the top of the seat?</li> <li>[604.4]</li> </ul>	Measurement:	"6T-"/I	Photo #:	<ul> <li>Adjust toilet height</li> <li>Replace toilet</li> <li></li> </ul>
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ADA	ADA Checklist for Existing Facilities	0000	000000000		Priority 3 – Toilet Rooms
3.35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]	Measurement:	48° max	Photo #:	<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>
3.36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]	Measurement:		Photo #:	<ul> <li>Change control</li> <li>Adjust control</li> </ul>
3.37	is the flush control on the open side of the water closet? [604.6]	Ves No	- open side	Photo #:	• Move control
3.38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]	Measurement:			* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet
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				Photo #:	Relocate dispenser     .
3.39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars? [604.7]	Measurement:	autlet 48" 48" 15"	Photo #:	<ul> <li>Relocate dispenser</li> <li></li> </ul>
3.40	Does the dispenser allow continuous paper flow? [604.7]	Tres No		Photo #:	<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
Toilet 3.41	Toilet Compartments (Stalls)3.41Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?[604.8.1.2]	Measurement:	90 <sup>0</sup>	Photo #:	• Widen door width

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				· · · · · · · · · · · · · · · · · · ·
Priority 3 – Toilet Rooms	Remove obstructions		<ul> <li>Add closer</li> <li>Replace door</li> <li></li> </ul>	<ul> <li>* If constructed before 3/15/2012 door pulls do not need to be added; door pulls are not required in the 1991 Standards</li> <li>• Replace hardware</li> <li>•</li> </ul>
Pric				
200		Photo #:	Photo #:	Photo #:
	18 <sup>27</sup> min	60° min		
CCCCCCC	Measurement:		Yes No	Ves No
してしてしてしてしてしてして	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]	Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	Is the door self-closing? [604.8.1.2]	Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?* [604.8.1.2]
	3.42 M		343	3.44

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<ul> <li>3.45 Is the lock operable with orre basin on without tight: Exercise the lock operable with or the wrist?</li> <li>3.46 Are the operable parts of the wrist?</li> <li>3.46 Are the operable parts of the lock operation operated operable parts of the lock operation operated operable parts of the lock operable parts of the lock operable parts of the lock operation operated operable parts of the lock operation operated operated</li></ul>	V N X		1			
Are the operable parts of the door hardware mounted no less than 3 inches and no greater than 3 inches and no greater than 3 inches and no greater than 48 inches above the floor?       Image: Comparison of the comparison of than 3 inches and no greater than 48 inches above the floor?         (404.2.7]       Aestrement:       Image: Comparison of than 3 inches above the floor?         (404.2.1]       Measurement:       Image: Comparison of than 3 inches above the floor?         (404.2.1]       Measurement:       Image: Comparison of than 3 inches above the floor?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Measurement:       Image: Comparison of than 3 inches deep?         (504.8.1.1]       Image: Comparison of than 3 inches deep?       Image: Comparison	3.45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]	Tyres Who		Photo #:	• Replace lock
Is the compartment at least 60 inches wide? [604.8.1.1] Measurement: If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1] Measurement: [604.8.1.1]	3.46		Measurement:		Photo #:	Relocate hardware
If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1] Measurement: Photo #:	3.47	ls the compartment at least 60 inches wide? [604.8.1.1]	Measurement:	60°min	Photo #:	• Widen compartment •
	3.48	If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]	Measurement:	56°min	Photo #:	Widen compartment

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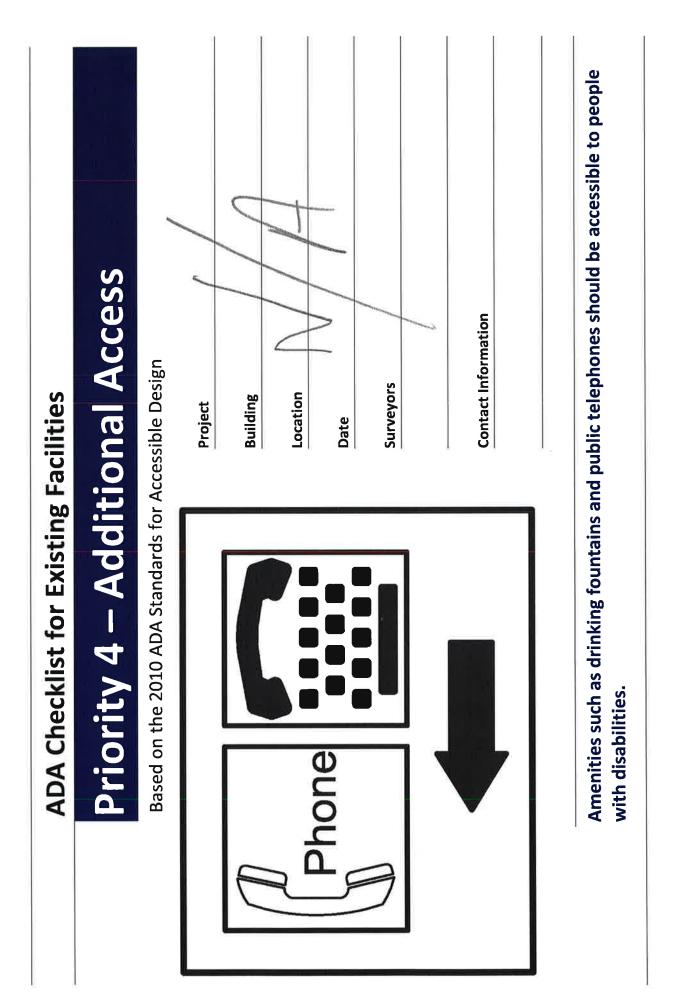
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ิตั	<ul><li>3.49 If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]</li></ul>	Measurement:		2	Alter compartment
			€59"min	Photo #:	
m	<ul> <li>3.50 If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches</li> </ul>	Pes No Measurement:	60° min	T	<ul> <li>Reverse door swing</li> <li>Alter compartment</li> </ul>
ļ	if water closet is floor mounted)? [604.8.1.1]	Ves No	- 56"or 59" min	Photo #:	•
				Photo #:	• •
l		yes No		Photo #:	
ļ		Yes No			
				Photo #:	

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Prio	Priority 4 – Additional Access			Comments	Possible Solutions
Drin	Drinking Fountains				
1.1	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Measurement:	48"min 30"min	Photo #:	<ul> <li>*If installed before</li> <li>3/15/2012, a parallel</li> <li>approach is permitted</li> <li>and the clear floor space</li> <li>is not required to be</li> <li>is not required to be</li> <li>centered</li> <li>Alter space</li> <li>Alter space</li> <li>Relocate drinking</li> <li>fountain</li> <li>Install a drinking fountain</li> </ul>
4.2	If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3]	Measurement:	Ň		<ul> <li>Alter space</li> <li>Replace drinking fountain</li> </ul>
	Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.		"SZ. 11.	Photo #:	÷

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<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Change control</li> <li>Adjust control</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
Photo #:	Photo #:	Photo #:	Photo #:
and the second s	20"min to 25"max		36° max
Measurement:	Tyes No Measurement:	The No No The No The No The No The No Measurement:	Measurement:
If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]	If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]	Is the spout outlet no higher than 36 inches above the floor? [602.4]
4.3	4.4	4.5	4.6

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	<ul> <li>Adjust spout</li> <li>Replace drinking fountain</li> </ul>		<ul> <li>Adjust drinking fountain</li> <li>Install new drinking fountain for standing height</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> <li>Add tactile warning such as permanent planter or partial walls</li> </ul>
	• Adj		Adj Insi fou hei	Adj     Add     A
		Photo #:	Photo #:	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
	e maximin min		38" to 43"	27"
	Tyes No Measurement: Yes No Measurement:		Yes     No       Yes     No       Yes     No       Measurement:	Measurement:
0	Is the spout: At least 15 inches from the rear of the drinking fountain? No more than 5 inches from the front of the drinking fountain? [602.5]		If there is more than one drinking fountain, is there at least one for standing persons? [211.2] Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor? [602.7]	If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path? [307.2]
	4.7		4.8	4.9

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4.10 Does at least one telephone have a careforor space at least 30 inches wolds at a parallelor inches long for a parallelor forward approach?	Publi	Public Telephones				
Is the highest operable part of the telephone no higher than 48 inches above the floor? 48 inches above the floor? (704.2.2) Tot.2.2] Measurement: For the telephone is higher than 27 inches above the floor, does the measurement: front of the telephone is nigher than 27 inches above the floor, does the measurement: front of the telephone protrude no more than 4 inches into the circulation path? [307.2] Photo #:	4.10	Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]		48°min 30°min	ohoto #:	<ul> <li>Move telephone</li> <li>Install new telephone for clear floor space</li> </ul>
If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]	4.11	ls the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]	Types No Measurement:		Photo #:	Adjust telephone
	4.12	If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]	Tyes No Measurement:		Photo #:	• Adjust telephone •

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<ul> <li>Install volume control</li> <li>Replace telephone with one that has volume control</li> <li></li> </ul>	Add pictogram		<ul> <li>Install TTY</li> <li>•</li> </ul>	
	Photo #:	Photo #:		Photo #:
DO CALL	<b>e</b>	9	1	
Yes No	Ves No		Ves No	
Does at least one telephone have a volume control? [704.3]	Is the volume control identified by a pictogram of a telephone handset with radiating sound waves? [703.7.2.3]		Does at least one telephone have a TTY? [217.4.1]	Note: TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.
4.13	4.14	3	4.15	

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4.16	Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]	Yes No Measurement:			<ul> <li>Adjust height of TTY</li> <li>Adjust height of TTY</li> </ul>
	Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.		34°min	Photo #:	
4.17	ls the TTY identified by the International Symbol of TTY? [703.7.2.2]	Ves No		Photo #:	• Add symbol
4.18	Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]	Ves No		Photo #:	• Add signs
4.19	Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]	Yes No		Photo #:	• Add signs

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Fire A	Fire Alarm Systems			
4.20	If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	Ves No	Photo #:	<ul> <li>Install audible and visual alarms</li> <li></li> </ul>
		Yes No		• • •
			Photo #:	
		Yes No		• • •
			Photo #:	
		Ves No		• • •
			Photo #:	
		Ves No		•••
			Dhoto #:	

Priority 4 – Additional Access Page 10

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ADA Checklist for Existing Facilities

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Priority 1 – Approach & Entrance Page 2

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000000000000000000000000000000000000000	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute this content. Include proper attribution. But you must get permission before using this content as a fee-based product.	www.ADAchecklist.org
ADA Checklist for Existing Facilities	This checklist was pl and a member of th Education, NIDRR gr the Department of I	Questions or comments on the ADAinfo@NewEnglandADA.org	For the full set of ch	Copyright © 2016 ADA Checklist for l proper attribution. But you must get	Institute for Human Centered Design Copyright © 2016

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Existing Fa
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Pric	Priority 1 – Approach & Entrance	nce			Comments	Possible Solutions
1.1	ls there at least one route from site arrival points (parking, passenger loading zones, public sidewalks and public transportation stops) that does not require the use of stairs? [See 2010 ADA Standards for Accessible Design – 206.2.1]	Myes No If yes, location of route: W. SECAND			Town only owns FARKING LOT, NOT THE TSUDG	<ul> <li>Add a ramp</li> <li>Regrade to 1:20 maximum slope</li> <li>Add a lift if site constraints prevent other solutions</li> </ul>
Park	Parking Accessible parking spaces should be identified by size, access aisle and signage.	e identified by size, a	access aisle and signag	ge.		
1.2	If parking is provided for the	Yes No	Total Spaces	Accessible Spaces		<ul> <li>Reconfigure by repainting lines</li> </ul>
	of accessible spaces provided?	Total #: ん	1 - 25	1		0
	[208.2]	Accessible #: Z	26 - 50	2		•
			51 - 75	3		2
			76 - 100	4		
			100+ see 2010 Standards 208.2	andards 208.2	Photo #:	
1.3	Of the accessible spaces, is at	Yes No	*For every 6 or fraction of 6 parking	iction of 6 parking		* If constructed before
	least one a van accessible space?*		at least 1 should be a van accessible	e a van accessible		compliant if at least 1 in
	[208.2.4]		space.			every 8 accessible spaces is van accessible
			5		Photo #:	<ul> <li>Reconfigure by repainting lines</li> </ul>

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ADA	CCCCCCCCCCCCCC ADA Checklist for Existing Facilities	00000	000000000000000000000000000000000000000	Priority 1 - /	Priority 1 – Approach & Entrance
1.4	Are accessible spaces at least 8 feet wide with an access aisle at least 5 feet wide? [502.2, 502.3]	Measurement:			<ul> <li>Reconfigure by repainting lines</li> </ul>
	Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle.		et min → 5 min	Photo #:	
1.5	Is the van accessible space:				<ul> <li>Reconfigure to provide</li> </ul>
A/A	At least 11 feet wide with an access aisle at least 5 feet wide?	Ves No Measurement:			van-accessible space(s)
	Or At least 8 feet wide with an access aisle at least 8 feet wide? [502.2]	Ves No Measurement:	←11'min →Smin → 8'min → 8'min →	Photo #:	
1.6 AA	ls at least 98 inches of vertical clearance provided for the van accessible space? [502.5]	Tyes No Measurement:	nim"98"		<ul> <li>Reconfigure to provide van-accessible space(s)</li> </ul>
			•	Photo #:	

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Priority 1 – Approach & Entrance Page 5

2.14

Priority 1 – Approach & Entrance

Are the access aisles marked so as to discourage parking in them? [502.3.3]	Yes No			• Mark access aisles
Note: The marking method and color may be addressed by state/local requirements.		area to be marked	Photo #:	
Is the slope of the accessible parking spaces and access aisles no steeper than 1:48 in all directions?	Measurement:		SPACE LEFT OF RAMP @ 3%	Regrade surface
Do the access aisles adjoin an accessible route? [502.3]	L Yes No		Photo #:	<ul> <li>Create accessible route</li> <li>Relocate accessible space</li> </ul>
Are accessible spaces identified with a sign that includes the International Symbol of Accessibility?	Wes No	-3		<ul> <li>Install signs</li> <li>•</li> </ul>
ls the bottom of the sign at least 60 inches above the ground? [502.6]	Measurement:	60"min		
Note: The International Symbol of Accessibility is not required on the ground.			Photo #:	

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ADA	ADA Checklist for Existing Facilities	00000	000000000000000000000000000000000000000	Priority 1 – A	Priority 1 – Approach & Entrance	$\cap$
1.11 M	Are there signs reading "van accessible" at van accessible spaces? [502.6]	Ves No	TCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	Photo #:	• Install signs	
1.12		No No			Reconfigure spaces	
	Note: If parking serves multiple entrances, accessible parking should be dispersed.			Photo #:		
Extel	Exterior Accessible Route	,				
1.13	ls the route stable, firm and slip-resistant? [302.1]	Ves			<ul> <li>Repair uneven paving</li> <li>Fill small bumps and breaks with patches</li> </ul>	

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Priority 1 – Approach & Entrance Page 7

 Change or move landscaping, furnishings

or other items • Widen route

•

36"min

No

√Yes

Is the route at least 36 inches

1.14

wide? [403.5.1]

Measurement:

asphalt or other surface

Photo #:

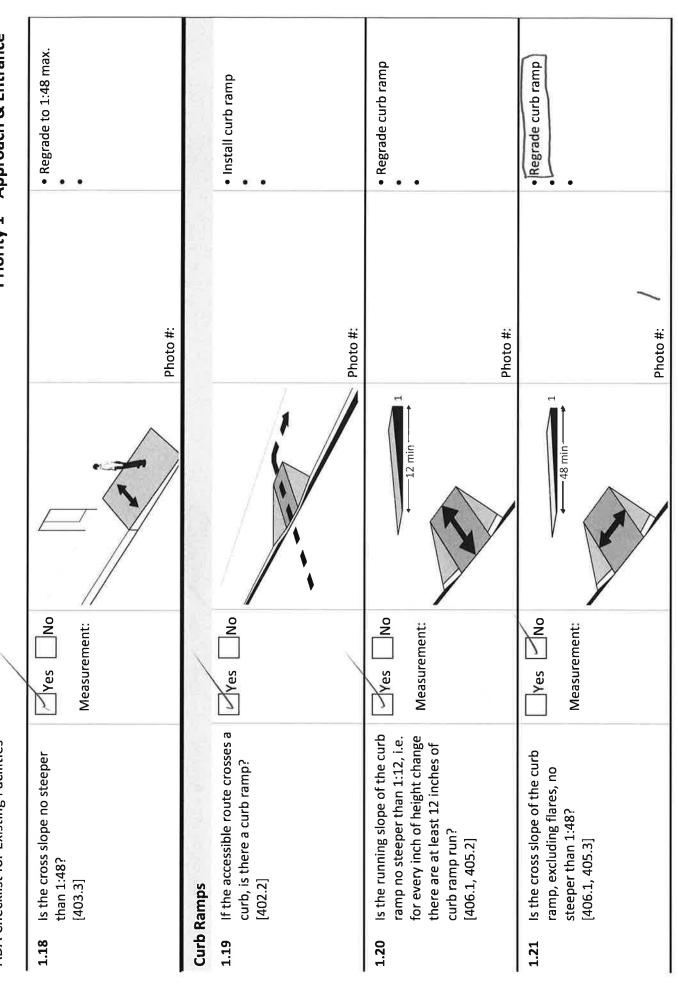
Replace gravel with

Priority 1 – Approach & Entrance

	<ul> <li>Widen route for passing</li> <li>space</li> <li>•</li> </ul>	Replace or move grate	• Regrade to 1:20 max. •	Priority 1 – Approach & Entrance Page 8
Photo #:	Photo #:	Photo #:	Photo #:	
4-24"max - 48"/min - 4-24"max - 48"/min - 24"max - 48"/min - 24"max - 48"/min - 24"max - 48"/min - 24"max - 48	36"min 60"min 60"min	1/2"		www.ADAchecklist.org
	Yes No Measurement:	Tyes No Measurement: Yes No	Measurement:	
Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	If there are grates or openings on the route, are the openings no larger than ½ inches? Is the long dimension perpendicular to the dominant direction of travel? [302.3]	ls the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3] Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.	Institute for Human Centered Design Convrient © 2016
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Priority 1 – Approach & Entrance

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Priority 1 – Approach & Entrance	• Widen curb ramp •	RAMP LANDING Reconfigure 2.5%	Photo #:	<ul> <li>Add ramp flares</li> <li>Regrade flares</li> <li>•</li> </ul>	
	36° min	a6"min	1 1 1	12 min	
	Measurement:	Measurement:	Measurement:	yes No	Yes No Measurement:
ADA Checklist for Existing Facilities	Is the curb ramp, excluding flares, at least 36 inches wide? [406.1, 405.5]	At the top of the curb ramp is there a level landing (slope no steeper than 1:48 in all directions) that is at least 36 inches long and at least as wide as the curb ramp? [406.4]	If there are curb ramp flares, are the slopes of the flares no steeper than 1:10, i.e. for every inch of height change there are at least 10 inches of flare run? [406.3]	If the landing at the top is less than 36 inches long, are there curb ramp flares?	Are the slopes of the flares no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of flare run?
ADA C	1.22	1.23	2.5	1.24 7	

