



**2021 TOWN OF WENDELL
ANNEXATION PACKET**



Town of Wendell Planning Department
15 E. Fourth St.
Wendell, NC 27591

Phone: 919.365.4448
Fax: 919.366.1462
www.townofwendell.com

**ACKNOWLEDGEMENT OF ANNEXATION REQUEST
INFORMATION**

I, _____, acknowledge the receipt of the following items for the annexation of the following property into the corporate limits of Wendell:

_____.

_____ Application

_____ Submittal Schedule

_____ Annexation Plat Requirements

Submittal Deadline Date: _____

Applicant Signature

Date

Telephone Number

PETITION FOR ANNEXATION

Form last updated 3/1/02

PETITION # A-

The Town of Wendell, Wake County, North Carolina

WE THE UNDERSIGNED OWNERS of the real properties contained in the METES AND BOUNDS DESCRIPTION with PLAT attached hereto, respectfully request that the area described below be annexed and made part of the Town of Wendell, North Carolina.

Is the area contiguous with the existing Town limits? Yes No

If contiguous, this annexation will include all intervening rights-of-way for streets, railroads, and other areas as stated in N.C. General Statute 160-131 (1).

Items below are required in order to complete your application and shall be submitted when your application is filed.

1. A complete copy of the last deed of record (a written metes and bounds description is required if the description contained in the deed is different from the boundary survey of the property to be annexed), and
2. One of the following: a copy of the plat outlining in red the property to be annexed (if the property is split according to Wake County Tax Map/Parcels), or a copy of the Wake County Tax Map in 1"=200' feet scale or 1"=100' inserts (if the property is entire Tax Map/Parcels)

Wake County Real Estate Identification Number	Wake County Parcel Identification Number	Deed Book and Page Number	Acreage To Be Annexed	Existing Population	Wake County Assessed Value
					\$
					\$
					\$

Calculated acreage of fronting rights-of-way (fronting the properties) as calculated by professional survey or by Town Staff.

Road Name #1: _____ Acreage: _____ Road Name #2: _____ Acreage: _____

Wake County Designated Fire District: _____

Property Owner's Name (#1): _____

Current Address: _____ Phone: _____

Property Owner's Name (#2): _____

Current Address: _____ Phone: _____

Has any vested right under N.C. General Statute 160A 385.1 been established for the property subject to this annexation petition by any county or municipality? Yes No

SIGNATURES

- **Property owned by INDIVIDUALS** (All legal owners must sign including both husband and wife)

_____	_____	_____
Printed Name of Owner #1	Signature of Owner #1	Date
_____	_____	_____
Printed Name of Owner #2	Signature of Owner #2	Date

- **Property owned by a CORPORATION** (All legal officials of corporation, properly registered within the State of North Carolina, must sign)

_____	_____	_____
Printed Name of President	Signature of President	Date
_____	_____	_____
Printed Name of Secretary	Signature of Secretary	Date

Notary Seal
Here

Notary Date

My Commission Expires: _____

OFFICE USE ONLY

Date Petition Filed:	Fee Paid:	Received By:
Wendell Town Board of Commissioners Decision Was For: <input type="checkbox"/> Approval <input type="checkbox"/> Denial		Date of Decision:
_____	_____	_____
Town Clerk	Date	Mayor
_____	_____	Date



TOWN OF WENDELL 2021 ANNEXATION PETITION SUBMITTAL SCHEDULE



PLANNING DEPARTMENT

15 E. Fourth St.
Wendell, NC 27591
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Pre-Application Submittal Meeting*	Annexation Application Submittal Deadline (\$350 Fee Due)	Board Directs Clerk to Investigate the Sufficiency of the Petition	Board of Commissioners Set Public Hearing Date	Public Hearing**	Board of Commissioners Action
November 19, 2020	November 27, 2020	December 14, 2020	January 11, 2021	January 25, 2021	February 8, 2021
December 17, 2020	December 25, 2020	January 11, 2021	January 25, 2021	February 8, 2021	February 22, 2021
January 14, 2021	January 22, 2021	February 8, 2021	February 22, 2021	March 8, 2021	March 22, 2021
February 11, 2021	February 19, 2021	March 8, 2021	March 22, 2021	April 12, 2021	April 26, 2021
March 18, 2021	March 26, 2021	April 12, 2021	April 26, 2021	May 10, 2021	May 24, 2021
April 15, 2021	April 23, 2021	May 10, 2021	May 24, 2021	June 14, 2021	June 28, 2021
May 20, 2021	May 28, 2021	June 14, 2021	June 28, 2021	July 12, 2021	July 26, 2021
June 17, 2021	June 25, 2021	July 12, 2021	July 26, 2021	August 9, 2021	August 23, 2021
July 15, 2021	July 23, 2021	August 9, 2021	August 23, 2021	September 13, 2021	September 27, 2021
August 19, 2021	August 27, 2021	September 13, 2021	September 27, 2021	October 11, 2021	October 25, 2021
September 16, 2021	September 24, 2021	October 11, 2021	October 25, 2021	November 8, 2021	November 22, 2021
October 14, 2021	October 22, 2021	November 8, 2021	November 22, 2021	December 13, 2021	December 27, 2021
November 18, 2021	November 26, 2021	December 13, 2021	December 27, 2021	January 10, 2022	January 24, 2022

*Pre-application meeting shall be held prior to deadline. No pre-application meetings shall be held on the deadline date.

** If annexation is part of a development plan, the Public Hearing date will coincide with that of the development plan.

***Meeting date may be canceled or moved due to holiday. Contact planning department staff to confirm dates.



TOWN OF WENDELL ANNEXATION PLAT REQUIREMENTS



1. Title should read: (*Satellite* if necessary) Extension of Corporate Limits of the Town of Wendell
2. Provide a readable vicinity map for the annexation plat.
3. Two Control Corners shall be indicated on the plat.
4. All abutting public road right of ways (DOT or Town owned) shall be included within the annexation area.
5. Provide Town Clerk certification on the plat. See below:
 - a. I hereby certify that this map has been granted approval for recording in the office of the Wake County Register of Deeds.

Town Clerk	Date
6. Provide Review Officer certification on the plat. See below:
 - a. I, _____, review officer of Wake County certify that this map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer	Date
7. The Annexation Plat is required to be submitted prior to the Board of Commissioners taking action on the annexation request.