



APPLICATION FOR EMPLOYMENT

Please complete the entire application to ensure processing.

PERSONAL INFORMATION (please print)							
Name Last		First			Middle		
Address Street City, State Zip Code							
Phone Number(s) Daytime () -		Evening () -			Referred by		
Are you legally eligible for employment in the U.S.? Yes No (All new hires are required to provide proof of eligibility to work in the U.S.)							
Conviction: Have you been convicted of a crime in the last seven (7) years? Yes No If yes, list convictions that are a matter of public record (arrests are not convictions). A conviction will not necessarily disqualify you for employment. Include type of crime and date of conviction on a separate sheet.							

EMPLOYMENT DESIRED (keep in mind that the availability of hours may vary.)							
Position				Wage desired \$		Date you can start	
Specify hours available each day of the week.	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Have you worked for a Fleet Feet Sports store? Yes No If yes, when? Which store?							

EDUCATION	Name and Address of School	Did you graduate?	Course of study/major
High School		Yes No	
College		Yes No	
Post College		Yes No	
Trade, Business or Correspondence School		Yes No	

SKILLS: List skills relevant to position applied for: _____
Back office skills: (include computer proficiency—Word, Excel, others) _____
Have you ever been a Fleet Feet Customer? Yes No Where? Describe your experience:
Why would you like to work at Fleet Feet Sports?

Describe a specific situation in which you have provided excellent customer service in your most recent position. Why was this effective?

WORK EXPERIENCE

List below current and prior employers, starting with the most recent one first. Please include any volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

Date: (mm/dd/yy) From: To:	Current employer (Name, type of business)	Starting Pay:	Ending Pay:
Job Title:	Reason for Leaving:		Average # of hours per week
Duties Performed:			
Supervisor's Name:		Phone #:	May we contact? Yes No
Date: (mm/dd/yy) From: To:	Previous employer (Name, type of business)	Starting Pay:	Ending Pay:
Job Title:	Reason for Leaving		Average # of hours per week
Duties Performed:			
Supervisor's Name:		Phone#/email address:	May we contact? Yes No
Date (mm/dd/yy) From: To:	Previous employer (Name, type of business)	Starting Pay:	Ending Pay:
Job Title:	Reason for Leaving:		Average # of hours per week:
Supervisor's Name:		Phone:	May we contact? Yes No
Duties Performed:			

REFERENCES: Please give the names of three professional references, whom you have known at least one year.

<i>Name</i>	<i>Email address/phone number</i>	<i>Type of business</i>	<i>Years acquainted</i>

PLEASE READ CAREFULLY

Fleet Feet Sports does not discriminate in hiring on basis of race, color, religion, sex, national origin, disability, veteran status, or your membership in any protected class protected under law of this jurisdiction.

By signing below,

- I hereby authorize Fleet Feet Sports to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment.
- I certify that all statements made by me on this application are true and complete to the best of my knowledge and that any misrepresentations or omissions may be the cause for rejection of my application, or may be cause for subsequent dismissal, if I am hired.
- I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Fleet Feet Sports.
- I understand that nothing contained in this application or conveyed during any interview which may be granted, is intended to create an employment contract.
- I understand that filling out this form does not indicate there is a position open and does not obligate Fleet Feet Sports to hire me.
- I further understand and agree that my employment, if granted, is “at will”, which means that it is for no specified period and may be terminated by me or Fleet Feet Sports at any time without prior notice for any reason.

Signature of Applicant:

Date:

INTERNAL OFFICE USE

References:

Date	Organization	Contact	Information obtained

Criminal Background Check Performed: Yes No

Eligible for hire? Yes No

Initials of employee who completed this section :