



## Final Plat Requirement Checklist

The final plat shall be prepared by a registered land surveyor, licensed to practice in the State of North Carolina and shall be drawn to a scale no less than 1 inch = 100 feet, and shall meet the requirements of the Wake County Register of Deeds Office. The final plat shall constitute an entire phase as shown on the approved master plan.

No Final Plat shall be approved unless and until as-built drawings have been submitted to and approved by the Town of Wendell and CORPUD and the subdivider has installed in the platted area all improvements required by the UDO or has posted Improvement Guarantees, as described in Chapter 17 of the UDO.

The Final Plat shall contain the following:

- A vicinity map showing the location of the subdivision with respect to adjacent streets and properties.
- The name of the owner, and the name, signature, registration number, and seal of the registered surveyor under whose supervision the plat was prepared.
- The name of the subdivision.
- The date of the plat.
- The exact boundary of the tract of land being subdivided showing clearly the disposition of all portions of the tract.
- Scale denoted both graphically and numerically with north arrow and declination.
- Sufficient data, as determined by the Administrator, to determine readily and reproduce accurately on the ground the location, bearing, and length of every street, alley line, lot line, building line, easement line, and setback line. All dimensions, bearings, and angles shall be in accordance with the Standards of Practice for Surveying in the State of North Carolina.
- The lines and names of all streets, alley lines, lot lines, lot and block numbers, lot addresses, building setback lines, easements, reservations, on-site demolition landfills and areas dedicated to public purpose with notes stating their purposes.
- All plats showing a regulated floodplain shall be noted with the following statement:

*"Any construction or use within the Special Flood Hazard Area (SFHA) is subject to the restrictions imposed by the Wendell Flood Damage Prevention Ordinance."*

A minimum finished floor elevation shall be noted for all lots in the SFHA as well as referenced FIRM map and date of map.

- The accurate locations and descriptions of all monuments, markers, and control points.
  - Underground and aerial utility easements shall be shown.
  - The exact location of stream corridor buffer boundaries including all buffer zones as well as all buffer requirements shall be specified on the record plat, on individual deeds, and in property association documents for lands held in common.
  - As-built drawings and plans of all water, sewer, and storm drainage system facilities, illustrating their layouts and connections to existing systems. Such plans shall show all easements and rights-of-way, to demonstrate that the facilities are properly placed and the locations of all fire hydrants, blow-off valves, manholes, pumps, force mains, and gate valves are indicated. This information shall not be placed on the final plat but shall be submitted at the time of request for final plat approval.
- \* Submittal of all outstanding fees is required before final plat approval.

For more information contact:  
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919.365.4448