

**Appearance Commission Meeting
August 10, 2015
Minutes**

Members Present: Sandy Foutch, Allison Klepchick, Nora Cambier, and Kim Murray

Members Absent: Linda Tracy and Ben Carroll

Staff Present: Patrick Reidy, Planner

Guests: Lee Batson

1. Meeting Called to Order & Welcome

Patrick Reidy called the meeting to order at 6:30 p.m. A quorum was established per the bylaws.

2. Adjustment and Approval of the Agenda

Nora Cambier made a motion to approve the agenda. The motion was seconded by Kim Murray. The vote was unanimous.

3. Approval of Minutes

Kim Murray made a motion to approve the July 6, 2015 meeting minutes. The motion was seconded by Nora Cambier. The vote was unanimous.

4. Public Comments:

There were no public comments.

5. Discussion, Consideration, and Action on the Following Items:

A. Wendell Mural – Resume discussion about NC Mural

Patrick Reidy requested that the Appearance Commission vote on ordering plastic sleeves to place the mural prints in for sale to keep dirt and fingerprints from damaging the prints. Money in the budget would cover the expense. Nora Cambier made a motion to approve the purchase of 100 mural sleeves. The motion was seconded by Kim Murray. The vote was unanimous.

Sandy Foutch shared some of the mural sketches that she was able to make. The members provided their input on color choices and Sandy said she would work on revising the sketches based on the feedback given.

B. Harvest Festival Ideas – Resume discussion about fundraising items for booth

Patrick Reidy asked that the members continue brainstorming for ideas for the Harvest Festival booth. Sandy Foutch stated that she is working on a redesign of the spin wheel again for people to win items that were donated by businesses.

Lee Batson said that she is still willing to donate dog treats to the group if she is feeling up to it at that time.

Members were asked to start reaching out to businesses to find big ticket items for the “His” and “Her” gift baskets. Those items do not have to be from only Wendell businesses.

C. Meeting Time Change

Kim Murray requested that the other members consider moving the regularly scheduled meeting time from 6:30pm to 6:00pm. All other members were willing to give it a trial run for the September meeting to make sure it wouldn't create any complications for other members to make the meeting on time. If the new time works for everyone, it will be kept.

Patrick Reidy stated that the next regular meeting falls on Labor Day. He asked that members decided on a makeup date for the meeting. Monday, September 14th was chosen as the date for the next meeting.

D. Wendell Mailbox Garden Contest

Patrick Reidy mentioned that no one has entered the mailbox decorating contest. Lee Batson requested a flyer so that she could enter. Members decided that the contest should be tweaked to be a fall/Halloween themed contest. Members also decided to extend the deadline for the contest to October 31st.

6. Chairwoman, Board Members, and Guests' Comments

No comments were given.

7. Adjourn

Allison Klepchick made a motion to adjourn the meeting. Kim Murray seconded the motion. The vote was unanimous. The meeting was adjourned at 8:45 p.m.