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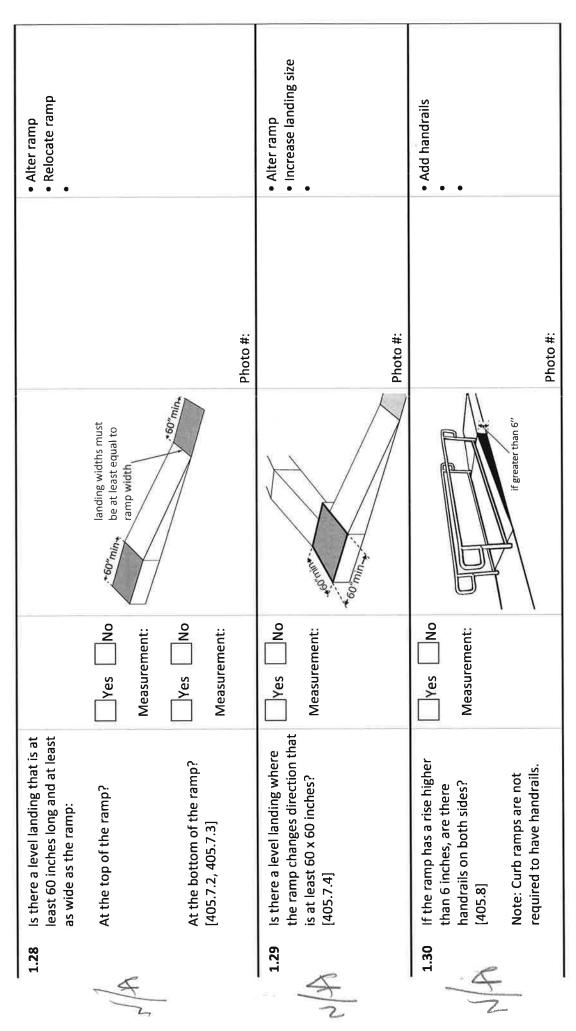
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Ram	Ramps If any portion of the accessible route is steeper than 1:20,	e is steeper than 1:20	0, it should be treated as a ramp.		14 20 C
1.25	If there is a ramp is it at least 36 inches wide? [405.5]	Measurement:			• Alter ramp
4	Note: If there are handrails, measure between the handrails.		36''min.	Photo #:	
1.26	Is the surface stable, firm and slip resistant? [405.4]	Tyes No			<ul> <li>Resurface ramp</li> </ul>
3				Photo #:	
1.27	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2] Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when such slopes are	Measurement:	1 12 min		<ul> <li>Relocate ramp decrease slope</li> </ul>
	limitations.			Photo #:	

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### Priority 1 – Approach & Entrance



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Priority 1 – Approach & Entrance	<ul> <li>Reconfigure or replace handrails</li> <li>Adjust handrail height</li> <li>•</li> </ul>	<ul> <li>Reconfigure or replace handrails</li> <li></li> </ul>	Replace handrails	Replace handrails	Priority 1 – Approach & Entrance Page 13
Priority 1	Photo #:	<pre> Photo #: </pre>	Photo #:		Pri
000000000	34"-38"		176-26	4"-6 ¼" perimeter	www.ADAchecklist.org
ccccc	Tyes No Measurement:	Tyes No Yes No Measurement:	Tyes No Measurement:	Tyes No Measurement:	
ADA Checklist for Existing Facilities	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no greater than 20%? [505.6]	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	Institute for Human Centered Design Copyright © 2016
	1.31	1.32	1.33	1.34	Institu Copyri

Priority 1 – Approach & Entrance

	Photo #:	Alter handrails	•	min	Photo #:	Add curb     Add barrier		
					mîn		D 12"min	less than 4"
Ves No	Measurement:		Yes No Measurement:	Yes No			Tyes No Measurement:	Yes No Measurement:
ls the cross section no greater than 2¼ inches?		Does the handrail:	Extend at least 12 inches horizontally beyond the top and bottom of the ramp?	Return to a wall, guard, or landing surface? [505.10.1]	Note: If a 12 inch extension would be a hazard (in circulation path) it is not required.	To prevent wheelchair casters and crutch tips from falling off:	Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail?	Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere?
A N		1.35	_	AM		1.36	A	~

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Entrance	ance				
1.37	Is the main entrance accessible?	Tyes No		Photo #:	<ul> <li>Redesign to make it accessible</li> </ul>
1.38	If the main entrance is not accessible, is there an alternative accessible entrance?	Ves No			<ul> <li>Designate an entrance and make it accessible</li> <li>Ensure that accessible</li> </ul>
¥.	Can the alternative accessible entrance be used independently and during the same hours as the main entrance?	Yes No		Photo #;	entrance can be used independently and during the same hours as the main entrance •
1.39	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? [216.6]	Tyres No		Photo #:	<ul> <li>Install signs</li> <li>Install signs on route before people get to inaccessible entrances so that people do not have to turn around and retrace route</li> </ul>
1.40	If not all entrances are accessible, is there a sign at the accessible entrance with the International Symbol of Accessibility? [216.6]	Ves No	Ĵ	Photo #:	<ul> <li>Install sign</li> <li>Install sign</li> </ul>

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Priority 1 – Approach & Entrance

t-	1.41	Is the clear opening width of the accessible entrance door at least 32 inches, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	→32″ min 900	Photo #:	<ul> <li>Alter door</li> <li>Install offset hinges</li> </ul>	r set hinges
•	1.42	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60	Yes No Measurement:	2		<ul> <li>Remove obstructi</li> <li>Reconfigure walls</li> <li>Add automatic do opener</li> </ul>	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>
		inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door		eou min			
		On both sides of the door, is the ground or floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:		
	1.43	If the threshold is vertical is it no more than ¼ inch high?	Yes No Measurement:			Remove or replace threshold	or replace I
X		Or No more than $\%$ inch high with the top $\%$ inch beveled no steeper than 1:2, if the threshold was installed on or	YesNo Measurement:	1/4"max		•	
•	Institu Copyr	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org		Priority 1 – Approach & Entrance Page 16	ach & Entrance Page 16

Priority 1 – Approach & Entrance  $\hat{\phantom{a}}$ )  $\cap$ )()))) ) 0  $\bigcirc$  $\bigcirc$ .)  $\bigcirc$ ))ADA Checklist for Existing Facilities 

knob with lever, loop or Replace inaccessible Add automatic door push hardware opener Photo #: Photo #: 3/4"max+ 1/2"max→ R ٥ ۷ No ° N ٩ ۷ Measurement: Yes Yes Yes Yes No more than ¾ inch high with one hand and does not require nardware that is operable with threshold was installed before Note: The first  $\cancel{1}$  inch of the  $\cancel{1}$ after the 1991 ADA Standards the 1991 ADA Standards went went into effect (1/26/93)? or ¾ inch threshold may be the top ½ inch beveled no tight grasping, pinching or Is the door equipped with vertical; the rest must be steeper than 1:2, if the into effect (1/26/93)? twisting of the wrist? Lock (if provided)? [404.2.5, 303.2] Door handle? [404.2.7] beveled. ō 1.44

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Priority 1 – Approach & Entrance

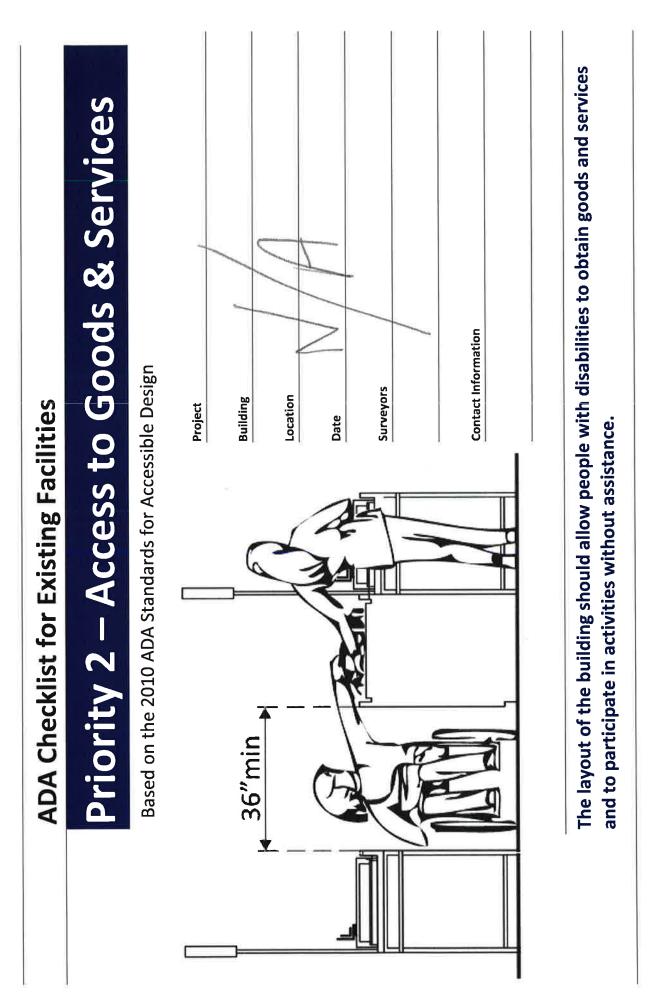
A	1.45	Are the operable parts of the door hardware no less than 34 inches and no greater than 48 inches above the floor or ground surface? [404.2.7]	Measurement:	Bh	Photo #:	Change hardware height
	1.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch? [404.2.8]	Tyes No Measurement:	P B B	Photo #:	• Adjust closer •
	1.47	If there are two doors in a series, e.g. vestibule, is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space? [404.2.6]	Measurement:	or or		<ul> <li>Remove inner door</li> <li>Change door swing</li> </ul>
	Institu	Institute for Human Centered Design		www.ADAchecklist.org	Priority	Priority 1 – Approach & Entrance

		אטא טוופנאווונו באואנווינן רמטוווניט			רווטוווץ ב- א	Priority 1 – Approacn & Entrance
4				48''min →	Photo #:	
	1.48	If provided at the building entrance, are carpets or mats no higher than ½ inch thick? [302.2]	Tyes No Measurement:			Replace or remove mats
					Photo #:	
	1.49	Are edges of carpets or mats securely attached to minimize tripping hazards? [302.2]	Yes No			<ul> <li>Secure carpeting or mats at edges</li> </ul>
					Photo #:	
			Yes No			
					Photo #:	
1	0		Yes No			•••
5					Photo #:	

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Page 2 Priority 2 – Access to Goods & Services

Facilities
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### Priority 2 – Access to Goods & Services

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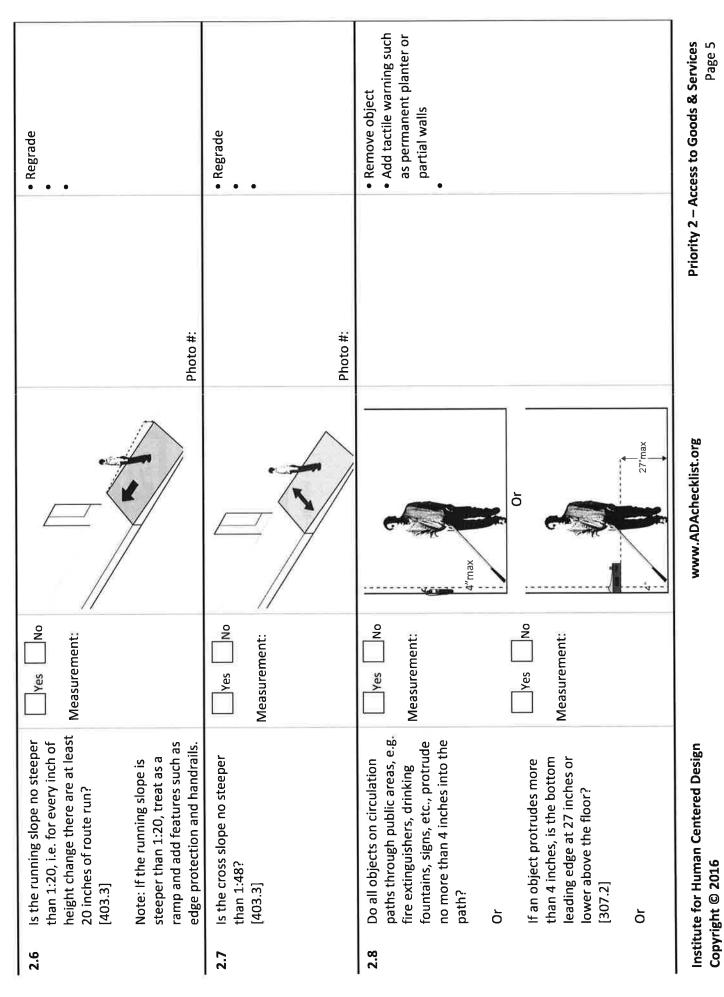
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ě			Commonte	Dossible Solutions
Ē	Priority 2 – Access to 5000s & 2ervices		CONTRACTS	
2.1	Does the accessible entrance			<ul> <li>Create accessible route</li> </ul>
	provide direct access to the			•
	main floor, lobby and elevator?			•
	[See 2010 ADA Standards for			
	Accessible Design – 206.4]		Photo #:	
Inte	Interior Accessible Route			
Inst Cop	Institute for Human Centered Design Copyright © 2016	www.ADAchecklist.org	Priority 2 – Ac	Priority 2 – Access to Goods & Services Page 3

Ves No			Create accessible route
		Photo #:	
Ves		0 	<ul> <li>Repair uneven surfaces</li> <li></li> </ul>
Yes No Measurement:			• Widen route
	36" min <b>****</b> <b>****</b> <b>****</b> <b>***</b> <b>***</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>**</b> <b>*</b> <b></b>		
		Photo #:	
Measurement:	36"min 60"min 60"min	Photo #:	<ul> <li>Widen route for passing</li> <li>space</li> <li>•</li> </ul>
	www.ADAchecklist.org	Priority 2 – Ac	Priority 2 – Access to Goods & Services Page 4
		schulture schulture	Photo #:       Photo #:

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		BATHROOM O	Measurement:	Is the bottom leading edge at 80 inches or higher above the floor?
rity 2 – Access to Goods & Services	Priority 2 – Acces		0000	

	<ul> <li>Install if necessary</li> <li>Offer goods and services on an accessible story</li> </ul>	
Photo #:		Photo #:
B0*min		
Measurement:	Ves No	
Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Are there elevators or platform lifts to all public stories? Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local	government facility
	2.9	ļ

Ramps

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Priority 2 – Access to Goods & Services

Resurface ramp	<ul> <li>Lengthen ramp to decrease slope</li> <li>Relocate ramp</li> </ul>
Photo #:	Photo #:
	1 12 min
Yes No	Measurement:
ls the surface stable, firm and slip resistant? [405.4]	<ul> <li>2.12 For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2]</li> <li>Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 2:8 eeper than 1:10 are permitted when due to space limitations.</li> </ul>
	urface stable, firm and ves No istant? Photo #:

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<ul> <li>Alter ramp</li> <li>Relocate ramp</li> </ul>					<ul> <li>Increase landing size</li> </ul>	•		<ul> <li>Add handrails</li> </ul>	•	
				Photo #:			Photo #:			Photo #:
	landing widths must	/ /	*60"min-		X	Community of the second	umin with		if greater than 6"	
	Yes No	Measurement:	Ves No	Measurement:	Yes No	Measurement:		Yes No	Measurement:	
Is there a level landing that is at least 60 inches long and at least as wide as the ramp:	At the top of the ramp?		At the bottom of the ramp? [405.7.2. 405.7.3]		Is there a level landing where the ramp changes direction that	is at least 60 x 60 inches? [405.7.4]		If the ramp has a rise higher than 6 inches are there	randrails on both sloes? [405.8]	
2.13					2.14			2.15		

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Priority 2 – Access to Goods & Services

Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	A Measurement:	34".38"	Photo #:	<ul> <li>Adjust handrail height</li> <li></li> </ul>
Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]	Measurement:		Photo #:	<ul> <li>Reconfigure or replace handrails</li> <li></li> </ul>
If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Measurement:	(Z-WI)	Photo #:	Replace handrails
If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches? Is the cross section no greater than 2¼ inches in diameter? [505.7.2]	Measurement: Measurement: Measurement:	4"-6 ¼" perimeter	Photo #:	Replace handrails
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<ul> <li>Add curb</li> <li>Add barrier</li> <li>Extend ramp width</li> </ul>	Change call button height
Photo #:	d in alterations. Photo #:
a2"min	plication) LULA elevators are often used in alterations.
Tyes No Measurement: Measurement: Measurement:	<b>I use, limited ap</b> Pes No Measurement:
<ol> <li>To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]</li> </ol>	Elevators – Full Size & LULA (limited use, limited ap 2.22 If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]
	The photo#:

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## Priority 2 – Access to Goods & Services

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and hafers	3/15/2012 and manually operated, the door is not required to reopen	itically	nener	pener	<ul> <li>Install opener</li> <li>Add power operated door</li> </ul>	<ul> <li>Install opener</li> <li>Add power operated door</li> <li>Adjust opening time</li> </ul>	ppener wer operated opening time	ppener wer operated opening time	Install opener Add power operated door Adjust opening time Replace elevator	opening time	opening time	opening time e elevator	opening time
* 16	3/15/20 operate required	automatically <ul> <li>Install opener</li> </ul>	•		Add pov     door	<ul> <li>Add pov door</li> <li>Adjust o</li> </ul>	<ul> <li>Add pov door</li> <li>Adjust o</li> </ul>	<ul> <li>Add pov door</li> <li>Adjust o</li> </ul>	<ul> <li>Add pov door</li> <li>Adjust o</li> <li>Replace</li> </ul>	<ul> <li>Add pov door</li> <li>Adjust o</li> <li>Replace</li> </ul>	Add pov door     Adjust o     Replace	Add pov door     Adjust o     Replace	Add pov door     Adjust o     Replace
			:#:					#	¥.	#	#	¥	#
			Photo #:					Photo #:	Photo	Photo	Photo	Photo	
											54"min	54"min	54 <sup>*</sup> min
										-36" min -			
											16 s	16 s	
[	Yes No					yes		v v	s s			Yes No e: vrement: Ves No	Time: Measurement: Measurement: Measurement:
	<u>&gt;</u>							Time:					Measu Measu
	IT there is a full size of LULA elevator, does the sliding door reopen automatically when obstructed by an object or	person?* [407.3.3]		If there is a LULA elevator with a swinging door:		ls the door power- operated?	ls the door power- operated? Does the door remain open for at least 20 seconds when	ls the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2]	Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2] If there is a full size elevator:	ls the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2] If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide	Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2] If there is a full size elevator: If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area?	Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2] If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches?	Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2] If there is a full size elevator: Is the interior at least 54 inches deep by at least 36 inches wide with at least 16 sq. ft. of clear floor area? Is the door opening width at least 32 inches? [407.4.1 Exception]
		person?* [407.3.3]			<del>-</del> -	IS THE	is the Does at leá	ls the do Does the at least 2 activatec [403.3.2]					
	2.23			2.24					2.25	2.2	5	5.2	5

