

# ADDENDUM NO.1

**Project Description:**

**Date: May 29, 2020**

**RFQ: 20-001**

**Town of Wendell**

**15 E. Fourth Street**

**Wendell, NC 27591**

**TO: All Respondents**

**Posted At:** <https://www.townofwendell.com/departments/finance/bids-announcements>).

<https://www.ips.state.nc.us/IPS/DeptBids.aspx>

This Addendum forms a part of the Contract Documents and modifies the original RFQ for this Project. Acknowledge receipt of this Addendum in your Qualification Package as part of your response to this RFQ.

## Questions:

1. Will the Town of Wendell accept responses from Architect/Engineer teams for the New Town Hall Project.

**Answer:** Yes. The Architect is to hire, manage and compensate Engineers and Consultants as needed to furnish this design.

2. Is the Engineering work requested in the RFQ preliminary work to evaluate at a new site, or will this be an addition to an existing site?

**Answer:** There are currently two separate RFQ's out relating to the New Town Hall. The Engineering RFQ is for preliminary site engineering such as soil borings and environmental assessments.

3. The IMS report indicates that Architectural, Design and Engineering Services are being requested, however it appears that the RFQ is requesting solely Engineering and Site Analysis services. Has the Town already selected an Architect for this project?

**Answer:** The Town has not selected an Architect for this project. There are two RFQs posted, one for an Architect and one for Site Services

4. Is there an approximate cost or size for the project?

**Answer:** The New Town Hall will be an approximately 14,000 SF., two story building.

5. There appears to be another RFQ for sitework, should this RFQ include site, civil and landscape architecture design services.

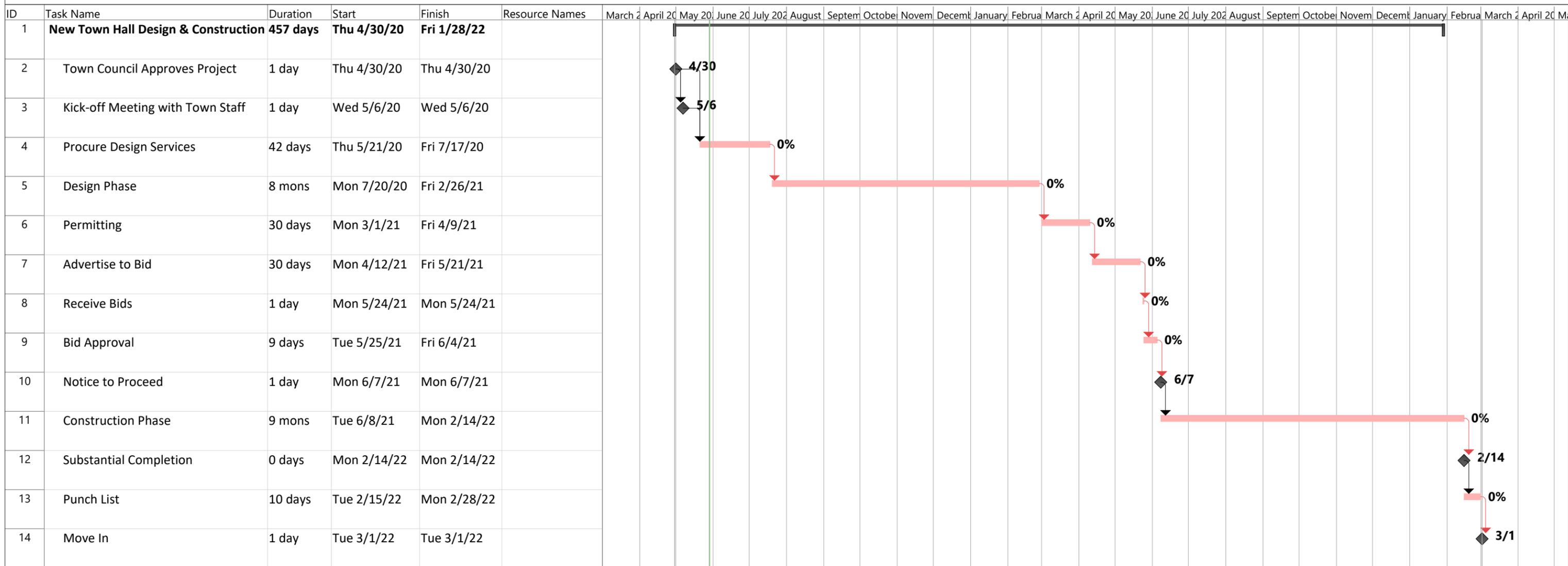
**Answer:** Yes.

6. Is there a preliminary study for this project, has a site been identified?

**Answer:** The site has been identified.

7. Is there a pre-submittal meeting? How will answers for questions posed be addressed?  
**Answer:** Questions and Answers will be posted as Addenda to the RFQ.
8. For 1.4.1, how do you distinguish between an original and a signed copy?  
**Answer:** Signed copies will be printed individually and signed in Blue ink. Originals can be a simple copy of the signed document.
9. For Section 3.1.1, what is meant by experience in responding to client's short-term requirements?  
**Answer:** Experience in dealing with Project Related issues that affect schedule and costs in a timely manner.
10. For Question 3.111.3, are you looking for staff resumes that identify which of the experience projects proposed staff worked on?  
**Answer:** Yes
11. Has a formal cost estimate been prepared for the project?  
**Answer:** Yes
12. Has a space needs analysis been performed? If so, is it available?  
**Answer:** Space analysis has been performed and will be shared with successful respondent.
13. Has a program been prepared yet to estimate square footage and the functions/positions that will use the space?  
**Answer:** Yes.
14. Is there a timeline goal for the design and construction?  
**Answer:** Yes, Preliminary schedule attached.
15. We noticed that the town has a concurrent RFQ out for Engineering Design for Surveying/Geotech/Special Inspections, etc. as part of the new town hall project. Is it correct to assume that these services will be provided separately from the teams submitting for the Architectural/Engineering Services RFQ for the Town Hall design?  
**Answer:** Yes
16. Are any site amenities or outdoor public spaces desired?  
**Answer:** On-site parking is required.
17. Will the building be LEED? If not, will there be any Green Building requirements?  
**Answer:** The building is not currently planned to be LEED, nor have Green Building requirements.

Town of Wendell - Town Hall Schedule



**Wendell Town Hall - DRAFT**  
5/1/19

Critical		Split		Finish-only		Baseline Milestone		Manual Summary		Inactive Task	
Critical Split		Task Progress		Duration-only		Milestone		Project Summary		Inactive Milestone	
Critical Progress		Manual Task		Baseline		Summary Progress		External Tasks		Inactive Summary	
Task		Start-only		Baseline Split		Summary		External Milestone		Deadline	