



**Wendell Town Board of Commissioners  
Board Room  
15 E. Fourth Street, Wendell, NC 27591  
Town Board Meeting Agenda  
Monday, August 12, 2019 @ 7:00 PM**

## **CALL TO ORDER**

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Police Chief Bill Carter
- Invocation by Wendell Council of Churches

## **1. ADJUSTMENT AND APPROVAL OF THE AGENDA**

## **2. PUBLIC COMMENT PERIOD [one-hour time limit in total]**

*The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.*

*Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.*

*Anyone wanting to speak during Public Comment Period should do the following:*

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

## **3. CONSENT AGENDA**

*The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.*

- 3a. Approval of the minutes from the July 22, 2019 Board Meeting.
- 3b. Approval of the minutes from the July 31, 2019 Special-Called Work Session.
- 3c. Approval of the 2020 General Bus Operations Agreement between the Town of Wendell and GoTriangle.

#### 4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Introduction of new Public Works Employees  
Speaker: Public Works Director Brian Bray
- 4b. Third Street Utility Replacement and Resurfacing Project Update  
Speaker: Public Works Director Brian Bray
- 4c. Discussion of Wake County Fire Commission Appointment.  
Speaker: Town Clerk Megan Howard

#### 5. PUBLIC HEARINGS

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**Public Hearing Guidelines:**

- *Case is announced*
  - *Staff presentation*
  - *Public hearing is opened*
  - *Applicant presentation*
  - *Citizens will follow the same rules as Public Comment Period and will have five minutes to speak*
  - *Close public hearing*
  - *Board members ask questions*
  - *Board may take action*
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- 5a. **ITEM FOR DECISION:** To consider text amendments to the Arterial and Collector Street (ACS) Plan and to the Wendell Unified Development Ordinance (UDO) as they relate to Infrastructure Improvement and Transportation Impact Analysis (TIA) requirements.  
**\*Public Hearing held and closed July 22, 2019.**  
**\*A Special-Called Work Session was held for this item on July 31, 2019 at Town Hall.**  
Speaker: Planning Director David Bergmark

#### 6. ADMINISTRATIVE ITEMS

- 6a. Second reading for the discussion and action on changes to the Town's Façade Grant Program.  
Speaker: Planning Director David Bergmark
- 6b. 1 N. Main Façade Grant Extension Request  
Speaker: Planning Director David Bergmark

- 6c. Downtown Façade Grant Request for improvements to 14 & 16 E Third Street  
Speaker: Planning Director David Bergmark
- 6d. Request to temporarily close a portion of Main Street on Friday, September 20, 2019 for the Meet on Main special event.  
Speaker: Town Manager Marc Collins
- 6e. Request for temporary street closure for the Hemp Festival on Saturday, September 21, 2019.  
Speaker: Town Manager Marc Collins

**7. OTHER BUSINESS** (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:  
 Wendell Volunteer Fire Dept., Board of Directors [ Commissioner Joyner]

**8. COMMISSIONERS' REPORTS / COMMENTS**

**9. MAYOR'S REPORTS / COMMENTS**

**10. CLOSED SESSION**

*Closed session will be called if necessary.*

**11. ADJOURN**