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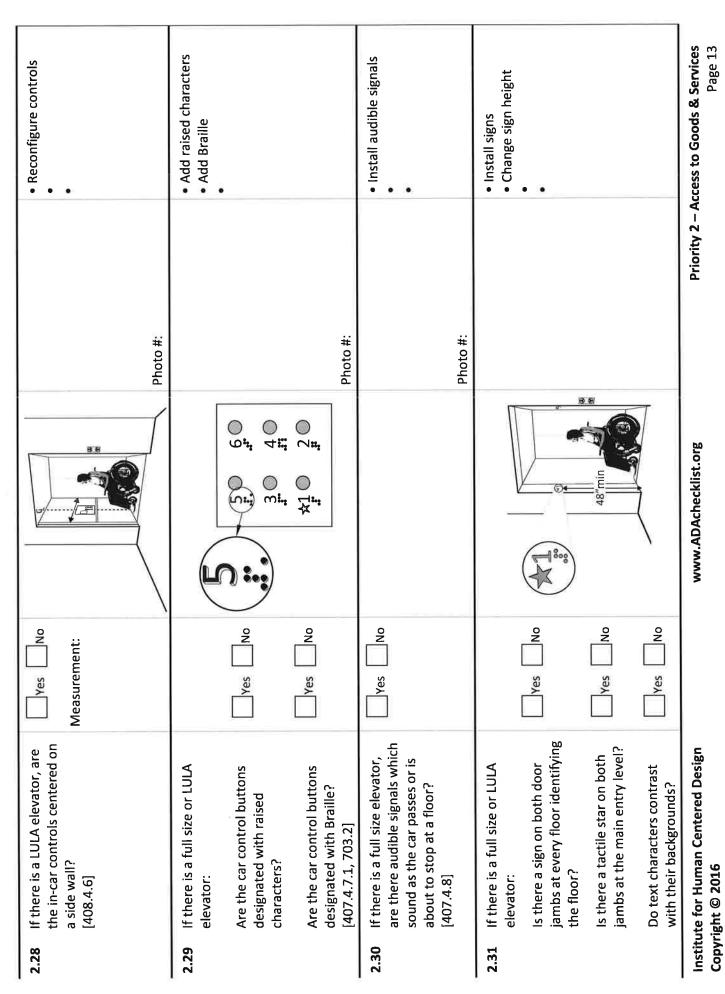
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2.26	If there is a LULA elevator, is the interior:				<ul> <li>Replace elevator</li> </ul>
	At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches? Or At least 54 inches deep by at least 36 inches wide with at least 15 sq. ft. of clear floor area and a door opening width of at least 32 inches? [408.4.1 Exceptions 1 and 2]	Measurement: Measurement: Measurement:	$4 - 36'' min \rightarrow 4 - 36'' min \rightarrow 54'' min \rightarrow 54'' min \rightarrow 54'' min \rightarrow 6 - 36'' min \rightarrow 6 - 36'' min \rightarrow 6 - 32'' min \rightarrow 10^{-10}$	Photo #:	•
2.27	If there is a full size or LULA elevator, are the in-car controls:				<ul> <li>Change control height</li> <li>•</li> </ul>
	No less than 15 inches and no greater 48 inches above the floor?	Measurement:	48"max		
	or		o		
	Up to 54 inches above the floor for a parallel approach? [408.4.6, 407.4.6.1]	Measurement:	54"max	Photo #:	

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Are text characters raised?       Are text characters raised?       Ves       No         Is there Braille?       Pres       No         Is the sign mounted between       Pres       No         48 inches to the baseline of the lowest character and 60 inches       Pres       No         to the baseline of the highest character above the floor?*       [407.2.3, 408.2.3]       Measurement:         [407.2.3, 408.2.3]       Pres       Pres       No         2.32       If a lift is provided, can it be used without assistance from others?       Pres       Pres       No		
Is the sign mounted between 48 inches to the baseline of the lowest character and 60 inches to the baseline of the highest character above the floor?* [407.2.3, 408.2.3] [407.2.3, 408.2.3] [407.2.3, 408.2.3] [407.2.3, 408.2.3] [407.2.3, 408.2.3] [407.2.3, 408.2.3] [407.2.3, 408.2.3]		
iorm Lifts If a lift is provided, can it be used without assistance from others? [410.1]		* If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not
If a lift is provided, can it be used without assistance from others? [410.1]		required
others? [410.1]		Reconfigure so     independently operable
		• •
	Photo #:	
2.33 Is there a clear floor space at reast 20 inches wide by at least 20 inches long for a nercon		Remove obstructions
and reach the controls to use the lift? [410.5]		
	. 30″min_48″mîn Photo #:	

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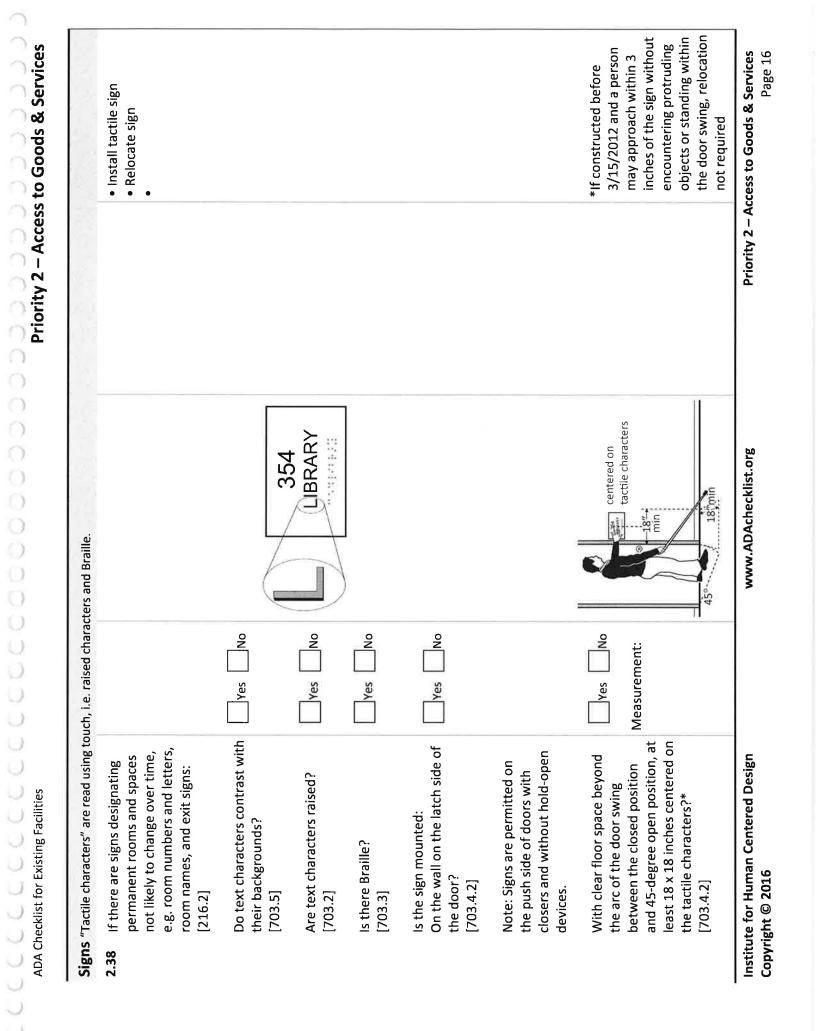
Priority 2 – Access to Goods & Services

2.34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]	Tyes No Measurement:	IS"-48"	Photo #:	<ul> <li>Change control height</li> <li></li> </ul>
2.35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]	Measurement:	36 "min 36 "min	Photo #:	• Replace lift
2.36	If there is an end door, is the clear opening width at least 32 inches? [410.6]	Measurement:	32"min	Photo #:	• Alter door width •
2.37	If there is a side door, is the clear opening width at least 42 inches? [410.6]	Measurement:	42"min	Photo #:	• Alter door width •

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*If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required	<ul> <li>Install signs with contrasting characters</li> <li>Change sign height</li> </ul>
Photo #:	Photo #:
eo <sup>m</sup> ax 48 <sup>m</sup> min	40°min
Measurement:	Tyes No Yes No Measurement:
So the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor? * [703.4.1] Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	<ul> <li>2.39 If there are signs that provide direction to or information about interior spaces:</li> <li>Do text characters contrast with their backgrounds?</li> <li>[703.5.1]</li> <li>Is the sign mounted so that characters are at least 40 inches above the floor?</li> <li>[703.5.6]</li> <li>Note: Raised characters and Braille are not required.</li> </ul>

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Inter	Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.	dical exam room	is, conference rooms, etc.		
2.40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Measurement:	Photo #:	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>	hinges orway
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of	Measurement:		<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>	ructions walls ic door
	the door. On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	The No Measurement:	Photo #:		

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## Priority 2 – Access to Goods & Services

Remove or replace     threshold		<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>	Priority 2 – Access to Goods & Services Page 19
	Photo #:	Photo #	-
1/4"max	1/2" max +[		www.ADAchecklist.org
Measurement: Measurement: Measurement:	Measurement:	Ves No	
If the threshold is vertical is it no more than ¼ inch high? Or No more than ¼ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or	No more than ¾ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]	Institute for Human Centered Design Coovright © 2016
2.42		2.43	Copy

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Ves No Measurement:		Change hardware height
Pes No Measurement:		<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or</li> </ul>
	Photo #:	
Measurement:	• •	• Adjust closer •
Rooms and Spaces – stores, supermarkets, libraries, etc.		
Measurement:	Photo #:	<ul> <li>Rearrange goods, equipment and furniture</li> </ul>
www.ADAchecklist.org	Priority 2 – Acc	Priority 2 – Access to Goods & Services Page 20
	www.ADAchecklist.org	Photo #:

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## Priority 2 – Access to Goods & Services

Change floor surface     .	Replace carpet	<ul> <li>Change height of control</li> <li>"If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor</li> </ul>
Photo #:	Photo #:	Photo #:
	½"max	Controls – light switches, security and intercom systems, emergency/alarm boxes, etc. 2.50 Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308] Are surement: 309.3, 308]
Yes No	Measurement:	Ind intercom sys
Are floor surfaces stable, firm and slip resistant? [302.1]	If there is carpet: Is it no higher than ½ inch? Is it securely attached along the edges? [302.2]	ols – light switches, security a ls there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3] Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]
2.48	2.49	2.50

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2.51	Can the control be operated with one hand and without tight grasping, pinching, or twisting of the wrist? [309.4]	Ves No		Photo #:	Replace control
Seati	Seating: Assembly Areas – theaters, auditoriums, st	s, auditoriums, s	stadiums, theater style classrooms, etc.	ms, etc.	
2.52	Are an adequate number of wheelchair spaces provided? [221.2.1]	Total #: Wheelchair #:	# of Seats     Wheelchair Spaces       4 - 25     1       26 - 50     2       26 - 50     2       51 - 150     4       151 - 300     5       300+ see 2010 Standards 221.2.1.		<ul> <li>Reconfigure to add</li> <li>wheelchair spaces</li> <li>•</li> </ul>
2.53	Are wheelchair spaces dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities? [221.2.3]	Ves No		Photo #:	<ul> <li>Reconfigure to disperse</li> <li>wheelchair spaces</li> </ul>
2.54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]	Ves No		Photo #:	<ul> <li>Alter for line of sight</li> <li></li> </ul>
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Where people are expec stand, do people in whe spaces have a clear line o over and between the h others in front of them? [802.2.2.1, 802.1.2.2] [802.2.2.1, 802.1.2.2] If there is a single wheel space, is it at least 36 ino wide? [802.1.2]	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2] [802.2.2.1, 802.1.2.2] If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]	Measurement:	Photo #:	<ul> <li>Alter for line of sight</li> <li>Alter space</li> </ul>
lf there a wheelcha each at le [802.1.2]	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]	Measurement:	 Photo #: Photo #:	• Alter spaces
lf the wh entered f is it at lea [802.1.3]	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]	Measurement:	Photo #:	• Alter space

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2.59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]	Measurement:		Photo #:	• Alter space
2.60	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	Ves No	Accessibe Route	Photo #:	<ul> <li>Alter spaces</li> <li></li> </ul>
2.61	Is there at least one companion seat for each wheelchair space? [221.3]	Yes No		Photo #:	<ul> <li>Add companion seats</li> <li></li> </ul>
2.62	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	Yes No		Photo #:	<ul> <li>Alter seating</li> <li>Alter seating</li> </ul>
2.63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	Yes No		Photo #:	<ul> <li>Add equivalent seating</li> <li></li> </ul>
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Seati	ing: At dining surfaces (restau	urants, cafeterias,	Seating: At dining surfaces (restaurants, cafeterias, bars, etc.) and non-employee work surfaces (libraries, conference rooms, etc.)	ork surfaces (libraries, conf	ference rooms, etc.)
2.64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Total #: Wheelchair #:		Photo #:	<ul> <li>Alter to provide accessible spaces</li> <li></li> </ul>
2.65	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	Measurement:	36"min	Photo #:	Widen route
2.66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3]	Measurement:	28"-34"		<ul> <li>Alter surface height</li> <li></li> </ul>
	Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.			Photo #:	
2.67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3]	Measurement:			<ul> <li>Alter table or work surface</li> <li>Add accessible table or work surface</li> </ul>
	Does it extend no less than 17 inches and no greater than 25 inches under the surface?	Measurement:	30"48"		
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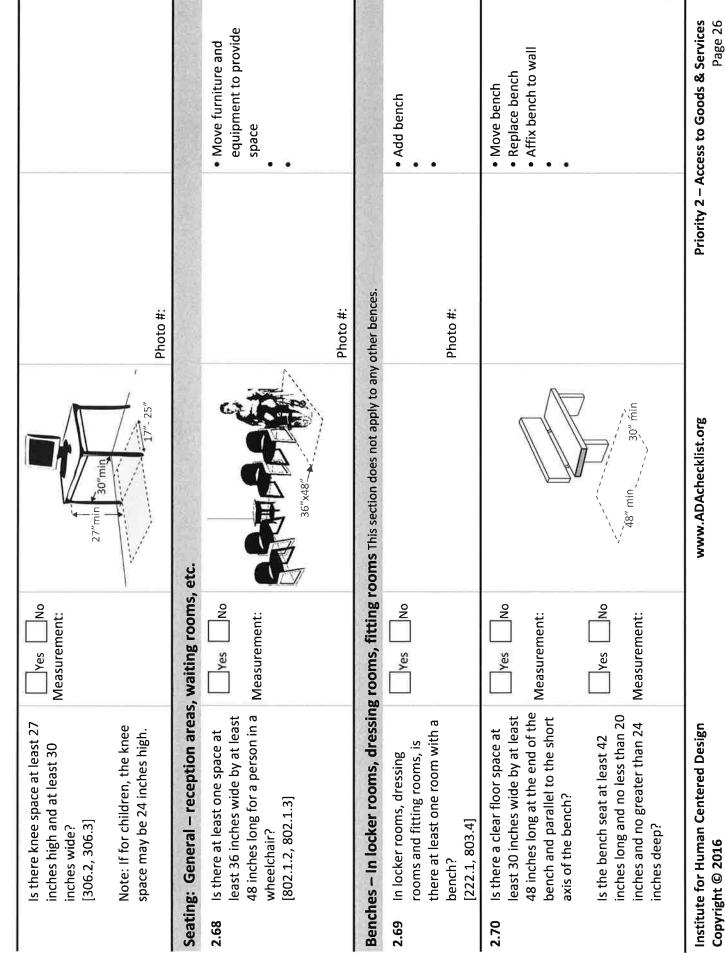
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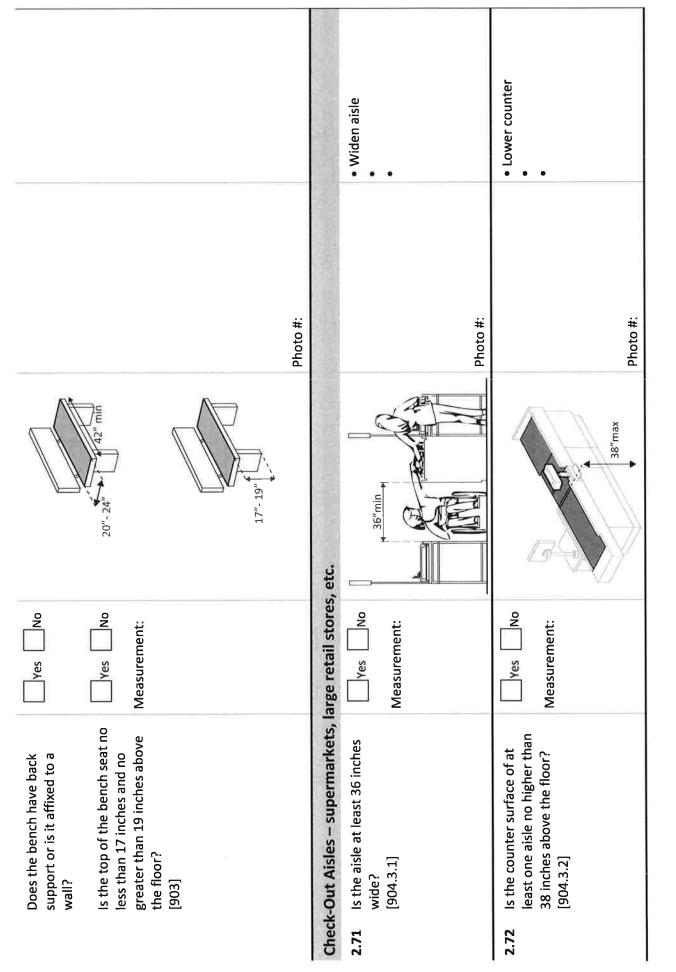
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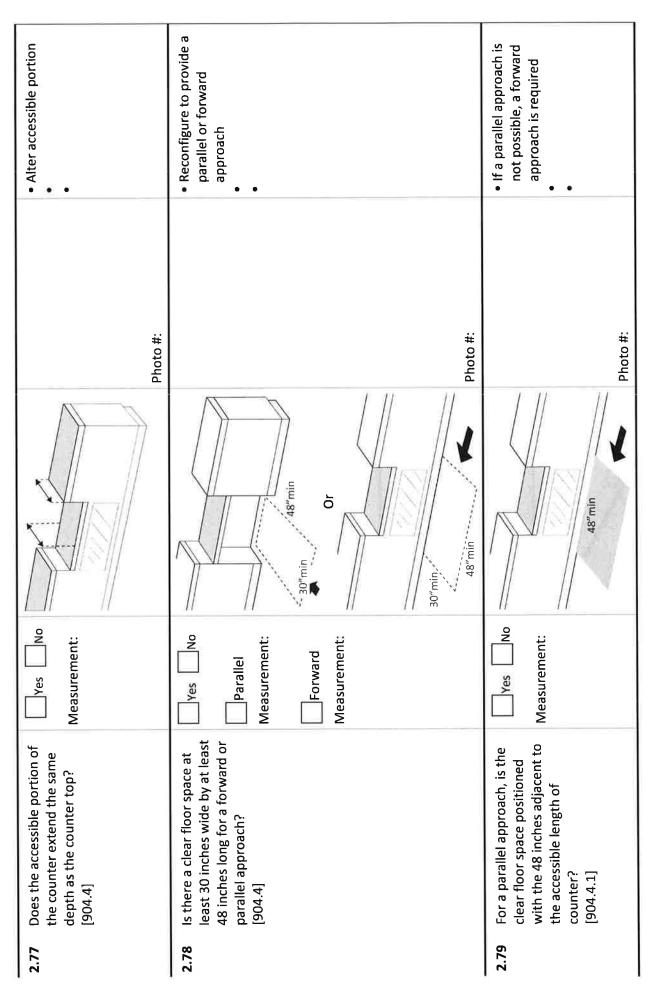
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	Is the top of the counter edge protection no higher than 2 inches above the counter surface? [904.3.2]	Measurement:	xem"2;	Photo #:	<ul> <li>Lower edge protection</li> </ul>
2.74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]	Measurement:	28"-34"	Photo #:	<ul> <li>Alter check writing surface</li> <li></li> </ul>
2.75	If there is more than one check- out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]	Yes No	-L)	Photo #:	• Add sign •
Sales	Sales & Service Counters – banks, stores, dry cleaners	stores, dry cleane	ers, auto repair shops, fitness clubs, etc.	is, etc.	
2.76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]	Measurement:	36°min 36°max		<ul> <li>Lower section of counter</li> <li>Lengthen section of counter</li> </ul>
		Measurement:		Photo #:	

