

# **Appearance Commission Meeting**

## **January 5, 2015**

### **Minutes**

**Members Present:** Nora Cambier, Sandy Fouch, Ben Carroll, and Linda Tracy

**Members Absent:** Lee Batson and Kirby Guinn (excused)

**Staff Present:** Patrick Reidy, Planner

**Guests:** Peggy Lee Mead and Commissioner Virginia Gray

**1. Meeting Called to Order & Welcome**

Patrick Reidy called the meeting to order at 6:30 p.m. A quorum was established per the bylaws.

**2. Adjustment and Approval of the Agenda**

Sandy Fouch made a motion to approve the agenda. The motion was seconded by Linda Tracy. The vote was unanimous.

**3. Approval of Minutes**

Sandy Fouch made a motion to approve the December 1, 2014 minutes. The motion was seconded by Linda Tracy. The vote was unanimous.

**4. Public Comments:**

There were no public comments.

**5. Discussion, Consideration, and Action on the Following Items:**

**A. Mural Design Review**

Peggy Lee Mead, was in attendance to present her rough sketch of the mural that would be painted on the side of 100 W. Third Street. The sketch shows a train arriving at the original depot with members of the Thursday Afternoon Club waiting. There are trees to help hide electrical boxes on the side of the mural wall as well as downtown buildings in the background.

The Appearance Commission commended Peggy on her sketch so far and anticipates seeing the final design at the next meeting.

Sandy Fouch volunteered to follow up with the East Wake High School art teacher to determine if students would be able to work on the mural in late spring.

Peggy stated that ideally the mural should be done in April or May.

## **B. Downtown Façade Grant Applications Review**

Patrick Reidy presented two downtown façade grant applications for the December 2014 cycle. The first application was for a new awning over the front door at 104 W. Third Street (The Hair Studio) in the amount of \$466.46. The second application was for a new awning over the front doors at 17 & 19 N. Main Street (Amish Country Market) in the amount of \$1,500.

The total amount that could be recommended is \$1,500 per cycle. Ben Carrol made a motion to recommend that 104 W. Third Street receive the full amount requested (466.46) and that 17 N. Main Street receive the remaining amount (1,033.54). The motion was seconded by Sandy Foutch. The vote was unanimous.

## **C. Christmas Decorating Contest**

Patrick Reidy requested that the members discuss the recent Christmas Decorating Contest and make recommendations for next year's contest.

The following changes were recommended for next year:

- Take pictures of the all contest entries on the night of judging.
- Change the rules to state that lights shall remain on until December 25<sup>th</sup>.
- Add a traditional category.
- Add a "1-5" scale on the judging form.
- Find additional sponsors so that additional prizes can be awarded.
- Instead of having categories, have a top 5 overall. Each judge votes for their top 5 and the totals are calculated after judging to determine the winners. Any tiebreakers would have a "run off" to determine ranking.
  - If additional sponsors are added, increase the top 5 to include more winners.

The Appearance Commission will revisit the contest as the prior to the Harvest Festival to determine final changes.

## **6. Chairwoman and Board Members' Comments**

No comments were made.

## **7. Adjourn**

Sandy Foutch made a motion to adjourn the meeting. Ben Carrol seconded the motion. The vote was unanimous. The meeting was adjourned at 8:00 p.m.