We're excited to have you join our organization! The following provides high-level details on eligibility requirements, enrollment instructions and the benefits available to you and your family.

**WHO’S ELIGIBLE?**

- Full-time employees working 30 hours per week
- Part-time employees working 20 hours per week

**Eligible dependents are defined as follows:**
- Legally married spouse
- Dependents up to age 26
- Domestic partner, opposite or same sex, subject to Goodwill's Domestic Partner Guidelines
- Domestic partner’s child(ren) living with employee

Employees who are covering dependents under their health plan will be required to provide documents to verify eligibility of those dependents prior to coverage becoming effective under the plan.

**BENEFIT OFFERINGS**

At Goodwill, we offer the following suite of benefits.
- Medical, Dental, and Vision Coverage
- Flexible Spending Account (FSA)
- Basic Life and AD&D Coverage and Voluntary Life Coverage
- Employee Assistance Program (EAP)
- Retirement Savings Plan and 403(b)/401(a)
  - Vesting:
    - 50% after 1 year
    - 100% after 2 years
- Paid Parental Leave
- Pet Insurance
- Flexible Work Week
- VTO (Volunteer Time Off)
- Education Assistance Program
- Helping Hand Fund
- HealthJoy

**Enrollment Details:**

1. Eligible first of the month following 60 days of employment.
2. Visit www.paycor.com and go to your home page and select task to view and select your benefits.
3. Our benefits website can be accessed for additional information at www.mokangoodwill.org/work-for-goodwill/benefits.

**QUESTIONS?**

Contact Human Resources at 913-842-7425 Ext 123 or Benefits@mokangoodwill.org

**HUB Benefits Champions**

Account Administrator: Trease Smith (816) 708-4681 or Trease.Smith@hubinternational.com

Please note: This communication is intended to provide you with highlights of our benefits program. It is not intended to address all details. Actual benefit coverage is specified in the Plan Documents. In the event of any differences between this communication and the Plan Documents, the Plan Documents will govern.