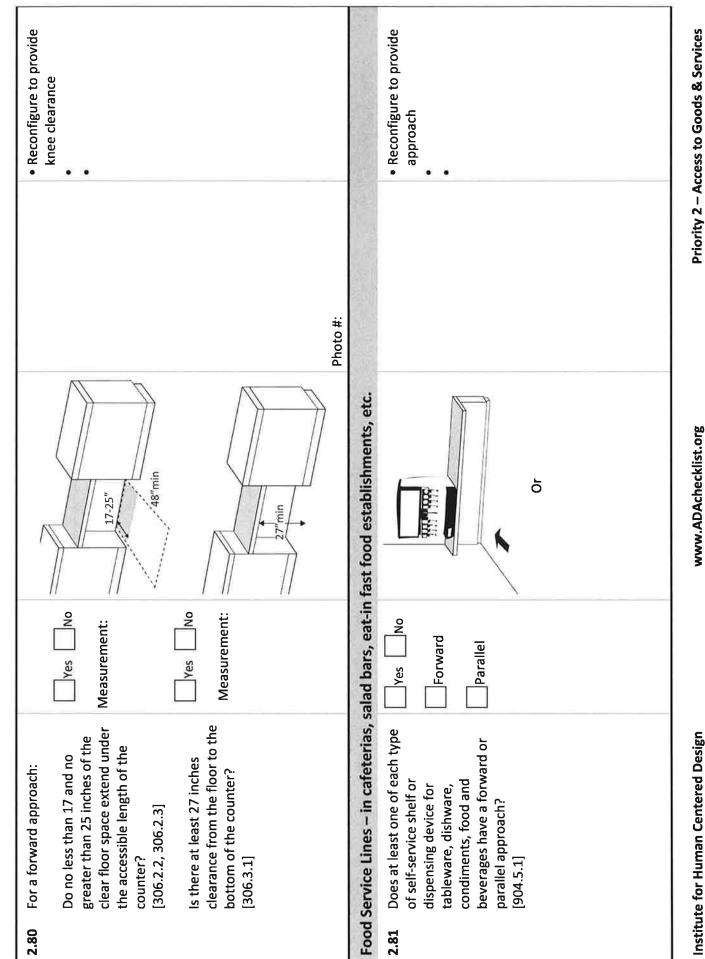


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	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>	<ul> <li>Lower shelf and/or dispensing device</li> </ul>
Photo #:	<sup>48</sup> max	48° max	46" max Photo #:
<u>i</u> []] 11	Measurement:	Measurement:	Measurement:
	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]
	2.82	2.83	2.84

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2.85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	Measurement:	48"max	Photo #:	<ul> <li>Lower shelf and/or dispensing device</li> <li>•</li> </ul>
2.86	If there is an obstruction no deeper than 20 inches with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 48 inches above the floor? [904.5.1]	The surement:	20" max 20" min	Photo #:	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
2.87	If the obstruction is no less than 20 inches and no greater than 25 inches deep with a forward approach: Does clear floor space extend under the obstruction that is at least the same depth as the obstruction? Is the shelf or dispensing device no higher than 44 inches above the floor? [904.5.1]	Measurement: Measurement: Measurement:	20"-25"	Photo #:	<ul> <li>Reconfigure to provide knee space</li> <li>Lower shelf and/or dispensing device</li> </ul>
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• Reconfigure			• ••		• • •				• • •	
Photo #:		Photo #:		Photo #:		Photo #:		Photo #:		Photo #:
28"-34"										
Tyres No Measurement:	Yes No		Yes No		Ves No		Yes No		Yes No	
<ul> <li>2.88 If there is a tray slide, is the top no less than 28 inches and no greater than 34 inches above the floor?</li> <li>[904.5.2]</li> </ul>										

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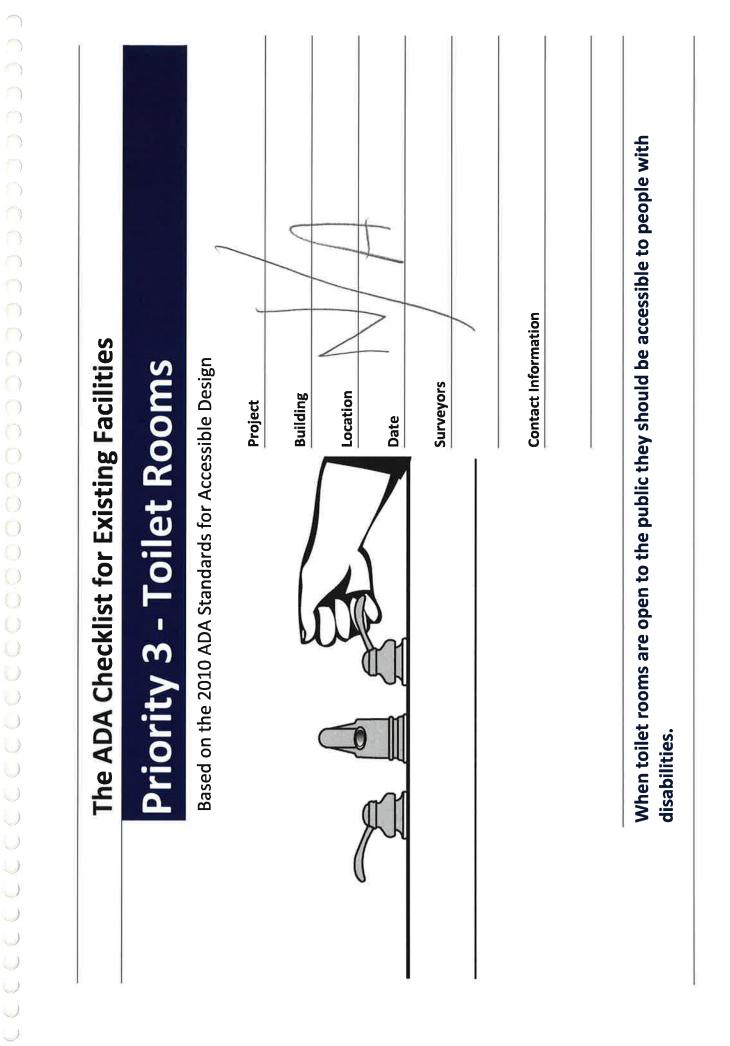
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**Priority 3 – Toilet Rooms** 





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Priority 3 – Toilet Rooms Page 2

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Priority 3 - Toilet Rooms	This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.	s on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADA.org	For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.	Copyright © 2016 ADA Checklist for Existing Materials. You can freely reproduce and distribute this content. Include proper attribution. But you must get permission before using this content as a fee-based product.			www.ADAchecklist.org
ADA Checklist for Existing Facilities	This checklist was prod and a member of the A Education, NIDRR grant the Department of Edu	Questions or comments on the checkli ADAinfo@NewEnglandADA.org	For the full set of check	Copyright © 2016 ADA proper attribution. But		2	Institute for Human Centered Design Copyright © 2016

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Prio	Priority 3 – Toilet Rooms			Comments	Possible Solutions
3.1	If toilet rooms are available to the public, is at least one toilet room accessible? (Either one for each sex, or one unisex.)	Yes No			<ul> <li>Reconfigure toilet rooms</li> <li>Combine toilet rooms to create one unisex</li> <li>accessible toilet room</li> </ul>
	Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilets - 604.1, 604.8, 604.9, 609.4 and Lavatories and Sinks – 606.2.			Photo #:	
3.2	Are there signs at inaccessible toilet rooms that give directions to accessible toilet rooms? [See 2010 ADA Standards for Accessible Design – 216.8]	Yes No		Photo #:	<ul> <li>Install signs</li> <li>Install signs</li> </ul>
с. С.	If not all toilet rooms are accessible, is there a sign at the accessible toilet room with the International Symbol of Accessibility? [216.8]	yes No	-J	Photo #:	<ul> <li>Install sign</li> <li>Install sign</li> </ul>
Acce 3.4	Accessible Route 3.4 Is there an accessible route to the accessible toilet room? [206.2.4]	Yes No		Photo #:	• Alter route
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	ast with Ves No • Relocate sign	id?	side of Ves No	ed on /ith 1-open	evond ves No *If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within	the door swing, relocation not required	west Yes No *If constructed before *If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not	
Signs at Toilet Rooms				Note: Signs are permitted on the push side of doors with closers and without hold-open devices.	With clear floor space beyond the arc of the door swing between the closed position and 45-degree open position, at least 18 x 18 inches centered on the tactile characters? * [703.4.2]		So the baseline of the lowest Yes No character is at least 48 inches above the floor and the Measurement: baseline of the highest character is no more than 60	

required		The second second second	<ul> <li>Install offset hinges</li> <li>Alter the doorway</li> <li></li> </ul>	<ul> <li>Remove obstructions</li> <li>Reconfigure walls</li> <li>Add automatic door opener</li> </ul>			Priority 3 – Toilet Rooms Page 6
	Photo #:		Photo #:				
		A WING W	az'min	138'min	eő,		www.ADAchecklist.org
			Measurement:	Tyes No Measurement:		Tyes No	
inches above the floor? * [703.4.1]	Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.	nce	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	If there is a front approach to the pull side of the door is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth?	Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	On both sides of the door, is the floor surface of the	Institute for Human Centered Design Copyright © 2016
		Entrance	3.6	3.7			Institu Copyri

Priority 3 – Toilet Rooms

ADA Checklist for Existing Facilities

	maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Measurement:		Photo #:	
α	If the threshold is vertical is it no more than ¼ inch high? Or	Yes No Measurement:			Remove or replace     threshold     .
	No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)?	Tyes No Measurement:	1/4"max		
	ō		7		
	No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2]	Measurement:	1/2"max+[		
	Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.		3/4"max-f	Dhoto #.	

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<ul> <li>Replace inaccessible knob with lever, loop or push hardware</li> <li>Add automatic door opener</li> </ul>	Change hardware height     .	<ul> <li>Adjust or replace closers</li> <li>Install lighter doors</li> <li>Install power-assisted or automatic door openers</li> </ul>
Photo #:	Photo #:	Photo #:
	æ 34″, 48″	Slot
No No	Measurement:	Measurement:
Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)? [404.2.7]	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.
с, к	3.10	3.11

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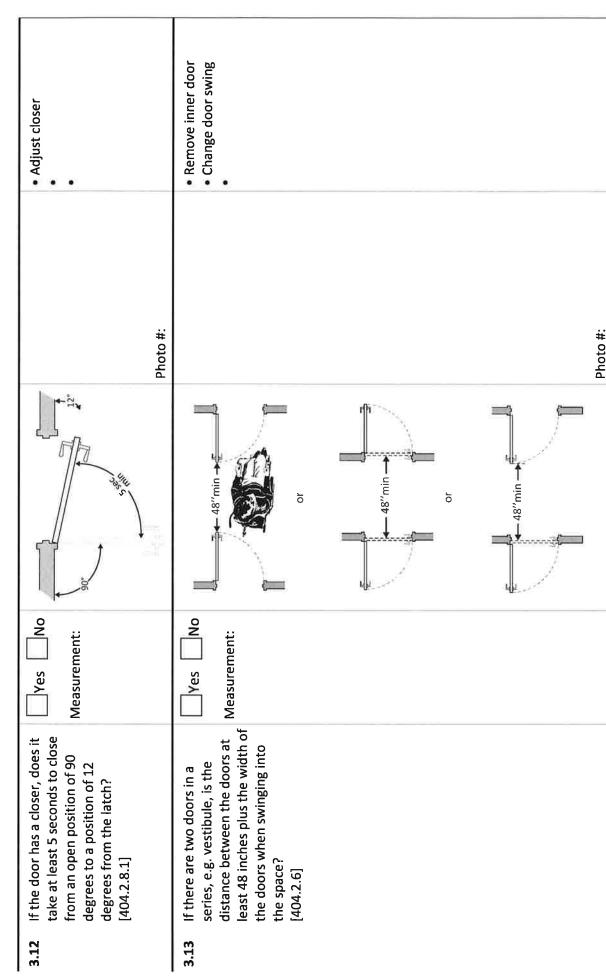
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ADA Checklist for Existing Facilities

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Priority 3 – 1 dilet kooms	Reconfigure space     •	Reconfigure space		Remove obstructions	<ul> <li>Move or remove partitions, fixtures or objects such as trash cans</li> </ul>
	Photo #:	Photo #:		Photo #:	Photo #:
	24"min 48"min 48"min 48"min 48"min 7000 wall	24°min 48°min 48°min 48°min Privacy wall		36"min	4 <sup></sup>
	Ves No Measurement:	Measurement:		Tyes No Measurement:	Measurement:
ADA Checklist for Existing Facilities	If there is a privacy wall and the door swings out, is there at least 24 inches of maneuvering clearance beyond the door latch side and 42 inches to the privacy wall? [404.2.4]	If there is a privacy wall and the door swings in, is there at least 24 inches of maneuvering clearance beyond the door latch side and at least 48 inches to the privacy wall if there is no door closer or at least 54 inches if there is a door closer? [404.2.4]	In the Toilet Room	Is there a clear path to at least one of each type of fixture, e.g. lavatory, hand dryer, etc., that is at least 36 inches wide? [403.5.1]	Is there clear floor space available for a person in a wheelchair to turn around, i.e. a circle at least 60 inches in diameter or a T-shaped space within a 60-inch square? [603.2.1]
ADA C	3.14	3.15	In the	3.16	3.17

Priority 3 – Toilet Rooms

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$\cap$			
Priority 3 – Toilet Rooms	<ul> <li>Reverse door swing</li> <li>Alter toilet room</li> </ul>	<ul> <li>* If installed before</li> <li>3/15/2012 and the</li> <li>bottom edge of the</li> <li>bottom edge of the</li> <li>reflecting surface is no</li> <li>higher than 40 inches</li> <li>above the floor, lowering</li> <li>the mirror to 35 inches is</li> <li>not required</li> <li>Lower the mirror</li> <li>Add another mirror</li> </ul>	<ul> <li>Adjust hook</li> <li>Replace with or provide additional accessible hook</li> <li>If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 inches above the floor.</li> </ul>
100000 0	Photo #:	Photo #:	Photo #:
000000000000000000000000000000000000000		40" max	48" max 15" min
00000000	Measurement:	Yes     No       Measurement:     No       Yes     No       Measurement:	Measurement:
CCCCCCCCCCC ADA Checklist for Existing Facilities	In a single user toilet room if the door swings in and over a clear floor space at an accessible fixture, is there a clear floor space at least 30 x 48 inches beyond the swing of the door? [603.2.3 Exception 2]	If the mirror is over a lavatory or countertop, is the bottom edge of the reflecting surface no higher than 40 inches above the floor? Or If the mirror is not over the lavatory or countertop, is the bottom edge of the reflecting surface no higher than 35 inches above the floor?* [603.3]	If there is a coat hook, is it no less than 15 inches and no greater than 48 inches above the floor?* [603.4]
C C C	3.18	3.19	3.20

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Priority 3 – Toilet Rooms

Lavat	Lavatories The 2010 Standards refer to sinks in toilet rooms as	ks in toilet rooms as l	lavatories.		
3.21	Does at least one lavatory have a clear floor space for a forward approach at least 30 inches wide and 48 inches long? [606.2]	Measurement:	48"min	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.22	Do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the lavatory so that a person using a wheelchair can get close enough to reach the faucet? [306.2]	Measurement:	-17"-25"-	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>
3.23	Is the front of the lavatory or counter surface, whichever is higher, no more than 34 inches above the floor? [606.3]	Measurement:	34"max	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li></li> </ul>
3.24	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? [306.3.3]	Measurement:	₩ min 27 <sup>m</sup> in	Photo #:	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> </ul>

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Priority 3 – Toilet Rooms	<ul> <li>Alter lavatory</li> <li>Replace lavatory</li> <li></li> </ul>		<ul> <li>Install insulation</li> <li>Install cover panel</li> <li>Install cover panel</li> </ul>		<ul> <li>Adjust faucet</li> <li>Replace faucet</li> <li></li> </ul>	
CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC		Photo #:		Photo #:		- Photo #:
		9,", -6"+ min", max + -8"-				
	Yes No Measurement:		Ves No		Tyes No	Ves No
ADA Checklist for Existing Facilities	Is there toe clearance at least 9 inches high? [306.3.3]	Note: Space extending greater than 6 inches beyond the available toe clearance at 9 inches above the floor is not considered toe clearance.	Are pipes below the lavatory insulated or otherwise configured to protect against contact? [606.5]		Can the faucet be operated without tight grasping, pinching, or twisting of the wrist?	Is the force required to activate the faucet no greater than 5 pounds? [606.4]
ADA C	3.25		3.26		3.27	

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	<ul> <li>Adjust dispensers</li> <li>Replace with or provide additional accessible dispensers</li> </ul>					<ul> <li>Adjust dispensers</li> <li>Replace with or provide additional accessible dispensers</li> </ul>	•	Priority 3 – Toilet Rooms Page 14
	44"max	•	48" max		Photo #:		44"max	www.ADAchecklist.org
Soap Dispensers and Hand Dryers (2010 Standards – 603)	<ul> <li>3.28 Are the operable parts of the soap dispenser within one of the following reach ranges:</li> <li>Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the</li> </ul>	floor? [308.2.2]	Above lavatories less than 20 Yes No inches deep: no higher than 48 Measurement: inches above the floor?	Not over an obstruction: no higher than 48 inches above the Measurement: floor? [308.2]		<b>3.29</b> Are the operable parts of the hand dryer or towel dispenser within one of the following reach ranges:	Above lavatories or counters no less than 20 inches and no greater than 25 inches deep: no higher than 44 inches above the	Institute for Human Centered Design Coovrieht © 2016

