

APPLICATION	REVIEWING AUTHORITY	ACTION TO BE TAKEN	APPEAL AUTHORITY
Map Amendments (Rezoning): The Administrator must receive petitions 30 calendar days prior to the next regular meeting of the Planning Board to be considered at that meeting. The petition shall state the nature of the proposed amendment, and if applicable, a description of the property involved, names and address of the owners of the property, and a statement why the proposed amendment is necessary to promote public health, safety, and general welfare.	Administrator	Review submittal procedures and requirements Review for completeness & code compliance. Issue Staff Report	n/a
	Planning Board	Courtesy review, if requested by applicant	n/a
	Planning Board	Review and recommendation of Rezoning application	n/a
	Board of Commissioners	Public hearing*	n/a
	Board of Commissioners	Grant Rezoning - or - Denial and Request for Rehearing	Superior Court

* Applicant can request that the Board of Commissioners adopt the Amendment at the same meeting as the public hearing. Otherwise, decision to adopt will be made no sooner than the next Board meeting.

