

# **Appearance Commission Meeting**

## **May 2, 2016**

### **Minutes**

**Members Present:** Allison Klepchick, Kim Murray, Peggy Laughery, Nora Cambier, and Linda Tracy

**Members Absent:** Sandy Foutch

**Staff Present:** Patrick Reidy, Planner

**Guests:** Mayor Gray, Allison Rice

#### **1. Meeting Called to Order & Welcome**

Patrick Reidy called the meeting to order at 6:30 p.m. A quorum was established per the bylaws.

#### **2. Adjustment and Approval of the Agenda**

Patrick Reidy stated the he would like to add two items to the agenda. Item B would be about paint reimbursement for the mural at 115 E. Third Street and Item C would be for changing Façade Grant Guidelines. Linda Tracy made a motion to approve the agenda with the proposed changes. The motion was seconded by Kim Murray. The vote was unanimous.

#### **3. Approval of Minutes**

Linda Tracy made a motion to approve the April 4, 2016 meeting minutes. The motion was seconded by Nora Cambier. The vote was unanimous.

#### **4. Public Comments:**

No public comments were given.

#### **5. Discussion, Consideration, and Action on the Following Items:**

##### **A. Wendell Art Walk – Final Event Planning**

Patrick Reidy updated the members on the latest efforts for the upcoming Art Walk. Patrick stated that as of the meeting date, 16 artists had signed up and 9 judges had agreed to serve. Kim Murray stated that Dr. Connie Jones could no longer be a judge, but that Kathy Dail would serve as a replacement judge. Patrick asked members to let others know to show up to Wine 101 between 5:30 and 6:30 to be a judge. Patrick also asked if anyone would serve as the master of ceremonies. Allison Klepchick graciously accepted

the role.

Patrick asked what members would like to have for the reception. It was decided to only buy chocolates that were pre-wrapped, such as Hershey kisses or mini bars. Patrick said he would go by and pick up a couple bags using sponsor money. Linda Tracey asked how the bid sheets would be put in place. It was suggested to buy cheap clipboards and tie them to the easels with a pen tied to the clipboard. Patrick said he would also pick those up using sponsor money.

Patrick showed the members the award ribbons and passed out event staff t-shirts. Everyone was happy with how both turn out looking. Patrick also passed out Art Walk/Spring Fling maps and it was suggested to include a list of the artist locations on the back of the map. Patrick said that could be added.

Allison Rice gave an update regarding the Kid's Art Contest. She said that multiple schools would be participating and asked for volunteers to get people to come by Kannon's to check out the work and vote with their money on their favorites.

Patrick said he would send out a list of everyone's cell phone numbers and asked everyone to program them in their phones and just walk around the event or stop by Kannon's. He also asked that all members try to make it to the reception and auction at Wine 101.

## **B. Paint Reimbursement for 115 E. Third Street**

Patrick Reidy asked the Appearance Commission if they would like to reimburse Ed Morrell for the cost of the paint for the mural at 115 E. Third Street. After discussion, Nora Cambier made a motion to reimburse the amount of \$97.94 for the mural. The motion was seconded by Peggy Laughery. The vote was unanimous.

## **C. Façade Grant Guidelines**

Patrick Reidy stated that he would like to explore a way to help speed up the façade grant approval process. Currently the grants are awarded on a quarterly basis with all applications reviewed at the end of each cycle and recommendations made from there. In a worst case scenario, an applicant could have to wait 4 months from when they applied to find out they were approved for a grant.

Patrick asked the board if they would like to recommend a change to the Board of Commissioners. His idea was to accept applications on a first come, first served basis while still using the quarterly cycles. If an application, or multiple applications, were submitted at the beginning of the cycle, the Appearance Commission would review all applications at their next meeting and made a recommendation to the Board of Commissioners.

The proposed change could reduce the wait time between application and approval from as long as 4 months to as little as 6 weeks. All members felt that reducing wait time for businesses being reimbursed on investments is a great outcome for local business owners.

Linda Tracy made the motion to recommend the suggested change to the Board of Commissioners. Kim Murray seconded the motion. The vote was unanimous.

**6. Chairwoman, Board Members, and Guests' Comments**

No comments were given.

**7. Adjourn**

Allison Klepchick made a motion to adjourn the meeting. Linda Tracy seconded the motion. The vote was unanimous. The meeting was adjourned at 7:30 p.m.