Priority 3 – Toilet Rooms

ADA Checklist for Existing Facilities

Priority 3 – Toilet Rooms Move partition Replace toilet Move toilet Water Closets in Single-User Toilet Rooms and Compartments (Stalls) The 2010 Standards refer to toilets as water closets. Photo #: Photo #: 48"max 'max 16"-18" 48" -<20" 2) 0 °N N °N N No No No Measurement: Measurement: Measurement: Measurement: Yes Yes Yes Yes Yes higher than 48 inches above the grasping, pinching or twisting of Is the force required to activate inches deep: no higher than 48 from the side wall or partition? ADA Checklist for Existing Facilities and no greater than 18 inches Can the operable parts of the hand dryer or towel dispenser Above lavatories less than 20 Is the centerline of the water closet no less than 16 inches Not over an obstruction: no dispenser no greater than 5 be operated without tight the hand dryer or towel inches above the floor? the wrist? pounds? [308.2] [604.2] 309.4 floor? floor? 3.30

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## Priority 3 – Toilet Rooms

	the water closet measuring at	Ves No			3/15/12, clearances	an constructed before 3/15/12, clearances
_	least 60 inches from the side wall and at least 56 inches from	Measurement:			around wa single user	around water closets in single user toilet rooms
	the rear wall?* [604 3 1]				can be 48 inches wic 66 inches long or 48	can be 48 inches wide by 66 inches long or 48
	[+				inches wide	inches wide by 56 inches
					long (depe	long (depending on the
					approach to the closet, see 1991	approach to the water closet, see 1991
					Standards   the lavator	Standards Figure 28) and the lavatory may overlap
					that clearance if the door to the room do	that clearance if the door to the room does
			56‴min		not swing into the required clearance	not swing into the required clearances at
			60"min		fixtures (such as	ich as
					lavatories, water clo	lavatories, water closet
					enu uninalis edge of the	edge of the lavatory is at
					least 18 inc	least 18 inches from the
					centerine closet	centerine of the water closet
					Alter room/	<ul> <li>Alter room/compartment</li> </ul>
					for clearance	- -
				Photo #:	•	
3.32	ls the height of the water closet no less than 17 inches and no	Ves No			<ul> <li>Adjust toilet height</li> <li>Replace toilet</li> </ul>	rt height let
	greater than 19 inches above the floor measured to the ton	Measurement:			٠	
	of the seat? [604.4]		"61-"11"			
				Photo #:		8
Institut Copyrig	Institute for Human Centered Design Copyright © 2016		www.ADAchecklist.org		<b>Priority 3 – Toilet Rooms</b> Page 16	<b>oilet Rooms</b> Page 16

Priority 3 – Toilet Rooms  $\cap$ 0000 .) .) )

ADA Checklist for Existing Facilities

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not need to be relocated; requirements above and 3/15/2012 grab bars do below grab bars in the \* If constructed before there are no space Relocate grab bar Relocate objects 1991 Standards Install grab bar Photo #: 33"-36" 54"min 42" min 1½"min 12"min No N °N No Yes No No No Yes No Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Yes Yes Yes Yes Yes clearance between the grab bar and projecting objects above?\* clearance between the grab bar and projecting objects below?\* inches and no greater than 36 is the space between the wall Is there a grab bar at least 42 inches above the floor to the Is it mounted no less than 33 inches long on the side wall? Is it located no more than 12 and the grab bar 1 % inches? top of the gripping surface? inches from the rear wall? inches from the rear wall? Is there at least 1% inches Is there at least 12 inches Does it extend at least 54 [604.5.1] [609.4] [609.3] 3.33

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not need to be relocated; requirements above and 3/15/2012 grab bars do below grab bars in the \* If constructed before there are no space Relocate grab bar Relocate objects **1991** Standards Install grab bar Photo #: × 24"min → 12" → 1½"min # 12"min 33"-36" No å No Ŷ 0 N ٩ ۷ <sup>0</sup>N Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Measurement: Yes Yes Yes Yes Yes Yes Yes clearance between the grab bar clearance between the grab bar and protruding objects above?\* and projecting objects below?\* ADA Checklist for Existing Facilities inches and no greater than 36 Is the space between the wall Is there a grab bar at least 36 inches from the centerline of Is it mounted no less than 33 inches above the floor to the inches long on the rear wall? the water closet on one side and the grab bar 1% inches? Are there at least 1% inches top of the gripping surface? Are there at least 12 inches inches on the other (open) Does it extend at least 12 Does it extend at least 24 (side wall)? [604.5.2] [609.4] [609.3] side? 3.34

**Priority 3 – Toilet Rooms** 

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<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>		Yes No Measurement:	<ul> <li>3.35 If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]</li> </ul>	3.35
C C C C C C C C C C C C C C C C C C C	00000	CCCCC	C C C C C C C C C C C C C C C C C C C	C C C C C C

3.35	If the flush control is hand operated, is the operable part located no higher than 48 inches above the floor? [604.6]	Tyes No Measurement:	48°max	Photo #:	<ul> <li>Move control</li> <li>Install sensor with override button no higher than 48 inches</li> </ul>
3.36	If the flush control is hand operated, can it be operated with one hand and without tight grasping, pinching, or twisting of the wrist? Is the force required to activate the flush control no greater than 5 pounds? [605.4]	The No		Photo #:	Change control     Adjust control
3.37	ls the flush control on the open side of the water closet? [604.6]	yes No	- open side	Photo #:	• Move control
3.38	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser?* [604.7]	Types No Measurement:			* If constructed before 3/15/2012 dispenser does not need to be relocated if it is within reach from the water closet seat; the 1991 Standards do not specify distance from the front of the water closet
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**Priority 3 – Toilet Rooms** 

					<ul> <li>Relocate dispenser</li> </ul>
				Photo #:	•
3.39	Is the outlet of the dispenser: Located no less than 15 inches and no greater than 48 inches above the floor? Not located behind grab bars? [604.7]	Measurement:	autiet 18" 15" 15"	Photo #:	Relocate dispenser
3.40	Does the dispenser allow continuous paper flow? [604.7]	Yes No		Photo #:	<ul> <li>Adjust dispenser</li> <li>Replace dispenser</li> </ul>
3.41	Toilet Compartments (Stalls)3.41Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees?[604.8.1.2]	Aes No Measurement:	90° 90°	Photo #:	• Widen door width •

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Smoc	suo		
Priority 3 – Toilet Rooms	<ul> <li>Remove obstructions</li> <li>•</li> </ul>		<ul> <li>Add closer</li> <li>Replace door</li> <li></li> </ul>
Priority			
CCCC		Photo #:	
0000	5	60''min	
00000	18''min		
000		1	2
CCC	Measurement:		L Aes
ADA Checklist for Existing Facilities	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus 60 inches clear depth? [604.8.1.2]	Note: See 2010 Standards 604.8.1.2 Doors for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door	<b>3.43</b> Is the door self-closing? [604.8.1.2]
C C C (	<b>3.42</b> If the the the the the the the the clear the clear the	No 602 req of t the	<b>3.43</b> Is t. [60

**3.44** Are there door pulls on both sides of the door that are operable with one hand and do not require tight grasping pinching or twisting of the wrist?\*
[604.8.1.2]

3/15/2012 door pulls do

\* If constructed before

Photo #:

2 N not need to be added;

door pulls are not

required in the 1991

Standards

Replace hardware

•

Photo #:

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## Priority 3 – Toilet Rooms Page 21

**Priority 3 – Toilet Rooms** 

3.45	Is the lock operable with one hand and without tight grasping, pinching or twisting of the wrist? [309.4]	Yes No			Replace lock
				Photo #:	
3.46	Are the operable parts of the door hardware mounted no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Pes No Measurement:	34"-48"		Relocate hardware
				Photo #:	
3.47	ls the compartment at least 60 inches wide? [604.8.1.1]	Measurement:	60°min	Photo #:	Widen compartment
3.48	If the water closet is wall hung, is the compartment at least 56 inches deep? [604.8.1.1]	Measurement:	56"min →		Widen compartment
				F10.00 #.	

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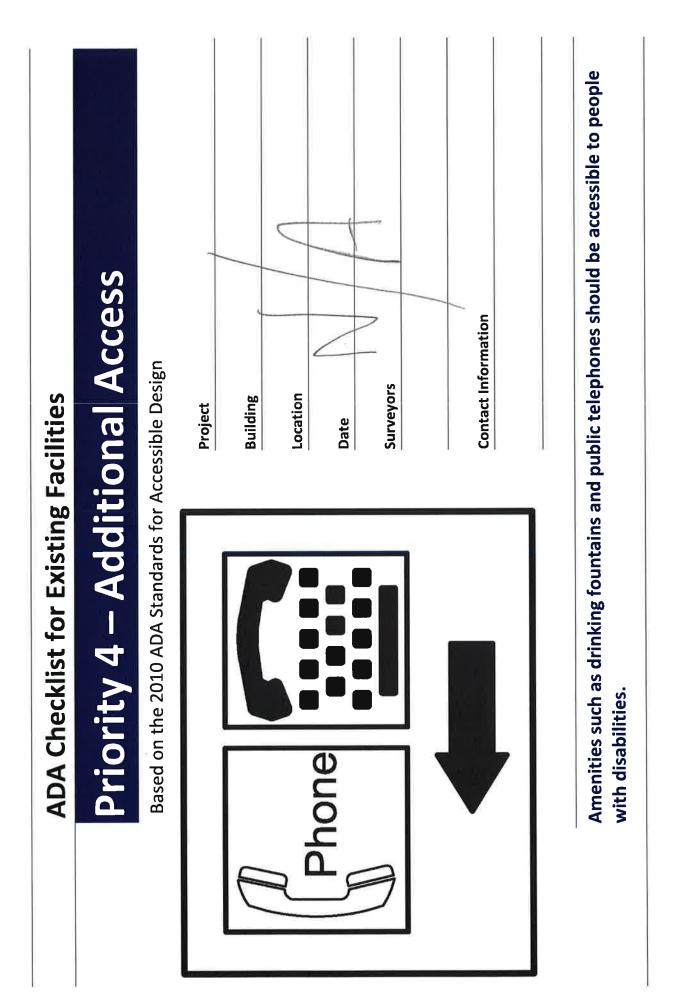
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3.49	If the water closet is floor mounted, is the compartment at least 59 inches deep? [604.8.1.1]	Measurement:	S9"min		• Alter compartment •
				Photo #:	c
3.50	If the door swings in, is the minimum required compartment area provided beyond the swing of the door (60 inches x 56 inches if water closet is wall hung or 59 inches if water closet is floor mounted)? [604.8.1.1]	Measurement:	60° min 56°or 59° min	Photo #:	<ul> <li>Reverse door swing</li> <li>Alter compartment</li> <li></li> </ul>
		Ves No			
		Ves No		Photo #:	
				Photo #:	
				Photo #:	• •

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Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of the Department of Education, and you should not assume endorsement by the Federal Government.

Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

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Prio	Priority 4 – Additional Access			Comments	Possible Solutions
Drin	Drinking Fountains				
4.1	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?* [See 2010 ADA Standards for Accessible Design – 602.2]	Measurement:	48"min 30"min	Photo #:	*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered entered • Alter space • Relocate drinking fountain • Install a drinking fountain in another location
4.2	If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain? [306.2.2, 306.2.3] Note: If the drinking fountain is primarily for children's use and the spout is no more than 30 inches above the floor and no more than 3 ½ inches from the edge of the unit, a parallel approach is permitted.	Measurement:	AND	Photo #:	<ul> <li>Alter space</li> <li>Replace drinking fountain</li> </ul>

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	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>	<ul> <li>Change control</li> <li>Adjust control</li> <li></li> </ul>	<ul> <li>Adjust drinking fountain</li> <li>Replace drinking fountain</li> </ul>
	Photo #:	Photo #:	Photo #:	Photo #:
	and the second s	20"min to 25"max a 44" max		36° max
	Measurement:	Tyes No Measurement:	Yes     No       Yes     No       Yes     No       Measurement:	Measurement:
ADA CRECKIIST IOF EXISTING FACILICIES	If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor? [308.2.2]	If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor? [308.2.2]	Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist? Is the force required to activate the control no more than 5 pounds? [309.4]	Is the spout outlet no higher than 36 inches above the floor? [602.4]
ADA	4.3	4.4	4.5	4.6

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# ADA Checklist for Existing Facilities

## Replace drinking fountain Replace drinking fountain Add tactile warning such Adjust drinking fountain Adjust drinking fountain as permanent planter or fountain for standing Install new drinking Adjust spout partial walls height Photo #: Photo #: Photo #: to 43" 15" 38, max 2 N 0 N ° N °N N ٥ ۷ Measurement: Measurement: Measurement: Measurement: Yes Yes Yes Yes Yes No more than 5 inches from the inches above the floor, does the At least 15 inches from the rear than 43 inches above the floor? least one for standing persons? If the leading (bottom) edge of no more than 4 inches into the front of the drinking fountain? front of the fountain protrude the fountain is higher than 27 than 38 inches and no higher drinking fountain, is there at is the spout outlet no lower If there is more than one of the drinking fountain? circulation path? Is the spout: [211.2] [602.7] [602.5] [307.2] 4.7 4.8 4.9

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Publi	Public Telephones			
4.10	Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach? [704.2.1]	Ves No	30'min 48'min 30'min 30'min Bhoto #:	<ul> <li>Move telephone</li> <li>Install new telephone for clear floor space</li> </ul>
4.11	Is the highest operable part of the telephone no higher than 48 inches above the floor? [704.2.2]	Types No Measurement:	48* A8* A8* Photo #:	Adjust telephone     .
4.12	If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path? [307.2]	Tyes No Measurement:	> 27' **	Adjust telephone

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**Priority 4 – Additional Access** 

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**Priority 4 – Additional Access** 

ADA Checklist for Existing Facilities

ADA Checklist for Existing Facilities

**Priority 4 – Additional Access** 

4.16	Is the touch surface of the TTY keypad at least 34 inches above the floor? [704.4.1]	Yes No Measurement:			<ul> <li>Adjust height of TTY</li> <li>Adjust height of TTY</li> </ul>
	Note: If a seat is provided, the TTY is not required to be 34 inches minimum above the floor.		34"min	Photo #:	
4.17	ls the TTY identified by the International Symbol of TTY? [703.7.2.2]	Ves No			• Add symbol
,				Photo #:	
4.18	Do signs that provide direction to public telephones also provide direction to the TTY? [216.9.2]	Ves No			• Add signs
				Photo #:	
4.19	Do telephones that do not have a TTY provide direction to the TTY? [216.9.2]	Ves No		Photo #:	• Add signs

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Fire Alarm Systems			
<b>4.20</b> If there are fire alarm systems, do they have both flashing lights and audible signals? [702.1]	Ves No		<ul> <li>Install audible and visual alarms</li> </ul>
	Yes No	Photo #:	
		Photo #:	
	Ves No		
		Photo #:	
	Ves No		•••
		Photo #:	
	Ves No		
		Photo #:	

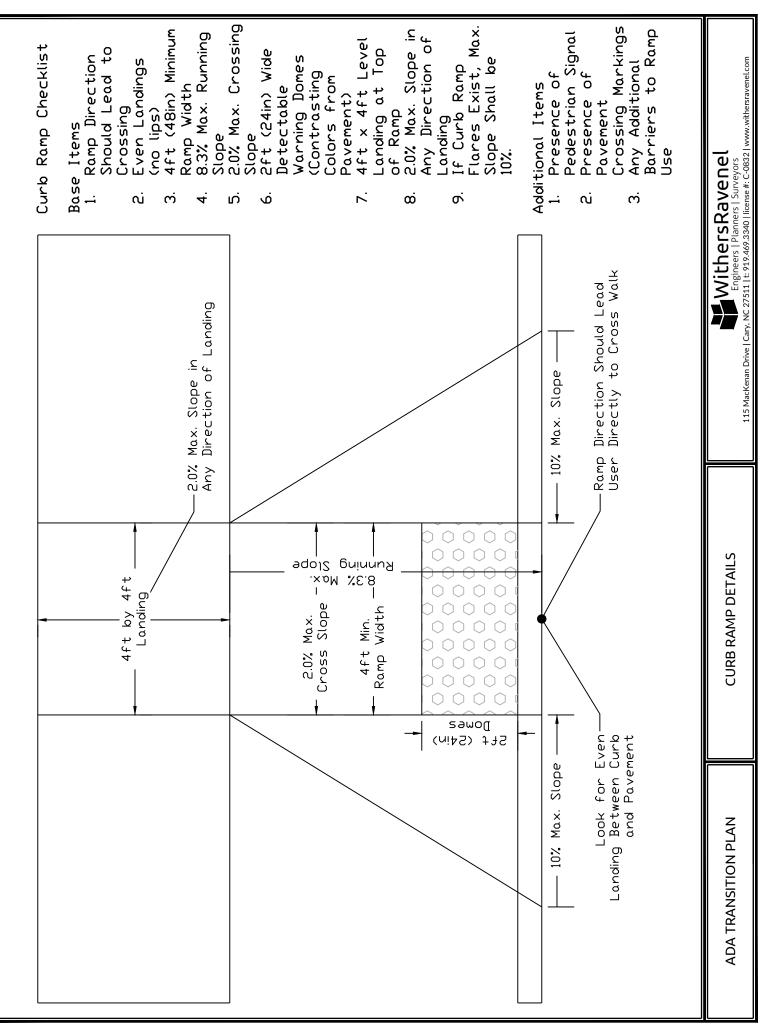
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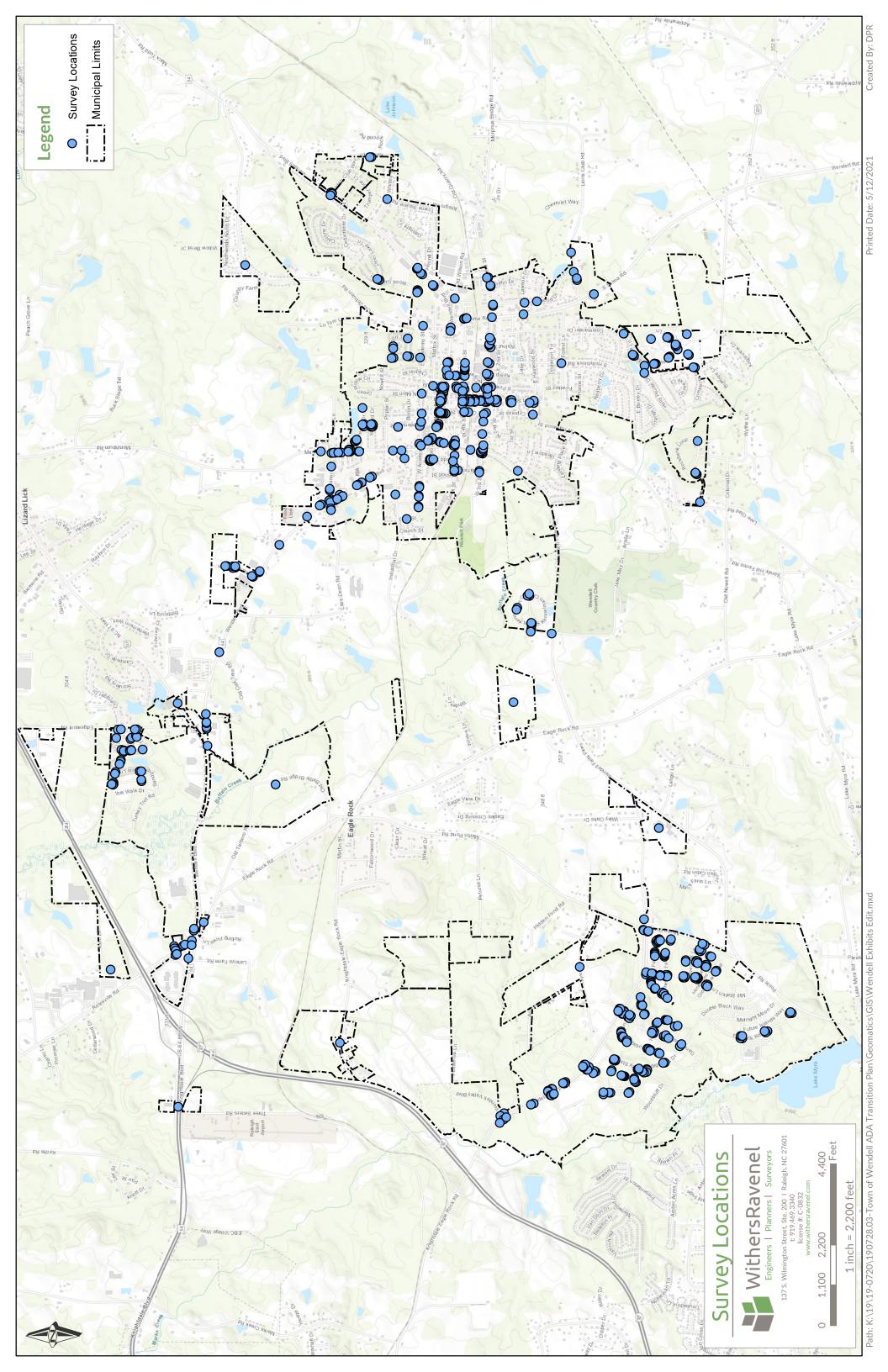


