

Town of Wendell Planning Department 15 E. Fourth St. Wendell, NC 27591 
 Phone:
 919.365.4448

 Fax:
 919.366.1462

 www.townofwendell.com

## ACKNOWLEDGEMENT OF ANNEXATION REQUEST INFORMATION

I,\_\_\_\_\_, acknowledge the receipt of the following

items for the annexation of the following property into the corporate limits of Wendell:

\_\_\_\_\_ Application

\_\_\_\_\_ Submittal Schedule

\_\_\_\_\_ Annexation Plat Requirements

\_\_\_\_\_

Submittal Deadline Date:\_\_\_\_\_

Applicant Signature

Date

Telephone Number

# PETITION FOR ANNEXATION

Form last updated 3/1/02 PETITION # A-

#### The Town of Wendell, Wake County, North Carolina

WE THE UNDERSIGNED OWNERS of the real properties contained in the METES AND BOUNDS DESCRIPTION with PLAT attached hereto, respectfully request that the area described below be annexed and made part of the Town of Wendell, North Carolina.

Is the area contiguous with the existing Town limits?  $\Box$  Yes  $\Box$  No If contiguous, this annexation will include all intervening rights-of-way for streets, railroads, and other areas as stated in N.C. General Statute 160-131 (1).

Items below are required in order to complete your application and shall be submitted when your application is filed.

- 1. A complete copy of the last deed of record (a written metes and bounds description is required if the description contained in the deed is different from the boundary survey of the property to be annexed), and
- 2. One of the following: a copy of the plat outlining in red the property to be annexed (if the property is split according to Wake County Tax Map/Parcels), or a copy of the Wake County Tax Map in 1"=200' feet scale or 1"=100' inserts (if the property is entire Tax Map/Parcels)

Wake County Real Estate Identification Number	Wake County Parcel Identification Number	Deed Book and Page Number	Acreage To Be Annexed	Existing Population	Wake County Assessed Value		
					\$		
					\$		
					\$		
Calculated acreage of fronting rights-of-way (fronting the properties) as calculated by professional survey or by Town Staff.							
Road Name #1:	Road Name #1:   Acreage:   Road Name #2:   Acreage:						
Wake County Designated Fire District:							
Property Owner's Name (#1):							
Current Address:	Ph	hone:					
Property Owner's Name (#2):							
Current Address:				Phone:			
Has any vested right under N.C. General Statute 160A 385.1 been established for the property subject to this annexation petition by any county or municipality? Yes No							

#### SIGNATURES

Property owned by INDIVIDUALS (All legal owners must sign including both husband and wife)

Printed Name of Owner #1	Signature of Owner #1	Date	
Printed Name of Owner #2	Signature of Owner #2	Date	

• Property owned by a CORPORATION (All legal officials of corporation, properly registered within the State of North Carolina, must sign)

Printed Name of President	Signature of I	President			Date	
Printed Name of Secretary	Signature of S	Secretary			Date	
Notary Seal Here	Notary				Date	
110/0	My Commissi	ion Expires:				
OFFICE USE ONLY	-					
Date Petition Filed:	Fee Paid:		Re	eceived By:		
Wendell Town Board of Commissioners Decision Was For:		Denial	Date of D	Decision:		
Town Clerk	Date	Mayor				Date



# Town of Wendell 2020 Annexation Petition SUBMITTAL SCHEDULE



### **PLANNING DEPARTMENT**

15 E. Fourth St. Wendell, NC 27591 Phone: 919.365.4448 Fax: 919.366.1462

Pre Application Submittal Meeting*	Annexation Application Submittal Deadline (\$350 Fee Due)	Board Directs Clerk to Investigate the Sufficiency of the Petition	Board of Commissioners Set Public Hearing Date	Board of Commissioners Work Session - Annexation Plat Due**	Public Hearing	Board of Commissioners Action***
November 29, 2019	December 6, 2019	December 23, 2019	January 13, 2020	January 27, 2020	February 10, 2020	March 9, 2020
January 3, 2020	January 10, 2020	January 27, 2020	February 10, 2020	February 24, 2020	March 9, 2020	April 13, 2020
January 31, 2020	February 7, 2020	February 24, 2020	March 9, 2020	March 23, 2020	April 13, 2020	May 11, 2020
February 28, 2020	March 6, 2020	March 23, 2020	April 13, 2020	April 27, 2020	May 11, 2020	June 8, 2020
April 3, 2020	April 10, 2020	April 27, 2020	May 11, 2020	May 26, 2020	June 8, 2020	July 13, 2020
May 1, 2020	May 8, 2020	May 26, 2020	June 8, 2020	June 22, 2020	July 13, 2020	August 10, 2020
May 29, 2020	June 5, 2020	June 22, 2020	July 13, 2020	July 27, 2020	August 10, 2020	September 14, 2020
July 3, 2020	July 10, 2020	July 27, 2020	August 10, 2020	August 24, 2020	September 14, 2020	October 12, 2020
July 31, 2020	August 7, 2020	August 24, 2020	September 14, 2020	September 28, 2020	October 12, 2020	November 9, 2020
September 4, 2020	September 11, 2020	September 28, 2020	October 12, 2020	October 26, 2020	November 9, 2020	December 14, 2020
October 2, 2020	October 9, 2020	October 26, 2020	November 9, 2020	November 23, 2020	December 14, 2020	January 11, 2021
October 30, 2020	November 6, 2020	November 23, 2020	December 14, 2020	December 28, 2020	January 11, 2021	February 8, 2021
November 20, 2020	November 27, 2020	December 14, 2020	January 11, 2021	January 25, 2021	February 8, 2021	March 8, 2021

\*Pre Application meeting shall be held prior to deadline. No pre application meetings shall be held on the deadline date.

\*\*Annexation plat must be submitted to Planning Staff by this date. The annexation request will be tabled until the annexation plat is submitted. \*\*\* Applicant may submit written request to Board of Commissioners for action to be taken the same night as the public hearing.

\*\*\*\*Meeting date may be canceled or moved due to holiday. Contact planning department staff to confirm dates.



# TOWN OF WENDELL ANNEXATION PLAT REQUIREMENTS



- 1. Title should read: (*Satellite* if necessary) Extension of Corporate Limits of the Town of Wendell
- 2. Provide a readable vicinity map for the annexation plat.
- 3. Two Control Corners shall be indicated on the plat.
- 4. All abutting public road right of ways (DOT or Town owned) shall be included within the annexation area.
- 5. Provide Town Clerk certification on the plat. See below:
  - a. I hereby certify that this map has been granted approval for recording in the office of the Wake County Register of Deeds.

Town Clerk

Date

- 6. Provide Review Officer certification on the plat. See below:
  - a. I, \_\_\_\_\_, review officer of Wake County certify that this map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer

Date

7. The Annexation Plat is required to be submitted prior to the Board of Commissioners taking action on the annexation request.