

**Appearance Commission Meeting
March 7, 2016
Minutes**

Members Present: Sandy Foutch, Allison Klepchick, Nora Cambier, Kim Murray, Linda Tracy, and Peggy Laughery

Members Absent: None

Staff Present: Patrick Reidy, Planner

Guests: Mayor Gray

1. Meeting Called to Order & Welcome

Patrick Reidy called the meeting to order at 6:30 p.m. A quorum was established per the bylaws.

2. Adjustment and Approval of the Agenda

Nora Cambier made a motion to approve the agenda. The motion was seconded by Linda Tracy. The vote was unanimous.

3. Approval of Minutes

Kim Murray made a motion to approve the February 1, 2016 meeting minutes. The motion was seconded by Nora Cambier. The vote was unanimous.

4. Public Comments:

No public comments were given.

5. Discussion, Consideration, and Action on the Following Items:

A. Art Walk

Patrick Reidy informed the members that eight artists have signed up to participate in the Art Walk. He also said that he was working on a solution for getting clean water for artists to use throughout the day.

Patrick suggested that a member work on creating “Event Staff” shirts for everyone to wear so that anyone needing assistance can easily identify those helping with the event.

Peggy requested if the town could work to have the clock on Main Street in front of

Kannon's repaired/replaced prior to the Art Walk. Patrick said he would follow up with the Town Manager.

B. Party with a Purpose

Allison Klepchick thanked everyone for their help with the event and that she received great feedback from attendees. She stated that the grand for money to be donated is between \$3,500 and \$4,000. She would have a better idea once all the bills have been paid. She said that all 100 tickets were sold. She also mentioned that the bar tab was about \$1,600, the catering bill was about \$3,500, and the DJ was \$300. The silent auction alone brought in about \$3,800.

A couple of ideas suggested by members to change for next year include:

- A new larger venue to better accommodate at least 100 guests.
 - Some of the other sites suggested were the Community Center, renting a tent at the Town Square, renting a tent at Wendell Falls, or trying to find somewhere outside of Wendell.
- Changing from an open bar to 2 drink tickets and the rest being cash bar to reduce the cost of the bar.
- Trying to reduce the cost of the caterer.
- Increasing the cost of the ticket to \$100.
- Changing the amount of the reverse raffle.

Patrick stated that depending on the amount donated from the Party with a Purpose, the Appearance Commission would have between \$4,000 and \$5,000 to spend. He requested that every member bring one idea to the April meeting with some rough estimate of cost. He said that a vote will be held to pick a project to fund for this calendar year. If a low cost project was chosen, additional projects could also be chosen.

6. Chairwoman, Board Members, and Guests' Comments

Sandy Foutch stated that the next Adopt-A-Highway cleanup date should be set. After reviewing calendars, April 23rd at 8am was chosen as the next cleanup date.

Peggy Laughery asked Patrick to look in to a mural easement for the mural completed on Cypress Street. Patrick said he would research to see what other murals have had for easements.

7. Adjourn

Allison Klepchick made a motion to adjourn the meeting. Linda Tracy seconded the motion. The vote was unanimous. The meeting was adjourned at 7:45 p.m.