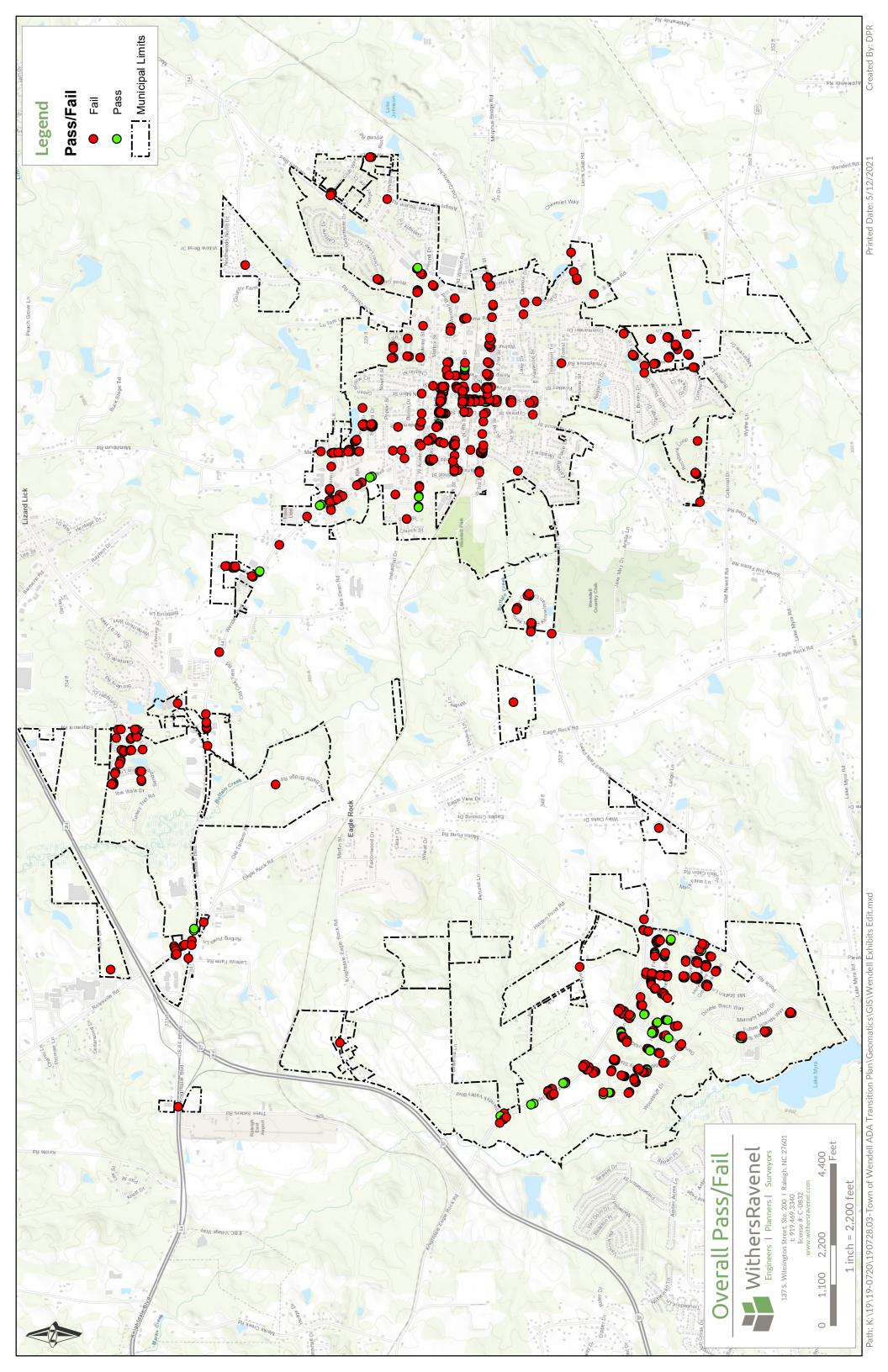
## APPENDIX D: FIELD SURVEY REFERENCE

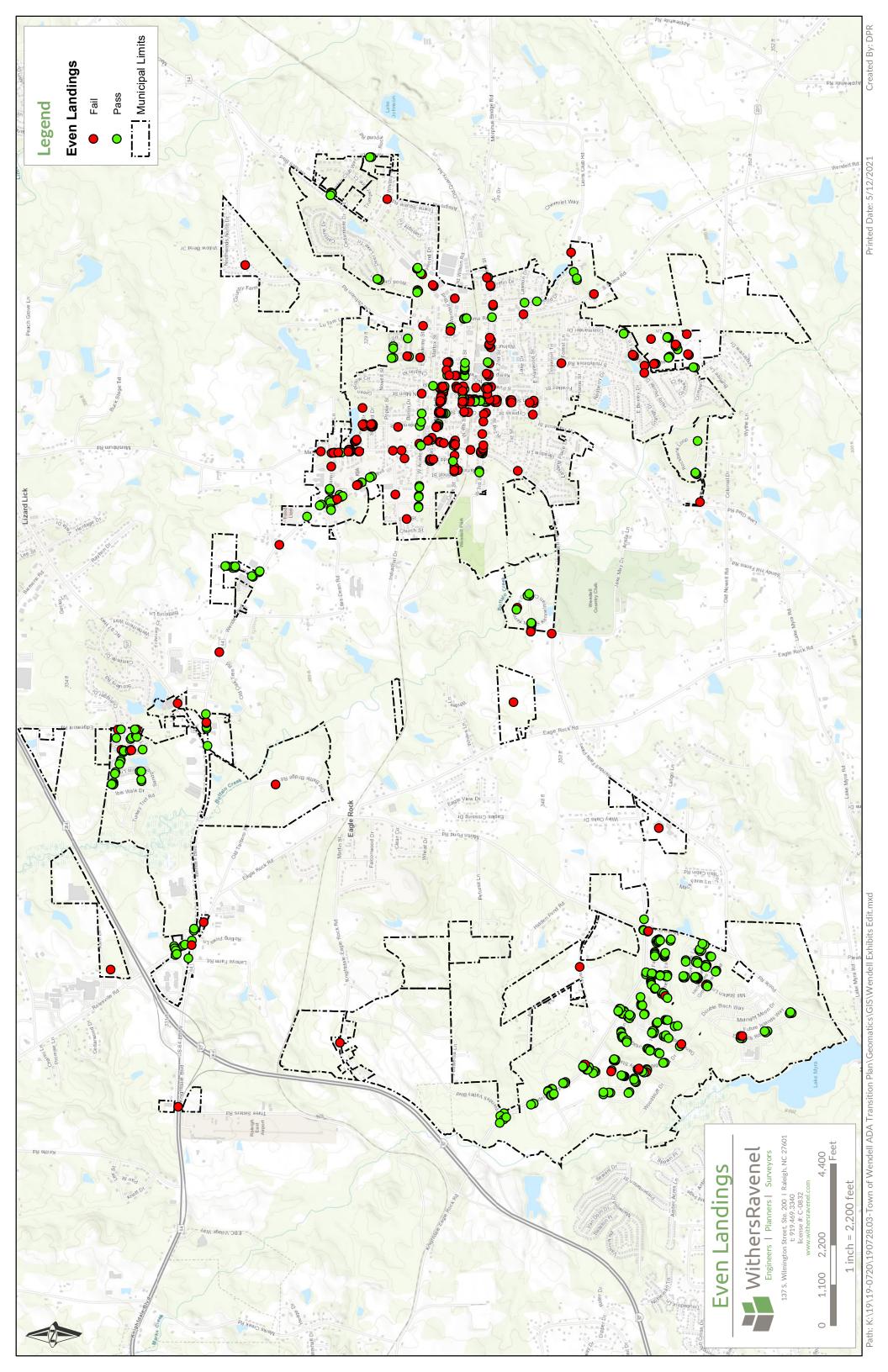


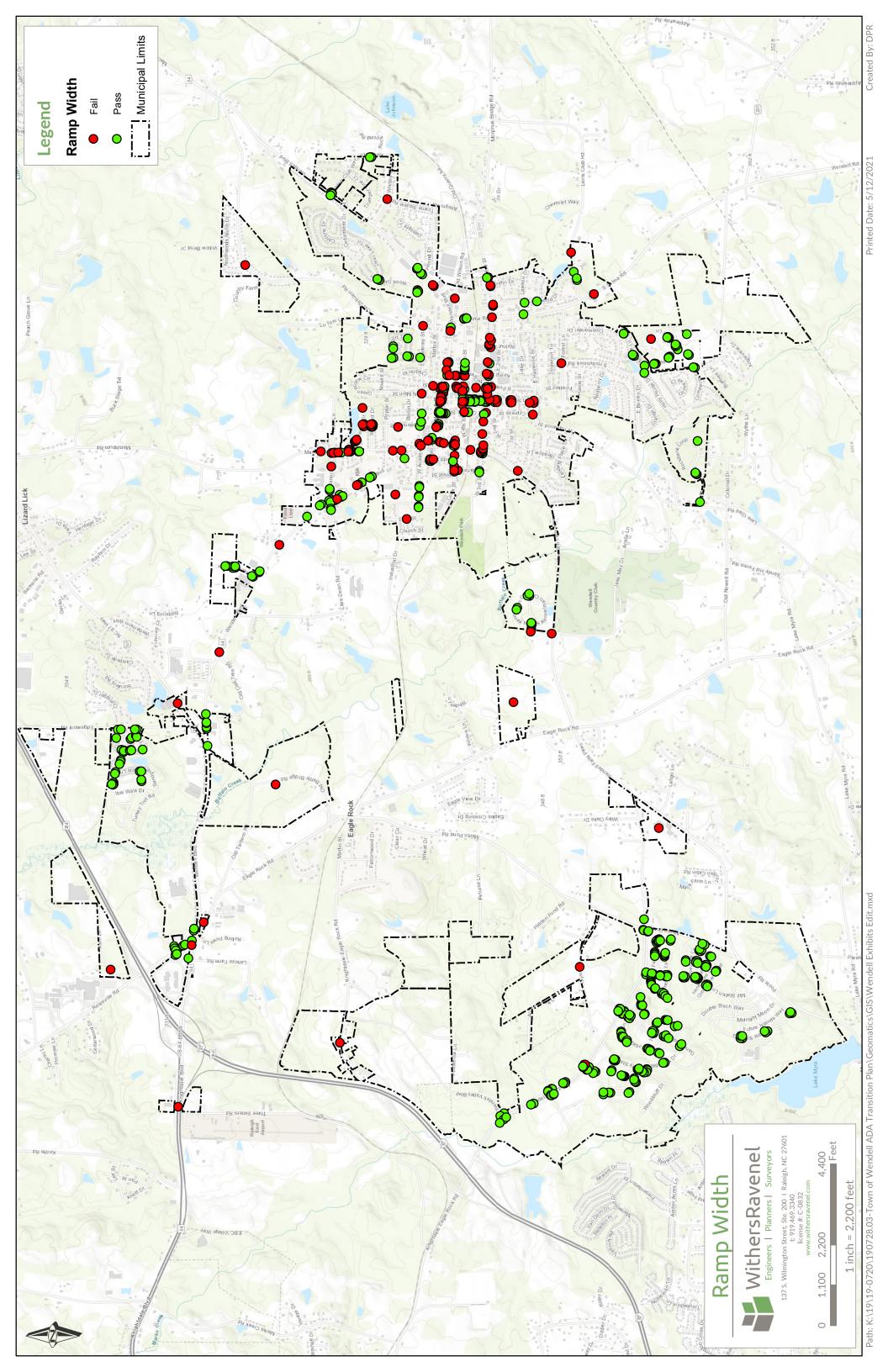


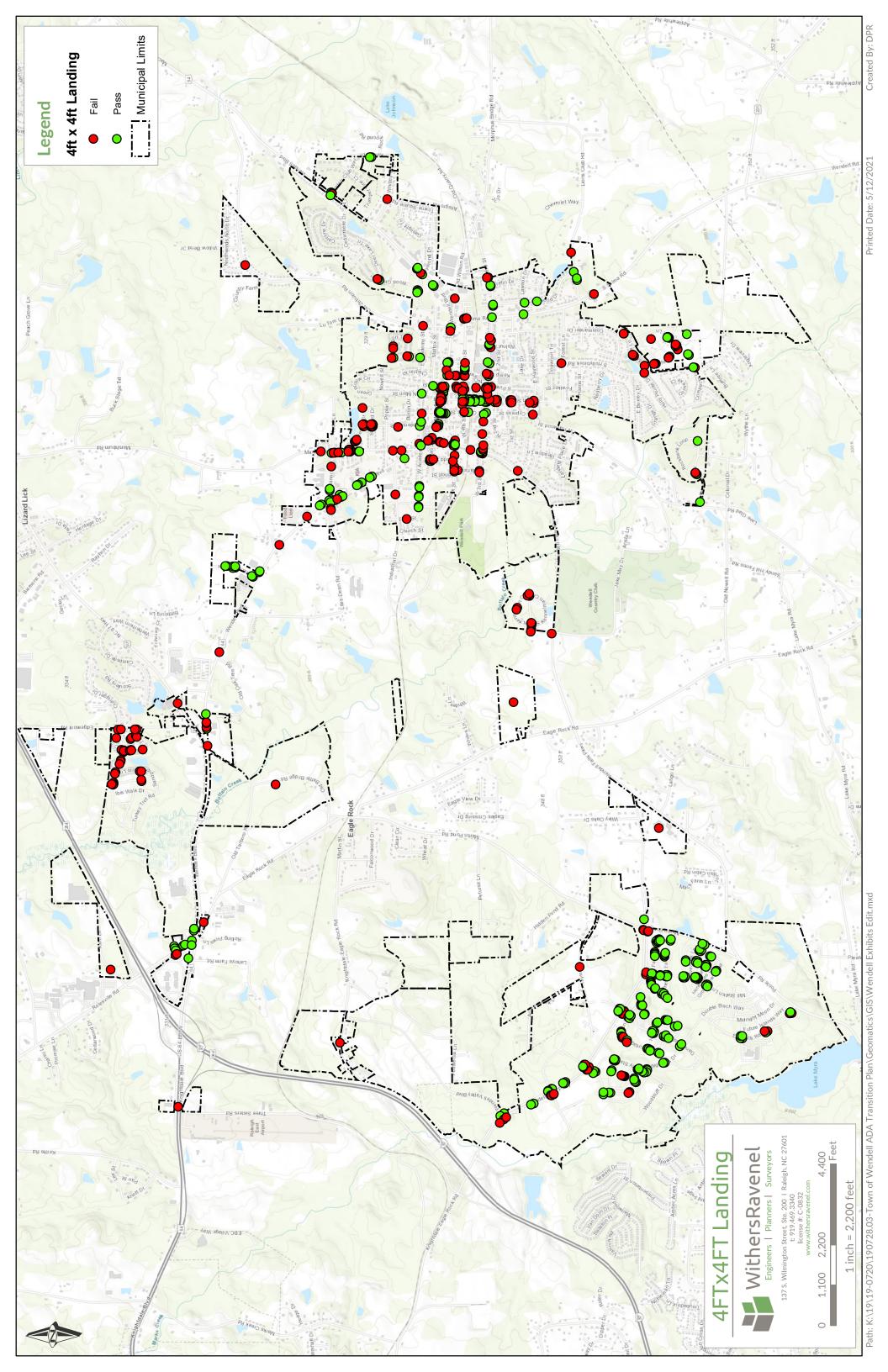
## APPENDIX E: NETWORK FACILITY EXHIBITS

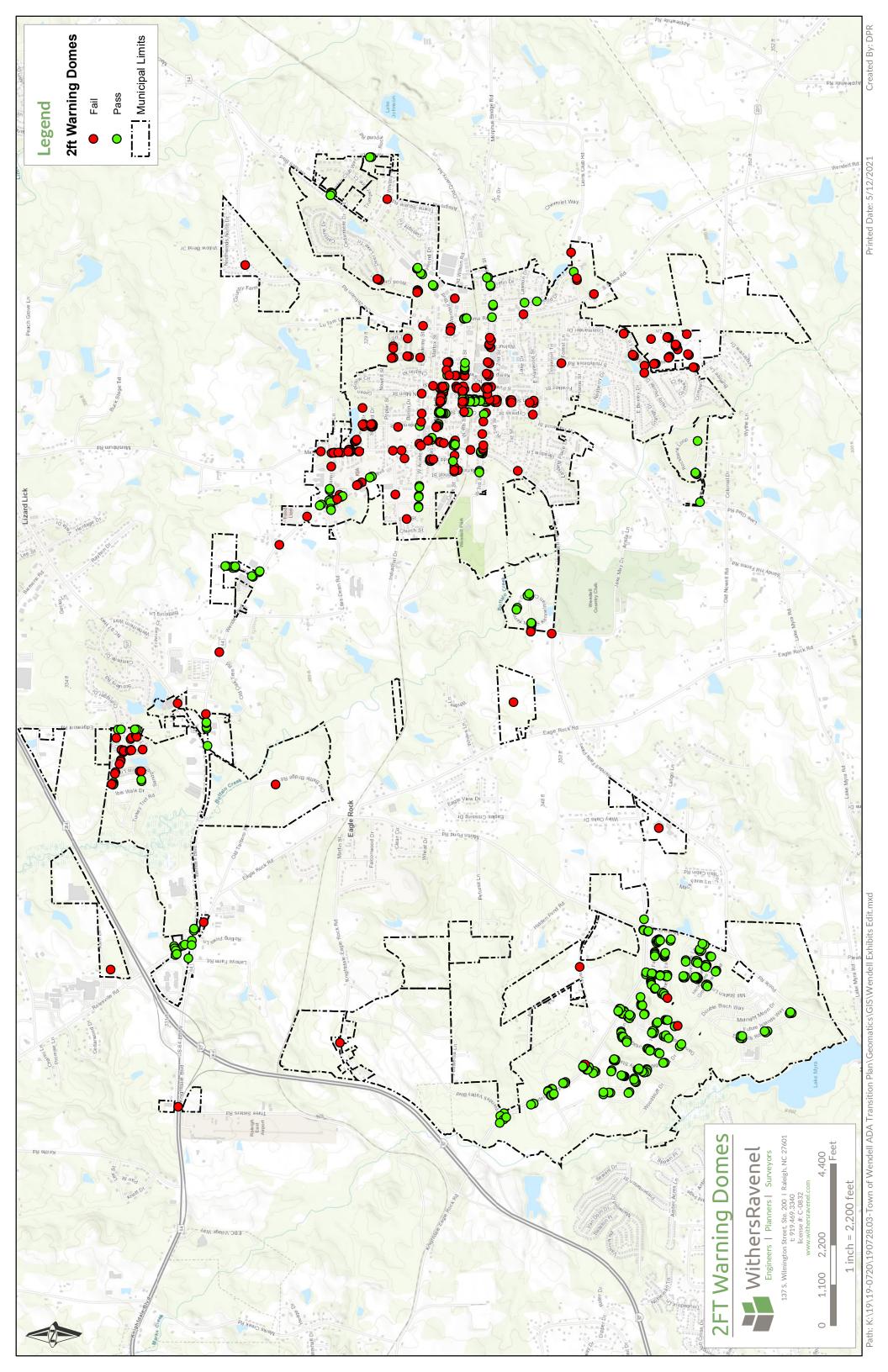


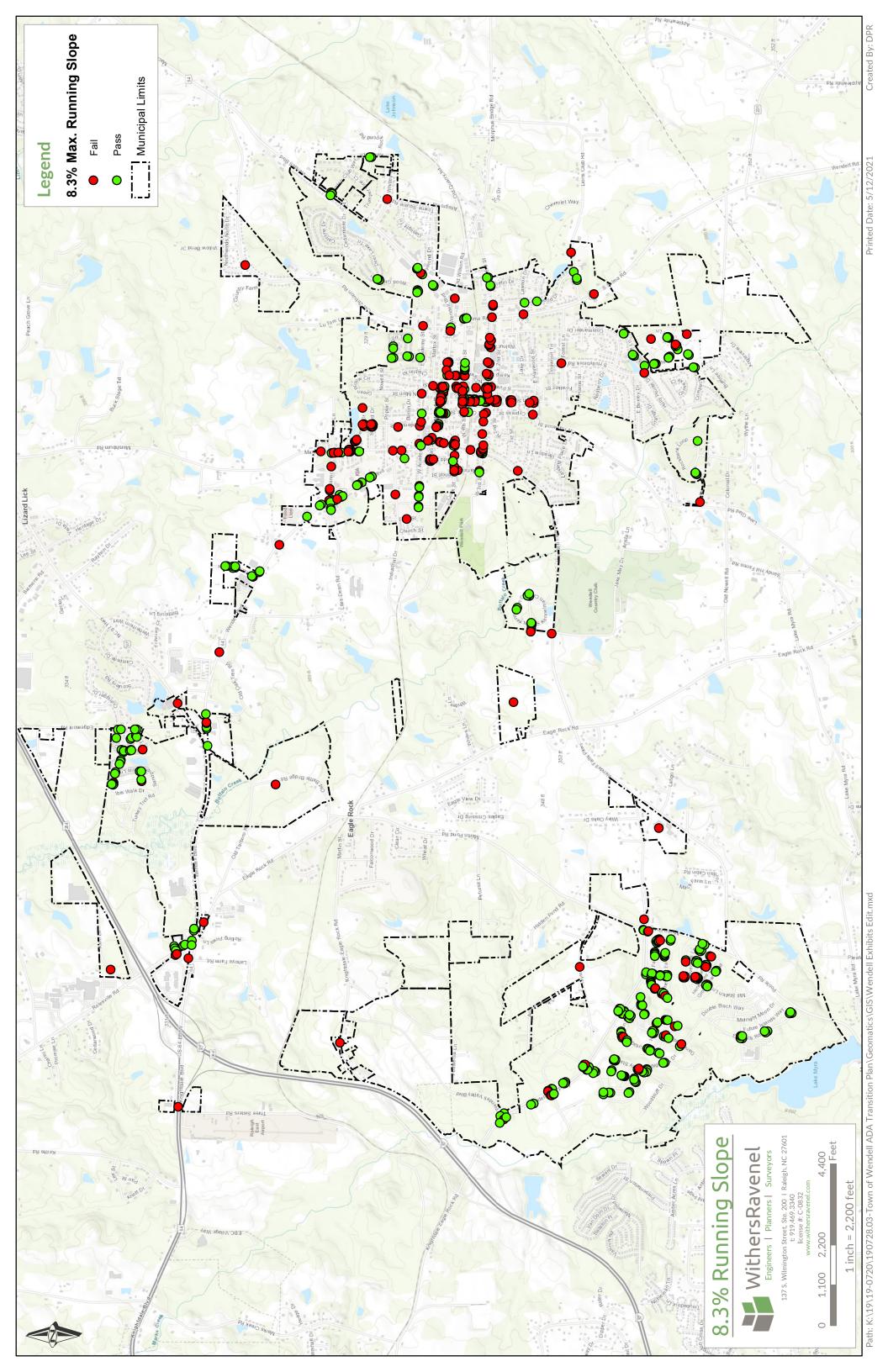


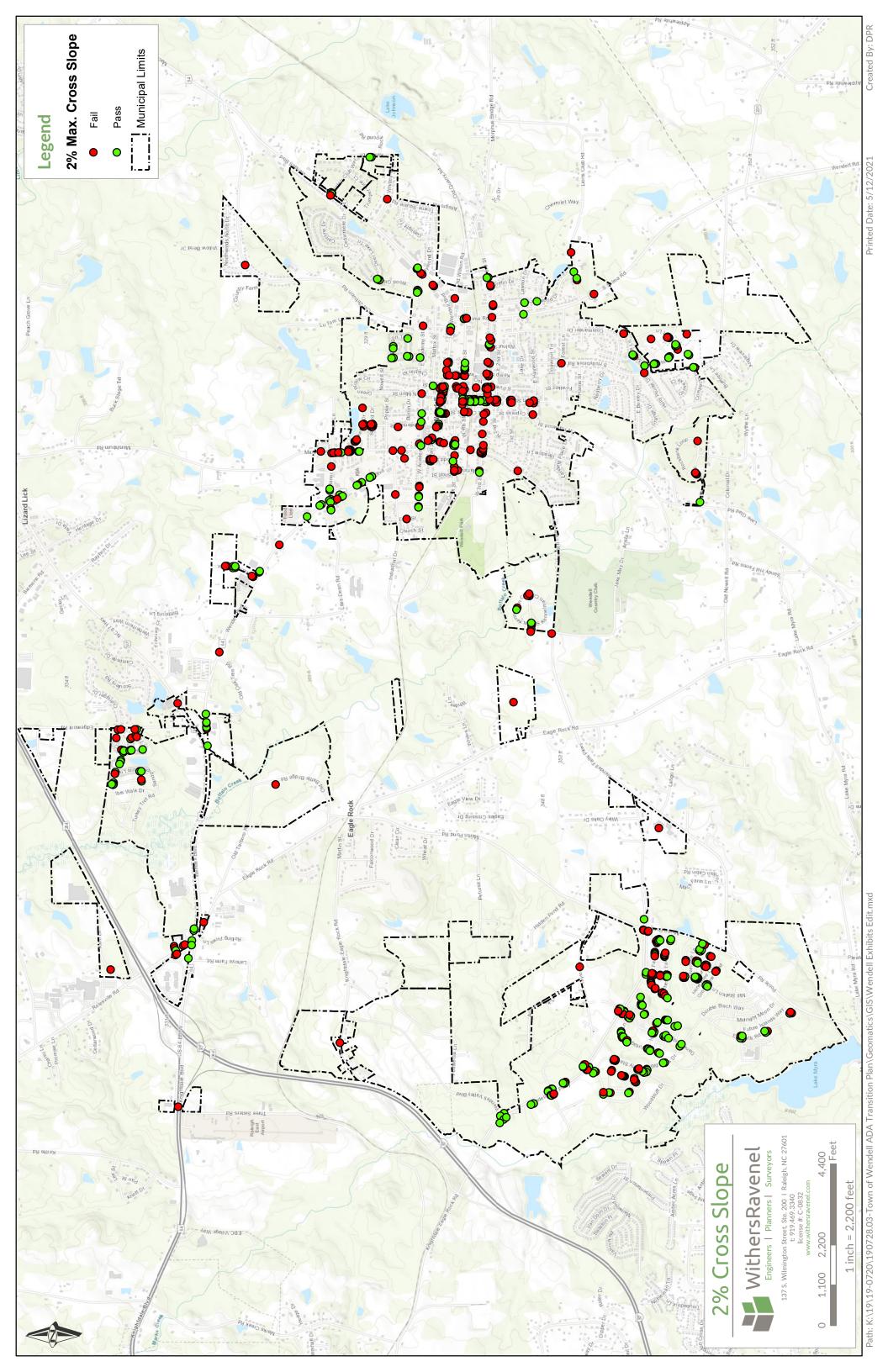














# APPENDIX F: COMPLIANCE SCHEDULE

FY22/23 and I	FY 23/24				
Checklist	Est. Cost	Funding Source	Location	Failure Description	Recommendation
Item			Network		
Annual	\$\$\$	ADA Transition Plan Special Funding	Downtown	Pedestrian network failures.	Annual pedestrian facility remediation.
			Per Request		
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.
	1		Community	Center	
1.49	\$	ADA Maintenance Funds	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
1.20	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp.
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
			East Wake S	Senior Center	•
1.10	\$	ADA Maintenance Funds	Parking	The accessible space signs are not at least 60 inches above the ground.	Replace/Reinstall signs.
1.11	\$	ADA Maintenance Funds	Parking	There is not van accessible space signs.	Install signs.
1.17	\$	ADA Maintenance Funds	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max and add edge protection.
1.20	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - Ramps on the side of the building, on the front corner of the building, and at the main entrance	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp.
1.21	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.

Y22/23 and I	FY 23/24				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - ramp on side of building, ramp on front corner of building, and ramp at main entrance	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.24	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - main entrance ramp	The landing at the top is less than 36 inches long and there are no curb ramp flares with slopes no greater than 1:12.	Regrade flares.
1.3	\$	ADA Maintenance Funds	Parking	There is no van accessible space.	Reconfigure by repainting lines
1.4	\$	ADA Maintenance Funds	Parking	There are no accessible spaces with at least 8 feet width and not accessible aisle with at least 5 fee width.	Reconfigure by repainting lines. Note - Printed lines are faded.
1.42	\$\$	ADA Remedial Funds	Front door	There is not 18 inches of maneuvering clearance beyond the latch side of the door plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.
1.49	\$	ADA Maintenance Funds	Front door	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
1.7	\$	ADA Maintenance Funds	Parking	The access aisles are not marked to discourage parking in them.	Mark access aisles.
1.9	\$	ADA Maintenance Funds	Parking	The access aisles do not adjoin an accessible route.	Create accessible route.
3.11	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The doors can not be easily opened with 5 pounds or less of force.	Adjust or replace closers; Install lighter doors; Install power- assisted or automatic door openers.
3.12	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closers.
3.19	\$	ADA Maintenance Funds	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower then 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.

FY22/23 and I	FY 23/24				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.26	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The pipes below the sink are not insulated or otherwise configured to protect against contact with knees.	Install insulation or install cover panel.
3.27	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The sink faucet can not be operated without tight grasping, pinching, or twisting of the wrist.	Replace faucet.
3.38	\$	ADA Maintenance Funds	Unisex Restroom	The toilet paper dispenser is not located 7-9 inches from the front of the toilet to the centerline of the dispenser.	Move toilet dispenser.
3.44	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door pulls require tight grasping, pinching, or twisting of the wrist.	Replace hardware.
3.45	\$	ADA Maintenance Funds	Main Lobby	The lock is not operable	Replace lock.
			Town Ha		
2.9	n/a	No Cost	Main Lobby	Commercial/state building does not have access to all public stories via elevator or platform lift.	Install if necessary or offer goods/services on an accessible story.
1.10	\$	ADA Maintenance Funds	Parking	The accessible space signs are not at least 60 inches above the ground.	Install signs.
1.11	\$	ADA Maintenance Funds	Parking	There is not van accessible space signs.	Install signs.
1.12	\$	ADA Maintenance Funds	Parking	Accessible parking spaces	Reconfigure spaces.
1.17	Ş	ADA Maintenance Funds	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.3	\$	ADA Maintenance Funds	Parking	There is no van accessible space.	Reconfigure by repainting lines.
1.39	\$	ADA Maintenance Funds	Entrances	All inaccessible entrances do	Install signs.

FY22/23 and	FY 23/24				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.40	\$	ADA Maintenance Funds	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.44	\$	ADA Maintenance Funds	Front Entrance	The door hardware is not operable with one hand that does not require tight grasping, pinching, or twisting of the wrist.	Replace inaccessible knob with lever, loop, or push hardware. Add automatic door opener.
1.46	\$	ADA Maintenance Funds	Main	The main entrance door	Adjust closer.
1.49	\$	ADA Maintenance Funds	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
1.9	\$	ADA Maintenance Funds	Parking	The access aisles do not adjoin an accessible route.	Create accessible route or relocate accessible space.
3.19	\$	ADA Maintenance Funds	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower then 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.2	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	Missing signs at toilet rooms that give directions to accessible toilet rooms.	Install signs.
3.29	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.38	\$	ADA Maintenance Funds	Unisex Restroom	The toilet paper dispenser is not located 7-9 inches from the front of the toilet to the centerline of the dispenser.	Relocate toilet dispenser.
			Wendell P	ark	
1.10	\$	ADA Maintenance Funds	Parking	The accessible space signs are not at least 60 inches above the ground.	Install signs at Tennis Court.
1.20	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The running slope of the curb ramp is steeper than 1:12.	Regrade curb ramp at Community Center.
1.21	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp at Community Center.

FY22/23 and I	FY 23/24				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.22	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - Ramps at front corner of building and the side ramp	The curb ramp, excluding flares, is not at least 36 inches wide.	Widen curb ramp at Community Center.
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp at Community Center.
1.24	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - main entrance ramp	There are no curb ramp flares with slopes no greater than 1:12.	Regrade flares.
2.8	\$	ADA Maintenance Funds	Concession Stand	The trash can between restroom protrudes more than 4 inches into the path.	Remove object.
3.26	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms Door Locks	The pipes below the sink are not insulated or otherwise configured to protect against contact with knees.	Install insulation or install cover panel.
			Women's C	Club	
1.3	\$	ADA Maintenance Funds	Parking	There is no van accessible space.	Reconfigure by repainting lines.
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp.	Reconfigure the curb ramp.
1.21	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking - ramp on front corner of building	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.

FY24/25 and I	FY25/26								
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation				
	Network								
Annual	\$\$\$	ADA Transition Plan Special Funding	Wendell Blvd. Academy St. Pine St.	Pedestrian network failures.	Annual pedestrian facility remediation.				
			Per Request	t					
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.				
			Public Work	s Building	•				
3.28	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The operable parts of the soap dispenser are higher than 48 inches above the floor and are over an obstruction.	Adjust soap dispensers.				
3.29	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.				
3.30	\$\$	ADA Remedial Funds	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move toilet.				
3.45	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The lock is not operable with one hand, without tight grasping, pinching or twisting of the wrist.	Replace lock.				
3.50	\$	ADA Maintenance Funds	Main Lobby	The door swing into the stall	Reverse door swing or alter				
		1	Wendell Pa	rk	Γ				
1.17	\$	ADA Maintenance Funds	Parking - Ramps at front corner of building and the side ramp	The running slope is steeper than 1:20	Regrade to 1:20 max.				
1.27	\$\$	ADA Remedial Funds	Ramp at Tennis Court	The tennis court ramp has a slope greater than 1:12.	Relocate ramp or lengthen ramp to decrease slope.				
1.27 & 1.30	\$\$	ADA Remedial Funds	Ramps at Playground, Concession Stand, and Ball Park	The bathroom access ramp has a slope greater than 1:12. The ramp has a rise higher than 6 inches and requires handrails on both sides.	Relocate path or lengthen ramp to decrease slope.				
1.28	\$	ADA Maintenance Funds	Playground Ramp	Level landing, at the top of the ramp, is not at least 60 x 60 inches wide.	Alter/Relocate ramp. Add landing at top ramp.				
1.34	\$	ADA Maintenance Funds	Playground & Ballfield Ramps	Cross section of non-circular handrail gripping surface is greater than 2 ¼ inches.	Replace handrails. Note - Jake May Tower, playground.				

FY24/25 and	FY25/26				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.35	\$	ADA Maintenance Funds	Playground & Ballfield Ramps	Handrail does not extend at least 12 inches horizontally beyond the top and bottom of the ramp. Handrail does not return to a wall, guard, or landing surface.	Alter handrails.
1.36	\$	ADA Maintenance Funds	Ramp at Ball Field and Playground	The surface of the ramp does not extend at least 12 inches beyond the inside face of the handrail.	Add barrier. Note - Jake May Tower, playground.
1.42	\$\$	ADA Remedial Funds	Front door	There is not 18 inches of maneuvering clearance beyond the latch side of the door plus at least 60 inches of clear depth.	Reconfigure walls on Women's stall.
1.45	\$\$	ADA Remedial Funds	Front Entrance Lock	The operable parts of the door are not between 34 and 48 inches from the floor.	Change hardware height. Note - Door locks (Men's & Women's Toilet Rooms and Concession Door)
3.10	\$\$	ADA Remedial Funds	Concession Stand Women's & Men's Restrooms Door Locks	Operable parts of the door hardware need to be mounted no less than 34 inches and no greater than 48 inches above the floor.	Change hardware height.
3.17	\$	ADA Maintenance Funds	Concession Stand Women's Restroom	The accessible stall does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T- shaped space within a 60 inch square	Move or remove partitions, fixtures, or objects such as trash cans.
3.2	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	Missing signs at toilet rooms that give directions to accessible toilet rooms.	Install signs.
3.43	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The door is not self-closing.	Add closer.
3.45	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The lock is not operable with one hand, without tight grasping, pinching or twisting of the wrist.	Replace lock.

FY24/25 and I	FY25/26				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.47	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The compartment is not at least 60 inches wide.	Widen Compartment.
3.50	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The door swing into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.
3.7	\$\$	ADA Remedial Funds	Concession Stand Women's Restroom	Front approach to the pull side of the door does not have at least 18 inches of maneuvering clearance and/or 60 inches clear depth.	Remove obstructions or Reconfigure Walls or Add automatic door opener.

FY26/27 and I	FY27/28								
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation				
Network									
Annual	\$\$\$	ADA Transition Plan Special Funding	Deerfield & Edgemont Landing	Pedestrian network failures.	Annual pedestrian facility remediation.				
			Per Reques	t					
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.				
			Community	Center					
1.46	\$	ADA Maintenance Funds	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.				
2.38	\$	ADA Maintenance Funds	Reception Counter/ Main Lobby	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign.				
2.46	\$	ADA Maintenance Funds	Gym Doors	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.				
2.8	\$	ADA Maintenance Funds	Main Lobby	The water fountain protrudes more than 4 inches and the bottom is higher than 27 inches from the floor.	Remove object or add a tactile warning such as a permanent plater or partial walls.				
3.12	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closers.				
3.17	\$	ADA Maintenance Funds	Main Lobby Men's Restroom	The main lobby men's room does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T- shaped space within a 60 inch square	Move or remove partitions, fixtures, or objects such as trash cans.				
3.20	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The coat hook is not within the 15 to 48 inch height range.	Adjust hook location.				
3.23	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor	Alter or replace sink.				

FY26/27 and	FY27/28				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.24	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	There is not at least 27 inches of clearance from the floor to the bottom of the sink that extends at least 8 inches under the sink for knee clearance.	Alter or replace sink.
3.28	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The operable parts of the soap dispenser are not within the range of 20 to 25 inches depth/are higher than 44 inches above the floor.	Adjust, replace, or provide additional soap dispensers.
3.29	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	\$\$	ADA Remedial Funds	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move partition.
3.31	\$	ADA Maintenance Funds	Main Lobby Men's Restroom Accessible Stall	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartment for clearance.
3.33	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The grab bar does not extend at least 54 inches from the rear wall.	Install/Relocate grab bar.
3.34	\$	ADA Maintenance Funds	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Install/Relocate grab bar.
3.43	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The door is not self-closing.	Add closer.
3.47	\$	ADA Maintenance Funds	Main Lobby Men's Restroom Accessible Stall	The compartment is not at least 60 inches wide.	Widen Compartment.

Y26/27 and	FY27/28				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.5	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor	Relocate sign.
4.2	\$\$	ADA Remedial Funds	Main Lobby Fountain & Gym Fountain	There is not at approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountains.
1.46	\$	ADA Maintenance Funds	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
2.38	\$	ADA Maintenance Funds	Reception Counter/ Main Lobby	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign.
2.46	\$	ADA Maintenance Funds	Gym Doors	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	
2.8	\$	ADA Maintenance Funds	Main Lobby	The water fountain protrudes more than 4 inches and the bottom is higher than 27 inches from the floor.	Remove object or add a tactile warning such as a permanent plater or partial walls.
3.12	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door closers do not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closers.
3.17	\$	ADA Maintenance Funds	Main Lobby Men's Restroom	The main lobby men's room does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T- shaped space within a 60 inch square	Move or remove partitions, fixtures, or objects such as trash cans.
3.20	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The coat hook is not within the 15 to 48 inch height range.	Adjust hook location.

FY26/27 and	FY27/28				
Checklist	Est. Cost	Funding Source	Location	Failure Description	Recommendation
<b>Item</b> 3.23	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor	Alter or replace sink.
3.24	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	There is not at least 27 inches of clearance from the floor to the bottom of the sink that extends at least 8 inches under the sink for knee clearance.	Alter or replace sink.
3.28	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The operable parts of the soap dispenser are not within the range of 20 to 25 inches depth/are higher than 44 inches above the floor.	Adjust, replace, or provide additional soap dispensers.
3.29	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The operable parts of the hand dryer/towel dispenser are higher than 48 inches above the floor.	Adjust, replace, or provide additional dryers/towel dispensers.
3.30	\$\$	ADA Remedial Funds	Main Lobby Women's Restroom Accessible Stall	The centerline of the water closer is not within the range of 16 to 18 inches from the side wall/partition.	Move partition.
3.31	\$	ADA Maintenance Funds	Main Lobby Men's Restroom Accessible Stall	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartment for clearance.
3.33	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The grab bar does not extend at least 54 inches from the rear wall.	Install/Relocate grab bar.
3.34	\$	ADA Maintenance Funds	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Install/Relocate grab bar.
3.43	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The door is not self-closing.	Add closer.
3.47	\$	ADA Maintenance Funds	Main Lobby Men's Restroom Accessible Stall	The compartment is not at least 60 inches wide.	Widen Compartment.

FY26/27 and	FY27/28				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.5	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor	Relocate sign.
4.2	\$\$	ADA Remedial Funds	Main Lobby Fountain & Gym Fountain	There is not at approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountains.
			Museum	Ĩ	
1.26	\$	ADA Maintenance Funds	Ramp	The surface is not slip	Resurface ramp.
1.27	\$\$	ADA Remedial Funds	Ramp	The ramp has a slope greater than 1:12.	Lengthen ramp to decrease slope.
1.39	\$	ADA Maintenance Funds	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.
1.43	\$\$	ADA Remedial Funds	Accessible Entrance	The threshold is more than 1/4 inch high and does not have a beveled top no steeper than 1:2.	Remove or replace threshold.
2.41	\$\$	ADA Remedial Funds	Interior Kitchen Door	There is not 18 inches of maneuvering clearance beyond the latch side of the door plus at least 60 inches of clear depth.	Add automatic door opener; Reconfigure walls.
2.50	\$	ADA Maintenance Funds	Front Door Light Switch	The switch is higher than 48 inches above the floor.	Change height of control.
3.19	\$	ADA Maintenance Funds	Accessible Restroom	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower then 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
			Police Depa	rtment	
1.10	\$	ADA Maintenance Funds	Parking	The accessible space signs are not at least 60 inches above the ground.	Replace/Reinstall signs.
1.17	\$	ADA Maintenance Funds	Sidewalk at front of building	The running slope is steeper than 1:20	Regrade to 1:20 max.
1.18	\$	ADA Maintenance Funds	Sidewalk at front of building	The cross slope is steeper than 1:48	Regrade to 1:48 max.
1.21	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The cross slope of the curb ramp, excluding flares, is steeper than 1:48.	Regrade curb ramp.

FY26/27 and I	FY27/28				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.23	n/a	Pedestrian Network Remediation (Annual ADA Transition Plan Special Funding)	Parking	The top of the curb ramp does not have a level landing that is at least 36 inches long and at least as wide as the curb ramp. The curb ramp flares are steeper than 1:10.	Reconfigure the curb ramp.
1.3	\$	ADA Maintenance Funds	Parking	There is no van accessible space.	Reconfigure by repainting lines
1.40	\$	ADA Maintenance Funds	Entrance	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.44	\$	ADA Maintenance Funds	Front Entrance	The door hardware is not operable with one hand that does not require tight grasping, pinching, or twisting of the wrist.	Replace inaccessible knob with lever, loop, or push hardware. Add automatic door opener.
1.45	\$\$	ADA Remedial Funds	Front Entrance Lock	The operable parts of the door are not between 34 and 48 inches from the floor.	Change hardware height.
1.46	\$	ADA Maintenance Funds	Main Entrance	The main entrance door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch	Adjust closer.
1.49	\$	ADA Maintenance Funds	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
1.8	\$\$\$\$	Capital Improvement Plan Candidates	Parking	The slope of the accessible spaces and aisles are steeper than 1:48 in one or more directions.	Conduct a town-wide parking lot grading analysis.
4.13	\$	ADA Maintenance Funds	Public Phone	Public telephone does not have volume control	Install telephone with volume control.
4.15	\$	ADA Maintenance Funds	Public Phone	Public telephone does not have TTY.	Install TTY.
			Public Work	s Building	
1.39	\$	ADA Maintenance Funds	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs in route before people get to inaccessible entrances so that people do not have to turn around and retrace route.
1.40	\$	ADA Maintenance Funds	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.

FY26/27 and	FY27/28				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.49	\$	ADA Maintenance Funds	Main Entrance	The edges of carpets or mats are not securely attached to minimize tripping hazards	Secure carpeting or mats at edges.
3.18	\$	ADA Maintenance Funds	Main Lobby Men's Restroom	No clear floor space at least 30 x 48 inches beyond the interior swing of the door in a single user toilet room.	Remove barriers.
3.19	\$	ADA Maintenance Funds	Main Lobby Men's and Unisex Restrooms	The mirror over the sink is higher than 40 inches from the floor or there is no mirror not over the sink that is lower then 35 inches from the bottom to the floor.	Lower the mirror or add an additional mirror.
3.20	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The coat hook is not within the 15 to 48 inch height range.	Adjust hook location.
3.22	\$\$	ADA Remedial Funds	Unisex Restroom	The sink does not have 17- 25 inches of clear floor space under the sink to allow a person in a wheel chair to get close enough to reach the faucet.	Replace lavatory.
3.33	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The grab bar does not have 12 inches of clearance between projecting objects above.	Install/Relocate grab bars.
3.34	\$	ADA Maintenance Funds	Main Lobby Women's Restroom Accessible Stall	The grab bar does not extend at least 12 inches from the centerline of the water closet at the side wall.	Relocate grab bar.
3.49	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms Accessible Stalls	The compartment is not at least 59 inches deep in floor mounted water closet	Alter compartment.
			Town Squar		
1.26	\$	ADA Maintenance Funds	Stage Ramp	The surface is not slip resistant.	Resurface stage ramp.
1.27	\$\$	ADA Remedial Funds	Stage Ramp	The ramp has a slope greater than 1:12.	Lengthen stage ramp to decrease slope.
1.28	\$	ADA Maintenance Funds	Stage Ramp	Level landing, at the bottom of the ramp, is not at least 60 x 60 inches wide.	Alter/Relocate stage ramp. Add landing at bottom of stage ramp.
1.29	\$	ADA Maintenance Funds	Stage Ramp	Level landing, where the ramp changes direction, is not at least 60 x 60 inches wide.	Increase landing size for stage ramp.

FY26/27 and	FY27/28				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
1.34	\$	ADA Maintenance Funds	Stage Ramp	Non-circular handrail gripping surface needs the handrail perimeter to measure no less than 4 inches and no greater than 6 ½ inches. Cross section of non-circular handrail is greater than 2 ¼ inches.	Replace stage ramp handrails.
			Wendell P	ark	
3.34	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The grab bar is not at least 36 inches long on the rear wall.	Install grab bars.
			Woman's O	Club	
1.4	\$	ADA Maintenance Funds	Parking	There are no accessible spaces with at least 8 feet width and not accessible aisle with at least 5 fee width.	Reconfigure by repainting lines.
1.7	\$	ADA Maintenance Funds	Parking	The access aisles are not marked to discourage parking in them.	Mark access aisles.

FY28/29 and	FY29/30				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
	1	l	Network	l	
Annual	\$\$\$	ADA Transition Plan Special Funding		Pedestrian network failures.	Annual pedestrian facility remediation.
	1		Per Request		
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.
			East Wake S	Senior Center	
2.38	\$	ADA Maintenance Funds	All Signs	The signage does not have text characters that are raised, does not have braille, and the signage is not mounted on the wall on the latch side of the door.	Relocate and install tactile sign. Note - not all rooms have signs
2.45	\$	ADA Maintenance Funds	Multipurpose Room, Both Doors	The doors can not be easily opened with 5 pounds or less of force.	Adjust or replace closers; Install lighter doors; Install power- assisted or automatic door openers.
2.46	\$	ADA Maintenance Funds	Daycare room, Craft room 1, Multipurpose Room	The door closer does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.	Adjust closer.
2.76	\$\$	ADA Remedial Funds	Front Office Counter	There is not a portion of the counter that is no higher than 36 inches above the floor.	Lower section of counter.
2.80	\$\$	ADA Remedial Funds	Main Lobby Counter	There is no approach of 17- 25 inches beneath the accessible length of counter.	Reconfigure to provide knee clearance.
3.17	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The accessible stall does not have enough clear floor space for a wheelchair to turn around in a circle of at least 60 inches or a T- shaped space within a 60 inch square	Move ore remove partitions, fixtures, or objects such as trash cans.
3.20	\$	ADA Maintenance Funds	Main Lobby Women's Restroom	The coat hook is not within the 15 to 48 inch height range.	Adjust hook location.
3.22	\$\$	ADA Remedial Funds	Unisex Restroom	The sink does not have 17- 25 inches of clear floor space under the sink to allow a person in a wheel chair to get close enough to reach the faucet.	Alter/Replace lavatory.
3.23	\$\$	ADA Remedial Funds	Main Lobby Women's & Men's Restrooms	The front of the sink/counter is more than 34 inches above the floor	Alter or replace sink.

FY28/29 and	FY29/30				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
3.31	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The clearance around the water closet is not at least 60 inches from the side wall and at least 56 inches from the rear wall.	Alter room/compartment for clearance.
3.33	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The rear wall grab bar does not extend at least 54 inches from the rear wall. The grab bar is not mounted between 33-36 inches from the floor.	Relocate grab bars.
3.34	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The grab bar is not at least 36 inches long on the rear wall. The grab bar does not extend at least 12 inches from the centerline of the toilet on one side. The grab bar does not extend at least 24 inches on the open side. The grab bar is not mounted 33-36 inches from the floor to the top of the gripping surface. There is not at least 12 inches clearance between the grab bar and protruding surfaces above. There is not at least 1.5 inches clearance between the grab bar and projecting objects below.	Install grab bars.
3.37	\$	ADA Maintenance Funds	Unisex Restroom	The flush control is not on the open side of the water closet.	Move control.

FY28/29 and I	FY29/30					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation	
3.47	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The compartment is not at least 60 inches wide.	Widen Compartment.	
3.5	\$	ADA Maintenance Funds	Main Lobby Men's & Women's and Unisex Restrooms	The door signs are not mounted on the latch side of the door; The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor	Relocate sign.	
3.50	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door swing into the stall and doesn't allow for 60 inches by 59 inches of clearance.	Reverse door swing or alter compartment.	
4.2	\$\$	ADA Remedial Funds	Main Lobby	There is not at approach of 17-25 inches of floor space underneath the water fountains to allow for forward approach.	Replace drinking fountain.	
4.20	\$	ADA Maintenance Funds	Main Lobby	The fire alarm does not have both flashing lights and audible sounds.	Install audible and visual alarms.	
4.7	\$	ADA Maintenance Funds	Main Lobby	The drinking fountain spout is not at least 15 inches from the rear and more than 5 inches from the front of the drinking fountain.	Adjust spout or replace drinking fountain.	
			Town Squa	are		
1.1	\$\$	ADA Remedial Funds	Gazebo Approach	No accessible routes from site arrival points (parking spaces, sidewalk, bus stops, etc.) that do not require the use of stairs.	Add a ramp.	
1.13	\$\$	ADA Remedial Funds	Route to Stage	Route is not stable, firm, and slip-resistant.	Replace gravel with asphalt or other surface. Note - Gazebo has ADA route. Stage does not have ADA route.	
Wendell Park						
2.76	\$\$	ADA Remedial Funds	Concession Stand Sales & Service Counter	There is not a portion of the counter that is no higher than 36 inches above the floor.	Lower section of counter.	

FY28/29 and	FY29/30				
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
2.38	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The signage does not have braille. Signage is not mounted on the wall on the latch side of the door. The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate and install tactile sign.
3.5	\$	ADA Maintenance Funds	Concession Stand Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door and does not have braille. The characters on the signs are not at least 48 inches above the floor/higher than 60 inches from the floor.	Relocate/install tactile sign.

FY30/31 and FY31/32					
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation
			Network		-
Annual	\$\$\$	ADA Transition Plan Special Funding	Remaining Locations	Pedestrian network failures.	Annual pedestrian facility remediation.
		• •	Per Reques	t	•
Annual	\$	Citizen Request Fund	Varies	Upon citizen request.	Spot fixes as they arise through grievance procedures.
		•	Museum		
				The accessible entrance	
1.40	\$	ADA Maintenance Funds	Entrances	does not have the International Symbol of Accessibility signage.	Install sign.
1.37	\$\$	ADA Remedial Funds	Main Entrance	The main entrance is not accessible	Redesign to make it accessible.
1.8	\$\$\$\$	Capital Improvement Plan Candidates	Parking	The slope of the accessible spaces and aisles are steeper than 1:48 in one or more directions.	Conduct a town-wide parking lot grading analysis.
			Public Works	Building	
3.5	\$	ADA Maintenance Funds	Main Lobby Women's & Men's Restrooms	The door signs are not mounted on the latch side of the door	Relocate sign.
			Town Squ	are	
1.39	\$	ADA Maintenance Funds	Entrances	All inaccessible entrances do not have signs indicating the location of the nearest accessible entrance.	Install signs.
1.40	\$	ADA Maintenance Funds	Entrances	The accessible entrance does not have the International Symbol of Accessibility signage.	Install sign.
1.37	\$\$	ADA Remedial Funds	Main Entrance	The main entrance is not accessible.	Provide marked accessible entrance into Town Square.
1.38	\$\$	ADA Remedial Funds	Main Entrance	No alternative accessible entrance.	Provide marked accessible entrance into Town Square.
1.14	\$\$	ADA Remedial Funds	Parking	Route is not at least 36 inches wide.	Change/move landscaping/furnishings/other items or widen route. Note - Gazebo has ADA route. Stage does not have ADA route.
1.15	\$\$	ADA Remedial Funds	Parking	No passing space, measuring at least 60 x 60 inches, on route greater than 200 feet in length and less than 60 inches wide.	Widen route for passing space. Note - Gazebo has ADA route. Stage does not have ADA route.

FY30/31 and	FY30/31 and FY31/32						
Checklist Item	Est. Cost	Funding Source	Location	Failure Description	Recommendation		
	Wendell Park						
1.8	\$\$\$\$	Capital Improvement Plan Candidates	Parking		Conduct a town-wide parking lot grading analysis.		